

PLAN COMMISSION  
MEETING MINUTES – April 19, 2016

- 1) Call to Order: The meeting was called to order in the Harrison Municipal Building by Chair Darlene Bartlein at 5:30pm
- 2) Pledge of Allegiance: The Pledge was recited.
- 3) Roll Call: Members present were: Jim Fochs, Kevin Hietpas, Karmen Jones, Darlene Bartlein. Dennis Reed and Jim Lincoln were excused. One vacant spot.

Staff Present: Planner Mark Mommaerts, AICP; Deputy Clerk-Treasurer Carie Krause

- 4) Public Participation: None.
- 5) Approve Minutes: Motion (Fochs/Hietpas) to approve the minutes of March 22, 2016 Motion Carried 4-0.
- 6) Items for Discussion
  - a. Zoning Ordinance Text Amendments: Planner Mommaerts presented the Commission with text amendments to Mini-Warehousing (Sec. 117-81, 117-86, 117-90), Private Parks & Boathouse (Sec. 117-428), Fences (Sec. 117-219), Signs (Sec. 117-182, 117-184), Parking (Sec. 117-158, 117-258), Boathouse (Sec. 117-94) and Accessory Buildings (Sec. 117-81, 117-82). The Commission was in favor of the text amendments for the above zoning ordinance updates. Planner Mommaerts stated that the next step is for the Town & Village Boards to adopt an ordinance for the final changes.
  - b. Comprehensive Plan & Village Center Plan Update: Planner Mommaerts stated that 14 paper surveys and 130 online surveys have been received. The Steering committee will meet in May. The Open House on May 24<sup>th</sup> from 5:30-7pm will focus more on the Village Center idea.
  - c. Planner's Report: Zoning Permits: Planner Mommaerts stated that there were 7 single family permits in March – slightly ahead of where we were last year.

- 7) Next Meeting Date: May 24, 2016 at 7pm (Comprehensive Plan Open House from 5:30-7pm)
- 8) Adjourn: Motion (Bartlein/Hietpas) to adjourn the meeting at 6:03p.m. Motion carried 4-0.

Prepared by: Carie Krause, Deputy Clerk-Treasurer  
Dated: April 20, 2016