

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
10/27/2020**

A regular meeting of the Village of Harrison Board was called to order at 7:00pm in the Harrison Municipal Building, W5298 State Road 114 on October 27, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Scott Handschke, Pete Stier, Tyler Moore
Board Excused: Trustee Darlene Bartlein
Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Operations Manager Jeff Funk, Planner Mark Mommaerts
Other: Lt. Eric Volland, Calumet Co. Sheriff Department
Justin Fischer, Baird

Reports

Harrison Fire Rescue was dispatched to 38 incidents from September 24-October 21 (YTD = 397).

Sheriff Dept. total incidents for Quarter 3 = 808.

Zoning Department issued 27 permits in September.

Correspondence or Communications from Board and Staff

Village of Harrison Summary Report of the Calumet County Economic Development Plan- This report is specific to Harrison. It shows a need for workforce and elderly housing.

Press Release- Moody's Bond Rating for the Village of Harrison
An Aa2 rating was assigned to the Village of Harrison.

Public Comments

Amanda Reed, S. Tahoe Ln and Dan Woolf, S. Solitude Ln: The public at the previous plan commission meeting spoke against the Lexington Homes project and the plan commission voted to postpone action. They are disappointed that the village board then turned around and voted to approve it after the public had left.

Appointments

None

Unfinished Business from Previous Meeting for Consideration or Action

None

New Business for Consideration or Action

*Items 9(g) and 9(h) moved up

9(g)- Resolution V2020-16 Authorizing the Issuance and Sale of \$1,880,000 General Obligation Promissory Notes. Motion by Trustee Moore with second by Trustee Stier to approve. Motion carried 6-0.

9(h)- Resolution V2020-17 Authorizing the Issuance and Sale of \$1,425,000 General Obligation Refunding Bonds. Motion by Trustee Handschke with second by Trustee Stier to approve. Motion carried 6-0.

9(a)- Certificate of Payment #1 for the 2020 Asphalt Paving Program. Motion by Trustee Handschke with second by Trustee Moore to approve. Motion carried 6-0. The Certificate of Payment #1 in the amount of \$263,464.10 is issued to Northeast Asphalt, Inc.

9(b)- Ordinance V20-14 Comprehensive Plan Amendment (Frazee)- Old Hwy Rd
Motion by Trustee Moore with second by Trustee Miller to approve. Motion carried 5-1 with Trustee Handschke opposed. The future land use map in the Comp Plan will change the land use designation from Commercial to Single Family Residential.

9(c)- Ordinance V20-15 Zoning Map Amendment (Frazee)- Old Hwy Rd
Motion by Trustee Moore with second by Trustee Stier to approve. Motion carried 5-0 with Trustee Handschke opposed. The property will be re-zoned from Neighborhood Commercial to Single Family Residential.

9(d)- Certified Survey Map (Frazee)- Old Hwy Rd
Motion by Trustee Moore with second by Trustee Miller to approve the CSM. Motion carried 5-1 with Trustee Handschke opposed. The property will be split into 3 lots, each over 1-acre. All current and existing easements on the property will be retained.

9(e)- Conditional Use Permit (G Units Storage)- Pigeon Rd
Motion by Trustee Moore to approve with second by Trustee Van Hefty to approve with the following conditions:

1. Developer sign a letter stating that they are aware of the conditions of approval and agree to abide by all conditions prior to any other permit, approval, or certificate being granted by the Village.
2. Consult with the WI Dept. Natural Resources on permitting for crossing the stream.
3. A wetland delineation shall be completed to verify wetland locations.
4. Site Plan Review approval shall be obtained in accordance with the Harrison Zoning Ordinance.
5. Stormwater Management & Erosion Control Plan approval shall be obtained in accordance with the Harrison Municipal Code of Ordinances.
6. All driveways, driving area, and parking areas shall be paved. No gravel areas are permitted.
7. The applicant works with Calumet County Planning & Zoning Department on private sanitary systems and well, if needed.
8. Berms and landscape areas be provided along the east side of the development and areas adjacent to the single-family development. The berm should be approximately 5-foot in height with evergreen and other plantings that are 4-5-feet in height at the time of planting. Care should be taken to design the berm and plantings to shield vehicle headlights shining into adjacent properties.

9. All exterior parking area lighting shall be direct cut-off fixtures to reduce/eliminate any glare.
10. All provisions of the zoning ordinance and all other Village ordinances shall be met.
11. Any comments or revisions from Village staff during the site plan review process shall be incorporated as conditions of approval.
12. All necessary permits shall be obtained prior to construction.

Motion carried 5-1 with Trustee Stier opposed.

9(f)- Ordinance V20-16 Amending the Garners Creek Stormwater Utility to the Village of Harrison Stormwater Utility

Motion by Trustee Handschke with second by Trustee Van Hefty to approve. Motion carried 6-0. The current stormwater utility will be expanded to include the entire village.

9(i)- Resolution V2020-18 Creating a Village of Harrison Stormwater Utility Equivalent Runoff Unit (ERU) Fee

Motion by Trustee Handschke with second by Trustee Moore to approve the resolution. Motion carried 6-0.

9(j)- Request for Proposals (RFP) for Engineering Services

Motion by Trustee Stier with second by Trustee Handschke to go out for RFP. Motion carried 6-0.

9(k)- Approve minutes from 10-13-20 Village Board Meeting

Motion by Trustee Stier with second by Trustee Handschke to approve. Motion carried 6-0.

9(l)- Payment of Bills and Claims

Motion by Trustee Handschke with second by Trustee Stier to table. Motion carried 6-0.

9(m)- Economic Development Planning

Village Manager T. Parish will contact Mary Kohrell with Calumet County and schedule a date for a workshop.

9(n)- Discharge of Firearms application for D. Bartelin, W6753 Manitowoc Road

Motion by Trustee Handschke with second by Trustee Stier to approve. Motion carried 6-0.

9(o)- Approve Professional Services Agreement between Village of Harrison and Carlson Dettmann Consulting for a Staffing and Wage Study

Motion by Trustee Handschke with second by Trustee Stier to approve. Motion carried 6-0.

Future Agenda Items

President Hietpas- Lessons Learned from Golden Way project, Village Manager Review

Village Manager Parish- Budget meeting will be held November 9th

Closed Session

The board met in closed session pursuant to Wis. Stats. §19.85(1)(e), to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following development agreements:

Lexington Homes

Roll Call Vote:

Miller- aye;

Van Hefty- aye;

Hietpas- aye;

Handschke- aye;

Stier- aye;

Moore- aye

In closed session, a motion was made by Trustee Handschke with second by Trustee Moore to reconvene in open session. Motion carried 6-0.

Back in open session, a motion was made by Trustee Moore to approve the TID agreement at 20%. There was no second, and the motion failed.

Motion by Trustee Handschke with second by Trustee Miller to approve the TID agreement at 18%. Motion carried 4-2 with Trustees Stier and Moore against.

At 9:02pm, a motion was made by Trustee Handschke and seconded by Trustee Moore to adjourn the meeting. Motion carried 6-0.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated: October 27, 2020

Approved: November 24, 2020