

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
08/30/16**

A regular meeting of the Village of Harrison board was called to order on Tuesday, August 30, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, roll was called.

Board present: President Jim Salm, Trustees Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, Tamra Nelson

Staff present: Public Works Director Bob Kesler, Planner Mark Mommaerts, Clerk Jennifer Weyenberg, Manager Travis Parish.

Excused: None

Correspondence or Communications from Board and Staff

First, Trustee Nelson spoke about the Chip Seal project and noted that she had requested Scott Construction be at the meeting but did not see anyone in attendance from the company. She is noticing that you no longer see kids riding their bikes or skateboards in their streets.

Second, Trustee Lisowe asked Planner Mommaerts if the village prohibits people from parking cars in yards and was told that no, the village does not prohibit it.

- a) World Soap Box Derby Champion- Kevin Van Gruensven , W6145 Maple Bluff Lane, requested that a sign be erected in the Village of Harrison highlighting his son's recent win as the All-American Soap Box Derby Champion. Trustees Lisowe, La Shay, and Nelson all spoke in favor of doing something to recognize his accomplishment.
- b) Pat O'Connor- Reimbursement for towing charges – Manager T. Parish informed the board that this matter was settled prior to the board meeting. Scott Construction will reimburse Mr. O'Connor for the towing charges.

Public Comments

Initiative 41 Presentation: Sarah Van Buren with ECWRPC spoke about the Initiative 41 project which focuses on a regional approach to economic collaboration and stability. Information about the project and her presentation can be found at www.ecwrpc.com .

Consent Agenda

Minutes from 07/26/16 (regular), 07/26/16 (closed session), Payment of Bills and Claims, Applications for Operator License- James Karrmann for Darboy Club, Ivory Knutson for Waverly Beach, Vanessa Jones for Waverly Beach, Ryan Close for Waverly Beach, Discharge of Firearms applications- Ralph Hopfensperger on Stommel Rd, David Weiland on Schmidt Rd, Ed Bogard on County N, David & Joan McCormick on State Park Rd, Certificates of Payment #5, #6, and #7 for Lakeview Pond in amount of \$18,746.86, Certificate of Payment #1 for 2016 Crack Seal Program in amount of \$199,999.80, Change Order #1 for Lakeview Pond in amount of \$545.00 increase to contract: Motion by Trustee La Shay and second by Trustee Moore to approve the consent agenda. Motion carried 7-0.

Appointments

- a) Ad Hoc Fire Committee: Motion by Trustee La Shay and second by Trustee Lisowe to appoint Jon Zink, Mark Gackenheimer, Jerred Gerl, Travis Parish, and Joe Sprangers to the Ad Hoc Fire Committee. Motion carried 5-0 with Trustees Sprangers and Moore abstaining.
- b) Joint Finance Committee: No action was taken as all board members agreed that they want the full boards of the town and village to work together on the budget. No one will be appointed to the Finance Committee this year.

Unfinished Business from Previous Meetings for Consideration or Action

- a) USPS Alternate Last Line update: Planner Mommaerts provided an update on Harrison's request to use "Harrison" as a mailing address. Preliminary findings from the USPS are in our favor and they don't see any conflicts. This will allow residents to use Harrison, WI + their appropriate zip code. This does not create a unique zip code. Mark will continue to work with the USPS to keep the project moving forward.
- b) Northshore Woods Mini Storm Sewer Construction: The village board previously asked that staff meet with the 7 property owners to discuss the cost of constructing a mini-storm sewer system. The residents expressed an interest to move forward with the project and under the current assessment policy would be responsible for paying for the laterals to connect to the project. The estimated cost is \$315.00 per lot. Motion by Trustee Nelson and second by Trustee La Shay to approve the construction of Northshore Woods mini storm sewer. Trustee Sprangers asked that they include the assessment in the motion. Motion by Trustee La Shay and second by Trustee Nelson to amend the motion to include that abutting property owners are assessed. The motion to amend carried 7-0. The amended motion then carried 7-0.

New Business for Consideration or Action

- a) Request to place fence in easement at N9430 Cumberland Dr: The property owner requested permission to place a fence within the drainage easement along the rear (east side) of the property. Motion by Trustee Nelson and second by Trustee Moore to allow the building of a fence in the drainage easement at N9430 Cumberland Dr. Motion carried 7-0. After the motion carried, Trustee La Shay asked that the agreement be added to the approval. No action was taken on his request.
- b) Request to place fence in easement at N9618 Emerald Ln: The property owner requested permission to place a fence within the drainage easement along the rear (east side) of the property. Motion by Trustee Moore and second by Trustee Nelson to allow the building of a fence in the drainage easement at N9618 Cumberland Dr. Motion carried 7-0.
- c) Discuss possible Manitowoc Rd trail: Some trustees asked that the board consider a trail on Manitowoc Rd from LP to N. The cost estimate for such a project would require an engineering study. Staff recommended referring the item to the budget committee for further discussion. Motion by Trustee La Shay to refer the issue to the Public Works Committee did not receive a second. There was further debate between Trustees Nelson and La Shay about if the issue should go to the Public Works Committee or the Parks Committee. Motion was then made by Trustee Lisowe with a second by Trustee Moore to move it to the budget committee to discuss engineering costs. The motion failed with the following votes:
 - J. Sprangers- Nay
 - B. Lisowe- Aye
 - T. Moore- Aye
 - J. Salm- Nay
 - K. Hietpas- Nay
 - D. La Shay- Nay
 - T. Nelson- Aye
- d) Discuss Dogwood Lane connection: Residents from Blackoak St have asked about a connection with Dogwood Lane. It was noted that the Plan Commission has been discussing this issue and there is a plan that at some point a connection will be put in. No action was taken.

- e) Signage for the Village of Harrison: Trustee Nelson requested that the board consider welcoming type of signs at the major entrances to Harrison. This item was brought up at the last budget meeting but the board decided not to pursue the purchase of signs. This will be brought back to the next budget meetings for further discussion.
- f) Schedule dates for upcoming budget workshops: Board members are asked to email their availability to T. Parish as soon as possible.
- g) Creation of ATV route for Firelanes 8,9,10, Lakeview Ct. and Old Highway Rd.: Questions were asked about who is responsible for the maintenance of the route and what types of vehicles are allowed on a route. After discussion, the board agreed that they didn't wish to pursue creating the ATV route. T. Parish will notify the residents who have requested it.

Reports of Ad Hoc Committees and Departments

Reports from the Village Manager, Interim Fire Chief, and Sheriff's Department are filed with the Village Clerk.

Future Agenda Items

Trustee Lisowe asked that speed study on Manitowoc Rd be put on the next agenda.

There being no other business, a motion was made by Trustee Lisowe and second by Trustee Sprangers to adjourn at 9:23pm. Motion carried 7-0.

Jennifer Weyenberg, WCMC
Dated August 30, 2016
Approved September 27, 2016