

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
05/10/2016**

A meeting of the Village of Harrison board was convened on Tuesday, May 10, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge was recited, roll was called.

Members present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay and Tamra Nelson.

Members excused: Trustee Tyler Moore

Staff present: Public Works Director Bob Kesler, Treasurer JoAnn Ashauer, Planner Mark Mommaerts, Clerk Jennifer Weyenberg, and Village Manager Travis Parish.

Correspondence or Communications from Board and Staff- The County Highway Committee agenda for May 11<sup>th</sup> was distributed to the board. The Highway Committee will be discussing their Cost Sharing Policy.

Public Comments- Dan Harrell, Hwy 114, supported the idea of creating a "Harrison" identity especially now that we are a village; painting the Harrison name on the Darboy Sanitary District water tower would help with that. He also supports the idea of creating voting wards if possible throughout the village so that the south side of the village is represented on the board.

**Appointments**

- a) Fox Valley Transit Commission- Motion by Trustee La Shay and second by Trustee Lisowe to have Travis Parish continue serving on the commission. Motion carried 6-0.

**New Business for Consideration or Action**

- a) Parker Farms 2 Gravel Road Acceptance- Motion by Trustee Lisowe and second by Trustee La Shay to reconsider the previous vote. Motion to reconsider carried 6-0. The developers are still requesting that the board accept the roads in the gravel state so that building and zoning permits can be issued. Motion by Trustee Nelson and second by Trustee Hietpas to accept the roads in gravel condition provided that if there is no approval from the DNR regarding wetland mitigation by July 31, 2016 the Developer shall install a culvert under Emily Lane by August 31, 2016; that curb & gutter and asphalt paving shall be installed between July 1, 2017 and October 1, 2017 and sidewalks shall be installed by October 1, 2018; building and zoning permits can be issued provided conditions and all requirements of the developer agreement are met. Motion amended (Trustee Sprangers<sup>1</sup>/Trustee La Shay<sup>2</sup> and accepted 6-0) to add that if Lot 60 mitigation fails it goes to adjoining lots. Amended motion carried 6-0.
- b) Request meeting with Kimberly Area School District and Outagamie Co. Sheriff Dept. to discuss sidewalks and Safe Routes to School- Trustee Lisowe would like to meet with all parties involved so that we can determine what makes a path "safe". Motion by Trustee Nelson and second by Trustee Lisowe to authorize the Village Manager to set-up a meeting with trustees and Kimberly Area School District and Outagamie Co. Sheriff Department. Motion amended (Trustee La Shay<sup>1</sup>/Trustee Hietpas<sup>2</sup> and accepted 6-0) to include ECWRPC and University of WI- Extension which is typically Mary Kohrell. Amended motion carried 6-0.
- c) Request Darboy Sanitary District to add Village of Harrison name to water tower- The District is planning to repaint the water tower and it may be possible to have Village of Harrison painted on a portion of it. Motion by Trustee Lisowe and second by Trustee La Shay

- to authorize the Village Manager to negotiate with Darboy Sanitary District to discuss the opportunity to place Village of Harrison on the water tower. Motion carried 6-0.
- d) Lower speed limit of Manitowoc Road west of County N- A resident previously requested that the speed limit be reduced from 45mph. Doing so would require an amendment to the current ordinance. Trustee Lisowe supported reducing the speed limit to 25mph and moving the location of the school zone sign. Public Works Director Bob Kesler explained that the board is not allowed to reduce the speed limit by more than 10mph and that the school zone sign is placed in accordance with state regulations. Motion by Trustee Nelson and second by Trustee Lisowe to amend the ordinance and bring it back to the next meeting. Motion amended (Trustee Nelson<sup>1</sup>/Trustee Lisowe<sup>2</sup> and accepted 6-0) to include a study done by the DOT to get facts and figures. Amended motion carried 6-0.
  - e) Request for power panel shut off switch at Darboy Community Park- the meter at the park is installed and removed each year to accommodate the bands that play at ChickenFest. The estimated cost on the project is \$2890.00 and the Kiwanis Club has requested that the village pay the bill. Motion by Trustee La Shay and second by President Salm to approve the request for power shut off on the panel at Darboy Community Park with the village paying the costs. After discussion, Trustee La Shay rescinded his motion. New motion by Trustee Lisowe and second by Trustee Sprangers to approve the power panel shut off in Darboy Community Park with the Village of Harrison cost sharing 50% with Kiwanis Club with each paying \$1445. Motion carried 6-0.
  - f) Presentation by Lake Park Sportzone for Phase 2- the group presented conceptual site plans, floor plans, elevations and general information about the proposed Phase 2. The expansion is contingent on a grant from the Fox Cities Convention & Visitor's Bureau. This was information only; no action was taken.
  - g) Authorization to submit a proposal to the Fox Cities Convention & Visitor's Bureau – Motion by Trustee Lisowe and second by Trustee Nelson to authorize the staff to prepare a proposal with the Lake Park Sportzone Group for the Sports Facility RFP from the FCCVB). Motion carried 6-0.

Future Agenda Items- Trustee Lisowe requested the board discuss (1) placing signs throughout the Village to promote Harrison and (2) what can be done about the vandalism at Darboy Community Park. Trustee Hietpas would like an update on what's going on with the parks in general.

Motion by Trustee La Shay and second by Trustee Hietpas to enter closed Session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to extending Blackoak Street and expanding parking areas. Motion carried with a roll call vote: Sprangers- aye; Lisowe- aye; Salm- aye; Hietpas- aye; La Shay- aye; Nelson- aye.

The board adjourned in closed session.

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Jennifer Weyenberg, Village Clerk  
Dated May 11, 2016  
Approved June 28, 2016