

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
08/08/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, August 8, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay and Tamra Nelson
Board excused: Trustee Tyler Moore
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Fire Chief Amos Mikkelson

Correspondence or Communications from Board and Staff

-Trustee La Shay discussed the possible sales tax being proposed by Calumet County.

Public Comments

-Jared Gerl of Harrison Fire Rescue asked why there was an agenda item about the private use of village equipment and facilities. The officers had not been made aware of any issues.

Consent Agenda

Minutes from 07/25/17, Applications for Operator Licenses (expiring June 30, 2018), Application for Discharge of Firearms- Corner of LP and Woodland

Discussion: None

Motion: Trustee La Shay with second by Trustee Lisowe to approve the consent agenda.

Vote: Motion carried 6-0.

New Business for Consideration or Action

a) Permission to Occupy Drainage Easement- W6301 Kimberly Trail

Discussion: The applicant is requesting to build a stone retaining wall within the drainage easement. Public Works Director B. Kesler reported that he met with the landscaper and viewed the property. They don't believe the wall will interfere with the ditch flow.

Motion: Trustee Nelson with second by Trustee Hietpas to approve the placement of a retaining wall and landscaping in a drainage easement provided that the standard Permission to Occupy Easement agreement be signed and recorded with the Register of Deeds.

Vote: Motion carried 5-1 with Trustee Lisowe abstaining.

b) Street Acceptance for Kambura Acres II

Discussion: The developer is requesting acceptance of the road in graveled state. The roadway acceptance will allow permits to be issued.

Motion: Trustee La Shay with second by Trustee Hietpas to accept Zach Street with the conditions (1) all drainageways, easements, and terraces be graded, seeded, and inspected; (2) all utilities including sewer, water, storm, gas, electric, cable, phone be installed and proof of payment be submitted prior to issuance of zoning/building permits; and (3) a silt fence at ROW line on both sides of Zach St be installed prior to issuance of zoning/building permits.

Vote: Motion carried 6-0.

c) Deny Application for Bartender License

Discussion: The applicant has 2 charges of disorderly conduct within the past five years.

Additionally, the applicant did not disclose that information on the application.

Motion: Trustee La Shay with second by Trustee Lisowe to deny the application based on the background report and failure to disclose the violations.

Vote: Motion carried 6-0.

d) Payment for Driveway Cracking caused by Fire Truck, Dennis Meyers (W5977 Geranium Dr)

Discussion: The resident claims that his new driveway was cracked when a fire truck backed into it while responding to a fire at the neighbor's house. Fire Chief Mikkelson reported that a neighboring municipality's fire truck had backed into that driveway. It cannot be determined which truck, if any, caused the crack.

Motion 1: Trustee La Shay to send the resident a letter indicating that if he prefers to have someone of his liking that he can submit a bid and we will pay up to the lowest bid we had previously received (\$1100). No second to this motion; motion fails.

Motion 2: Trustee Sprangers with second by Trustee La Shay to deny the request.

Vote: Motion carried 5-1 with Trustee Nelson abstaining.

e) Ordinance V17-14 Creating the Village of Harrison Plan Commission

Discussion: Due to the recent annexation of the remaining Town, there are no longer town residents, a Town Chair, or Town Supervisors eligible to serve on the Joint Town/Village Plan Commission. In order to be in compliance with Wis. Stats. §62.23, the board needs to approve an ordinance defining composition and terms of the new commission.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve Ord. V17-14.

Vote: Motion carried 6-0.

f) Village Trustee Appointment to Plan Commission

Discussion: The new commission should consist of 2 village trustees under approval of Ord. V17-14 (see above). President Jim Salm nominated Trustee Lisowe to serve as the second trustee.

Motion: Trustee Hietpas with second by Trustee La Shay to approve the nomination of Trustee Lisowe.

Vote: Motion carried 5-1 with Trustee Lisowe abstaining. (2/3rd vote required).

g) Private Use of Village Equipment and Facilities by Harrison Fire Rescue Members

Discussion: It was brought to the attention of the Public Works Dept. that members of Harrison Fire Rescue were using Station 60 and Station 70 to wash personal vehicles, they were using the lines to fill personal water tanks, and ATV equipment was possibly leaving the stations for personal use. Staff requested clarification on the prohibited uses listed in the Personnel Manuals and which departments were covered by that manual. This matter was referred back to staff.

Motion: None

Vote: No action taken

h) Change Starting Time of Village Board Meetings

Discussion: Trustee Nelson asked the board to consider starting the monthly meetings earlier than 7:00pm. This matter will be held over until meeting times with the water/sewer utility are determined.

Motion: None

Vote: No action taken

Reports of Ad Hoc Committees and Departments

Reports from Harrison Fire Rescue were distributed.

Closed Session

Motion: Trustee Lisowe with second by Trustee La Shay to meet in closed session pursuant to Wis. State Stats §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to the extension of Blackoak St.

Discussion: None

Vote: Roll Call vote carried with Sprangers, Lisowe, Salm, Hietpas, La Shay and Nelson voting "aye".

Motion to adjourn occurred in closed session.

Jennifer Weyenberg, Village Clerk

Dated August 8, 2017

Approved August 29, 2017