

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/17/2020**

A meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on September 17, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Scott Handschke, Pete Stier, Tyler Moore

Board Excused: Trustee Darlene Bartlein

Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Director of Public Works Laura Jungwirth, Nick VandeHey of McMahan

Communications from Board or Staff

Trustee Handschke: Had correspondence with resident Susan Hayes about the air BnB and they don't have a state license.

Public Comments

None

Introduction to Village-wide Storm Water Utility Fee (Nick VandeHey)

Nick VandeHey of McMahan led a discussion on the MS4 Stormwater Permit & Stormwater Utility. Highlights were total maximum daily load of the lower Fox River Basin, Upper Fox & Wolf River Basin; best stormwater practices; and, the ERU for single-family residential, duplexes, multi-family, non-residential, undeveloped and agriculture. There was no action on this item. There will be future discussion on expanding the boundary of the utility and setting the rate.

New Business for Consideration or Action

Discharge of Firearms Application for Dave Dhein, N8162 Pigeon Road

Motion: Trustee Moore with second by Trustee Miller to approve.

Vote: Motion carried 6-0.

Approve Minutes from 08/25/2020, 09/01/2020, 09/08/2020

Motion: Trustee Stier with second by Trustee Miller to approve.

Discussion: President Hietpas asked to insert "new" to minutes of 08/25/2020, Public Comments, Paragraph 1, last sentence. Also asked to replace "seed the ditches" with "replace the culvert" in the minutes of 09/08/2020, Communications from Board or Staff, Paragraph 4, second sentence.

Vote: Motion carried 6-0.

Kimberly Heights 4 Asphalt Paving Revision

Curb and gutter has already been poured. The developer is proposing to have only the lower binder course (2 inch) installed now with the top course (2 inch) installed upon 60% buildout.

Motion: Trustee Moore with second by Trustee Stier that we require the developer to install the full depth of 4 inches as originally agreed to.

Vote: Motion carried 6-0.

2020 Asphalt Patching Work

Estimate for work from Calumet County is \$17,347.96 for Friendship Dr (1), Schmidt Rd (2), Touchdown Dr (1), Manitowoc Rd (2), Firelane 12 (3), Noe Rd (3).

Motion: Trustee Handschke with second by Trustee Miller to approve 2020 asphalt patchwork with Calumet County for the total of \$17,347.96

Vote: Motion carried 6-0.

Review/Approve State Trust Fund Loan Refinancing Options

Motion: Trustee Handschke with second by Trustee Stier to refinance the state trust fund loan with Baird.

Vote: Motion carried 5-1 with President Hietpas opposed.

Review/Approve Administrator's Evaluation Form

Motion: Trustee Moore with second by Trustee Stier to approve.

Vote: Motion carried 6-0.

Review/Approve Manhole Rehabilitation Quotes for Harrison Utilities

Sanitary sewer manholes along Fire Lane 3, 9, 10 need repairs. Quotes were received from Great Lakes TV Seal Inc. and Visu-Sewer.

Motion: Trustee Moore with second by Trustee Miller to approve the manhole rehabilitation quote received from Great Lakes TV Seal Inc. in the amount of \$24,696.20

Vote: Motion carried 6-0.

Review/Approve Change Order for Kesler Road

This was budgeted for last year, but due to weather, it was not completed. The subgrade prep is being removed and as a result the cost of the project is lower.

Motion: Trustee Stier with second by Trustee Moore to approve the change order.

Vote: Motion carried 6-0.

Future Agenda Items

Trustee Moore: Trick or Treating for 2020

Trustee Handschke: At the last County Board meeting, they talked about using Christ the Rock as a Covid-testing facility and a vaccination spot.

President Hietpas: Any items listed in the previous minutes but that weren't on this agenda.

Village Manager T. Parish asked to clarify that on the September 29th agenda there will not be any budget items. It will be for un-related budget items.

Closed session

Roll Call Vote: Miller- aye; Van Hefty- aye; Hietpas- aye; Handschke- aye; Stier- aye; Moore- aye.

The board met pursuant to 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Public Works Director.

Clerk was asked to leave the meeting at this point.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated September 17, 2020

Approved September 29, 2020