

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
05/9/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, May 9, 2017 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, the President called the roll.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Tamra Nelson

Staff present: Village Manager Travis Parish, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Trustee Hietpas stated that the park plan meeting went well but he heard from several residents that they would have liked to have a later meeting time.

Public Comments

Marv Pohl, W5557 Hickory Dr, asked if the Public Works Committee had a recommendation on the drainage problems in his area.

Consent Agenda

- a) Operator License for Ellen Schmalz (Waverly Beach)
  - b) Agreement with Lamers Realty, Inc. to pave Harrisville Court
- Motion: Trustee Moore with second by Trustee Sprangers to approve the consent agenda as printed and circulated. Motion carried 7-0.

Appointments

- a) 2-year term to Garner's Creek Stormwater Utility: President Salm nominated Trustee Sprangers. Trustee La Shay moved to close nominations. Motion: President Salm with second by Trustee Hietpas to approve Trustee Sprangers for a 2-year term. Motion carried 7-0.

Unfinished Business from Previous Meetings for Consideration or Action

- a) Preliminary Plat- Kimberly Heights- Dercks DeWitt LLC: Staff did not meet with the Calumet County Highway Commissioner regarding a trail along County N. Motion: Trustee Lisowe with second by Trustee Moore to hold over to next meeting. Motion carried 7-0.

New Business for Consideration or Action

- a) ChickenFest Information and Funding Request for 2017: Dennis Sweere of the Kiwanis Club presented the event schedule and stated that there will not be an additional funding request. No action was taken.
- b) 2017 Asphalt Paving Bid:

- Motion: Trustee Sprangers with second by Trustee La Shay to award bid to NEA for 2017 asphalt paving program. Motion carried 7-0.
- c) 2017 Chip Seal Program Bid: Discussion about the quality of work from Scott Construction occurred. Motion: Trustee La Shay with second by Trustee Sprangers to award to Scott Construction for 2017 chip seal program in the amount of \$242,416.55 and alternate for \$6,676.50. Roll call vote was taken, motion carried 4-3 with Trustees Sprangers, Hietpas, La Shay and President Salm voting aye and Trustees Lisowe, Moore and Nelson voting naye.
  - d) 2017 Crack Seal Program Bid: Motion: Trustee Moore with second by Trustee Lisowe to award to Precision Sealcoating for \$.91/lb for a total quantity of 219,780 lbs in amount of \$200,000. Roll call vote was taken, motion carried 7-0.
  - e) Lease agreement to farm Village property: Discussion: Trustee Sprangers wanted to amend the expiration date from May 1<sup>st</sup> to April 1<sup>st</sup> in paragraph #2. Motion: Trustee Lisowe with second by Trustee Moore to approve lease agreement with Hugo Wittmann. Motion carried 7-0.
  - f) Provide Stipend to Fire Department/EMS Deputy Chiefs for Phones: Discussion: There was general discussion regarding open records retention and personal property damage with personal phones. Motion: Trustee Lisowe with second by Trustee Nelson to get two Deputy Chiefs and EMS Deputy Chief smartphones for \$.01 or \$50 rugged phone. Motion carried 6-0-1, Trustee Moore abstained.
  - g) Request to have Committee meet with Village of Sherwood (requested by Trustee Hietpas): Motion: Trustee Lisowe with second by Trustee Sprangers to hold over to next meeting for Village Board to think about agenda items for meeting with Sherwood. Motion carried 7-0.
  - h) Review Subdivision Policy (requested by Trustee Nelson): Discussion: Trustee Nelson wants to develop a plan for future park locations and trails. Motion: Trustee Lisowe with second by Trustee La Shay to develop a park plan with the park committee to send to the Plan Commission to recommend to the Village Board for parks and trails. Motion carried 7-0.
  - i) Sump Pump Discharge on Willow Lane (requested by Trustee Lisowe): Trustee Lisowe commented on the sump pump discharge issues. No action was taken.

#### Reports of Ad Hoc Committees and Departments

- a) Report from Jay Bowers- Update on Kaukauna Youth Baseball: Jay Bowers, Kaukauna Youth Baseball, distributed a layout from Point of Beginning (POB) for four baseball fields, concession stands, parking, playgrounds and stormwater ponds. He also stated that they have about \$1.3 million in contributions towards the project. Dave Schmalz, McMahon Associates, stated that Certified Survey Map for land purchase can be prepared and that the DOT will be consulted regarding an access to Hwy 55.

Future Agenda Items

Trustee Lisowe wanted to discuss signage on Hwy 441 for Harrison.

Closed Session: Motion: Trustee La Shay with second by Trustee Lisowe to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to (a) a development project with Toonen Companies; and (b) acquiring land for the BlackOak Street extension.

Discussion: None

Vote: Roll Call vote carried with Sprangers, Lisowe, Moore, Salm, Hietpas, Nelson and La Shay voting “aye”.

Motion was made by Trustee Moore and a second by Trustee Lisowe to adjourn at 9:46pm.  
Motion carried 7-0.

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Mark Mommaerts, AICP  
Jennifer Weyenberg, Village Clerk (excused)  
Dated May 10, 2017