

VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/08/2020

A meeting of the Village of Harrison Board was called to order at 7:00pm in the Harrison Municipal Building, W5298 State Road 114 on September 08, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier, Tyler Moore

Board Excused: None

Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts

Communications from Board or Staff

Village Manager T. Parish said he received an email from the village attorney informing us that City of Appleton approved a detachment ordinance on the Renn Farm. The City approved the ordinance on September 2nd and published it September 7th.

President Hietpas said the new Roberts Rules of Order is now available. T. Parish was asked to get copies for everyone. He also asked for an update on the Open Records Request on the Golden Way project- the village clerk has provided the requested emails.

President Hietpas said the board had given direction to do finish grade and seeding at Farmers Field, but he noticed weeds over 8ft. tall next to the driveway. T. Parish said he had spoken to Public Works Director and the Operations Manager and told them it was the #1 priority. He also asked if the board had any recommendations on what the Ad Hoc Administration Committee should deal with. T. Parish asked that priority be given to the Employee Manual.

President Hietpas discussed a letter written by Public Works Director L. Jungwirth. He wondered if it was too late in the season to ~~seed the ditches~~ **replace the culvert** and asked for some leniency. Trustee Handschke asked if the village-wide stormwater fee could help with something like this. Trustee Stier asked that the board stay on the agenda and noted they should not be talking about this.

President Hietpas said that a detention pond on the north end of Noe Road at the corner of Noe and Sweet Pea Dr has not been turned over to the village and asked why the village is cutting the grass. Village Manager T. Parish will talk to Public Works Dept.

Trustee Van Hefty said he had talked with the muskrat removal service owner and had asked him for an update. He said he learned that the owner had emailed T. Parish an update on July 29th. Trustee Van Hefty received a copy of the email and forwarded it to all of the village board and asked if T. Parish had

intended to share this email himself; he explained that he was going to do so at the end of the year. Trustee Van Hefty asked about the Kimberly Trail pond- there is a ditch behind the pond that is full of muskrats and the trapper would like permission to enter. Planner M. Mommaerts stated that area is private property.

Public Comments

None

New Business for Consideration or Action

Resolution V2020-09 Harrisville Lane Street Name Change

The property owners are petitioning to change the name to Sweetgrass Trail to avoid confusion with Harrisville Court. The property owners will reimburse the village for costs associated with the change. Motion by Trustee Bartlein with second by Trustee Van Hefty to approve Ordinance V2020-09. Motion carried 7-0.

Accepting Stormwater Pond Deed Transfer for Hidden Pines & Southtowne Place

The developer of Hidden Pines subdivision is requesting the village take ownership of the stormwater pond – this pond is shared with Southtowne Place and staff is working with that owner to deed the land as well. Motion by Trustee Moore with second by Trustee Miller to approve the Warranty Deeds for Outlot 1 of Hidden Pines Subdivision and Outlot 1 of Southtowne Place Subdivision. Motion carried 7-0.

Driscoll Properties TID #3 Development Agreement

The agreement could not be previously approved because TID #3 had not been formally adopted. President Hietpas asked if the board remembered the original conversation that \$500,000 was for the through-road from Coop to future Eisenhower and he recalled that being discussed, but he doesn't recall talking about the other impact fees and paying half of those. Trustee Van Hefty asked Planner Mommaerts if he had any concerns with the subcontractor declaring bankruptcy. Planner Mommaerts explained the agreement is written so that if they don't complete the work, they don't get paid. Motion by Trustee Moore with second by Trustee Stier to approve the TID #3 Development Agreement for Driscoll Properties. Motion carried 5-1-1 with Trustee Van Hefty opposed and President Hietpas abstaining.

Resolution V2020-10 Adopting the Project Plan and Creating TID #4

This TID will be created in the area along Midway Road/County AP west of Lake Park Rd. It is intended to be a mixed-use district suitable for residential and commercial uses. The recent detachment of the road from Appleton to Harrison triggers payment for Lake Park Road, and the developer is agreeable to paying that upfront. The village would, under the TID, include that cost as an incentive. Motion by Trustee Moore with second by Trustee Miller to accept Res. V2020-10 Approving the Project Plan and Creating Tax Incremental Financing. Motion carried 6-1 with Trustee Stier opposed.

Approve Dissolution of the Darboy Park Intergovernmental Agreement with Town of Buchanan
The village and town agree to dissolve all prior agreements, Buchanan will no longer be required to plan, oversee, or maintain any part of Darboy Park. Harrison will allow Buchanan residents to rent the pavilion at the same rate as Harrison residents. Motion by Trustee Handschke with second by Trustee Stier to approve the dissolution. Motion carried 7-0. Trustee Moore noted that Buchanan's logo is on the park signs and we should look to update those signs at some point.

Discharge of Firearms Application for Don Mielke, W5484 Mielke Rd
Discharge of Firearms Application for Tony Mader, W5725 Manitowoc Rd
Motion by Trustee Stier with second by Trustee Van Hefty to approve both applications. Motion carried 7-0.

Future Agenda Items

President Hietpas requested a budget meeting for Tuesday, Sept. 15th at 6:00pm to discuss some items and also set a closed session to discuss personnel issues. Village Manager T. Parish reminded the board the next budget meeting is set for October 6th.

President Hietpas said he wanted a closed session discussion. The meeting is set for Thursday, Sept. 17th at 6:00pm. Trustee Handschke asked for the Air BnB ordinance to be on the agenda. He asked that budget meetings be limited to only budget discussion and not piling on other agenda items.

President Hietpas asked to address the following at the next meeting:

Engineering costs- how much was spent last year vs. this year;

the permit fee schedule;

Harrison Utilities;

Parks- what people may want to see;

Road projects- Noe Road;

TID #1 Loan;

Employee Overtime

Trustee Van Hefty asked if he could make a motion to have board minutes approved more quickly, preferably by the next meeting. Village Manager stated that minutes must be approved by the board. He added that if the issue was that people want to know what is going on in the meetings, we could live-stream the meetings and put a link on the website. This will be discussed at budget time.

Village President Hietpas noted that Harrison Utilities website is an unsecured website.

Trustee Stier said we can't make any motions for things that aren't on the agenda.

Closed Session:

Motion by Trustee Handschke with second by Trustee Bartlein to enter closed session under Wis. Stats. 19.85(1)(e), to deliberate or negotiate the purchase of public property, the investment of public funds or

conduct other business when competitive or bargaining reasons require a closed session in regards to Toonen Companies.

Motion carried 7-0 on a roll call vote:

Miller- aye;

Van Hefty- aye;

Bartlein- aye;

Hietpas- aye;

Handschke- aye;

Stier- aye;

Moore- aye.

The meeting adjourned in closed session.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated September 8, 2020

Approved September 17, 2020 w/ changes