

**VILLAGE OF HARRISON**  
**BOARD MEETING MINUTES**  
**09/01/2020**

A meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on September 01, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier, Tyler Moore

Board Excused: None

Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts

**Communications from Board or Staff**

None

**New Business for Consideration or Action**

Create Administrative Committee

Res. V2020-08 Creating the Ad Hoc Administrative Committee was presented by Village Manager Travis Parish. The structure is 3 trustees and 2 citizen members. Terms for the trustees would run concurrent with their village board terms and the citizen terms would be for 1-year. Motion by Trustee Handschke to approve Res. V2020-08 Creating Ad Hoc Administrative Committee with second by Trustee Bartlein. Trustee Stier asked to remove his name from consideration and recommended that the Village President take his spot on the committee. Motion carried 7-0.

Approve Engagement Letter with Baird for General Obligation Refunding Bonds in the amount of \$1,645,000.00

As was previously discussed, Baird has provided an idea on what we could save on refinancing the TID loan and land on CTH N. We could save approximately \$26,000 if we went to bonds. President Hietpas commented that we have \$2.6 million in money market plus another \$1.275 in CDs, but, we have an ordinance to have a minimum of 30% of our operating assets in reserves and that would come out to \$1.2 million. He questioned why we would take out a loan to put it in savings and wondered if we could use any of these monies to pay off our debt. Village Manager T. Parish explained we wouldn't use village money to pay off the TID loan but possibly could look at the land on N. By paying off the TID, the village doesn't save any money- just the other entities.

Motion by Trustee Moore to approve the engagement letter with Baird for General Obligation Bonds in the amount of \$1,645,000. President Hietpas asked if Trustee Moore if he wanted to see about paying down some of the other loans, but Trustee Moore said it sounded like it could be a wash. T. Parish interjected that he would have to let Baird know to take the loan for CTH N out. Motion was withdrawn with the recommendation that T. Parish discuss more with Baird.

Motion then made by Trustee Moore with second by Trustee Miller to approve the engagement letter with Baird for General Obligation Refunding Bonds specifically to refinance TID #1 State Trust Fund Loan. Trustee Bartlein asked to postpone this for a month. T. Parish explained that Baird is really looking for a commitment that if the village goes out to bond, it uses them. Motion to approve the engagement letter failed 1-5-1 with Trustee Miller in favor; President Hietpas and Trustees Van Hefty, Bartlein, Miller, and Stier opposed; and Trustee Handschke abstaining.

#### Discuss 2021 Budget

T. Parish explained:

- that there will be a series of 4 meetings and we need to get the levy to the County by Thanksgiving. Budget approval requires a public hearing before it can be approved by the village board.
- Net new construction for 2020 is 1.97%. It is important to maximize this increase as to not lose out in future years.

President Hietpas asked that we have a goal of holding our mill rate and do a deep dive into our spending habits and improve things in other ways.

Everyone agreed we need to balance our growth so that we aren't so top-heavy on residential.

Main priorities for next year are Noe Road, urbanizing Hoelzel Way by Sunrise School, Cottonwood Creek mini-storm, Eisenhower Drive, Kimberly Heights roads and staffing compensation study.

The consensus of the board is to move forward with improvements at Clover Ridge Park with a focus on pickleball courts. Public Works Director L. Jungwirth should come back with costs.

The next budget meeting is set for October 6, 2020 at 6:00pm.

#### **Closed Session:**

Under Wis. Stats. 19.85(1)(c), the board met in closed session to consider the employment, promotion, compensation, or performance evaluation- Village Manager Evaluation Performance.

Motion carried 7-0 on a roll call vote:

Miller- aye;

Van Hefty- aye;

Bartlein- aye;

Hietpas- aye;

Handschke- aye;

Stier- aye;

Moore- aye.

The village clerk was asked to leave the meeting at this point.

---

Jennifer Weyenberg, Village Clerk-Treasurer

Dated September 1, 2020

Approved September 17, 2020