

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
02/24/2015**

- A. Call to Order – Meeting was called to order in the Harrison Municipal Building, W5298 Hwy 114 at 7:00pm by President Jim Salm.
- B. Pledge of Allegiance- recited
- C. Roll Call- Trustees Pete Stier, Dave La Shay, Tyler Moore, Lou Miller, Wally Kussmann and President Salm president. Trustee Hietpas was excused. Planner Mark Mommaerts, Public Works Director Bob Kesler, Clerk Jennifer Weyenberg, Fire Chief Kevin Kloehn, and Treasurer JoAnn Ashauer also in attendance.
- D. Communications from Board or Staff- President Salm thanked the members of the Harrison Fire Rescue for bringing the dive bus so community members had the opportunity to view it.
- E. Public Participation- Resident from Firelane 2 called attention to dangerous and unsafe activities on Lake Winnebago and was instructed to contact the Calumet County Sheriff Department and the DNR for assistance. The resident also asked if the Village had any ordinances regulating “gentlemen’s clubs”.
- F. Consent Agenda
 - 1. Municipal Payments from 01/27/15 through 02/20/15
 - 2. Village board minutes from 01/27/15
 - 3. Operator Licenses- Dawn Gaab, Abby Grow, Jeffrey Pistone, Joseph Simo, Samantha Johnson
 - 4. Memorandum of Understanding between Town of Harrison and Village of Harrison
 - 5. Ordinance V15-02 Manure Storage and Runoff Management
 - 6. Intergovernmental Agreement for Administration of Manure Storage and Runoff Management OrdinanceMotion (La Shay¹/Kussmann²) to approve all items on the consent agenda. Motion carried unanimously.
- G. Items removed from Consent Agenda- none.
- H. Action Items
 - 1. Hire Ehlers to obtain State Trust Fund loan in the amount of \$1.5 million for TID #1- Motion (Kussmann¹/Miller²) to approve hiring Ehlers to obtain funding through the State Trust Fund. Motion carried unanimously. This loan will repay the reserve fund from which funds were taken to create TID #1.
 - 2. Resolution V2015-01 Adopt the 2015-2019 Town & Village of Harrison - Comprehensive Outdoor Recreation Plan- Trustee Moore acknowledged the work done by Planner Mark Mommaerts and Trish Nau (ECWRPC) on the plan. Motion (Kussmann¹/Moore²) to approve Resolution V2015-01. Amendment requested by Trustee La Shay (Motion La Shay¹/Stier²) to remove paragraph 5 which states “WHEREAS, adoption of said plan also recommends developing a land acquisition program/strategy, updating current and new facilities to comply with ADA Title III rules, trail and sidewalk connections, and having consistent funding allocated towards the parks, as well as the possible creation of a Parks and Recreation Department;” Motion to accept the amendment failed 3-3. The subsequent vote on

the first motion to approve the original resolution as presented failed 3-3 with Trustees Stier, La Shay, and Miller voting against.

3. Resolution V2015-02 Adopt Municipal Ward Plan- Motion (Salm¹/Miller²) to approve the resolution. Motion carried unanimously. The recent annexations from the Town to the Village resulted in the creation of a new ward (Ward 17).
4. Resolution V2015-03 Accepting Petition for Annexation (Weborg)- Motion (La Shay¹/Miller²) to accept the resolution. Motion carried 5-0 with Trustee Moore abstaining. It was noted that this not the same as an ordinance to accept the annexation, but rather accepting the petition requesting annexation. This will allow more time to continue negotiations with the City of Menasha.
5. Preliminary Plat for Parker Farms Subdivision- Motion (Stier¹/Moore²) to approve the preliminary plat with the following conditions:
 - a) *All comments from the Village engineer shall be included in the Plan Commission discussion and decision.*
 - b) *Discussions with the Department of Natural Resources should occur regarding wetlands within the subdivision.*
 - c) *The navigable stream building setback lines for both streams (current/proposed alignments) shall be indicated on the final plat. Wetland setbacks shall also be indicated on the final plat.*
 - d) *A note shall be added to the plat indicating access control to County N.*
 - e) *A note shall be added to the final plat indicating that the Village of Harrison may extend Mase Court to County N in the future.*
 - f) *Portions of parcels 33386 & 33392 (VanHandel property) shall be rezoned to RS-1 prior to final platting of Phase 2.*
 - g) *Any floodplains on the property shall be indicated on the preliminary and final plat.*
 - h) *Location of all sidewalk curb ramps shall be approved by Harrison staff.*
 - i) *A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.*
 - j) *Final utility and street plans shall be reviewed and approved by the Village Engineer and Village staff prior to approval of the Final Plat and prior to utility and street construction.*
 - k) *Benchmarks shall be established on all hydrant tag bolts.*
 - l) *All environmental corridors shall be clearly identified and setback lines to be indicated.*
 - m) *Temporary turn-around to be provided on dead-end streets longer than 150-feet.*
 - n) *Details on landscaping and grading easement shall be provided, will this area include a berm and trees?*
 - o) *Grading/Drainage Plan shall identify elevations of ground at the foundation, not elevations of the garage floor.*
 - p) *All sewer & water mains shall be located within an easement or within road right-of-way. Lot 26 currently has sanitary sewer being placed outside of an easement.*
 - q) *All current land owners shall agree to the design of the preliminary plat by writing, either through an agreement or letter, prior to a final plat being approved.*

- Motion carried unanimously.
6. Certified Survey Map for Parker Farms Subdivision- Motion (La Shay¹/Miller²) to approve CSM. Motion carried unanimously. This splits the property into 3 lots to coincide with the 3 phases of the subdivision.
 7. Hire ecologist to complete wetland delineation for Prosperity Drive area- Motion (Miller¹/La Shay²) to approve the hiring of NES. Motion carried 5-1 with Trustee Kussmann voting against. Staff had received two proposals, one from McMahon and the other from NES. The NES proposal is for \$7000 which includes agency concurrence. The McMahon proposal is for \$3950-5500 depending on time and expense, but does not include agency concurrence which could cost up to \$300.
 8. Installation of street light at Friendship Road and County KK- Motion (La Shay¹/Miller²) to approve lighting at Friendship Road/County KK with the condition on attaching it to an existing pole. If that is not acceptable, then it gets brought back to the board. Motion carried unanimously.
 9. Ordinance V15-01 Amendment to Chapter 6, Animals- Motion (Stier¹/Moore²) to approve the ordinance. Amendment requested by Trustee Kussmann (Motion Kussmann¹/Stier²) to remove from Section 6-12 (6) the wording “30 inches in length of more” and from Section 6-12 (7) the wording “six feet in length or more”. Motion to accept the amendment approved unanimously. Motion (La Shay¹/Kussmann²) to accept Ordinance V15-01 with amendment. Motion carried unanimously.
 10. Amend Appendix A- Fee & Penalty Schedule of the Municipal Code of Ordinances- Motion (La Shay¹/Stier²) to approve the Fee & Penalty Schedule. Motion carried unanimously.
 11. Claim against Ed Gersek, Inc. for damages incurred during Sumac Lane project- Motion (La Shay¹/Miller²) to approve paying the claim and withholding that amount from the bills left to be paid to Gersek. Motion carried unanimously.
- I. Closed Session: Motion (La Shay¹/Kussmann²) for the board to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to land acquisition for a park. Motion carried – Roll Call Vote: Stier- aye; La Shay- aye; Salm- aye; Moore- aye; Miller- aye; Kussmann- aye. Time noted at 7:49pm.
- At 8:30pm, the board reconvened into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session on a motion (Stier¹/La Shay²) which passed unanimously.
- Motion (La Shay¹/Miller²) to revise Resolution V2015-01 Adopting the 2015-19 Town & Village of Harrison Comprehensive Outdoor Recreation Plan and to seek grant, appraisals, and preliminary design of park area in question. Motion carried unanimously.
- J. Adjourn- Motion (Stier¹/Miller²) to adjourn at 8:31pm. Motion carried unanimously.