

**VILLAGE BOARD MEETING****VILLAGE OF HARRISON**

Date: March 29th, 2016

Title:

Approve Resolution V2016-06 Requesting the Calumet County Highway Committee to construct CTH LP as a three lane facility.

Issue:

Should the Village pass a resolution requesting that Calumet County construct CTH LP as a three lane facility?

Background and Additional Information:

On September 5th, 2014 the Village approved the Intergovernmental Jurisdictional Transfer Agreement between the Town of Harrison, City of Menasha, and Calumet County. Per this agreement, the Village will accept the transfer of a portion of CTH LP after it has been upgraded into an urban section. As part of the engineering process, it has been suggested that a portion of CTH LP be built with a dividing median.

Previous to entering into the agreement, Calumet County presented to the Village that CTH LP would be upgraded to a concrete, three lane facility before being transferred to the Village.

At the Committee of the Whole meeting, it was recommended that the Village and Town Board pass a resolution requesting Calumet County to upgrade CTH LP to a concrete, three lane facility as was agreed to before signing the intergovernmental agreement.

Budget/Financial Impact:

None.

Recommended Motion:

Motion to approve Resolution V2016-06 Requesting Calumet County to construct CTH LP as a three lane facility.

Attachments:

Resolution V2016-06 Requesting Calumet County to construct CTH LP as a three lane facility.

RESOLUTION V2016-06
VILLAGE OF HARRISON
Calumet and Outagamie County, WI

**RESOLUTION REQUESTING THE CALUMET COUNTY HIGHWAY COMMITTEE
TO CONSTRUCT COUNTY HIGHWAY LP AS A THREE LANE FACILITY**

WHEREAS, the Village of Harrison, the Town of Harrison, the City of Menasha and Calumet County have entered into an agreement known as “Intergovernment Jurisdictional Transfer Agreement”; and

WHEREAS, this agreement calls for the transfer of portions of County Trunk Highway LP to the Village of Harrison, the Town of Harrison and the City of Menasha upon urbanization of the roadway; and

WHEREAS, Calumet County has received funding from the WisDOT 2013-2018 STP – Urban Funding for the construction of a concrete, three (3) lane facility on County Highway LP; and

WHEREAS, Calumet County submitted a Request for Proposal for the design of County Trunk Highway LP as an urban three lane design; and

WHEREAS, Calumet County has passed Resolution 2014-39 amending the 2015 budget for the design of County Trunk Highway LP into a three-lane facility, which may include a roundabout at Manitowoc Road; and

WHEREAS, Calumet County informed both the Town of Harrison and the Village of Harrison before entering into the “Intergovernmental Jurisdictional Transfer Agreement” that County Trunk Highway LP would be urbanized into a concrete, three lane facility before being transferred to the respective municipalities; and

WHEREAS, the Town and Village of Harrison believe that the future maintenance costs of a three.lane facility will be less than a facility with a median; and

WHEREAS, the Town and Village of Harrison have a fire station located on County Trunk Highway LP and the construction of a median may create an obstruction for emergency vehicles;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Harrison that an official request is made to the Calumet County Highway Committee to upgrade and construct County Trunk Highway LP as a three lane facility as was agreed upon by all the municipalities when entering into the “Intergovernmental Jurisdictional Transfer Agreement”.

Adopted by the Village Board of the Village of Harrison this 29th day of March, 2016.

By: _____
Jim Salm, Village President

Attest: _____
Jennifer Weyenberg, Village Clerk

**RESOLUTION V2016-07
VILLAGE OF HARRISON
CALUMET & OUTAGAMIE COUNTIES, WI**

Resolution Supporting Weight of the Fox Valley (WOTFV)

Whereas, The WOTFV serves the (Calumet, Outagamie, Winnebago) tri-county region with a vision of communities that together achieve and maintain a healthy weight at every age.

Whereas, Obesity is a medical term in which excess body fat has accumulated to the extent that it may have a negative effect on health, leading to reduced life expectancy and/or increased health problems.

Whereas, Over 60% of Fox Valley residents are overweight or obese.

Whereas, The rate of Wisconsin residents who are obese has more than doubled in the last 24 years to 30%.

Whereas, Obesity-related conditions include heart disease, stroke, diabetes, high blood pressure, sleep apnea, liver disease, lung disease, arthritis, gout, certain types of cancer and also can impact mental health.

Whereas, The economic cost of obesity in Wisconsin is estimated to be \$3.1 billion per year and going up.

Whereas, Physical activity can improve health by lowering the risk for diseases associated with obesity. Physical activity can help with weight control, and improve academic achievement in students.

Whereas, Access to walking and biking trails has increasingly become a daily mode of transportation and has shown to increase physical activity.

Whereas, The East Central Wisconsin Regional Planning Commission Bicycle and Pedestrian Plan seeks to increase physical activity and enhance safe and convenient walk and bike routes to destinations via well interconnected multimodal transportation network.

Now therefore be it resolved that as community leaders we commit to battling this epidemic; and,

1. **Support** the efforts of Weight of the Fox Valley; and,
2. **Support** the policy and program recommendations found in the Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Plan prepared with support from the East Central Wisconsin Regional Planning Commission.

Adopted by the Village Board of Harrison, Wisconsin, this 29th day of March 2016.

By: James Salm, Village President

Attest: Jennifer Weyenberg, Clerk



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Resolution V2016-08 Participation in the Wisconsin Length of Service Award Program.

Issue:

Should the Village change the fire department's length of service award from the Town to the Village?

Background and Additional Information:

Beginning January 1st, 2014, all employees of the Town were changed over to employees of the Village. This included all volunteer firefighters. The fire department also participates in the length of service award which is a small retirement fund that goes to each volunteer firefighter once they reach 10 years of service.

In order for the Village to be the named owner of the annuity a transfer of ownership is needed. In order to accomplish this, the Town will need to cash out the annuity and then cut a check to Mass Mutual in the name of the Village. A new resolution must also be approved by the Village Board.

Budget/Financial Impact:

None.

Recommended Motion:

To approve Resolution V2016-08 Participation in the Wisconsin Length of Service Award Program.

Attachments:

Email from Horton Group.
Mass Mutual Fact Sheet.
Resolution V2016-08.

RESOLUTION V2016-08
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION TO PARTICIPATE IN THE WISCONSIN LENGTH OF SERVICE
AWARD PROGRAM**

WHEREAS, the Village of Harrison operates a volunteer fire department and thus utilizes the services of volunteer firefighters and emergency medical technicians; and

WHEREAS, the State of Wisconsin and the Volunteer Firefighter and Emergency Medical Technician Service Award Board have designed a length of service award program, which allows private vendors to offer plans that provide benefits to volunteer firefighters and emergency medical technicians that render fire fighting and emergency medical services to a municipality that participates in the Program; and

WHEREAS, the State and the Board will match the annual contributions, made by a municipality choosing to participate in the Program on behalf of its volunteer firefighters and emergency medical technicians, up to a statutory maximum per individual; and

WHEREAS, the Village of Harrison wishes to participate in the Program for the benefit of its volunteer firefighters and emergency medical technicians, and agrees to abide by all pertinent state and federal statutes, regulations, rules and procedures pertaining to the Program, as well as any requirements of the private vendor chosen by the Village of Harrison; and

WHEREAS, the Village of Harrison agrees to develop standards for determining the service required of its volunteer firefighters and emergency medical technicians in order to qualify for an annual contribution;

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board that it shall participate in the State of Wisconsin Length of Service Award Program and shall abide by all pertinent statutes, rules, regulations, procedures and other requirements of the program.

BE IT FURTHER RESOLVED that all funds necessary to provide for annual contributions now and in the future under the Program are appropriated.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties,
Wisconsin, this _____ day of _____, 2015.

VILLAGE OF HARRISON

By: _____
James Salm, Village President

Attest: _____
Jennifer Weyenberg, Village Clerk

RESOLUTION

01-07

Series 2001

Town of Harrison

Resolution to Participate in the Wisconsin Length of Service Award Program

WHEREAS, The Town of Harrison operates a volunteer fire department and thus utilizes the services of volunteer firefighters and emergency medical technicians; and

WHEREAS, the State of Wisconsin and the Volunteer Firefighter and Emergency Medical Technician Service Award Board have designed a length of service award program, which allows private vendors to offer plans that provide benefits to volunteer firefighters and emergency medical technicians that render fire fighting and emergency medical services to a municipality that participates in the Program; and

WHEREAS, the State and the Board will match the annual contributions, made by a municipality choosing to participate in the Program on behalf of its volunteer firefighters and emergency medical technicians, up to a statutory maximum per individual, and

WHEREAS, the Town of Harrison wishes to participate in the Program for the benefit of its volunteer firefighters and emergency medical technicians, and agrees to abide by all pertinent state and federal statutes, regulations, rules and procedures pertaining to the Program, as well as any requirements of the private vendor chosen by the Town of Harrison; and

WHEREAS, the Town of Harrison agrees to develop standards for determining the service required of its volunteer firefighters and emergency medical technicians in order to qualify for an annual contribution;

NOW, THEREFORE, upon motion duly made and seconded, the Town Board of the Town of Harrison passed the following Resolution:

BE IT RESOLVED that the Town of Harrison hereby declares that it shall participate in the State of Wisconsin Length of Service Award Program and shall abide by all pertinent statutes, rules, regulations, procedures and other requirements of the Program.

BE IT FURTHER RESOLVED that all funds necessary to provide for annual contributions now and in the future under the Program be appropriated.

INTRODUCED AND ADOPTED THIS 4TH DAY OF December 2001.

Attest:



Leann S. Buboltz - Adm. Coord.



Allison Blackmer - Chair Date

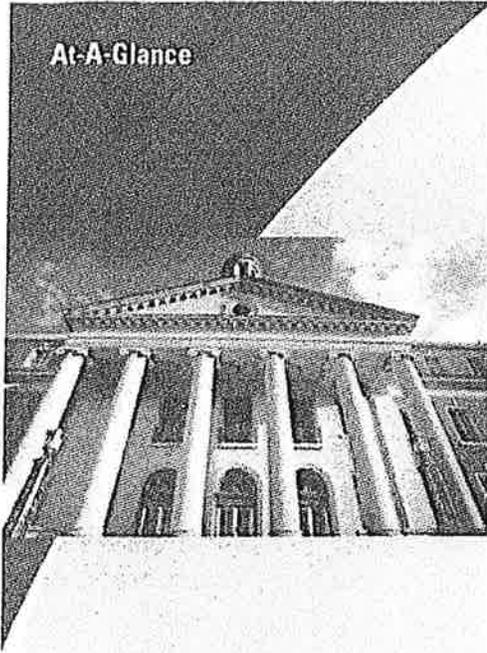


Larry Sprangers - Supervisor



Joe Sprangers - Supervisor

At-A-Glance



The MassMutual Fact Sheet

MassMutual is a leading mutual life insurance company that is run for the benefit of its members and participating policyowners. The company has a long history of financial strength and strong performance, and although dividends are not guaranteed, MassMutual has paid dividends to eligible participating policyowners consistently since the 1860s.

With whole life insurance as its foundation, MassMutual provides products to help meet the financial needs of clients, such as life insurance, disability income insurance, long-term care insurance, retirement/401(k) plan services, and annuities. In addition, the company's strong and growing network of financial professionals helps clients make good financial decisions for the long-term.

MassMutual continued its 160-year tradition of strength, stability and performance in 2011, including:

- Approved an estimated dividend payout of \$1.33 billion to more than one million eligible participating policyowners in 2012, an increase of more than \$100 million from the previous year
- Paid more than \$2.6 billion in insurance and annuity benefits to help families weather difficulty and loss, contribute to a secure retirement, or manage a business transition
- A network of more than 5,200 financial professionals across the country
- Surplus and total adjusted capital grew to historic levels – \$11.4 billion and \$13.2 billion, respectively
- Premium and other deposits totaled \$23 billion¹
- Worldwide insurance in force increased to more than \$500 billion
- The industry's third most whole life sales and 10th most life insurance sales², and a sixth consecutive year of record weighted whole life sales², increasing to more than \$241 million
- Third consecutive year of record sales in our retirement business, surpassing \$6 billion in sales, an increase of 13 percent over 2010
- Donated more than \$7 million in charitable giving, focusing on community vitality, education and economic development
- Celebrated the 15th year of our Community Service Awards Program, donating \$125,000 annually to nonprofit organizations on behalf of our financial professionals' volunteer efforts
- MassMutual's LifebridgeSM Free Life Insurance Program³, which makes life insurance free to eligible parents and guardians because MassMutual pays the premium, has provided over \$615 million of life insurance coverage to more than 12,000 individuals
- Named to *FORTUNE*[®] Magazine's *FORTUNE* 500[®] (May 21, 2012); recognized by *FORTUNE*[®] Magazine on its annual "World's Most Admired Companies"[™] list (March 19, 2012); *Working Mother* magazine named MassMutual as one of its 100 Best Companies (October – November 2012); and named one of DiversityInc's 25 Noteworthy Companies (June 2012).

Financial Strength Ratings

MassMutual's financial strength ratings are among the highest of any company in any industry.

A.M. Best Company	A++ (Superior)
Fitch Ratings	AA+ (Very Strong)
Moody's Investors Service.....	Aa2 (Excellent)
Standard & Poor's	AA+ (Very Strong)

Ratings are for Massachusetts Mutual Life Insurance Company and its subsidiaries: C.M. Life Insurance Company and MML Bay State Life Insurance Company. Ratings are as of 02/01/2013 and are subject to change.

To view the MassMutual Annual Report, visit MassMutual.com/WhatMattersMost



We'll help you get there.

Our Businesses

	Who We Serve	What we do
U.S. Insurance Group	<ul style="list-style-type: none"> • Individuals • Businesses and business owners • Key business executives • Employee benefit plan sponsors 	Through a nationwide network of trusted financial professionals, we offer a broad range of solutions that help protect you, your family and your business against life's greatest risks and help secure your financial future. Our offerings include permanent and term life insurance, disability income insurance, long-term care insurance, annuities, executive benefits, corporate-owned and bank-owned life insurance, and broker-dealer and trust services. ⁵
Retirement Services	<ul style="list-style-type: none"> • Businesses • Unions • Nonprofit and governmental organizations • Professional employer organizations 	Partnering with retirement plan advisers and sponsors, we help workers feel more confident in their future. Our consultative approach focuses on plan health and participant readiness. Our offerings include a full range of products and services for institutional investors and corporate, union, nonprofit and governmental employees' defined benefit, defined contribution and nonqualified deferred compensation plans.
Asset Management	<ul style="list-style-type: none"> • Corporations and institutions • Retirement and pension plans • Endowments and foundations • Insurance companies • Individuals • Capital markets participants 	Our investment management subsidiaries include OppenheimerFunds, Inc., Babson Capital Management LLC and its subsidiary, Cornerstone Real Estate Advisers LLC, and Baring Asset Management Limited. Each offer a suite of products to help meet the needs of a wide range of customers, and their diversified stream of earnings can add to our growth and dividend-paying ability. Their offerings include mutual funds, separately managed accounts, investment management for institutions and sub-advisory services, fixed income and absolute return strategies. And, their investment proficiencies are often leveraged across the MassMutual Financial Group.

Babson Capital



CORNERSTONE



OppenheimerFunds
The Right Way to Invest

International Insurance	<ul style="list-style-type: none"> • Individuals • Key business executives • Corporations, businesses, institutions • Advisers and intermediaries
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Operating businesses in Hong Kong, Japan and Luxemburg and participating in joint ventures in the People's Republic of China and Chile, our international insurance businesses bring added geographic and market diversification and value to the MassMutual Financial Group. Each business offers insurance and savings and retirement products to meet the needs of local consumers.

To locate a financial professional near you, visit MassMutual.com/LocateAnOffice

¹ Premium and other deposits include the premiums of our worldwide insurance operations and deposits made into certain external investment funds managed by our subsidiaries.

² LIMRA 2011 U.S. Individual Life Insurance Sales Report.

³ Weighted sales are based on weighted annualized new premium, with single premium payments weighted at 10 percent.

⁴ For complete details go to www.massmutual.com/lifebridge or call (413) 744-3653.

⁵ Trust services provided by MassMutual Trust Company, rse, a wholly owned stock subsidiary of MassMutual.

Securities, financial planning and investment advisory services offered through qualified registered representatives of MML Investors Services, LLC, Member SIPC, 1295 State Street, Springfield, MA 01111-0001. Investment management services offered by Babson Capital Management LLC, Boston/Springfield, MA, Baring Asset Management Limited, London, U.K., Cornerstone Real Estate Advisers LLC, Hartford, CT, and OppenheimerFunds, Inc., New York, NY. Domestic insurance products issued by MassMutual, Springfield, MA 01111-0001 and its subsidiaries: C. M. Life Insurance Company and MML Bay State Life Insurance Company, Enfield, CT 06032.



FIXED GROUP ANNUITY CONTRACT

The Length of Service Awards Program assets are invested in MassMutual Financial Group's General Account through a Fixed Group Annuity Contract. This account guarantees both principal and accrued interest. The staff responsible for the Contract consists of research analysts, portfolio managers, economists, and securities traders. They employ a fundamental, disciplined approach to the selection and management of securities. This gives MassMutual access to some of the best values among the universe of public bonds, private placements and mortgages. This, in turn, gives our clients the advantage of above-average return for each dollar invested. The objective of the General Account is to maximize the long-term rate of return consistent with a goal of ensuring the safety of principal of invested assets.

I. HOW DOES THE GROUP ANNUITY CONTRACT MEET THE RESPONSIBILITY OF PRUDENT PLAN ASSET INVESTMENT?

The primary objective of the plan's investment account is to accumulate funds in a manner that will ensure the ability to pay promised benefits to plan Participants. Many plan Sponsors prefer a low-risk investment earning an attractive rate of return. GSB believes the Group Annuity Contract is a perfect fit to meet these objectives by offering the following:

- A. Significant investment flexibility;
- B. Meaningful guarantees, such as guarantee of principal and guaranteed minimum interest rate;
- C. Consistently attractive investment results.

II. WHAT ARE SOME OF THE ADVANTAGES OF THE VFIS GROUP ANNUITY* CONTRACT?

- A. Excellent long term record;
- B. Access to best values in the market;
- C. Book value accounting;
- D. Constant market presence;
- E. Increased yield through joint participation with other investors— assets are pooled in an effort to generate greater returns on investment and provide protection from volatility in the markets;
- F. Guarantee of principal.

III. WHAT ARE SOME OF THE FEATURES OF THE VFIS GROUP ANNUITY* CONTRACT?

- A. Guarantee of principal and credited interest;
- B. Interest credited daily from date of deposit to date of withdrawal;
- C. Minimum lifetime interest guarantee of 3%;
- D. All clients in the same contract will have the same rate of interest;
- E. Participant tax reporting provided annually at no additional fee;
- F. Periodic reports of results;
- G. Benefits paid at book value;
- H. No additional fees for transactions (deposit, withdrawal, etc.);
- I. Check issuance provided at no additional fee.

IV. WHAT IS THE HISTORIC RETURN OF THE VFIS GROUP ANNUITY CONTRACT?

VFIS Group Annuity*

10/12/99-09/30/00	5.05%
10/01/00-09/30/01	5.50%
10/01/01-12/01/03	5.55%
12/01/03-07/01/05	5.20%
07/01/05-06/01/08	4.85%
06/01/08-04/01/10	4.60%
04/01/10-03/01/11	4.25%
03/01/11-02/01/12	4.00%
02/01/12-03/01/13	3.75%
Effective 03/01/13	3.50%

***Offered through MassMutual Financial Group**

**AMENDMENT I TO ADOPTION AGREEMENT
FOR WISCONSIN DEFINED CONTRIBUTION
LENGTH OF SERVICE AWARD PROGRAM**

Village of Harrison

The Village of Harrison hereby amends the Adoption Agreement effective January 1, 2015 as follows:

Effective January 1, 2015, Article 1, Identification is hereby deleted and the following new Article 1, Identification is substituted in lieu thereof:

ARTICLE 1 - IDENTIFICATION

Sponsor - Participating Municipality: _____

Address: _____

_____ City

_____ County

_____ State

_____ Zip Code

Telephone: (____) ____ - ____ Fax (____) ____ - ____

Plan Contact _____ E-mail _____

Federal Employer Identification Number: _____

Name of Program if different than the Sponsor: _____

ESO(s) covered if different than the Sponsor: _____

It shall be the responsibility of the Participating Municipality to transfer Program contribution funds to the carrier for deposit. The Participating Municipality shall retain in a safe place the original policies, contracts and all other legal documents relevant to the Program.

The _____ has executed this amendment this _____ day of

_____, _____.

Sponsor: _____
Signature

Witness: _____
Signature

Sponsor: _____
Print Name

Title: _____

Travis Parish

From: Chris Ketchum <chris.ketchum@thehortongroup.com>
Sent: Thursday, March 03, 2016 9:37 AM
To: Travis Parish
Cc: Renee Fredel
Subject: Transferring from LBL to MassMutual - Town of Harrison
Attachments: Service Award Distribution Forms.pdf; Mass Mutual Fact Sheet.pdf; Adoption Agreement Amendent + Resolution.pdf

Hi Travis,

If we request LBL to change the annuity owner from Town of Harrison to Village of Harrison the annuity will no longer gain interest. The solution is to surrender the LBL annuity and transfer to MassMutual penalty free. I have also included information regarding Massachusetts Mutual.

We have been experiencing issues with LBL such as; Annuitant Requirement, **Name Change**, Caps on Contribution and Disbursement Amounts, Contract Termination Charges, W-9 Completion, etc.. Those issues and the LBL sale to Resolution Holding prompted VFIS/Horton to offer our Service Award Program clients another option. There will be no loss of funds or tenure for any program members. The current interest rate for the LBL program is 3% which is the guaranteed interest rate offered by MassMutual.

The following is the complete process.

1. Complete the attached forms – I have **attached sample forms to guide you** in the completion process. **The forms must be signed by a Municipal official – Board Member, Administrator, Clerk and returned to the Wausau office at the address listed below.**
2. Once the completed forms are received they will be sent to LBL to process the surrender and a check will be issued to the Town of Harrison for the entire investment amount.
3. The check should be deposited and a new **Municipal** check – **for the exact amount payable to MassMutual** – issued and again sent to Wausau.
4. The replacement check will be sent to MassMutual and a new contract will be issued.

Because of the name change the attached Amendment I to the Adoption Agreement must be completed and signed along with a new resolution. Included with the adoption agreement attachment is a copy of the original resolution.

If you have any questions or need any assistance please contact me as soon as possible.

Christina Ketchum

Client Manager / Risk Advisory Solutions

The Horton Group



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Review impact fee(s) for new development.

Issue:

Should the Village raise current impact fees and institute new impact fee(s) for new development?

Background and Additional Information:

The Village is seeing increased activity in new development. As more development occurs and more people move into the Village, there will be a need for new and/or more facilities to sustain this growth. Many communities use impact fees to help construct these new facilities and ensure that there is enough revenue to support future growth.

Currently, the Village only charges a park impact fee for the development of parks and trails. The current charge for the park impact fee is \$800 per single family and \$740 per multi-family development and has been unchanged since 2007.

It is recommended that impact fees be reviewed at least every five years to ensure that are generating enough revenue to help support the needed facilities for a growing community. The last time Harrison reviewed their park impact fees was in 2007.

It is recommended that the Village review the park impact fee and look at other funding options for new or needed facilities due to growth in new development.

Budget/Financial Impact:

Dependent upon cost for consultant.

Recommended Motion:

None. Informational purposes only.

Attachments:

2006 Community Development and Impact Fee Survey

April 21, 2006

RE: 2006 Ruekert & Mielke Community Development and Impact Fee Survey

First, we would like to thank you for your participation in this year's survey. We appreciate your time and efforts in providing us with information regarding your community's development fees and impact fees. Ruekert/Mielke compiles this list as a response to our clients' requests for information on these fees. "What are other communities doing and charging?" is one of the most asked questions. We share this information as a public service, feeling that these figures can help public officials and municipal employees weigh decisions regarding the varying type and cost of these fees.

Enclosed Survey Reports

We included the responses from every community that responded, including those that do not have any impact or other development fees. The enclosed reports include the following:

- County development fees
- City, village and town population data and total development fees per single-family residence
- City, village and town development fees per single-family residence, by facility type
- City, village and town development fees charged to nonresidential development, by facility type (this report is contained on two tables, one with sewer and water fees and one with all other facilities)

In some communities, residential fees are applied on a basis other than a fixed fee per lot or per dwelling unit. For example, fees may be based on acreage or a percentage of the lot value. For comparison purposes, we attempted to convert these fees into a typical amount per lot using some general assumptions about the typical lot size or value. Footnotes at the end of the report document these assumptions.

What do we mean by development fees and impact fees?

By development fees, we mean any fee that is charged to new development (whether at plat approval, building permit issuance or some other point in the approval process) to help pay for the capital costs of facilities needed to serve new development. Impact fees are a particular type of development fee that is imposed under Wisconsin Statutes §66.0617. The enclosed materials include a one-page summary of impact fee uses and guidelines. Most development fees are imposed as impact fees, however there are several other means of imposing development

fees under Wisconsin Statutes. Development fees do not include administrative or permit review fees that are used to offset the costs associated with reviewing and processing development proposals or inspecting building construction or water, sewer or storm sewer connections. Some of the survey responses that we received included fees that we would not classify as development or impact fees, and were therefore not included in the survey results. If you have a question regarding the fees that we listed for your community, I would be happy to discuss it with you.

Impact Fee Trends and Observations

The survey revealed some interesting facts about impact fee usage in Wisconsin:

1. Development fees are on the rise. Out of forty-one municipalities that Ruekert/Mielke surveyed in 2003, only five (12%) had total fees of more than \$5,000 per single-family home. In 2006, of the 115 municipalities surveyed, 25 (22%) had total fees of more than \$5,000 per single-family home. Of the twenty-five municipalities that responded in both 2003 and 2006, 10 municipalities added new fees and 16 increased existing fees during that three-year period.
2. Development fees are higher and more numerous in Southeastern Wisconsin than in other parts of the state. Total development fees average \$4,040 per single-family residence in Southeastern Wisconsin, compared to an average of \$1,427 for municipalities outside of Southeastern Wisconsin. Within Southeastern Wisconsin, Ozaukee County has the highest average fees per single-family residence (\$5,292), closely followed by Waukesha County (\$4,998) and Kenosha County (\$4,572). Milwaukee County municipalities have significantly lower fees, averaging \$1,171 per single-family residence. Outside of Southeastern Wisconsin, Brown County (\$1,757), Dane County (\$2,440), Green County (\$2,358), Jefferson County (\$3,330) and Sauk County (\$2,510) municipalities all had fees that were higher than the average.
3. Development fees are generally higher in fast-growing municipalities. Municipalities with above-average population growth between 2000 and 2005 (greater than 4.5%) have average development fees of \$3,201. Municipalities with lower-than average population growth (less than 4.5%) have average fees of \$1,953 per single-family residence.
4. The most common fees used by municipalities are fees for park and recreation facilities (70% of municipalities surveyed), sanitary sewer facilities (48%), and water system facilities (29%). Fees for fire and emergency medical services, law enforcement and library facilities were also used by more than ten percent of the municipalities surveyed. Fees for transportation and storm water management facilities are still relatively uncommon.
5. Very few counties use impact fees. Of the nineteen counties that responded to the survey, only four (21%) had any fees. For all four of these counties, the only fees imposed are modest fees for parkland acquisition or park development.



Ruekert·Mielke

engineering solutions for a working world

6. A few of the fees appear to be for facilities that are ineligible for impact fees. Also, some fees may have been adopted without supporting documentation of the costs to provide facilities. If you have questions about your fees, we would be happy to discuss the requirements for impact fees and how to make sure your fees are reasonable and defensible.

We would also like to extend an offer to assist your community regarding impact fee questions that you may have, or to review and update your existing impact fees. Please feel free to contact me or Jim Fiacco, Financial Services Department Head, if you should have any questions.

Again, thank you for your contributions to this survey.

Very truly yours,

RUEKERT/MIELKE

Christine A. Cramer
Financial Analyst

CAC:mrj
Enclosures

IMPACT FEE INFORMATION SHEET

What authority do political subdivisions have to impose impact fees?

- Section 66.0617 of the Wisconsin Statutes provides the authority for cities, villages, towns and counties to impose impact fees.

What types of facilities can impact fees be used for?

- Public highways as defined in Wisconsin Statute 340.01(22)
- Transportation facilities
- Traffic control devices
- Sewage facilities
- Storm/surface water facilities
- Water facilities
- Parks, playgrounds and other recreational facilities
- Solid waste and recycling facilities
- Fire and rescue facilities
- Law enforcement facilities
- Libraries
- Statute specifically excludes school facilities

What steps must a political subdivision take to impose an impact fee?

- A public facilities needs assessment must be completed for each facility for which an impact fee is proposed containing the following information:
 - Inventory of the existing public facilities for which impact fees are going to be imposed, including an identification of any deficiencies in those facilities.
 - An identification of new, improved or expanded public facilities needed to accommodate new growth based on identified service standards.
 - The capital costs of the new, improved or expanded public facilities.
 - The effect the proposed impact fees will have on housing affordability.
- A public hearing must be held and the needs assessment must be on file in the office of the clerk at least 20 days prior to the hearing.
- An ordinance must be adopted.
 - The ordinance must specify when the impact fee will be collected. (Fees may be collected at plat approval or the issuance of a building permit.)
 - Any impact fee adopted must be placed in a separate interest bearing account.
 - Impact fees collected but not used within 7 years must be refunded to the then current property owners.
 - The ordinance must specify a procedure a developer can follow to contest the amount, collection, or use of the impact fees.

What limitations are there on the amount of an impact fee?

- Impact fees must be tied to actual capital costs or reasonable estimates of capital costs.
- Impact fees must contain a rational relationship to the need for new, expanded or improved public facilities.
- Impact fees may not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the political subdivision.

2006 Community Development & Impact Fee Survey County Fees

<i>County</i>	<i>2000 Population⁽¹⁾</i>	<i>2005 Population⁽²⁾ Estimate</i>	<i>Total Fees</i>	<i>Fee Type</i>
Bayfield County	15,013	15,666	\$0.00	
Crawford County	17,243	17,493	\$0.00	
Dane County	426,526	458,297	\$0.00	
Dodge County	85,897	88,748	\$200.00	Park Development
Eau Claire County	93,142	97,142	\$0.00	
Forest County	10,024	10,213	\$0.00	
Grant County	49,597	50,664	\$0.00	
Green Lake County	19,105	19,375	\$100.00	Fee-in-lieu of Parkland Dedication
Iowa County	22,780	23,789	\$0.00	
Oconto County	35,652	38,243	\$0.00	
Outagamie County	161,091	170,680	\$300.00	Fee-in-lieu of Parkland Dedication
Pepin County	7,213	7,596	\$0.00	
Shawano County	40,664	42,029	\$0.00	
Sheboygan County	112,656	116,075	\$400.00	Fee-in-lieu of Parkland Dedication
St. Croix County	63,155	75,686	\$0.00	
Trempealeau County	27,010	27,975	\$0.00	
Walworth County	92,013	98,496	\$0.00	
Washburn County	16,036	17,000	\$0.00	
Winnebago County	156,763	163,244	\$0.00	

Source: Surveys completed by communities in early 2006.

(1) U.S. Census Bureau

(2) Wisconsin Department of Administration

Note:

Outagamie County: Park fee is 15% of pre-development land value. Fee shown is based on a 1-acre lot on land valued at \$2,000 per acre, pre-development.

2006 Community Development & Impact Fee Survey

Total Fees per Single-Family Unit - Cities, Towns & Villages

<i>Municipality</i>	<i>County</i>	<i>2000 Population</i> ⁽¹⁾	<i>2005 Population</i> ⁽²⁾ <i>Estimate</i>	<i>Total Fees</i> ⁽³⁾
Allouez, Village	Brown	15,443	15,405	\$0.00
Antigo, City	Langlade	8,560	8,627	\$0.00
Baraboo, City	Sauk	10,711	11,248	\$2,336.23
Barton, Town	Washington	2,546	2,616	\$291.36
Belleville, Village	Green/Dane	1,908	2,089	\$2,445.00
Bellevue, Village	Brown	11,828	14,011	\$1,382.00
Beloit, City	Rock	35,775	36,106	\$0.00
Big Bend, Village	Waukesha	1,278	1,285	\$0.00
Blackhawk San. District	Waukesha			\$11,760.00
Bloomfield, Town	Walworth	5,537	6,154	\$1,808.00
Blue Mounds, Village	Dane	708	750	\$1,544.81
Brodhead, City	Green/Rock	3,180	3,159	\$2,270.00
Brookfield, City	Waukesha	38,649	39,797	\$1,132.00
Brown Deer, Village	Milwaukee	12,170	11,831	\$0.00
Burlington, City	Racine	9,936	10,333	\$2,000.00
Butler, Village	Waukesha	1,881	1,835	\$0.00
Cedarburg, City	Ozaukee	11,102	11,386	\$7,629.47
Cedarburg, Town	Ozaukee	5,550	5,730	\$3,066.85
Chilton, City	Calumet	3,708	3,782	\$200.00
Cross Plains, Village	Dane	3,084	3,452	\$0.00
Delafield, City	Waukesha	6,472	6,876	\$5,912.03
Delafield, Town	Waukesha	7,820	8,286	\$730.00
Delavan, City	Walworth	7,956	8,209	\$8,378.94
Delavan, Town	Walworth	4,559	4,797	\$0.00
Dousman, Village	Waukesha	1,584	1,808	\$1,768.00
Dunn, Town	Dane	5,270	5,287	\$1,000.00
Eagle, Village	Waukesha	1,707	1,772	\$1,089.67
East Troy, Village	Walworth	3,564	3,876	\$7,635.00
Egg Harbor, Village	Door	250	270	\$4,376.00
Fennimore, City	Grant	2,387	2,367	\$100.00
Fitchburg, City	Dane	20,501	22,604	\$3,850.00
Fond du Lac, City	Fond du Lac	42,203	43,101	\$300.00
Fort Atkinson, City	Jefferson	11,621	12,046	\$1,450.00
Fox Point, Village	Milwaukee	7,012	6,890	\$0.00
Franklin, City	Milwaukee	29,494	32,548	\$6,112.00
Genesee, Town	Waukesha	7,284	7,542	\$798.00
Germantown, Village	Washington	18,260	19,189	\$5,332.00
Grafton, Village	Ozaukee	10,464	11,310	\$8,371.00

<i>Municipality</i>	<i>County</i>	<i>2000 Population</i> ⁽¹⁾	<i>2005 Population</i> ⁽²⁾ <i>Estimate</i>	<i>Total Fees</i> ⁽³⁾
Grand Chute, Town	Outagamie	18,392	20,019	\$873.00
Greendale, Village	Milwaukee	14,405	14,087	\$0.00
Greenfield, City	Milwaukee	35,476	36,136	\$726.88
Hales Corners, Village	Milwaukee	7,765	7,644	\$110.00
Harrison, Town	Calumet	5,756	8,223	\$300.00
Hartland, Village	Waukesha	7,905	8,365	\$5,285.00
Hobart, Village	Brown	5,090	5,683	\$2,059.00
Howard, Village	Brown	13,546	15,475	\$1,240.00
Janesville, City	Rock	60,200	62,130	\$0.00
Jefferson, City	Jefferson	7,338	7,541	\$2,100.00
Kewaskum, Village	Washington	3,277	3,689	\$2,944.00
Kimberly, Village	Outagamie	6,146	6,360	\$1,250.00
Lac LaBelle, Village	Waukesha	329	335	\$15,000.00
LaCrosse, City	LaCrosse	51,818	51,426	\$100.00
Lake Geneva, City	Walworth	7,148	7,417	\$3,753.00
Lake Mills, City	Jefferson	4,843	5,137	\$4,498.00
Little Chute, Village	Outagamie	10,476	10,823	\$990.00
Luxemburg, Village	Kewaunee	1,935	2,204	\$0.00
Marshfield, City	Wood/Marathon	18,800	19,258	\$0.00
Mary Lane SD	Waukesha			\$10,500.00
Mauston, City	Juneau	3,740	4,164	\$700.00
Medford, City	Taylor	4,350	4,279	\$0.00
Menomonee Falls, Village	Waukesha	32,647	33,939	\$6,258.00
Merton, Village	Waukesha	1,926	2,376	\$3,434.00
Middleton, City	Dane	15,770	16,760	\$1,690.00
Mosinee, City	Marathon	4,063	4,176	\$1,350.00
Mt. Horeb, Village	Dane	5,860	6,378	\$4,562.00
Mt. Pleasant, Village	Racine	23,142	24,942	\$7,447.00
Mukwonago, Town	Waukesha	6,868	7,482	\$1,130.00
Mukwonago, Village	Waukesha/Walworth	6,162	6,540	\$6,353.00
Muskego, City	Waukesha	21,397	22,427	\$6,875.00
New Holstein, City	Calumet	3,301	3,326	\$0.00
Norway, Town	Racine	7,600	7,991	\$5,100.00
Oak Creek, City	Milwaukee	28,456	31,497	\$2,419.00
Oconomowoc Utility Dist.	Waukesha			\$11,236.00
Oconomowoc, City	Waukesha	12,382	13,459	\$6,319.00
Oconto Falls, City	Oconto	2,843	2,898	\$0.00
Oregon, Village	Dane	7,514	8,279	\$4,331.00
Oshkosh, City	Winnebago	62,916	65,445	\$400.00
Ottawa, Town	Waukesha	3,758	3,850	\$425.00
Paddock Lake, Village	Kenosha	3,012	3,100	\$4,560.00

<i>Municipality</i>	<i>County</i>	<i>2000 Population</i> ⁽¹⁾	<i>2005 Population</i> ⁽²⁾ <i>Estimate</i>	<i>Total Fees</i> ⁽³⁾
Pewaukee, City	Waukesha	11,783	12,625	\$8,000.00
Pewaukee, Village	Waukesha	8,170	8,969	\$2,400.00
Platteville, City	Grant	9,989	10,118	\$500.00
Plover, Village	Portage	10,520	11,351	\$940.13
Plymouth, City	Sheboygan	7,781	8,213	\$600.00
Pulaski, Village	Brown	3,060	3,382	\$250.00
Racine, City	Racine	81,855	80,500	\$3,047.00
Randall, Town	Kenosha	2,929	3,153	\$2,317.10
Raymond, Town	Racine	3,516	3,712	\$0.00
Reedsburg, City	Sauk	7,827	8,704	\$2,684.00
Rice Lake, City	Barron	8,312	8,603	\$0.00
Richfield, Town	Washington	10,373	11,336	\$1,431.00
River Falls, City	Pierce/St. Croix	12,560	13,421	\$6,469.25
Rothschild, Village	Marathon	4,970	5,171	\$1,000.00
Saukville, Village	Ozaukee	4,068	4,205	\$2,100.00
Seymour, City	Outagamie	3,335	3,420	\$928.80
Sheboygan Falls, City	Sheboygan	6,772	7,254	\$500.00
Somers, Town	Kenosha	9,059	9,352	\$10,885.00
Sturtevant, Village	Racine	5,287	5,856	\$5,219.78
Suamico, Village	Brown	8,686	10,558	\$5,748.00
Summit, Town	Waukesha	4,999	5,178	\$14,924.00
Superior, City	Douglas	27,368	27,249	\$0.00
Sussex, Village	Waukesha	8,828	9,761	\$7,092.24
Twin Lakes, Village	Kenosha	5,124	5,487	\$4,100.00
Watertown, City	Dodge/Jefferson	21,598	22,973	\$5,272.00
Waukesha, City	Waukesha	64,825	67,580	\$4,979.00
Waukesha, Town	Waukesha	8,596	8,832	\$875.00
Waunakee, Village	Dane	8,995	10,361	\$2,542.66
Waupaca, City	Waupaca	5,618	5,857	\$200.00
Wausau, City	Marathon	38,426	39,275	\$1,800.00
West Bend, City	Washington	28,152	29,612	\$2,329.00
Weston, Village	Marathon	12,079	13,195	\$1,469.00
Wheatland, Town	Kenosha	3,292	3,410	\$1,000.00
Whitefish Bay, Village	Milwaukee	14,163	13,914	\$0.00
Whitewater, City	Walworth	13,437	13,938	\$2,375.00
Wisconsin Rapids, City	Wood	18,435	18,522	\$0.00

(1) Source: U.S. Census Bureau

(2) Source: Wisconsin Department of Administration

(3) Includes impact fees, fees-in-lieu of land dedication, and sewer and water connection fees/reserve capacity assessments.

2006 Community Development & Impact Fee Survey

Residential Fees per Single-Family Unit - Cities, Towns & Villages

Municipality	Fire & EMS	Library	Park (1) & Rec	Police & Law Enf.	Trans.	Storm Water	Sewer (2)	Water(3)	Other		Total
									Fee	Facility	
Allouez, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Antigo, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Baraboo, City	\$0.00	\$415.00	\$1,471.23	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$2,336.23
Barton, Town	\$0.00	\$0.00	\$291.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$291.36
Belleville, Village	\$0.00	\$0.00	\$680.00	\$0.00	\$0.00	\$500.00	\$1,265.00	\$0.00	\$0.00	\$0.00	\$2,445.00
Bellevue, Village	\$226.00	\$0.00	\$698.00	\$137.00	\$0.00	\$0.00	\$0.00	\$321.00	\$0.00	\$0.00	\$1,382.00
Beloit, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Big Bend, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Blackhawk San. District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,760.00	\$0.00	\$0.00	\$0.00	\$11,760.00
Bloomfield, Town	\$773.00	\$0.00	\$519.00	\$516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,808.00
Blue Mounds, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,544.81	\$0.00	\$0.00	\$0.00	\$1,544.81
Broadhead, City	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$2,270.00
Brookfield, City	\$0.00	\$0.00	\$1,036.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Wetland Preservation	\$96.00	\$1,132.00
Brown Deer, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Burlington, City	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Butler, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cedarburg, City	\$0.00	\$646.25	\$3,028.24	\$770.81	\$0.00	\$0.00	\$1,340.08	\$1,259.00	Swimming Pool	\$585.09	\$7,629.47
Cedarburg, Town	\$710.14	\$396.92	\$955.47	\$0.00	\$551.37	\$0.00	\$0.00	\$0.00	Town Hall	\$246.05	\$3,066.85
Chilton, City	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Cross Plains, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Delafield, City	\$108.17	\$106.00	\$47.16	\$75.05	\$0.00	\$1,000.00	\$3,075.00	\$500.00	Recycling	\$0.65	\$5,912.03
Delafield, Town	\$0.00	\$0.00	\$730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$730.00
Delavan, City	\$0.00	\$0.00	\$1,113.00	\$0.00	\$0.00	\$0.00	\$1,949.61	\$5,316.33	\$0.00	\$0.00	\$8,378.94
Delavan, Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dousman, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,768.00	\$0.00	\$0.00	\$1,768.00
Dunn, Town	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Eagle, Village	\$0.00	\$356.56	\$0.00	\$273.81	\$0.00	\$0.00	\$0.00	\$459.30	\$0.00	\$0.00	\$1,089.67
East Troy, Village	\$0.00	\$0.00	\$2,651.00	\$636.00	\$0.00	\$0.00	\$1,800.00	\$2,548.00	\$0.00	\$0.00	\$7,635.00
Egg Harbor, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00
Fennimore, City	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
Fitchburg, City	\$400.00	\$0.00	\$3,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,850.00
Fond du Lac, City	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Fort Atkinson, City	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450.00

Municipality	Fire & EMS	Library	Park (1) & Rec	Police & Law Enf.	Trans.	Storm Water	Sewer (2)	Water (3)	Other		Total
									Facility	Fee	
Fox Point, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Franklin, City	\$277.00	\$566.00	\$2,699.00	\$516.00	\$54.00	\$0.00	\$600.00	\$1,400.00	\$0.00	\$0.00	\$6,112.00
Genesee, Town	\$0.00	\$0.00	\$798.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$798.00
Germanatown, Village	\$218.00	\$281.00	\$736.00	\$148.00	\$0.00	\$0.00	\$3,159.00	\$790.00	\$0.00	\$0.00	\$5,332.00
Grafton, Village	\$1,192.00	\$585.00	\$1,807.00	\$631.00	\$917.00	\$0.00	\$3,239.00	\$0.00	\$0.00	\$0.00	\$8,371.00
Grand Chute, Town	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$393.00	\$0.00	\$0.00	\$0.00	\$873.00
Greendale, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Greenfield, City	\$0.00	\$0.00	\$726.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$726.88
Hales Corners, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$50.00	\$0.00	\$0.00	\$110.00
Harrison, Town	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Hartland, Village	\$0.00	\$628.00	\$721.00	\$0.00	\$0.00	\$0.00	\$3,788.00	\$0.00	\$148.00	\$0.00	\$5,285.00
Hobart, Village	\$0.00	\$0.00	\$1,629.00	\$0.00	\$0.00	\$0.00	\$400.00	\$30.00	\$0.00	\$0.00	\$2,059.00
Howard, Village	\$0.00	\$0.00	\$946.00	\$0.00	\$0.00	\$0.00	\$0.00	\$294.00	\$0.00	\$0.00	\$1,240.00
Janesville, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jefferson, City	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00
Kewaskum, Village	\$0.00	\$0.00	\$1,087.00	\$0.00	\$0.00	\$0.00	\$1,857.00	\$0.00	\$0.00	\$0.00	\$2,944.00
Kimberly, Village	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Lac LaBelle, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
LaCrosse, City	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
Lake Geneva, City	\$310.00	\$800.00	\$230.00	\$0.00	\$0.00	\$0.00	\$1,509.00	\$904.00	\$0.00	\$0.00	\$3,753.00
Lake Mills, City	\$0.00	\$0.00	\$689.00	\$0.00	\$0.00	\$0.00	\$1,570.00	\$2,029.00	\$210.00	\$0.00	\$4,498.00
Little Chute, Village	\$0.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$990.00
Luxemburg, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Marshfield, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mary Lane SD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00
Mauston, City	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$400.00	\$50.00	\$0.00	\$0.00	\$700.00
Medford, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Menomonee Falls, Village	\$0.00	\$0.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,973.00	\$2,011.00	\$600.00	\$0.00	\$6,258.00
Merton, Village	\$0.00	\$0.00	\$3,434.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,434.00
Middleton, City	\$0.00	\$0.00	\$1,690.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,690.00
Mosinee, City	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$1,350.00
Mt. Horeb, Village	\$0.00	\$0.00	\$3,262.00	\$0.00	\$0.00	\$0.00	\$500.00	\$800.00	\$0.00	\$0.00	\$4,562.00
Mt. Pleasant, Village	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$3,247.00	\$0.00	\$0.00	\$7,447.00
Mukwonago, Town	\$384.00	\$0.00	\$300.00	\$206.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$1,130.00
Mukwonago, Village	\$24.00	\$384.00	\$761.00	\$123.00	\$0.00	\$0.00	\$3,517.00	\$1,544.00	\$0.00	\$0.00	\$6,353.00
Muskego, City	\$0.00	\$0.00	\$1,960.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$580.00	\$0.00	\$6,875.00
New Holstein, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Norway, Town	\$150.00	\$0.00	\$400.00	\$150.00	\$400.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$5,100.00

Municipality	Fire & EMS	Library	Park (1) & Rec	Police & Law Enf.	Trans.	Storm Water	Sewer (2)	Water(3)	Other		Total
									Fee	Facility	
Oak Creek, City	\$181.00	\$223.00	\$1,391.00	\$624.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,419.00
Oconomoc Utility Dist.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,236.00	\$0.00	\$0.00	\$0.00	\$11,236.00
Oconomoc, City	\$192.00	\$0.00	\$1,154.00	\$161.00	\$91.00	\$0.00	\$3,701.00	\$1,020.00	\$0.00	\$0.00	\$6,319.00
Oconto Falls, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Oregon, Village	\$112.00	\$422.00	\$0.00	\$351.00	\$0.00	\$0.00	\$1,400.00	\$1,800.00	Public Works	\$246.00	\$4,331.00
Oshkosh, City	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Ottawa, Town	\$0.00	\$0.00	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00
Paddock Lake, Village	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$3,100.00	\$460.00	\$0.00	\$0.00	\$4,560.00
Pewaukee, City	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$3,682.00	\$3,318.00	Public Buildings	\$550.00	\$8,000.00
Pewaukee, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$800.00	\$0.00	\$0.00	\$2,400.00
Platteville, City	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Plover, Village	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$430.85	\$259.28	\$0.00	\$0.00	\$940.13
Plymouth, City	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Pulaski, Village	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Racine, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,047.00	\$0.00	\$0.00	\$3,047.00
Randall, Town	\$1,163.10	\$654.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,317.10
Raymond, Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reedsburg, City	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$884.00	\$0.00	\$0.00	\$2,684.00
Rice Lake, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Richfield, Town	\$417.00	\$0.00	\$1,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,431.00
River Falls, City	\$345.71	\$352.09	\$1,357.28	\$0.00	\$0.00	\$0.00	\$2,139.17	\$2,275.00	\$0.00	\$0.00	\$6,469.25
Rothschild, Village	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Saukville, Village	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$2,100.00
Seymour, City	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$778.80	\$0.00	\$0.00	\$0.00	\$928.80
Sheboygan Falls, City	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Somers, Town	\$2,005.00	\$0.00	\$1,045.00	\$0.00	\$0.00	\$1,845.00	\$2,000.00	\$3,350.00	Public Museum	\$210.00	\$10,885.00
Sturtevant, Village	\$389.00	\$0.00	\$1,250.00	\$117.00	\$0.00	\$0.00	\$3,463.78	\$0.00	\$0.00	\$0.00	\$5,219.78
Suamico, Village	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$3,731.00	\$1,767.00	\$0.00	\$0.00	\$5,748.00
Summit, Town	\$381.00	\$0.00	\$0.00	\$344.00	\$0.00	\$0.00	\$14,199.00	\$0.00	\$0.00	\$0.00	\$14,924.00
Superior, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sussex, Village	\$0.00	\$0.00	\$1,268.24	\$0.00	\$0.00	\$0.00	\$4,154.00	\$1,670.00	\$0.00	\$0.00	\$7,092.24
Twin Lakes, Village	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$4,100.00
Watertown, City	\$0.00	\$0.00	\$1,266.00	\$0.00	\$0.00	\$0.00	\$2,996.00	\$1,010.00	\$0.00	\$0.00	\$5,272.00
Waukesha, City	\$0.00	\$0.00	\$479.00	\$0.00	\$0.00	\$4,000.00	\$500.00	\$0.00	\$0.00	\$0.00	\$4,979.00
Waukesha, Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Public Facilities	\$850.00	\$875.00
Waunakee, Village	\$0.00	\$0.00	\$1,605.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Community Center	\$937.16	\$2,542.66
Waupaca, City	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Wausau, City	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$1,000.00	\$500.00	\$0.00	\$0.00	\$0.00	\$1,800.00

Municipality	Fire & EMS	Library	Park (1) & Rec	Police & Law Enf.	Trans.	Storm Water	Sewer (2)	Water(3)	Other		Total
									Facility	Fee	
West Bend, City	\$0.00	\$0.00	\$1,979.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Street Trees	\$350.00	\$2,329.00
Weston, Village	\$0.00	\$0.00	\$244.00	\$0.00	\$0.00	\$0.00	\$1,225.00	\$0.00		\$0.00	\$1,469.00
Wheatland, Town	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$1,000.00
Whitefish Bay, Village	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Whitewater, City	\$0.00	\$0.00	\$775.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$0.00		\$0.00	\$2,375.00
Wisconsin Rapids, City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00

Source: Surveys completed by communities in early 2006. Ruekert/Mielke makes no representation that fees reported as impact fees were adopted in accordance with Wis. Stats. 66.0617.

(1) Includes Park Impact Fee, Fee-in-lieu of Parkland Dedication, Park Development Fees and Bike/Ped. Trail fees

(2) Includes Sewer Impact Fee, Sewer Connection Fee and Sewer RCA Fees

(3) Includes Water Impact Fee and Water Connection Fee

Notes:

Antigo: Water connection fee varies depending on work.

Brookfield: Parkland Dedication fee is an average of 3 area-specific fees.

Grafton: Park & Rec fee includes an average of 39 park impact fee districts.

Hobart: Park & Rec fee includes \$200 per lot for park improvements plus a park dedication fee equal to 1/35 of market value. Fee shown assumes \$50,000 lot.

Janesville: Parkland dedication requirement of 5% of total plat area or payment of a fee-in-lieu of equivalent value.

Muskego: Conservation Open Space fee is \$580/acre developed. Fee shown assumes a one acre lot.

Oak Creek: Park & Rec impact fee is an average of several neighborhood specific fees.

Oconomowoc: Sewer fee includes an average of 2 area-specific impact fees.

Pewaukee, City: Public Building fee is average of several fees based on zoning classifications.

River Falls: Sewer Connection fee is an average of 6 area-specific fees.

Wheatland: Parkland Dedication fee is 2% of market value. Fee shown assumes a \$50,000 lot.

2006 Community Development & Impact Fee Survey

Nonresidential Fees - Cities, Towns & Villages

Municipality	Fire & EMS		Library		Park & Rec. ⁽¹⁾		Police/Law Enf.		Transportation		Storm Water		Other	
	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit
Baraboo, City	\$0.00		\$415.00	DUE	\$474.85	Unit	\$0.00		\$0.00		\$0.00		\$0.00	
Barton, Town	\$0.00		\$0.00		\$291.36	Lot	\$0.00		\$0.00		\$0.00		\$0.00	
Bellevue, Village	\$0.04	SF	\$0.00		\$0.00		\$0.02	SF	\$0.00		\$0.00		\$0.00	
Bloomfield, Town	\$0.39	SF	\$0.00		\$0.00		\$0.26	SF	\$0.00		\$0.00		\$0.00	
Brookfield, City	\$0.00		\$0.00		\$20.00	1,000 SF	\$0.00		\$0.00		\$0.00		\$4.19	1,000 SF
Cedarburg, City	\$0.00		\$0.00		\$0.00		\$1.96	\$1000	\$0.00		\$0.00		\$0.00	
Chilton, City	\$0.00		\$0.00		\$200.00		\$0.00		\$0.00		\$0.00		\$0.00	
Delafield, City	\$0.95	\$1000 imp value	\$0.14	\$1000 imp value	\$0.00		\$0.93	\$1000 imp value	\$0.00		\$0.00		\$0.02	\$1000 imp value
Eagle, Village	\$0.00		\$0.00		\$0.00		\$0.16	SF	\$0.00		\$0.00		\$0.00	
East Troy, Village	\$0.00		\$0.00		\$0.00		\$636.00	REU	\$0.00		\$0.00		\$0.00	
Fitchburg, City	\$400.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Franklin, City	\$0.07	SF	\$0.00		\$0.00		\$0.13	SF	\$0.13	SF	\$0.00		\$0.00	
Germantown, Village	\$0.82	\$1000 bldg costs	\$0.00		\$0.00		\$0.28	\$1000 bldg costs	\$0.00		\$0.00		\$0.00	
Grafton, Village	\$0.10	SF	\$0.00		\$0.00		\$0.40	SF	\$0.19	SF	\$0.00		\$0.00	
Grand Chute, Town	\$0.00		\$0.00		\$200.00		\$0.00		\$0.00		\$0.00		\$0.00	
Greenfield, City	\$0.00		\$0.00		\$0.05	SF	\$0.00		\$0.00		\$0.00		\$0.00	

Municipality	Fire & EMS		Library		Park & Rec. ⁽¹⁾		Police/Law Enf.		Transportation		Storm Water		Other		
	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	
Hartland, Village	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		DPW	\$0.21	SF
Hobart, Village	\$0.00		\$0.00		\$28.57	\$1,000 land	\$0.00		\$0.00		\$0.00				\$0.00
Lake Geneva, City	\$310.00	REU	\$800.00	REU	\$230.00	REU	\$0.00		\$0.00		\$0.00				\$0.00
Menomonee Falls, Village	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		Environmental Land	\$600.00	Lot
Middleton, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.36	SF addtl imp area		\$0.00	
Mt. Horeb, Village	\$0.00		\$0.00		\$6,524.00	Lot	\$0.00		\$0.00		\$0.00			\$0.00	
Mukwonago, Village	\$0.01	SF	\$0.00		\$0.00		\$0.04	SF	\$0.00		\$0.00			\$0.00	
Muskego, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		Conservation Open Space	\$580.00	acre
Oconomowoc, City	\$0.14	SF	\$0.00		\$0.00		\$0.14	SF	\$0.24	SF	\$0.00			\$0.00	
Oregon, Village	\$0.00		\$0.00		\$0.00		\$3.79	\$1000 assess value	\$0.00		\$0.00		Public Works	\$1.54	\$1000 assess value
Pewaukee, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		Public Buildings	\$0.50	SF
Randall, Town	\$0.11	SF	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Reedsburg, City	\$0.00		\$0.00		\$600.00	Unit	\$0.00		\$0.00		\$0.00			\$0.00	
Richfield, Town	\$0.06	SF	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
River Falls, City	\$0.03	SF	\$0.00		\$0.23	SF	\$0.00		\$0.00		\$0.00			\$0.00	
Rothschild, Village	\$0.00		\$0.00		\$1,000.00	Unit	\$0.00		\$0.00		\$0.00			\$0.00	
Somers, Town	\$2,005.00	REU	\$0.00		\$1,045.00	REU	\$0.00		\$0.00		\$1,845.00	REU	Public Museum	\$210.00	REU
Sturtevant, Village	\$389.00	REU equivalent	\$0.00		\$0.00		\$117.00	REU equivalent	\$0.00		\$0.00			\$0.00	

Municipality	Fire & EMS		Library		Park & Rec. ⁽¹⁾		Police/Law Enf.		Transportation		Storm Water		Other	
	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit
Summit, Town	\$0.06	SF	\$0.00		\$0.00		\$0.08	SF	\$0.00		\$0.00		\$0.00	
Waukeshia, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$4,000.00	acre	\$0.00	
Wausau, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$1,000.00	ERU	\$0.00	

Source: Surveys completed by communities in early 2006. Ruekert/Mielke makes no representation that fees reported as impact fees were adopted in accordance with Wis. Stats. 66.0617.

⁽¹⁾ Includes Park Impact Fee, Fee-in-lieu of Parkland Dedication, Park Development Fees and Bike/Ped. Trail fees

For fees based on meter size, the fee amount shown is for a residential equivalent meter. Fees for larger meter size would be higher.

DUE = Dwelling Unit Equivalent

REC = Residential Equivalent Connection

REU = Residential Equivalent Unit

REDU = Residential Equivalent Density Unit

AVT = Average Vehicle Trips

Notes:

Bellevue: Fire and Law Enforcement fees are an average of commercial, industrial and institutional fees.

Franklin: Fire, Police and Transportation fees are an average of commercial, industrial and institutional fees.

Grafton: Fire, Law Enforcement, and Transportation fees are an average of commercial, industrial and institutional fees.

Hartland: DPW fee is an average of commercial, industrial and institutional fees.

Lake Geneva: REU based on water meter size

Middleton: Storm water fee is an average of 2 fees for different drainage basins.

Muskego: Conservation Open Space fee is \$580/acre developed. Fee shown assumes a one acre lot.

Oconomowoc: Fire, Law Enforcement, and Transportation fees are an average of commercial, industrial and institutional fees.

Richfield: Fire fee is an average of commercial, industrial and institutional fees.

Summit: Fire and Law Enforcement fees are an average of commercial, industrial and institutional fees.

2006 Community Development & Impact Fee Survey

Nonresidential Sewer & Water Fees - Cities, Towns & Villages

Municipality	Sewer Connection		Sewer RCA		Sewer Impact Fee		Water Connection		Water Impact Fee		Other		
	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Facility	Fee	Unit
Baraboo, City	\$0.00		\$450.00	lateral	\$0.00		\$0.00		\$0.00			\$0.00	
Belleville, Village	\$1,265.00		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Bellevue, Village	\$0.00		\$0.00		\$0.00		\$0.00		\$321.00	REC		\$0.00	
Blackhawk San. District	\$0.00		\$11,760.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Blue Mounds, Village	\$1,544.81		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Brodhead, City	\$1,920.00	4" service	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Burlington, City	\$1,500.00	REU	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Cedarburg, City	\$820.83	REC	\$416.21	REC	\$0.00		\$0.00		\$1,259.00	REC	Biosolids Facility	\$103.04	REC
Delafield, City	\$1,375.00	DUE	\$1,700.00	DUE	\$0.00		\$500.00	DUE	\$0.00			\$0.00	
Delavan, City	\$0.00		\$0.00		\$1,949.61		\$2,300.00	3/4" meter	\$3,016.33			\$0.00	
Dousman, Village	\$0.00		\$0.00		\$0.00		\$0.00		\$1,768.00	REC		\$0.00	
Eagle, Village	\$0.00		\$0.00		\$0.00		\$0.00		\$459.30	REC		\$0.00	
East Troy, Village	\$1,800.00	REU	\$0.00		\$0.00		\$0.00		\$1,424.00	REU		\$0.00	
Fort Atkinson, City	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		Storm Sewer	\$1,000.00	net acre
Franklin, City	\$600.00	3/4" meter	\$0.00		\$0.00		\$0.00		\$1,400.00	REC		\$0.00	
Germentown, Village	\$3,159.00	REC	\$0.00		\$0.00		\$0.00		\$790.00	REC		\$0.00	
Grafton, Village	\$2,529.00	acre	\$0.00		\$0.00		\$0.00		\$0.00		Sewer ERC	\$710.00	ERC
Grand Chute, Town	\$300.00		\$93.00	unit	\$0.00		\$0.00		\$0.00			\$0.00	
Hales Corners, Village	\$60.00	flat fee	\$0.00		\$0.00		\$50.00	flat fee	\$0.00			\$0.00	
Hartland, Village	\$3,788.00	DUE	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Howard, Village	\$0.00		\$0.00		\$0.00		\$294.00		\$0.00			\$0.00	
Jefferson, City	\$1,000.00	5/8" meter	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Kewaskum, Village	\$0.00		\$0.00		\$1,857.00	REC	\$0.00		\$0.00			\$0.00	
Lac LaBelle, Village	\$0.00		\$15,000.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Lake Geneva, City	\$0.00		\$0.00		\$1,509.00	REU	\$0.00		\$904.00	REU		\$0.00	
Lake Mills, City	\$0.00		\$0.00		\$1,570.00	1" meter	\$0.00		\$2,029.00	1" meter		\$0.00	
Little Chute, Village	\$450.00	1" Service	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Mary Lane SD	\$0.00		\$10,500.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Mauston, City	\$400.00	Connection	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	

Municipality	Sewer Connection		Sewer RCA		Sewer Impact Fee		Water Connection		Water Impact Fee		Other		
	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Fee	Unit	Facility	Fee	Unit
Menomonee Falls, Village	\$0.00		\$0.00		\$1,973.00	REC	\$0.00		\$2,011.00	REC		\$0.00	
Mt. Horeb, Village	\$650.00	1" meter	\$0.00		\$0.00		\$0.00		\$2,000.00	1" meter		\$0.00	
Mt. Pleasant, Village	\$1,800.00	Connection	\$0.00		\$0.00		\$3,247.00	REC	\$0.00		Addtl Sewer Conn fee	\$6,600.00	acre
Mukwonago, Village	\$0.00		\$2,200.00	REC	\$1,317.00	REC	\$0.00		\$1,544.00	REC		\$0.00	
Muskego, City	\$0.00		\$4,335.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Oconomowoc Utility Dist.	\$0.00		\$11,236.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Oconomowoc, City	\$3,022.00	REC	\$0.00		\$679.00	REC	\$0.00		\$540.00	REC	North Water Tower	\$480.00	REC
Oregon, Village	\$1,400.00		\$0.00		\$0.00		\$0.00		\$1,800.00			\$0.00	
Pewaukee, City	\$1,841.00	REU	\$1,841.00	REU	\$0.00		\$3,318.00	meter size	\$0.00			\$0.00	
Plover, Village	\$0.00		\$0.00		\$430.85	REU	\$0.00		\$259.28	REU		\$0.00	
Racine, City	\$0.00		\$0.00		\$0.00		\$3,047.00	REC	\$0.00			\$0.00	
Reedsburg, City	\$1,000.00	unit	\$0.00		\$0.00		\$0.00		\$884.00	meter size		\$0.00	
River Falls, City	\$2,139.17	REU	\$0.00		\$0.00		\$0.00		\$2,275.00	REU		\$0.00	
Somers, Town	\$2,000.00	connection	\$0.00		\$0.00		\$2,000.00	connection	\$1,350.00	REU	Public Works Utility	\$430.00	REDU
Sturtevant, Village	\$3,864.28	5/8" meter	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Suamico, Village	\$0.00		\$0.00		\$2,873.00	REC	\$0.00		\$1,767.00	REC	Belmont Sewer Interceptor	\$858.00	REC
Summit, Town	\$1,700.00	REC	\$12,499.00	REC	\$0.00		\$0.00		\$0.00			\$0.00	
Sussex, Village	\$0.00		\$4,154.00	REC	\$0.00		\$0.00		\$0.00		Water RCA	\$1,670.00	Meter size
Watertown, City	\$2,996.00	meter size	\$0.00		\$0.00		\$0.00		\$1,010.00	5/8" meter		\$0.00	
Waukesha, City	\$0.00		\$0.00		\$500.00	acre	\$0.00		\$0.00			\$0.00	
Wausau, City	\$500.00	connection	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	
Weston, Village	\$500.00	Equiv. Meter	\$725.00	REU	\$0.00		\$0.00		\$0.00			\$0.00	
Whitewater, City	\$1,600.00	REC	\$0.00		\$0.00		\$0.00		\$0.00			\$0.00	

Source: Surveys completed by communities in early 2006. Ruekert/Mielke makes no representation that fees reported as impact fees were adopted in accordance with Wis. Stats. 66.0617.

For fees based on meter size, the fee amount shown is for a residential equivalent meter. Fees for larger meter size would be higher.

DUE = Dwelling Unit Equivalent

REC = Residential Equivalent Connection

REU = Residential Equivalent Unit

ERC = Sewer Equivalent Residential Consumption Charge

Notes:

Antigo (not listed): Water Connection fee varies depending on work.

Mt. Pleasant: In addition to the fees shown there is another Sewer Connection fee ranging from \$2,200-\$21,800 depending on meter size.

Oconomowoc: Sewer fee includes an average of 2 area-specific impact fees.

River Falls: Sewer Connection fee is an average of 6 area fees.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Discuss correspondence from Hanaway Ross Law Firm representing Ed Gersek, Inc.

Issue:

Should the Village approve the offer from Ed Gersek, Inc. and return \$20,571.68 of the \$32,000.00 in retainage that the Village currently holds?

Background and Additional Information:

In July 2014, the Village of Harrison contracted with Ed Gersek, Inc. to urbanize Sumac Dr. and construct a mini-storm sewer system in North Shore Estates. In July 2015, the Village terminated the contract with Ed Gersek, Inc. for not completing the project in a timely manner. When the Village terminated the contract, they retained \$32,000.00 to finish those portions of the project that were left uncompleted.

Ed Gersek, Inc. is requesting that the contract be closed out and that they are returned a portion of the retainage. The correspondence from Attorney Randy Gast explains the breakout of their request.

I have recently spoken with the Attorney Gast and have explained the costs incurred by the Village for completing the project.

Budget/Financial Impact:

Dependent upon agreement between the two parties.

Recommended Motion:

None. Informational purposes only.

Attachments:

Correspondence received from Attorney Randall Gast.

HANAWAY
ROSS, S.C.

Attorneys at Law

Bruce R. Bachhuber

Brian M. Maloney

Daniel J. Duke

Randall L. Gast

Elizabeth Kremer
Flanigan

David J. Fenlon

Clarence F. Duchac, III

Charles T. Hanaway
(1908-2000)

Allan M. Ross
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(1943-2010)

Gary R. Weidner
(1948-2003)



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www.hanaway.com

March 4, 2016

randy@hanaway.com

Via Email and Regular Mail

Mr. Travis Parish
Village Manager
Village of Harrison
W5298 Hwy. 114
Mennasha, WI 54952

Re: Ed Gersek, Inc.

Dear Mr. Parish:

As you know, this firm represents Ed Gersek, Inc. (EGI) with respect to the Village of Harrison 2014 Street Construction Contract No. H0006-940741-b (the "Contract"). Our thanks to you and the Village Board for postponing the Village's close out of the Contract so as to permit EGI time to evaluate the Village's back charge claims.

Since my letter correspondence dated January 22, 2016 to Village counsel, EGI has worked diligently with the Village's retained engineer, Mr. Lee Reibold of McMahon Associates, to obtain information concerning the Village's claim so that EGI could submit a substantive response. Although EGI was unable to get detailed responses to all of its inquiries and several aspects of the Village's corrective work still remain unclear, EGI did not want to further delay its response. Please allow this letter to constitute EGI's statement of position as to the Village's claim.

On November 30, 2015, EGI issued to the Village its final application for payment. Per the application, there remains due and owing to EGI the retainage balance of \$32,000.00. On January 14, 2016, project engineer Reibold sent correspondence to EGI setting forth the claimed back charges and offsets to the EGI application for payment. Per Mr. Reibold's January 14th letter, EGI is ostensibly not due any portion of the retainage, but instead owes the Village some \$14,472.20. In short, the Village's total claim is \$46,472.20. The claim is broken out on a document "VILLAGE COSTS FOR GERSEK PROJECT." A copy of the Village cost breakdown is attached as Exhibit "A" for your quick reference. Suffice it here to say that a number of the itemized charges came as quite a surprise to EGI.

On June 1, 2015, Mr. Reibold corresponded with EGI advising that "[t]he majority of the punch list items have been completed, but there are four (4) that remain to be completed to meet the requirements of the contract (see attached revised punch list dated June 1, 2015)." The referenced punch list was originally dated November 10, 2014, but revised as of June 1, 2015 to reflect multiple punch list items completed by EGI or its

Mr. Travis Parish
Page 2
March 4, 2016

subcontractors. A copy of Mr. Reibold's June 1, 2015 email and the revised June 1, 2015 punch list is attached as Exhibit "B." Per the revised June 1, 2015 punch list, only the following items remained to be completed:

A. Sumac Lane & Hickory Drive

- Handel Drive re-ditching work has not been done - this work has not been started.
- Replace water damaged concrete driveway apron at W5541 Sumac Ln.- this work has not been started.
- W5560 Sumac Lane - replace cracked driveway panels.

E. General (Entire Contract)

- Compaction test results for storm sewer trenches from Geotechnical Engineer Letter of certification - not completed.
- All lawn restoration will be reviewed in the Spring of 2015 due to the late completion - not completed. Several areas require additional topsoil where settled. Also, there is much of the project with little vegetative cover and what cover is present is weeds.
- Lien waivers from sub-contractors and material suppliers - not completed.

In the June through mid-July 2015 time frame, EGI or its contractors completed the punch list work associated with Sumac Lane and Hickory Drive. The general compaction test requirement was, essentially, waived. Thus, as of mid-July, 2015, the only real punch list item which remained to be completed was the lawn restoration work which was to be subsequently assessed.

With this very limited scope of work remaining, the Village's July 1, 2015 termination of the EGI Contract was quite surprising. The claimed grounds for termination was EGI's "persistent failure" to perform the work in accordance with the Contract documents. This clearly was not the case and the Village's termination of EGI was inconsistent with the Contract documents. This is presently beside the point due to the passage of time. I only mention it because had the Village not terminated EGI's Contract, EGI would have been in a prime position to review with the Village the subsequently claimed work deficiencies and would have allowed EGI to perform any required warranty work in lieu of the Village undertaking the corrective action independently.

Section 13.06 of the Contract requires the contractor to promptly correct defective work after receipt of written notice. Of course, once the Contract was terminated by the Village, no further

Mr. Travis Parish
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March 4, 2016

written notices of defective work were issued to EGI. Under Section 13.09 of the Contract, it is only when the contractor fails, within a reasonable time after written notice to correct defective work, to perform the work in accordance with the Contract documents that the owner “may, after seven days written notice to Contractor, correct, or remedy any such deficiency.”

On July 20, 2015, Mr. Reibold emailed EGI advising: “My final contract amount is \$873,121.62 less the warranty work that the Village will be completing and deducting from your contract. The Village did a walk-through last week Tuesday to determine what needs to be completed yet. Below is the items that the Village will be completing and deducting from your final contract:

- Replacement of the two asphalt driveway aprons on Royce Ct. that were damaged.
- Replace the asphalt around the manhole that was buried and adjusted on Royal Troon Drive.
- There are a few areas in the ditches that require re-grading due to high points that are causing water to pond.
- On Hickory Dr. the driveway apron with the ‘Y’ crack was not replaced; N9532 Hickory Lane.
- On Sumac there is still the one area that has a large low point that is not allowing the water to get over the curb, located between W5580 and W5570 Sumac Lane.”

A copy of Mr. Reibold’s July 20, 2015 email is attached as Exhibit “C.” Interestingly, none of the July 20, 2015 punch list were contained in the June 1, 2015 punch list. The very first two July 20, 2015 punch list items would and should have been warranty repairs performed by one of EGI’s subcontractors, Northeast Asphalt. As to the Hickory Lane “Y” crack punch list item, EGI would like me to note that the homeowner would not allow EGI to go on the property to fix the apron since she wanted her entire driveway replaced. EGI’s scope of work, however, was limited to the apron.

The next list of claimed work deficiencies came to EGI’s attention through Mr. Reibold’s January 14, 2016 correspondence in which he itemized the total Village offset claim of \$46,472.20. A copy is attached as Exhibit “D.” Mr. Reibold’s letter advises that “[a]t the time of Contract termination [July 1, 2015], there were several items that were either not completed or not completed in conformance with the Contract documents.” Mr. Reibold then goes on to list a number of these items. However, with the exception of some lawn restoration work, EGI was unaware of any of the other defects set forth in Mr. Reibold’s January 14th letter. Indeed, with

Mr. Travis Parish
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March 4, 2016

the exception of one driveway apron on Hickory Lane, none of the other claimed issues of defective work set forth in the January 14th letter were even contained on the July 20, 2015 post walk-through punch list presented by Mr. Reibold. Our point here is that the claimed list of defects was a moving target after Contract termination and EGI was not afforded the opportunity to inspect the claimed deficiencies and provide appropriate corrective action.

Please allow me to now turn to the \$46,472.20 Village cost breakdown. I will address the cost breakdown in number order corresponding to the number sequence on the breakdown itself.

1. **Royce Ct. - Removal of 2 Driveway Aprons - \$315.00.** Although EGI believes that the hourly rates are somewhat high, the overall price of \$315.00 to remove the two aprons ultimately appears reasonable and EGI agrees to the offset. It is EGI's understanding that the removal of the two driveway aprons referenced were part of the Northeast Asphalt paver patch billing contained in item number 4 of the cost breakout which totals \$12,854.40. EGI is willing to grant credit to the Village in the amount of \$3,388.80 for the driveway apron work in this category based on the \$20 per square yard Northeast Asphalt quote for 169.44 square yards (one driveway apron was 30x30 and the other was 25x25).
2. **Removal of Driveway Apron on Culvert Fill in Driveway and Ditches Both Sides - \$758.50.** It is EGI's understanding that this driveway apron replacement relates to N8390 Royce Court. Since this was not one of the replacement punch list items on either the June 1, 2015 or July 20, 2015 punch list items, EGI will not grant the credit
3. **Augusta Way, Murfield, Royal Troon & Royce Ct Regrade & Seed Ditches, Add Topsoil Where Needed - \$27,353.00.** EGI believes that the equipment charges, labor and material charges are excessive. Mr. Reibold's July 20, 2015 post walk-through punch list identified only a "few areas in the ditches that require re-grading due to high points that are causing water to pond." Therefore, EGI finds the 46 hours of equipment charges and labor charges for three workers to be excessive. In addition, it bears mention that we are only talking about 140 yards of topsoil. EGI is willing to grant an additional \$3.00 per yard for delivery of the pulverized topsoil over the Village quote since \$16 per yard is standard inclusive of delivery. EGI will grant a \$2,240.00 credit. In terms of the equipment and labor charges to spread the 140 yards of topsoil, EGI is prepared to credit the Village at a rate of \$7.50 per cubic yard which is a Department of Transportation unit price in the amount of \$1,050.00. In terms of seeding, fertilizing and mulch, EGI is prepared to grant the Village a \$3,192.50 credit. This credit is based on Willems Landscaping quote to EGI for work on the project for labor and materials of \$2.50 per square yard for the 1277 square yards represented by the 140 yards of pulverized topsoil spread 4 inches thick which is standatd.

Mr. Travis Parish
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March 4, 2016

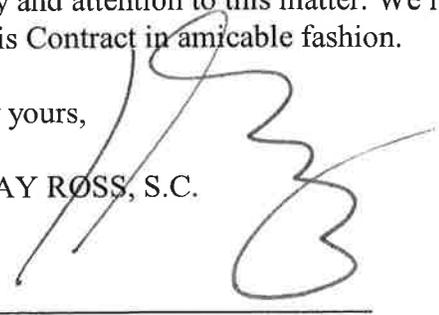
4. **Replace Pipe Under Augusta - Crushed in Construction - \$14,848.20**. This was not a claimed defect in either the June 1, 2015 revised punch list or the July 20, 2015 post walk-through punch list presented by the project engineer. Since EGI had no opportunity to inspect the claimed damage, it is difficult for EGI to say whether it is responsible for the claimed defect. I would also note that the plan required pipe had a dimension of 15 inch by 21 inch by 42 feet long. The Village, however, apparently installed a larger 28 inch by 20 inch by 42 foot long pipe at greater cost. As an accommodation, EGI is prepared to grant a credit for the plan specified pipe in the amount of \$855.77 and one-half of the equipment and labor charges referenced in the amount of \$386.25. EGI, however, will not grant a credit to the Village for the Northeast Asphalt charge of \$12,854.40, with the exception of the \$3,388.80 credit granted in paragraph 1 above. EGI has communicated with Northeast Asphalt with respect to this global \$12,854.40 invoice. EGI has been informed that Northeast Asphalt did a number of paving projects for the Village in 2015, including a limited amount of EGI corrective work. Thus, to EGI's understanding, a considerable amount of the Northeast Asphalt billing was unrelated to EGI related claimed defects.

5. **Speedy Clean Camera Works - \$3,197.50**. This was not provided on any prior punch list to EGI and camera work was not included in the EGI scope of work under the Contract. Therefore, no credit will be granted.

Accordingly, then, the total EGI granted credit is \$11,428.32. EGI, therefore, requests that \$20,571.68 of the retainage be remitted to EGI as final payment. If you take issue with some of the Village claimed back charges which are not conceded by EGI, I would respectfully request a teleconference or meeting with you and an EGI representative to further discuss the claim and, hopefully, arrive at a mutually acceptable resolution which can be recommended to the Village Board at its March 2016 meeting. Once you have had a chance to review this letter, please contact to discuss EGI's offer. Thank you for your courtesy and attention to this matter. We look forward to working further with the Village to close out this Contract in amicable fashion.

Very truly yours,

HANAWAY ROSS, S.C.

By: 

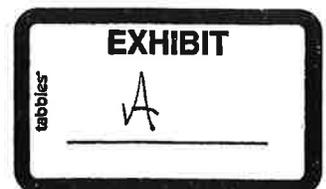
Randall L. Gast

RLG:cjl
c: Ed Gersek, Inc. (via email)
Lee Reibold (via email)
Atty. Andrew J. Rossmeissl (via email)

VILLAGE COSTS FOR GERSEK PROJECT

1. Royce Ct - Removal of 2 Driveway Aprons	
1 HR Back Hoe	\$225.00
1 HR Tandem Dump Truck	\$90.00
	<u>\$315.00</u>
2. Removal of Driveway Apron on Culvert Fill in Driveway and Ditches both sides	
1.5 HRS Back Hoe	\$337.50
1.5 HRS Dump Truck	\$135.00
22 Yard Topsoil @ \$13.00 per yard	\$286.00
	<u>\$758.50</u>
3. Augusta Way, Murfield, Royal Troon & Royce Ct Regrade & seed ditches, add topsoil where needed	
46 HRS Back Hoe	\$10,350.00
46 HRS Two Tandem Dump Trucks	\$4,140.00
46 HRS X Three Laborers = 138 HRS	\$10,350.00
140 Yard Pulverized Topsoil @ \$13 per yard	\$1,820.00
Seed, Fertilizer & Mulch	\$693.00
	<u>\$27,353.00</u>
4. Replace Pipe under Augusta - crushed in construction	
42' of 28"x20" Arch pipe with end walls	\$1,221.30
1.5 HRS Back Hoe	\$337.50
1.5 HRS Tandem Dump Truck	\$135.00
2 HRS X Two Laborers = 4 HRS	\$300.00
North East Asphalt Paver Patch Augusta & 3 driveway Aprons Royce Ct	\$12,854.40
	<u>\$14,848.20</u>
5. Speedy Clean Camera Work	
Sumac	\$514.50
Royaltroon & Royce, Augusta	\$2,193.00
Royce	\$490.00
	<u>\$3,197.50</u>

TOTAL COST = \$46,472.20





VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Street Construction, Drainage Facility, and New Home Grade Inspections RFP

Issue:

Should the Village send out a Request for Proposals (RFP) for new street construction inspection, stormwater management facility construction inspection, and new home foundation and driveway grade checks?

Background and Additional Information:

During the subdivision improvement policy discussions there were discussions about what type of inspections are performed during street construction and home grading. Currently, the Village relies on the sanitary districts for storm sewer inspection and the Public Works department conducts a proof roll of the subbase and gravel, however there is no full-time on-site inspector. The Village also does not currently check lot grades or driveways. Previous discussions were for staff to develop a Request for Proposals for street construction inspection, stormwater management facility (ponds) construction inspections, and new home foundation and driveway grade checks.

Budget/Financial Impact:

It is intended that the costs associated with the inspections will be covered under the subdivision development agreement or building permit.

Recommended Action:

Staff recommends sending the RFP to engineering firms in the area to submit proposals.

Attachments:

- Draft RFP



**VILLAGE OF HARRISON
STREET CONSTRUCTION, DRAINAGE FACILITY, AND
NEW HOME GRADE INSPECTION
REQUEST FOR PROPOSALS (RFP)**

GENERAL INFORMATION

The Village of Harrison is requesting proposals for an on-call firm to provide new street construction inspection, drainage facility inspections and lot grading checks for private developments on an as needed basis. Currently, the Village requires street and utility plans and grading/drainage plans for new developments. Services are to include inspection of utility and street construction in accordance with the Village of Harrison Standard Specifications Manual for Storm Sewer & Street Construction (updated February 2016), street construction plans, and project development agreement. A copy of the Standard Specification Manual can be downloaded from the Village website at <http://www.harrison-wi.org/PDF-Documents/Standards-Specs-Book-2016>. Services to also include inspection of new home construction foundation and lot grades in accordance with the grading/drainage plan. Full scope of services can be found in the Scope of Services section.

The Village of Harrison has received between 64-66 new home building permits in 2014 and 2015. The Village will select a firm based on demonstrated competence, cost effectiveness, and scheduling responsiveness approach to the scope of services.

BUILDING AND ENGINEERING SERVICES

The Village of Harrison currently contracts services for Building Inspection and Engineering. The scope of services is intended to be outside of the regular duties and responsibilities currently performed. The selected consultant will be required to analyze plans and calculations of various building types and construction from various design professionals. The selected consultant shall have a thorough knowledge of current Engineering practices, building construction processes, street and utility construction processes, and Village standards and ordinances.

DATES

The dates provided are for planning purposes and subject to change:

RFP issued	April 1
Proposals due	April 29
Firm selected	May 31

SCOPE OF SERVICES REQUIRED

1) Street Construction Inspections

a) Basic Services.

1. Review street plans for all new subdivisions/developments.
2. Attend pre-construction conference.
3. Provided on-site inspection of utility and street construction for new subdivisions/developments construction in accordance with the Village of Harrison Standard Specifications Manual for Storm Sewer & Street Construction (updated February 2016), street construction plans, and project development agreement.
4. Provide written field reports and any other construction documentation (email attachment acceptable) to the Village Planner and Public Works Department detailing findings.
5. Provide As-Built drawings for utilities, subgrades, and finish gravel grades.
6. Check curb & gutter grade, roadway centerline grades, and sidewalk/trail grades.
7. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing findings.

b) Additional Services.

1. Return visits to recheck non-complying sites if requested by Village.
2. Other services not otherwise defined under Basic Services.

2) Lot Grade Checks (New Residential Homes)

a) Basic Services.

1. Set grade stake on lot.
2. Visit site after foundation is placed.
3. Obtain actual elevation of the foundation.
4. Check recorded foundation elevation to ensure it is within a 6"-10" above finish grade at foundation allowance.
5. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing findings.
6. Visit site after final lot grading is completed.
7. Obtain actual elevation of lot corners, grade break points along lot lines, and ground at foundation.
8. Check recorded elevations against approved drainage plan elevations.
9. If recorded elevations are greater than 0.1 feet in variation from drainage plan, determine if drainage from property will work, if it follows the approved drainage pattern, and if it will have any adverse effect on adjacent properties.
10. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing findings.

b) Additional Services.

1. Return visits to recheck non-complying lots if requested by Village.
2. Checks of non-plan retaining walls or egress window walls.
3. Other services not otherwise defined under Basic Services.

3) Driveway Checks

a) Basic Services.

1. Visit site after driveway is installed.
2. Obtain actual elevation of the driveway at the right-of-way line and at curb line if curb is not yet installed.
3. Check recorded driveway elevation against sidewalks elevations in approved street plans.
4. If recorded elevations are greater than 0.1 feet in variation from sidewalk/trail plan, determine if it will have any adverse effect on the sidewalk/trail.
5. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing findings.

b) Additional Services.

1. Return visits to recheck non-complying sites if requested by Village.
2. Other services not otherwise defined under Basic Services.

4) MS4 Compliance – Construction Site Erosion Control, Post-Construction Stormwater Management, and Drainage Facility Checks (Commercial Properties & Subdivisions)

a) Basic Services.

1. Review applications and plans for all developments for compliance with Harrison's Construction Site Erosion Control Ordinance and Post-Construction Stormwater Management Ordinance.
2. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing review comments and recommendations.
3. Issue permits in accordance with such ordinances to the applicant.
4. Send copy of Permit (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director listing any conditions, if necessary.
5. Provide topographic survey of property primary drainage swales and detention/retention basins.
6. Check constructed facilities against approved drainage/grading plan.
7. If there is a considerable variation between constructed facilities and approved drainage plan, model the constructed facilities to determine if they meet Village of Harrison requirements.
8. Send letter (email attachment acceptable) to Village Planner, Building Inspector, and Public Works Director detailing findings.

b) Additional Services.

1. Return visits to recheck non-complying sites if requested by Village.
2. Other services not otherwise defined under Basic Services.

PROPOSAL SUBMISSION REQUIREMENTS & PROCEDURES

1. All responses must be addressed to, and mailed or delivered to:
Village of Harrison
Attention: Mark Mommaerts, AICP

Request for Proposals – Village of Harrison Street Construction and New Home Grade Checks

W5298 Hwy 114
Menasha, WI 54952
www.harrison-wi.org

2. The Village will accept emailed questions from firms as long as such questions are received prior to the close of business on April 25th. Questions should be addressed to mmommaerts@harrison-wi.org. Please indicate “Grade Check RFP” in the subject line. Questions will be answered on an ongoing basis, but no later than April 27th.
3. All proposals must be in writing, be in a sealed envelope and clearly marked in the lower left corner: “Grade Check Proposal.” All proposals must be received by 3:00 PM on Friday, April 29, 2016. Proposals received after that date and time will be rejected. Proposals will not be opened publicly.
4. Three (3) copies of each proposal must be provided in an easily reproducible format on 8½ x 11 paper.
5. Village staff will notify the selected firm by May 31st.
6. This RFP does not commit the Village to award a contract, to pay any costs incurred in the preparation of a response to this request or to procure or contract for services or supplies. The Village reserves the right to accept or reject any or all proposals received as a result of this request, to waive minor irregularities in the procedure, to negotiate with any qualified source, or to cancel in part or in its entirety, this RFP, if it is in the best interest of the Village to do so. The Village may require the firm(s) selected to participate in negotiations, and to submit such price, technical or other revisions in their proposal as may result from negotiations.
7. Amendment of proposals may be done as follows:
 - a. BY VILLAGE: Proposals may be amended by the Village in response to need for further clarification, specification and/or requirement changes, new interview date, etc. Copies of the amendment will be mailed to prospective Consultant(s) and must be signed and returned by the Consultant as specified in the amendment.
 - b. BY FIRM: Proposals may only be amended after receipt by the Village by submitting a later dated proposal that specifically states that it is amending an earlier proposal. Amendments must be approved by the Village. No proposal may be amended after April 29th unless requested by the Village.

PROPOSAL FORMAT

Proposals responses must adhere to the requirements outlined in this section. The original proposal and each subsequent copy must be submitted on paper, stapled, and appropriately labeled in the following order:

1. *Introduction*: Provide a cover letter and introduction including the name and address of the organization with the name, address, telephone and fax numbers, and e-mail address of the contact person who will be authorized to make representations for the organization. A one page Executive Summary shall be provided with an overview of the proposal, its highlights, and the approach to successfully completing these services.

2. *Qualifications and Personnel:* Describe the firm's resources, experience and capabilities as follows:
 - a. Provide an outline of the firm's qualifications and ability to perform the scope of services required. Identify any external consultants for the services.
 - b. Provide a list and/or organizational chart to identify the person(s) who will be primarily responsible for contact with the Village.
 - c. Identify all key project personnel, their relationship to the services, relevant qualifications and experience, and their level of effort toward completing all needed tasks.
 - d. Identify timeframe needed to perform the services upon notification from the Village. Also identify the preferred method of notification whether it be email, phone call, or fax.
3. *References:* Identify references for similar work performed, preferably with direct involvement of municipal governments in northeast Wisconsin.
4. *Cost Proposal:* Identify a cost for each service in the scope of services. This will be the cost to be used in evaluating proposals. The Village will not select professional services on a low bid basis although the cost of work will be one of the factors considered in selecting a consultant. The Village is considering a user fee or permit fee to pay for the services, as such, the Village wishes to keep the costs to the Contractor as minimal as possible. The Village reserves the right to negotiate final fees and scope of services with the selected Consultant, potentially including the final composition of the Consultant team. Any additional services outside the scope of this request would be negotiated separately. A summary of the level of effort by staff category and related costs should be included in the cost proposal. In addition, a schedule of rates for each staff category should be provided, listing the staff title and hourly rate.

AWARD OF CONTRACT

The proposals will be initially reviewed by an internal selection committee. Following consensus determining the preferred proposer, the successful proposal will be submitted to the Village Board of Trustees and Town Board of Supervisors for final decision. Village staff will notify all applicants as to the final decision regarding this RFP. The following factors will be considered in evaluating the proposals:

1. The completeness of the proposal, including scope approach and detailed work plan.
2. The firm's experience in providing consulting services similar to those requested. Governmental references will be considered here.
3. Firm's approach in other municipalities who request services similar to those requested by the Village of Harrison.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Amendment to Development Agreement for Parker Farms Subdivision

Issue:

Developer wishes to construct curb & gutter and paving in fall 2016, outside of the timing allowed in the approved Development Agreement.

Background and Additional Information:

The Developer of the Parker Farms Subdivision wishes to complete street improvements by installing curb & gutter and asphalt paving in the fall of 2016. The Development Agreement for Phase 1 of the subdivision calls for the roads to sit in a gravel state for at least 2 years, which would allow for paving to occur in July 2017. The Development Agreement for Phase 2 allows for the roads to be paved once 50% of the lots are built, but no more than 3 years after gravel acceptance. There is potential under the current agreements that Phase 2 could be paved prior to Phase 1, depending on the amount of building activity.

The roadways in Phase 1 were constructed in the spring of 2015 and were accepted in a gravel state in June 2015. The roadways in Phase 2 were constructed in late fall/early winter 2015 but have not yet been accepted in a gravel state. As part of the Development Agreement for Phase 2, an additional financial warranty is being held for 3 years.

Staff understands that the Developer will be at the meeting to discuss amending the paving timeline for the subdivision.

Budget/Financial Impact:

None

Recommended Action:

Attachments:

- None



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 23, 2016

Title:

Certified Survey Map – Patricia Meyers

Issue:

Should the Village approve the Certified Survey Map?

Background and Additional Information:

The property owner is proposing a 2-lot Certified Survey Map for the property located at N8897 S. Coop Road (Tax ID 33592). The property is currently zoned Single-Family Residential (Suburban) [RS-1] and is approximately 2-acres in size. There is a house and shed located on the property.

The owner is proposing to split the property into 2-lots in order to create a buildable lot. Lot 1 is proposed to be 1.331-acres and will contain the existing house and shed. Lot 2 is proposed to be 0.669-acres and is expected to be sold as a single-family lot. Both lots meet the lot width and lot size requirements in the zoning ordinance.

Budget/Financial Impact:

None

Recommended Action:

The Plan Commission recommends approved of the Certified Survey Map.

Attachments:

- Location Map
- Certified Survey Map

Memo

Date: March 15, 2016

To: Plan Commission Members

From: Mark J. Mommaerts, AICP, Planner

Re: Agenda Item 6a: CSM – Meyers

Overview:

The property owner is proposing a 2-lot Certified Survey Map for the property located at N8897 S. Coop Road (Tax ID 33592). The property is currently zoned Single-Family Residential (Suburban) [RS-1] and is approximately 2-acres in size. There is a house and shed located on the property.

The owner is proposing to split the property into 2-lots in order to create a buildable lot. Lot 1 is proposed to be 1.331-acres and will contain the existing house and shed. Lot 2 is proposed to be 0.669-acres and is expected to be sold as a single-family lot. Both lots meet the lot width and lot size requirements in the zoning ordinance.

Attachments:

- CSM
- Aerial Map

Staff Recommendation:

Staff recommends approval of the Certified Survey Map request as submitted.

Calumet County, WI

Legend

- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Floodplain 2009
- Major Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2014
- Red Band_1
- Green Band_2
- Blue Band_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and the conclusions drawn are the responsibility of the user.

	
DATE: 6/28/2014 TIME: 8:58 AM	COUNTY: CALUMET





VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Fence in Drainage Easement

Issue:

Should the Village allow a fence in the drainage easement at N9445 Evan Street?

Background and Additional Information:

The buyer of a property at N9445 Evan Street is requesting permission to place fence within a drainage easement along the sides and rear of the property. The property is Lot 65 of State Park Meadows 1st Addition. There is a 20-foot drainage and utility easement centered on the west and south property lines, 10-feet on each property. The future owner wishes to install a 4-foot high wood fence along the property lines.

The zoning ordinance requires approval from the easement holder prior to issuance of a zoning permit for the fence. In this case, WE Energies has already granted approval on the utility easement and the Village Board must decide if a fence is allowed in the easement as it is also a drainage easement.

Budget/Financial Impact:

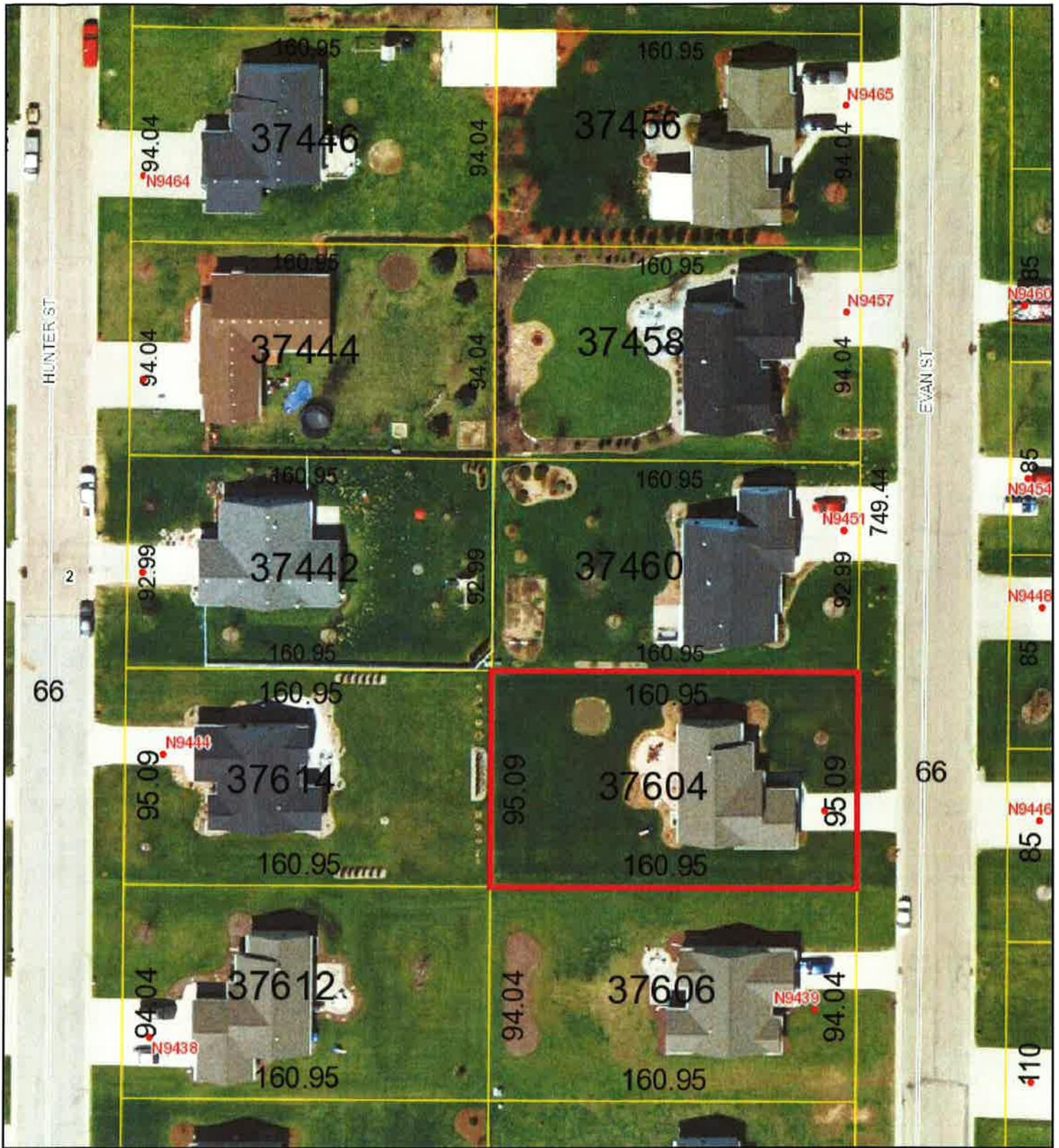
None

Recommended Action:

If approved, staff recommends a permission agreement be signed and recorded at the Register of Deeds.

Attachments:

- Aerial Map
- Letter and site plan from future homeowner
- Subdivision Plat map
- Draft Permission to Occupy Drainage Easement Agreement



Legend

Calumet County, WI

- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- * Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

County:	
Exported On:	
03/22/16 1:59 PM	

Mark Mommaerts

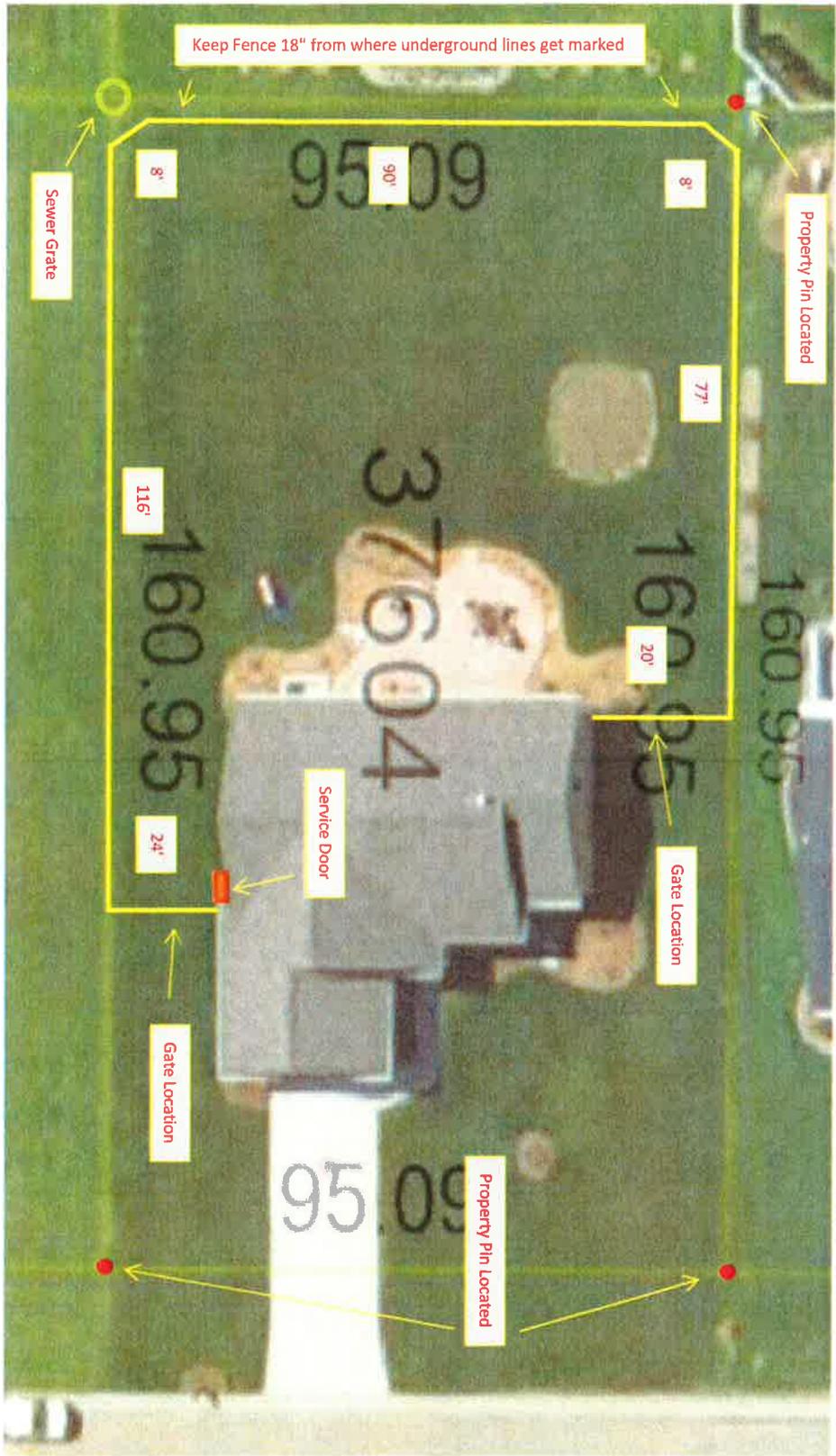
From: Shari Lieb <sharilieb72@gmail.com>
Sent: Tuesday, March 15, 2016 2:33 PM
To: Mark Mommaerts; Jeremie Lieb
Subject: Re: Fence Zoning Permit Request N9445 Evan St Appleton

To whom it may concern:

My husband and I are being relocated to Appleton Wisconsin. We are purchasing a home in the Appleton area that does not currently have a fenced in backyard. Due to the fact that we have dogs that we are bringing with us to Wisconsin, we need to install a fence around our yard to provide our dogs a space to run, play and potty. We are closing on our new home on March 30 and our relocation company is transporting our furniture from our home in Mississippi on April 14. We must have a fence installed at our new home by April 15 when our dogs arrive.

I am formally requesting permission to place a 4 foot, pre-stained wooden fence around the perimeter of the backyard at N 9445 Evan Street Appleton Wisconsin 54915. We are requesting permission to place the fence within an easement allotted to the Town of Harrison and Wisconsin Energy. We have already requested permission from Wisconsin Energy to place the fence within their easement and we are hoping to be placed on the agenda for the March 29 board meeting so that we can start construction on our fence immediately after our closing on March 30, 2016

Thank you
Shari and Jeremie Lieb





We Energies
 231 W. Michigan St
 Milwaukee, WI 53203
 www.we-energies.com

March 15, 2016

Sharilieb72@gmail.com
 Shari Lieb
 149 Major Cir
 Sault Ste Marie MS 58866

**SUBJECT: ENCROACHMENT OF FENCE IN EASEMENT
 LOT 65, STATE PARK MEADOWS 1ST ADDITION SUBDIVISION
 WEPCO FILE NO. 160000-010**

Dear Ms Lieb:

Your request to construct a fence on the property located at N9445 Evan St in the Village of Harrison, Calumet County, Wisconsin has been reviewed.

Wisconsin Electric Power Company, a Wisconsin corporation, doing business as We Energies, has no objection to the construction of the fence as long as the following conditions are met:

1. Digger's Hotline must be called a minimum of 3 working days prior to the onset of any digging. They will mark cables in the area of the construction. Their number is 1-800-242-8511 or you may dial 811.
2. Fence posts must be 3 feet away from any underground cables whether they are on your property or on an adjoining property.
3. The fence must be 3 feet away from any pedestal whether it is on your property or on an adjoining property (pedestals are smaller and rectangular in shape).
4. The fence must be 10 feet away from the door side of any pad-mounted transformer and 3 feet away from the other sides whether the pad-mounted transformer is on your property or on an adjoining property (transformers are larger and square in shape, the door is the side with the padlock on it).
5. The fence may not be attached to any utility pole
6. If a pole is enclosed on your property, maintain a 4 foot clear area around it, so that a utility worker would be able to climb the pole.

Finally, please be aware that Wisconsin Electric Power Company must have access to its facilities for routine and emergency maintenance, repairs and replacement. Should the fence be constructed in such a way to make access difficult or impossible, a portion of the fence may be removed to provide adequate access to our facilities. Wisconsin Electric Power Company will not be liable for the reconstruction of the fence or any damages to the fence.

In the event you sell your property at N9445 Evan St this permission terminates

Please acknowledge above terms by signing a copy of this letter and return to me in the enclosed return envelope.

Shari Lieb
 (print name)

[Signature]
 (signature)

Please call me at the number below if you have any further questions or concerns.

Sincerely
[Signature]

Mary Brooks
 OA III
 Phone: 414-221-4114 Fax: 414-221-2713

VILLAGE OF HARRISON
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

Permission to Occupy Drainage Easement Agreement

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Shari & Jeremie Lieb, hereinafter referred to as "Owner", owners of property described as Lot 65, State Park Meadows 1st Addition, being part of the NE ¼ of the SE ¼ of Section 2, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, located at N9445 Evan Street.

This agreement authorizes the Owner to place a fence, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

Return to:
Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

Parcel No.(s): 131-0585-000650A-000-0-
201802-00-4100

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

The rest of this page left blank intentionally.

Signatures:

Property Owner(s)

Signature Date Print Name

Signature Date Print Name

STATE OF WISCONSIN)
) SS
COUNTY OF CALUMET)

Personally came before me this _____ day of _____, 20____, to me known to be the persons who executed the foregoing instrument.

Notary Public, State of Wisconsin
My Comm. Exp. _____

Village of Harrison

Approved by the **Village Board** on this _____ day of _____, 20_____.

Village President Print Name

Attest: Clerk Print Name

Instrument drafted by the Village of Harrison.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Date:

March 22, 2016

Title:

Citizen Participation Plan for Comprehensive Plan Update

Issue:

Adoption of a Citizen Participation Plan for the Comprehensive Plan update.

Background and Additional Information:

Under state statute, when a municipality conducts a major update to the Comprehensive Plan there must be a citizen participation plan. The citizen participation plan outlines the how the public will be involved in the planning process.

Budget/Financial Impact:

None

Recommended Action:

Staff recommends approval of the Citizen Participation Plan

Attachments:

- Citizen Participation Plan

Citizen Participation Plan Comprehensive Planning Village of Harrison, Wisconsin

PURPOSE

In order for the comprehensive plan to operate effectively and to address the needs of the citizens of the Village of Harrison, the entire population must be kept informed. The decision-making process must be open and consistent with State regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. A steering committee composed of a number of varied and diverse stakeholders and representatives of the Village of Harrison will be appointed by the Village to guide the creation of the Comprehensive Plan.
2. A planning process progress report will be provided to the Village Plan Commission at three regularly scheduled meetings during the planning process.

CITIZEN PARTICIPATION

1. A steering committee composed of a number of varied and diverse stakeholders and representatives of the Village of Harrison will be appointed by the Village to guide the creation of the Comprehensive Plan. Notice of these meetings will be posted by the Village in the standard manner of posting public meetings.
2. An online and paper survey will be distributed on the City's website, through social media, and made available at Village Hall and at locations and events around the Village to provide the public the opportunity to make written statements concerning the comprehensive plan.
3. Four (4) public meetings will be held to allow residents of the Village the opportunity to provide input concerning the comprehensive plan and comprehensive planning process. In later meetings, citizens will have the opportunity to review plan drafts and strategies.
4. A variety of stakeholders, as identified by Village staff, will be interviewed concerning specific comprehensive plan elements as part of the planning process. These results will be presented to the steering committee at its public meetings.
5. Material about the planning process will be available for review at community events.
6. A public hearing will be held at a meeting of the Village Plan Commission to review the Comprehensive Plan. After the public hearing has been held, the Plan Commission may recommend the Comprehensive Plan to the Village Board for adoption.

NOTICE OF HEARINGS

1. The required public hearing by the Village Plan Commission must be preceded by a class 1 notice under Wisc. S.S. ch. 985 that is published at least 30 days before the hearing is

held. The political subdivision or regional planning commission may also provide notice of the hearing by any other means it considers appropriate. The class 1 notice shall contain at least the following information:

- The date, time and place of the hearing.
 - A summary, which may include a map, of the proposed comprehensive plan or amendment to such a plan.
 - The name of an individual employed by the local governmental unit who may provide additional information regarding the proposed ordinance.
 - Information relating to where and when the proposed comprehensive plan or amendment to such a plan may be inspected before the hearing, and how a copy of the plan or amendment may be obtained.
2. At least 30 days before the public hearing is held, the Village will provide written notice to all of the following:
- An operator who has obtained, or made application for, a permit that is described under s. 295.12 (3) (d).
 - A person who has registered a marketable nonmetallic mineral deposit under s. 295.20.
 - Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that the local governmental unit provide the property owner or leaseholder notice of the hearing.

REQUIRED PUBLIC HEARINGS

1. In addition to four public input meetings, a required public hearing shall be held at a meeting of the Village Plan Commission before the Plan Commission may make any recommendation to the Village Board concerning adoption of the Comprehensive Plan.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. The Village will maintain, at Village Hall, a record of all citizen participation efforts including minutes of meetings, and copies of notices and brochures.

NON-ENGLISH SPEAKING PERSONS

1. The Village will make all special efforts to assure them equal opportunity in the citizen's participation process.



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Approve Eastshore Humane Society Agreement

Issue:

Should the Village of Harrison continue to contract with Eastshore Humane Society for animal pickup?

Background and Additional Information:

In the past, the Town of Harrison has contracted with the Eastshore Humane Association to pick up stray animals that have been placed for holding at the Sherwood Animal Hospital. The usual procedure included town personnel picking up stray animals and taking them to the Sherwood Animal Hospital until the Eastshore Humane Association was able to pick them up.

The Town and now Village, has discontinued the use of Village staff for picking up stray animals. However, Village staff still directs people to take any stray animals to the Sherwood Animal hospital or to the Eastshore Humane Society.

A portion of the dog license fees are used for the cost of the services provided by the Eastshore Humane Association.

Budget/Financial Impact:

This item was budgeted for at \$ 1,500

Recommended Motion:

Motion to approve the agreement with Eastshore Humane Association, Inc. for animal pickup.

Attachments:

Copy of Eastshore Humane Association Agreement



EASTSHORE HUMANE ASSOCIATION, INC.

P.O. Box 320

1100 Park Street

Chilton, WI 53014

Telephone/Fax: (920) 840-2390

E-Mail: ehashelter@gmail.com

March 25, 2016

AGREEMENT

TOWN OF HARRISON AND EASTSHORE HUMANE ASSOCIATION, INC.

Eastshore Humane Association and the Town of Harrison have established a stray animal pickup program. The agreement between Eastshore Humane Association (ESHA) and the Town of Harrison (Town) shall be as follows:

1. An ESHA time commitment of 2 hours (minimum) is required to pick up and transport a stray.
2. The Town has established a holding location at Sherwood Animal Hospital where stray animals will be safe, given food, water and shelter prior to pick-up by ESHA.
3. When an animal has been placed in the holding area, the Town will contact ESHA. ESHA will pick up within 12 hours, or sooner, with special arrangements at which time the animal becomes the responsibility of ESHA.
4. ESHA will provide trained personnel that are skilled at handling a variety of animals.
5. In return for these services, \$1,500.00 of the dog and cat license revenues received by the Town will be paid to ESHA. This amount covers the cost for up to 40 stray animals annually. In the event the number of stray animals exceeds 40, ESHA will invoice the Town at the rate of \$45.00 per stray.

It is recognized that this is a self-renewing contract. In the event that Eastshore Humane Association and/or the Town of Harrison wish to terminate this contract, either party must give a thirty (30) day notice in writing of the request.

In the spirit of cooperation between Eastshore Humane Association and the Town of Harrison, the parties have duly executed this agreement on the day and year first written above.

Travis Parish, Town Administrator
Town of Harrison


Judi McClain, President
Eastshore Humane Association

Date:

Date: March 25, 2016

EASTSHORE HUMANE ASSOCIATION MAY 1, 2014 – APRIL 30, 2015 REVIEW



SHELTER ANIMAL ISSUES: The average number of animals in our care decreased. This is a positive result due to our on-going programs to reduce the number of unwanted companion animals and TNR (Trap, Neuter and Return) feral cat programs.

Adoptions were up 6.0% but adoption fee income was down 5.2%. This was due to an age mix with older cats being adopted. Older cats have lower adoption fees.

The number of sick and/or injured animals coming into the shelter continued to be greater than expected requiring higher levels of care and veterinary expense. Many of the dogs and cats surrendered would be classified as older or elderly. This is due to aging pet owners reaching a point in their lives where they are unable to care for their older pets. Finding adopters for older animals presents a greater challenge.



PERSONNEL: Eastshore's Staff. . . Katie Nichols, Elise Ott (part-time weekends), Shirley Parkin (part-time), Rachelle Todd (part-time weekends), Kim Totch-Gomoll.

Education and experience levels continue to improve resulting in better performance.

Our volunteer programs continue to show steady improvement.

Whatever your role with Eastshore Humane Association, no matter how much time you give, your hard work and dedication to homeless animals is important to the success of our operation.

FACILITY IMPROVEMENT:

NORTH SIDE



SOUTH SIDE



An addition was made to the shelter (about 1,000 square feet of usable space) that provides several operational benefits:

1. Inside transfer of incoming animals and supplies - better control, less risk, reduced waste.
2. Garage for the shelter van
3. Increased dry storage
4. Indoor space for animal behavior analysis and modification training.

The following projects will be completed during Eastshore's fiscal year ending April 30, 2016:

1. Finishing the inside of the garage/storage addition
2. The outside dog park fencing and outside dog kennel wind barrier panels



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:

Review sticker for compost site.

Issue:

Should the Village change the stick for the compost site?

Background and Additional Information:

The Village (Town) constructed a new compost site in 2010 for the residents of Harrison to use to dispose of yard waste and Christmas Trees. As part of the use of the compost site, residents are required to purchase a sticker for \$5.00 that is good for the life of the vehicle. The sticker is usually attached to the inside windshield of the vehicle and checked by the compost site manager to make sure that only Harrison residents are using the site.

The use of the current sticker system has created some unintended consequences when people sell their vehicle. First, some people want another free sticker for their new vehicle since they feel that sticker is for life and not just for the life of the vehicle. Second, since the stickers are hard to take off, a person who buys the new vehicle now has the ability to use the Harrison compost site free of charge even if they are not a Harrison resident because the sticker is still attached to the window.

Staff suggests that the Village go to a cling on type of sticker that is good for only one year. Each year residents would be required to purchase a new sticker for their vehicle. If the owner sells the vehicle, they will be able to remove the cling on sticker and attach it to their new vehicle for the remaining year. The new sticker would have a different color and year placed on the sticker. This would change each year.

Budget/Financial Impact:

Increase revenues for compost site as residents would be required to buy a yearly sticker.

Recommended Motion:

Motion to approve changing the compost site sticker from a one time purchase good for the life of the vehicle to a yearly purchase.

Attachments:

None.



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: March 29th, 2016

Title:
Flooding issue at W5393 County Trunk KK.

Issue:
Should the Village enlarge the Clover Ridge Pond to prevent flooding at W5393 CTH KK?

Background and Additional Information:
The Village has received numerous complaints over the years from the property owner located at W5393 CTH KK. The property owner is experiencing flooding during heavy rain events due to the construction of the Clover Ridge Pond and subsequent discharge into the CTH KK road ditch.

The current pond contains two culverts that outfall into one culvert under CTH KK. During heavy rains, the one culvert under CTH KK cannot handle the amount of water coming out of the two pond culverts. This is causing water to back up into the neighboring property and flooding out his business.

The property owner is threatening legal action if the problem is not solved.

I have had conversation with Calumet County and they will not put another culvert under CTH KK as they fear it will flood out Buchanan property owners on the other side. I have also had conversations with Phil Kleman at Garners Creek and he has suggested that the enlargement of the Clover Ridge Pond could possibly be a Garners Creek project.

Budget/Financial Impact:
Not budgeted for. If Village enlarges the pond it could cost upwards of \$200,000.

Recommended Motion:
To ask Garners Creek to take over and enlarge the Clover Ridge Pond.

Attachments:
Aerial view of the property.
Pictures of flooding.



