

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
07/28/15**

1. Call to Order- Meeting was called to order in the Harrison Municipal Building, W5298 Hwy 114 Menasha at 7:05pm by President Jim Salm.
2. Pledge of Allegiance- recited.
3. Roll Call-
Members Present: Village Trustees Pete Stier, Dave La Shay, Kevin Hietpas, Tyler Moore, Lou Miller, Joe Sprangers and President Jim Salm.
Excused: None
Staff Present: Planner Mark Mommaerts, Public Works Director Bob Kesler, Treasurer JoAnn Ashauer, Village Manager Travis Parish and Clerk Jennifer Weyenberg.
4. Correspondence or Communications from Board and Staff
 - a) Board visit to Oak Creek- Planner Mark Mommaerts- No date has been scheduled but M. Mommaerts will continue to work with staff at Oak Creek to finalize the details.

T. Parish announced a public informational meeting has been scheduled for Wed. August 12th at Woodland School in regards to the County LP reconstruction project.

K. Hietpas stated that at last month's meeting the board was falsely accused of cutting money from the crack filling budget but he looked back through his budget notes and doesn't believe that statement was true.
5. Public Comments for items not on agenda- none.
6. Consent Agenda
 - a) Municipal Payments from 06/30/15 through 07/21/15 (removed by K. Hietpas)
 - b) Village board minutes from 06/30/15 (removed by J. Sprangers)
 - c) Committee of the Whole minutes from 06/09/15 (removed by J. Sprangers)
 - d) Committee of the Whole minutes from 07/14/15 (removed by J. Sprangers)
 - e) Operator Licenses for Elissa Brown, Stephannie Keller, Melanie Henke, Rebekka Fonseca, Bailee Jodar, Julie Haywood
 - f) Discharge of Firearms Applications- Ed Bogard, David Weiland
 - g) Change Order for Sonny Drive project in amount of \$4,285.52
Motion (L. Miller¹/D. La Shay²) to approve items e, f, and g of the consent agenda. Motion carried 7-0.
7. Items removed from Consent Agenda
 - a) Municipal Payments from 06/30/15 through 07/21/15: J. Sprangers questioned the fuel fee surcharges paid to Advanced Disposal on Check #2881. The garbage contract states that a fuel fee can be charged if the price of diesel is over \$3.00/gallon. T. Parish reported that he had been in contact with Advanced Disposal and the village will be reimbursed for the overcharges. K. Hietpas questioned the costs on Check #2920 for work done by Steiro

Appraisal. He didn't feel the company did a good job on the latest appraisal and we paid too much. D.La Shay questioned the bills for Time Warner Cable on Checks #2924, 2925, 2926. These bills were higher this month because the village switched from TDS to Time Warner Cable and these invoices included set-up charges. Motion (L. Miller¹/T. Moore²) to approve the municipal payments. Motion carried 7-0.

- b) Village board minutes from 06/30/15: J. Sprangers pointed out that the minutes showed times when a motion and second was made but no vote was taken. This does not follow Roberts Rules of Order. Motion (L. Miller¹/ T. Moore²) to approve the minutes. Motion carried 7-0.
- c) Committee of the Whole minutes from 06/09/15 and 07/14/15: J. Sprangers asked that the COW approve the minutes, not the village board. Motion (J. Sprangers¹/D. La Shay²) to refer the minutes back to committee. Motion carried 7-0.

8. Appointments

- a) None

9. Unfinished Business from Previous Meetings for Consideration or Action

- a) Request to Place Fence in Drainage Easement at W5531 Amy Ave- Motion (T. Moore¹/P. Stier²) to allow fence within the 10-ft. drainage and utility easement subject to the property owners signing the Permission to Occupy Drainage Easement Agreement. Motion carried 7-0.
- b) Determine Bid Process for PaperMaker Ridge sidewalk costs- B. Kesler explained that only one quote was submitted and the costs given to the village by Jim Fischer, Inc matched the costs they had bid on the project. Motion (D. La Shay¹/L. Miller²) to approve the Jim Fischer bid. Motion carried 7-0.

10. New Business for Consideration or Action

- a) Sonny Drive Paving Bids- Discussion: the board previously stated that paving Sonny Drive was contingent on the DOT allowing continued access of the driveway to Hwy 10/114. At this time, the DOT has not given any answer. Concerns were raised about having to wait for DOT approval because the bids may no longer be good. Motion (K. Hietpas¹/T. Moore²) to approve paving Sonny Drive with bid from NE Asphalt contingent that the DOT allows use of access. Motion failed with no votes in favor. Motion (K. Hietpas¹/L. Miller²) to approve paving Sonny Drive with NE Asphalt bid of \$69, 292.50 and not include supplemental bids for Fire Lanes 2 & 3. Motion carried 7-0.
- b) Amending Existing Developers Agreements to Delay Installation of Sidewalks- Residents Ryan and Megan Lisowe submitted 29 signatures from residents supporting the "suspension of sidewalks in Harrison indefinitely". Motion (T. Moore¹/ L. Miller²) to amend existing agreements presented in the board packets to delay the installation of sidewalks indefinitely until contiguous infrastructure exists to connect the sidewalks completely. Discussion: Concerns were raised about how this decision would affect the other developers who have not complained about sidewalk installation or who have already collected dollars for the sidewalks through the sale of the lots. Request by T. Moore to amend his motion to specify that only the PaperMaker Ridge agreement be amended. The amendment did not receive a second so it failed. The original motion to amend existing agreements presented in the board packets to delay the installation of sidewalks indefinitely until contiguous infrastructure exists to connect sidewalks completely failed with one vote in favor (T.

Moore) and the remaining 6 votes against (J. Sprangers, L. Miller, J. Salm, K. Hietpas, D. La Shay, P. Stier).

- c) Certified Survey Map for Mary Ann Meyerhofer, W4566 Hwy 10- The applicant is proposing to split the parcel into 2 lots. Lot 1 would be 7.82+ acres and Lot 2 would be 9.64+ acres. Motion (J. Sprangers¹/L. Miller²) to approve the CSM. Motion carried 7-0.
- d) Request for concrete apron at N6545 Harrison Road- Motion (P. Stier¹/T. Moore²) to approve the request. Motion carried 7-0.

11. Future Agenda Items- L. Miller requested that the board discusses the street light at Pigeon Road and Hwy 114 and also the concerns about tornado sirens in Harrison.

12. Closed Session: Motion (T. Moore¹/D. La Shay²) to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to land acquisition for a park. Roll Call vote: J. Sprangers- aye; L. Miller- aye; T. Moore- aye; J. Salm- aye; K. Hietpas- aye; D. La Shay- aye; P. Stier- aye.

In closed session, the board discussed the status of a grant applied for to purchase land and also the possibility of a different location for a park. No action was taken in closed session. The board did not reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.

13. Adjournment- Meeting adjourned in closed session at 9:15pm.

Jennifer Weyenberg, WCMC
Village Clerk
Approved August 25, 2015