

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/10/19**

A regular meeting of the Village of Harrison Board was called to order at 7:00pm on September 10, 2019 in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Kevin Hietpas, Trustees Lou Miller, Buddy Lisowe, Darlene Bartlein, Tyler Moore, Jim Fochs
Board excused: Trustee Gary Nickel
Staff present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg

Correspondence or Communications from Board and Staff
None

Public Comments
None

Consent Agenda
Minutes from 08/27/19
Discussion: None
Motion: Trustee Lisowe with second by Trustee Miller to approve.
Vote: Motion carried 6-0.

Appointments
None

Unfinished Business from Previous Meetings for Consideration or Action
None

New Business for Consideration or Action

a) Shared Services Feasibility Study with Town of Buchanan

Discussion: The Town of Buchanan had planned to conduct a fire services feasibility study with Combined Locks to determine if there were opportunities for cost efficiencies, improved effectiveness and other benefits. Combined Locks decided against moving forward with the study. Village of Harrison staff believe there could be a benefit to our village to participate in the study. The estimated cost is \$50,000 to be evenly split between Harrison and Buchanan.

Motion: Trustee Bartlein with second by Trustee Miller to move forward with the feasibility study.

Vote: Motion carried 5-0-0 with Trustee Moore abstaining.

b) Change Fire Chief position from Part-Time to Full-Time

Discussion: The Fire Commission chair has asked the board to consider hiring a full-time fire chief. Town of Greenville (population 12,147) and City of Kaukauna (population 16,278) have full time chiefs and Harrison Fire Rescue's service area covers approximately 16,000 residents.

Motion: None. Staff recommends waiting on a decision until the feasibility study with Town of Buchanan is completed.

Vote: None.

c) Construct Additional Office at the Harrison Municipal Building

Discussion: The new Public Works Director/Engineer will begin work on 09/23/19 and there is no office available at the Harrison Municipal Building. Because the interim Fire Chief has a full-time job during the day and that office is only used in the evening, the Village Manager proposes moving the Interim Fire Chief to an office at one of the fire stations, temporarily, and waiting until the feasibility study is completed with Town of Buchanan to determine if we need to construct a new office.

Motion: Trustee Fochs with second by Trustee Miller to relocate the Interim Fire Chief to a fire station to accommodate the new Public Works Director.

Vote: 5-0-0 with Trustee Moore abstaining.

Reports

Village Manager Travis Parish reported that the state budget includes \$75 million to fund transportation grants for local governments. Cities and villages will receive 25% of the funding with 36% going to counties and 39% going to towns.

Adjourn

Discussion: None

Motion: Trustee Lisowe with second by Trustee Fochs to adjourn at 7:40pm.

Vote: Motion carried 6-0.

Jennifer Weyenberg, Village Clerk-Treasurer
Dated September 10, 2019
Approved by the Village Board on September 24, 2019