



Election Day

November 8, 2016

Polls are open 7:00 a.m. to 8:00 p.m.

****Polling Locations****

Village Wards 3, 4, 5, 6, 10, 17: Sunrise Elementary School (Gymnasium), N9363 Exploration Ave

Voters at Sunrise Elementary must enter from County N to Hoelzel Way, then left onto Exploration Ave. Do Not Enter through the main office doors. You will enter doors at the south side of the building that lead directly to the gymnasium. Please keep in mind that school begins at 8:35am and ends at 3:35pm and traffic will be heavy during these times. We ask that all voters be aware of their surroundings and use caution entering and exiting the parking lot especially when the busses are loading and unloading students- do your part to keep everyone safe!

Village Wards 7, 8, 9, 14, 15, 16: Harrison Municipal Building (Community Room), W5298 Hwy 114

The Municipal Building is located on the corner of Hwy 114 and State Park Road. Extra parking is available behind the building between the ball diamonds. Voters should enter through the main office doors and turn right into the Community Room- at previous elections we have seen voters cutting in through the south side door which is an EXIT ONLY.

Village Wards 11, 12, 13, 18 & All Town Wards: Christ the Rock (Auditorium), W6254 US Hwy 10 114

Voters at Christ the Rock can enter from either US Hwy 10 114 or Woodland Road to Eisenhower Drive and then enter the building using the EAST doors. This entrance is clearly marked and we will have election day greeters available to help get voters to the correct spot.

Can lines get long on Election Day? Absolutely! But you can help- registering to vote prior to Election Day, knowing your ward number, and having your photo ID ready will help keep our lines moving quickly. Also, carefully read the directions on the ballot. Properly marking the ballot will prevent the voting machine from kicking it out or jamming.



myvote.wi.gov- Log on to learn more!

Absentee

To receive a ballot by mail, please submit the EL-121 along with your photo ID to the Town/Village Clerk by 5:00pm on November 3, 2016. The voter and a witness **MUST** sign and provide an address on the certificate envelope.

Voting by

mail or

in person:

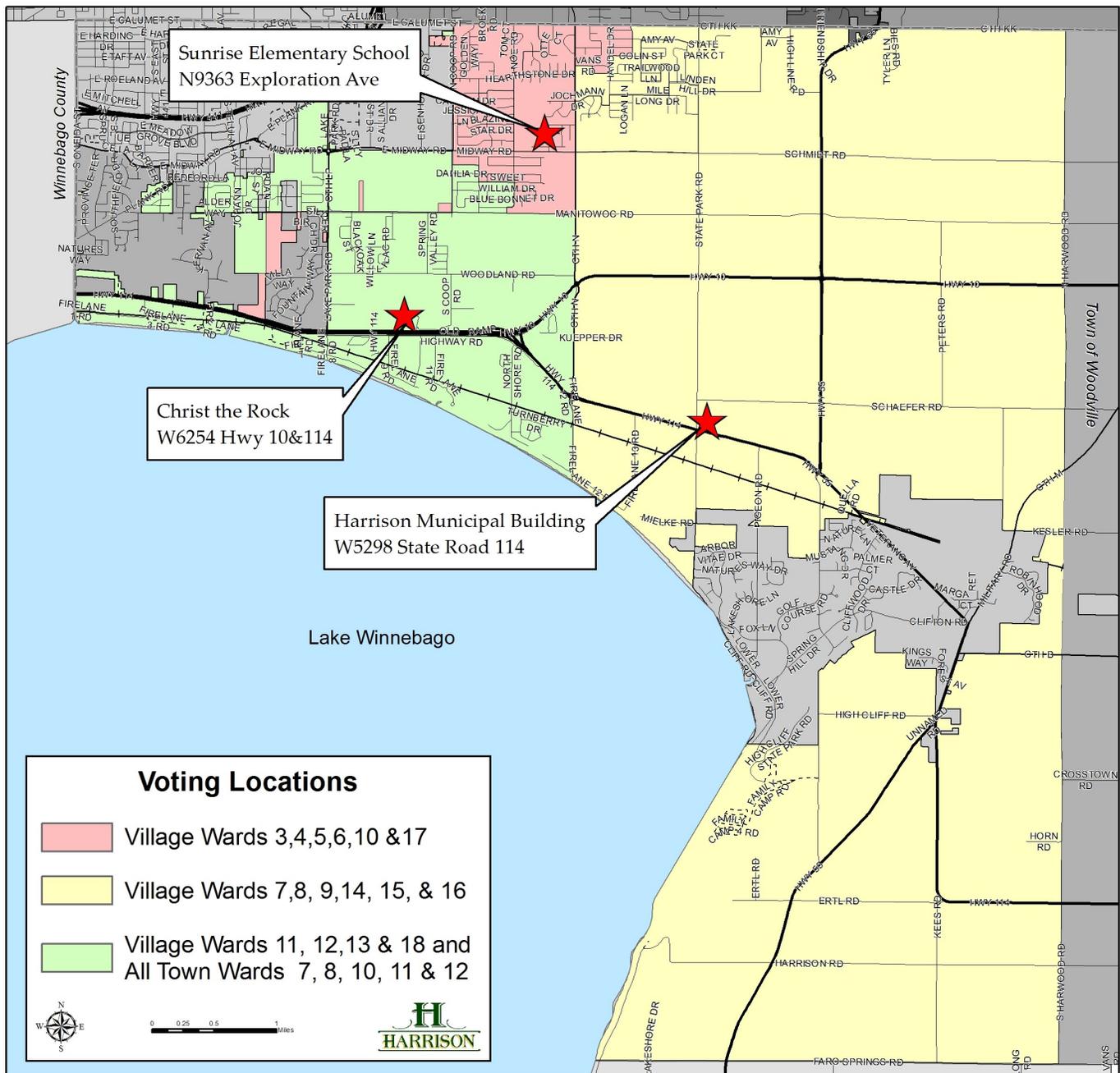
To vote by absentee in-person, come to the Harrison Municipal Building Monday through Friday from 8:00am and 3:30pm (hours extended to 5:00pm on November 3rd and 4th). You will need to show photo ID when requesting a ballot. **Note:** Voters appearing in-person must mark and leave the ballot in the office to be counted on Election Day. A ballot may not leave the office to be marked at a later time or delivered to another voter.

Voters Urged to Check Their Registration Now for November General Election

With the election just weeks away, we urge you to make sure you are properly registered for the November 8 General Election.

Please take a few minutes to go online to the state's MyVote.WI.gov website. You can make sure you are registered to vote at your current address and find where to go on Election Day. You can also view a sample ballot from the site. If you don't have Internet access, contact the Clerk's office at (920) 989-1062 or jweyenberg@harrison-wi.org and we will be happy to help you.

Keep in mind that **Wednesday, October 19** is the deadline to register to vote by mail, including the voter registration form you get when you use MyVote Wisconsin. All mail-in voter registration applications must be postmarked by October 19. Starting on October 20, all voter registrations must be completed in the clerk's office or at the polling place on Election Day.



Comprehensive Plan Update and Village Center Plan Open House Meeting

There will be a public open house meeting for the Comprehensive Plan Update and Village Center Plan on Tuesday, October 18th from 5:30pm to 7:00pm at the Harrison Municipal Building. The purpose of the open house will be to gather input from the public regarding the design and location for a potential Village Center. Members of Vierbicher, the plan consulting firm, will give a short presentation to open the meeting and present various concepts for the design and location of the potential Village Center. If you are unable to attend the meeting, written comments can be sent to the Village Planner Mark Mommaerts via email at mmommaerts@harrison-wi.org or mail at Village Hall, Attn: Mark Mommaerts, W5298 Hwy 114, Menasha, WI 54952.

Interested in Serving on the Zoning Board of Appeals?

Harrison is seeking applicants for the Zoning Board of Appeals. The Zoning Board is a 5-member citizen board that hears and decides cases for variances and administrative appeals from the zoning ordinance. The Board meets as needed, typically 2-4 times a year, on the first Tuesday of the month. If interested, please contact the Village Planner for an application.

Get Your Dog Licensed– 2017 Tags Available for Purchase Starting November 15, 2016

As a reminder, dog licenses are required by state law for any dog over the age of 5 months. You must show proof of the rabies vaccination when you purchase the license. The cost is \$5 for spayed/neutered dogs and \$10 if not. Dog owners must purchase a license by March 31, 2017. Any request processed after April 1st will be charged a \$5.00 late fee.

Licenses can be purchased at the Harrison Municipal Building weekdays between 7:30am and 3:30pm or by mail. If purchasing by mail please send payment, copy of rabies vaccination record, and self-addressed stamped envelope to the Harrison Municipal Building, W5298 Hwy 114, Menasha WI 54952.

Property Tax Bills Coming in December 2016

The Calumet County Treasurer's office will mail out tax bills in December. If you have any questions on yours, please contact the County's office at (920) 989-2700 x 457. The deadline for the first installment payment is January 31, 2017 and our office accepts cash, check, or money order payments. We do not accept credit cards. There is a \$25.00 charge for all NSF checks.

If you have an escrow check, be sure that the signatures on the back match the names on the front. If the check is payable to "Mr. & Mrs.", both must sign on the back. If your escrow check is short of the full amount due, you can write out a personal check for the difference.

If you owned your home on January 1, 2016 and did not receive the lottery credit, you can still submit the form (LC-100) to our office to receive the credit. The forms are available on the WI Dept of Revenue website or in the lobby of the Harrison Municipal Building.

PLEASE NOTE that this year our office is closed on December 30th and 31st for the holidays. However, we will be available to collect taxes from 9am-noon on the 30th. If you want to make a payment by 12/31 in order to claim a deduction on your income taxes, please plan accordingly. You can always use the drop box. Your payment will be marked as paid by the end of the year, however, there will NOT be a staff person available to issue a receipt on the afternoon of 12/30 or all day on 12/31.

TRICK OR TREAT HOURS : MON. OCTOBER 31st 4-7pm

FALL FUN IN THE PARK : SAT. OCTOBER 29th 4-7pm DARBOY COMMUNITY PARK

YARD WASTE SITE CLOSING: THURS. NOVEMBER 10th at 7:30pm

FALL YARD WASTE PICK-UP: MON. NOVEMBER 14th

Like the Sound of Harrison, WI? Let's Make it Happen!

Did you know that Harrison has mailing addresses that include Hilbert, Sherwood, Menasha, Kaukauna, and Appleton? Are you tired of explaining to people, "I live in Harrison, but my mailing address is Menasha", or "My address is in Hilbert but it is really Harrison."

We are trying to change that, but we need your help!

The Planning Department has been working with the Post Office (USPS) about the possibility of utilizing "Harrison" as an option for your mailing address. The USPS refers to this as an Alternate Last Line, where residents and businesses have a choice to use the existing (primary) city name last line or "Harrison" as an alternate city name. The purpose of the request is to create a municipal identity, or sense of place, for the Village and Town of Harrison. This may assist in avoiding the confusion of the cities of Appleton and Kaukauna wheel tax. It may also help business better market their location.

About the process...we are currently waiting to hear from the USPS regarding the feasibility of using "Harrison" as an alternate last line. If it is not feasible then there will be no change. If it is feasible, then the next step will be a survey to all residents, businesses, and property owners asking whether or not they want an option for an alternate last line. If a survey is sent out, a response rate less than 50% will mean there will be no alternate last line. If there is a response rate higher than 50%, then the majority of responses will determine whether or not an alternate last line will be created. **Please watch the mail for a survey later this year or early next year.**

The following are some frequently asked questions...

What is an alternate last line?

It is another option residents and businesses can use for their mailing address. For example, the primary mailing address last line might be "Appleton, WI 54915"; the alternate mailing address last line would be "Harrison, WI 54915".

Do I have to change my address? Do I have to use the alternate last line?

No, you can continue to use your existing mailing address. The alternate last line is just an option.

Will I receive mail with the alternate last line even though I didn't change my address?

Yes, you may. Bulk mailers or other mailers may choose to use the alternate last line instead of the primary last line. Bulk mailing is typically based on ZIP Codes.

Who can use the alternate last line?

Only residents and businesses located in Harrison are allowed to use the alternate last line.

Will it affect my service or change the post office where my mail comes from?

No, your same postal delivery person will continue to deliver your mail. The ZIP Code will not change so you can continue to use the same post office.

Is there a new ZIP Code with the alternate last line?

No, your ZIP Code will remain the same. For example, if your current last line is "Appleton, WI 54915" then the alternate last line will be "Harrison, WI 54915". The process for changing or creating a new ZIP Code is different and much more difficult.

Why will I receive a survey from the US Post Office?

As part of the Alternate Last Line creation process, the USPS will be conducting a survey of current residents, businesses, and property owners to gauge support for the Alternate Last Line. If the process clears USPS administration, then a survey will be sent out later this year or early 2017.

Reminders from the Public Works Department– Let's Keep our Streets Safe this Winter

There are no state laws that prohibit you from passing a snowplow. However, it is illegal to follow a snowplow closer than 200 feet upon any highway having the posted speed limit of more than 35 mph if the snowplow is engaged in snow and ice removal. The majority of crashes involving snowplows and vehicles happen when a snowplow is rear ended or hit while being passed. Snowplows have wing blades that can extend anywhere between 2 and 10 feet beyond the width of the truck. This wing blade is often not seen because of the snow cloud being kicked up by the snowplow. These wing blades can often weigh as much as a compact car.

Pushing snow or other materials onto or across roadways from private driveways is **ILLEGAL!** In addition, no person shall push, shove, or in any way deposit any snow or ice onto any public street, alley, sidewalk or public land dedicated to public use. This includes sump pump discharge onto curb lines or roadways. The State Patrol along with the Calumet County Sheriff's Department, Calumet County Highway Commission, and the Town/Village of Harrison will be working together regarding the enforcement of this law. Violating this law can result in a \$150.00 fine.

Place garbage and recycling containers at least 5 feet back from the roadway. The drivers have a hard time seeing these containers on snowy nights.

Overnight Parking is Prohibited Year Round

There is NO overnight parking allowed on town and village roads year round. This ordinance is strictly enforced in the winter months and the fine is \$10.00 per ticket. The fine for parking on the road during a snow emergency is \$25.00.

Policy Regarding Damaged Mailboxes

Please contact the Public Works Department immediately at #989-1139 if your mailbox has been damaged by a plow. Make sure to leave a message with the date of the incident and your address. If it is confirmed that the damage was caused by one of our plows, the Public Works Department will replace your mailbox with a basic model and wooden post or you can replace it yourself. The Town will reimburse up to \$40.00 and the Village will reimburse up to \$60.00. You must turn in a receipt to the Clerk or Public Works Director in a timely manner in order to be reimbursed. As a reminder, the reimbursements are for damage caused by plows/wings and not by snow being pushed up or against the mailbox.

Snow Removal Required from Sidewalks

Per local ordinance, the owner, occupant or person in charge of any lot which abuts a sidewalk shall keep the sidewalk clear of all snow and ice. The removal of snow and ice must be within 24 hours from the time the snow ceases. Sidewalks are to be kept clear to a minimum of five feet in width. In the event that the ice has formed on any sidewalk in such a manner that it cannot be removed, the sidewalk shall be sprinkled with material to accelerate melting or prevent slipping.

Owners with sidewalks that have a terrace of less than three feet from the roadway are exempt from complying with this ordinance.

YARD WASTE STICKER WILL EXPIRE SOON

Beginning in 2017, the \$5 Yard Waste sticker will become an annual fee with a limit of 2 per household. Your current sticker will expire this year.

CHRISTMAS TREE DISPOSAL

Harrison residents will be able to drop off Christmas trees at the yard waste site anytime during the months of December and January. The site is located behind the Municipal Building.

A LOOK AT WHAT'S AHEAD

October 2016

Sun Mon Tue Wed Thu Fri Sat

						1
2	3 In Office Absentee Voting 8am-3:30pm	4 In Office Absentee Voting 8am-3:30pm	5 In Office Absentee Voting 8am-3:30pm	6 In Office Absentee Voting 8am-3:30pm	7 In Office Absentee Voting 8am-3:30pm	8
9	10 In Office Absentee Voting 8am-3:30pm	11 In Office Absentee Voting 8am-3:30pm	12 In Office Absentee Voting 8am-3:30pm	13 In Office Absentee Voting 8am-3:30pm	14 In Office Absentee Voting 8am-3:30pm Hazardous Waste Disposal 9-11am	15
16	17 In Office Absentee Voting 8am-3:30pm	18 In Office Absentee Voting 8am-3:30pm Comp Plan/Village Center 6:30pm	19 In Office Absentee Voting 8am-3:30pm Last day to register by mail	20 In Office Absentee Voting 8am-3:30pm	21 In Office Absentee Voting 8am-3:30pm	22
23	24 In Office Absentee Voting 8am-3:30pm	25 In Office Absentee Voting 8am-3:30pm Town Board 6:30pm Village Board 7pm	26 In Office Absentee Voting 8am-3:30pm	27 In Office Absentee Voting 8am-3:30pm	28 In Office Absentee Voting 8am-3:30pm	29 Fall Fun in the Park 4-7pm
30	31 Trick or Treat 4-7pm					

November 2016

Sun Mon Tue Wed Thu Fri Sat

		1 In Office Absentee Voting 8am-3pm	2 In Office Absentee Voting 8am-3pm	3 In Office Absentee Voting 8am-5pm	4 Last Day In Office Absentee	5
6	7 NO Voting or Registration Today	8 Election Day Polls Open 7am-8pm	9	10 Yard Waste Site Closes for the Season	11	12
13	14 Fall Yard Waste Pick Up	15 Town Budget Mtg 6pm	16	17	18	19
20	21	22 Plan Commission 6pm	23	24 Thanksgiving Day Municipal Building Closed	25 Municipal Building Closed	26
27	28	29 Town Board 6:30pm Village Board 7pm	30			

December 2016

Sun Mon Tue Wed Thu Fri Sat

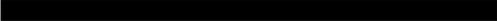
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20 Plan Commission 6pm	21	22	23 Municipal Building closed	24
25	26 Municipal Building closed	27 Town Board 6:30pm Village Board 7pm	28	29	30 Open 9am-12pm for Tax Collections Only. Municipal Building Closed	31

January 2017

Sun Mon Tue Wed Thu Fri Sat

1	2 Municipal Building closed	3 Election Papers due 5:00pm	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Plan Commission 6pm	25	26	27	28
29	30	31 Town Board 6:30pm Village Board 7pm				

TOWN & VILLAGE OF HARRISON
W5298 HWY 114
MENASHA, WI 54952
PHONE: (920) 989-1062
FAX: (920) 989-1077



Please check out our new website at
www.harrison-wi.org



Contact Us

- Village Manager**.....Travis Parish.....tparish@harrison-wi.org
- Village Clerk**.....Jennifer Weyenberg.....jweyenberg@harrison-wi.org
- Village Planner**.....Mark Mommaerts.....mmommaerts@harrison-wi.org
- Public Works Director**.....Bob Kesler.....bkesler@harrison-wi.org
- Building Inspector**.....Paul Birschbach.....pbirschbach@harrison-wi.org
- Deputy Clerk-Treasurer**.....Carie Krause.....ckrause@harrison-wi.org
- Darboy Joint Sanitary District** (920) 788-6048
- Waverly Sanitary District** (920) 731-0002
- Calumet County Sheriff Dept.** 920-849-2335 (Chilton area) 989-2700 (Appleton area)



Harrison Municipal Building
W5298 Hwy 114
Menasha, WI 54952
Phone (920) 989-1062
Fax (920) 989-1077
www.harrison-wi.org

Office Hours:
Monday-Friday
7:30am to 3:30pm