

**NOTICE OF TOWN BOARD MEETING &  
NOTICE OF PUBLIC HEARING**

TOWN OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Town of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 Hwy 114, Menasha on Tuesday, April 18, 2017 at 6:45pm. Notice is further given that a Public Hearing on the request for the detachment of territory from the Waverly Sanitary District will be held at the start of this meeting. The agenda is printed below.

1. Call to Order the Town Board Meeting for April 18, 2017
2. Pledge of Allegiance
3. Roll Call of Town Board
4. Convene Meeting and Enter Public Hearing

The boundaries of the territory proposed for detachment are as follows:

*A PARCEL OF LAND LOCATED IN THE NORTHWEST ¼ OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN AND DESCRIBED AS FOLLOWS --- COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 18; THENCE S01°27'21"W 300.00 FEET ALONG THE WEST LINE OF SAID NORTHWEST ¼; THENCE S84°51'09"E 77.38 FEET TO THE NORTHWEST CORNER OF TAX PARCEL ID #7-01816-00 CITY OF MENASHA; THENCE CONTINUE S84°51'09"E 721.86 FEET ALONG THE NORTH LINE OF SAID TAX PARCEL AND THE NORTH LINE OF TAX PARCEL ID #7-01822-00 TO THE POINT OF BEGINNING; THENCE CONTINUE S84°51'09"E 895.00 FEET ALONG SAID NORTH LINE TO THE NORTHEAST CORNER THEREOF; THENCE S01°27'21"W ALONG THE EAST LINE OF SAID TAX PARCEL #7-01822-00 AND THE WEST LINE OF TAX PARCEL ID #6256 TOWN OF HARRISON TO THE SOUTHWEST CORNER OF SAID TAX PARCEL ID #6256; THENCE EAST ALONG THE SOUTH LINE OF SAID TAX PARCEL ID #6256 TO THE SOUTHEAST CORNER THEREOF ALSO BEING THE SOUTHWEST CORNER OF LOTS 1 THRU 4 OF AN UNRECORDED PLAT; THENCE NORTH ALONG THE EAST LINE OF SAID TAX PARCEL ID #6256 AND ITS NORTHERLY EXTENSION (WEST LINE OF SAID LOTS 1 THRU 4 OF AN UNRECORDED PLAT AND ITS NORTHERLY EXTENTION) TO THE NORTHWEST CORNER OF TAX PARCEL ID #6255 TOWN OF HARRISON AND THE TOWN OF HARRISON AND THE CITY OF MENASHA CORPORATE BOUNDARY; THENCE N86°55'42"W 74.64 FEET ALONG SAID BOUNDARY; THENCE N01°27'21"E 127.94 FEET ALONG SAID BOUNDARY TO THE NORTH LINE OF SAID NORTHWEST ¼ SECTION 18; THENCE N84°50'21"W 895.00 FEET ALONG THE SAID NORTH LINE AND ALONG SAID BOUNDARY; THENCE S01°27'21"W 300 FEET MORE OR LESS TO THE POINT OF BEGINNING.*

5. Close Public Hearing and Reconvene Regular Town Board Meeting
6. New Business for Consideration or Action
  - a) Approve detachment of land from the Waverly Sanitary District– Tax Parcels #43306, #6256.
  - b) Minutes from 11/22/16, 01/20/17, 01/31/17, 03/31/17
7. Adjournment

Agenda is posted at Harrison Municipal Building and [www.harrison-wi.org](http://www.harrison-wi.org). Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, WCMC  
Town Clerk  
Dated April 13, 2017

**TOWN OF HARRISON  
BUDGET MEETING MINUTES  
11/22/16**

The budget meeting and public hearing of the Town of Harrison was held on Tuesday, November 22, 2016 at 7:32pm in the Harrison Municipal Building, W5298 Hwy 114. After the Public Hearing was opened, the Pledge of Allegiance was recited.

PUBLIC HEARING: Town Administrator Travis Parish presented the proposed budget. No residents were in attendance; no one spoke in favor or against the proposed budget. The public hearing was closed at 7:42pm.

SPECIAL TOWN MEETING OF THE ELECTORS: Town Chair Darlene Bartlein called to order the special meeting of the electors.

**REVIEW CAPITAL PURCHASE PLAN:** Administrator Parish presented the Road Department 3 Year Capital Vehicles and Equipment budget, the Road Capital Budget, and the Fire Department Capital Budget.

**ADOPT THE 2016 LEVY TO BE PAID IN 2017:** Motion (Duaine Stillman<sup>1</sup>/Darlene Bartlein<sup>2</sup>) to adopt the levy of \$288,718. Motion carried.

**REDUCE TOWN BOARD WAGES:** Motion (Duaine Stillman<sup>1</sup>/Darlene Bartlein<sup>2</sup>) to reduce the Chair's pay to \$300 per month and Supervisors' pay to \$150 per month. Motion carried. This change will start in May 2017.

The Special Town Meeting of the Electors was closed at 7:53pm.

TOWN BOARD MEETING FOR NOVEMBER 22, 2016: Town Chair Darlene Bartlein and Supervisor Duaine Stillman were present.

**ADOPT THE 2017 DEPARTMENTAL BUDGET:** Motion (Duaine Stillman<sup>1</sup>/Darlene Bartlein<sup>2</sup>) to adopt the departmental budget. Motion carried.

**ADJOURN:** Motion (Darlene Bartlein<sup>1</sup>/Duaine Stillman<sup>2</sup>) to adjourn. Motion carried at 8:07pm.

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Jennifer Weyenberg, Town Clerk  
Dated November 22, 2016  
Approved April 18, 2017

**TOWN OF HARRISON  
BOARD MEETING MINUTES  
01/20/17**

A special meeting of the Town of Harrison Board was convened on Friday, January 20, 2017 at 3:00pm with Chair Darlene Bartlein presiding. After the Pledge of Allegiance was recited, roll was called.

Board present: Town Chair Darlene Bartlein, Supervisor Duaine Stillman  
Staff present: Town Clerk Jennifer Weyenberg

**New Business for Consideration or Action**

- a) Resolution T2017-01 Establishing Polling Places for the 2017 Spring Primary and Spring Election- Motion (Stillman<sup>1</sup>/Bartlein<sup>2</sup>) to approve the resolution. Motion carried 2-0. This resolution changes the polling place to the Harrison Municipal Building for ALL TOWN WARDS.

There being no other business, a motion was made by Supervisor Duaine Stillman and second by Chair Darlene Bartlein to adjourn at 3:05pm. Motion to adjourn carried.

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Jennifer Weyenberg, Town Clerk  
Dated January 20, 2017  
Approved April 18, 2017

**TOWN OF HARRISON  
BOARD MEETING MINUTES  
01/31/17**

A regular meeting of the Town of Harrison Board was convened on Tuesday, January 31, 2017 at 6:30pm at the Harrison Municipal Building, W5298 Hwy 114, with Chair Darlene Bartlein presiding. After the Pledge of Allegiance was recited, roll was called.

Board present: Town Chair Darlene Bartlein, Supervisor Duaine Stillman  
Staff present: Town Clerk Jennifer Weyenberg, Administrator Travis Parish

**New Business for Consideration or Action**

- a) Appointment for vacant Town Supervisor position- Motion (Bartlein<sup>1</sup>/Stillman<sup>2</sup>) to approve the appointment of Lori Heid to fill the vacancy. Motion carried 3-0 (Clerk Jennifer Weyenberg voted in accordance with State Statutes).

There being no other business, a motion was made by Chair Darlene Bartlein and second by Supervisor Duaine Stillman to adjourn at 6:35pm. Motion to adjourn carried.

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Jennifer Weyenberg, Town Clerk  
Dated January 31, 2017  
Approved April 18, 2017

**TOWN OF HARRISON  
BOARD MEETING MINUTES  
03/31/17**

A special meeting of the Town of Harrison Board was convened on Friday, March 31, 2017 at 1:00pm at the Harrison Municipal Building (Conference Room), W5298 Hwy 114, with Chair Darlene Bartlein presiding. Roll Call:

Board present: Town Chair Darlene Bartlein, Supervisor Duaine Stillman, Supervisor Lori Heid  
Staff present: Administrator Travis Parish

**New Business for Consideration or Action**

- a) Request from the Waverly Sanitary District to detach land from the District pursuant to Wis. Stats. 60.71 and 60.785 (1m)(b)(2)- Tax parcels #44306 and #6256  
Motion by Supervisor L. Heid with second by Supervisor D. Stillman to hold a public hearing on the detachment from Waverly Sanitary District on Tuesday, April 18<sup>th</sup> at 6:45pm. Motion carried 3-0.

There being no other business, a motion was made by Supervisor L. Heid with a second by Supervisor D. Stillman to adjourn. Motion carried.

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Travis Parish, Town Administrator  
Dated March 31, 2017  
Approved April 18, 2017