

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/11/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, September 11, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Tamra Nelson
Board excused: Trustee Gary Nickel
Staff present: Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts, Village Manager Travis Parish and Chief Amos Mikkelson

Correspondence or Communications from Board and Staff

Trisha Rose (W5645 Firelane 12): Asked the feasibility of sewer and water service to properties on Firelanes 12 and 13. The consensus of the board was to send out another survey and ask the property owners in that area if there is interest.

Zac Wittman: Has an interest in purchasing the home at N7871 Jurek Court but needs to replace the septic system. He asked if annexation to Village of Sherwood is an option. Village Manager Parish responded to him via email that it has been the policy to deny detachments.

Public Comments

Homeowner from Cedar Ridge II subdivision talked about a property owner on Manitowoc Road that is storing excessive amounts of wood for a wood-burning furnace. Staff has previously contacted the person and asked him to remove some of the wood but he's not technically violating village ordinances.

Swearing in Ceremony for Newly Approved Harrison Fire Rescue Members and Recognition of Members for Completing Probations

Village Clerk Jennifer Weyenberg swore in the new Harrison Fire Rescue Members and Chief Amos Mikkelson recognized members who had recently completed probation.

Service to the Community Ceremony in recognition of 08/28/18 rescue

The boys were not able to attend the meeting.

Consent Agenda

Minutes from 08/28/18; Application for Operator's License

Discussion: None

Motion: Trustee Moore with second by Trustee Nelson to approve the consent agenda.

Vote: Motion carried 6-0.

Items Removed from Consent Agenda

None

*Item 12e moved up on the agenda: Discuss Possible Police Services Contract with Calumet County

Discussion: The proposed contract is broken into three one-year increments:

Year 1- 3 deputies at total cost of \$410,320.03

Year 2- 4 deputies at total cost of \$589,591.23

Year 3- 5 deputies at total cost of \$733,954.64

The estimated effect on taxpayers could be approximately \$80/parcel or approximately 0.44/thousand of assessed value. The contract would be all inclusive and the village would not be charged for any additional services such as SWAT and K-9 unit. Police vehicles would be branded with the Harrison logo

and housed at the Village Hall. Office space at the Village Hall would also be provided to the officers. Concerns were raised about budgeting for the increased costs with the levy restraints.
Motion: None taken. This will be discussed in more detail at an upcoming budget meeting.
Vote: None

Unfinished Business from Previous Meetings for Consideration or Action

a) Ryford St. Extension

Discussion: This item was postponed from the July meeting in order for staff to get a timeline for development from the adjacent property owners and then again at the August meeting in order to look at how the project would be funded. Staff recommends that the \$34,000 come from undesignated funds, rolling it into the loan for the lift station project, or using loan money from the Schmidt Rd. bridge project. The board could also delay the project and budget for it in 2019.

Motion: Trustee Moore with second by Trustee Nelson to roll it into the loan for the lift station project.

Vote: Motion carried 6-0.

New Business for Consideration or Action

a) Permission to Place Fence in Drainage Easement- W5805 Hoelzel Way

Discussion: The owners request permission to place a fence in a drainage easement. The main purpose of the easement was to increase the side yard setback to allow for better lot grading between two subdivisions.

Motion: Trustee Moore with second by Trustee Hietpas to approve the fence request and the owners must sign the Occupy Drainage Easement agreement.

Vote: Motion carried 6-0.

b) Watermain Oversizing Reimbursement in Kambura AcresIII Subdivision

Discussion: The developer has asked that the village pay for the upsizing from an 8" to 10" pipe. Harrison Utilities has an ordinance stating they will pay for upsizing over 10". The cost is \$6,735.00. Staff questioned the engineer's determination that a 10" pipe was needed.

Motion: Trustee Lisowe with second by Trustee Sprangers to deny the request and follow the existing ordinance for oversizing. The Board asks that the engineer for Harrison Utilities attend the next board meeting to explain the need for a 10" pipe.

Vote: Motion carried 4-2 with Trustees Moore and Nelson opposed.

c) Paving and Sidewalk Requirements for Proposed Hidden Pines Subdivision

Discussion: The developer for the proposed new subdivision is requesting that the street be paved with asphalt rather than concrete (concrete is the board's policy). He is also asking that sidewalks be installed on one side of the street rather than both. The developer noted that the surrounding roads are currently asphalt, but the board countered that when the surrounding asphalt roads are repaired they will be done in concrete.

Motion: Trustee Lisowe with second by Trustee Nelson to enforce the current policy of concrete streets for new subdivisions and that sidewalks on both sides be maintained for the proposed Hidden Pines subdivision.

Vote: Motion carried 6-0.

d) Authorize Fire Chief to Sell Surplus Equipment

Discussion: The chief requested permission to sell the 1997 Ford Pick Up and its equipment on www.WisconsinSurplus.com. All Harrison markings will be removed prior to its listing. The cost of the listing will be passed on to the buyer.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the request.

Vote: Motion carried 5-0 with Trustee Moore abstaining.

e) Possible Police Services Contract with Calumet County *Moved up on agenda*

f) Request from WE Energies for Distribution Easements on CTH LP

Discussion: WE Energies is requesting two easements for locating utilities on CTH LP. One is for the Harrison Utilities property and the other easement would run through Fire Station 70's parking lot. The utilities are being relocated due to the LP project.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the easements.

Vote: Motion carried 6-0.

Reports

No reports were distributed this meeting.

There being no other business, a motion was made by Trustee Moore with second by Trustee Lisowe to adjourn the meeting at 8:45pm. Motion carried 6-0.

Jennifer Weyenberg, Village Clerk-Treasurer
Dated September 11, 2018
Approved September 25, 2018