

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
08/27/19**

A regular meeting of the Village of Harrison Board was called to order at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Kevin Hietpas, Trustees Lou Miller, Buddy Lisowe, Darlene Bartlein, Tyler Moore, Jim Fochs, Gary Nickel
Board excused: None
Staff present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Operations Manager Jeff Funk

Correspondence or Communications from Board and Staff

- a) Kimberly Area Soccer Association, Inc. (KASA) \$50,000 donation: The club wishes to donate \$50,000 towards a field sprinkling system. The donation would be \$25,000 following the installation of a well and pumping system and the remainder would be paid at \$5,000 per year over a five-year period.
- b) Request from Town of Buchanan Chair Mark McAndrews to consider an emergency generator for Darboy Sanitary District building: Village Manager Travis Parish encouraged board members to contact Darboy Sanitary District if they wish to give any input.

Public Comments

Wives of Green Bay Fire Fighters asked the board to consider naming a soccer field in memory of Appleton Fire Fighter Mitchell Lundgaard.

Ken Schwalbach on Sugar Maple Way spoke to the board about speeding and safety concerns on Woodland Road.

Tracey Stanelle on Mile Long Drive spoke to the board about drainage issues in her area. This has been a problem for many years.

Ken Phelan on Hearthstone Drive also spoke to the board about drainage issues in his area.

Eric Jones on Landon Drive encouraged the board to deny the claim for Kaukauna Youth Baseball.

Ray Tritt on Holly Street had his pavers at the end of the driveway removed when the road work was being completed in his area. He is asking the board to reimburse him the dollar amount for the asphalt- he will use that towards the cost of putting the pavers back in.

Consent Agenda

Payment of Bills and Claims; Minutes from 06/25/19 and 07/30/19; Discharge of Firearms- Dave Dhein at N8162 Pigeon Rd and Tony Mader at N9093 County N; Application for Operator Licenses for Sharlin Jacobson, Loraine Bailey, Candi Buss; Certified Survey Map for Mader on S. Coop Rd; Certified Survey Map for Hopfensperger on Stommel Rd; Permission to Occupy Drainage Easement Agreement at N9448 Cumberland Dr; Permission to Occupy Drainage Easement Agreement at W5470 Trailwood Ln
Discussion: None

Motion: Trustee Moore with second by Trustee Nickel to approve.

Vote: Motion carried 7-0.

Appointments

None

Unfinished Business from Previous Meetings for Consideration or Action

None

New Business for Consideration or Action

a) Approve or Deny Claim from Jay Bowers (Kaukauna Youth Baseball)

Discussion: Notice was given that KYB will be seeking reimbursement for expenses paid.

Motion: Trustee Nickel with second by Trustee Lisowe to deny the claim.

Vote: Motion carried 7-0.

b) Final Payment for Rustic Ln and Hickory Dr project in the amount of \$15,308.47

Discussion: This would be the final payment on the project. Some residents still have issues with the seeding and landscaping.

Motion: Trustee Nickel with second by Trustee Miller to make the payment.

Vote: Motion carried 6-1 with Trustee Fochs opposed.

c) Final Payment for Lift Station No. 6 in amount of \$27, 241.65 (Harrison Utilities)

Discussion: M & E recommends payment to Dorner- this will come from the Utilities' budget.

Motion: Trustee Moore with second by Trustee Lisowe to approve the payment.

Vote: Motion carried 7-0.

d) Sewer Extension for Chrystella Dr in City of Menasha (Harrison Utilities)

Discussion: M & E recommends approval as the plans conform to Harrison Utilities requirements.

Motion: Trustee Moore with second by Trustee Miller to approve the connection.

Vote: Motion carried 7-0.

e) Health Insurance Opt-Out Policy

Discussion: The intent is to provide an opportunity for employees to receive a monetary benefit for electing to opt out of the village's health insurance plan. Singles would be paid \$1800 and Families \$5040 annually. The board had questions about the actual cost savings to the village and whether the payout amounts were appropriate.

Motion: Trustee Lisowe with second by Trustee Miller to NOT move forward with this policy.

Vote: Motion carried 5-2 with President Hietpas and Trustee Nickel opposed.

f) Permission to Occupy Drainage Easement Agreement- W5419 Mile Long Dr

Discussion: The property owner wants to place a fence within the drainage easement on the property. Staff has concerns as it is a main stormwater runoff path and a fence could obstruct flow. There are no other fences in this area.

Motion: Trustee Miller with second by Trustee Lisowe to deny the request.

Vote: Motion carried 7-0.

g) Plan Commission Membership Policy

Discussion: The current policy was adopted in 2016 when the Village and Town both existed, and a joint commission was formed. Now, there is no Town and the membership policy can be revised. State Statute allows for a municipality to adopt the composition of a Plan Commission as long as there are at least 3 citizens. Staff recommends that we require 4 citizens to avoid a quorum of village board members.

Motion: None made. The consensus was to go with 4 citizen members. Planner Mark Mommaerts will draft an ordinance and bring it to a future meeting for approval.

Vote: None

h) Darboy Kiwanis Club's Invoice of \$1,000 for Flight Night

Discussion: Village Manager Travis Parish reported that Flight Night was cancelled due to inclement weather but Kiwanis submitted an invoice for payment.

Motion: Trustee Lisowe with second by Trustee Miller to approve the payment.

Vote: Motion carried 5-1 with Trustee Nickel opposed and Trustee Moore abstaining.

i) Schedule first Budget Review meeting

Discussion: The board will meet on Tuesday, September 17th at 6:00pm.

Motion: None

Vote: None

Reports

Monthly reports for the Sheriff's Dept, Zoning, Harrison Fire Rescue and Treasurer are on file.

Closed Session

Motion by Trustee Lisowe with second by Trustee Bartlein to enter closed session.

Roll Call Vote: Miller-aye
Lisowe- aye
Bartlein- aye
Hietpas- aye
Moore- aye
Fochs- aye
Nickel- aye

Pursuant to Wis. Stats. §19.85(1)(c), the Board met in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Operations Manager.

The meeting adjourned in closed session.

Jennifer Weyenberg, Village Clerk-Treasurer
Dated August 27, 2019
Approved by the Village Board on September 10, 2019