

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
08/29/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, August 29, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay and Tyler Moore
Board excused: Trustee Tammy Nelson
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Correspondence from Joe Schreiber, Manitowoc Rd: The property owner objected to the adoption of Ordinance V17-13.

Public Comments

Lou Miller and Don Mielke asked about the status of sewer and water. Staff will schedule a meeting with ECWRPC and to discuss the service boundaries.

Dennis Berger, N9151 Kernan Ave, reported that there are still issues with the drainage project. The shoulder keeps washing away into his ditch line. This has been an on-going problem.

Frank Cummings, W6301 Kimberly Trail, thanked the staff for their cooperation on work he's doing in an easement.

Consent Agenda

Minutes from 08/08/17, Payment of Bills and Claims, Applications for Operator Licenses (expiring June 30, 2018), Application for Discharge of Firearms- Don Mielke and David & Joan McCormick, Certificate of Payment #2 to Scott Construction

Discussion: None

Motion: Trustee La Shay with second by Trustee Moore to approve the consent agenda.

Vote: Motion carried 6-0.

Appointments

Plan Commission: Motion by Trustee Moore with second by Trustee La Shay to approve Kevin Hietpas (exp. 04/16/18)

Jim Fochs (exp. 04/30/18)

Jim Lincoln (exp. 04/30/19)

Dennis Reed (exp. 04/30/19)

Jerry Bartlein (exp. 04/30/20)

Discussion: None

Vote: Motion carried 4-2 with Trustees Lisowe and Hietpas abstaining.

Unfinished Business from Previous Meeting for Consideration or Action

a) Fence in Drainage Easement- W6437 Cherrybark Circle

Discussion: The village board had previously postponed action. The property owner requested to place a fence within a drainage easement along the rear property line. There is a 30-ft storm sewer, utility and drainage easement that captures runoff from the subdivision. Staff recommends denial as it is a major drainage swale.

Motion: Trustee La Shay with second by Trustee Moore to approve the request to place a fence in the easement provided they sign the "Permission to Occupy Drainage Easement Agreement" and record it with the Register of Deeds.

Vote: Motion carried 6-0.

New Business for Consideration or Action

a) Ord V17-15 Creating a Standing Joint Review Board

Discussion: Under State Statutes, municipalities with TIF districts must have a JRB.

Motion: Trustee Moore with second by Trustee La Shay to approve the Ord V17-15.

Vote: Motion carried 6-0.

b) Ord V17-16 Adopting the Wisconsin Commercial Building Code

Discussion: The Village must adopt the Wisconsin Commercial Building Codes in order to provide building inspection services. This does not change our current procedures, but reinforces the Village's rights to perform such services.

Motion: Trustee Lisowe with second by Trustee La Shay to approve Ord V17-16.

Vote: Motion carried 6-0.

c) Deny Application for Bartender License

Discussion: The applicant, B. Gullickson, has 3 charges within the past five years. Additionally, one of the charges was for resisting and obstructing an officer which is grounds for immediate denial.

Motion: Trustee Lisowe with second by Trustee La Shay to deny the application based on the background report.

Vote: Motion carried 6-0.

d) Res. No. V2017-05 Creating the Harrison Water Utility and Harrison Sewer Utility and Memorializing the Transfer of the Waverly Sanitary District's Assets and Liabilities to the Village of Harrison.

Discussion: Following the annexation of the entire town sanitary district, the district is dissolved and property of the district passes to the village. The two utilities will be accounted for as enterprise funds under the Village's accounting system.

Motion: Trustee La Shay with second by Trustee Hietpas to approve.

Vote: Motion carried 6-0.

e) Res. No. V2017-06 Memorializing the Transfer of All Assets and Liabilities from the Town of Harrison to the Village of Harrison.

Discussion: Due to the recent annexation of the remaining Town, the Town is required to transfer all assets and liabilities to the Village in proportion to the assessed valuation.

Motion: Trustee La Shay with second by Trustee Lisowe to approve.

Vote: Motion carried 6-0.

Reports of Ad Hoc Committees and Departments

The Village Clerk reported that the total cost for the amended tax bills was \$20,317.63.

Closed Session

Motion: Trustee Lisowe with second by Trustee Moore to meet in closed session pursuant to Wis. State Stats §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to the extension of Blackoak St. and a land agreement for properties on Dogwood Ln.

Discussion: None

Motion: Trustee Lisowe and second by Trustee Moore to enter closed session.

Vote: Roll Call vote carried with Sprangers, Lisowe, Salm, Hietpas, La Shay and Moore voting “aye”.

Motion to adjourn occurred in closed session.

Jennifer Weyenberg, Village Clerk

Dated August 29, 2017

Approved September 26, 2017