

# Town/Village of Harrison

W5298 Hwy 114  
Menasha, WI 54952  
Phone: 920.989.1062

# SIGN PERMIT APPLICATION

Applicant Information			
Applicant Name (Indiv., Org. or Entity)		Authorized Representative	Title
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	
Landowner Information (if different than Applicant)			
Name (Organization or Entity)		Contact Person	Title
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	
Project or Site Location			
Site Address / Location:	Location ID(s):	Plat / CSM / Lot No.:	
Quarter: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE	Section:	Township: N	Range: E
Legal Description:			
Current Zoning:		Current Use(s):	
Lot Dimensions: Front:	Side:	Rear:	Side:
Lot Area:	<input type="checkbox"/> acres or <input type="checkbox"/> square feet		
Project Information			
<input type="checkbox"/> Permanent	<input type="checkbox"/> Free-standing	<input type="checkbox"/> Dimensions of Sign:	<input type="checkbox"/> Total Area: _____ sq ft
<input type="checkbox"/> Temporary (# Days: _____)	<input type="checkbox"/> Wall-Mounted	Length: _____ ft	<input type="checkbox"/> Total Height: _____ ft
Display: _____ to _____		Width: _____ ft	<input type="checkbox"/> Under Clearance (grade to sign): _____ ft
Estimated Cost: \$ _____			<input type="checkbox"/> Setback to Property Line: _____ ft
			<input type="checkbox"/> Setback to Driveway: _____ ft
Project Plans			
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Elevations/Renderings	<input type="checkbox"/> Sign Drawings	
Fees			
<input type="checkbox"/> Permanent Sign - \$100.00	<input type="checkbox"/> Temporary Sign - \$50.00	<input type="checkbox"/> Temporary Sign Deposit - \$100.00	
Certification & Permission			
<p><b>Certification:</b> I hereby certify that I am the landowner of the property which is the subject of this Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease &amp; desist orders.</p> <p><b>Permission:</b> As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.</p>			
Applicant Signature		Date Signed	
Landowner Signature (required)		Date Signed	

LEAVE BLANK – FOR MUNICIPAL USE ONLY				Inspections:			
Date Complete Application Received:	Fee Received:	\$	Date Approved:		Lot Line	Driveway	
	Receipt No.:				Front:		
	Permit No.:				Side:		
					Rear:		
				Side:			
				Height:			
				Date Viewed:			