

**NOTICE OF PUBLIC MEETING**

VILLAGE OF HARRISON, CALUMET & OUTAGAMIE COUNTIES, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, Menasha on Tuesday, April 26, 2016 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for April 26, 2016
2. Pledge of Allegiance
3. Swear-In Village Trustees
4. Roll Call
5. Correspondence or Communications from Board and Staff
  - a) Brian Hodgkiss resignation from Zoning Board of Appeals
6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Consent Agenda
  - a) Municipal Payments in the amount of \$ 248,828.88
  - b) Operator Licenses for Larissa Filz (Countryside)
  - c) Minutes from 03/29/16 (VB)
8. Items removed from Consent Agenda
9. Appointments
  - a) Plan Commission: Jim Lincoln (term exp. 04/30/19), Dennis Reed (term exp. 04/30/19)
  - b) Weed Commissioner: Travis Parish (term exp. 04/17/17)
  - c) Garners Creek Stormwater Utility (term exp. 04/16/18)
  - d) Fire Commission: Jeff VandenBoogaard (term exp. 04/19/21)
10. Unfinished Business from Previous Meetings for Consideration or Action
  - a) None
11. New Business for Consideration or Action
  - a) Parking Complaint on Sonny Drive
  - b) Reconsider request from Tom Dercks to install improvements in Phase 1 of Parker Farms (*board previously voted on matter at 03/29/16 mtg*)
  - c) Request to place landscaping in drainage easement at W5986 Daffodil Dr
  - d) Bids for 2016 Crack Seal Program
  - e) Bids for 2016 Chip Seal Program
  - f) Ordinance V16-03 Annexation of Territory
  - g) Resolution V2016-09 Bank Loan

- h) Approve supplemental agreement between Town of Harrison and Village of Harrison for Plan Commission members
- i) Response to Village of Sherwood letter
- j) Purchase of two new riding lawn mowers

12. Future Agenda Items

13. Adjournment

Agenda is posted at Harrison Municipal Building and [www.harrison-wi.org](http://www.harrison-wi.org). Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting. As such, a quorum of the Town Board, Plan Commission, Zoning Board of Appeals, or Committee of the Whole may be in attendance. However, the only business to be conducted is for the Village Board.

Jennifer Weyenberg, WCMC  
Posted April 21, 2016

Brian P. Hodgkiss  
W6055 Cornflower Drive  
Appleton, WI 54915

April 19, 2016

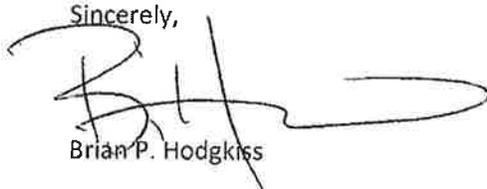
VIA EMAIL

Mark Mommaerts, AICP  
Town & Village Planner  
Village of Harrison  
W5298 Highway 114  
Menasha, WI 54952

Dear Mr. Mommaerts:

I am writing to advise you that as of May 27, 2016 I will no longer be a resident of the Village of Harrison. As such I will no longer be eligible to serve on the Board of Adjustments. I appreciate the opportunity to serve, and wish the Village and the other members of the Board the very best of luck.

Sincerely,

  
Brian P. Hodgkiss



THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 3/23/2016 FSA DEPENDENT CARE ACCOUNT			
		DEDUCTIONS- BRAD WELHOUSE	Manual Check
100-00-21045-000-000		Insurance Deductions Payable	145.00
		DEDUCTIONS- BRAD WELHOUSE	
			Total 145.00
EFT 3/23/2016 VERIZON WIRELESS			
		920-213-0815 MARK MOMMAERTS	Manual Check
100-00-51600-500-022		Municipal Bldg - Telephone	46.63
		920-213-0815 MARK MOMMAERTS	
100-00-51600-500-022		Municipal Bldg - Telephone	47.84
		920-213-1087 TRAVIS PARISH	
100-06-52200-500-022		Fire Station 60 - Telephone	9.13
		920-224-3088 MIKE BRANTMEIER	
100-08-52300-000-000		1st Responders - Operating Exp	1.67
		920-224-30891 DON JUNGEN	
100-09-53311-500-022		Hwy Dept - Telephone	169.88
		920-378-1678 BOB KESLER	
100-09-53311-500-022		Hwy Dept - Telephone	16.87
		920-378-1696 BRAD WELHOUSE	
100-09-53311-500-022		Hwy Dept - Telephone	0.97
		920-378-1704 MIKE NETT	
100-09-53311-500-022		Hwy Dept - Telephone	15.71
		920-378-1729 JEFF WISNET	
100-09-53311-500-022		Hwy Dept - Telephone	12.01
		920-378-1734 JOHN BARTLEIN	
100-09-53311-500-022		Hwy Dept - Telephone	14.51
		920-378-1736 JEFF FUNK	
100-07-52200-500-022		Fire Station 70 - Telephone	58.28
		920-585-6071 KEVIN KLOEHN	
100-07-52200-500-022		Fire Station 70 - Telephone	10.74
		920-659-3045 WES POMPA	
100-06-52200-500-022		Fire Station 60 - Telephone	0.29
		920-850-0611 FIRE STATION 60	
100-07-52200-500-022		Fire Station 70 - Telephone	0.31
		920-850-0612 FIRE STATION 70	
100-06-52200-500-022		Fire Station 60 - Telephone	40.01
		IPAD FOR STATION 60	

4/21/2016 1:01 PM

Reprint Check Register - Full Report - ALL

Page: 2  
ACCT

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-07-52200-500-022		Fire Station 70 - Telephone IPAD FOR STATION 70	40.01
Total			484.86
<hr/>			
EFT	3/23/2016	PAYCHEX- SALARY WITH HSA	
PLANNER			
			Manual Check
100-01-51101-100-001		Planning - Salary PLANNER	2,001.66
100-02-51400-100-000		Gen. Admin - Wages CLERK ADMINISTRATOR DEPUTY	5,298.81
100-04-51500-100-000		Treasurer - Wages TREASURER	333.89
100-06-52200-100-000		Fire Dept - Wages FIRE CHIEF	939.35
100-09-53311-100-901		Hwy Dept - Part Time Wages PART TIME ROAD DEPARTMENT	184.70
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	0.00
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	8,531.82
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	0.00
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	0.00
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	0.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	292.00
Total			17,582.23

EFT 3/24/2016 PAYCHEX- PROCESSING FEES  
PROCESSING FEE FOR 03/24/16

Manual Check

## THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts PROCESSING FEE FOR 03/24/16	87.86
Total			87.86

EFT 3/24/2016 PAYCHEX- FICA, FED & STATE TAXES  
PLANNER SS + MEDICARE

Manual Check

100-01-51101-105-000		Planning - FICA PLANNER SS + MEDICARE	209.94
100-02-51400-105-000		Gen. Admin - FICA GEN ADMIN SS + MEDICARE	577.26
100-04-51500-105-000		Treasurer - FICA TREASURER SS + MEDICARE	30.89
100-06-52200-105-000		Fire Dept - FICA FIRE CHIEF SS + MEDICARE	89.15
100-09-53311-105-901		Hwy Dept - Part Time FICA ROAD DEPT PART TIME SS + MEDICARE	15.30
100-09-53311-105-000		Hwy Dept - FICA ROAD DEPARTMENT SS + MEDICARE	926.05
100-00-51100-105-000		Village Board - FICA BOARD FICA	0.00
100-01-51101-105-000		Planning - FICA PLAN COMMISSION / ZBA FICA	0.00
100-00-21020-000-000		Social Security Taxes Payable SOCIAL SECURITY EMPLOYER LIABILITY	1,498.20
100-00-21020-000-000		Social Security Taxes Payable MEDICARE EMPLOYER LIABILITY	350.38
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES	2,296.24
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES PAYABLE	1,189.16
100-06-52200-105-000		Fire Dept - FICA FIRE DEPT FICA	0.00
Total			7,182.57

EFT 4/06/2016 PAYCHEX- SALARY WITH HSA  
PLANNER

Manual Check

100-01-51101-100-001		Planning - Salary PLANNER	2,001.66
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THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-100-000		Gen. Admin - Wages CLERK ADMINISTRATOR DEPUTY	5,522.05
100-04-51500-100-000		Treasurer - Wages TREASURER	333.88
100-06-52200-100-000		Fire Dept - Wages FIRE CHIEF	939.36
100-09-53311-100-901		Hwy Dept - Part Time Wages PART TIME ROAD DEPARTMENT	837.64
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	1,198.94
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	8,114.67
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	0.00
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	0.00
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	0.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	292.00
Total			19,240.20

EFT 4/07/2016 PAYCHEX- PROCESSING FEES  
PROCESSING FEE FOR 004/07/16

Manual Check

100-02-51400-400-006		Gen. Admin - Service Contracts PROCESSING FEE FOR 004/07/16	90.80
Total			90.80

EFT 4/07/2016 PAYCHEX- FICA, FED & STATE TAXES  
PLANNER SS + MEDICARE

Manual Check

100-01-51101-105-000		Planning - FICA PLANNER SS + MEDICARE	209.94
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## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-105-000		Gen. Admin - FICA GEN ADMIN SS + MEDICARE	601.87
100-04-51500-105-000		Treasurer - FICA TREASURER SS + MEDICARE	30.90
100-06-52200-105-000		Fire Dept - FICA FIRE CHIEF SS + MEDICARE	89.14
100-09-53311-105-901		Hwy Dept - Part Time FICA ROAD DEPT PART TIME SS + MEDICARE	69.59
100-09-53311-105-000		Hwy Dept - FICA ROAD DEPARTMENT SS + MEDICARE	1,017.76
100-00-51100-105-000		Village Board - FICA BOARD FICA	0.00
100-01-51101-105-000		Planning - FICA PLAN COMMISSION / ZBA FICA	0.00
100-00-21020-000-000		Social Security Taxes Payable SOCIAL SECURITY EMPLOYER LIABILITY	1,636.48
100-00-21020-000-000		Social Security Taxes Payable MEDICARE EMPLOYER LIABILITY	382.72
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES	2,494.25
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES PAYABLE	1,292.56
100-06-52200-105-000		Fire Dept - FICA FIRE DEPT FICA	0.00
Total			7,825.21
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EFT 4/11/2016		UNITED HEALTHCARE	
OFFICE BENEFITS			Manual Check
100-02-51400-200-000		Gen. Admin - Benefits OFFICE BENEFITS	1,872.62
100-09-53311-200-000		Hwy Dept - Benefits SHOP BENEFITS	5,730.51
Total			7,603.13
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EFT 4/01/2016		DELTA DENTAL	
CLERK MANAGER OFFICE ASST			Manual Check
100-02-51400-200-000		Gen. Admin - Benefits CLERK MANAGER OFFICE ASST	222.78

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Posted From: 3/23/2016 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-09-53311-200-000		Hwy Dept - Benefits	555.93
		HWY DEPT	
		Total	778.71
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	EFT 3/31/2016	WISCONSIN EMPLOYEE TRUST FUND (ETF)	
		PLANNER RETIREMENT FEB	Manual Check
100-01-51101-205-000		Planning - Retirement	724.84
		PLANNER RETIREMENT FEB	
100-02-51400-205-000		Gen. Admin - Retirement	2,099.42
		CLERK MANAGER OFFICE ASST RETIREMENT FEB	
100-09-53311-205-000		Hwy Dept - Retirement	3,738.52
		HWY DEPT RETIREMENT FEB	
100-02-51400-205-000		Gen. Admin - Retirement	769.40
		2015 OVER/UNDER	
		Total	7,332.18
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	EFT 4/13/2016	TRACTOR SUPPLY CO	
		PURCHASES FROM 03/11/2016	Manual Check
100-09-53311-400-000		Hwy Dept - Supplies	47.98
		PURCHASES FROM 03/11/2016	
		Total	47.98
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	EFT 4/01/2016	PAYCHEX- PROCESSING FEES	
		PROCESSING FEE FOR 03/31/16	Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts	79.13
		PROCESSING FEE FOR 03/31/16	
		Total	79.13
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	EFT 3/31/2016	PAYCHEX- SALARY WITH HSA	
		PLANNER	Manual Check
100-01-51101-100-001		Planning - Salary	0.00
		PLANNER	
100-02-51400-100-000		Gen. Admin - Wages	0.00
		CLERK ADMINISTRATOR DEPUTY	
100-04-51500-100-000		Treasurer - Wages	0.00
		TREASURER	
100-06-52200-100-000		Fire Dept - Wages	0.00
		FIRE CHIEF	
100-09-53311-100-901		Hwy Dept - Part Time Wages	0.00
		PART TIME ROAD DEPARTMENT	

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Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-103-000		Hwy Dept - Overtime Salary ROAD DEPARTMENT OVERTIME	0.00
100-09-53311-100-000		Hwy Dept - Wages ROAD DEPARTMENT	0.00
100-01-51101-300-000		Planning - Per Diem PLAN COMMISSION	83.14
100-01-51101-300-000		Planning - Per Diem ZBA	0.00
100-00-51100-100-000		Village Board - Wages VILLAGE BOARD	2,510.13
100-00-51440-000-000		Elections - Wages ELECTION INSPECTORS	0.00
100-00-55200-300-000		Parks - Committee Per Diem PARKS COMMITTEES	0.00
100-06-52200-100-000		Fire Dept - Wages FIRE DEPARTMENT	0.00
100-00-21045-000-000		Insurance Deductions Payable HEALTH SAVINGS DEDUCTIONS FOR HSA ACCTS	0.00
Total			2,593.27

EFT 3/31/2016 PAYCHEX- FICA, FED & STATE TAXES  
PLANNER SS + MEDICARE

Manual Check

100-01-51101-105-000		Planning - FICA PLANNER SS + MEDICARE	0.00
100-02-51400-105-000		Gen. Admin - FICA GEN ADMIN SS + MEDICARE	0.00
100-04-51500-105-000		Treasurer - FICA TREASURER SS + MEDICARE	0.00
100-06-52200-105-000		Fire Dept - FICA FIRE CHIEF SS + MEDICARE	0.00
100-09-53311-105-901		Hwy Dept - Part Time FICA ROAD DEPT PART TIME SS + MEDICARE	0.00
100-09-53311-105-000		Hwy Dept - FICA ROAD DEPARTMENT SS + MEDICARE	0.00
100-00-51100-105-000		Village Board - FICA BOARD FICA	221.10
100-01-51101-105-000		Planning - FICA PLAN COMMISSION / ZBA FICA	3.44

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21020-000-000		Social Security Taxes Payable SOCIAL SECURITY EMPLOYER LIABILITY	181.97
100-00-21020-000-000		Social Security Taxes Payable MEDICARE EMPLOYER LIABILITY	42.58
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES	68.37
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES PAYABLE	7.26
100-06-52200-105-000		Fire Dept - FICA FIRE DEPT FICA	0.00
Total			524.72
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3930 4/12/2016 AIRGAS NORTH CENTRAL INV 90490170957 dated 04/03/16			
100-09-53311-700-000		Hwy Dept - Equip Maintenance INV 90490170957 dated 04/03/16	76.55
Total			76.55
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3931 4/12/2016 AUTOMOTIVE SUPPLY- APPLETON Inv 011502022 dated 03/16/16			
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 011502022 dated 03/16/16	171.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 011502077 dated 03/16/16	26.09
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 060724735 dated 03/17/16	67.17
Total			264.26
<hr/>			
3932 4/12/2016 BIRSCHBACH INSPECTION SERVICE, LLC Building Inspections March 2016			
100-00-52400-000-000		Building Inspector - Contract Building Inspections March 2016	3,755.00
Total			3,755.00
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3933 4/12/2016 BRUSH BOY CUSTOMS Invoice 8109 Election Day Signage			
100-00-51440-400-000		Elections - Supplies Invoice 8109 Election Day Signage	938.00
Total			938.00

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
3934	4/12/2016	CARSTENS ACE HARDWARE Inv 126973 dated 03/18/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 126973 dated 03/18/16	8.99
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 125834 dated 02/23/16	4.94
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 126908 dated 03/17/16	14.90
Total			28.83
3935	4/12/2016	D & D EQUIPMENT INVOICE CW55534 DATED 03/31/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE CW55534 DATED 03/31/16	39.10
100-09-53311-700-000		Hwy Dept - Equip Maintenance INVOICE CW55533 DATED 03/31/16	39.10
Total			78.20
3936	4/12/2016	Department of Administration LAWRENCE BIRLING ANNEXATION (2nd check)	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant LAWRENCE BIRLING ANNEXATION (2nd check)	950.00
Total			950.00
3937	4/12/2016	GAT SUPPLY, INC Inv 296799-1 dated 03/31/16	
100-09-53311-400-000		Hwy Dept - Supplies Inv 296799-1 dated 03/31/16	263.34
100-09-53311-400-000		Hwy Dept - Supplies Inv 296842-1 dated 04/05/16	72.34
Total			335.68
3938	4/12/2016	GRUETT'S Inv 11135P dated 03/31/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 11135P dated 03/31/16	38.40
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 10627P dated 03/10/16	118.40
Total			156.80

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
3939	4/12/2016	HERRLING CLARK LAW FIRM LTD services through 03/29/16	
100-00-51300-000-000		Legal services through 03/29/16	6,044.50
Total			6,044.50
3940	4/12/2016	INTERSTATE BATTERY OF GREEN BAY	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 90108504 dated 03/29/16	9.95
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 90107705 dated 02/18/16	27.90
Total			37.85
3941	4/12/2016	J & E CONSTRUCTION Invoice 2016-3437 Bies Road	
100-09-53311-900-000		Hwy Dept - Road Maintenance Invoice 2016-3437 Bies Road	186.85
Total			186.85
3942	4/12/2016	KARLS MECHANICAL CONTRACTORS, INC. Inv K17259 dated 02/24/16	
100-09-53311-505-000		Hwy Dept - Building Maint Inv K17259 dated 02/24/16	303.40
Total			303.40
3943	4/12/2016	L & S TRUCK CENTER Inv 263976 dated 01/18/16 balance due	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 263976 dated 01/18/16 balance due	1,324.07
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 238751 dated 03/15/16 Truck 14	22.16
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 264358 dated 03/17/16 Truck 10	733.84
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 264272 dated 03/23/16 Truck 11	106.05
Total			2,186.12
3944	4/12/2016	LAKE SHORE CLEANERS, INC. Cert Payment #3 Lakeview Pond Seeding	

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Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-56700-000-000		Economic Development TID #1 Cert Payment #3 Lakeview Pond Seeding	17,395.92
Total			17,395.92
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3945	4/12/2016	LAKESHORE SEPTIC SERVICE Sturgeon Spearing Weekend	
100-00-55200-000-000		Parks - Maint. and Utilities Sturgeon Spearing Weekend	75.00
Total			75.00
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3946	4/12/2016	LANGE ENTERPRISES, INC Inv 57252 dated 03/23/16	
100-09-53315-902-000		Hwy Dept - Signs Inv 57252 dated 03/23/16	74.56
Total			74.56
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3947	4/12/2016	LISOWE OIL INVOICE 16882 DATED 03/25/16	
100-09-53311-600-030		Hwy Dept - Fuel Inv 16882 dated 03/25/16	1,139.38
100-09-53311-600-030		Hwy Dept - Fuel Inv 16883 dated 03/25/16	448.73
100-09-53311-600-030		Hwy Dept - Fuel Inv 16803 dated 03/09/16	1,057.35
100-09-53311-600-030		Hwy Dept - Fuel Inv 02228 dated 03/03/16	410.00
Total			3,055.46
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3948	4/12/2016	MCMAHON Inv 0901742 Crack Seal program	
100-09-57330-000-000		Hwy Projects - Capital Outlay Inv 0901742 Crack Seal program	508.00
100-09-57330-000-000		Hwy Projects - Capital Outlay Inv 0901740 Sumac Ln and Northshore	1,477.18
100-09-57330-000-000		Hwy Projects - Capital Outlay Inv 0901739 Kernan & Hazelnut	127.00
100-09-53311-000-000		Hwy Dept - Engineer/Consultant Inv 0901741 Specs Manual and Papermaker	1,261.38
Total			3,373.56

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
3949	4/12/2016	MENARDS-APPLETON EAST Inv 93454 dated 03/31/16	
100-09-53311-400-000		Hwy Dept - Supplies Inv 93454 dated 03/31/16	114.60
100-09-53311-400-000		Hwy Dept - Supplies Inv 93456 dated 03/31/16	29.99
Total			144.59
3950	4/12/2016	MGD INDUSTRIAL CORPORATION Inv 144066 dated 03/10/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 144066 dated 03/10/16	141.46
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 144227 dated 03/16/16	64.30
Total			205.76
3951	4/12/2016	MID-STATES BLADE & CHAIN Invoice 0576008-IN park supplies	
100-00-55200-000-000		Parks - Maint. and Utilities Invoice 0576008-IN park supplies	431.80
Total			431.80
3952	4/12/2016	MIKE NETT steel toe boot reimbursement '16	
100-09-53311-400-000		Hwy Dept - Supplies steel toe boot reimbursement '16	229.16
Total			229.16
3953	4/12/2016	MODERN BUSINESS MACHINES Invoice 174459 May billing	
100-02-51400-400-006		Gen. Admin - Service Contracts Invoice 174459 May billing	555.86
Total			555.86
3954	4/12/2016	MONROE TRUCK EQUIPMENT, INC Inv 52136 dated 03/02/16 Truck 17	
100-09-57324-000-000		Hwy Equip. - Capital Outlay Inv 52136 dated 03/02/16 Truck 17	12,419.00
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 753209 dated 03/29/16 Truck 17	158.38

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 12,577.38
3955	4/12/2016	N.E.W. PRINTING Inv 114755 Spring Newsletter '16	
100-02-51400-800-005		Gen. Admin - Newsltr & Postage Inv 114755 Spring Newsletter '16	1,120.82
			Total 1,120.82
3956	4/12/2016	OFFICE DEPOT CREDIT PLAN Order from 02/17/16	
100-02-51400-400-000		Gen. Admin - Supplies Order from 02/17/16	187.50
100-02-51400-400-000		Gen. Admin - Supplies Order from 03/30/16	141.45
100-02-51400-400-000		Gen. Admin - Supplies Charges for March	31.41
100-02-51400-400-000		Gen. Admin - Supplies Balance due from purchase on 01/11/16	30.00
			Total 390.36
3957	4/12/2016	OUTAGAMIE COUNTY Inv 1080241 Salt Brine dated 03/17/16	
100-09-53311-903-000		Hwy Dept - Salt & Sand Inv 1080241 Salt Brine dated 03/17/16	497.95
			Total 497.95
3958	4/12/2016	PEGGY VAN ASTEN REFUND FOR RESERVATION ON JUNE 4	
100-00-46722-000-000		Park Shelter Rental Fee REFUND FOR RESERVATION ON JUNE 4	30.00
			Total 30.00
3959	4/12/2016	PRAXAIR DISTRIBUTION, INC Invoice 72668598 dated 03/21/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 72668598 dated 03/21/16	26.19
			Total 26.19
3960	4/12/2016	PRINCIPAL LIFE OFFICE DISABILITY APRIL	

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-200-000		Gen. Admin - Benefits OFFICE DISABILITY APRIL	195.38
100-09-53311-200-000		Hwy Dept - Benefits HWY DEPARTMENT DISABILITY APRIL	292.80
Total			488.18
<hr/>			
3961	4/12/2016	SCOTT VIETH Mailbox Damages	
100-09-53311-400-000		Hwy Dept - Supplies Mailbox Damages	52.47
Total			52.47
<hr/>			
3962	4/12/2016	SHERWOOD WATER & SEWER ACCOUNT NUMBER 000-3050-00 STATION 60	
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3050-00 STATION 60	169.78
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3055-00 TOWN	581.92
Total			751.70
<hr/>			
3963	4/12/2016	STUMPF EXCAVATING & TRUCKING Invoice 6640 Pump holding tank	
100-09-53311-505-000		Hwy Dept - Building Maint Invoice 6640 Pump holding tank	240.00
Total			240.00
<hr/>			
3964	4/12/2016	SUPERIOR CHEMICAL CORPORATION Invoice 121121 dated 03/28/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Invoice 121121 dated 03/28/16	273.41
Total			273.41
<hr/>			
3965	4/12/2016	TED SCHAFFER Mailbox Damages	
100-09-53311-400-000		Hwy Dept - Supplies Mailbox Damages	7.27
Total			7.27
<hr/>			
3966	4/12/2016	THE UNIFORM SHOP Inv 253854 dated 03/31/16	

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-08-52300-000-000		1st Responders - Operating Exp Inv 253854 dated 03/31/16	167.80
Total			167.80
<hr/>			
3967	4/12/2016	TIME WARNER CABLE 4901 Service period 03/24-04/23	
100-02-51400-400-006		Gen. Admin - Service Contracts Service period 03/24-04/23	145.13
Total			145.13
<hr/>			
3968	4/12/2016	TIME WARNER CABLE 5101 Service period 03/23-04/22	
100-02-51400-400-006		Gen. Admin - Service Contracts Service period 03/23-04/22	101.27
Total			101.27
<hr/>			
3969	4/12/2016	TIME WARNER CABLE-6401 Acc 606836401 service period 04/08-05/07	
100-02-51400-400-006		Gen. Admin - Service Contracts Acc 606836401 service period 04/08-05/07	490.67
Total			490.67
<hr/>			
3970	4/12/2016	TRAVIS PARISH Reimbursement for projector	
100-02-51400-400-000		Gen. Admin - Supplies Reimbursement for projector	599.00
Total			599.00
<hr/>			
3971	4/12/2016	WAVERLY SANITARY DISTRICT Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer Account 000-2781-00	32.96
Total			32.96
<hr/>			
3972	4/12/2016	WI DEPT OF JUSTICE Account # G2028	
100-02-51400-400-000		Gen. Admin - Supplies Account # G2028	28.00
Total			28.00

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
3973	4/12/2016	WIL-KIL PEST CONTROL Inv 2870772	
100-02-51400-400-006		Gen. Admin - Service Contracts Inv 2870772 Fire Station 60	160.00
100-02-51400-400-006		Gen. Admin - Service Contracts Inv 2870774 Fire Station 70	170.00
100-02-51400-400-006		Gen. Admin - Service Contracts Inv 2858902 Municipal Building	75.00
Total			405.00
3974	4/12/2016	WISCONSIN MEDIA INVOICE 00097314320 DATED 02/29-03/27	
100-02-51400-800-000		Gen. Admin - Publications INVOICE 00097314320 DATED 02/29-03/27	13.15
Total			13.15
3975	4/12/2016	WISCONSIN- DSPS	
100-09-53311-305-000		Hwy Dept - Training Expenses Annual Refresher Course Part 46 Mine Saf	330.00
Total			330.00
3976	4/12/2016	WTA/UTC 2016-17 Dues	
100-02-51400-310-000		Gen. Admin - Dues 2016-17 Dues	715.61
Total			715.61
3977	4/20/2016	ADVANCED DISPOSAL Inv B20000316050	
100-00-53620-000-000		Refuse and Garbage Collection GARBAGE DUMPSTER for Jan	75.00
100-00-53635-000-000		Recycling Collection RECYCLING DUMPSTER for Jan	50.00
100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection 90 GALLON CARTS for Jan	28,375.10
100-00-53635-000-000		Recycling Collection LANDFILL TAX	2,803.71

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53635-000-000		Recycling Collection RECYCLING SERVICE for Jan	14,226.42
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S) for N8777 S Coop	75.00
100-00-53620-000-000		Refuse and Garbage Collection FALL YARD WASTE	0.00
100-00-53620-000-000		Refuse and Garbage Collection Credit for overcharges	-5,058.17
<b>Total</b>			<b>40,547.06</b>

3978 4/20/2016 ADVANCED DISPOSAL  
GARBAGE DUMPSTER for March

100-00-53620-000-000		Refuse and Garbage Collection GARBAGE DUMPSTER for March	79.00
100-00-53635-000-000		Recycling Collection RECYCLING DUMPSTER for March	54.00
100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection 90 GALLON CARTS for March	27,187.10
100-00-53635-000-000		Recycling Collection LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Collection RECYCLING SERVICE for March	13,243.00
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S)	0.00
100-00-53620-000-000		Refuse and Garbage Collection FALL YARD WASTE	0.00
<b>Total</b>			<b>40,563.10</b>

3979 4/20/2016 ANDERS AUTO PARTS, INC  
Inv 000995277 dated 04/14/16

100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 000995277 dated 04/14/16	229.03
<b>Total</b>			<b>229.03</b>

3980 4/20/2016 AUTOMOTIVE SUPPLY- APPLETON  
Inv 011509983 dated 04/19/19

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	8.71
		Inv 011509983 dated 04/19/19	
		Total	8.71
<hr/>			
3981	4/20/2016	BAHCALL RUBBER CO., INC.	
		Inv 733893-001 dated 03/03/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	100.56
		Inv 733893-001 dated 03/03/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	196.00
		Inv 734689-001 dated 03/09/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	44.60
		Inv 733893-002 dated 03/16/16	
		Total	341.16
<hr/>			
3982	4/20/2016	BAY COMMUNICATIONS, INC	
		Inv SRVCE000000001978 dated 03/30/16	
100-08-52300-000-000		1st Responders - Operating Exp	110.00
		Inv SRVCE000000001978 dated 03/30/16	
		Total	110.00
<hr/>			
3983	4/20/2016	BIRSCHBACH INSPECTION SERVICE, LLC	
		Sign Inventory Changes presentation 2016	
100-00-52400-000-000		Building Inspector - Contract	320.00
		Sign Inventory Changes presentation 2016	
		Total	320.00
<hr/>			
3984	4/20/2016	CARSTENS ACE HARDWARE	
		Inv 127942 dated 04/07/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	64.34
		Inv 127942 dated 04/07/16	
		Total	64.34
<hr/>			
3985	4/20/2016	COMPASS MINERALS	
		Inv 71474889 dated 04/07/16	
100-09-53311-903-000		Hwy Dept - Salt & Sand	5,726.55
		Inv 71474889 dated 04/07/16	
		Total	5,726.55
<hr/>			
3986	4/20/2016	D & D EQUIPMENT	
		Work Order CW55564 dated 04/13/16	

## THE BUSINESS BANK-GENRL CHCKNG

## ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance Work Order CW55564 dated 04/13/16	56.69
100-09-53311-700-000		Hwy Dept - Equip Maintenance Work order CW55565 dated 04/13/16	56.69
Total			113.38
<hr/>			
3987	4/20/2016	GRUETT'S Inv 11326P dated 04/07/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 11326P dated 04/07/16	31.90
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 11226P dated 04/05/16	7.88
Total			39.78
<hr/>			
3988	4/20/2016	JFTCO, Inc. Inv C199907 dated 04/01/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv C199907 dated 04/01/16	22,551.14
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv W65720 dated 04/12/16	519.74
Total			23,070.88
<hr/>			
3989	4/20/2016	KAATS WATER CONDITIONING INC. Charges from 03/08-03/22	
100-09-53311-400-000		Hwy Dept - Supplies Charges from 03/08-03/22	51.12
Total			51.12
<hr/>			
3990	4/20/2016	KYLE KATCH Ticket # 22279 dated 04/11/16	
100-09-53311-400-000		Hwy Dept - Supplies Ticket # 22279 dated 04/11/16	81.05
Total			81.05
<hr/>			
3991	4/20/2016	MENARDS-APPLETON EAST Inv 94156 dated 04/13/16	
100-09-53311-400-000		Hwy Dept - Supplies Inv 94156 dated 04/13/16	26.47
Total			26.47

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
3992	4/20/2016	MGD INDUSTRIAL CORPORATION Inv 144682 dated 04/04/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 144682 dated 04/04/16	92.37
			Total 92.37
3993	4/20/2016	MILLER-BRADFORD & RISBERG Inv ID79576 dated 04/06/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv ID79576 dated 04/06/16	198.69
			Total 198.69
3994	4/20/2016	MONROE TRUCK EQUIPMENT, INC Inv 753211 dated 04/07/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 753211 dated 04/07/16	54.00
			Total 54.00
3995	4/20/2016	PACKER CITY INTERNATIONAL TRUCKS Inv X103027485:01 dated 04/08/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv X103027485:01dated 04/08/16 Truck 11	159.28
			Total 159.28
3996	4/20/2016	PRIORITY LIFE SAFETY Inv 6601 dated 04/14 for helicopter land	
100-06-52200-700-000		Fire Dept - Equip Maintenance Inv 6601 dated 04/14 for helicopter land	248.60
			Total 248.60
3997	4/20/2016	SCHAEFFERS MFG CO Inv 709728-INV1 dated 04/12/16	
100-09-53311-700-000		Hwy Dept - Equip Maintenance Inv 709728-INV1 dated 04/12/16	117.90
			Total 117.90
3998	4/20/2016	STUMPF EXCAVATING & TRUCKING Inv 6659 dated 4/14/ Pump holding tank	
100-09-53311-505-000		Hwy Dept - Building Maint Inv 6659 dated 4/14/ Pump holding tank	240.00

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			240.00
3999	4/20/2016	SUPERIOR VISION INSURANCE OFFICE VISION INSURANCE for May	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE for May	81.90
100-09-53311-200-000		Hwy Dept - Benefits SHOP- VISION INSURANCE for May	112.80
Total			194.70
4000	4/20/2016	THEDACARE AT WORK Inv 199803 dated 04/13 for B.Welhouse	
100-09-53311-306-000		Hwy Dept - CDL/Testing Inv 199803 dated 04/13 for B.Welhouse	96.00
Total			96.00
4001	4/20/2016	ULTIMATE CLEANING LIMITED Inv 1486 dated 04/15 for May cleaning	
100-02-51400-400-006		Gen. Admin - Service Contracts Inv 1486 dated 04/15 for May cleaning	230.50
Total			230.50
4002	4/20/2016	VIERBICHER ASSOCIATES, INC. PROJECT 150343 HARRISON COMP PLAN INV 2	
100-01-51101-304-000		Planning - Consultants PROJECT 150343 HARRISON COMP PLAN INV 2	3,782.40
Total			3,782.40
4003	4/20/2016	WAUSAU EQUIPMENT COMPANY, INC Inv 5287852 dated 04/04/16	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance Inv 5287852 dated 04/04/16	68.37
Total			68.37
4004	4/20/2016	WMCA Jennifer Weyenberg (Member) morning only	
100-02-51400-305-000		Gen. Admin - Training Expense Jennifer Weyenberg (Member) morning only	20.00
100-00-51100-115-000		Village Board-Training/Mileage Tamra Nelson Board of Review Training	13.00

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51100-115-000		Village Board-Training/Mileage	13.00
		Buddy Lisowe Board of Review training	
Total			46.00
<hr/>			
CH# 301397	3/31/2016	PAYCHEX- NON DIRECT DEPOSITS	
		JIM LINCOLN- PLAN	
		Manual Check	
100-01-51101-300-000		Planning - Per Diem	41.56
		JIM LINCOLN- PLAN	
Total			41.56
Grand Total			248,828.88

THE BUSINESS BANK-GENRL CHCKNG

ALL Checks

Posted From: 3/23/2016 From Account:  
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	248,828.88
Total Expenditure from all Funds	248,828.88



**DEPARTMENT OF JUSTICE CRIME INFORMATION BUREAU****Request Date : 04/04/2016****Report Date : 04/04/2016****Order Number : 4987772****Request Reason : Government**

**This criminal background check was performed by searching the following data submitted to the Crime Information Bureau.**

<b>Name</b>	<b>LARISSA FILZ</b>
<b>Date of Birth</b>	
<b>Sex</b>	<b>U</b>
<b>Race</b>	<b>U</b>

---

The response is based on a search using the identification data supplied.

Searches based solely on name and non-unique identifiers are not fully reliable. The CIB cannot guarantee that the information furnished pertains to the individual you are interested in.

**NO CRIMINAL HISTORY FOUND.**

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**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
03/29/16**

A meeting of the Village of Harrison board was convened on Tuesday, March 29, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members present: President Jim Salm, Trustee Joe Sprangers, Trustee Lou Miller, Trustee Tyler Moore, Trustee Kevin Hietpas, Trustee Dave La Shay, and Trustee Pete Stier.

Staff present: Manager Travis Parish, Clerk Jennifer Weyenberg, Planner Mark Mommaerts, Public Works Director Bob Kesler and Treasurer JoAnn Ashauer.

**Public Comments**

ThedaCare and County Health Dept. representatives Paula Morgen, Laurie Olson, Bonnie Kolbe, Keren Rosenberg asked the board to approve Resolution V2016-07 supporting Weight of the Fox Valley.

Jeremy Lisowe, N9064 Blackoak Street, asked that someone look at a drainage problem at his property.

Buddy Lisowe, N9016 Papermaker Pass, spoke against approving Resolution V2016-02 levying the Final Assessments in Papermaker Ridge. He hoped the board would consider granting credits for those with corner lots.

Larry Schmitz, N9838 Royce Court, spoke against the comprehensive plan update. He did not favor the survey put together by Vierbicher.

Christina Rogers, who filed an application for an operator's license, spoke to the board asking they support her request to hold a bartender license at Countryside Bar.

Scott Sass, N9054 Papermaker Pass, supported the method of assessing for sidewalks in Papermaker Ridge and didn't believe the corner lots should receive any credits.

**Consent Agenda**

- a) Municipal Payments in the amount of \$ 442,419.369
- b) Operator Licenses for Kevin Lambie (HAA), Brenda Marquardt (HAA), Rebecca Schaeffer (HAA), Rebecca Mader (HAA), Michael Mader (HAA), Robert Fredericks (HAA), Lois Fredericks (HAA), Hilary Sprangers (Silver Spur), Christina Rogers (Countryside Bar & Grill), Mae West (Darboy Corner Store), Brittany Pekuri, Judith Laitala
- c) Minutes from 01/12/16 (VB), 02/23/16 (VB), 03/08/16 (VB), 03/08/16 (COW)
- d) Discharge of Firearms for N8222 State Park Rd
- e) Ecological Management Agreement with McMahon Associates for Amy Ave and Lakeview Ponds
- f) Operation and Maintenance Agreement with McMahon Associates for Amy Ave and Lakeview Pond

Motion by Trustee Stier and second by Trustee Moore to approve all items on the consent agenda.  
Motion carried 7-0.

Development Agreements for Parker Farms subdivision: This item was moved up in the agenda at the request of President Salm. The developer has requested to construct the curb & gutter and paving in the

fall of 2016, which is earlier than the July 2017 date approved in their developer agreement for Phase 1. However, the Phase 2 developer agreement allows for paving to occur once 50% of lots are built which means there is a potential that Phase 2 could be paved prior to Phase 1. Motion made by Trustee La Shay and second by Trustee Stier to deny the amendment to the developer agreement for Parker Farms. A request to amend the motion (La Shay/Moore) to include that the percentages be removed on the Phase 2 agreement was carried 7-0. Motion to deny the amendment and remove the percentages from the Phase 2 agreement carried on a roll call vote with all members voting AYE.

Resolution V2016-02 Final Assessment for constructions of sidewalks in Paper Maker Ridge subdivision: Motion by Trustee La Shay and second by Trustee Miller to approve the assessments as provided by our Village Engineer. Motion carried 6-1 with Trustee Moore opposed.

Overtime Policy: The committee of the whole asked that staff find possible changes to the overtime policy to allow for some type of benefit for overtime worked in excess of 8 hours per day. Village Manager Parish presented an option that allows for PTO to count towards hours worked. Motion by Trustee Moore and second by President Salm that the board does not change the overtime policy at this time as the current policy conforms with the state law. Motion was withdrawn. New motion by Trustee Hietpas and second by Trustee La Shay was made to approve changing the policy and including that PTO counts toward hours worked. Motion carried 7-0.

Subdivision Improvement Policy: Motion by Trustee La Shay and second by Trustee Miller to approve the subdivision improvement policy. Motion carried 7-0. The policy will set a standard procedure for development of new subdivisions.

Authorize staff to work with post office to allow for Harrison mailing address: Motion by Trustee Sprangers and second by Trustee Hietpas to move forward and pursue the option of an alternate last line. Motion carried 7-0. The possible last line would allow residents and businesses the option to use the existing city name with zip code or to use Harrison with the existing zip code.

6-month Class "B" Beer License for Harrison Athletic Association, Inc.; Rebecca Mader, Agent: Motion by Trustee Moore and second by Trustee Miller to approve the application. Motion carried 7-0.

Authorize road dept. to correct drainage issue at N9064 Blackoak St: Staff recommends installing a catch basin where the culvert outfalls into the property and that a pipe be extended to the existing storm sewer. Motion by Trustee La Shay and second by Trustee Miller to approve correcting the drainage issue. Motion carried 7-0.

Changes to Plan Commission membership: Staff requests that the agreement be amended to allow for any town or village resident to apply for one of the 4 residents' seats which allows for greater flexibility in filling open seats. Motion by Trustee La Shay and second by Trustee Hietpas to make changes as presented. Motion carried 7-0.

Maintenance of drainage way between W5791 and W5779 Hearthstone Drive: It appears that a drainage way has not been maintained and the culverts are partially blocked with sediment; the drainage way is under the area of control for Garners Creek Storm Water Utility. Motion by Trustee La Shay and second by Trustee Moore to request that Garners Creek Storm Water Utility do the maintenance on the drainage way at W5791 & W5779 Hearthstone Dr. Motion carried 7-0.

Approve purchase of new plow truck(s): The budget included the purchase of a new plow truck in 2016;

however, one the current trucks in use has had over \$32,000 in repairs with another estimated \$18,000 needed. The State Trust Fund Loan currently has an interest rate of 2.5% for a 5-year loan which makes interest payments approx. \$14,913.59 which is less than the estimated repairs. Motion by Trustee Stier and second by Trustee La Shay to purchase 2 new plows trucks using the budgeted funds as planned and with the State Trust Fund loan. Motion carried 7-0.

Resolution V2016-06 Requesting Calumet County to construct CTH LP as a 3-lane facility: Motion by Trustee La Shay and second by Trustee Stier to approve Resolution V2016-06. Motion carried 7-0.

Resolution V2016-07 Supporting Weight of the Fox Valley: Motion by Trustee Stier and second by Trustee Miller to approve Resolution V2016-07. Motion carried 7-0.

Resolution V2016-08 Participation in the Wisconsin Length of Service Award program: Motion by Trustee La Shay and second by Trustee Sprangers to approve Resolution V2016-08. Motion carried 6-0 with Trustee Moore abstaining. This will allow the Village to be named the owner of the annuity which had been previously held in the Town's name.

Review Impact Fees for new development: The question was asked if the Village should review the park impact fee and look at other funding options for new or needed facilities due to growth. Motion by Trustee La Shay and second by Trustee Stier to have staff look into getting information on review impact fees and bring a report back to the board. Motion carried 7-0.

Correspondence from Hanaway Ross Law Firm representing Ed Gersek, Inc.: Ed Gersek, Inc. is requesting that \$20,571.68 of the \$32,000 retained be returned to them. Motion by Trustee Moore and second by Trustee Miller to disapprove the offer from Ed Gersek. Motion carried 7-0.

RFP for Construction, Drainage Facility, and New Home Grade Inspections: Staff had been asked to develop a RFP for street construction inspection, stormwater management construction inspections, new home foundation and driveway grade checks. Motion by Trustee La Shay and second by Trustee Miller to direct staff to send out RFPs. Motion carried 7-0.

Certified Survey Map for N8897 S Coop Rd: Motion by Trustee Moore and second by Trustee La Shay to accept the CSM as presented. Motion carried 7-0. This will split the property into 2 lots; Lot 1 will be 1.331 acres and Lot 2 will be .669 acres.

Request to place fence in drainage easement at N9445 Evan St: The future owner of the property is requesting to install a 4-ft high wood fence along the property lines. The lot has a 20-ft drainage and utility easement centered on the west and south property lines. Motion by Trustee La Shay and second by Trustee Moore to approve the request. Motion carried 7-0.

Citizen Participation Plan for Comprehensive Plan Update: Motion by Trustee Moore and second by Trustee Stier to accept the Citizen Participation Plan for the Comprehensive Plan Update. Motion carried 7-0.

Approve Eastshore Humane Society Agreement: Motion by Trustee Stier and second by Trustee Moore to approve the Eastshore Humane Association Agreement. Question was raised about the terms of the agreement which calls for an annual payment of \$1500.00 to the humane association. The Village no longer brings dogs to the Sherwood Animal Hospital and part of the \$1500 was originally intended to cover transportation costs. The agreement also states that in the event the number of stray animals exceeds 40, Eastshore will invoice Harrison an additional \$45 per stray. The motion to approve the agreement failed with all 7 members voting against it. The board asked Village Manager Parish to look

into this payment of \$1500 and see if it can be considered a donation so that we aren't locked into an agreement.

"H" Sticker program for compost site: Motion by Trustee Moore and second by Trustee Miller that beginning January 1, 2017 residents must purchase a \$5 sticker each year (for a semi-permanent sticker). Motion carried 6-1 with Trustee Sprangers opposed.

Flooding issue at W5393 County Trunk KK: Flooding at this property has been an issue for years. Calumet County will not put another culvert under County KK as it could flood out Town of Buchanan properties on the other side. The enlargement of Clover Ridge Pond could help and is under the jurisdiction of Garner Creek Stormwater Utility. Staff recommends that Garner Creek be asked to take over and enlarge the Clover Ridge Pond. Motion by Trustee La Shay and second by Trustee Stier that we send a letter to Garners Creek regarding that we sit down and discuss and reach a mutual agreement between Garners Creek, Town of Buchanan, Calumet County, and Harrison. Motion carried 7-0.

Future Agenda Items: None

There being no other business, a motion was made by Trustee Stier and second by Trustee Miller to adjourn at 9:48pm. Motion carried 7-0.

---

Jennifer Weyenberg, Village Clerk  
March 30, 2016  
Approved April 26, 2016



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

April 26, 2016

**Title:**

Sonny Drive Parking

**Issue:**

Complaint about cars parking on both sides of Sonny Drive

**Background and Additional Information:**

A complaint from the apartment complex has been filed regarding cars parking on both sides of Sonny Drive. The concern is that cars parking on both sides are causing a safety hazard and an access issue to the apartment complex. During weekend events at the Lake Park Sportzone there is a high demand for parking and many people are parking on the street.

Sonny Drive was designed and built to allow parking on the north side of the street only. The centerline was offset to the south for this reason. It was intended to have no parking signed placed along the south side terrace, however, due to asphalt trail paving issues the terraces could not be finished and the no parking signs have not been installed yet. The trail is expected to be repaved in May and the terraces can be completed thereafter.

**Budget/Financial Impact:**

None

**Recommended Action:**

Staff recommends that the roadway be striped and no parking signs be installed after the terrace area has been graded and seeded. Temporary no parking signs could be installed.

**Attachments:**

- None



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

April 26, 2016

**Title:**

Landscaping in Drainage Easement

**Issue:**

Should the Village allow landscaping in the drainage easement at W5986 Daffodil Drive?

**Background and Additional Information:**

The property owner at W5986 Daffodil Drive is requesting permission to place landscaping (trees, shrubs, mulch, etc.) within a drainage easement along the rear of the property. The property is Lot 9 of Flowering Meadows subdivision. There is a 30-foot drainage and storm sewer easement centered on the north property line, 15-feet on each property. The property owners are proposing to plan a 9'x16' bed that contains 5 Emerald Arborvitae trees and some flowers.

In other similar cases to place items in the drainage easement, the property owner needed to obtain Board approval.

**Budget/Financial Impact:**

None

**Recommended Action:**

If approved, staff recommends a permission agreement be signed and recorded at the Register of Deeds.

**Attachments:**

- Letter and site plan from property owner
- Subdivision Plat map
- Draft Permission to Occupy Drainage Easement Agreement



Greg and Elizabeth Jongbloedt  
W5986 Daffodil Drive  
Appleton, WI 54915  
3/30/2016

Village of Harrison Board &  
Mark Mommaerts, Village Planner  
W5298 Hwy 114  
Menasha, WI 54952

Dear Village of Harrison Board &  
Mark Mommaerts, Village Planner:

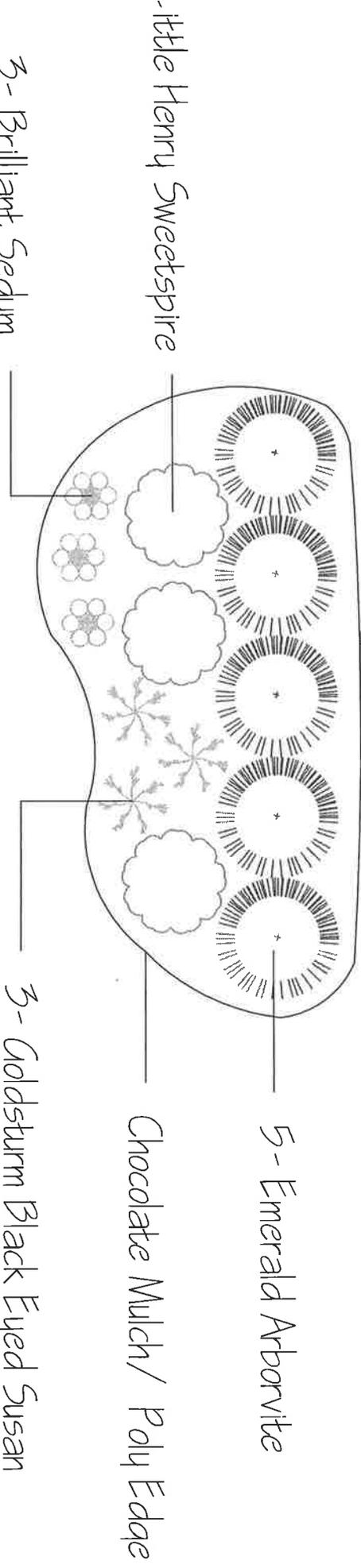
Our home is located in the Flowering Meadows subdivision, lot 9, W5986 Daffodil Drive. There is a 30 foot drainage easement on our back property line. Fifteen feet on our side and 15 feet on our neighbors side. We are requesting permission to plant landscaping within the easement on our property. Enclosed you will see the plans drawn by Vande Hey Company. We would like to plant a 9x16 bed that contains 5 Emerald Arborvitae trees and some flowers to increase our back yard privacy. This addition will increase the property value and the landscaping will increase the neighborhood feeling to a new subdivision. Thank you for your consideration, if you have any questions please feel free to call 920-364-9277.

Sincerely,

Greg and Elizabeth Jongbloedt

Property Line

5'



5 - Emerald Arborvite

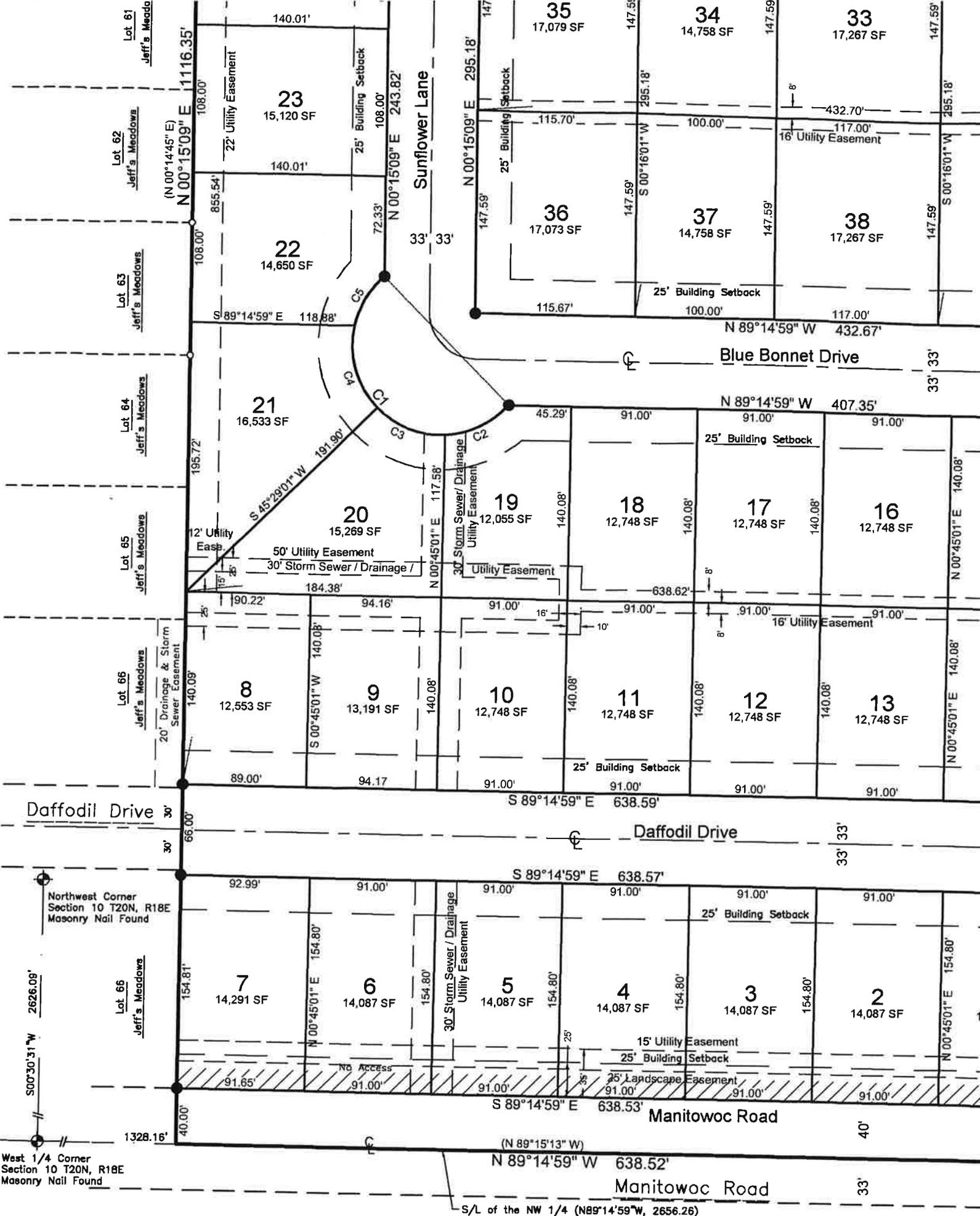
Chocolate Mulch / Poly Edge

3 - Goldsturm Black Eyed Susan

3 - Brilliant Sedum

Little Henry Sweetspire





**LEGEND**

West 1/4 Corner Section 10 T20N, R18E Masonry Nail Found

S/L of the NW 1/4 (N89°14'59"W, 2656.26)

---

VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Permission to Occupy Drainage Easement Agreement**

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This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Gregory and Elizabeth Jongbloedt, hereinafter referred to as "Owner", owners of property described as Lot 9, Flowering Meadows, being part of the SE ¼ of the NW ¼ of Section 10, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, located at W5986 Daffodil Drive.

This agreement authorizes the Owner to place a 9-foot by 16-foot landscape bed with five (5) Emerald Arborvitae trees and some flowers, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

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Return to:  
Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

---

Parcel No.(s): 131-0678-000090A-000-0-  
201810-00-2400

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

*The rest of this page left blank intentionally.*

Signatures:

**Property Owner(s)**

\_\_\_\_\_  
Signature                      Date                      Print Name

\_\_\_\_\_  
Signature                      Date                      Print Name

STATE OF WISCONSIN    )  
  ) SS  
COUNTY OF CALUMET    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to me known to be the persons who executed the foregoing instrument.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Comm. Exp. \_\_\_\_\_

**Village of Harrison**

Approved by the **Village Board** on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Village President                      Print Name

\_\_\_\_\_  
Attest: Clerk                      Print Name

Instrument drafted by the Village of Harrison.



VILLAGE OF HARRISON

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** April 26<sup>th</sup>, 2016

**Title:**  
Bids for Crack Seal Program

**Issue:**  
Should the Village award the contract for crack sealing to Precision Sealing, Inc.?

**Background and Additional Information:**

At the 2016 Budget planning sessions, it was determined that the Town/Village would budget approximately \$700,000.00 for road maintenance. It was agreed that this year and next year, the Village would use this money for crack sealing and chip sealing roads to extend their useful life.

After discussion with the Village Engineer, it was determined to use approximately \$200,000 for crack sealing and the remaining amounts for chip sealing and patching. Bids were sent out to get a per pound cost of crack sealing.

**Budget/Financial Impact:**

This item has been budgeted for in the 2016 budget.

**Recommended Motion:**

Motion to award the bid to Precision Sealcoating, Inc. at a cost of \$0.925 per pound for a total bid quantity of 216,216 lbs.

**Attachments:**

Village Engineer's Letter  
Notice of Award  
Bid Tabulation

# McMAHON

ENGINEERS ARCHITECTS

April 12, 2016

Village of Harrison  
W5298 Highway '114'  
Menasha, WI 54952

Re: Village of Harrison  
2016 ~~Chip Seal Program~~ CRACK SEAL PROGRAM  
Letter Of Recommendation  
McM. No. H006-9-16-00741-A

On April 12, 2016, bids were received at the Village of Harrison Municipal Building for the above referenced project. Five bids were received, ranging in unit price from \$0.925 to \$1.50 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-9-16-00741-A to the low bidder, Precision Sealcoating, Inc., for a unit price of \$0.925/lb. for a total bid quantity of 216,216 lbs.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMAHON



~~Eric R. Reibold, P.E.~~  
Associate / Project Engineer

LRR:car

Enclosures: Notice of Awards (3 copies each)  
Bid Tabulation

**SECTION 00 51 00.00**

**NOTICE OF AWARD**

Dated: \_\_\_\_\_

To:           PRECISION SEALCOATING, INC.  
              N6450 River Road  
              P.O. Box 24  
              Princeton, WI 54968

Contract No.   H0006-9-16-00741-A

Project:       2016 CRACK SEAL PROGRAM  
              For The  
              VILLAGE OF HARRISON | Calumet County, Wisconsin

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You are notified that your Bid, dated April 4, 2016, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2016 Crack Seal Program for the Village of Harrison, Calumet County, Wisconsin.

The Total Bid Quantity of your Contract is Two Hundred Sixteen Thousand Two Hundred Sixteen Pounds (216,216 lbs.)

You must comply with the following conditions precedent within 15-days of the date of this Notice of Award, that is by \_\_\_\_\_.

1.     You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2.     You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3.     You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement with the Contract Documents attached will be returned to you within 15-days after you comply with the above noted conditions.

**VILLAGE OF HARRISON | Calumet County, Wisconsin**

\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(title)

Witness: \_\_\_\_\_

# BID TABULATION

**Owner:**  
**Project Name:**  
**Contract No.:**  
**Bid Date:**  
**Bid Time:**  
**Project Manager:**

**Engineer: McMAHON**  
 1445 McMahon Drive  
 P.O. Box 1025  
 Neenah, WI 54956 / 54957-1025

**PRECISION SEALCOATING, INC.**  
 N6450 River Road  
 P.O. Box 24  
 Princeton, WI 54968

**CRACK FILLING SERVICE, CORP.**  
 4033 Barlow Road  
 Cross Plains, WI 53528

**AMERICAN PAVEMENT SOLUTIONS, INC.**  
 1455 Gruber Road  
 P.O. Box 13007  
 Green Bay, WI 5437-3007

Item	Total Budget	Description	Unit Price/LB	total LBS	Unit Price/LB	Total LBS	Unit Price/LB	Total LBS
1.	\$200,000	Crack Seal Village of Harrison Street	\$0.925	216,216	\$1.23	162,602	\$1.39	143,885

Bid Security 10% Bid Bond 10% Bid Bond Cashiers Check 10% Bid Bond

**ASPHALT SEAL & REPAIR, INC.**  
 2077 Enterprise Drive  
 De Pere, WI 54115

**FAHRNER ASPHALT SEALERS, INC.**  
 2800 Mecca Drive  
 Plover, WI 54467

Item	Total Budget	Description	Unit Price/LB	Total LBS	Unit Price/LB	Total LBS
1.	\$200,000	Crack Seal Village of Harrison Street	\$1.47	136,054	\$1.50	133,333

Bid Security 10% Bid Bond 10% Bid Bond



VILLAGE OF HARRISON

**HARRISON**

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** April 26<sup>th</sup>, 2016

**Title:**

Bids for 2016 Chip Seal Program

**Issue:**

Should the Village award the contract for chip sealing to Scott Construction, Inc.?

**Background and Additional Information:**

At the 2016 Budget planning sessions, it was determined that the Town/Village would budget approximately \$700,000.00 for road maintenance. It was agreed that this year and next year, the Village would use this money for crack sealing and chip sealing roads to extend their useful life.

After discussion with the Village Engineer, it was determined to use approximately \$500,000 for chip sealing and patching and the remaining amounts for crack sealing. Bids were sent out and two sealers responded with bids.

**Budget/Financial Impact:**

This item has been budgeted for in the 2016 budget.

**Recommended Motion:**

Motion to award the bid to Scott Construction at a cost of \$439,708.10 as per the bid.

**Attachments:**

Village Engineer's Letter

Notice of Award

Bid Tabulation

# McMAHON

ENGINEERS ARCHITECTS

April 12, 2016

Village of Harrison  
W5298 Highway '114'  
Menasha, WI 54952

Re: Village of Harrison  
2016 Chip Seal Program  
Letter Of Recommendation  
McM. No. H006-9-16-00741-B

On April 12, 2016, bids were received at the Village of Harrison Municipal Building for the above referenced project. Two bids were received, ranging in price from \$439,708.10 to \$468,726.30 (bid tabulation enclosed).

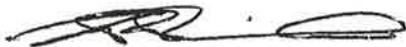
Based upon the bids received, we recommend awarding Contract H0006-9-16-00741-B to the low bidder, Scott Construction, Inc., in the amount of \$439,708.10.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMAHON



Lee R. Reibold, P.E.  
Associate / Project Engineer

LRR:car

Enclosures: Notice of Awards (3 copies each)  
Bid Tabulation

**SECTION 00 51 00.00**

**NOTICE OF AWARD**

Dated: \_\_\_\_\_

To: SCOTT CONSTRUCTION, INC.  
560 Monroe Avenue  
P.O. Box 129  
Lake Delton, WI 53940

Contract No. H0006-9-16-00741-B

Project: 2016 CHIP SEAL PROGRAM  
For The VILLAGE OF HARRISON | Calumet County, Wisconsin

---

You are notified that your Bid, dated April 4, 2016, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2016 Chip Seal Program for the Village of Harrison, Calumet County, Wisconsin.

The Contract Price of your contract is Four Hundred Thirty-Nine Thousand Seven Hundred Eight & 10/100 Dollars (\$439,708.10).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by \_\_\_\_\_.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

**VILLAGE OF HARRISON | Calumet County, Wisconsin**

\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(title)

Witness: \_\_\_\_\_

# BID TABULATION

**Owner:** VILLAGE OF HARRISON  
**Project Name:** 2016 Chip Seal Program  
**Contract No.:** H0006-9-16-00741-B  
**Bid Date:** April 12, 2016  
**Bid Time:** 9:00 a.m., local time  
**Project Manager:** Lee R. Reibold, P.E.

**Engineer:** McMAHON  
 1445 McMahan Drive  
 P.O. Box 1025  
 Neenah, WI 54956 / 54957-1025

SCOTT CONSTRUCTION, INC.  
 560 Monroe Avenue  
 P.O. Box 129  
 Lake Delton, WI 53940

FAHRNER ASPHALT SEALERS, LLC  
 2800 Mecca Drive  
 Plover, WI 54467

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	8,710	S.Y.	Faro Springs Road (Lakeshore Drive to STH '55')	\$1.41	\$12,281.10	\$1.43	\$12,455.30
2.	2,440	S.Y.	Eisenhower Drive (USH '10' to Termini)	\$1.41	\$3,440.40	\$1.43	\$3,489.20
3.	16,930	S.Y.	N. Harwood Road (Schmidt Road to CTH 'KK')	\$1.41	\$23,871.30	\$1.43	\$24,209.90
4.	5,260	S.Y.	Friendship Road (CTH 'KK' to STH '55')	\$1.41	\$7,416.60	\$1.43	\$7,521.80
5.	32,690	S.Y.	Manitowoc Road (CTH 'N' to STH '55')	\$1.41	\$46,092.90	\$1.43	\$46,746.70
6.	6,810	S.Y.	Coop Road (Manitowoc Road to CTH 'AP')	\$1.41	\$9,602.10	\$1.43	\$9,738.30
7.	3,950	S.Y.	Valley Lane (Noe Road to Greystone Drive)	\$1.41	\$5,569.50	\$1.43	\$5,648.50
8.	1,320	S.Y.	Greystone Drive (Rosebud Lane to Andrew Drive)	\$1.41	\$1,861.20	\$1.43	\$1,887.60
9.	2,440	S.Y.	Greystone Court (Andrew Drive to Termini)	\$1.41	\$3,440.40	\$1.43	\$3,489.20
10.	3,450	S.Y.	Carron Drive (Andrew Drive to Coop Road)	\$1.41	\$4,864.50	\$1.43	\$4,933.50
11.	2,630	S.Y.	Paige Way (Snapdragon Lane to Andrew Drive)	\$1.41	\$3,708.30	\$1.43	\$3,760.90
12.	2,260	S.Y.	Jessica Lane (Snapdragon Lane to Andrew Drive)	\$1.41	\$3,186.60	\$1.43	\$3,231.80
13.	5,400	S.Y.	Andrew Drive (Jessica Lane to Hearthstone Drive)	\$1.41	\$7,614.00	\$1.43	\$7,722.00
14.	2,640	S.Y.	Tranquil Way (Noe Road to Termini)	\$1.41	\$3,722.40	\$1.43	\$3,775.20
15.	2,640	S.Y.	Daisy Court (Noe Road to Termini)	\$1.41	\$3,722.40	\$1.43	\$3,775.20
16.	5,640	S.Y.	Rosebud Lane (Greystone Drive to Blazing Star Drive)	\$1.41	\$7,952.40	\$1.43	\$8,065.20
17.	5,450	S.Y.	Snapdragon Lane (Paige Way to Strawflower Drive)	\$1.41	\$7,684.50	\$1.43	\$7,793.50
18.	5,450	S.Y.	Strawflower Drive (Snapdragon Lane to Rosebud Lane)	\$1.41	\$7,684.50	\$1.43	\$7,793.50
19.	1,320	S.Y.	Bellflower Court (Strawflower Drive to Termini)	\$1.41	\$1,861.20	\$1.43	\$1,887.60
20.	9,200	S.Y.	Darboy Drive (CTH 'KK' to Hearthstone Drive)	\$1.41	\$12,972.00	\$1.43	\$13,156.00
21.	3,450	S.Y.	Crystal Drive (Darboy Drive to Hearthstone Drive)	\$1.41	\$4,864.50	\$1.43	\$4,933.50
22.	1,320	S.Y.	Crystal Court (Darboy Drive to Termini)	\$1.41	\$1,861.20	\$1.43	\$1,887.60
23.	1,320	S.Y.	Diamond Court (Crystal Drive to Termini)	\$1.41	\$1,861.20	\$1.43	\$1,887.60
24.	8,050	S.Y.	Hearthstone Drive (Noe Road to CTH 'N')	\$1.41	\$11,350.50	\$1.43	\$11,511.50
25.	1,320	S.Y.	Silver Court (Hearthstone Drive to Termini)	\$1.41	\$1,861.20	\$1.43	\$1,887.60
26.	1,650	S.Y.	Jade Court (Hearthstone Drive to Termini)	\$1.41	\$2,326.50	\$1.43	\$2,359.50
27.	1,650	S.Y.	Onyx Court (Hearthstone Drive to Termini)	\$1.41	\$2,326.50	\$1.43	\$2,359.50
28.	1,650	S.Y.	Opal Court (Hearthstone Drive to Termini)	\$1.41	\$2,326.50	\$1.43	\$2,359.50
29.	5,750	S.Y.	Otte Court (CTH 'KK' to Termini)	\$1.41	\$8,107.50	\$1.43	\$8,222.50
30.	2,750	S.Y.	Mary Court (CTH 'N' to CTH 'N')	\$1.41	\$3,877.50	\$1.43	\$3,932.50
31.	3,720	S.Y.	Easter Lily Drive (Noe Road to Phlox Drive)	\$1.41	\$5,245.20	\$1.43	\$5,319.60
32.	2,960	S.Y.	Geranium Drive (Noe Road to African Violet Drive)	\$1.41	\$4,173.60	\$1.43	\$4,232.80
33.	1,160	S.Y.	African Violet Drive (Geranium Drive to Blue Bonnet Drive)	\$1.41	\$1,635.60	\$1.43	\$1,658.80
34.	2,800	S.Y.	Blue Bonnet Drive (Noe Road to African Violet Drive)	\$1.41	\$3,948.00	\$1.43	\$4,004.00
35.	1,480	S.Y.	Petunia Court (Blue Bonnet Drive to Termini)	\$1.41	\$2,086.80	\$1.43	\$2,116.40
36.	7,570	S.Y.	Mile Long Drive (Dusty Drive to Evan Street)	\$1.41	\$10,673.70	\$1.43	\$10,825.10
37.	4,890	S.Y.	Cumberland Drive (Red Clover Trail to Mile Long Drive)	\$1.41	\$6,894.90	\$1.43	\$6,992.70
38.	4,700	S.Y.	Linden Hills Drive (Cumberland Drive to State Park Road)	\$1.41	\$6,627.00	\$1.43	\$6,721.00
39.	5,450	S.Y.	Hartford Lane (Gable Drive to Linden Hills Drive)	\$1.41	\$7,684.50	\$1.43	\$7,793.50
40.	6,200	S.Y.	Chadbury Lane (Amy Avenue to Linden Hills Drive)	\$1.41	\$8,742.00	\$1.43	\$8,866.00
41.	1,940	S.Y.	Gable Drive (Hartford Lane to Chadbury Lane)	\$1.41	\$2,735.40	\$1.43	\$2,774.20
42.	2,500	TON	Asphalt Wedge	\$63.98	\$159,950.00	\$74.00	\$185,000.00
<b>TOTAL (Items 1 through 42, Inclusive)</b>					<b>\$439,708.10</b>		<b>\$468,726.30</b>

Bid Security	10% Bid Bond	10% Bid Bond
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VILLAGE OF HARRISON

TOWN OF HARRISON

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**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

April 26, 2016

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**Title:**

Renn Annexation

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**Issue:**

Should the Board adopt Ordinance V16-03 annexing the Renn property to the Village?

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**Background and Additional Information:**

A property owner submitted a petition for unanimous direct annexation from the Town of Harrison to the Village of Harrison. The petition is for approximately 107.9 acres located along County LP/Lake Park Road along County AP/Midway Road. The property is contiguous to the Village along the Cedar Ridge Estates, 2<sup>nd</sup> Addition subdivision which was annexed to the Village several months ago.

The WI Dept. of Administration (DOA) Municipal Boundary Review has reviewed the proposed annexation and has the opinion that it is against the public interest, because the 'North Parcel Renn Property' as mapped and described is not contiguous to the Village, being separated from the Village by Midway Road, which reference maps show to be part of the City of Appleton. The opinion also references that the 'North Parcel Renn Property' appears to be surrounding on all four sides by the City of Appleton and may therefore be more homogenous and compact to the City than to the Village. The DOA findings are advisory under §66.0217(6).

An annexation ordinance must be approved by 2/3rds vote of the Board. If the ordinance is adopted and the property annexed to the Village, the Village has the ability to detach any portion of the property to create more homogenous and compact boundaries with surrounding cities and villages.

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**Budget/Financial Impact:**

None

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**Recommended Action:**

Staff recommends adoption of Ordinance V16-03.

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**Attachments:**

- Draft Ordinance V16-03
- Letter from WI Dept. of Administration, Municipal Boundary Review
- Copy of Petition for Direct Annexation

## ORDINANCE V16-03

### AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF HARRISON, WISCONSIN. (Renn Annexation)

WHEREAS, a petition for direct annexation has been filed with the Clerk of the Village of Harrison requesting the annexation of the hereinafter described territory from the Town of Harrison, Calumet County, Wisconsin to the Village of Harrison, Calumet & Outagamie Counties, Wisconsin; and

WHEREAS, the petition was signed by all electors residing in the territory and the owners of all of the real property in the territory proposed for annexation; and

WHEREAS, there has been due compliance with all requirements of Section 66.0217, Wis. Stats.; and

WHEREAS, the property is being annexed for purposes of providing municipal services for fire protection, road maintenance, and zoning; and

WHEREAS, the Wisconsin Department of Administration Municipal Boundary Review has reviewed the annexation petition (MBR No. 13928) and provided their findings in a letter dated April 05, 2016.

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, do ordain as follows:

SECTION 1. Territory Annexed. In accordance with Sec. §66.0217 of the Wisconsin Statutes and the unanimous petition for direct annexation filed with the Village Clerk on the 1st day of March, 2016, signed by all electors residing in the territory and the owners of all of the real property in the territory, the following described territory in the Town of Harrison, Calumet County, Wisconsin, is annexed to the Village of Harrison, Wisconsin:

#### NORTH PARCEL RENN PROPERTY:

PROPERTY DESCRIPTION: A part of the Northeast  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  and the Southeast  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 5, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin, containing 60.8 acres of land more or less being more fully described as follows:

Commencing at the Northeast corner of Section 8, Township 20 North, Range 18 East; Thence Westerly, 1315 feet more or less along the North line of the Northeast  $\frac{1}{4}$  of said Section 8 to the Southerly extension of the East line of Aspen Ridge Plat; Thence N00°27'46"E, 10.00 feet along said extended East line to the North right-of-way line of Midway Road and the Point of Beginning; Thence continuing N00°27'46"E, 1714.27 feet more or less along the east line of Aspen Ridge Plat to the Southeasterly line of C.T.H. "AP" (Plank Road); Thence Northeasterly, 229.59 feet more or less along the Southeasterly line of C.T.H.

"AP" (Plank Road) along the arc of a curve to the right having a radius of 11,419.16 feet and the chord of which bears N59°24'49"E, 229.59 feet; Thence N59°59'30"E, 731.57 feet along the Southeasterly line of C.T.H. "AP" (Plank Road); Thence N62°51'14"E, 100.13 feet, along the Southeasterly line of C.T.H. "AP" (Plank Road); Thence N60°00'41"E, 372.57 feet more or less along the Southeasterly line of C.T.H. "AP" (Plank Road) to a vision corner at the Southwesterly corner of C.T.H. "AP" (Plank Road) and C.T.H. "LP" (Lake Park Road); Thence S43°22'01"E, 54.78 feet along said vision line; Thence S05°20'40"E, 84.41 feet along said vision line to the West line of said C.T.H. "LP" (Lake Park Road); Thence S00°49'31"W, 2115 feet more or less along the West line of said C.T.H. "LP" (Lake Park Road) to the North line of lands described in Document No. 507850; Thence Westerly, 209 feet more or less along said North line to the Northwest corner thereof; Thence Southerly 166 feet more or less along the West line of said described lands to the North right-of-way line of Midway Road; Thence Westerly 1078 feet more or less along said North right-of-way line to the Point of Beginning.

and

#### SOUTH PARCEL RENN PROPERTY

PROPERTY DESCRIPTION: A part of the Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  and the Northeast  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 8, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin containing 47.1 acres of land more or less being more fully described as follows:

Commencing at the Northeast Corner of said Section 8; Thence Westerly, 659.75 feet along the North line of said Northeast  $\frac{1}{4}$  to the East Line of the West  $\frac{1}{2}$  of the Northeast  $\frac{1}{4}$  of said Northeast  $\frac{1}{4}$ ; Thence Southerly, 70.02 feet along said East line to the Point of Beginning on the South Right of Way line of Midway Road; Thence continue Southerly, 1243.04 feet along said East line to the South line of the North  $\frac{1}{2}$  of said Northeast  $\frac{1}{4}$ ; Thence Westerly, 1646.66 feet along said South line to the East line of the West 10 acres of the Northwest  $\frac{1}{4}$  of said Northeast  $\frac{1}{4}$ ; Thence Northerly, 1306.31 feet along said East line to the North line of said Northeast  $\frac{1}{4}$ ; Thence Easterly, 3.41 feet along said North line to the South Right of Way line of Midway Road; Thence Easterly, 1646.91 feet along said South Right of Way line to the Point of Beginning.

The current population of the territory is two (2).

A scale map of the territory is attached as Exhibit A.

SECTION 2. Effect of Annexation. From and after the date of this ordinance the territory described in Section 1 shall be a part of the Village of Harrison for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the Village of Harrison.

SECTION 4. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of Ward 18 of the Village of Harrison, subject to the ordinances, rules and regulations of the Village of Harrison governing wards.

SECTION 5. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provision or application of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6. Payment to Town. Pursuant to Sec. §66.0217(14)(a)2., Wis. Stats., no payments to the Town must be made since the Village and the Town have entered into a boundary agreement under Sec. §66.0301, Wis. Stats.

SECTION 6. Effective Date. This ordinance shall be in force and effect upon passage as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 26<sup>th</sup> day of April, 2016.

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James Salm, Village President

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Attest: Jennifer Weyenberg, Village Clerk





**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

SCOTT WALKER  
GOVERNOR  
SCOTT A. NEITZEL  
SECRETARY



**Municipal Boundary Review**  
PO Box 1645, Madison WI 53701  
Voice (608) 264-6102 Fax (608) 264-6104  
Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
Web: <http://doa.wi.gov/municipalboundaryreview/>

April 05, 2016

PETITION FILE NO. 13928

JENNIFER WEYENBERG, CLERK  
VILLAGE OF HARRISON  
W5298 STATE ROAD 114  
MENASHA,, WI 54952-9637

JENNIFER WEYENBERG, CLERK  
TOWN OF HARRISON  
W5298 STATE HWY 114  
MENASHA, WI 54952

Subject: HENRY RENN ANNEXATION

The proposed annexation submitted to our office on March 16, 2016, has been reviewed and found to be against the public interest, because the 'North Parcel Renn Property' as mapped and described in the petition is not contiguous to the Village of Harrison, being separated from the Village by Midway Road, which reference maps show to be part of the City of Appleton. Also, the North Parcel Renn Property appears surrounded on all four sides by the City of Appleton and may therefore be more homogenous and compact to the City than to the Village of Harrison.

The Department may find an amended petition limited to the 'South Parcel Renn Property' to be in the public interest.

Note: The legal description and map of the territory proposed for annexation must indicate that the northern portion of the 60.8 acre parcel lies in the NE 1/4 of the SE 1/4 of Section 5.

The Department reminds annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include your MBR number, which is: 13928**

Mail these documents to:

Wisconsin Department of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701-1645

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner, City of Appleton

PETITION FOR DIRECT ANNEXATION

BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217(2) WIS. STATS.

MAR 01 2016

We, the undersigned, constituting all of the electors and all of the owners of real property in the ~~HARRISON~~ territory of the Town of Harrison, Calumet County, Wisconsin, lying contiguous to the Village of Harrison petition the Village Board of the Village of Harrison to annex the territory described below and shown on the attached scale map to the Village of Harrison, Calumet & Outagamie counties, Wisconsin:

Legal description of the proposed territory to be annexed is attached as Exhibit 1. Scale map of proposed territory to be annexed is attached as Exhibit 2.

The current population of such territory is 2.

COPY

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

Signature of Petitioner	Print Name	Date of Signing	Owner*	Elector*	Address or Description of Property
<i>Henry Renn</i>	Henry S. Renn	2-29-16	✓		W6559 Plank Rd Appleton Wis 54915
<i>Becky Hebert</i>	Becky Hebert	2-29-16			

\* If elector, write "elector" in the appropriate box; if owner, write "owner" in the appropriate box.

I, Henry Renn, being duly sworn, state: I reside at W6559 Plank Rd in the Town of Harrison, Wisconsin. I personally circulated the attached petition in the Town of Harrison, Calumet County, Wisconsin, commencing on the 29 day of Feb, 2016, and terminating on the 29 day of Feb, 2016 and personally obtained each signature on this petition. I know that each person who signed is an elector or owner of property located in the territory proposed for annexation and signed the petition with full knowledge of its content on the dated indicated opposite his or her name. I know their respective residences given. I am a qualified elector of Wisconsin or I am a U.S. citizen age 18 or older and, if I resided in Wisconsin, I would not be disqualified from voting under Sec. 6.03 of the Wisconsin Statutes. I am aware that falsifying this affidavit is punishable under Sec. 12.13(3)(a) of the Wisconsin Statutes.

Signature of Circulator: *Henry Renn*

Printed Name: Henry S. Renn

Subscribed and sworn to before me this 1<sup>st</sup> day of March, 2016  
Signature of Notary: *Jennifer L. Weyenberg*  
Notary Public, Calumet county, Wisconsin.  
My commission expires 3/15/17.





VILLAGE OF HARRISON

**HARRISON**

TOWN OF HARRISON

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**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

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**Date:** April 26<sup>th</sup>, 2016

**Title:**

Resolution V2016-09 Bank Loan

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**Issue:**

Should the Village approve a loan with the Business Bank in the amount of \$450,000.00 for the purchase of land?

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**Background and Additional Information:**

The Village has purchased approximately 26.8 acres located on CTH N at a cost of \$450,000.00. The Village Board at its February 23<sup>rd</sup>, 2016 meeting authorized the Village President to obtain a loan in the amount of \$450,000.00 for this purchase.

This resolution authorizes the Village of Harrison to borrow \$450,000.00 from the Business Bank and places it as a general obligation debt for the Village.

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**Budget/Financial Impact:**

Loan payments will need to be budgeted for in the 2017 budget.

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**Recommended Motion:**

Motion to approve Resolution V2016-09 authorizing the borrowing of \$450,000.00 from The Business Bank at 2.9% interest.

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**Attachments:**

Resolution V2016-09

**RESOLUTION V2016-09**  
**VILLAGE OF HARRISON**  
Calumet and Outagamie Counties, WI

Adopted at a Regular Open Meeting held April 26, 2016

WHEREAS the Village of Harrison, Calumet (& Outagamie) County, Wisconsin ("Village"), is presently in need of funds in the aggregate amount of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) for the public purpose of replenishing Village funds used to purchase real estate upon which a new Municipal complex is intended to be built (the "Acquisition"); and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) be borrowed to help finance the cost of replenishing Village Funds used for the Acquisition upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, shall borrow from The Business Bank, ("Lender"), the sum of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) pursuant to the terms and conditions of a Promissory Note (the "Promissory Note") to be dated April 27, 2016, and be in the form attached hereto and made a part hereof, and which Promissory Note shall be a general obligation of the Village;

BE IT FURTHER RESOLVED, that each advance of principal on the Promissory Note shall be requested in writing by both the Village President and Village Clerk, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said Village President and Village Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the Promissory Note of the Village to be dated April 27, 2016, in said principal amount with interest at the rate of 2.9% per annum and payable in annual installments of principal and semiannual installments of interest in the maximum amount as follows:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
October 1, 2016	\$ .00	\$ 5,655.00	\$ 5,655.00
April 1, 2017	\$ 45,000.00	\$ 6,597.50	\$ 51,597.50
October 1, 2017	\$ .00	\$ 5,970.38	\$ 5,970.38

April 1, 2018	\$ 45,000.00	\$ 5,937.75	\$ 50,937.75
October 1, 2018	\$ .00	\$ 5,307.00	\$ 5,307.00
April 1, 2019	\$ 45,000.00	\$ 5,278.00	\$ 50,278.00
October 1, 2019	\$ .00	\$ 4,643.63	\$ 4,643.63
April 1, 2020	\$ 45,000.00	\$ 4,643.63	\$ 49,643.63
October 1, 2020	\$ .00	\$ 3,980.25	\$ 3,980.25
April 1, 2021	\$ 45,000.00	\$ 3,958.50	\$ 48,958.50
October 1, 2021	\$ .00	\$ 3,316.88	\$ 3,316.88
April 1, 2022	\$ 45,000.00	\$ 3,298.75	\$ 48,298.75
October 1, 2022	\$ .00	\$ 2,653.50	\$ 2,653.50
April 1, 2023	\$ 45,000.00	\$ 2,639.00	\$ 47,639.00
October 1, 2023	\$ .00	\$ 1,990.13	\$ 1,990.13
April 1, 2024	\$ 45,000.00	\$ 1,990.13	\$ 46,990.13
October 1, 2024	\$ .00	\$ 1,326.75	\$ 1,326.75
April 1, 2025	\$ 45,000.00	\$ 1,319.50	\$ 46,319.50
October 1, 2025	\$ .00	\$ 663.38	\$ 663.38
April 1, 2026	\$ 45,000.00	\$ 659.75	\$ 45,659.75

The above interest amounts may be adjusted downward in the event the loan is not fully funded on April 27, 2016.

BE IT FURTHER RESOLVED, that there has been included in the Tax Levy for the 2016 calendar year sufficient taxes to provide for the up to \$5,655.00 interest payment that could be due on the Promissory Note for 2016. In addition, there is hereby imposed on all the taxable property of the Village, a direct annual irrevocable tax sufficient in amount to pay the principal and interest on said Promissory Note as remaining payments become due and payable, such tax to be in the following minimum amounts:

<b>Amount of Tax (principal and interest)</b>	<b>To Meet Note Payments Due During</b>	<b>Year of Levy (must be in year(s) prior to due date)</b>
<b>\$ 57,567.88</b>	<b>2017</b>	<b>For the year 2016</b>
<b>\$ 56,244.75</b>	<b>2018</b>	<b>For the year 2017</b>
<b>\$ 54,921.63</b>	<b>2019</b>	<b>For the year 2018</b>
<b>\$ 53,623.88</b>	<b>2020</b>	<b>For the year 2019</b>
<b>\$ 52,275.38</b>	<b>2021</b>	<b>For the year 2020</b>
<b>\$ 50,952.25</b>	<b>2022</b>	<b>For the year 2021</b>

\$ 49,629.13	2023	For the year 2022
\$ 48,316.88	2024	For the year 2023
\$ 46,982.88	2025	For the year 2024
\$ 45,659.75	2026	For the year 2025

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Promissory Note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, or obtains collected funds from other sources, then no such direct annual tax shall be included on the tax rolls for the prepayments made (and interest allocable thereto) and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said Promissory Note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the Promissory Note. So long as any part of the principal of, or interest on, said Promissory Note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said Promissory Note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated April 27, 2016" which account shall be used solely for the purpose of paying principal of and interest on said Promissory Note. There shall be deposited in said account any accrued interest paid on said Promissory Note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said Promissory Note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said Promissory Note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said Promissory Note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the Promissory Note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the Promissory Note, it is not expected that the proceeds will be used in a manner that would cause said Promissory Note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the Acquisition financed by the Promissory Note and the management and use thereof will not cause the Promissory Note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Promissory Note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the Promissory Note. The person in whose name the Promissory Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the Promissory Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Promissory Note to the extent of the sum or sums so paid. The Promissory Note may be transferred by the registered owner thereof by presentation of the Promissory Note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the Promissory Note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such Promissory Note.

BE IT FURTHER RESOLVED, that the Promissory Note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender its annual audit and its

annual budget, along with any other statement or financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery.

VILLAGE OF HARRISON

Adopted \_\_\_\_\_, 2016

By: \_\_\_\_\_

Jennifer Weyenberg, WCMC  
Village Clerk

Approved \_\_\_\_\_, 2016

By: \_\_\_\_\_

Jim Salm, Village President



VILLAGE OF HARRISON

**HARRISON**

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** April 26<sup>th</sup>, 2016

**Title:**

Supplemental Agreement between Town of Harrison and Village of Harrison for Plan Commission members.

**Issue:**

Should the Village approve a supplemental agreement with the Town of Harrison to amend the intergovernmental cooperation agreement?

**Background and Additional Information:**

The Village of Harrison entered into an intergovernmental cooperation agreement with the Town of Harrison on July 2<sup>nd</sup>, 2013. As part of this agreement, a joint town/village plan commission was created that determined representation for both the Town and the Village.

Per the agreement, the Town and Village appointed one elected official from each community. They also appointed two resident members from each community. However, it has become more difficult for the Town to find residents willing to serve on the Joint Plan Commission. This means that the Joint Plan Commission may not have a quorum for some meetings.

In order to remedy this situation, it was determined by both Boards to allow residents of either community to fill the four residents' seats. It was also agreed that the community that was underrepresented would have the first opportunity to fill any vacant seat.

**Budget/Financial Impact:**

None.

**Recommended Motion:**

Motion to approve the Supplemental Agreement to the Intergovernmental Cooperaton Agreement between Town of Harrison and Village of Harrison.

**Attachments:**

Supplemental Agreement

**SUPPLEMENT AGREEMENT TO THE INTERGOVERNMENTAL COOPERATION  
AGREEMENT BETWEEN TOWN OF HARRISON AND THE VILLAGE OF  
HARRISON**

This Supplemental Agreement (“Agreement”) is entered into by and among the Town of Harrison, a Wisconsin town (“Town”), and the Village of Harrison, a Wisconsin village (“Village”) as of the latest date set forth below and shall be effective as of the latest signature date set forth below.

**Recitals**

WHEREAS, the Town of Harrison and the Village of Harrison entered into an intergovernmental cooperation agreement for the provision of services and the joint exercise of certain governmental functions; and

WHEREAS, the intergovernmental cooperation agreement requires a Town/Village Joint Plan Commission consisting of seven members, three from the Town and three from the Village; and

WHEREAS, the Town of Harrison has been unable to garner enough applicants interested in being appointed to the Town/Village Joint Plan Commission; and

WHEREAS, both the Town of Harrison and the Village of Harrison wish to allow residents from either community to serve on the Joint Plan Commission without having a requisite number of seats from either the Town or Village; and

WHEREAS, it is in the public interest to have to a fully informed and functional Joint Plan Commission;

NOW THEREFORE, the Town and Village hereby agree as follows:

1. Authority. This Supplemental Agreement is entered into by and among the parties pursuant to Wis. Stats., §§66.0301(2).

2. Joint Plan Commission Composition. The composition of the Town/Village Joint Plan Commission shall consist of seven members. The Town Chairperson shall appoint one member of the Town Board. The Village President shall appoint one member of the Village Board. There shall also be four at-large resident members from either the Town or the Village. These members shall be appointed by the respected Town or Village Board of the community in which they live. Preference will be given to the municipality that is underrepresented on the Joint Plan Commission, as the goal is to keep equal representation from both municipalities. The Village President will serve as chairman of the Town/Village Joint Planning Commission from the third week in April to the following third week in April, starting in odd numbered years and the Town Chairman shall serve as chairman of the Town/Village Joint Plan Commission from the third week in April to the following third week in April, starting in even numbered years.

3. Integral Part. This Supplemental Agreement shall form an integral part of the “*Intergovernmental Cooperation Agreement between Town of Harrison and Village of Harrison*” and all of its provision without limitation.

Adopted by the Town Board of the Town of Harrison, Wisconsin this 26th day of April, 2016.

Signed: \_\_\_\_\_  
Darlene Bartlein, Town Chairperson

Attested: \_\_\_\_\_  
Jennifer Weyenberg, Town Clerk

Adopted by the Village Board of the Village of Harrison, Wisconsin this 26<sup>th</sup> day of April, 2016.

Signed: \_\_\_\_\_  
James Salm, Village President

Attested: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk



W482 Clifton Road  
P. O. Box 279  
Sherwood, WI 54169-0279

Tel: 920-989-1589  
Fax: 920-989-4084  
[www.villageofsherwood.org](http://www.villageofsherwood.org)

**TO: Travis Parish**

**FM: Randy Friday**

**RE: Jim Salm letter to discuss possible opportunities for intergovernmental cooperation**

**March 31, 2016**

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**Dear Travis,**

The Village of Sherwood Board of Trustees received and reviewed President Salm's letter discussing possible areas of intergovernmental cooperation at its last Regular Board meeting on Monday, March 28<sup>th</sup>.

At that time, it was agreed that one strategy that would allow both parties to best feel equally and impartially represented would be for each Board to choose two representatives from the other Board to represent their respective community, as well as a citizen representative from each community, if it is also desired to have a non-elected, third representative at the discussion table.

It was also felt that Mary Kohrell, with whom both communities have had positive interactions, could act as the objective 'middle person' between the groups to facilitate the discussion.

We will await your response.

Regards,

A handwritten signature in black ink that reads "Randy Friday". The signature is stylized and written over a white rectangular area.

Randy Friday  
Sherwood Village Administrator



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** April 26<sup>th</sup>, 2016

**Title:**

Purchase of two new riding lawn mowers.

**Issue:**

Should the Village purchase two new riding lawn mowers?

**Background and Additional Information:**

The Village currently has three lawn mowers that are used for maintenance of parks, storm water ponds, and other areas of the Village that require lawn care. One of the lawn mowers, the Toro, is not operational. Another lawn mower, the Gravely, is getting to the end of its useful life. This only leaves the Village with one lawn mower that is in good condition.

Staff is recommending that the Village sell the two lawn mowers and purchase two new lawn mowers. The Village has budgeted \$250,000 for equipment this year. Approximately \$227,000 of that is budgeted for a snow plow truck. This will leave \$23,000 for the purchase of other equipment.

The low price quote that the Village has received is for a Ferris IS3200Z between \$8600 and \$8800. This pricing would allow the Village to purchase two new mowers and still stay within the budgeted amount.

**Budget/Financial Impact:**

Depending on which lawn mowers chosen, but the mowers would be within the budgeted amount.

**Recommended Motion:**

Motion to approve the purchase of two new mowers.

**Attachments:**

Quotes received for lawn mowers.



Hwy.PP Box 52  
Potter, WI 54160

Phone: 920.853.3516 Fax:920.853.7168

# Sales Order

E-mail: [dougl@gruettsinc.com](mailto:dougl@gruettsinc.com) (920)464-0778

[www.gruettsinc.com](http://www.gruettsinc.com)

Doug Lau

DATE:3-29-16

TO: Village of Harrison

SHIP TO:

SALES REP.	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Doug Lau						
QTY	ITEM #	DESCRIPTION			UNIT PRICE	LINE TOTAL
		Ferris IS3200Z 35 HP Kawasaki carb. W/72" deck			11,999.00	8600.00
		Ferris IS3200Z 37 HP B&S EFI w/72" deck			12,299.00	8800.00
		Cust. Signature				
		Date				

THANK YOU FOR YOUR BUSINESS



**Just Keep Mowing** ★ ★ ★ ★ ★  
*"I mow about 7 acres with my new Ferris IS 3200Z. I consistently watch the front suspension absorb the bumps as I mow. Sure glad it's the suspension and not me! I would never buy any other brand of zero-turn mower."*

Seth / Peru, IN



The IS® 3200Z is the latest in mowing technology. We took our top-of-the-line design and made it even more reliable and durable. The drive system features independent, commercial Hydro-Gear® ZT-5400 Powertrain® Transaxles for improved dependability and increased performance. Large 26" drive tires allow for greater traction, smoother ride and improved curb climbing performance. The deck mounting and leveling systems have been updated with solid steel hangers for added reliability and ease of adjustment.

**ENGINE**

- Two-stage industrial air-cleaner
- Easy-to-use oil drain
- Rigged with 5.5-gallon fuel tanks (11 gallons total)

**MOWER DECK**

- CD™ Cutting System with stripping kit
- Foot-operated deck lift, with adjustable pedal, can change cut height in 1/4" increments from 1.5" - 5"
- NEW! Hercules™ II spindles with greaseable bearings for longer usable life

**SUSPENSION & DRIVE TRAIN**

- Patented suspension system enables you to mow uneven terrain faster with a consistent cut quality allowing you to be more productive
- Heavy-duty integrated rear bumper protects engine compartment
- NEW! Dual commercial Hydro-Gear® ZT-5400 Powertrain® Transaxles feature 9" cooling fans that assist with repelling debris
- NEW! Large turf friendly 26" tire for increased traction and performance

**SPEED**

- Ground speed up to 12 mph

**OPERATOR SYSTEMS**

- Ergonomic control panels feature a cup-holder, storage compartment and fuel gauges for operator convenience
- NEW! Premium high-back seat features enhanced bolstering, with adjustable cushioned armrests for added comfort, and offers adjustable fore and aft positioning

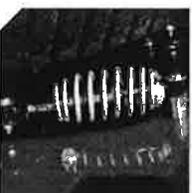
**ACCESSORIES**

- Collector systems (61"), mulch kit, trailer hitch kit, ROPS mounted LED light kit, suspension seat, flat-free caster tires

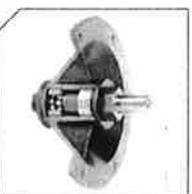
Model	5901354	5901356	5901488	5901355	5901357	5901459
Engine	Vanguard™ BIG BLOCK™	Kawasaki® FX1000V	Vanguard™ BIG BLOCK™ EH	Vanguard™ BIG BLOCK™ EH	Kawasaki® FX1000V	Vanguard™ BIG BLOCK™ EH
Deck	61" ICD™	61" ICD™	61" ICD™	72" ICD™	72" ICD™	72" ICD™



For the most challenging applications, the Vanguard™ BIG BLOCK™ Engine options have been expertly engineered to deliver the dependability to get more done in less time.



Patented suspension system consists of adjustable rear coil-over-stocks (shown) and front independent adjustable coil-over-stocks.



Hercules™ II Spindles industrial 10" dia. cast-iron spindle assembly with 1 7/8" dia. shaft and greaseable double row angular contact ball bearings, which can be greased through the convenient top access grease fitting.



Dual commercial Hydro-Gear™ ZT-5400 Powertrain™ Transaxles deliver unmatched power and durability.



Quick removal of the floor pan provides convenient access to the top of the deck for easy cleaning and service.



Front-operated deck lift with adjustable pedal, can change cut height in 1/4" increments from 1.5" - 5".



Patented steering system delivers exceptionally smooth performance.



Large 26" drive tires allow for greater traction, smoother ride and improved curb climbing performance.



**JOHN DEERE**



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 Eis Implement, Inc.  
 8431 County Road B  
 Two Rivers, WI 54241  
 920-684-0301  
 lisa@eisimplementinc.com

**Quote Summary**

**Prepared For:**  
 Village Of Harrison  
 W5298 State Road 114  
 Menasha, WI 54952  
 Business: 920-989-1139

**Delivering Dealer:**  
**Eis Implement, Inc.**  
 Alan Lautenschlager  
 8431 County Road B  
 Two Rivers, WI 54241  
 Phone: 920-684-0301  
 Mobile: 920-323-4135  
 alaut@eisimplementinc.com

**Quote ID:** 12919772  
**Created On:** 10 March 2016  
**Last Modified On:** 23 March 2016  
**Expiration Date:** 08 April 2016

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z970R Commercial ZTrak	\$ 15,913.00	\$ 12,093.88 X	1 =	\$ 12,093.88
<b>Contract:</b> Dodge County Contract 14-04-00777-B				
<b>Price Effective Date:</b> March 10, 2016				

**Equipment Total** **\$ 12,093.88**

\* Includes Fees and Non-contract items

<b>Quote Summary</b>	
Equipment Total	\$ 12,093.88
Trade In	
SubTotal	<b>\$ 12,093.88</b>
Total	\$ 12,093.88
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 12,093.88</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



JOHN DEERE



# Selling Equipment

Quote Id: 12919772      Customer Name: VILLAGE OF HARRISON

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Eis Implement, Inc.  
8431 County Road B  
Two Rivers, WI 54241  
920-684-0301  
lisa@eisimplementinc.com

## JOHN DEERE Z970R Commercial ZTrak

Contract: Dodge County Contract 14-04-00777-B

Price Effective Date: March 10, 2016

**Suggested List \***

\$ 15,913.00

**Selling Price \***

\$ 12,093.88

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2211TC	Z970R Commercial ZTrak	1	\$ 14,689.00	24.00	\$ 3,525.36	\$ 11,163.64	\$ 11,163.64
<b>Standard Options - Per Unit</b>							
001A	United States and Canada	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1039	24x12N12 Michelin X Tweel Turf for 72 In. Decks	1	\$ 749.00	24.00	\$ 179.76	\$ 569.24	\$ 569.24
1506	72 In. 7-Iron PRO Side Discharge Mower Deck	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
2002	Fully Adjustable Suspension Seat with Armrests	1	\$ 475.00	24.00	\$ 114.00	\$ 361.00	\$ 361.00
<b>Standard Options Total</b>			<b>\$ 1,224.00</b>		<b>\$ 293.76</b>	<b>\$ 930.24</b>	<b>\$ 930.24</b>
<b>Suggested Price</b>						<b>\$ 12,093.88</b>	
<b>Total Selling Price</b>			<b>\$ 15,913.00</b>		<b>\$ 3,819.12</b>	<b>\$ 12,093.88</b>	<b>\$ 12,093.88</b>