

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
01/26/16**

The regular meeting of the Village of Harrison Board was convened on Tuesday, January 26, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members Present: Trustee Joe Sprangers, Lou Miller, Tyler Moore, Kevin Hietpas, Dave La Shay, Pete Stier, and President Jim Salm.

Staff Present: Manager Travis Parish, Clerk Jennifer Weyenberg, and Planner Mark Mommaerts.

Correspondence or Communications from Board and Staff-none

Public Comments for items not on the agenda- none

Consent Agenda

- a) Municipal Payments in the amount of \$7,749,391.43
- b) Operator Licenses for Kelly Novak (Countryside Bar & Grill), Donna Thompson (Darboy Corner Store)
- c) Minutes from 12/29/15
- d) Temporary Class "B"/ "Class B" Retailer's License for Harrison Athletic Association 2/13/16-2/14/16

Motion by Trustee Moore and second by Trustee Stier to approve items a, b, and d on the consent agenda. Motion carried 7-0.

Items removed from Consent Agenda- Trustee La Shay requested that item c be removed from the consent agenda for further discussion regarding the appointments to the Comprehensive Plan Steering Committee. Motion by Trustee Moore and second by Trustee Sprangers to approve the minutes as printed. Motion carried 7-0.

Appointments- None

Unfinished Business from Previous Meetings for Consideration or Action

- a) Update on website upgrade- Trustee Hietpas announced that the website is now functional and credited the ad hoc committee for completing their job and also thanked Deputy Clerk Carie Krause for her hard work on the site.
- b) Clarification on appointments to Comprehensive Plan Steering Committee- Motion by Trustee La Shay and second by Trustee Stier to add Rick Kindschi to the committee. Motion carried 7-0.
- c) Update on Village of Sherwood ability to serve Harrison residents with water- the Sherwood Administrator emailed Harrison's Village Manager and made it clear that Sherwood continues to stand by their Ordinance that "no water and/or sewer service without annexation". After hearing from the property owner affected by this, Trustees La Shay and Stier encouraged the property owner to check with Calumet County to see what funding is available from the Land and Water Department.

New Business for Consideration or Action

- a) Close out contract for Ed Gersek, Inc. – Motion by Trustee La Shay and second by Trustee Hietpas to hold over closing out the contract to the next village meeting. Motion carried 7-0.
- b) Parker Farms Phase II Road Construction- Planner Mommaerts reported that sanitary, water and storm sewer, subgrade and gravel were all constructed without any opportunity for inspections by the Public Works Department. Motion by Trustee Hietpas and second by Trustee La Shay to require the developer to provide a 3 year warranty as staff recommends. Motion carried 6-1 with Trustee Stier opposed. *Staff recommendation was requiring a 3-year warranty with performance bond from finished roadway with the bond to be held to cover any damages or defects of the curb, gutter, and both layers of asphalt.
- c) Determine assessment method for Papermaker Ridge- The Village's engineer presented 3 options on how to assess which were by lot, by front foot assessment (no credits) or front foot assessment (with corner lot credit). Motion by Trustee La Shay and second by Trustee Miller to use front footage assessment (no credits) Option #2 as presented by the engineer. Motion carried 5-2 with Trustees Moore and Stier opposed.
- d) Certified Survey Map for Jeff Miller, N9555 Otte Court- the applicant proposed combining 2 lots into 1 lot. One lot has the house and detached garage and the other is vacant. Motion by Trustee Sprangers and second by Trustee Miller to approve the CSM for Jeff Miller. Motion carried 7-0.
- e) Ordinance V16-01 Annexing Territory to the Village of Harrison- The Village received a unanimous petition for annexation in to the Village from Ruth and Dan Uitenbroek at W6102 Manitowoc Road. Motion by Trustee Stier and second by Trustee Moore to approve. Motion carried 7-0.
- f) Amend Alcohol Beverage License for Sapphires Gentlemen's Club- The owners of Sapphires Gentlemens Club received a new Wisconsin Department of Revenue Seller's Permit and the license needs to be amended so that all of the language and business names are the same. Motion by Trustee La Shay and second by Trustee Miller to approve the amended license. Motion carried 7-0.

Future Agenda Items- Trustee Moore wishes to discuss placing photos of the elected officials on the website at the next Committee of the Whole meeting.

There being no other business, a motion was made by Trustee Stier and a second by Trustee Moore to adjourn at 8:45pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
January 27, 2016
Approved February 23, 2016