



### **What is a Map Amendment (Rezoning)?**

A Zoning District designation regulates the use, size, and development of a property. A Map Amendment is the process that changes the Zoning District designation from one District to another District. A Map Amendment changes the Official Zoning Map for the Town/Village of Harrison.

### **Where do I Begin?**

Consult with the Planner your proposal for a Map Amendment (Rezoning). Staff will discuss with you compliance with the Harrison Comprehensive Plan, zoning district uses, surrounding uses, and possible nonconformities.

### **What is the Process?**

1. Preliminary Consultation (recommended): The purpose of this meeting is to ensure that the applicant is aware of the requirements of the Map Amendment (Rezoning) process.
2. Informal Hearing (optional): The applicant may request an informal hearing before the Plan Commission to obtain preliminary feedback on the Map Amendment.
3. Submittal: The applicant shall submit a complete Map Amendment Application, signed by the property owner or his/her designee. A complete application includes a legal description of the property to be rezoned, current and proposed zoning district, and applicable fees.
4. Public Hearing: Within 45-days of filing a complete application, the Plan Commission will hold a Public Hearing. Notice of the hearing will be sent to property owners within 300-feet of the subject property, the applicant, and adjacent municipalities. A notice of the Public Hearing is published in the newspaper for 2 consecutive weeks prior to the Plan Commission meeting.
5. Plan Commission Action: At the Public Hearing, the Plan Commission will make a recommendation to the Town/Village Board on the application.
6. Town/Village Board Action: Within 30-days of the Plan Commission recommendation, the Town/Village Board will approve, approve with modifications, deny the Map Amendment (Rezoning) or refer the application back to the Plan Commission.  
*Note: If the Plan Commission denies a Rezoning or if there is a protest against, the Rezoning will not become effective except by a favorable vote of three-fourths of the Town/Village Board voting. If the Town/Village Board denies an application, the applicant may not resubmit for one year the same request.*
7. Calumet County Board Action (Town Only): The Map Amendment (Rezoning) in the Town of Harrison become effective only after approval by the Calumet County Board of Supervisors.

### **What is the Final Action?**

The approved Ordinance is published in the newspaper and upon publication the (Rezoning) is final.

**Standards for Map Amendments (Rezoning)**. All recommendations for Official Zoning Map amendments shall be consistent with the adopted plans, goals and policies of the Harrison Comprehensive Plan and with the intent of this Chapter.

1. Prior to making a recommendation on a proposed rezoning, the Plan Commission shall make a finding to determine if the following conditions exist. No rezoning of land shall be approved prior to finding at least one (1) of the following:
  - a. The request for a zone change is in conformance with the Harrison Comprehensive Plan.
  - b. A study submitted by the applicant that indicates that there has been an increase in the demand for land in the requested zoning district, and as a result, the supply of land within the Town mapped as such on the Official Zoning Map, is inadequate to meet the demands for such development.
  - c. Proposed amendments cannot be accommodated by sites already zoned in the Town/Village due to lack of transportation, utilities or other development constraints, or the market to be served by the proposed use cannot be effectively served by the location of the existing zoning district(s).
  - d. There is an error in the code text or zoning map as enacted.
2. Any proposed rezoning not consistent with the Harrison Comprehensive Plan shall require a Future Land Use Map amendment and shall follow the process for amending the Comprehensive Plan prior to rezoning approval.