

PLAN COMMISSION

MEETING MINUTES – January 19, 2016

- 1) Call to Order: The meeting was called to order in the Harrison Municipal Building by Chairman Salm at 6:00pm
- 2) Pledge of Allegiance: The pledge was recited.
- 3) Roll Call: Members present were: Dennis Reed, Jim Salm, Kevin Hietpas, and Jim Lincoln. Karmen Jones and Jim Fochs were excused. One vacant spot.

Staff present: Planner Mark Mommaerts, AICP
- 4) Public Participation: None.
- 5) Approve Minutes: Motion (Lincoln/Hietpas) to approve the minutes of December 15, 2015. Motion carried 4-0.
- 6) Items for Discussion and Possible Action:
 - a. Certified Survey Map – Jeff Miller – N9555 Otte Court: Planner Mommaerts introduced the item and stated that the CSM was to combine 2-lots into 1-lot in order to remove the current lot line so the property owner could construct an addition on the home. Planner Mommaerts stated that the small triangular lot was previously divided from the adjacent lot (Lot 11 of Hillside View Subdivision). Mr. Miller, N9555 Otte Ct., explained that the previous owner owned both lots 11 & 12 of Hillside View Subdivision and kept the triangular piece when he sold Lot 11 in order to square off the property lines between Lots 11 & 12. Motion (Hietpas/Lincoln) to accept the Certified Survey Map. Motion carried 4-0.
- 7) Items for Discussion:
 - a. Comprehensive Plan Update & District Plan Project: Planner Mommaerts stated that the Village Board selected Vierbicher as the consultant for the project. It will be a yearlong project and the Plan Commission will be given opportunities to provide input along the way.
 - b. Planner's Report: Zoning Permits: Planner Mommaerts stated that there were 6 single family zoning permits issued in December 2015. The year to date total for 2015 was 64 single family permits, compared to 66 in 2014.
- 8) Set Next Meeting Date: February 23rd at 5:30pm. Change is due to the spring primary election on February 16th.
- 9) Adjourn: Motion (Hietpas/Lincoln) to adjourn the meeting at 6:14p.m. Motion carried 4-0.

Prepared by: Mark Mommaerts, AICP, Planner

Dated: January 20, 2016