

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
12/19/17**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, December 19, 2017 at 6:30pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Tyler Moore and Tamra Nelson  
Board excused: Trustee Dave La Shay  
Staff present: Village Manager Travis Parish and Clerk Jennifer Weyenberg

Correspondence or Communications from Board and Staff

a) Letter received from City of Menasha Attorney Pam Captain- The city seeks the cooperation of the village in jointly pursuing the procedures to change the boundaries pursuant to an approved cooperative plan.

A letter was also shared from Kimberly Area Soccer Association (KASA). The association is committed to partnering with the village on the development of the parkland on Manitowoc Rd.

Correspondence was received during the meeting from resident Larry Schmitz, N8387 Royce Ct. The letter was related to the increase in property taxes.

Public Informational Meeting on the Lift Station #6 presented by Martenson & Eisele  
Project Engineers Mary Jo Miller and Mike Siewert from M & E explained the project schedule, the service area, the contracts, and the statement of estimated assessment costs. Village Manager Travis Parish along with the project engineers answered questions from the residents in attendance until 7:50pm. No action was taken at this meeting. This was informational only and additional meetings will be scheduled.

Public Comments

None.

Consent Agenda

Appointment of election inspectors to 2018-19 term

Discussion: None

Motion: Trustee Nelson with second by Trustee Lisowe to approve the items on the consent agenda.

Vote: Motion carried 6-0.

Appointments

Plan Commission- Pat Hennessey (term expiring 04/2020)

Discussion: President Jim Salm nominated Pat Hennessey to fill the vacancy on Plan Commission.

Motion: Trustee Hietpas with second by Trustee Moore to approve the nomination.

Vote: Motion carried 5-0-1 with Trustee Lisowe abstaining.

New Business for Consideration or Action

a) Resolution V2017-10 Waiver of Special Assessment Notice and Hearing (Dogwood Ln Connection)

Discussion: The land conveyance agreement between the village and Lamers Realty whereby the village will be deeded .849 acres for a future park in return for the village constructing Dogwood Ln. includes provisions for the village to assess the costs of curb & gutter, street pavement, and sidewalks to adjacent property owners. The resolution allows the village to assess without the statutory hearing and notices. The land owner has agreed to the sign the waiver.

Motion: Trustee Lisowe and second by Trustee Nelson to adopt Res. V2017-10

Vote: Motion carried 6-0.

b) Select Name for Manitowoc Road Park Site

Discussion: Staff is requesting the board approve a formal name for the park and the Park Committee has recommended "Farmers Field." Trustees Sprangers and Hietpas spoke against using the name "Farmers Field." No consensus could be reached on a name and Trustee Moore was asked to put a survey on his FaceBook page about what name residents prefer. The top three (3) choices will be brought back to the next meeting for consideration.

Motion: No action taken.

Vote: None

c) Select Color for New Logo

Discussion: There are two color combinations to choose from. The first is combination of blue and green which are the most commonly used colors for municipal logos. The second combination is dark orange and olive. Our design company prefers the second combination because of its pop of color and uniqueness.

Motion: Trustee Nelson with second by Trustee Sprangers to approve the dark orange and olive color combination.

Vote: Motion carried 5-1 with Trustee Moore opposed.

d) Resolution V2017-11 Regarding Calumet County Cost Sharing of Joint Projects with Municipalities

Discussion: The current county policy requires municipalities to cost share in reconstruction projects on county trunk highways. This policy was approved by the county highway committee without input from local municipalities. The county has also approved a sales tax that was supposed to be used for road projects. The City of Chilton has led an effort to get the county to change its cost-sharing policy and they've requested that all municipalities pass the resolution. County Administrator Todd Romenesko was in attendance and pointed out some inaccurate information in the resolution. No action was taken on this item. The board asked Village Manager Travis Parish to meet with the City of Chilton Chair to discuss the matter further.

Motion: No action taken.

Vote: None

e) Approve Harrison Utilities work for CTH LP project to be included in road contract

Discussion: Harrison Utilities staff is proposing that all manhole adjustments, lateral abandonments, water valve adjustments, and water conflicts with the new storm sewer be included in work by the road contractor.

Motion: Trustee Lisowe with second by Trustee Moore to approve the request.

Vote: Motion carried 6-0.

f) Approve 2018 Harrison Utilities Budget

Discussion: Harrison Utilities staff submitted the budget adjustments for approval.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the adjustments.

Vote: Motion carried 6-0.

#### Reports of Ad Hoc Committees and Departments

Chief Mikkelson submitted the Activity Report for November 2017- there were 9 Fire & Rescue calls and 15 First Responder calls for the month.

Village Clerk Jennifer Weyenberg reported that the new election equipment has been picked up and that the county treasurer's office mailed out the property tax bills.

#### Closed Session

Motion: Trustee Lisowe and second by Trustee Nelson to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to Manitowoc Rd Park land acquisition.

The Village Board did not reconvene into open session and the meeting adjourned in closed session.

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Jennifer Weyenberg, Village Clerk  
Dated December 19, 2017  
Approved January 30, 2018