

Town/Village of Harrison

W5298 Hwy 114
Menasha, WI 54952
Phone: 920.989.1062

ZONING PERMIT APPLICATION

Applicant Information					
Applicant Name (Indiv., Org. or Entity)		Authorized Representative		Title	
Mailing Address		City		State	Postal Code
E-mail Address		Telephone (include area code)		Fax (include area code)	
Landowner Information (if different than Applicant)					
Name (Organization or Entity)		Contact Person		Title	
Mailing Address		City		State	Postal Code
E-mail Address		Telephone (include area code)		Fax (include area code)	
Project or Site Location					
Site Address / Location:		Location ID(s):		Plat / CSM / Lot No.:	
Quarter: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE		Section:		Township: N	Range: E
Legal Description:					
Current Zoning:			Current Use:		
Lot Dimensions: Front:		Side:	Rear:	Side:	Lot Area: <input type="checkbox"/> acres or <input type="checkbox"/> square feet
Project Information					
<u>Structure:</u>		<u>Type:</u>		<u>Use:</u>	
<input type="checkbox"/> Principal		<input type="checkbox"/> New		<input type="checkbox"/> Res. <input type="checkbox"/> One-Family	
<input type="checkbox"/> Accessory		<input type="checkbox"/> Addition		<input type="checkbox"/> Two-Family	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Other: _____		<input type="checkbox"/> Multi-Family	
Project Description:		<input type="checkbox"/> Com./Ind./Civic		<u>Setbacks – Principal Bldg.:</u>	
		<input type="checkbox"/> Agricultural		Front: Side:	
Estimated Cost: \$ _____		Height (to peak):		<u>Setbacks – Accessory Bldg.:</u>	
				Front: Side:	
Existing:		Proposed:		<u>Lot Coverage:</u>	
				Existing:	
Existing:		Proposed:		<u>Impervious Surface:</u>	
				Existing:	
Existing:		Proposed:		No. Stories:	
				No. Stories:	
Project Plans (see reverse side)					
<input type="checkbox"/> Site Plan		<input type="checkbox"/> Building Plans		<input type="checkbox"/> Grading/Drainage Plan	
Fees					
<input type="checkbox"/> New Construction - \$250.00		<input type="checkbox"/> Accessory Building (i.e. shed, detached garage) - \$50.00		<input type="checkbox"/> Deck - \$25.00	
<input type="checkbox"/> Addition - \$100.00		<input type="checkbox"/> Accessory Structure (i.e. driveway, patio) - \$25.00		<input type="checkbox"/> Fence - \$25.00	
Certification & Permission					
<p>Certification: I hereby certify that I am the landowner of the property which is the subject of this Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.</p> <p>Permission: As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.</p>					
Applicant Signature				Date Signed	
Landowner Signature (required)				Date Signed	

LEAVE BLANK – FOR MUNICIPAL USE ONLY				Inspections:		
Date Complete Application Received:	Fee Received:	\$	Date Approved:		Principal	Accessory
	Receipt No.:			Front:		
	Permit No.:			Side:		
					Rear:	
			Side:			
			Building Height:			
			Building Coverage:			
			Impervious Surface Coverage:			

Project Plans

- Site Plan.** A detailed drawing, drawn to scale, indicating lot lines, roads, driveways, sidewalks, buildings, structures, building setbacks, and any other pertinent information shall be submitted.
- Building Plans.** A detailed drawing, drawn to scale, indicating all floor plans, elevations, and any other pertinent information shall be submitted.
- Grading/Drainage Plan.** A detailed drawing, drawn to scale, indicating the ground elevation at the foundation and at all lot corners. All grades must be consistent with an approved grading/drainage plan for the subdivision, if one exists. If there is no grading/drainage plan, the average grade elevation of the adjacent lands must be maintained.

Site Plan Example

(with typical Setback minimums, please check zoning ordinance for actual setbacks)

