

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/25/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, September 25, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Gary Nickel, Tamra Nelson
Board excused: None
Staff present: Clerk Jennifer Weyenberg, Planner Mark Mommaerts, Village Manager Travis Parish

Correspondence or Communications from Board and Staff

The Board was reminded of the Economic Development 201 for Local Leaders set for Oct. 29th at 5:00pm.

Public Comments

Angela Agen, State Park Ct, spoke to the board about the drainage issues between the new Amy Ave road and State Park Ct.

Linda Vadnais, Brittany Dr, spoke to the board about a property owner on Manitowoc Rd who is storing excessive amounts of firewood on his property.

Consent Agenda

Payment of Bills & Claims, Discharge of Firearms Application for David McCormick N8094 State Park

Discussion: None

Motion: Trustee Nelson with second by Trustee Lisowe to approve the consent agenda.

Vote: Motion carried 7-0.

Items Removed from Consent Agenda

None

Appointments

None

Unfinished Business from Previous Meetings for Consideration or Action

a) Outdoor Signage at Harrison Utilities

Discussion: The board did not take action at the April 10, 2018 meeting on the issue of installing a free-standing monument sign at the Harrison Utilities building. The board requested additional financial information. Currently, the building itself still has Waverly Sanitary District above the main entrance. The proposal from Appleton Sign Co. is \$9,496.00

Motion: Trustee Nelson with second by Trustee Moore to approve the installation of a monument sign at a cost not to exceed \$10,000.

Vote: Motion carried 7-0.

New Business for Consideration or Action

a) Amended Fee Schedule

Discussion: Staff is requesting an update to the fee schedule. In the past 15 years, fees have been raised one time. Increases are proposed to operator licenses, dog licenses, Community Park and Village Hall reservations, real estate inquiries, and publication fees.

Motion: Trustee Lisowe with second by Trustee Sprangers to approve the increases to the fee schedule.

Vote: Motion carried 7-0.

b) Ordinance V18-01 Zoning Map Amendment for HUB, Inc. on Amy Ave.

Discussion: Properties located near Amy Avenue (Tax ID 33158) will be rezoned from Office & Retail Commercial [COR] to Community Commercial [CC].

Motion: Trustee Nelson with second by Trustee Nickel to approve Ord. V18-01.

Vote: Motion carried 7-0.

c) Certified Survey Map for Dale Deno on Peters Rd.

Discussion: The applicant is proposing a 1-lot CSM for Tax ID 40616. The proposed lot will be created in the SW corner of the property and be approx. 2.074 acres with 436-ft of road frontage along Peters Rd. The existing home and buildings will remain with the larger agricultural.

Motion: Trustee Hietpas with second by Trustee Lisowe to approve the CSM provided that the lot will be able to support a private sanitary system.

Vote: Motion carried 7-0.

d) Resolution V2018-20 Waiver of Special Assessment for Kimberly Heights 3

Discussion: The resolution will allow the village to levy assessments on the benefitted properties without the statutory hearings and notices.

Motion: Trustee Moore with second by Trustee Nelson to approve Res. V2018-20.

Vote: Motion carried 7-0.

e) Development Agreement for Kimberly Heights 3 Subdivision

Discussion: As part of the subdivision approval process, the village requires a developer agreement in order to assure all public improvements are installed. The agreement is the same as the ones approved for phase 1 & 2. Upfront costs of curb and gutter, concrete paving, and sidewalks will be paid by the village and reimbursed through special assessments.

Motion: Trustee Nelson with second by Trustee Moore to approve the agreement.

Vote: Motion carried 6-1 with Trustee Nickel opposed.

f) Final Plat for Kimberly Heights 3

Discussion: Developers Dercks DeWitt LLC have submitted a final plat for Kimberly Heights 3 (22 lots). Streets have been graveled for Rosella Dr and Jones Way. Later this fall, all streets will have an asphalt binder laid down to minimize dust and erosion issues.

Motion: Trustee Nelson with second by Trustee Sprangers to approve the final plat.

Vote: Motion carried 6-1 with Trustee Nickel opposed.

g) Discuss Financing and Construction of KYB Ball Diamonds

Discussion: KYB has raised over \$2 million for construction of the ball diamond complex but is still short of the full funding needed. They have requested that the village provide some upfront financing in order to construct the facilities.

Motion: Trustee Nelson with second by Trustee Moore to enter into a financial agreement with KYB. It was noted that there are no specifics at this time; however, this motion allows staff to discuss options with KYB.

Vote: Motion carried 6-1 with Trustee Sprangers opposed.

h) Resolution V2018-21 Raze Order for Property Located at W5861 Manitowoc Rd.

Discussion: This house has been abandoned for many years and currently does not have electricity, heat, or water. The house is unsafe for human habitation and is creating a dangerous situation. The building inspector has determined that the cost to repair the house would be more than 50% of the assessed value. If the property owner does not have the house razed, the village will do it.

Motion: Trustee Nelson with second by Trustee Hietpas to approve Res. V2018-21.

Vote: Motion carried 7-0.

Reports

Harrison Fire Rescue responded to 37 calls in August including the storm pond rescue making national news. The total number of calls through the end of August is 286. On 08/10/18, HFR was asked to assist

Neenah Menasha Fire Rescue by staffing Station 36 during a large fire on Main St. in Menasha. The ISO rating improved from a Class 5 to a Class 4 for any property within 1000 ft. of a hydrant effective November 1st.

Treasurer's Report of Income and Expenses was included in the board packet.

Calumet Co. Sheriff's Department logged 191.6 hours for the month of August.

There being no other business, a motion was made by Trustee Moore with second by Trustee Nelson to adjourn the meeting at 7:55pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk-Treasurer
Dated September 25, 2018
Approved October 30, 2018