

PLAN COMMISSION  
MEETING MINUTES – March 22, 2016

- 1) Call to Order: The meeting was called to order in the Harrison Municipal Building by Chairman Salm at 7:05pm following the Comprehensive Plan Update and Village Center Plan Public Open House.
- 2) Pledge of Allegiance: The Pledge was recited.
- 3) Roll Call: Members present were: Dennis Reed, Jim Salm, Kevin Hietpas, Jim Lincoln, and Karmen Jones. Jim Fochs was excused. One vacant spot.

Staff Present: Planner Mark Mommaerts, AICP

- 4) Public Participation: None.
- 5) Approve Minutes: Motion (Lincoln/Reed) to approve the minutes of February 23, 2016. Motion Carried 5-0.
- 6) Items for Discussion and Possible Action
  - a. Certified Survey Map – Patricia Meyers – N8897 S. Coop Road: Planner Mommaerts introduced the item and stated that the property owner wanted to split the property into two lots in order to sell a portion of the property. The property is currently zoned RS-1. Motion (Jones/Reed) to approve the Certified Survey Map. Motion carried unanimously.
- 7) Items for Discussion
  - a. Non-Sewered Subdivision Ordinance Requirements. Staff asked the Commission whether or not Harrison should pursue more detailed requirement for non-sewered subdivisions. It was noted that staff has received more calls about subdivisions outside of the sewer service areas due to rising land prices. The Commission thought it was a good idea to explore other provisions for non-sewered subdivisions.
  - b. Amendment to Official Map. Staff discussed with the Commission several street segments that should be added to the future road map in order to preserve future street connections. The Commission thought it was a good idea to add streets to the future road map.
  - c. Comprehensive Plan & Village Center Plan Update. Commission members were present during the public open house which preceded the Plan Commission meeting so no information was discussed.
  - d. Planner's Report: Zoning Permits: Planner Mommaerts stated that there were 8 single family permit this month.

- 8) Next Meeting Date: April 19, 2016 at 5:30pm (Annual Town Meeting at 6:30pm)
- 9) Adjourn: Motion (Jones/Reed) to adjourn the meeting at 7:30p.m. Motion carried 5-0.

Prepared by: Mark J. Mommaerts, AICP, Planner  
Dated: March 23, 2016