

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
08/28/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, August 28, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Gary Nickel
Board excused: Trustee Tamra Nelson
Staff present: Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Trustee Lisowe was contacted by resident M. Warner about a ditch that hasn't been maintained. The property owner hasn't been willing to meet with neighbors to discuss.

Public Comments

None

Consent Agenda

Payment of Bills and Claims; Minutes from 07/10/18 and 07/31/18; Discharge of Firearms Application for Don Mielke on corner of State Park Rd and Mielke Rd

Discussion: None

Motion: Trustee Moore with second by Trustee Hietpas to approve the consent agenda.

Vote: Motion carried 6-0.

Items Removed from Consent Agenda

None

Unfinished Business from Previous Meetings for Consideration or Action

a) Ryford St. Extension

Discussion: This item was postponed from the July meeting in order for staff to get a timeline for development from the adjacent property owners. The developers of the property to the north expect to begin next spring. The property owners to the east could not be reached. The \$34,000 needed for this project has not been budgeted for. The board members asked where the dollars would come from in the budget.

Motion: President Salm with second by Trustee Lisowe to put this on the next agenda.

Vote: Motion carried 6-0.

New Business for Consideration or Action

a) Accept Roadways in Kimberly Heights Subdivision

Discussion: The roadways must be accepted in order for building permits to be issued. The contractor responsible for the construction of the roads did not get the proper approvals from

the village; however, the public works department did a proof roll on 08/28/18 and there were no issues. Temporary asphalt binder will be constructed by the end of September and concrete paving is planned for 2020 or 2021 so there is time to see how the roadway will function.

#1 Motion: Trustee Moore with second by President Salm to approve Mulholland Drive, Varsity Lane, and Jones Way (between Mulholland and Varsity Lane).

Vote: Motion failed 3-3 with Trustees Sprangers, Nickel and Lisowe opposed.

#2: Motion: Trustee Lisowe with second by Trustee Sprangers to accept Mulholland Drive, Varsity Lane, and Jones Way (between Mulholland Dr & Varsity Lane) and require a 3-year escrow from the developer in an amount determined by the village engineer to rebuild Varsity lane if there is failure.

Discussion: None

Vote: Motion carried 6-0.

b) Approve Fence in Harrison Utilities Sewer and Water Easement on Chrystella Dr

Discussion: The property owner at 2908 Chrystella Dr is requesting to place a fence within a utility easement granted to Harrison Utilities.

Motion: Trustee Lisowe with second by Trustee Nickel to approve the request.

Vote: Motion carried 6-0.

c) Request to Place Fence in Drainage Easement- N9108 Kernan Ave

Discussion: The property owner is requesting permission to place a 4-ft high, chain link fence in a drainage easement along the rear of the property.

Motion: Trustee Nickel with second by Trustee Hietpas to approve the request provided the village receives a signed copy of the agreement.

Vote: Motion carried 6-0.

d) Resolution V2018-18 Requesting Darboy Sanitary District Extend Sewer & Water Service in the Village of Harrison

Discussion: The village has received requests from current property owners in the Highline Rd/Hwy 55 area for sewer and water service. It has been determined that an extension of sanitary sewer and water mains is needed to provide service.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the resolution.

Vote: Motion carried 6-0.

e) Request to Assess Street Improvements in Kambura Acres III Subdivision

Discussion: The developer is asking that the village special assess the final street improvements rather than having him hold an escrow to cover the costs. A similar agreement was made with the developers of Kimberly Heights.

Motion: Trustee Lisowe with second by Trustee Nickel to deny the request of having the village complete the work and assess the finished street improvements. The developer will be given that option on future projects.

Vote: Motion to deny carried 5-1 with Trustee Hietpas opposed.

f) Approve \$1.00/hr wage increase for Grant Laue, Harrison Utilities, for obtaining Municipal Waters Operator Certification

Discussion: The past practice of Waverly Sanitary District was to give a \$1.00/hr raise to an employee that passes the exam.

Motion: Trustee Nickel with second by Trustee Sprangers to approve the wage increase.

Vote: Motion carried 6-0.

g) Approve bid for the installation of storm sewer for Farmers Field in the amount of \$166,500.00

Discussion: The village has graded Farmers Field for construction of two soccer fields. This project has been in conjunction with the Blackoak Street project. In order to complete the fields, a stormwater pond needs to be constructed and storm sewer installed. The village would need to use undesignated funds to cover the costs.

Motion: Trustee Moore with second by Trustee Lisowe to approve the bid with Kruczek Construction for the installation of storm sewer in Farmers Field in the amount of \$166,500.

Vote: Motion carried 5-1 with Trustee Sprangers opposed.

Reports

a) Calumet Co. Sheriff's Department- not included

b) Zoning Permits- 19 residential permits were issued in July. 4 of those were for single-family homes.

c) Harrison Fire Rescue- responded to 36 calls in July. Members trained on the administration of aspirin for medical emergencies.

d) Treasurer's Report- on file.

There being no other business, a motion was made by Trustee Moore with second by Trustee Lisowe to adjourn the meeting at 8:15pm. Motion carried 6-0.

Jennifer Weyenberg, Village Clerk

Dated August 28, 2018

Approved September 11, 2018