

**TOWN OF HARRISON**  
**BOARD MEETING MINUTES**  
**05/26/15**

1. Call to Order – Meeting was called to order in the Harrison Municipal Building, W5298 Hwy 114, Menasha by Chair Darlene Bartlein at 6:30pm.
2. Pledge of Allegiance- recited.
3. Roll Call- Present: Chair Bartlein, Supervisor Karmen Jones and Supervisor Duaine Stillman. Also in attendance were Treasurer JoAnn Ashauer, Planner Mark Mommaerts, Road Superintendent Bob Kesler, Engineer Lee Reibold, Administrator Travis Parish and Clerk Jennifer Weyenberg.
4. Correspondence or Communications from Board and Staff- None
5. Public Comments- None
6. Consent Agenda
  - a) Municipal Payments from 04/30/15 through 05/21/15
  - b) Town board minutes from 04/28/15
  - c) Town board minutes from 05/12/15
  - d) Operator Licenses for July 1, 2015- June 30, 2016 (Kenneth Crane, John Day, Nicole Hamilton, Vickie Kilishek, Patricia Limpert, Sean Moon, Susan Schmitt)  
Motion (Jones<sup>1</sup>/Stillman<sup>2</sup>) to approve consent agenda items a, b, and c. Motion carried.
7. Items removed from Consent Agenda- Motion (Jones<sup>1</sup>/Stillman<sup>2</sup>) to approve operator licenses as listed. Motion carried.
8. Appointments
  - a) None
9. Unfinished Business from Previous Meeting
  - a) No items tabled from last meeting
10. New Business for Consideration or Action
  - a) Class B Combination Liquor & Beer Application for Cimarron- Motion (Stillman<sup>1</sup>/Jones<sup>2</sup>) to approve license. Motion carried.
  - b) Request to Place Fence in Easement- N9158 Brenda Dr- Motion (Stillman<sup>1</sup>/Jones<sup>2</sup>) to deny the request. Motion carried. Applicant had requested permission to construct a 3-4 foot high fence within an easement created for drainage and utility access.
  - c) Award bid for 2015 Street Construction & Drainage Improvements- Four bids were opened on 05/21/15 with Roger Bowers Construction being the lowest at \$382, 107.34. It was noted that Bowers did not include the supplemental bid which was not required. Motion (Stillman<sup>1</sup>/Jones<sup>2</sup>) to award the bid to Roger Bowers Construction. Motion carried.
  - d) Ordinance 15-181 Creating Article IX, Ch. 22 of the Municipal Code of Ordinances, Sump Pump Discharge- Motion (Jones<sup>1</sup>/Stillman<sup>2</sup>) to approve Ordinance 15-181.

Motion carried. This ordinance addresses existing conditions where a sump pump lateral is flowing into a ditch or curb or where a builder does not connect to a lateral.

11. Future Agenda Items- None

12. Adjournment- Motion (Jones<sup>1</sup>/Stillman<sup>2</sup>) to adjourn at 6:49pm. Motion carried.

Jennifer Weyenberg, Town Clerk

Dated May 27, 2015

~~Approved June 30, 2015~~

Approved July 28, 2015