

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
10/22/2020**

A special meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on October 22, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier
Board Excused: Trustee Tyler Moore
Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Operations Manager Jeff Funk

Public Comments

Fire Commission Chair Jon Zink expressed the goal of having a full-time fire chief with two part-time positions to cover daytime hours.

New Business for Consideration or Action

6(a) Discuss CARES Act submittals-

\$190,034 is left under our allotment which will be spent on overtime for elections (due to increase in absentee ballots), fire department wages from March 1-November 6, and personnel costs of our police contract.

ipads for the board members have also been ordered.

If a second round of funding is available, the village will look at touchless doors, faucets, etc. and an upgrade to the server.

6(c) Discuss/Approve Wage and Staffing Study with Carlson Dettmann Consulting (moved up)- Village Manager Parish and President Hietpas reported they had met with Patrick Glynn from Carlson Dettmann Consulting and discussed options for a study. There is a cost savings to bundle the studies and do job classification, staffing and wage analysis all at one time. No formal motion was needed. The consensus is to move forward with all items under option 1. A formal contract will be brought to a future meeting for approval.

6(b) Discuss 2020 Budget

No action was taken; discussion only.

Major topics included sheriff's department contract, EMS needs, digital permitting software, GIS Intern, Hwy Department equipment and pickleball courts. Next budget discussion is scheduled for November 9th with final approval on November 24th. The budget summary will be published in the Appleton Post-Crescent.

Motion by Trustee Stier with second by Trustee Bartlein to adjourn. Motion carried 6-0.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated October 22, 2020

Approved November 24, 2020