

**NOTICE OF PUBLIC MEETING**

VILLAGE OF HARRISON, CALUMET & OUTAGAMIE COUNTIES, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, Menasha on Tuesday, March 29, 2016 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for March 29, 2016
2. Pledge of Allegiance
3. Roll Call
4. Correspondence or Communications from Board and Staff
5. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President.
6. Consent Agenda
 - a) Municipal Payments in the amount of \$ 442,419.369
 - b) Operator Licenses for Kevin Lambie (HAA), Brenda Marquardt (HAA), Rebecca Schaeffer (HAA), Rebecca Mader (HAA), Michael Mader (HAA), Robert Fredericks (HAA), Lois Fredericks (HAA), Hilary Sprangers (Silver Spur), Christina Rogers (Countryside Bar & Grill), Mae West (Darboy Corner Store), Brittany Pekuri, Judith Laitala
 - c) Minutes from 01/12/16 (VB), 02/23/16 (VB), 03/08/16 (VB), 03/08/16 (COW)
 - d) Discharge of Firearms for N8222 State Park Rd
 - e) Ecological Management Agreement with McMahon Associates for Amy Ave and Lakeview Ponds
 - f) Operation and Maintenance Agreement with McMahon Associates for Amy Ave and Lakeview Pond
7. Items removed from Consent Agenda
8. Appointments
 - a) None
9. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Resolution V2016-02 Final Assessment for constructions of sidewalks in Paper Maker Ridge subdivision
 - b) Overtime Policy
 - c) Subdivision Improvement Policy
 - d) Authorize staff to work with post office to allow for Harrison mailing address
10. New Business for Consideration or Action
 - a) 6-month Class "B" Beer License for Harrison Athletic Association, Inc.; Rebecca Mader, Agent
 - b) Authorize road dept. to correct drainage issue at N9064 Blackoak St
 - c) Changes to Plan Commission membership
 - d) Maintenance of drainage way between W5791 and W5779 Hearthstone Drive
 - e) Approve purchase of new plow truck(s)
 - f) Resolution V2016-06 Requesting Calumet County to construct CTH LP as a 3-lane facility
 - g) Resolution V2016-07 Supporting Weight of the Fox Valley

- h) Resolution V2016-08 Participation in the Wisconsin Length of Service Award program
- i) Review Impact Fees for new development
- j) Correspondence from Hanaway Ross Law Firm representing Ed Gersek, Inc.
- k) RFP for Construction, Drainage Facility, and New Home Grade Inspections
- l) Development Agreements for Parker Farms subdivision
- m) Certified Survey Map for N8897 S Coop Rd
- n) Request to place fence in drainage easement at N9445 Evan St
- o) Citizen Participation Plan for Comprehensive Plan Update
- p) Approve Eastshore Humane Society Agreement
- q) "H" Sticker program for compost site
- r) Flooding issue at W5393 County Trunk KK

11. Future Agenda Items

12. Adjournment

Agenda is posted at Harrison Municipal Building and www.harrison-wi.org. Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting. As such, a quorum of the Town Board, Plan Commission, Zoning Board of Appeals, or Committee of the Whole may be in attendance. However, the only business to be conducted is for the Village Board.

Jennifer Weyenberg, WCMC

Posted March 24, 2016

Summary of Payments Approved By:

President James Salm

Trustee Pete Stier

Trustee Dave La Shay

Trustee Kevin Hietpas

Trustee Tyler Moore

Trustee Lou Miller

Trustee Joe Sprangers

Presented by: Jennifer Weyenberg, Village Clerk
Approved March 29, 2016

Checks Printed					
BILLS PAID 2/23/16	CH3753-3835		221,235.90		
BILLS PAID 02/26/16	CH3836-3861		9,052.22		
BILLS PAID 03/10/16	CH3862-3912		107,887.84		
BILLS PAID 03/14/16	CH3913		850.44		
NOVEMBER REV. TO TOWN	CH3914		2,392.14		
BILLS PAID 03/18/16	CH3915-3929		32,714.36		
Electronic Fund Transfers					
DELTA DENTAL	EFT ON 03/01/16		778.71		
UNITED HEALTHCARE	EFT ON 03/10/16		7,603.13		
VERIZON WIRELESS	EFT ON 02/24/16		491.84		
WE ENERGIES	EFT ON 02/25/16		5,304.03		
WISCONSIN RETIREMENT	EFT ON 02/29/16		6,427.00		
TRACTOR SUPPLY	EFT ON 02/16/16		159.99		
TRACTOR SUPPLY	EFT ON 03/15/16		23.53		
Payrolls					
PAYROLL 2/25/16					
PAYROLL TAXES	PAYCHEX		18,059.79		
PAYROLL PROCESS FEE	TAXPAY@		7,500.95		
NON DIRECT DEPOSITS	EFT		86.39		
PAYROLL 2/29/16					
PAYROLL TAXES	PAYCHEX		2,710.86		
PAYROLL PROCESS FEE	TAXPAY@		543.20		
NON DIRECT DEPOSITS	EFT		123.14		
PAYROLL 03/10/16					
PAYROLL TAXES	PAYCHEX		2,278.74		
PAYROLL PROCESS FEE	TAXPAY@		7,548.73		
NON DIRECT DEPOSITS	EFT		90.80		
REVERSE PAYMENTS	MANUAL CH		-776.11		
REVERSE PAYMENTS	MANUAL CH		-225.00		
REVERSE PAYMENTS	MANUAL CH		-263.44		
REVERSE PAYMENTS	MANUAL CH		-8,896.00		
	TOTAL		442,419.36		

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT PLANNER	2/24/2016	PAYCHEX- SALARY WITH HSA	
			Manual Check
100-01-51101-100-001		Planning - Salary PLANNER	2,001.66
100-02-51400-100-000		Gen. Admin - Wages CLERK ADMINISTRATOR DEPUTY	5,517.75
100-04-51500-100-000		Treasurer - Wages TREASURER	333.90
100-06-52200-100-000		Fire Dept - Wages FIRE CHIEF	939.35
100-09-53311-100-901		Hwy Dept - Part Time Wages PART TIME ROAD DEPARTMENT	0.00
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	685.20
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	8,289.93
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	0.00
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	0.00
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	0.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	292.00
Total			18,059.79

EFT 2/25/2016 PAYCHEX- FICA, FED & STATE TAXES
PLANNER SS + MEDICARE

Manual Check

100-01-51101-105-000		Planning - FICA PLANNER SS + MEDICARE	209.94
100-02-51400-105-000		Gen. Admin - FICA GEN ADMIN SS + MEDICARE	601.40

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-04-51500-105-000		Treasurer - FICA TREASURER SS + MEDICARE	30.88
100-06-52200-105-000		Fire Dept - FICA FIRE CHIEF SS + MEDICARE	89.15
100-09-53311-105-901		Hwy Dept - Part Time FICA ROAD DEPT PART TIME SS + MEDICARE	0.00
100-09-53311-105-000		Hwy Dept - FICA ROAD DEPARTMENT SS + MEDICARE	978.46
100-00-51100-105-000		Village Board - FICA BOARD FICA	0.00
100-01-51101-105-000		Planning - FICA PLAN COMMISSION / ZBA FICA	0.00
100-00-21020-000-000		Social Security Taxes Payable SOCIAL SECURITY EMPLOYER LIABILITY	1,547.84
100-00-21020-000-000		Social Security Taxes Payable MEDICARE EMPLOYER LIABILITY	361.99
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES	2,421.70
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES PAYABLE	1,259.59
100-06-52200-105-000		Fire Dept - FICA FIRE DEPT FICA	0.00
Total			7,500.95
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EFT 2/25/2016		PAYCHEX- PROCESSING FEES PROCESSING FEE FOR 02/25/16	Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts PROCESSING FEE FOR 02/25/16	86.39
Total			86.39
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EFT 2/29/2016		PAYCHEX- PROCESSING FEES PROCESSING FEE FOR 02/29/16	Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts PROCESSING FEE FOR 02/29/16	123.14
Total			123.14
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EFT 2/29/2016		PAYCHEX- FICA, FED & STATE TAXES PLANNER SS + MEDICARE	Manual Check

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-105-000		Planning - FICA PLANNER SS + MEDICARE	0.00
100-02-51400-105-000		Gen. Admin - FICA GEN ADMIN SS + MEDICARE	0.00
100-04-51500-105-000		Treasurer - FICA TREASURER SS + MEDICARE	0.00
100-06-52200-105-000		Fire Dept - FICA FIRE CHIEF SS + MEDICARE	0.00
100-09-53311-105-901		Hwy Dept - Part Time FICA ROAD DEPT PART TIME SS + MEDICARE	0.00
100-09-53311-105-000		Hwy Dept - FICA ROAD DEPARTMENT SS + MEDICARE	0.00
100-00-51100-105-000		Village Board - FICA BOARD FICA	226.88
100-01-51101-105-000		Planning - FICA PLAN COMMISSION / ZBA FICA	6.89
100-00-21020-000-000		Social Security Taxes Payable SOCIAL SECURITY EMPLOYER LIABILITY	189.47
100-00-21020-000-000		Social Security Taxes Payable MEDICARE EMPLOYER LIABILITY	44.33
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES	68.37
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES PAYABLE	7.26
100-06-52200-105-000		Fire Dept - FICA FIRE DEPT FICA	0.00
Total			543.20

EFT 2/26/2016 PAYCHEX- SALARY WITH HSA
PLANNER

Manual Check

100-01-51101-100-001		Planning - Salary PLANNER	0.00
100-02-51400-100-000		Gen. Admin - Wages CLERK ADMINISTRATOR DEPUTY	0.00
100-04-51500-100-000		Treasurer - Wages TREASURER	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE CHIEF	0.00

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-100-901		Hwy Dept - Part Time Wages PART TIME ROAD DEPARTMENT	0.00
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	0.00
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	0.00
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	124.68
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	2,510.18
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	76.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	0.00
Total			2,710.86

EFT 2/25/2016 WE ENERGIES
ACCT#7653-159-148HAA/TOWNHALL LIGHTS

Manual Check

100-00-53420-004-000		Street Lighting - HAA ACCT#7653-159-148HAA/TOWNHALL LIGHTS	66.01
100-00-53420-001-000		Street Lighting - North Shore ACCT#7653-159-148 NORTSHORE GOLF CLUB	13.48
100-00-53420-006-000		Street Lighting - NS Woods ACCT#7653-159-148 NORTSHORE WOODS	88.29
100-00-53420-000-000		Street Lighting - General ACCT# 7653-159-148 STREET LIGHTING TOWN	812.74
100-00-55200-000-000		Parks - Maint. and Utilities ACCT#8257-823-204 COMMUNITY PARK LIGHTS	292.14
100-06-52200-500-021		Fire Station 60 - Heat ACCT#4209-393-853 HEAT FD#1	513.14
100-06-52200-500-020		Fire Station 60 - Electric ACCT#0210-869-711 ELEC FD#1	251.63

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Posted From: 2/23/2016 From Account:
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Check Nbr	Check Date	Payee	Amount
100-07-52200-500-020		Fire Station 70 - Electric ACCTS 9237-143-484 FD#2EL	265.48
100-07-52200-500-021		Fire Station 70 - Heat ACCT#3040-411-688 FD#2 GAS	256.69
100-09-53311-500-020		Hwy Dept - Electric ACCT#4012-600-201 ELECTRIC SHOP 60%	918.73
100-00-51600-500-020		Municipal Bldg - Electric ACCT#4012-600-201 TOWN HALL ELEC 40%	612.48
100-00-55200-000-000		Parks - Maint. and Utilities ACCT#1887-640-718 COMMUNITY PARK SHELTER	60.92
100-00-51600-500-021		Municipal Bldg - Heat ACCT#4660-696-304 HALL/SHOP GAS HEAT	1,113.97
100-00-55200-000-000		Parks - Maint. and Utilities ACCT#0061-244-184 COMMPARK SPECIALEVENTS	18.96
100-00-52102-000-000		School Crossing Guard & Lights ACCT#7237-418-019 SCHOOL CROSSING	19.37
Total			5,304.03

EFT 2/24/2016 VERIZON WIRELESS
920-213-0815 MARK MOMMAERTS

Manual Check

100-00-51600-500-022		Municipal Bldg - Telephone 920-213-0815 MARK MOMMAERTS	60.41
100-00-51600-500-022		Municipal Bldg - Telephone 920-213-1087 TRAVIS PARISH	48.33
100-06-52200-500-022		Fire Station 60 - Telephone 920-224-3088 MIKE BRANTMEIER	11.02
100-08-52300-000-000		1st Responders - Operating Exp 920-224-30891 DON JUNGEN	1.29
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1678 BOB KESLER	169.88
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1696 BRAD WELHOUSE	15.55
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1704 MIKE NETT	0.97
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1729 JEFF WISNET	14.09
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1734 JOHN BARTLEIN	4.17

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-500-022		Hwy Dept - Telephone 920-378-1736 JEFF FUNK	16.49
100-07-52200-500-022		Fire Station 70 - Telephone 920-585-6071 KEVIN KLOEHN	58.28
100-07-52200-500-022		Fire Station 70 - Telephone 920-659-3045 WES POMPA	10.74
100-06-52200-500-022		Fire Station 60 - Telephone 920-850-0611 FIRE STATION 60	0.29
100-07-52200-500-022		Fire Station 70 - Telephone 920-850-0612 FIRE STATION 70	0.31
100-06-52200-500-022		Fire Station 60 - Telephone IPAD FOR STATION 60	40.01
100-07-52200-500-022		Fire Station 70 - Telephone IPAD FOR STATION 70	40.01
Total			491.84

EFT 2/29/2016 WISCONSIN EMPLOYEE TRUST FUND (ETF)
PLANNER RETIREMENT JAN

Manual Check

100-01-51101-205-000		Planning - Retirement PLANNER RETIREMENT JAN	724.84
100-02-51400-205-000		Gen. Admin - Retirement CLERK MANAGER OFFICE ASST RETIREMENT JAN	2,057.76
100-09-53311-205-000		Hwy Dept - Retirement HWY DEPT RETIREMENT JAN	3,644.40
Total			6,427.00

EFT 3/01/2016 DELTA DENTAL
CLERK MANAGER OFFICE ASST

Manual Check

100-02-51400-200-000		Gen. Admin - Benefits CLERK MANAGER OFFICE ASST	222.78
100-09-53311-200-000		Hwy Dept - Benefits HWY DEPT	555.93
Total			778.71

EFT 3/10/2016 UNITED HEALTHCARE
OFFICE BENEFITS

Manual Check

100-02-51400-200-000		Gen. Admin - Benefits OFFICE BENEFITS	1,872.62
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THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-200-000		Hwy Dept - Benefits	5,730.51
		SHOP BENEFITS	
Total			7,603.13

EFT 3/10/2016 PAYCHEX- PROCESSING FEES
PROCESSING FEE FOR 03/10/16

Manual Check

100-02-51400-400-006		Gen. Admin - Service Contracts	90.80
		PROCESSING FEE FOR 03/10/16	
Total			90.80

EFT 3/10/2016 PAYCHEX- FICA, FED & STATE TAXES
PLANNER SS + MEDICARE

Manual Check

100-01-51101-105-000		Planning - FICA	209.94
		PLANNER SS + MEDICARE	
100-02-51400-105-000		Gen. Admin - FICA	577.24
		GEN ADMIN SS + MEDICARE	
100-04-51500-105-000		Treasurer - FICA	30.90
		TREASURER SS + MEDICARE	
100-06-52200-105-000		Fire Dept - FICA	89.15
		FIRE CHIEF SS + MEDICARE	
100-09-53311-105-901		Hwy Dept - Part Time FICA	75.34
		ROAD DEPT PART TIME SS + MEDICARE	
100-09-53311-105-000		Hwy Dept - FICA	975.65
		ROAD DEPARTMENT SS + MEDICARE	
100-00-51100-105-000		Village Board - FICA	0.00
		BOARD FICA	
100-01-51101-105-000		Planning - FICA	0.00
		PLAN COMMISSION / ZBA FICA	
100-00-21020-000-000		Social Security Taxes Payable	1,587.07
		SOCIAL SECURITY EMPLOYER LIABILITY	
100-00-21020-000-000		Social Security Taxes Payable	371.16
		MEDICARE EMPLOYER LIABILITY	
100-00-21030-000-000		U.S. Withholding Taxes Payable	2,390.69
		FED INCOME TAXES	
100-00-21040-000-000		State Withholding Tax Payable	1,241.59
		STATE TAXES PAYABLE	
100-06-52200-105-000		Fire Dept - FICA	0.00
		FIRE DEPT FICA	

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			7,548.73

EFT 3/09/2016 PAYCHEX- SALARY WITH HSA
PLANNER

Manual Check

100-01-51101-100-001		Planning - Salary PLANNER	2,001.66
100-02-51400-100-000		Gen. Admin - Wages CLERK ADMINISTRATOR DEPUTY	5,298.83
100-04-51500-100-000		Treasurer - Wages TREASURER	333.88
100-06-52200-100-000		Fire Dept - Wages FIRE CHIEF	939.35
100-09-53311-100-901		Hwy Dept - Part Time Wages PART TIME ROAD DEPARTMENT	896.53
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	698.48
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	8,255.45
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	0.00
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	0.00
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	0.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	292.00
Total			18,716.18

EFT 3/15/2016 TRACTOR SUPPLY CO
Purchases through 02/28/16

Manual Check

100-09-53311-400-000		Hwy Dept - Supplies Purchases through 02/28/16	23.53
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THE BUSINESS BANK-GENRL CHCKNG ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			23.53
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	EFT 3/18/2016	PFILE HOMES	
	2015 TAX REFUND		Manual Check
100-00-21070-000-000		Overpayments Payable	-776.11
	2015 TAX REFUND		
Total			-776.11
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	EFT 3/18/2016	Dicks Family Foods	
	Candy for Christmas Parades		Manual Check
100-06-52200-400-000		Fire Dept - Supplies	-225.00
	Candy for Christmas Parades		
Total			-225.00
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	EFT 3/18/2016	TRACTOR SUPPLY CO	
	REVERSE CHECK FROM 12/15/15		Manual Check
100-09-53311-400-000		Hwy Dept - Supplies	-151.40
	REVERSE CHECK FROM 12/15/15		
Total			-151.40
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	EFT 3/18/2016	BAHCALL RUBBER CO., INC.	
	INVOICE 731285-001 DATED 02/15/16		Manual Check
100-09-53311-700-000		Hwy Dept - Equip Maintenance	-126.03
	INVOICE 731285-001 DATED 02/15/16		
100-09-53311-700-000		Hwy Dept - Equip Maintenance	-126.03
	Inv 731285-001 Full Port Valve 02/15/16		
100-09-53311-700-000		Hwy Dept - Equip Maintenance	-11.38
	Inv 731285-001 poly brush 02/15/16		
Total			-263.44
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	2312 3/18/2016	PEOTTERS COLLISION CENTER	
	VOID CHECK 2312 FROM 01/28/15		Prev YR Exp/Manual Check
100-06-57220-000-000		Fire Dept - Capital Outlay	-8,896.00
	VOID CHECK 2312 FROM 01/28/15		
Total			-8,896.00
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	3753 2/23/2016	ALL SPORT TROPHY & ENGRAVING	
	INVOICE 50372 ACCOUNTABILITY TAGS		Previous Year Expense
100-06-52200-400-000		Fire Dept - Supplies	60.00
	INVOICE 50372 ACCOUNTABILITY TAGS		

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			60.00
3754	2/23/2016	AMERICAN MESSAGING INVOICE U1860083QB HWY DEPT PAGER	
100-09-53311-900-000		Hwy Dept - Road Maintenance INVOICE U1860083QB HWY DEPT PAGER	214.63
Total			214.63
3755	2/23/2016	ANDERS AUTO PARTS, INC INVOICE 000990306 DATED 01/26/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 000990306 DATED 01/26/16	91.47
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 000990948 DATED 02/05/16	29.84
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE 000989771 DATED 01/18/16	33.40
Total			154.71
3756	2/23/2016	APPLETON HYDRAULIC COMPONENTS, LLC INVOICE 31637 WING PLOW CYLINDER	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 31637 WING PLOW CYLINDER 02/16/1	474.63
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 31539 PLOW CYLINDER 02/09/16	436.75
Total			911.38
3757	2/23/2016	ATLAS OUTFITTERS INVOICE 12232	
100-06-52200-400-000		Fire Dept - Supplies INVOICE 12232	219.00
100-08-52300-000-000		1st Responders - Operating Exp INVOICE 12232	219.00
Total			438.00
3758	2/23/2016	ATTN: RAY BOLLHAUER 2016 WISCONSIN CD ORDER	
100-02-51400-400-000		Gen. Admin - Supplies 2016 WISCONSIN CD ORDER	195.00
Total			195.00

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Check Nbr	Check Date	Payee	Amount
3759	2/23/2016	AUTOMOTIVE SUPPLY- APPLETON	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 060720291 DATED 01/29/16	30.80
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 060719591 DATED 01/21/16	37.49
		Total	68.29
3760	2/23/2016	AVASTONE TECHNOLOGIES LLC SHRINK HOMEPAGE, ADJUST FONT	
100-02-51400-400-006		Gen. Admin - Service Contracts Inv 207189-A (Stephen Secosh-6.5 HOURS)	617.50
		Total	617.50
3761	2/23/2016	BAHCALL RUBBER CO., INC. INVOICE 729282-001 DATED 02/01/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 729282-001 DATED 02/01/16	126.03
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 727790-001 DATED 01/19/16	237.15
		Total	363.18
3762	2/23/2016	BAY COMMUNICATIONS, INC INVOICE BENCHINV-000149	
100-06-52200-400-000		Fire Dept - Supplies INVOICE BENCHINV-000149	2,589.00
100-08-52300-000-000		1st Responders - Operating Exp INVOICE BENCHINV-000149	2,589.00
		Total	5,178.00
3763	2/23/2016	BENEFIT ADVANTAGE Invoice 395195 FEBRUARY BILLING	
100-02-51400-200-000		Gen. Admin - Benefits Invoice 395195 FEBRUARY BILLING	35.00
		Total	35.00
3764	2/23/2016	BIRSCHBACH INSPECTION SERVICE, LLC Building Inspections JANUARY 2016	
100-00-52400-000-000		Building Inspector - Contract Building Inspections JANUARY 2016	1,879.28

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Total			1,879.28
3765	2/23/2016	BOARD OF COMMISSIONERS OF PUBLIC LANDS INVOICE 0000015154 LOAN PAYMENT	
300-00-58290-000-000		Interest on Debt INVOICE 0000015154 LOAN PAYMENT	45,154.11
Total			45,154.11
3766	2/23/2016	BRUSH BOY CUSTOMS INVOICE 8066 DATED 02/12/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 8066 DATED 02/12/16	185.00
Total			185.00
3767	2/23/2016	Burkart-Heisdorf Ins., Division of McGlone Invoice 249409 Commerical Property	
100-00-51932-000-000		Insurance - Property and Crime Invoice 249409 Commerical Property	114.00
Total			114.00
3768	2/23/2016	CARSTENS ACE HARDWARE Inv 123050 dated 12/21/15	
100-09-53311-400-000		Hwy Dept - Supplies Inv 123050 dated 12/21/15	17.94
Total			17.94
3769	2/23/2016	COMPASS MINERALS Invoice 71447383 dated 02/01/16	
100-09-53311-903-000		Hwy Dept - Salt & Sand Invoice 71447383 dated 02/01/16	14,603.28
100-09-53311-903-000		Hwy Dept - Salt & Sand INVOICE 71438630 DATED 01/18/16	14,198.61
Total			28,801.89
3770	2/23/2016	CORPORATE NETWORK SOLUTIONS, INC INVOICES 48293, 48325, 48296	
100-00-57190-000-000		Capital Outlay - General Gvmnt 50% DOWN ON NEW BUSINESS SERVER	4,690.00
Total			4,690.00

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3771	2/23/2016	D & D EQUIPMENT INVOICE CJ78033 DATED 01/25/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE CJ78033 DATED 01/25/16	27.06
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE CJ78271 DATED 01/28/16	181.09
100-09-53311-700-000		Hwy Dept - Equip Maintenance BALANCE CARRIED FORWARD	0.41
Total			208.56
3772	2/23/2016	Department of Administration JOSEPH LUNIAK ANNEXATION	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant JOSEPH LUNIAK ANNEXATION	950.00
Total			950.00
3773	2/23/2016	DICK DEVALK BUILDERS LLC N9631 BIES ROAD	
100-00-21060-000-000		Building Escrows Payable N9631 BIES ROAD	300.00
Total			300.00
3774	2/23/2016	EMERGENCY SERVICES MARKETING CORP, INC. INVOICE P2016-980	
100-06-52200-400-000		Fire Dept - Supplies INVOICE P2016-980	53.12
Total			53.12
3775	2/23/2016	ESRI INC. ARC GIS SUBSCRIPTION	
100-00-56900-000-110		Development INVOICE 93078185	3,000.00
Total			3,000.00
3776	2/23/2016	FOX CITIES SIGN AND LIGHTING SERVICES, LLC NUMBER C1730 PANEL REPAIR	
100-09-53311-505-000		Hwy Dept - Building Maint NUMBER C1730 PANEL REPAIR	4,296.34
Total			4,296.34

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3777	2/23/2016	GRAY'S INC INVOICE 33108 DATED 01/28/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE 33108 DATED 01/28/16	1,674.00
		Total	1,674.00
3778	2/23/2016	Hydroclean Equipment, Inc INVOICE 00006251 WASH BAY	
100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 00006251 WASH BAY	981.36
		Total	981.36
3779	2/23/2016	INTERSTATE BATTERY OF GREEN BAY INVOICE 90107392 DATED 02/03/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE 90107392 DATED 02/03/16	29.90
		Total	29.90
3780	2/23/2016	JACK DIEDRICH CONSTRUCTION N6991 ERTL ROAD	
100-00-21060-000-000		Building Escrows Payable N6991 ERTL ROAD	300.00
		Total	300.00
3781	2/23/2016	JAMES ARMSTRONG N9087 & N9089 SPRING VALLEY	
100-00-21060-000-000		Building Escrows Payable N9087 & N9089 SPRING VALLEY	300.00
		Total	300.00
3782	2/23/2016	JENNIFER WEYENBERG REIMBURSEMENT ELECTION SUPPLIES- FOOD	
100-00-51440-400-000		Elections - Supplies REIMBURSEMENT ELECTION SUPPLIES- FOOD	101.06
100-00-51440-200-000		Elections - Expenses/Training MILEAGE REIMBURSEMENT	21.60
		Total	122.66
3783	2/23/2016	JERRY FRAZEE W5719 MASE COURT	

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100-00-21060-000-000		Building Escrows Payable W5719 MASE COURT	300.00
Total			300.00

3784 2/23/2016 JFTCO, Inc.
INVOICE 156557 DATED 01/19/16

100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 156557 DATED 01/19/16	78.94
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 156587 DATED 01/19/16	74.34
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 156620 DATED 01/19/16	63.69
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 156716 DATED 01/19/16	9.84
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 156748 DATED 01/19/16	152.26
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 160602 DATED 01/21/16	101.56
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 160772 DATED 01/21/16	17.68
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 163679 DATED 01/25/16	2.97
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 172032 DATED 02/03/16	640.98
Total			1,142.26

3785 2/23/2016 JOHN STRICK
N8607 WINDING TRAIL

100-00-21060-000-000		Building Escrows Payable N8607 WINDING TRAIL	300.00
Total			300.00

3786 2/23/2016 JOSEPH ZHRINGER
N7332 HWY 55

100-00-21060-000-000		Building Escrows Payable N7332 HWY 55	300.00
Total			300.00

3787 2/23/2016 KAATS WATER CONDITIONING INC.
Charges from 01/12-01/26

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Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	38.34
		Charges from 01/12-01/26	
Total			38.34
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3788	2/23/2016	KIMBALL MIDWEST	
		INVOICE 4694050 DATED 02/02/16	
100-09-53311-400-000		Hwy Dept - Supplies	938.70
		INVOICE 4694050 DATED 02/02/16	
100-09-53311-400-000		Hwy Dept - Supplies	117.11
		INVOICE 4670113 DATED 01/21/16	
Total			1,055.81
<hr/>			
3789	2/23/2016	L & S TRUCK CENTER	
		INVOICE 238108 DATED 02/05/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	469.01
		INVOICE 238108 DATED 02/05/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	235.10
		INVOICE 264050 DATED 01/29/16	
Total			704.11
<hr/>			
3790	2/23/2016	LANGE ENTERPRISES, INC	
		Invoice 56886 dated 02/02/16	
100-09-53315-902-000		Hwy Dept - Signs	347.28
		Invoice 56886 dated 02/02/16	
100-09-53315-902-000		Hwy Dept - Signs	106.97
		INVOICE 56987 DATED 02/10/16	
Total			454.25
<hr/>			
3791	2/23/2016	LISOWE OIL	
		INVOICE 16643 DATED 02/16/16	
100-09-53311-600-030		Hwy Dept - Fuel	1,060.88
		INVOICE 16643 DATED 02/16/16	
100-09-53311-600-030		Hwy Dept - Fuel	1,128.47
		INVOICE 16362 DATED 01/18/16	
100-09-53311-600-030		Hwy Dept - Fuel	1,233.77
		INVOICE 16517 DATED 01/28/16	
100-09-53311-600-030		Hwy Dept - Fuel	1,210.95
		INVOICE 16573 DATED 02/04/16	
Total			4,634.07

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3792	2/23/2016	MCMAHON	
		INVOICE 0901383 LAKEVIEW AND AMY PONDS	
100-00-56700-000-000		Economic Development TID #1	1,002.00
		INVOICE 0901383 LAKEVIEW AND AMY PONDS	
Total			1,002.00
3793	2/23/2016	MCMAHON	
		INVOICE 0901199 PRAIRIE & WETLAND PLANTS	
		Previous Year Expense	
100-00-56700-000-000		Economic Development TID #1	80.25
		INVOICE 0901199 PRAIRIE & WETLAND PLANTS	
100-09-57330-000-000		Hwy Projects - Capital Outlay	492.00
		INVOICE 0901200 SUMAC AND NORTSHORE	
100-09-57330-000-000		Hwy Projects - Capital Outlay	902.00
		INVOICE 0901201 KERNAN & HAZELNUT	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,086.40
		INVOICE 0901202 STAND SPECS UPDATE	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	738.00
		INVOICE 0901202 BLACK OAK STORM SEWER	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,525.43
		INVOICE 0901202 PAPERMAKER RIDGE CHECK	
100-09-57330-000-000		Hwy Projects - Capital Outlay	861.00
		INVOICE 0901203 DESIGN BIDDING	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	567.00
		INVOICE 0901255 CORPORATE BOUND UPDATE	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	380.10
		INVOICE 0901256 COOP & MANITOWOC	
Total			6,632.18
3794	2/23/2016	MENARDS-APPLETON EAST	
		ACCOUNT 31110348	
100-00-51440-400-000		Elections - Supplies	106.53
		INVOICE 90291 DATED 02/01/16	
100-09-53311-400-000		Hwy Dept - Supplies	219.40
		INVOICE 90879 DATED 02/11/16	
100-09-53311-900-000		Hwy Dept - Road Maintenance	129.92
		INVOICE 90475 DATED 02/04/16	
100-09-53311-505-000		Hwy Dept - Building Maint	44.82
		INVOICE 91223 DATED 02/17/16	

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100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 90140 DATED 01/29/16	67.77
Total			568.44
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	3795	2/23/2016 MGD INDUSTRIAL CORPORATION INVOICE 143203 DATED 02/04/16	
100-09-53311-400-000		Hwy Dept - Supplies INVOICE 143203 DATED 02/04/16	106.97
Total			106.97
<hr/>			
	3796	2/23/2016 MID-AMERICAN RESEARCH CHEMICAL INVOICE 0570929 DATED 01/22/16	
100-09-53311-400-000		Hwy Dept - Supplies INVOICE 0570929 DATED 01/22/16	172.94
Total			172.94
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	3797	2/23/2016 MODERN BUSINESS MACHINES Invoice 174254 MARCH billing	
100-02-51400-400-006		Gen. Admin - Service Contracts Invoice 174254 MARCH billing	555.86
Total			555.86
<hr/>			
	3798	2/23/2016 NES ECOLOGICAL SERVICES PROJECT NO. 15568001	
100-09-57330-000-000		Hwy Projects - Capital Outlay INVOICE 70185- PROSPERITY DR (HOLD \$350)	6,650.00
Total			6,650.00
<hr/>			
	3799	2/23/2016 OFFICE DEPOT CREDIT PLAN CUSTOMER #61891419	
100-06-52200-400-000		Fire Dept - Supplies INK CARTRIDGE PURCHASES 02/17/16	468.70
100-00-51440-400-000		Elections - Supplies ELECTION SUPPLIES ORDERED 02/17/16	148.59
100-02-51400-400-000		Gen. Admin - Supplies OFFICE SUPPLIES 01/06/16	164.04
100-00-51440-400-000		Elections - Supplies ELECTION SUPPLIES 01/12/16	274.62
100-02-51400-400-000		Gen. Admin - Supplies OFFICE SUPPLIES ORDERED 01/20/16	138.31

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Total			1,194.26
3800	2/23/2016	OIL EQUIPMENT COMPANY, INC. INVOICE 0226375 FUEL STATION SIGN	
100-09-53311-600-030		Hwy Dept - Fuel INVOICE 0226375 FUEL STATION SIGN	16.36
Total			16.36
3801	2/23/2016	OMNNI ASSOCIATES, INC OUTFALL SCREENING, MGT & REPORTING	
100-00-53441-100-000		Stormwater Projects NR216 INVOICE 293 'NR 2016'	4,496.00
Total			4,496.00
3802	2/23/2016	OSHKOSH FIRE & POLICE EQUIPMENT INVOICE 159899 GAS MONITOR -CREDIT ADDED	
100-06-52200-400-000		Fire Dept - Supplies INVOICE 163545	220.00
Total			220.00
3803	2/23/2016	OUTAGAMIE COUNTY INVOICE 1015541 Salt Brine DATED 2/9/16	
100-09-53311-903-000		Hwy Dept - Salt & Sand INVOICE 1015541 Salt Brine DATED 2/9/16	954.26
100-09-53311-903-000		Hwy Dept - Salt & Sand INVOICE 1015488 Salt Brine DATED 1/18/16	402.96
Total			1,357.22
3804	2/23/2016	PACKER CITY INTERNATIONAL TRUCKS INVOICE X103024140:01 BOLT/ FILTER KIT	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE X103024140:01 BOLT/ FILTER KIT	76.76
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE X103024906:01 FUEL TANK #3	908.00
Total			984.76
3805	2/23/2016	PETTY CASH - VILLAGE OF HARRISON PETTY CASH	
100-00-11020-000-000		Petty Cash - Clerk PETTY CASH	500.00

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			Total 500.00
3806	2/23/2016	PETTY CASH-FIRE DEPARTMENT	
2016 PETTY CASH			
100-06-52200-301-000		Fire Dept - Petty Cash	3,000.00
2016 PETTY CASH			
			Total 3,000.00
3807	2/23/2016	PFILE HOMES	
W6068 RYFORD ST			
100-00-21060-000-000		Building Escrows Payable	300.00
W6068 RYFORD ST			
			Total 300.00
3808	2/23/2016	PRAXAIR DISTRIBUTION, INC	
Invoice 24722058 DATED 01/20/16			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	26.00
Invoice 24722058 DATED 01/20/16			
			Total 26.00
3809	2/23/2016	PRINCIPAL LIFE	
OFFICE DISABILITY			
100-02-51400-200-000		Gen. Admin - Benefits	195.38
OFFICE DISABILITY FEB			
100-09-53311-200-000		Hwy Dept - Benefits	278.30
HWY DEPARTMENT DISABILITY FEB			
100-02-51400-200-000		Gen. Admin - Benefits	195.38
OFFICE DISABILITY MARCH			
100-09-53311-200-000		Hwy Dept - Benefits	278.30
HWY DEPARTMENT DISABILITY MARCH			
			Total 947.36
3810	2/23/2016	R.T. DITTER'S TIRE & REPAIR LLC	
INVOICE 43058 DATED 02/01/16			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	598.68
INVOICE 43058 DATED 02/01/16			
			Total 598.68
3811	2/23/2016	RUCON CONSTRUCTION MANAGEMENT	
W5741 MASE COURT			

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100-00-21060-000-000		Building Escrows Payable W5741 MASE COURT	300.00
Total			300.00
3812	2/23/2016	SCHMIDT BROTHERS W5783 Parker Way	
100-00-21060-000-000		Building Escrows Payable W5783 Parker Way	300.00
Total			300.00
3813	2/23/2016	SECURA INSURANCE COMPANIES ACCOUNT 7282623	
100-00-51932-000-000		Insurance - Property and Crime ACCOUNT 7282623	15.00
Total			15.00
3814	2/23/2016	SI METALS AND SUPPLY INVOICE 179232 ELECTION BOARDS	
100-00-51440-400-000		Elections - Supplies INVOICE 179232 ELECTION BOARDS	110.00
Total			110.00
3815	2/23/2016	STAMPS.COM INVOICE S1092616021	
100-02-51400-400-006		Gen. Admin - Service Contracts Monthly Service Fee 02/1/16-02/28/16	39.99
Total			39.99
3816	2/23/2016	STONE CREEK INN MARK MOMMAERTS ROOM RESERVATION	
100-01-51101-305-000		Planning - Training/Mile/Exp. MARK MOMMAERTS ROOM RESERVATION	82.00
Total			82.00
3817	2/23/2016	STUMPF EXCAVATING & TRUCKING Invoice 6589 pump holding tank	
100-09-53311-505-000		Hwy Dept - Building Maint Invoice 6589 pump holding tank	240.00
100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 6578 pump holding tank	240.00

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Total			480.00
3818	2/23/2016	SUPERIOR CHEMICAL CORPORATION Invoice 116079 dated 02/03/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 116079 dated 02/03/16	476.59
Total			476.59
3819	2/23/2016	SUPERIOR VISION INSURANCE REFERENCE IA489037	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE	81.90
100-09-53311-200-000		Hwy Dept - Benefits SHOP- VISION INSURANCE	112.80
Total			194.70
3820	2/23/2016	TECC Security Systems, Inc. INVOICE 38866 PROGRAM 3 ACCESS CARDS	
100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 38866 PROGRAM 3 ACCESS CARDS	63.85
100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 38858 FIX SOUTH SHOP DOOR WIRES	455.25
Total			519.10
3821	2/23/2016	THEDACARE AT WORK INVOICE 195289 ANNUAL CONTRACT	
100-06-52200-401-000		Fire Dept - Physicals INVOICE 195289 ANNUAL CONTRACT	1,943.00
100-09-53311-306-000		Hwy Dept - CDL/Testing INVOICE 194761 DATED 01/20/16	120.00
Total			2,063.00
3822	2/23/2016	TIME WARNER CABLE 4901 Service period 01/24-02/23	
100-02-51400-400-006		Gen. Admin - Service Contracts Service period 01/24-02/23	297.36
Total			297.36
3823	2/23/2016	TIME WARNER CABLE 5101 Service period 01/23-02/22	

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100-02-51400-400-006	2/23/2016	Gen. Admin - Service Contracts Service period 01/23-02/22	209.86
		Total	209.86
3824	2/23/2016	TIME WARNER CABLE-6401 SERVICE PERIOD 02/08-03/07	
100-02-51400-400-006	2/23/2016	Gen. Admin - Service Contracts Account 606836401	496.92
		Total	496.92
3825	2/23/2016	ULTIMATE CLEANING LIMITED Invoice 1453 for MARCH cleaning	
100-02-51400-400-006	2/23/2016	Gen. Admin - Service Contracts Invoice 1453 for MARCH cleaning	230.50
		Total	230.50
3826	2/23/2016	VANS REALTY & CONSTRUCTION PAPERMAKER RIDGE I SIDEWALKS	
100-09-57330-000-000	2/23/2016	Hwy Projects - Capital Outlay PAPERMAKER RIDGE I SIDEWALKS	65,963.50
		Total	65,963.50
3827	2/23/2016	VANS REALTY & CONSTRUCTION N9021 LILAC ROAD	
100-00-21060-000-000	2/23/2016	Building Escrows Payable N9021 LILAC ROAD	300.00
		Total	300.00
3828	2/23/2016	W.S. DARLEY & CO INVOICE 17223767 TURNOUT GEAR	
100-06-57220-000-000	2/23/2016	Fire Dept - Capital Outlay INVOICE 17223767 TURNOUT GEAR	7,885.62
		Total	7,885.62
3829	2/23/2016	WAUSAU EQUIPMENT COMPANY, INC INVOICE 5210036 DATED 01/31/16	
100-09-53311-600-600	2/23/2016	Hwy Dept - Vehicle Maintenance INVOICE 5210036 DATED 01/31/16	978.59
		Total	978.59

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Check Nbr	Check Date	Payee	Amount
3830	2/23/2016	WAVERLY SANITARY DISTRICT Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer Account 000-2781-00	30.31
			Total 30.31
3831	2/23/2016	WCCA Mark Mommaerts conference fees	
100-01-51101-305-000		Planning - Training/Mile/Exp. Mark Mommaerts conference fees	155.00
			Total 155.00
3832	2/23/2016	WI DEPT OF JUSTICE Account # G2028	
100-02-51400-400-000		Gen. Admin - Supplies Account # G2028	35.00
			Total 35.00
3833	2/23/2016	WI DNR LOWER FISHING CLUB LANDING	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant LOWER FISHING CLUB LANDING	303.00
			Total 303.00
3834	2/23/2016	WIL-KIL PEST CONTROL Invoice 2844607 Commercial Contract	
100-02-51400-400-006		Gen. Admin - Service Contracts Invoice 2844607 Commercial Contract	75.00
100-02-51400-400-006		Gen. Admin - Service Contracts INVOICE 2829803 COMMERCIAL CONTRACT FEB	75.00
			Total 150.00
3835	2/23/2016	WISCONSIN MEDIA BILLING PERIOD 12/28/15-01/31/16	
100-02-51400-800-000		Gen. Admin - Publications INVOICE 0009578534	68.14
			Total 68.14
3836	2/26/2016	ADAM ASKTULEWICZ 2015 TAX REFUND	

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Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	13.30
		2015 TAX REFUND	
		Total	13.30
3837	2/26/2016	BARBARA SCHMITZ	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	102.03
		2015 TAX REFUND	
		Total	102.03
3838	2/26/2016	BRADLY RETZLAFF	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	138.76
		2015 TAX REFUND	
		Total	138.76
3839	2/26/2016	BRIAN CARNEY	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	165.19
		2015 TAX REFUND	
		Total	165.19
3840	2/26/2016	BRIAN HAYES	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	10.22
		2015 TAX REFUND	
		Total	10.22
3841	2/26/2016	CRAIG ZOLKOWSKI	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	102.03
		2015 TAX REFUND	
		Total	102.03
3842	2/26/2016	CYNTHIA GRIESBACH	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	25.30
		2015 TAX REFUND	
		Total	25.30

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3843	2/26/2016	DANA SILVERSTEIN		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	20.57	
2015 TAX REFUND				
			Total	20.57
3844	2/26/2016	DANIEL VANHOGEN		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	7.60	
2015 TAX REFUND				
			Total	7.60
3845	2/26/2016	Jan & Cynthia Hoffman		
2015 Tax Refund				
100-00-21070-000-000		Overpayments Payable	102.03	
2015 Tax Refund				
			Total	102.03
3846	2/26/2016	JOHN LAPLANT		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	2,295.90	
2015 TAX REFUND				
			Total	2,295.90
3847	2/26/2016	KATHLEEN DEIERMANN		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	102.03	
2015 TAX REFUND				
			Total	102.03
3848	2/26/2016	KENNETH BEHRENT		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	13.89	
2015 TAX REFUND				
			Total	13.89
3849	2/26/2016	KENT BERGER		
2015 TAX REFUND				
100-00-21070-000-000		Overpayments Payable	221.38	
2015 TAX REFUND				

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			Total
			221.38
3850	2/26/2016	KYLER POPE	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	120.30
		2015 TAX REFUND	
			Total
			120.30
3851	2/26/2016	MARY ELLEN SCHWALLER	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	7.10
		2015 TAX REFUND	
			Total
			7.10
3852	2/26/2016	MICHAEL TRUYMAN	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	4.99
		2015 TAX REFUND	
			Total
			4.99
3853	2/26/2016	MICHAEL VEDDER	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	6.54
		2015 TAX REFUND	
			Total
			6.54
3854	2/26/2016	PATRICK WELLER	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	178.90
		2015 TAX REFUND	
			Total
			178.90
3855	2/26/2016	PAUL WISNESKI	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	171.83
		2015 TAX REFUND	
			Total
			171.83
3856	2/26/2016	REBECCA WARDEN	
		2015 TAX REFUND	

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Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	102.03
		2015 TAX REFUND	
		Total	102.03
3857	2/26/2016	RONALD WRIGHT	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	286.48
		2015 TAX REFUND	
		Total	286.48
3858	2/26/2016	SCOTT DECLARK	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	5.00
		2015 TAX REFUND	
		Total	5.00
3859	2/26/2016	STEVE BRUGGEMAN	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	4,834.40
		2015 TAX REFUND	
		Total	4,834.40
3860	2/26/2016	TIMOTHY SEABAUGH	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	6.02
		2015 TAX REFUND	
		Total	6.02
3861	2/26/2016	ULRICH WELP	
		2015 TAX REFUND	
100-00-21070-000-000		Overpayments Payable	8.40
		2015 TAX REFUND	
		Total	8.40
3862	3/10/2016	ADVANCED DISPOSAL	
		GARBAGE DUMPSTER	
100-00-53620-000-000		Refuse and Garbage Collection	79.00
		GARBAGE DUMPSTER	
100-00-53635-000-000		Recycling Collection	54.00
		RECYCLING DUMPSTER	

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100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection 90 GALLON CARTS	27,187.10
100-00-53635-000-000		Recycling Collection LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Collection RECYCLING SERVICE	13,243.00
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S)	0.00
100-00-53620-000-000		Refuse and Garbage Collection FALL YARD WASTE	0.00
Total			40,563.10

3863 3/10/2016 AIRGAS NORTH CENTRAL
INV 9048764112 dated 02/26/16

100-09-53311-700-000		Hwy Dept - Equip Maintenance INV 9048764112 dated 02/26/16	230.07
Total			230.07

3864 3/10/2016 ANDERS AUTO PARTS, INC
INVOICE 000991715 DATED 02/19/16

100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INV 000991715 DATED 02/19/16 plus \$.50	35.42
Total			35.42

3865 3/10/2016 ANDY COON
FIRE FIGHTER REIMBURSEMENT

100-06-52200-400-000		Fire Dept - Supplies FIRE FIGHTER REIMBURSEMENT	84.94
Total			84.94

3866 3/10/2016 AUTOMOTIVE SUPPLY- APPLETON
INV 060721739 DATED 02/15/16

100-09-53311-700-000		Hwy Dept - Equip Maintenance INV 060721739 DATED 02/15/16	78.30
100-09-53311-700-000		Hwy Dept - Equip Maintenance INV 060721843 DATED 02/16/16	143.70
100-09-53311-700-000		Hwy Dept - Equip Maintenance INV 060722140 DATED 02/18/16	12.92

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Check Nbr	Check Date	Payee	Amount
Total			234.92
3867	3/10/2016	BAHCALL RUBBER CO., INC. INVOICE 731285-001 DATED 02/15/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 731285-001 DATED 02/15/16	126.03
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 731285-001 Full Port Valve 02/15/16	126.03
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 731285-001 poly brush 02/15/16	11.38
Total			263.44
3868	3/10/2016	BAY COMMUNICATIONS, INC INVOICE srvce000000001561	
100-06-52200-700-000		Fire Dept - Equip Maintenance INVOICE srvce000000001561	110.00
100-06-52200-700-000		Fire Dept - Equip Maintenance inv srvce000000001562	126.39
Total			236.39
3869	3/10/2016	BIRSCHBACH INSPECTION SERVICE, LLC Building Inspections FEBRUARY 2016	
100-00-52400-000-000		Building Inspector - Contract Building Inspections FEBRUARY 2016	5,658.00
Total			5,658.00
3870	3/10/2016	BRAD WELHOUSE CDL Reimbursement	
100-09-53311-306-000		Hwy Dept - CDL/Testing CDL Reimbursement	74.00
Total			74.00
3871	3/10/2016	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 2016 second quarter	
100-00-52100-000-000		Law Enforcement - Contract 2016 second quarter	26,327.60
Total			26,327.60
3872	3/10/2016	CARSTENS ACE HARDWARE inv 125122 dated 02/06/16	

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Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance inv 125122 dated 02/06/16	5.81
Total			5.81
<hr/>			
3873 3/10/2016 COMPASS MINERALS Invoice 71459549 dated 02/24/16			
100-09-53311-903-000		Hwy Dept - Salt & Sand Invoice 71459549 dated 02/24/16	12,853.73
Total			12,853.73
<hr/>			
3874 3/10/2016 D & D EQUIPMENT INVOICE CJ78583 DATED 02/17/16			
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE CJ78583 DATED 02/17/16	309.59
Total			309.59
<hr/>			
3875 3/10/2016 Department of Administration HENRY RENN ANNEXATION			
100-09-53311-000-000		Hwy Dept - Engineer/Consultant HENRY RENN ANNEXATION	1,750.00
Total			1,750.00
<hr/>			
3876 3/10/2016 Department of Administration LAWRENCE BIRLING ANNEXATION			
100-09-53311-000-000		Hwy Dept - Engineer/Consultant LAWRENCE BIRLING ANNEXATION	950.00
Total			950.00
<hr/>			
3877 3/10/2016 GAT SUPPLY, INC Invoice 295876-1 (Use \$14.79 credit)			
100-09-53311-400-000		Hwy Dept - Supplies Invoice 295876-1 (Use \$14.79 credit)	102.55
Total			102.55
<hr/>			
3878 3/10/2016 GRAINGER Invoice 9044716869 dated 03/04/16			
100-09-53311-400-000		Hwy Dept - Supplies Invoice 9044716869 dated 03/04/16	59.00
Total			59.00

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Check Nbr	Check Date	Payee	Amount
3879	3/10/2016	GRUETT'S Invoice 10202P dated 02/22/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 10202P dated 02/22/16	31.20
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 10398P dated 02/29/16	125.19
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 10472P dated 03/03/16	176.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 10553P dated 03/08/16	115.93
Total			448.32
3880	3/10/2016	Hydroclean Equipment, Inc INVOICE 00006554 dated 02/12/16	
100-09-53311-505-000		Hwy Dept - Building Maint INVOICE 00006554 dated 02/12/16	325.00
Total			325.00
3881	3/10/2016	INTERSTATE BATTERY OF GREEN BAY INVOICE 901076860DATED 02/16/16	
100-06-52200-700-000		Fire Dept - Equip Maintenance INVOICE 901076860 DATED 02/16/16	140.85
100-08-52300-000-000		1st Responders - Operating Exp inv 90107882 dated 02/29/16	636.85
Total			777.70
3882	3/10/2016	J.D. OGDEN PLUMBING & HEATING INC Customer 9891139 Inv 77087 dated 2/13/16	
100-09-53311-505-000		Hwy Dept - Building Maint Customer 9891139 Inv 77087 dated 2/13/16	95.00
Total			95.00
3883	3/10/2016	JFTCO, Inc. Invoice 180383 dated 02/08/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 180383 dated 02/08/16	129.24
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 189963 dated 02/16/16	233.41
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 189970 dated 02/16/16	7.02

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100-09-53311-700-000		Hwy Dept - Equip Maintenance	305.69
		Invoice 58809 dated 02/24/16	
Total			675.36
<hr/>			
	3/10/2016	KAATS WATER CONDITIONING INC.	
		Charges from 02/09-02/29	
100-09-53311-400-000		Hwy Dept - Supplies	68.90
		Charges from 02/09-02/29	
Total			68.90
<hr/>			
	3/10/2016	KIMBALL MIDWEST	
		INVOICE 4754477 DATED 03/03/16	
100-09-53311-400-000		Hwy Dept - Supplies	133.05
		INVOICE 4754477 DATED 03/03/16	
Total			133.05
<hr/>			
	3/10/2016	KYLE KATCH	
		Ticket #21213 dated 02/08/16	
100-09-53311-400-000		Hwy Dept - Supplies	277.97
		Ticket #21213 dated 02/08/16	
Total			277.97
<hr/>			
	3/10/2016	L & S TRUCK CENTER	
		Inv 264209 dated 02/26/16 Truck #11	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	426.93
		Inv 264209 dated 02/26/16 Truck #11	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	2,507.91
		Inv 264175 dated 02/29/16 Truck #11	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	329.11
		Inv 264179 dated 02/19/16 Truck #12	
Total			3,263.95
<hr/>			
	3/10/2016	MCMAHON	
		inv 901457 dated 02/12/16 Sumac/NS	
100-09-57330-000-000		Hwy Projects - Capital Outlay	2,147.00
		inv 901457 dated 02/12/16 Sumac/NS	
100-09-57330-000-000		Hwy Projects - Capital Outlay	373.00
		inv 0901458 dated 02/12/16 Kernan/Hazeln	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	493.55
		inv 0901461 dated 02/12/16 drainage	

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100-09-53311-000-000		Hwy Dept - Engineer/Consultant inv 090461 dated 2/12/16 specs update	737.40
100-09-53311-000-000		Hwy Dept - Engineer/Consultant inv 0901461 dated 02/12/16 Papermaker	921.00
100-09-53311-000-000		Hwy Dept - Engineer/Consultant inv 0901622 dated 02/25/16 stormwater	390.15
Total			5,062.10

3889 3/10/2016 MENARDS-APPLETON EAST
inv 91149 dated 02/16/16

100-09-53311-903-000		Hwy Dept - Salt & Sand inv 91149 dated 02/16/16	82.45
100-09-53311-505-000		Hwy Dept - Building Maint inv 90535 dated 02/23/16	111.28
100-09-53311-400-000		Hwy Dept - Supplies inv91697 dated 02/26/16	82.50
100-09-53311-900-000		Hwy Dept - Road Maintenance inv 91959 dated 03/02/16	107.93
Total			384.16

3890 3/10/2016 MGD INDUSTRIAL CORPORATION
INVOICE 143899 DATED 03/03/16

100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 143899 DATED 03/03/16	268.31
Total			268.31

3891 3/10/2016 MODERN BUSINESS MACHINES
Invoice 174359 April billing

100-02-51400-400-006		Gen. Admin - Service Contracts Invoice 174359 April billing	555.86
Total			555.86

3892 3/10/2016 MONA MENNING
REFUND PARK CANCELLATION

100-00-46722-000-000		Park Shelter Rental Fee REFUND PARK CANCELLATION	30.00
Total			30.00

3893 3/10/2016 MONROE TRUCK EQUIPMENT, INC
Invoice 750323 dated 02/03/16

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100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 750323 dated 02/03/16	563.32
Total			563.32
<hr/>			
3894	3/10/2016	News Publishing Co., Inc. Account 99128366 snow plower	
100-02-51400-400-000		Gen. Admin - Supplies Account 99128366 snow plower	44.00
Total			44.00
<hr/>			
3895	3/10/2016	OFFICE DEPOT CREDIT PLAN ELECTION SUPPLIES ORDERED 01/21/16	
100-00-51440-400-000		Elections - Supplies ELECTION SUPPLIES ORDERED 01/21/16	472.48
100-02-51400-400-000		Gen. Admin - Supplies OFFICE SUPPLIES ORDERED 02/04/16	201.10
Total			673.58
<hr/>			
3896	3/10/2016	PACKER CITY INTERNATIONAL TRUCKS INVOICE X103017309 TRUCK #11	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE X103017309 TRUCK #11	242.22
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INV X103025225 DATED 2/16/16 TRUCK #3	163.61
Total			405.83
<hr/>			
3897	3/10/2016	PENNWELL 1010000144925 dated 03/02/16	
100-06-52200-305-000		Fire Dept - Training 1010000144925 dated 03/02/16	211.45
Total			211.45
<hr/>			
3898	3/10/2016	PRAXAIR DISTRIBUTION, INC Invoice 72355610 DATED 02/19/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 72355610 DATED 02/19/16	77.70
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 72404837 DATED 02/22/16	26.00
Total			103.70

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3899	3/10/2016	R.T. DITTER'S TIRE & REPAIR LLC INVOICE 43115 DATED 02/22/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance INVOICE 43115 DATED 02/22/16	1,537.72
Total			1,537.72
3900	3/10/2016	RYAN VOGELS Reimbursement for fire fighter	
100-06-52200-400-000		Fire Dept - Supplies Reimbursement for fire fighter	75.24
100-06-52200-700-000		Fire Dept - Equip Maintenance Reimbursement for fire fighter	38.29
Total			113.53
3901	3/10/2016	SI METALS AND SUPPLY INVOICE 180164 DATED 02/25/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE 180164 DATED 02/25/16	284.00
Total			284.00
3902	3/10/2016	STUMPF EXCAVATING & TRUCKING Invoice 6605 pump holding tank	
100-09-53311-505-000		Hwy Dept - Building Maint Invoice 6605 pump holding tank	240.00
Total			240.00
3903	3/10/2016	SUPERIOR VISION INSURANCE OFFICE VISION INSURANCE APRIL	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE	81.90
100-09-53311-200-000		Hwy Dept - Benefits SHOP- VISION INSURANCE	112.80
Total			194.70
3904	3/10/2016	TIME WARNER CABLE 4901 Service period 02/24-03/23 balance	
100-02-51400-400-006		Gen. Admin - Service Contracts Service period 02/24-03/23 balance	7.90
Total			7.90

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3905	3/10/2016	TIME WARNER CABLE 5101 Service period 02/23-03/22 balance	
100-02-51400-400-006		Gen. Admin - Service Contracts Service period 02/23-03/22 balance	7.68
Total			7.68
3906	3/10/2016	TIME WARNER CABLE-6401 Acc 606836401 service period 03/08-04/07	
100-02-51400-400-006		Gen. Admin - Service Contracts Acc 606836401 service period 03/08-04/07	512.10
Total			512.10
3907	3/10/2016	TIMES-VILLAGER RENEWAL FOR TOWN/VILLAGE OF HARRISON	
100-02-51400-400-000		Gen. Admin - Supplies RENEWAL FOR TOWN/VILLAGE OF HARRISON	49.00
Total			49.00
3908	3/10/2016	W.S. DARLEY & CO INVOICE 17230689 BOOTS	
100-06-57220-000-000		Fire Dept - Capital Outlay INVOICE 17230689 BOOTS	257.09
Total			257.09
3909	3/10/2016	WASTE OIL DOCTOR, LLC Invoice 3084 shop heater	
100-09-53311-505-000		Hwy Dept - Building Maint Invoice 3084 shop heater	318.00
Total			318.00
3910	3/10/2016	WCMA 2016 MEMBERSHIP DUES	
100-02-51400-310-000		Gen. Admin - Dues 2016 MEMBERSHIP DUES	156.00
Total			156.00
3911	3/10/2016	WI STATE LAB OF HYGIENE Invoice 451156 dated 02/29/16 water test	
100-09-53311-505-000		Hwy Dept - Building Maint Invoice 451156 dated 02/29/16 water test	29.00

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			29.00
3912	3/10/2016	WIL-KIL PEST CONTROL Invoice 2829803 Commercial Contract	
100-02-51400-400-006		Gen. Admin - Service Contracts Invoice 2829803 Commercial Contract	75.00
Total			75.00
3913	3/14/2016	POSTMASTER 2016 April newsletter	
100-02-51400-800-005		Gen. Admin - Newsltr & Postage 2016 April newsletter	850.44
Total			850.44
3914	3/16/2016	TOWN OF HARRISON 12% REIMBURSEMENTS November revenue - 12% owed to Town Previous Year Expense	
100-00-24400-000-000		Due to Town of Harrison November revenue - 12% owed to Town	2,392.14
Total			2,392.14
3915	3/18/2016	BAYCOMM INC INV EQUIPINV-001777 DATED 03/09/16	
100-06-52200-400-000		Fire Dept - Supplies INV EQUIPINV-001777 DATED 03/09/16	230.00
Total			230.00
3916	3/18/2016	BEAR GRAPHICS INV 0738645 DATED 03/10/16 LASER CHECKS	
100-02-51400-400-000		Gen. Admin - Supplies INV 0738645 DATED 03/10/16 LASER CHECKS	139.52
Total			139.52
3917	3/18/2016	BENEFIT ADVANTAGE Invoice 395873 MARCH BILLING	
100-02-51400-200-000		Gen. Admin - Benefits Invoice 395873 MARCH BILLING	35.00
Total			35.00
3918	3/18/2016	CALUMET PUBLISHING INV 9750 DATED 2/29/16 SNOW PLOW DRIVER	

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-800-000		Gen. Admin - Publications	36.00
		INV 9750 DATED 2/29/16 SNOW PLOW DRIVER	
Total			36.00
<hr/>			
	3919	3/18/2016 LAKE PARK SPORTZ DEVELOPMENT GROUP	
		PAYBACK (90%) PER AGREEMENT	
100-00-56700-000-000		Economic Development TID #1	9,339.45
		PAYBACK (90%) PER AGREEMENT	
Total			9,339.45
<hr/>			
	3920	3/18/2016 NSAH, INC	
		PARCEL 33654 PAYBACK (90%)	
100-00-56700-000-000		Economic Development TID #1	13,333.97
		PARCEL 33654 PAYBACK (90%)	
100-00-56700-000-000		Economic Development TID #1	6,219.24
		PARCEL 33656 PAYBACK (90%)	
Total			19,553.21
<hr/>			
	3921	3/18/2016 OFFICE DEPOT CREDIT PLAN	
		OFFICE SUPPLIES ORDERED 03/17/16	
100-02-51400-400-000		Gen. Admin - Supplies	138.74
		OFFICE SUPPLIES ORDERED 03/17/16	
Total			138.74
<hr/>			
	3922	3/18/2016 OSHKOSH FIRE & POLICE EQUIPMENT	
		INVOICE 164192 DATED 03/04/16	
100-06-52200-700-000		Fire Dept - Equip Maintenance	247.15
		INVOICE 164192 DATED 03/04/16	
Total			247.15
<hr/>			
	3923	3/18/2016 ROCKET INDUSTRIAL	
		SALES ORDER S00046659	
100-09-53311-505-000		Hwy Dept - Building Maint	165.94
		SALES ORDER S00046659	
Total			165.94
<hr/>			
	3924	3/18/2016 STAMPS.COM	
		Monthly Service Fee 3/1/16-3/31/16	
100-02-51400-400-006		Gen. Admin - Service Contracts	39.99
		Monthly Service Fee 3/1/16-3/31/16	

THE BUSINESS BANK-GENRL CHCKNG ALL Checks

Posted From: 2/23/2016 From Account:
 Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			39.99
3925	3/18/2016	STUMPF EXCAVATING & TRUCKING	
		Invoice 6620 Pump holding tank	
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		Invoice 6620 Pump holding tank	
Total			240.00
3926	3/18/2016	ULTIMATE CLEANING LIMITED	
		Invoice 1464 for APRIL cleaning	
100-02-51400-400-006		Gen. Admin - Service Contracts	230.50
		Invoice 1464 for APRIL cleaning	
Total			230.50
3927	3/18/2016	VIERBICHER ASSOCIATES, INC.	
		PROJECT 150343 HARRISON COMP PLAN	
100-01-51101-304-000		Planning - Consultants	2,141.00
		PROJECT 150343 HARRISON COMP PLAN	
Total			2,141.00
3928	3/18/2016	WAVERLY SANITARY DISTRICT	
		Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer	31.25
		Account 000-2781-00	
Total			31.25
3929	3/18/2016	WISCONSIN MEDIA	
		INVOICE 0009654756 DATED 02/28/16	
100-02-51400-800-000		Gen. Admin - Publications	146.61
		INVOICE 0009654756 DATED 02/28/16	
Total			146.61
CH 467	3/18/2016	TRACTOR SUPPLY CO	
		TRACTOR SUPPLY FROM 12/15/15 RE-ENTERED	
		Prev YR Exp/Manual Check	
100-09-53311-400-000		Hwy Dept - Supplies	151.40
		TRACTOR SUPPLY FROM 12/15/15 RE-ENTERED	
Total			151.40
CH#301333-61	2/29/2016	PAYCHEX- NON DIRECT DEPOSITS	
		JIM LINCOLN- PLAN	
			Manual Check

3/22/2016 2:41 PM

Reprint Check Register - Full Report - ALL

Page: 41
ACCT

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 2/23/2016 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-300-000		Planning - Per Diem JIM LINCOLN- PLAN	41.55
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS- FEB ELECTION	2,237.19
Total			2,278.74
Grand Total			442,259.37

+ 2/16/16 - 159.99
Tractor Supply

\$ 442,419.36

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
01/12/16**

A special meeting of the Village of Harrison Board was convened on Tuesday, January 12, 2016 in the Harrison Municipal Building with President Jim Salm presiding. The meeting opened at 8:24pm.

Members present: Trustees Joe Sprangers, Lou Miller, Tyler Moore, Kevin Hietpas, Dave La Shay, Pete Stier and President Jim Salm.

Staff present: Manager Travis Parish, Clerk Jennifer Weyenberg, and Planner Mark Mommaerts.

Approve Resolution V2016-01 (amending Res V2015-02 establishing a new municipal ward plan)
Motion by Pete Stier and second by Dave La Shay to approve the resolution. Motion carried 7-0.

There being no other business, a motion was made by Trustee Pete Stier and second by Tyler Moore to adjourn at 8:26pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
Dated January 13, 2016
Approved March 29, 2016

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
02/23/16**

The regular meeting of the Village of Harrison Board was convened on Tuesday, February 23, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members Present: Trustees Joe Sprangers, Lou Miller, Tyler Moore, Kevin Hietpas, Dave La Shay, Pete Stier and President Jim Salm.

Staff Present: Manager Travis Parish, Clerk Jennifer Weyenberg, Planner Mark Mommaerts, Public Works Director Bob Kesler and Fire Chief Kevin Kloehn.

Correspondence or Communications from Board and Staff

- a) Calumet Co. Sheriff's Dept. Report- 2015 Totals by Month: The report was informational only; no action was taken.
- b) Planner Mark Mommaerts announced that copies of the Comprehensive Plan surveys were available at the sign-in table, in the lobby, and a link was added to our website.

Public Comments

- a) Matt Barnes, Austin Drive, expressed interest in annexing from the Town to the Village and supports approving Ordinance V16-02.
- b) Tamra Nelson, Sunflower Lane, asked questions about the proposed Street Lighting Policy.
- c) Dana Reese, Blazing Star Dr, also asked questions about the proposed Street Lighting Policy, specifically about enforcing a standardized light.

Consent Agenda

- a) Municipal Payments in the amount of \$3,844,655.95
- b) Operator Licenses for Amy Strong (Waverly Beach), Tammy Phillips (Darboy Club)
- c) Minutes from 01/26/16
- d) Standard Specifications Manual
- e) Subdivision Improvement Policy- removed from consent agenda by Trustee La Shay
- f) Fund Balance Policy

Motion by Trustee Stier and second by Trustee Moore to approve items a, b, c, d, and f of the consent agenda. Motion to approve carried 7-0.

Items removed from Consent Agenda- Motion by Trustee La Shay and second by Trustee Moore to refer the subdivision improvement policy back to Committee of Whole and staff gets policies from other villages and established communities. Motion carried 7-0.

Motion by Trustee La Shay and second by Trustee Stier to move the Midwest Properties Presentation up in the agenda as requested by President Salm. Motion carried. Paul Gauthier of Midwest Properties presented a concept plan for the 100 acres along Hwy 55 between KK and Highline Road east of Friendship Road. The anticipated use is light industrial, commercial, and retail and a couple of buildings could start going up later in 2016. The presentation was informational only; no action was taken.

Parker Farms II Developers Agreement- Motion by Trustee Stier and second by Trustee Hietpas to approve. Motion carried 7-0.

Resolution V2016-02 Final Assessment for constructions of sidewalks in Paper Maker Ridge subdivision- Motion by President Salm and second by Trustee Moore to refer the resolution back to Committee of the Whole. Motion carried 7-0.

Street Lighting Policy- Motion by Trustee Stier and second by Trustee Moore to refer it back to Committee of the Whole to look at our structure. Motion carried 7-0.

Final Plat Parker Farms II- The developer has submitted a proposed 28-lot subdivision on the west side of the original subdivision. The area includes a wetland that is located on Lot 60 and it is unknown at this time if the lot will be buildable. Motion by Trustee Hietpas and second by Trustee Miller to approve Parker Farms II Final Plat with recommendation that something is written regarding Lot 60 so that it doesn't fall on the Village for future maintenance. Motion carried 7-0.

Ordinance V16-02 Annexing Territory to the Village of Harrison- Motion by Trustee Stier and second by Trustee La Shay to approve Ordinance V16-02 (Cedar Ridge II annexation). Motion carried 7-0.

Authorize President Salm to send letter to Village of Sherwood Board requesting a meeting to discuss intergovernmental cooperation- Motion by Trustee La Shay and second by Trustee Miller to authorize the President to send a letter only to the Village of Sherwood requesting that both boards meet to discuss cooperation. Motion carried 7-0.

Resolution V2016-03 Approving the use of Park Impact Fees in the amount of \$250,000 for the purchase of 18.7 acres of parkland located on Manitowoc Road- Motion by Trustee Stier and second by Trustee La Shay to approve Resolution V2016-03 Approving the use of Park Impact Fees in the amount of \$250,000 for the purchase of 18.7 acres of park land located on Manitowoc Road. Motion carried 7-0.

Resolution V2016-04 Authorizing Village President to obtain a loan in the amount of \$450,000 for the purchase of 26.4 acres of land located on CTH N- Motion by Trustee La Shay and second by Trustee Stier to approve Resolution V2016-04 Authorizing Village President to obtain a loan in the amount of \$450,000 for the purchase of 26.4 acres of land located on CTH N. Motion carried 7-0.

Replace Valve Unit in Grader- Public Works Director Kesler informed the board that the grader needs repairs in the amount of \$23,644. These dollars were not budgeted for. Motion by Trustee La Shay and second by Trustee Miller to approve funds as needed and ask the Administrator to come back with suggestion of where to take funds from. Motion carried 7-0.

Future Agenda Items- Manager Travis Parish said that Waverly Sanitary District has requested a meeting with the boards on Tuesday, March 8th at 5:00pm prior to the Committee of Whole meeting. Trustee Moore let everyone know that Flight Night has once again been scheduled for our Summer Fun in the Park series and will be held August 10th.

There being no other business, a motion was made by Trustee Moore and a second by Trustee La Shay to adjourn at 8:05pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
February 24, 2016
Approved March 29, 2016

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
03/08/16**

A meeting of the Village of Harrison board was convened on Tuesday, March 8, 2016 at 5:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members Present: President Jim Salm, Trustee Lou Miller, Trustee Pete Stier, Trustee Dave La Shay, Trustee Joe Sprangers.

Members Excused: Trustee Kevin Hietpas, Trustee Tyler Moore

Waverly Sanitary District Representatives: Jerry Bartlein, Don Kasten, Mike Sambs, Cathy Girdley, Darlene Bartlein, and Mary Jo Miller (M&E).

Construction of Lift Station #6: Village Manager Travis Parish opened the meeting by asking the boards to discuss the financing, assessments, and timeline for construction of Lift Station 6 located at split of 10 and 114.

Highlights of discussion:

To date, Waverly Sanitary District has paid \$59,638.72 in engineering costs to M & E for this project. It was assumed Waverly would be assessing for the engineering costs but had been asked to hold off on the assessment until the Village board is on the same page.

It needs to be determined who is responsible for the upfront costs on the project.

It needs to be determined who will take ownership of the lift station.

All parties agreed that the Village will be responsible for collecting the assessments; the area to levy the assessments against still needs to be determined.

The areas most likely to benefit from the project in the near future are Zirbel Drive, the Kasten property, Kambura Acres (Phase 3), and land near Woodland School.

The consensus was that all property owners benefitting from the Lift Station would be assessed up front; property owners would pay additional costs for the pipes as their land develops.

The boards asked M & E to break out costs for the lift station (costs to everyone) and the costs for pipes for those ready to develop right away. M & E will present those costs at a future meeting. This will give both boards time to evaluate their position.

The boards will have to decide who is taking the lead on the project.

Connection fees will most likely be used as has been done in the past. The amount of the connection fee has yet to be determined.

Travis will contact Dave Wagner from Ehlers and let him know that we are thinking of cost sharing. He will be invited to the next meeting. The plan is to schedule a daytime meeting at Waverly Sanitary District's office where everyone will be able to view the maps of the area.

There being no other business, a motion by Pete Stier and second by Dave La Shay was made to adjourn at 5:55pm. Motion carried.

Jennifer Weyenberg, Village Clerk

March 8, 2016

Approved March 29, 2016

**COMMITTEE OF THE WHOLE
BOARD MEETING MINUTES
03/08/16**

The regular meeting of the Committee of the Whole was convened on Tuesday, March 8, 2016 at 6:30pm in the Harrison Municipal Building with Travis Parish presiding. After the Pledge of Allegiance was recited, roll was called.

Members present: Trustee Joe Sprangers, Trustee Lou Miller, Supervisor Duaine Stillman, Supervisor Karmen Jones, Chair Darlene Bartlein, President Jim Salm, Trustee Tyler Moore, Trustee Kevin Hietpas, Trustee Dave La Shay and Trustee Pete Stier.

Staff present: Administrator Travis Parish, Clerk Jennifer Weyenberg, Planner Mark Mommaerts, and Public Works Director Bob Kesler.

Communications from Boards or Staff: none

Approve previous meeting minutes: Motion by P. Stier and second by T. Moore to approve the minutes from 2/9/16. Motion carried 10-0.

Annual Sign Inventory presentation by Building Inspector Paul Birschbach: 13 signs were photographed and presented to the committee for review. All signs were in good shape.

Overtime Policy: Road Department employees Jeff Funk, Mike Wisnet, and Jeff Wisnet asked the committee why the overtime policy was changed that anything over 40 hours worked is OT rather than anything worked over 8 hours per day. Given their responsibilities to snow plow on weekends and in the middle of the night, they asked if the committee would reconsider the change in policy. The committee asked T. Parish to draft a revised policy which allows for OT to be earned after 8 hours worked. This will be brought back to the next Village meeting for action.

Possible Advisory Referendum to change name of Village of Harrison: T. Parish explained that the village needs to market itself in order to attract industrial, commercial, and retail development and if there is still any thought about changing the name, it should happen before money is spent on marketing. After some discussion, almost all of the committee members expressed opposition to changing the name of Village of Harrison. There are no plans to place this on a ballot as an advisory referendum question.

Maintenance agreement with City of Menasha for County LP: Menasha's Mayor submitted a proposal concerning the maintenance of County LP after it has been transferred to all the jurisdictions. No person on the committee supported the proposal. T. Parish will draft a resolution affirming Harrison's position. This will be brought to the next Village meeting for action.

Resolution V2016-02 Final Assessment for construction of sidewalks in Paper Maker Ridge subdivision
Subdivision Improvements Policy: This item was referred back to the committee at the last village board meeting with no discussion.

#1- Motion by D. La Shay and second by P. Stier to take no action. Motion carried.

#2- Motion by T. Moore and second by J. Salm to put on the next village agenda. Motion withdrawn after the question was raised if T. Moore could legally make the motion under Robert's Rules.

#3- Motion by J. Salm and second by T. Moore to put this on the next agenda. Motion carried.

Subdivision Improvements Policy: Staff developed a draft policy based on previous Board comments and direction. The proposed policy includes that the developer constructs up front the utilities, sewer, water, storm, subgrade, gravel, curb and gutter, with gravel up to the curbline before the final plat is approved and permits are issued. The village then would assess the costs of the sidewalks/ trails and asphalt back to the lots of the subdivision. Included in the policy is language that the developer and Village will work to inform prospective buyers of the future assessments. It was noted that the village does not have anyone inspecting new home foundations, yard grades, driveways or roadways. After discussion, the consensus from the village board members (the town board formally approved the policy on 02/23/16) was to stick with the current way of handling new subdivisions- that curb and gutter must be installed no less than 2 years but not more than 3 years after the gravel roads have been accepted. Staff was asked to send out an RFP for inspection services. This will come back to the next committee of whole meeting.

Street Lighting Policy: The proposed policy states that street lights will be installed at intersections of Village streets with other arterial/collector streets as indicated in the policy. The list of arterial/collector streets was developed from the list of arterial/collector streets in the Access Control Ordinance. The policy identifies aluminum or fiberglass poles for urban areas and wood poles for rural areas. Fixture type and lighting standards will be based on the need of the location. The draft policy addresses four situations where a new development or neighborhood request may warrant a street light. Scenario 1 - street lighting will be installed during street reconstruction projects along the arterial and collector streets which could be incorporated into the project costs and paid as part of the project. Scenario 2 - citizens could petition for a street light, under this scenario there could be an assessment for the street lighting. Scenario 3 - the Village Board could initiate the placement of a street light to be paid by the Village. Scenario 4 - the Village Board could require street lighting as part of a new subdivision or new streets with initial costs paid by the developer and operation/maintenance costs paid by the Village. J. Sprangers, K. Hieptas, D. La Shay, and P. Stier spoke against having a strict policy in place. T. Moore and L. Miller spoke in favor of the policy that was presented. It was decided to forget the policy for now but incorporate some of the language into the subdivision improvements policy.

Model Ordinance for Construction Site Erosion and Sediment Control and Model Ordinance for Post Construction Stormwater Management: T. Parish asked the committee to hold off on any discussions. Garners Creek Stormwater Utility may be making changes that will affect some of the language. This may come back at a later date for discussion.

Development of park land: The committee agreed the first step should be getting a wetland delineation done. Staff will take of having that done and will bring results back to a future meeting for further discussion.

Department Reports for the Calumet County Sheriff Department, Harrison Fire Rescue, Public Works and Planning reports are on file with the Clerk.

Public Comments- None.

There being no other business, a motion by T. Moore and second by D. La Shay was made to adjourn at 8:41pm. Motion carried.

Jennifer Weyenberg, Clerk
March 8, 2016
Approved March 29, 2016



Discharge of Firearms Application

Owner mailing address: N8324 Firelane 13 Menasha

I, Cathy Ott own 45+ contiguous acres of land
(name) (# of acres)

within the Town of Harrison or Village of Harrison, located at:

N8222 State Park Rd. , Menasha
(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

Cathy M Ott
Authorized Signature (Land Owner)

3-22-2016
Date

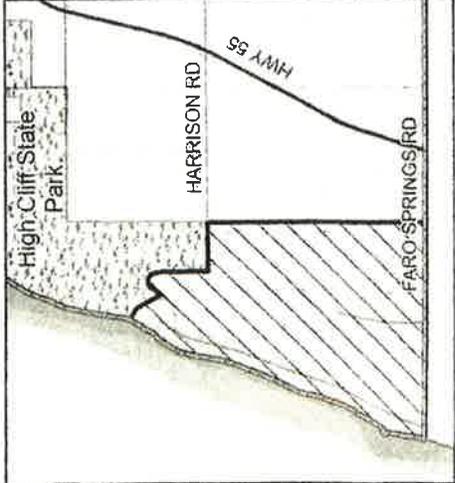
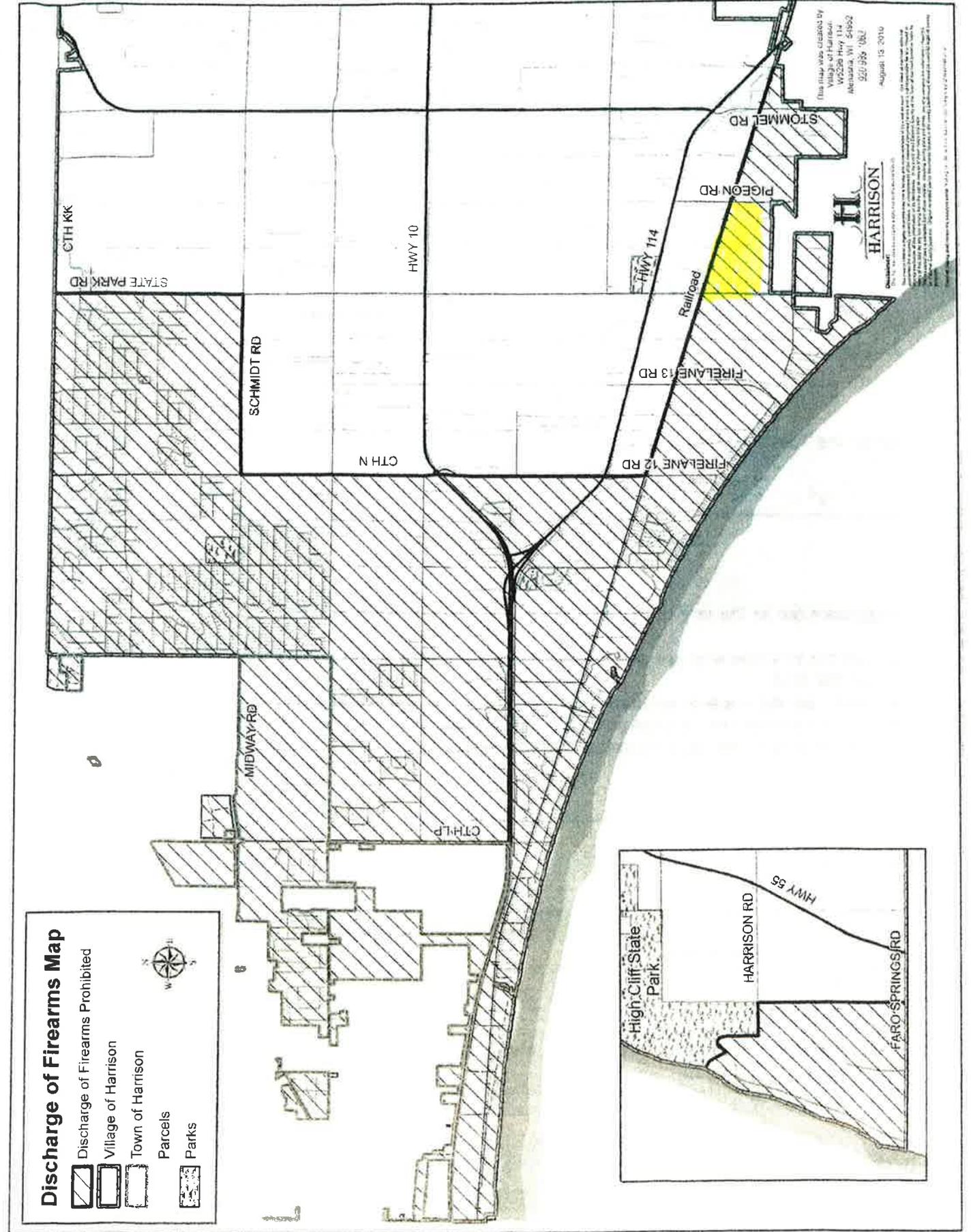
BOARD ACTION: Approve Deny _____ date of meeting

Copy to:

Land owner Calumet County Sheriff's Department Municipal Copy

Discharge of Firearms Map

-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Town of Harrison
-  Parcels
-  Parks



This map was created by
 Village of Harrison
 W2238 Hwy 114
 Menasha, WI 54952
 920.936.082
 August 13, 2010

HARRISON

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March 15, 2016

Village of Harrison
Attn: Travis Parish, Village Manager
W5298 Highway '114'
Menasha, WI 54952

Re: Village of Harrison
Amy Avenue Pond | Ecological/O&M Services
McM. No. H0006-9-15-00227.00

Dear Travis:

Enclosed are two Professional Services Agreements related to the Amy Avenue and Lakeview Ponds. The first Agreement is for managing and maintaining the wetlands and prairies. The ecological management services are designed to provide high quality native vegetation to maximize the function and operations of the stormwater facilities and aesthetics of the properties. Management is especially critical during the first couple growing seasons in order to develop high quality, self-sustaining wetlands and prairies. This is especially important at the Lakeview Pond that was seeded last fall.

It is imperative that effective invasive species control be implemented in the beginning years to minimize the presence of invasive species. McMAHON uses the most advanced methods of invasive species control to allow for a diverse high quality wildflower and grass prairie to be established at the properties. Furthermore, the wetlands are managed to allow for native aquatic plants to establish throughout the safety shelves with no presence of cattails, purple loosestrife and phragmites.

We are pleased to announce that our estimated ecological services fees are approximately 20% to 40% lower at the Amy Avenue Pond than last year's agreement. The costs savings are the result of successful invasive species control, development of the high quality prairie and wetlands and other efficiencies.

The second Agreement is for providing Operation & Maintenance (O&M) services for the pond. The O&M Agreement lists the services that are consistent with respective O&M plan for the pond. Management efficiencies have resulted in our 2016 Agreement to be approximately the same as last year's agreement.

Page 2 | March 15, 2016

Village of Harrison
Attn: Travis Parish, Village Manager

Upon approval, please sign and return one copy of each Agreement to McMAHON and keep the other copy for your records. We look forward to continuing to provide these services to the Village.

If you have any questions, please call me.

Respectfully,

McMAHON

A handwritten signature in black ink, appearing to read 'SAB', with a horizontal line extending to the right.

Stuart A. Boerst, P.S.S., P.H.
Associate / Senior Ecologist

SAB:car

cc: Lee Reibold, P.E. – McMAHON

AGREEMENT
For PROFESSIONAL SERVICES

Village Of Harrison
Attn: Mr. Travis Parish, Village Manager
W5298 Highway '114'
Menasha, WI 54952

Date: March 15, 2016

McM. No. H0006-9-15-00227.00

PROJECT DESCRIPTION:

Manage the wetland and prairie at the Amy Avenue and Lakeview Pond, Village of Harrison, Calumet County, Wisconsin for the year 2016.

SCOPE OF SERVICES:

- McMAHON agrees to provide the following Scope Of Services for this project:
- Inspect both wetland and prairie at the stormwater management facility monthly from April to November.
 - Spot herbicide exotic/invasive species in the prairie four to five times during the spring to fall.
 - Spot herbicide exotic/invasive species (cattail, purple loosestrife, phragmites, reed canary grass and woody vegetation) in the wetland four times during the spring to fall.
 - Divide and transplant arrowhead and burred aquatic plants in the pond to enhance the erosion protection, ecological, aesthetic and stormwater treatment components of the wetlands (Lakeview Pond in August).
 - Inform the Village of muskrat trapping needs based on field observations.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Village of Harrison agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahan Group of Companies.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule | Estimated At:
 - ▼ Amy Avenue Pond\$1,000 - \$1,900
 - ▼ Lakeview Pond.....\$2,000 - \$2,900

COMPLETION SCHEDULE:

- McMAHON agrees to complete this project as follows:
- The services will be provided for the year 2016.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMAHON Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

VILLAGE OF HARRISON | Wisconsin
By: _____
(Authorized Signature)
Title: _____
Date: _____

McMAHON | Neenah, Wisconsin
By: _____
Stuart A. Boerst, P.S.S., P.H.
Title: Associate / Senior Ecologist
Date: March 15, 2016

Please Return One Copy For Our Records
Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
PH 920-751-4200 ■ FX 920-751-4284 ■ WWW.MCMGRP.COM

LABOR CLASSIFICATION	HOURLY RATE
Senior Project Manager	\$154.00
Senior Planning	\$154.00
Project Manager - I	\$144.00
Project Manager - II	\$127.00
Vice President / Surveyor	\$134.00
Senior Surveyor	\$102.00
Surveyor	\$92.00
Surveyor Assistant - I	\$82.00
Surveyor Assistant - II	\$73.00
Surveyor Apprentice	\$39.00
Senior Electrical Engineer	\$140.00
Senior Project Engineer	\$134.00
Project Engineer - I	\$127.00
Project Engineer - II	\$110.00
Project Engineer - III	\$106.00
Project Engineer - IV	\$93.00
Project Engineer - V	\$75.00
Senior Engineering Technician - I	\$107.00
Senior Engineering Technician - II	\$95.00
Engineering Technician - I	\$87.00
Engineering Technician - II	\$75.00
Engineering Technician - III	\$61.00
Environmental Specialist - I	\$92.00
Environmental Specialist - II	\$71.00
Environmental Specialist - III	\$67.00
Plumbing Designer Technician	\$92.00
Erosion Control Technician	\$70.00
Senior Landscape Architect	\$154.00
Senior Architect	\$134.00
Architect	\$123.00
Architectural Designer	\$100.00
Architectural Designer - III	\$75.00
Architectural Intern - I	\$111.00
Architectural Intern - II	\$102.00
Architectural Intern - III	\$86.00
Architectural Intern - IV	\$48.00
Senior Ecologist	\$144.00
Senior Hydrogeologist	\$154.00
Senior G.I.S. Specialist	\$117.00
G.I.S. Specialist - I	\$75.00
G.I.S. Specialist - II	\$65.00
G.I.S. Technician	\$61.00
Environmental Scientist - I	\$140.00
Environmental Scientist - II	\$69.00
Environmental Scientist - III	\$65.00
Public Finance Specialist	\$107.00
Senior Draftsperson	\$100.00
Draftsperson	\$86.00
Draftsperson - I	\$61.00
Graphic Designer	\$82.00
Grant Administrator	\$62.00
Senior Administrative Assistant	\$76.00
Administrative Assistant	\$61.00
Intern	\$48.00
On-Site Project Representative	\$63.00
Principal	\$206.00
Professional Witness Services	\$285.00

Services subcontracted will be billed to the owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
REIMBURSABLE UNITS:	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$7.00/sheet
▪ Color - 22" x 34"	\$14.00/sheet
▪ Color - 24" x 36"	\$15.00/Sheet
▪ Color - 36" x 48"	\$28.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Computer Time	\$10.00/Hour
Computer Time - AutoCAD	\$15.00/Hour
Mileage	\$5.75/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.30/Each
Survey Lath	\$0.50/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.50/Each
Survey Steel Fence Post - 1"	\$3.00/Each
Survey Cotton Spindle	\$1.25/Each
Landscaping Spikes	\$1.00/Each

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March 15, 2016

Village of Harrison
Attn: Travis Parish, Village Manager
W5298 Highway '114'
Menasha, WI 54952

Re: Village of Harrison
Amy Avenue Pond | Ecological/O&M Services
McM. No. H0006-9-15-00227.00

Dear Travis:

Enclosed are two Professional Services Agreements related to the Amy Avenue and Lakeview Ponds. The first Agreement is for managing and maintaining the wetlands and prairies. The ecological management services are designed to provide high quality native vegetation to maximize the function and operations of the stormwater facilities and aesthetics of the properties. Management is especially critical during the first couple growing seasons in order to develop high quality, self-sustaining wetlands and prairies. This is especially important at the Lakeview Pond that was seeded last fall.

It is imperative that effective invasive species control be implemented in the beginning years to minimize the presence of invasive species. McMAHON uses the most advanced methods of invasive species control to allow for a diverse high quality wildflower and grass prairie to be established at the properties. Furthermore, the wetlands are managed to allow for native aquatic plants to establish throughout the safety shelves with no presence of cattails, purple loosestrife and phragmites.

We are pleased to announce that our estimated ecological services fees are approximately 20% to 40% lower at the Amy Avenue Pond than last year's agreement. The costs savings are the result of successful invasive species control, development of the high quality prairie and wetlands and other efficiencies.

The second Agreement is for providing Operation & Maintenance (O&M) services for the pond. The O&M Agreement lists the services that are consistent with respective O&M plan for the pond. Management efficiencies have resulted in our 2016 Agreement to be approximately the same as last year's agreement.

Page 2 | March 15, 2016

Village of Harrison
Attn: Travis Parish, Village Manager

Upon approval, please sign and return one copy of each Agreement to McMAHON and keep the other copy for your records. We look forward to continuing to provide these services to the Village.

If you have any questions, please call me.

Respectfully,

McMAHON

A handwritten signature in black ink, appearing to read 'SAB', with a horizontal line extending to the right.

Stuart A. Boerst, P.S.S., P.H.
Associate / Senior Ecologist

SAB:car

cc: Lee Reibold, P.E. – McMAHON

Village Of Harrison
Attn: Mr. Travis Parish, Village Manager
W5298 Highway '114'
Menasha, WI 54952

Date: March 15, 2016

McM. No. H0006-9-15-00226.00

PROJECT DESCRIPTION:

Provide or coordinate Operation & Maintenance (O&M) activities at the Amy Avenue and Lakeview Ponds, Village of Harrison, Calumet County, Wisconsin for the year 2016 in accordance with the O&M plans.

SCOPE OF SERVICES:

McMAHON agrees to provide the following Scope Of Services for this project:

RETENTION POND MAINTENANCE SCOPE OF SERVICES

- Monthly (And After ½ Inch or Greater Storm Events)
 - ▼ Remove accumulated debris and liter from pond inlets, outlets, trash racks, storm inlets, culverts, and retention pond.
 - ▼ Observe water surface elevations in pond.
 - ▼ Observe algae growth within deep open waters. Discuss algae control options with the Village if problems persist.
 - ▼ Observe dry weather discharges at pond inlets and outlets. Contact the Village to report any potential illicit discharge concerns.
 - ▼ Observe sediment accumulation in pond.
 - ▼ Prepare report with photographs of observations and maintenance activities.
 - ▼ Report items that require additional maintenance to Village.
- Quarterly
 - ▼ Identify areas of poor vegetative cover and density.
 - ▼ Identify embankment slumping problems.
 - ▼ Identify rill erosion and slumping problems along moderate to steep slopes.
 - ▼ Identify shoreline erosion and slumping problems.
 - ▼ Identify channel erosion and slumping problems.
 - ▼ Identify scour erosion at pond inlets and outlets.
 - ▼ Identify animal burrow holes and sink holes.
 - ▼ Identify settlement along earth embankments, storm sewer and culverts.
 - ▼ Identify undesirable tree and woody vegetation growth along embankments that may compromise the embankment's structural integrity and/or the pond's liner.
 - ▼ Coordinate with subcontractors to perform maintenance and/or repair work, if necessary. Any work in excess of \$500 would require Village approval.
- Annually
 - ▼ Observe emergency spillway, pond outlet structures, trash racks, pond inlet structures, culverts, storm sewer and channels for undesirable conditions. Report any concerns including pipe joint separation, deterioration, or cracks.
- Continual
 - ▼ Investigate and respond to concerns from the general public through the Village regarding pond maintenance.

SCOPE OF SERVICES:

Items Not Included In The Scope Of Services:

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Removal of sediment in retention pond.
- Mowing.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Village Of Harrison agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahon Group of Companies.

McMAHON will coordinate maintenance activities with contractors approved by the Village.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule
 - ▼ Amy Avenue Pond \$1,500 - \$2,400
 - ▼ Lakeview Pond..... \$1,500 - \$2,700

COMPLETION SCHEDULE:

McMAHON agrees to complete this project as follows:

- These services will be provided for the year 2016.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMAHON Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

VILLAGE OF HARRISON
Wisconsin

McMAHON
Neenah, Wisconsin

By:

By:

(Authorized Signature)

Stuart A. Boerst, P.S.S., P.H.

Title:

Title:

Associate / Senior Ecologist

Date:

Date:

March 15, 2016

Please Return One Copy For Our Records
Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
PH 920-751-4200 ■ FX 920-751-4284 ■ WWW.MCMGRP.COM



McMAHON GENERAL TERMS & CONDITIONS

1. McMAHON will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate.....	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to \$1,000,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

LABOR CLASSIFICATION	HOURLY RATE
Senior Project Manager	\$154.00
Senior Planning	\$154.00
Project Manager - I	\$144.00
Project Manager - II	\$127.00
Vice President / Surveyor	\$134.00
Senior Surveyor	\$102.00
Surveyor	\$92.00
Surveyor Assistant - I	\$82.00
Surveyor Assistant - II	\$73.00
Surveyor Apprentice	\$39.00
Senior Electrical Engineer	\$140.00
Senior Project Engineer	\$134.00
Project Engineer - I	\$127.00
Project Engineer - II	\$110.00
Project Engineer - III	\$106.00
Project Engineer - IV	\$93.00
Project Engineer - V	\$75.00
Senior Engineering Technician - I	\$107.00
Senior Engineering Technician - II	\$95.00
Engineering Technician - I	\$87.00
Engineering Technician - II	\$75.00
Engineering Technician - III	\$61.00
Environmental Specialist - I	\$92.00
Environmental Specialist - II	\$71.00
Environmental Specialist - III	\$67.00
Plumbing Designer Technician	\$92.00
Erosion Control Technician	\$70.00
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Architectural Intern - IV	\$48.00
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VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Resolution V2016-02 Final Assessment for construction of sidewalks in Papermaker Ridge subdivision

Issue:

Should the Village Board approve the final resolution for the assessment of sidewalks in Papermaker Ridge?

Background and Additional Information:

The Town of Harrison and Van's Realty entered into an agreement on July 23rd, 2012 for the construction of the Papermaker Ridge subdivision. As part of this agreement, the Town agreed to reimburse Van's Realty for the cost of the construction of the sidewalks and to assess this cost back to the benefitting property owners in the subdivision. This agreement was conveyed to the Village when it incorporated on March 8th, 2013.

At the Village Board meeting on Jan. 29th, 2016, the Village Board voted to assess the property owners in the Papermaker Ridge subdivision by front footage with no credit given for corner lots. The attached resolution is the final resolution for the special assessments before assessing the properties for their sidewalks.

The terms of the assessment are per the agreement that the Town Board had with the developer of the subdivision.

Budget/Financial Impact:

None.

Recommended Motion:

Motion to approve resolution V2016-02 final assessment authorizing public improvements and levying special assessments against benefitted property in the Village of Harrison, Wisconsin.

Attachments:

Resolution V2016-02.

Waiver of Special Assessment Notice and Hearing agreement.

Final Engineering Report.

RESOLUTION NO. V2016-02
VILLAGE OF HARRISON
Calumet and Outagamie County, Wisconsin

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN
THE VILLAGE OF HARRISON, WISCONSIN**

WHEREAS, the previous Town Board of the Town of Harrison, Wisconsin, entered into a developer's agreement with Van's Realty for the development of the Papermaker Ridge subdivision on July 23rd, 2012; and

WHEREAS, it was agreed between the parties that Van's Realty would waive the special assessment notice and hearing provisions per Wis. Stats. 66.0703 concerning the installation of sidewalks and the levying of those special assessments against benefitting property owners within the Papermaker Ridge subdivision, and

WHEREAS, this portion of the Town was incorporated into the Village of Harrison on March 8, 2013, and

WHEREAS, the Village has assumed the responsibility for the repayment of the construction of the sidewalks to Van's Realty and to assess those costs to the benefitting property owners per the agreement,

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Harrison, Wisconsin, determines as follows:

1. The report of the Village Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the assessments set forth therein, is adopted and approved.
2. Van's Realty has constructed the improvements per the agreement entered into with the Town of Harrison on July 23rd, 2012.
3. Payment for the improvements shall be made by assessing the entire cost of the sidewalks to the property benefited as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

6. Assessments shall be due by November 1st, 2016. Assessments may be paid in cash or in five (5) annual installments to the Village Clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 5.5% per annum on the unpaid balance from January 1st of the year following the levy.

7. The Village Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Dated _____

Signed _____
Village President

Published _____

Attest _____
Village Clerk

TOWN OF HARRISON

**WAIVER OF SPECIAL ASSESSMENT NOTICE AND HEARING
INSTALLATION OF SIDEWALK IMPROVEMENTS AND LEVYING SPECIAL
ASSESSMENTS AGAINST BENEFITED PROPERTIES
(Papermaker Ridge)**

WHEREAS, the developers of the property described as follows benefit from the proposed public improvement to construct sidewalks in the Papermaker Ridge subdivision.

Calumet County Parcel # 010-0000-0000000-000-0-201809-00-420A and Parcel # 010-0000-0000000-000-0-201809-00-310A and being part of the northwest ¼ of the southeast ¼ and part of the northeast ¼ of the southwest ¼ of section 9, township 20 north, range 18 east, Town of Harrison, Calumet County, Wisconsin.

WHEREAS, the owner of the property described above have requested future special assessments for the installation of sidewalks to be assessed as follows based on the following estimate:

Restoration	S.Y.	4200	\$0.80	\$ 3,360.00
Sidewalk	S.F.	17190	\$3.50	\$ 60,165.00
Total				\$ 63,525.00

NOW, THEREFORE, for valuable consideration acknowledged by all parties, it is agreed as follows:

1. In consideration of the construction of the above described public improvement, we the undersigned, hereby admit that this improvement will benefit our above described property in the Town of Harrison and consent to the levying of special assessments against our premises under §66.0703, Wisconsin Statutes, for the estimated cost of such an improvement as shown above.

In accordance with §66.0703 Wisconsin Statutes, we hereby waive all special assessment notices and hearings required by §66.0703, Wisconsin Statutes, and we further agree and admit to the benefit to our properties from the construction of this improvement as shown above.

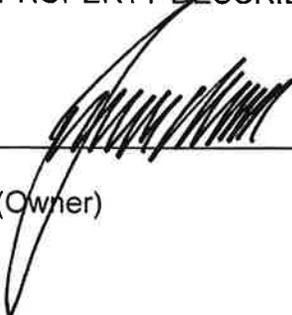
2. That payment for the improvements be made by assessing the cost to the property benefited as indicated above.

3. That the assessments represent an exercise of the police power, have been determined on a reasonable basis and are hereby confirmed and have been agreed to

by the parties receiving said assessments who have signed this Resolution as a waiver of notice and hearing as to said special assessments.

4. That the assessments due pursuant to this Resolution may be paid in cash in full on the date of construction of sidewalks or in five (5) annual installments of principal together with twelve (12) months interest per installment to the Town Treasurer, installment payments to bear interest at the rate of 5.5% per annum on the unpaid balance commencing on the date after completion of the sidewalk installation. The first installment will be due on the date after completion of sidewalk construction, when real estate taxes are due and annually thereof. All assessments or installments which are not paid by the date specified shall be extended upon the tax roll as a delinquent tax against the property and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special assessment, except as otherwise provided by statute.

DATED 23 DAY OF July, 2012 ACCEPTED BY ALL OWNERS OF PROPERTY DESCRIBED ABOVE;



(Owner) 7-23-12
(Date)

(Owner) (Date)

Final Engineering Report

Papermaker Ridge
Sidewalk Construction
Lilac Road, Kimberly Trall & Papermaker Pass

Prepared For The

VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

FEBRUARY 1, 2016

McM. No. H0006-9-15-00485

LRR:car

McMAHON
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Final Engineering Report

(Pursuant to Sec. 66.0703(1)(b) Wisconsin Stats., as Amended)

Papermaker Ridge Sidewalk Construction Lilac Road, Kimberly Trail & Papermaker Pass

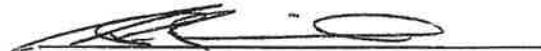
Prepared For The

VILLAGE OF HARRISON CALUMET COUNTY, WISCONSIN

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the aforementioned municipal project are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMAHON

By:



Lee R. Reibold, P.E.
Associate / Project Engineer

McM. No. H0006-9-15-00485



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:
Overtime Policy

Issue:
Should the Town/Village of Harrison change their policy on overtime?

Background and Additional Information:

The Village of Harrison has an approved personnel manual that addresses how overtime for non-exempt employees should be computed. The current policy requires non-exempt personnel to work a minimum of 40 hrs. a week before they are eligible for overtime or comp. time.

The Committee of the Whole asked that staff research possible changes to the overtime policy to allow for some type of benefit for overtime worked in excess of 8 hours a day. After consulting with the Village Attorney, staff does not recommend allowing for overtime after eight hours worked in a day. The concern is that it may lead to employee receiving overtime twice. Once for working over eight hours in one day and then again for working over 40 hours in a week.

One option would be to allow for approved paid time off (PTO) to count towards hours worked. This means that if a person used their PTO for two days and then worked 26 hours the next three days, they would be compensated for 2 hours at time and one half instead of 42 hours at straight time.

The Village’s current policy complies with the federal Fair Labor Standards Act and the laws of the State of Wisconsin. It is recommended that any change to the policy be reviewed by the Village Attorney to ensure that it complies with all applicable laws.

Budget/Financial Impact:
None.

Recommended Action:
The Village Manager recommends no change to current policy.

Attachments:
WDWD – Guidance on Hours of Work and Overtime.
Overtime Section from Village of Harrison Personnel Manual.
Email from Village Attorney.

Any employee calling in an absence from work must do so before shift starts. The absence must be called in to direct supervisor by the employee themselves.

Employees inaccurately recording hours worked, not working scheduled hours or not following call-in procedures will be disciplined up to and including termination of employment.

2. Office Hours

Unless the Village Manager requires to the contrary, all offices in the Village Hall shall be open for business from 7:30am to 3:30 p.m. on all days except Saturdays, Sundays and legal holidays. Hours for the Road Department are generally Monday-Friday 7:00am-3:30pm. Other hours may be established based on the discretion of the Public Works Director and/or the Village Manager. Administrative staff is expected to work hours of employment above and beyond the normal hours of operation as appropriate.

3. Working Hours

Working hours of Village employees may vary by work assignment. All full-time employees, including administrative and supervisory, are expected to work a minimum of a standard day and standard work week.

4. Irregular Work Schedule

An employee whose duties require an irregular work schedule in either a standard work day or a standard work week shall work according to a schedule recommended by the department head and approved by the Village Manager.

H. OVERTIME

It is Village policy to comply with all applicable wage and hour laws and regulations, including the salary basis requirements of the Fair Labor Standards Act. Accordingly, no docking shall be made from the salaries of employees determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act (FLSA) unless provided for under State or Federal law.

With the exception of exempt (salaried) employees, the Village will pay all employees at the rate of time and one-half for all hours worked in excess of 40 hours per workweek. Employees may request to work overtime, or may be required to work overtime, but that in no case shall overtime be worked without pre-authorization or pre-approval. The employee's supervisor must approve all overtime in advance. Working on unauthorized overtime will result in discipline up to and including discharge.

Hours paid for time not worked, such as sick leave and vacation pay; do not count as hours worked for the purpose of computing overtime pay or compensatory time.

1. Compensatory Time

In lieu of receiving pay for overtime hours worked, non-exempt employees are eligible to accumulate compensation time. Compensation time shall be calculated at the rate of time and one-half for all hours worked in excess of forty (40) per week. No compensation time shall be carried over year to year. Non-exempt employees shall be paid out for remaining accumulated compensation time at year-end.

Hours Of Work and Overtime

The Law

- Section 103.01-.03 of the Wisconsin Statutes authorizes the department to make administrative rules regarding what constitutes "overtime" in Wisconsin.
- These rules are found at Chapter DWD 274, Wisconsin Administrative Code

Who does the law affect?

Wisconsin's overtime law applies to most employment in the State. The law also provides for various exemptions, usually based upon occupation.

DWD 274.04 Exemptions

For more information on the topic of exceptions see DWD 274.04, Wisconsin Administrative Code.

Non-Profit Organizations

The overtime law does not apply to most non-profit organizations. The overtime law does apply, however, to those employees who work in certain establishments, such as restaurants or hotels, even if employed by non-profit organizations.

Household Employment

The overtime law does not apply to household employment of domestic service workers or companions if the household itself employs them. Those types of workers are entitled to overtime if a for-profit employer employs them in this capacity, placing them in private homes.

Over 40 hours worked

The law requires that employers pay time and one-half the regular rate of pay for all hours worked in **excess of 40 hours in the workweek.**

A "week" is the employer's established regular reoccurring period of 7 consecutive days. Employers may schedule employees any way they wish. This means that overtime may be made mandatory. Since employers may schedule as they see fit, they may also change employees' schedules during a given week in order to prevent them from working overtime in that week.

Sick leave, vacation pay, holiday pay

Hours paid for time not worked, such as sick leave, vacation pay or holiday pay, do NOT count as hours worked for purposes of computing overtime pay.

Prevailing Wage - public works construction projects

Some public works construction projects require daily overtime and overtime on certain

holidays.

The Norm

Other than in those situations, though, overtime is not required for work performed on a particular day of the week ♦ only after 40 hours in a workweek.

Filing a Complaint

Employees who are not receiving overtime as required may file a complaint on the Wisconsin Labor Standards Complaint form. It is not necessary to speak with an investigator prior to filing. Your complaint should include as much information as possible.

Related Publications:

- Fact Sheet on the Payment of Salary
- Wisconsin Hours of Work & Overtime Laws

Travis Parish

From: Tyler Claringbole <TClaringbole@herrlingclark.com>
Sent: Wednesday, March 16, 2016 4:31 PM
To: Travis Parish
Cc: Andy Rossmeissl
Subject: Employee Overtime and Compensatory Time

Hi Travis,

You asked us to research the following two issues:

1. Can the Town pay overtime to employees for time worked in excess of 8 hours per day, as opposed to paying overtime to employees for time worked in excess of 40 hours per week?
2. Does compensatory (comp.) time count towards the 40-hour per week threshold for purposes of calculating overtime?

To answer question 1, the general rule is that an employer is required to pay a nonexempt covered employee overtime pay at a rate of at least one and one-half times the employee's regular rate of pay **for all hours worked in excess of 40 per week.**

My understanding is that the Town would like to pay overtime to employees for time worked in excess of 8 hours per day **instead of** time worked in excess of 40 hours per week.

However, this is not allowed. The Town cannot substitute the payment of overtime for time worked in excess of 8 hours per day for the payment of overtime for time worked in excess of 40 hours per week.

Additionally, not only is this not allowed, but I have been unable to think of a scenario in which this would benefit the Town from a financial perspective.

For example, a particular employee might work four 9-hour days from Monday to Thursday and 0 hours on Friday. If the Town decided to pay overtime for time worked in excess of 8 hours per day, the Town would have to pay this particular employee 4 hours of overtime (1 hour for Monday, 1 hour for Tuesday, 1 hour for Wednesday, and 1 hour for Thursday). Whereas, under the general rule set forth above, this same employee would be entitled to no overtime whatsoever, as the employee worked only 36 hours for the week.

Similarly, a particular employee might work two 20-hour days from Monday to Tuesday and three 4-hour days from Wednesday to Friday. If the Town decided to pay overtime for time worked in excess of 8 hours per day, the Town would have to pay this particular employee 24 hours of overtime for Monday and Tuesday (12 hours for Monday and 12 hours for Tuesday) and an additional 12 hours of overtime for the hours worked Wednesday to Friday, as the employee worked a total of 52 hours for the week.

Thus, the Town **may** pay overtime to its employees for every hour worked in excess of 8 hours per day; however, it would not be in the Town's best interest financially to do so, as the Town would still have to pay overtime to employees for time worked in excess of 40 hours per week.

To answer question 2, compensatory time is time off with pay in lieu of overtime.

For example, an employer that pays its employees on a biweekly basis may allow an employee who works four hours of overtime during the first week of the pay period to carry that time over to the second week of the pay period. In such a case, the employer would have to allow the employee to take six hours of compensatory time during the second week of the pay period to adequately compensate the employee for the four hours of overtime worked during the first week.

Compensatory time means hours during which an employee is not working. Therefore, they are not counted as hours worked during the workweek for purposes of calculating overtime compensation. See Wis. Stat. § 103.025(1)(a).

Please let me know if you have any additional questions on this topic.

Thank you.

Very truly yours,

Attorney Tyler J. Claringbole
HERRLING CLARK LAW FIRM, LTD.
800 N. Lynndale Drive
Appleton, WI 54914
Phone: 920.882.3229
Fax: 920.739.6352



IF YOU HAVE ANY PROBLEMS WITH RECEIVING THIS INFORMATION, PLEASE CALL 920-882-3227 IMMEDIATELY AND ASK FOR DIANE RIEDY. THE INFORMATION CONTAINED IN THIS E-MAIL IS INTENDED FOR PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE. This message may be an attorney/client communication, and as such is privileged and confidential. If the reader(s) of this message is not the intended recipient(s) or agent(s) responsible for delivering it to the intended recipient(s), you are hereby notified that you have received this message in error, and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please notify us by telephone and delete the original message. Thank you.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Subdivision Improvement Policy

Issue:

Should the Village adopt a Subdivision Improvement Policy to guide the construction process for new subdivisions?

Background and Additional Information:

Staff is proposing a subdivision improvement policy in order to set a standard procedure for development of new subdivisions. For the purpose of this policy, Subdivision Improvements are considered to be:

- subgrade
- gravel
- curb & gutter
- asphalt paving (binder & finish layer)
- sidewalks & trails
- sanitary sewer, watermain, storm sewer, and associated laterals
- utilities (gas, electric, cable, phone, etc.)
- terraces and primary drainage swales and ditches graded, seeded, and mulched
- other improvement necessary when constructing a new subdivision

After discussion at the previous meetings, staff has developed a draft based on Board comments and direction. The developer will be required construct the following improvements up front: utilities, sewer, water, storm, subgrade, and gravel before the final plat is approved and permits are issued. The Village will hold a financial guarantee from the developer to cover the costs of curb & gutter, sidewalk/trails, and asphalt- both layers. The proposed policy states that the road will sit in a gravel state for not less than 2 years and not more than 3 years. During this 2-3 year window, the curb & gutter, sidewalks/trails, and asphalt would be constructed. The policy also includes a provision that the Village will have an inspector on-site paid for by the developer.

Budget/Financial Impact:

None.

Recommended Action:

Staff recommends the Board approve the draft Subdivision Improvement Policy

Attachments:

Subdivision Improvements Policy



VILLAGE OF HARRISON SUBDIVISION IMPROVEMENTS POLICY

INTRODUCTION:

The goal of this Subdivision Improvement Policy is to define acceptable policies and procedures for the installation of improvements, including but not limited to, subgrade, gravel base, curb & gutter, asphalt paving, sidewalks & trails, sanitary sewer, watermain, storm sewer, associated laterals, gas, electric, cable, phone, and other improvements necessary when constructing a new subdivision.

SUBDIVISION IMPROVEMENT POLICY:

This policy document sets forth the following provisions for subdivision improvements:

- The Subdivider and the Village shall agree to enter into a Development Agreement regarding Improvements, Financial Guarantees, Building Permits, Miscellaneous Requirements, and Amendments. The Development Agreement will be based on the provisions of this policy.
- The following improvements, in which the roadway shall be considered to be in a *graveled state*, shall be constructed prior to the final plat approval and any building and zoning permits being issued:
 - sanitary sewer, watermain, storm sewer, and associated laterals
 - utilities (gas, electric, cable, phone, etc.)
 - subgrade
 - gravel base
 - ~~curb & gutter, including gravel in roadway to be flush with curb & gutter~~
 - stormwater management facilities (e.g. wet-detention ponds, primary drainage swales, etc.)
 - terraces and primary drainage swales and ditches graded, seeded, and mulched
 - other improvements necessary as determined by the Village Board, such as street lights and/or lighting for trails, treatment of gravel roadway (e.g calcium chloride, chip seal, recycled asphalt, etc.).
- ~~The Village will assess the property owners of the lots within the subdivision, as per the Village's assessment policy, the cost for installation of the following improvements, in which the roadway shall be considered to be in a *finished state*. Upon acceptance of the roadway in a 'graveled state', the roadway shall sit for not less than two (2) years but not more than three (3) years prior to completion in a finished state. The Subdivider shall provide financial security in an amount sufficient to cover the costs of installing the remaining improvements to a finished state. The roadway shall be considered to be in a finished state after the following improvements are completed:~~

- curb & gutter
- asphalt paving (binder & finish layer)
- sidewalks & trails
- replacement costs of any damages to the gravel road
- ~~Every effort will be made by the Subdivider and the Village to notify Buyers that a future assessment will be applied to the lots for asphalt paving, sidewalks and/or trails, and replacement costs of any damages to the gravel road. Such notification shall include language on the face of the plat and may include language on an advertising document and/or a recorded deed.~~
- All improvements will be inspected for compliance with the Village of Harrison Standard Specifications Manual.
- All inspections will be completed by an inspector designated by the Village. The cost for such inspections will be paid for by the Subdivider.
- ~~No inspections will be conducted~~ No roadway subgrade, base or gravel shall be constructed between November 15th and May 1st.
- The Village Board will accept the subdivision improvements in a 'graveled state' after receiving input and a recommendation from staff verifying all improvements are completed in accordance with the Standard Specification Manual and Development Agreement.
- The Final Plat will only be approved after the Village Board has accepted the subdivision improvements in a 'graveled state'.
- Building and zoning permits will only be granted after the Final Plat has been approved and recorded.
- The Village Board will accept the subdivision improvements in a 'finished state' after receiving input and a recommendation from staff verifying all improvements are completed in accordance with the Standard Specification Manual and Development Agreement.

CONCLUSION:

This policy attempts to set standards for subdivision improvement policies and procedures that will allow for the development of new residential subdivisions while ensuring that such development meets the standard specifications and minimize the adverse effects of premature building.

This procedure and policy is duly adopted by the Village Board on the ___ day of _____, 2016.

By: _____
James Salm, Village President

Attest: _____
Jennifer Weyenberg, Village Clerk



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Addressing – Alternate Last Line

Issue:

Should the Village pursue an alternate last line address through the Post Office?

Background and Additional Information:

Staff contacted the United States Post Office (USPS) late last year about the possibility of creating an alternate last line as part of an address for Harrison businesses and residents. The alternate last line would allow residents and businesses the option to use the existing city name with zip code or to use Harrison with the existing zip code (example: Appleton 54915 or Harrison 54915). This approach does not create a new zip code or post office specifically for Harrison.

The USPS would send a survey to all properties within Harrison seeking feedback on the proposed alternative. If a majority of the responses are in favor of the alternate last line then the USPS will proceed with the option, if there is a negative response then there is an 8-year limit for a re-petition.

The USPS has stated that there are some disadvantages. The USPS claim that some national businesses may not know where Harrison is located so it may affect insurance policies, fire ratings, or other items that are location based. They also state that it could affect neighboring municipalities as the alternate last line is applied to the whole zip code meaning that a property in the City of Appleton could also use the Harrison 54915 last line. The USPS also has concerns that there may already be a Harrison city name in Wisconsin, which could create mail delivery issues if zip codes are mixed up.

If a survey result were positive for allowing a Harrison city name, the Village would need to provide the USPS with a list of streets and address ranges.

Budget/Financial Impact:

None

Recommended Action:

None

Attachments:

- None

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: May 2016 ending: Oct 2016
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: Town of } Harrison
 Village of }
 City of }

County of Columbia Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:
 Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Harrison Athletic Assoc
 Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ Hwy 114 - State Park Rd
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Gary L Birling</u>		
Vice President/Member	<u>Sam Ciske</u>	<u>1207 Hower Little Chute</u>	<u>54140</u>
Secretary/Member	<u>Rebecca Mader</u>	<u>18580 Mt. Menasha</u>	<u>54952</u>
Treasurer/Member	<u>Rebecca Schaefer</u>	<u>W4952 Golf Course Shawand</u>	<u>54169</u>
Agent ▶			
Directors/Managers			

C. 1. Trade Name ▶ Harrison Athletic Assoc Business Phone Number 989-1835
 2. Address of Premises ▶ Hwy 114 - State Park Rd Post Office & Zip Code ▶ Menasha 54952

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) PAU. 11.0.1
5. Legal description (omit if street address is given above): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side** Yes No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side** Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.** Yes No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 11th day of March, 20 16
Jennifer Wayne Long
(Clerk/Notary Public)
 My commission expires 3/18/17

Gary L. Birling
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
Rebecca Schaefer
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)
Rebecca Mader
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/11/16</u>	Date reported to council/board <u>3/29/16</u>	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No. <u>456-000216253-02</u>	FEIN Number <u>51-013988</u>
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>waived</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$ <u>waived</u>

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Harrison County of Calumet

The undersigned duly authorized officer(s)/members/managers of Harrison Athletic Association
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Harrison Athletic Association
(trade name)

located at W5298 State Hwy 114 Menasha, W. 54952

appoints Rebecca Mader
(name of appointed agent)

18580 Cty M Menasha WI 54952
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 62 yrs

Place of residence last year Same as above

For: Harrison Athletic Assoc
(name of corporation/organization/limited liability company)

By: Rebecca Mader
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Rebecca Mader, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Rebecca Mader 3-12-16 Agent's age 64
(signature of agent) (date)

18580 County M Menasha WI Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Authorize road department to correct drainage issue at N9064 Blackoak St.

Issue:

Should the Village correct the drainage issue at N9064 Blackoak St.

Background and Additional Information:

The Village has received numerous calls concerning a drainage issue at N9064 Blackoak St. The issue is a neighboring property owner who has a culvert that runs directly into the property at N9064 Blackoak St. This is causing the drainage easement to retain water throughout the year. This has prevented the property owner from growing grass in the swale as there is standing water year round.

It appears that when the plat was approved, no consideration was given for the culverts that previously existed on the neighboring property. This is causing standing water on parcels in the subdivision.

After reviewing the situation, staff is recommending that a catch basin be installed where the culvert outfalls into the property and that a pipe to be extended to the existing storm sewer.

Budget/Financial Impact:

The Village has budgeted \$ 90,000 for ditching and grading. This would be a ditching project.

Recommended Motion:

To authorize the road department to correct the drainage issue at N9064 Blackoak St.

Attachments:

Drainage plan of subdivision.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Discuss change to Plan Commission membership.

Issue:

Should the Village Board approve changing the composition of the plan commission?

Background and Additional Information:

Per the terms of the intergovernmental cooperation agreement between the Town and Village of Harrison, the plan commission is comprised of the following: two town residents, two village residents, one town elected official, and one village elected official with the Village President and Town Chairperson alternating each year.

Currently, the Town has one vacant seat and the person fulfilling the other seat has annexed into the Village. This means, per the agreement, the Town would have two open seats to fill. It has been suggested that the agreement be amended to allow for any town or village resident to apply for one of the four residents' seats. This will allow for greater flexibility in filling open seats on the Plan Commission.

If both the Town and the Village agree with this proposal, then I will bring back a supplemental agreement to the the board meetings in April.

Budget/Financial Impact:

None.

Recommended Motion:

No action. Information only.

Attachments:

None.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Maintenance of drainage way between W5791 and W5779 Hearthstone Dr.

Issue:

Should the Village clear out the drainage way between W5791 and W5779 Hearthstone Dr or is it the responsibility of the Garners Creek Storm Water Utility?

Background and Additional Information:

The Village has received numerous complaints about the drainage way located between W5791 and W5779 Hearthstone Dr as it is choked full of cattails and the water is unable to flow correctly. This is causing the water to expand and flood out neighboring property owners. Owners are also complaining about the number of rodents that are infesting the drainage way.

A review of the area shows that the drainage way has not been maintained and that the culverts are partial blocked with sediment which is contributing to the flooding.

Records indicate that this drainageway is under the area of control for the Garners Creek Storm Water Utility; however it is undetermined whether or not they are responsible for the maintenance of the drainage way.

Budget/Financial Impact:

If the Village is responsible for the maintenance of the drainage way, funding would come out the ditching and grading account. \$90,000 has been budgeted in that account.

Recommended Motion:

Motion requesting that the Garners Creek Storm Water Utility maintain the drainage way.

Attachments:

Aerial View of Drainage Way.
Garners Creek Area of Control Map.

