

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
04/25/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, April 25, 2017 at 7:05pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, board members were sworn into office and roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Tamra Nelson

Staff present: Village Manager Travis Parish, Planner Mark Mommaerts, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Fire Chief Amos Mikkelson, Treasurer JoAnn Ashauer

Correspondence or Communications from Board and Staff

- T. Parish formally introduced Fire Chief Amos Mikkelson
- Matthew Payette, Director of Calumet Co. Planning, Zoning, and Land Info, emailed information about the electronics recycling programs. Volunteers are needed for the event.

Public Comments

- Dave Woldt (Geranium Drive) spoke about how unhappy many residents still are with the chip seal project.

Consent Agenda

- a) Minutes from 04/11/17
- b) Payment of Bills and Claims
- c) 6 Month Class "B" License for Harrison Athletic Season
- d) Renew Bartender Licenses for Harrison Athletic Season- Robert Fredericks, Brenda Marquardt, Lois Fredericks, Kevin Lambie, Rebecca Schaefer, Rebecca Mader, Michael Mader
- e) New Bartender License for Harrison Athletic Season- Brenda Stumpf

Discussion: None

Motion: Trustee Moore with second by Trustee Hietpas to approve the consent agenda.

Vote: Motion carried 7-0.

Appointments

- a) Zoning Board of Appeals: Citizen 3-year term
- b) Plan Commission: Town Resident 3- year term
- c) Plan Commission: Village Board Representative 2-year term
- d) Fire Commission: Citizen 5-year term
- e) Weed Commissioner: 1-year term

Discussion: President Jim Salm nominated Tom Capper to the ZBA, Jerry Bartlein as Town Resident to Plan Commission, Kevin Hietpas as Village Board Representative to Plan Commission, Mike Sambs to Fire Commission, and Travis Parish as the Weed

Commissioner. Trustee Nelson questioned if other Village Trustees had been considered for the appointment to the Plan Commission.

Motion: Trustee La Shay with second by Trustee Hietpas to approve the nominations.

Vote: Motion carried 6-1 with Trustee Nelson opposed.

Unfinished Business from Previous Meetings for Consideration or Action

a) Pave Noe Road Pond Trail

Discussion: The Garners Creek Stormwater Commission is willing to allow the Village to pave and maintain the trail if the board agrees to do so. Proposed estimate to pave an 8' asphalt trail is \$35,836.53. This item was not budgeted for.

Motion: Trustee Nelson with second by Trustee Moore to approve the paving of the trail around the Noe Road pond.

Vote: Motion carried 4-3 with a roll call vote taken. Ayes- Moore, Salm, Hietpas, and Nelson. Nays- Sprangers, Lisowe, and La Shay.

b) Harrison's Participation in Garners Creek Stormwater Utility

Discussion: Harrison, Combined Locks, and Buchanan created the utility in 1998 to address flooding issues in the urbanized areas. Harrison contributes approx. \$226,000 annually to the utility.

Motion: President Salm with second by Trustee Hietpas to authorize the Village Manager to meet with the other administrators with regards to the Garners Creek Stormwater Utility.

Vote: Motion carried 7-0 with a roll call vote taken. Ayes- Sprangers, Lisowe, Moore, Salm, Hietpas, La Shay, and Nelson. Nays- 0.

New Business for Consideration or Action

a) Annual Off-Premise Sign Inventory presented by Paul Birschbach

Discussion: The inspector reported that there are 13 off-premise signs and all are in good condition. He will contact Little Chicago and Kaukauna Youth Baseball about signs that are not in compliance.

Motion: None; information only

Vote: None

b) Preliminary Plat- Kimberly Heights- Derks DeWitt LLC

Discussion: This is a 96-lot subdivision located along County N north of Schmidt Rd. The Plan Commission recommended approval of the plat with 44 conditions. Trustees Nelson and Lisowe raised concerns regarding the lack of green space/parks.

Motion: Trustee Lisowe and second by Trustee Moore to delay action until the village hears back from Calumet Co. about a possible easement for a trail along CTH N.

Vote: Motion to delay action carried 7-0.

c) Roadway acceptance- Parker Court- Parker Farms 3

Discussion: The developer requested that the village accept Parker Court in the graveled state. Once approved, building permits can be issued.

Motion: Trustee Lisowe and second by Trustee Nelson to accept Parker Court in a graveled state provided that 1) all drainageways, easements, and terraces be graded and seeded and inspected by the Public Works Dept prior to issuance of

zoning/building permits; and 2) that all utilities (sewer, water, storm, gas, electric, cable, phone) be installed and proof of payment submitted prior to issuance of zoning/building permits; and 3) that a silt fence at ROW line of Parker Court and Jochmann Dr be installed prior to issuance of zoning/building permits.

Vote: Motion carried 7-0.

Reports of Ad Hoc Committees and Departments

- a) Village Manager T. Parish reported that the court cases related to the Renn annexation and Wonser/Smith annexation have been dismissed- the cities of Menasha and Appleton have withdrawn their lawsuits; Village of Sherwood will allow Lee Fredericks's property to connect to sewer and water; the Transportation Management Area has moved the Eisenhower Dr. project down to #3 on their list of priorities.

Reports from Public Works, Calumet Sheriff's Dept, and Harrison Fire Rescue were also submitted for review.

Future Agenda Items

Board members requested that the following issues be added to a future agenda: extending water/sewer service, review the subdivision policy so that is enforced, and fixing the existing chip seal problems.

Closed Session

Motion: Trustee Lisowe with second by Trustee Nelson to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to property on Manitowoc Road and the extension of BlackOak St.

Discussion: None

Vote: Roll Call vote carried with Sprangers, Lisowe, Moore, Salm, Hietpas, Nelson and La Shay voting "aye".

Motion to adjourn occurred in closed session.

Jennifer Weyenberg, Village Clerk
Dated April 26, 2017
Approved July 11, 2017