

**NOTICE OF PUBLIC MEETING**

TOWN OF HARRISON, CALUMET COUNTY, WI

NOTICE IS HEREBY GIVEN that a Town of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 Hwy 114, Menasha on Tuesday, August 30th, 2016 at 6:30pm. The agenda is printed below.

1. Call to Order the Town Board Meeting for August 30, 2016
2. Pledge of Allegiance
3. Roll Call of Town Board
4. Correspondence or Communications from Board and Staff
5. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Town that there is a three minute time limit per person. Time extensions may be granted by the Town Chair. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
 - a) Town board minutes from 07/26/16
7. Items removed from Consent Agenda
8. Appointments
 - a) Town Supervisor vacancy (tabled from prior meeting)
 - b) Town Board representative to Plan Commission (tabled from prior meeting)
9. Unfinished Business from Previous Meetings for Consideration or Action
 - a) none
10. New Business for Consideration or Action
 - a) T2016-02 Final Resolution authorizing public improvements and levying special assessments
 - b) Schedule dates for upcoming budget workshops
11. Future Agenda Items
12. Adjournment

Agenda posted at Harrison Municipal Building and www.harrison-wi.org. Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting. As such, a quorum of the Village Board, Plan Commission, Zoning Board of Appeals, or Committee of the Whole may be in attendance. However, the only business to be conducted is for the Town Board.

Jennifer Weyenberg, WCMC
Town Clerk
Posted August 26, 2016

**TOWN OF HARRISON
BOARD MEETING MINUTES
07/26/2016**

The regular meeting of the Town of Harrison board was convened on Tuesday, July 26, 2016 at 6:30pm in the Harrison Municipal Building with Chair Darlene Bartlein presiding. After the Pledge of Allegiance was recited, roll was called.

Board present: Chair Darlene Bartlein, Supervisor Duaine Stillman
Staff present: Planner Mark Mommaerts, Clerk Jennifer Weyenberg, and Administrator Travis Parish

Consent Agenda

Town board minutes from 06/28/16 -Motion by Chair Bartlein with second by Supervisor Stillman to approve the consent agenda. Motion to approve carried 2-0.

Appointments

Town Supervisor vacancy: Motion was made to Chair Bartlein to nominate Jerry Bartlein to fill the vacancy. The motion did not receive a second and failed. Supervisor Stillman questioned whether the vacancy had been advertised through the newsletter and newspaper or not. Staff confirmed that no advertisement had taken place. Motion by Supervisor Stillman with second by Chair Bartlein to table the appointment and place an ad in the Post-Crescent. Motion to table carried 2-0.

Town Board representative to Plan Commission: Motion by Chair Bartlein with second by Supervisor Stillman to table the appointment. Motion to table carried 2-0.

Unfinished Business from Previous Meetings for Consideration or Action

None

New Business for Consideration or Action

None

Future Agenda Items

None

There being no other business, a motion was made by Chair Bartlein with a second by Supervisor Stillman to adjourn at 6:35pm. Motion to adjourn carried 2-0.

Jennifer Weyenberg, Town Clerk
Dated July 27, 2016
Approved August 30, 2016

Travis Parish

From: Jerry <jerrybartlein@yahoo.com>
Sent: Friday, August 05, 2016 4:32 PM
To: Travis Parish
Subject: Fwd: Town Supervisor

Hi Travis I am interested in the town supervisor position.
Jerry Bartlein

Sent from my iPhone

Begin forwarded message:

From: "Darlene Bartlein" <darlenebartlein@new.rr.com>
Date: August 5, 2016 at 10:39:11 AM CDT
To: "Jerry Bartlein" <JerryBartlein@Yahoo.com>
Subject: Town Supervisor

Jerry, I need you to send an email to Travis and let him know that you are interested in the Town supervisor position because Duaine said he wants it all done fair and it has to go thru Travis. So Travis told me to tell you to send him an email.

Jennifer Weyenberg

From: Sweet Melisa <mtriggiano2529@gmail.com>
Sent: Thursday, August 25, 2016 2:30 PM
To: Jennifer Weyenberg
Subject: Town Board Position

Good afternoon Jennifer Weyenberg
Town Clerk,

I am Melisa Triggiano. I've been a resident of The Town of Harrison for almost 17 years. I love our town and would be honored to have a chance to learn more about my county and help work to make it a better county for all.

Melisa Triggiano
W6835 Alder Way
Appleton, WI. 54915
920-540-8555

Jennifer Weyenberg

From: Lori Heid <heidlori@yahoo.com>
Sent: Tuesday, August 23, 2016 7:47 PM
To: Jennifer Weyenberg
Subject: Re: Vacancy on Town Board

Good Morning Jennifer

I am sending you this e-mail to express my interest in the vacancy on the Town Board.

My name is Lori Heid and I have lived most of my life in the Town of Harrison and am interested in serving our town.

Duaine Stillman is a neighbor of ours and asked if I would be interested and to e-mail you if I was.

Please consider this e-mail a letter of interest.

I can be reached at 920-851-7943 or at heidlori@yahoo.com

Thank you for your consideration.

-Lori Heid

**RESOLUTION NO. T2016-02
TOWN OF HARRISON
Calumet County, WI**

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN
THE TOWN OF HARRISON, WISCONSIN**

WHEREAS, the Town Board of the Town of Harrison, Wisconsin, held a public hearing at the Town Hall at 7:00 p.m. on the 20th day of May, 2015, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Town Engineer on the proposed public improvements consisting of reconstruction of Hazelnut Ln. and portions of Kernan Ave. including the installation of storm sewer and sump pump laterals and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Harrison, Wisconsin, determines as follows:

1. The report of the Town Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.

2. The Town Engineer has advertised for bids and construction of the improvements in accordance with the report hereby adopted.

3. Payment for the improvements shall be made by assessing the entire cost of the sump pump laterals to the property benefited as indicated in the report.

4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

6. Assessments shall be due by October 31st, 2016. Assessments may be paid in cash or in three (3) annual installments to the Town Clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 4.5% per annum on the unpaid balance starting on January 1st, 2017.

7. The Town Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Dated _____

Signed _____
Town Chairperson

Published _____

Attest _____
Town Clerk

Final
Engineering Report

2015 Street Construction &
Drainage Improvements
Kernan Avenue and Hazelnut Lane

Prepared For The

TOWN OF HARRISON
CALUMET COUNTY, WISCONSIN

July 28, 2016

McMAHON
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Final Engineering Report

(Pursuant to Sec. 66.0703(1)(b) Wisconsin Stats., as Amended)

2015 Street Construction & Drainage Improvements Kernan Avenue and Hazelnut Lane

Prepared For The

TOWN OF HARRISON

CALUMET COUNTY, WISCONSIN

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the aforementioned municipal project are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMAHON

By:



Lee R. Reibold, P.E.
Project Engineer

McM. No. H0006-950314

**Town of Harrison
Kernan Avenue & Hazelnut Lane
Storm Sewer Drainage Improvements
Preliminary Schedule of Costs
McM No. H0006-950485**

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Assessable Lateral Costs
1	12-inch storm sewer	940	L.F.	\$ 35.00	\$ 32,900.00	
2	10-inch storm sewer	890	L.F.	\$ 33.00	\$ 29,370.00	
3	8-inch storm sewer	1,050	L.F.	\$ 30.00	\$ 31,500.00	
4	48-inch storm sewer manhole	14.0	V.F.	\$ 300.00	\$ 4,200.00	
5	24-inch storm sewer manhole	33.0	V.F.	\$ 150.00	\$ 4,950.00	
6	4-inch storm sewer lateral	1,450	L.F.	\$ 25.00	\$ 36,250.00	\$ 36,250.00
7	Storm sewer lateral connection	28	EACH	\$ 600.00	\$ 16,800.00	\$ 16,800.00
8	Remove and reset driveway culvert	36	EACH	\$ 300.00	\$ 10,800.00	
9	Ditching	4,650	L.F.	\$ 6.00	\$ 27,900.00	
10	Sawing asphalt	1,000	L.F.	\$ 2.00	\$ 2,000.00	
11	Driveway restoration	2,000	S.Y.	\$ 32.00	\$ 64,000.00	
12	Lawn restoration	10,600	S.Y.	\$ 4.50	\$ 47,700.00	
13	Manhole casting adjustment	5	EACH	\$ 300.00	\$ 1,500.00	
14	Pulverize existing asphalt pavement	7,200	S.Y.	\$ 1.00	\$ 7,200.00	
15	Fine grading & compaction of aggregate base	8,300	S.Y.	\$ 1.00	\$ 8,300.00	
16	1 3/4-inch HMA pavement, lower layer	760	TONS	\$ 60.00	\$ 45,600.00	
17	1 3/4-inch HMA pavement, upper layer	760	TONS	\$ 60.00	\$ 45,600.00	
	Engineering design, bidding & construction administration	6%			\$ 416,570.00	\$ 53,050.00
	Construction contingencies	15%			\$ 26,500.00	\$ 3,374.76
					\$ 62,485.50	\$ 7,957.50
	Total Storm Sewer Costs =				\$ 505,555.50	\$ 64,382.26

Storm Sewer Lateral Assessment Costs = \$ 64,382.26

Town of Harrison Project Costs = \$ 445,973.24

Base aggregate dense, 3/4-inch for shouldering 240 TONS \$ 20.00 \$ 4,800.00

Town of Harrison
 Kernan Avenue & Hazelnut Lane
 Storm Sewer Drainage Improvements
 FINAL Schedule of Assessments Based Upon As-Constructed Quantities
 McW No. H10006-950485

Location ID	Parcel No.	Property Owner	Billing Address	Property Address	No. Laterals	Storm Sewer Lateral
8509	010-0412-000010A-000-0-201808-00-2300	YUILL LISA K	N9159 KERNAN AVE	N9159 KERNAN AVE	1	\$ 931.35
8510	010-0412-000020A-000-0-201808-00-2300	SEVERSEN TIMOTHY M	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8511	010-0412-000030A-000-0-201808-00-2300	FREDERICK DEBRA A	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8512	010-0412-000040A-000-0-201808-00-2300	JOHN DAVID J & MARY A	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8513	010-0412-000050A-000-0-201808-00-2300	GOUDREAU DAVID P & LORIL	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8514	010-0412-000060A-000-0-201808-00-2300	CLUMSTED JEREMY A & JODIL	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8515	010-0412-000070A-000-0-201808-00-2300	TOBAK KEVIN J	APPLETON	W6815 KERNAN AVE	1	\$ 931.35
8526	010-0425-000160A-000-0-201808-00-2300	WEYERS DANIEL W	MEMASHA	W6898 MANITOWOC RD	1	\$ 931.35
8527	010-0425-000170A-000-0-201808-00-2300	GOERL L Y L A R	APPLETON	N9165 KERNAN AVE	1	\$ 931.35
8528	010-0425-000180A-000-0-201808-00-2300	MCQUINN JULIE A	APPLETON	N9173 KERNAN AVE	0	\$ -
8529	010-0425-000190A-000-0-201808-00-2300	SMITH KEVIN J	APPLETON	N9187 KERNAN AVE	1	\$ 931.35
8530	010-0425-000200A-000-0-201808-00-2300	MESHKE KEVIN D	APPLETON	N9197 KERNAN AVE	1	\$ 931.35
8531	010-0425-000210A-000-0-201808-00-2300	JACOBS KATHERINE M	APPLETON	N9198 KERNAN AVE	1	\$ 931.35
20009	010-0463-000250A-000-0-201808-00-2300	WEBB MICHAEL D	APPLETON	N9188 KERNAN AVE	1	\$ 931.35
20014	010-0463-000220A-000-0-201808-00-2300	BEHNKE ERIC E	APPLETON	W6657 HAZELNUT LN	1	\$ 931.35
20016	010-0463-000230A-000-0-201808-00-2300	THIEL MARC J	APPLETON	W6873 HAZELNUT LN	1	\$ 931.35
20017	010-0463-000240A-000-0-201808-00-2300	PASCHKE KELLY A	APPLETON	W6873 HAZELNUT LN	1	\$ 931.35
20018	010-0463-000260A-000-0-201808-00-2300	DEJNO MICHAEL J	APPLETON	W6865 HAZELNUT LANE	1	\$ 931.35
20019	010-0463-000270A-000-0-201808-00-2300	BRAUN JULIE A	APPLETON	W6849 HAZELNUT LANE	1	\$ 931.35
20020	010-0463-000280A-000-0-201808-00-2300	WEBER CHRISTINE E	APPLETON	W6841 HAZELNUT LN	1	\$ 931.35
20021	010-0463-000290A-000-0-201808-00-2300	TENDICK MICHAEL J	APPLETON	W6853 HAZELNUT LN	1	\$ 931.35
20022	010-0463-000300A-000-0-201808-00-2300	APPEL GEORGE D	APPLETON	W6825 HAZELNUT LN	1	\$ 931.35
20023	010-0463-000310A-000-0-201808-00-2300	GAYLORD PATRICK M	APPLETON	W6818 HAZELNUT LN	1	\$ 931.35
20024	010-0463-000320A-000-0-201808-00-2300	DOSDOS CAROLYN L	APPLETON	W6826 HAZELNUT LN	1	\$ 931.35
20025	010-0463-000330A-000-0-201808-00-2300	PAVAR PAU-LIN	APPLETON	W6842 HAZELNUT LN	1	\$ 931.35
20026	010-0463-000340A-000-0-201808-00-2300	KOENIGS RYAN P	APPLETON	W6858 HAZELNUT LN	1	\$ 931.35
20027	010-0463-000350A-000-0-201808-00-2300	GONZALES ERNEST	APPLETON	W6864 HAZELNUT LN	1	\$ 931.35
20028	010-0463-000360A-000-0-201808-00-2300	CAO DUO	APPLETON	W6870 HAZELNUT LN	1	\$ 931.35
20029	010-0463-000370A-000-0-201808-00-2300	JP MORGAN CHASE BANK NALT ASSC C/O MICHAELSON, CONNOR & BOUL	OKLAHOMA CIT OK	4400 WILL ROGERS PRKWY	1	\$ 931.35
23519	010-0494-000080A-000-0-201808-00-2300	PETERSON GEORGE A	APPLETON	N9108 KERNAN AVE	1	\$ 931.35
23527	010-0494-000090A-000-0-201808-00-2300	STADLER WILLIAM J	APPLETON	N9118 KERNAN AVE	1	\$ 931.35
23529	010-0494-000100A-000-0-201808-00-2300	KITTEN MICHAEL J	APPLETON	N9126 KERNAN AVE	1	\$ 931.35
23531	010-0494-000110A-000-0-201808-00-2300	KEGLER JESSICA J	APPLETON	N9136 KERNAN AVE	1	\$ 931.35
23533	010-0494-000120A-000-0-201808-00-2300	KONS BENJAMIN J	APPLETON	N9144 KERNAN AVE	1	\$ 931.35
23535	010-0494-000130A-000-0-201808-00-2300	FROLAND PATRICK A	APPLETON	N9152 S KERNAN AVE	1	\$ 931.35
23537	010-0494-000140A-000-0-201808-00-2300	JACOBSON SCOTT E	APPLETON	N9166 KERNAN AVE	1	\$ 931.35
23539	010-0494-000150A-000-0-201808-00-2300	GAGNON PETER J	APPLETON	N9174 KERNAN AVE	1	\$ 931.35
			N9180 CHERRY MEADOW DR	N9180 CHERRY MEADOW DR	1	\$ 931.35

Totals = 37 \$ 33,528.68

Construction Cost (Items S1 through S13) =	\$ 31,710.00
Engineering Design, Construction Administration and Contingencies =	\$ 2,790.03
Total Assessable Costs =	\$ 34,500.03
Assessable Parcels (each) =	37
Assessment Rate (per Parcel) =	\$ 931.35

