

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
07/30/19**

A public hearing for Village of Harrison residents was opened at 7:00pm on Tuesday, July 30, 2019 in the Harrison Municipal Building, W5298 State Road 114 to hear all parties for or against an amendment to the Village's existing ordinance imposing public facilities impact fees under §66.0617 of the Wisconsin Statutes. Village Manager Travis Parish began by reading a summary of the ordinance and reviewing the study completed by Ehlers. Speaking against the amendment were Dave Woldt on Geranium Dr, Jay Bowers on Tyler Ln, Allison Blackmer on Harrison Rd, Chris Campbell and John Baker on Ryford St. Speaking in favor of the amendment was Eric Graper on Mile Long Dr. With no further comments, the public hearing was closed at 7:26pm.

A regular meeting of the Village of Harrison Board was then called to order at approximately 7:27pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Kevin Hietpas, Trustees Lou Miller, Buddy Lisowe, Darlene Bartlein, Tyler Moore, Gary Nickel
Board excused: None
Staff present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Interim Fire Chief Jarred Gerl

Correspondence or Communications from Board and Staff

- a) Residents on Rustic Lane: Jeff Weyenberg of W5558 Rustic Lane received his assessment notice and emailed Village Manager Parish about low spots and weeds. He is not happy with the completed work. Todd Johnson of W5520 Rustic Lane also emailed about the same curb and gutter project. He is questioning the grade on the side of his home.
- b) Hammett, Bellin & Oswald, LLC (Notice of Circumstances of Claim): Notice has been given by Gene Frederickson Trucking & Excavating, Inc. in regard to the Kaukauna Youth Baseball project.
- c) Standard Subdivision Development Agreement: Planner Mark Mommaerts provided a draft Development Agreement for new subdivisions for the board members to review. Changes to the agreement should be submitted to the Planner.
- d) Mile Long Drive residents- request to address board regarding drainage concerns: Eric and Cassie Graper of W5569 Mile Long Dr shared photos of the standing water on their property. They are asking the village to help them correct some of the drainage issues in their area. No action was taken.

Consent Agenda

Payment of Bills and Claims; Application for Operator Licenses for Amber Borchert, Kaila Cornell, Hanna Bozquez, Milo Fischer, Laura Waisanen, Nancy Moore, Brandon Wagner, Jason Riegert, Shelby Brockman, Lissa Moore, Sydney Gagne, Ally Isselmann, Laura Engel, Allison Kirchen; Discharge of Firearms Application for Jim Bodway at W6673 Manitowoc Rd; Discharge of Firearms Application for Ed Bogard at County Road N; Permission to Occupy Drainage Easement Agreement at N9444 Hunter St; Permission to Occupy Drainage Easement Agreement at N9168 Cherry Meadow Lane; Permission to Occupy Drainage Easement Agreement at N9083 Lilac Rd; Certified Survey Map Zero-Lot Line at N9031 & N9029 Spring Valley Road; Certified Survey Map at N6805 Harrison Road; Certified Survey Map at Ryford St; Resolution V2019-08 Waiver of Special Assessment Notice and Hearing (Creekside Estates); Resolution V2019-09 Waiver of Special Assessment Notice and Hearing (Hidden Pines); Annual Donation to Sherwood Lions Football Program (up to \$300.00 if needed)

Discussion: None

Motion: Trustee Nickel with second by Trustee Moore to approve.

Vote: Motion carried 6-0.

Appointment

- a) Village Trustee (term expiring 04/20/20)

Discussion: 8 applications for the vacant trustee vacancy were received and 7 out of the 8 applicants responded to the extra questions sent out. Recommendations were made for Jim Fochs, Allison Blackmer and Rob Neveu.

Motion: Trustee Lisowe with second by Trustee Miller to appoint Jim Fochs to the village board.

Vote: Motion carried 5-1 with Trustee Bartlein opposed.

New Business for Consideration or Action

a) Ordinance V19-05 Zoning Map Amendment (Driscoll Properties, LLC) – N Coop Rd

Discussion: The applicant is requesting to rezone property from General Ag [AG] to Multiple Family Residential [RM] and Office & Retail Commercial [COR]. Final approval of the development layout, buffering, and buildings will be part of the Conditional Use Permit process.

Motion: Trustee Lisowe with second by Trustee Nickel to approve Ordinance V19-05.

Vote: Motion carried 6-0.

b) Ordinance V19-06 Replacing Harrison Utilities (f/k/a Waverly Sanitary District) Ordinance No. 39 Creating Cost Share Procedure for Water and Sanitary Sewer Main Oversizing

Discussion: Harrison Utilities will assume all costs related to the oversizing of water and sanitary sewer mains exceeding eight inches when certain situations or developments warrant.

Motion: Trustee Nickel with second by Trustee Bartlein to approve the ordinance.

Vote: Motion carried 6-0.

c) Ordinance V19-07 Repealing and Replacing Article V- Park Impact Fees of the Harrison Municipal Code

Discussion: The village has used park impact fees since 2007 but due to growth it wishes to update the park impact fee and institute impact fees for fire and law enforcement facilities.

Motion: Trustee Moore with second by Trustee Nickel to approve the ordinance.

Vote: Motion carried 6-0.

d) Berm and Landscaping Agreement

Discussion: Information only by Planner Mark Mommaerts.

Motion: None

Vote: None

Closed Session

Motion by Trustee Lisowe with second by Trustee Bartlein to enter closed session.

Roll Call Vote: Miller-aye
Lisowe- aye
Bartlein- aye
Hietpas- aye
Moore- aye
Nickel- aye

Pursuant to Wis. Stats. §19.85(1)(c), the Board met in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Operations Manager.

Pursuant to Wis. Stats. §19.85(1)(e), the Board also met to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session- Development Incentives for Driscoll Properties, LLC.

The meeting adjourned in closed session.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated July 30, 2019
Approved by the Village Board on August 27, 2019