

**VILLAGE OF HARRISON**  
**BOARD MEETING MINUTES**  
**08/25/15**

1. Call to Order – Meeting was called to order at 7:00pm in the Harrison Municipal Building, W5298 State Road 114.
2. Pledge of Allegiance- recited.
3. Roll Call- Present: Trustees Pete Stier, Dave La Shay, Kevin Hietpas, Lou Miller, Joe Sprangers and President Jim Salm. Excused: Tyler Moore.
4. Correspondence or Communications from Board and Staff- Village Manager Travis Parish made the board aware of a training opportunity on September 23<sup>rd</sup> in Green Bay. The training is jointly sponsored by the Towns Association and League of Municipalities.
5. Public Comments
  - a) Eagle Scout Project – Aaron Stannard Troop #44: Aaron presented the details of his project which include an in-ground fire pit allowing the mowers to go over it. Motion (Hietpas<sup>1</sup>/La Shay<sup>2</sup>) to pay for half of the project. Motion carried 6-0. Half of costs will be approximately \$125.00.
  - b) Resident from Lilac Road complained about drainage and wishes to fill in the ditch. They were advised to speak with Public Works Director Bob Kesler and Village Manager Travis Parish.
6. Closed Session: Motion (Miller<sup>1</sup>/Stier<sup>2</sup>) to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to land acquisition for a park AND Wis. State Stats. §19.85 (1)(g) to confer with legal counsel about strategy regarding current or likely litigation in regards to the creation of a utility district(s). Motion carried on a Roll Call vote: Stier- aye; La Shay- aye; Hietpas- aye; Salm- aye; Miller- aye; Sprangers- aye. In closed session, the board met with Dave Wagner from Ehlers and reviewed legal opinion regarding the creating of a utility district. No action was taken in closed session. The board reconvened into open session pursuant to section 19.85(2) of the Wisconsin Statutes. Motion (La Shay<sup>1</sup>/Miller<sup>2</sup>) to hire Ehlers to consult on the creation of a utility district(s) with cost not to exceed \$10,000. Motion carried 6-0.
7. Consent Agenda
  - a) Municipal Payments from 07/30/15 through 08/19/15
  - b) Village board minutes from 07/28/15
  - c) Operator Licenses for Ben Hunter, Paula Titera, Brenda Pyle, Patrick Bartelme, Ryan Verstegen
  - d) Discharge of Firearms Applications- Jim Bodway, Donald Kasten, Corey Stumpf, Ralph Hopfensperger, Don Mielke
  - e) Amend Agreement for Professional Services with Ayres Associates for Eisenhower Drive Motion (Stier<sup>1</sup>/Miller<sup>2</sup>) to approve all consent agenda items. Motion carried 6-0.
8. Items removed from Consent Agenda- none.
9. Appointments
  - a) Fire Commission – Chad Moder: Motion (La Shay<sup>1</sup>/Hietpas<sup>2</sup>) to approve appointment of Chad Moder. Motion carried 6-0.
10. Unfinished Business from Previous Meetings for Consideration or Action
  - a) None
11. New Business for Consideration or Action

- a) Resolution V2015-08 Final Resolution Authorizing and Levying Special Assessments –Sumac Ln and Hickory Dr.- Motion (Stier<sup>1</sup>/Miller<sup>2</sup>) to approve the resolution. Motion carried 6-0. Trustee La Shay requested that documents of inspections be turned into the office by Gersek.
  - b) Resolution V2015-09 Final Resolution Authorizing and Levying Special Assessments – Northshore Estates- Motion (La Shay<sup>1</sup>/Miller<sup>2</sup>) to approve the resolution. As with the Sumac Lane project, documents of inspections are requested.
  - c) Conditional Use Permit for Gene Frederickson Trucking & Excavating, Hwy 55 & Friendship – The applicant is requesting a CUP to operate a resource extraction site and proposes to remove topsoil and stockpile clean fill on the property. Motion (La Shay<sup>1</sup>/Stier<sup>2</sup>) to approve the request with the following conditions:
    - 1. Resource extraction activities may only occur on properties north and west of Hwy 55 which are zoned General Agricultural [AG]. No operations may occur on the property south and east of Hwy 55 unless it is for a development project to be constructed on the property.
    - 2. Resource extraction activities are limited to topsoil removal, clean fill stockpiling and removal, and stormwater management, all other activities are prohibited. The Plan Commission may approve additional activities upon request if such activities are deemed appropriate by the Plan Commission.
    - 3. Hours of operation to be Monday through Friday 7:00am to 5:00pm, as stated in the application.
    - 4. Outside storage of materials, equipment, and vehicles shall be limited to topsoil, clean fill stockpiles and vehicles and equipment necessary to carry out operations on the site.
    - 5. All vehicles entering and exiting the site shall utilize the tracking pad on County KK.
    - 6. Disturbed areas are to be seeded within ten (10) days, as stated in the application.
    - 7. An erosion control plan shall be submitted and approved in accordance with all Village ordinances.
    - 8. The Conditional Use Permit shall be valid for eight (8) years, after which time the site shall be restored to grades appropriate to develop the site. The Plan Commission may approve extensions upon request of the applicant if the applicant complies with the requirements of the Conditional Use Permit.
 Motion carried 6-0.
  - d) Request to place fence in drainage easement, Bryan Peters at W5412 Red Clover Trail- Motion (La Shay<sup>1</sup>/Sprangers<sup>2</sup>) to postpone and ask staff to present a recommendation. Motion to postpone carried 6-0.
12. Future Agenda Items- Next budget workshop is set for Sept. 17<sup>th</sup> at 6:00pm.
13. Adjournment- Motion (La Shay<sup>1</sup>/Stier<sup>2</sup>) to adjourn at 8:29pm. Motion carried 6-0.

Jennifer Weyenberg, WCMC  
 Village Clerk  
 Dated August 26, 2015  
 Approved September 29, 2015