

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
03/08/16**

A meeting of the Village of Harrison board was convened on Tuesday, March 8, 2016 at 5:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Members Present: President Jim Salm, Trustee Lou Miller, Trustee Pete Stier, Trustee Dave La Shay, Trustee Joe Sprangers.

Members Excused: Trustee Kevin Hietpas, Trustee Tyler Moore

Waverly Sanitary District Representatives: Jerry Bartlein, Don Kasten, Mike Sambs, Cathy Girdley, Darlene Bartlein, and Mary Jo Miller (M&E).

Construction of Lift Station #6: Village Manager Travis Parish opened the meeting by asking the boards to discuss the financing, assessments, and timeline for construction of Lift Station 6 located at split of 10 and 114.

Highlights of discussion:

To date, Waverly Sanitary District has paid \$59,638.72 in engineering costs to M & E for this project. It was assumed Waverly would be assessing for the engineering costs but had been asked to hold off on the assessment until the Village board is on the same page.

It needs to be determined who is responsible for the upfront costs on the project.

It needs to be determined who will take ownership of the lift station.

All parties agreed that the Village will be responsible for collecting the assessments; the area to levy the assessments against still needs to be determined.

The areas most likely to benefit from the project in the near future are Zirbel Drive, the Kasten property, Kambura Acres (Phase 3), and land near Woodland School.

The consensus was that all property owners benefitting from the Lift Station would be assessed up front; property owners would pay additional costs for the pipes as their land develops.

The boards asked M & E to break out costs for the lift station (costs to everyone) and the costs for pipes for those ready to develop right away. M & E will present those costs at a future meeting. This will give both boards time to evaluate their position.

The boards will have to decide who is taking the lead on the project.

Connection fees will most likely be used as has been done in the past. The amount of the connection fee has yet to be determined.

Travis will contact Dave Wagner from Ehlers and let him know that we are thinking of cost sharing. He will be invited to the next meeting. The plan is to schedule a daytime meeting at Waverly Sanitary District's office where everyone will be able to view the maps of the area.

There being no other business, a motion by Pete Stier and second by Dave La Shay was made to adjourn at 5:55pm. Motion carried.

Jennifer Weyenberg, Village Clerk

March 8, 2016

Approved March 29, 2016