

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
10/10/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, October 10, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay, Tyler Moore and Tammy Nelson
Board excused: None
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, and Chief Deputy Brett Bowe

Correspondence or Communications from Board and Staff

Trustee Lisowe shared that he had been contacted by a resident who wanted to know if anything could be done about a neighbor that always leaves outdoor lights on 24 hours a day. Village Manager Parish said that he had spoken to the resident and informed her that it wasn't covered by our nuisance ordinance.

Public Comments

None

Consent Agenda

Permission to Occupy Drainage Easement at W6307 Kimberly Trail, Applications for Operator Licenses (expiring June 30, 2018)

Discussion: None

Motion: Trustee Nelson with second by Trustee Moore to approve the items on the consent agenda.

Vote: Motion carried 6-1 with Trustee Lisowe abstaining.

Unfinished Business from Previous Meeting for Consideration or Action

a) Approve Agreement for Assessment Services with Accurate Appraisal

Discussion: The agreement provides for a four year maintenance agreement in the amount of \$139,200 and one revaluation year in either 2019, 2020, or 2021.

Motion: Trustee Nelson with second by Trustee Moore to approve the agreement.

Vote: Motion carried 7-0.

New Business for Consideration or Action

a) Approve Change in Fire Dept Bank Accounts

Discussion: There are currently two bank accounts at BMO Harris managed by the Harrison Fire Rescue. After the new Chief was hired, village staff learned that the accounts needed to be closed and reopened under the village's new name. Chief Mikkelson is requesting that Harrison Fire Rescue be allowed to close the two existing accounts and open two new ones. Our current ordinance allows the department to only have one account.

Motion: No action taken. The board referred the matter back to staff and asked that more information be gathered about how the petty cash account is being used.

Vote: None

b) Reimbursement of \$1630.00 to Volunteer Fire Fighter for Damage to Personal Vehicle

Discussion: A firefighter hit a deer while responding to a call and the estimated cost for repairs is \$1630.00 There is a discrepancy between the Training Manual (will pay deductible of \$5000) and the SOGs (member's auto policy is the primary coverage and village pays any costs over and above and reimburse the deductible). In this case, the fire fighter's deductible is \$250.

Motion: Trustee Nelson with second by Trustee Hietpas to use the approved SOGs as to how to handle the claim and reimburse the deductible after the primary insurance claim has been submitted.

Vote: Motion carried 6-1 with Trustee Moore abstaining.

c) Resolution V2017-07 Papermaker Ridge II Sidewalk Assessments

Discussion: In 2016, the village board voted to assess the property owners in Papermaker Ridge by front footage with no credit given for corner lots. The terms of the assessment are per the agreement that the village has with the developer.

Motion: Trustee La Shay with second by Trustee Sprangers to approve Resolution V2017-07 Final Assessment for Papermaker Ridge II Sidewalks.

Vote: Motion carried 5-2 with Trustee Nelson opposed and Trustee Lisowe abstaining.

d) Approve Manitowoc Road Park Master Plan

Discussion: Ayres Associates has completed the final draft of the Park Master Plan. The preferred plan includes 2 full size soccer fields, a softball/baseball backstop, a shelter w/ restrooms, tennis courts, basketball court, playground areas for different ages, sledding hill, trails/paths, and several open shelters. The Park Committee has reviewed the final draft. There were questions about the placement of the parking lot and also about where the money was going to come from to pay for this.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the Park Master Plan.

Vote: 7-0.

Reports of Ad Hoc Committees and Departments

Chief Mikkelson and Public Works Director Kesler submitted written reports for review.

Chief Deputy Brett Bowe reported that a citation was issued to the property owner on Harwood Rd in response to complaints from citizens. The property owner was found to be in violation of the zoning ordinance. The persons and dogs residing in the camper were removed from the property and the person living in the shed has been jailed.

Closed Session

Motion: Trustee Lisowe with second by Trustee Moore to meet in closed session pursuant to Wis. State Stats §19.85 (1)(b) to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the granting or denial of tenure for a university faculty member, and the taking of formal action on any such matter in regards to bartender application denials.

Discussion: None

Vote: Roll Call vote carried with Sprangers, Lisowe, Moore, Salm, Hietpas, La Shay and Nelson voting “aye”.

At 8:10p, the board reconvened into open session pursuant to section 19.85(2) of Wisconsin Statutes for action on the closed session.

Issue #1 (Sierra Will): Motion by Trustee Hietpas with second by Trustee Moore to approve an operator’s license for Ms. Will. Motion to approve carried 7-0.

Issue #2 (Bryanna Gullickson): Motion by Trustee Nelson with second by Trustee Moore to deny the operator’s license for Ms. Gullickson. Motion to deny carried 4-3 with President Salm, Trustee Hietpas and Trustee La Shay opposed.

There being no other business, a motion was made by Trustee Lisowe with second by Trustee Moore to adjourn at 8:16pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
Dated October 11, 2017
Approved October 24, 2017