

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
02/23/16**

The regular meeting of the Village of Harrison Board was convened on Tuesday, February 23, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members Present: Trustees Joe Sprangers, Lou Miller, Tyler Moore, Kevin Hietpas, Dave La Shay, Pete Stier and President Jim Salm.

Staff Present: Manager Travis Parish, Clerk Jennifer Weyenberg, Planner Mark Mommaerts, Public Works Director Bob Kesler and Fire Chief Kevin Kloehn.

Correspondence or Communications from Board and Staff

- a) Calumet Co. Sheriff's Dept. Report- 2015 Totals by Month: The report was informational only; no action was taken.
- b) Planner Mark Mommaerts announced that copies of the Comprehensive Plan surveys were available at the sign-in table, in the lobby, and a link was added to our website.

Public Comments

- a) Matt Barnes, Austin Drive, expressed interest in annexing from the Town to the Village and supports approving Ordinance V16-02.
- b) Tamra Nelson, Sunflower Lane, asked questions about the proposed Street Lighting Policy.
- c) Dana Reese, Blazing Star Dr, also asked questions about the proposed Street Lighting Policy, specifically about enforcing a standardized light.

Consent Agenda

- a) Municipal Payments in the amount of \$3,844,655.95
- b) Operator Licenses for Amy Strong (Waverly Beach), Tammy Phillips (Darboy Club)
- c) Minutes from 01/26/16
- d) Standard Specifications Manual
- e) Subdivision Improvement Policy- removed from consent agenda by Trustee La Shay
- f) Fund Balance Policy

Motion by Trustee Stier and second by Trustee Moore to approve items a, b, c, d, and f of the consent agenda. Motion to approve carried 7-0.

Items removed from Consent Agenda- Motion by Trustee La Shay and second by Trustee Moore to refer the subdivision improvement policy back to Committee of Whole and staff gets policies from other villages and established communities. Motion carried 7-0.

Motion by Trustee La Shay and second by Trustee Stier to move the Midwest Properties Presentation up in the agenda as requested by President Salm. Motion carried. Paul Gauthier of Midwest Properties presented a concept plan for the 100 acres along Hwy 55 between KK and Highline Road east of Friendship Road. The anticipated use is light industrial, commercial, and retail and a couple of buildings could start going up later in 2016. The presentation was informational only; no action was taken.

Parker Farms II Developers Agreement- Motion by Trustee Stier and second by Trustee Hietpas to approve. Motion carried 7-0.

Resolution V2016-02 Final Assessment for constructions of sidewalks in Paper Maker Ridge subdivision- Motion by President Salm and second by Trustee Moore to refer the resolution back to Committee of the Whole. Motion carried 7-0.

Street Lighting Policy- Motion by Trustee Stier and second by Trustee Moore to refer it back to Committee of the Whole to look at our structure. Motion carried 7-0.

Final Plat Parker Farms II- The developer has submitted a proposed 28-lot subdivision on the west side of the original subdivision. The area includes a wetland that is located on Lot 60 and it is unknown at this time if the lot will be buildable. Motion by Trustee Hietpas and second by Trustee Miller to approve Parker Farms II Final Plat with recommendation that something is written regarding Lot 60 so that it doesn't fall on the Village for future maintenance. Motion carried 7-0.

Ordinance V16-02 Annexing Territory to the Village of Harrison- Motion by Trustee Stier and second by Trustee La Shay to approve Ordinance V16-02 (Cedar Ridge II annexation). Motion carried 7-0.

Authorize President Salm to send letter to Village of Sherwood Board requesting a meeting to discuss intergovernmental cooperation- Motion by Trustee La Shay and second by Trustee Miller to authorize the President to send a letter only to the Village of Sherwood requesting that both boards meet to discuss cooperation. Motion carried 7-0.

Resolution V2016-03 Approving the use of Park Impact Fees in the amount of \$250,000 for the purchase of 18.7 acres of parkland located on Manitowoc Road- Motion by Trustee Stier and second by Trustee La Shay to approve Resolution V2016-03 Approving the use of Park Impact Fees in the amount of \$250,000 for the purchase of 18.7 acres of park land located on Manitowoc Road. Motion carried 7-0.

Resolution V2016-04 Authorizing Village President to obtain a loan in the amount of \$450,000 for the purchase of 26.4 acres of land located on CTH N- Motion by Trustee La Shay and second by Trustee Stier to approve Resolution V2016-04 Authorizing Village President to obtain a loan in the amount of \$450,000 for the purchase of 26.4 acres of land located on CTH N. Motion carried 7-0.

Replace Valve Unit in Grader- Public Works Director Kesler informed the board that the grader needs repairs in the amount of \$23,644. These dollars were not budgeted for. Motion by Trustee La Shay and second by Trustee Miller to approve funds as needed and ask the Administrator to come back with suggestion of where to take funds from. Motion carried 7-0.

Future Agenda Items- Manager Travis Parish said that Waverly Sanitary District has requested a meeting with the boards on Tuesday, March 8th at 5:00pm prior to the Committee of Whole meeting. Trustee Moore let everyone know that Flight Night has once again been scheduled for our Summer Fun in the Park series and will be held August 10th.

There being no other business, a motion was made by Trustee Moore and a second by Trustee La Shay to adjourn at 8:05pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
February 24, 2016
Approved March 29, 2016