

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
10/13/2020**

A regular meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on October 13, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier, Tyler Moore
Board Excused: None
Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Operations Manager Jeff Funk

Correspondence or Communications from Board and Staff

None

Public Comments

Wendy Clausz, Maggie Turek, Jaci Stephen: Augusta Place ditch and drainage concerns. This is an on-going situation. Operations Manager J. Funk will go out and look at the area first thing in the morning.

Appointments

None

Unfinished Business from Previous Meeting for Consideration or Action

None

New Business for Consideration or Action

Ordinance V20-13 Attaching Territory to the Village of Harrison (portions of Lake Park Rd and Plank Rd)

Motion: Trustee Moore with second by Trustee Stier to approve Ord. V20-13.

Vote: Motion carried 7-0.

Disposal of Municipal Property (Oshkosh Plow Truck and F350 Utility Truck)

Discussion: Village will look to advertise these sales on Facebook Marketplace.

Motion: Trustee Stier with second by Trustee Miller to approve.

Vote: Motion carried 6-0-1 with Trustee Moore abstaining.

Accept Stormwater Pond Deed Transfer- Woodland Trails

Discussion: The developer is requesting the Village take ownership of the stormwater pond. The property is Lot 66 of Woodland Trails subdivision; developer is also requesting Village take ownership of right-of-way for Spring Valley as it intersects Manitowoc Rd (Outlot 6 Woodland Trails II).

Motion: Trustee Handschke with second by Trustee Stier to approve Warranty Deed for Lot 66 of Woodland Trails subdivision and Outlot 6 of Woodland Trails II.

Vote: Motion carried 7-0.

Resolution V2020-13 Short Term Rental Application Fee

Discussion: Planner Mommaerts introduced Res. V2020-13 which establishes the short term rental permit fee at \$200.00 for a new and a renewal permit.

Motion: Trustee Handschke with second by Van Hefty to set fee at \$400.00 for initial application and \$200.00 for a renewal.

Vote: Motion carried 7-0.

Kimberly Heights 2 and Kimberly Heights 4 Easement Adjustment & Partial Release

Discussion: There is currently a 30-ft drainage easement entirely on the south side of Kimberly Heights 2 plat and no easement on Kimberly Heights 4 plat.

Motion: Trustee Moore with second by Trustee Stier to approve documents to shift easement south 15-ft so there is a 15-ft easement on the properties in Kimberly Heights 2 and 15-ft on the properties in Kimberly Heights 4; and to add 15-ft easement to the north side of the properties in Kimberly Heights 4 subdivision.

Vote: Motion carried 7-0.

Minutes from October 6, 2020

Motion: Trustee Moore with second by Trustee Stier to approve.

Vote: Motion carried 7-0.

Discharge of Firearms Application

Motion: Trustee Stier with second by Trustee Miller to approve.

Vote: Motion carried 7-0.

Future Agenda Items

Trustee Handschke: Lessons learned from Golden Way project

Trustee Miller: Economic Development; Relief of our liquor license fees

Trustee Moore: Trick-or-Treat hours due to Covid-19 concerns

Closed Session

The board met in closed session pursuant to Wis. Stats. §19.85(1)(e), to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following development agreements:

Lexington Homes

The Board also met under 19.85 (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility.

Roll Call Vote:

Miller- aye;

Van Hefty- aye;

Bartlein- aye;

Hietpas- aye;

Handschke- aye;
Stier- aye;
Moore- aye

Jennifer Weyenberg, Village Clerk-Treasurer

Dated: October 13, 2020

Approved: October 27, 2020