

VILLAGE OF HARRISON

BOARD MEETING MINUTES

06/17/2020

A special meeting of the Village of Harrison Board was called to order at 9am in the Harrison Municipal Building, W5298 State Road 114 on Wednesday June 17, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Kevin Hietpas, Trustees Darlene Bartlein, Scott Handschke, Pete Stier, Lou Miller, Mark Van Hefty

Board absent: Trustee Tyler Moore

Staff present: Village Manager Travis Parish, Deputy Clerk-Treasurer Carie Krause, Director of Public Works Laura Jungwirth, Operations Manager Jeff Funk

Items Moved Up

President Hietpas requested to move item #5 (Discuss/Possible Action of Ditches and Culverts for Golden Way, Courts and Emerald Lane Project) ahead of #4 (Discussion/Possible Action on Harrison Utilities and Public Works).

Discuss Possible Action of Ditches and Culverts for Golden Way, Courts, and Emerald Lane Project

The Village Board discussed the ditches and culverts for Golden Way, Courts, and Emerald Lane Project with village staff. The consensus was that anything impeding water flow would be considered a violation. Staff was directed to enforce the ditch policy, replace culverts at the homeowners cost, have staff regrade ditches, communicate via a mass mailing to homeowners regarding the project costs and the possible need to remove items that are impeding water flow.

No action was taken.

Discuss Harrison Utilities and Public Works

The Village Board discussed Harrison Utilities and the Public Works Department with the village and utility staff. The consensus was to look for ways to improve productivity, remove redundancies and create better communications between all departments. Annual reviews, monthly department reports, efficiency, staffing needs and job descriptions will be looked into further at the next special meeting.

No action was taken.

Future Agenda Items

The Village Board agreed to meet Thursday, June 25th, 2020 at 9am for a special meeting.

Adjournment

Motion by Scott Handschke, seconded by Darlene Bartlein to adjourn. Motion carried 6-0.

Carie Krause, Village Deputy Clerk-Treasurer

Dated June 17, 2020