

PLAN COMMISSION
MEETING MINUTES – May 29, 2018

- 1) Call to Order: The meeting was called to order in the Harrison Municipal Building by Chairman Salm at 6:00pm.
- 2) Pledge of Allegiance: The Pledge was recited.
- 3) Roll Call: Members present were: Jim Lincoln, Jim Fochs, Buddy Lisowe, Jim Salm, Kevin Hietpas and Pat Hennessey. Dennis Reed was excused.

Staff Present: Planner Mark Mommaerts, AICP; Deputy Clerk-Treasurer Carie Krause

- 4) Public Participation: None.
- 5) Approve Minutes: Motion (Fochs/Lisowe) to approve the minutes of April 24, 2018. Motion carried 5-0.
- 6) Items for Discussion and Possible Action
 - a. Certified Survey Map – Marilyn Hafele – N8366 Hwy 55: Planner Mommaerts presented the item stating the applicant is proposing a one lot Certified Survey Map (CSM) for the property located at N8366 Hwy 55. The property is zoned General Agricultural [AG]. The proposed lot is 278-feet wide and 1.34-acres. The purpose of the CSM is to split the existing house and shed from the remaining agricultural land. Motion (Fochs/Hietpas) to approve the certified survey map for the property at N8366 Hwy 55. Motion carried 6-0.
 - b. Certified Survey Map – Ma Lee Vang – Schaefer Road, east of Hwy 55: Planner Mommaerts presented the item stating that the applicant is proposing a three lot Certified Survey Map (CSM) for the property located along Schaefer Road, east of Hwy 55. The property is zoned General Agricultural [AG]. Lot 1 & Lot 3 are proposed to be 1.5-acres and Lot 2 is the remaining property. The purpose of the CSM is to create two lots (Lot 1 & Lot 3) for family members to build houses on in the future. Lot 2 is proposed to have a road for future lot splits. Motion (Lincoln/Fochs) to approve the certified survey map for the Schaefer Road, east of Hwy 55 property. Motion carried 6-0.
 - c. Final Plat – Kimberly Heights 2: Planner Mommaerts presented the item stating that the developers, Dercks DeWitt LLC, have submitted a final

plat for Kimberly Heights 2 for a new 18-lot subdivision. This subdivision is the second phase of Kimberly Heights located along County N north of Schmidt Road. Streets have been graveled for Hoelzel Way and Dusty Drive. In the fall, all streets will have an asphalt binder laid down to minimize dust and erosion issues. The binder will remain for several years before paving. Lots 82 & 83 have notes indicating that wetland permits are needed for development. The developer will be applying for the wetland permits later this summer after recent statutory changes become effective.

Motion (Hennessey/Hietpas) to approve the plot as presented.

Motion carried 6-0.

7) Items for Discussion

- a. Report: Zoning Permits: Planner Mommaerts stated that there were 11 single family permits in May, we are on pace to be ahead of last year.

8) Next Meeting Date: June 26, 2018 at 6:00pm.

9) Adjourn: Motion (Lisowe/Fochs) to adjourn the meeting at 6:15pm
Motion carried 6-0.

Prepared by: Carie Krause Deputy Clerk - Treasurer

Dated: May 30, 2018