

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
12/08/20**

A regular meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on December 08, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier, Tyler Moore  
Board Excused: None  
Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Operations Manager Jeff Funk

**Correspondence or Communications from Board and Staff**

T. Parish shared the Public Service Commission findings. There will be follow-up from the commission on how to handle the refunds. They are requesting another rate case study in 6 months. President Hietpas asked that switching to quarterly billing be added to the study.

President Hietpas received a phone call from a developer looking at our website and said he was surprised that our map looked so small, so staff is asked to look into it.

**Public Comments**

Ryan Vanlankvelt, State Park Ct: He is upset about his neighbor driving on wildflowers while he is maintaining birdhouses.

Scott Bradley, Harrison Road: Received a letter that he is non-compliant with his newly-installed culvert. He had reached out to Building Inspector Paul Birschbach before he began the project to see if he needed anything and was told he was set to go. It was settled that he will work with the Operations Manager to file the application for a variance.

John Van Dyke, Toonen Companies: Asking for support on the rezoning for Stumpf properties (Agenda Item 7b).

Property Owners on Harwood Road: Expressed concerns about a neighbor adding livestock to his property given past history with him. This item was addressed by the Village of Harrison Zoning Board of Appeals at a previous meeting. The village's code enforcement officer is asked to look at the property.

**New Business for Consideration or Action**

7(a) Minutes from 11/24/20

*Moved by Trustee Stier, seconded by Trustee Moore to approve. Motion carried 7-0.*

7 (b) Ordinance V20-20 Zoning Map Amendment- Manitowoc Road (Toonen/Stumpf)  
The applicant is proposing to rezone approx. 40 acres of land along Manitowoc Road east of County Road N, Location IDs 39146 & 39148 from General AG [AG] to Multiple-Family Residential [RM].

*Moved by Trustee Handschke, seconded by Trustee Stier to approve Ordinance V20-20 Zoning Map Amendment (Rezoning)- Toonen Companies.*

Motion to approve the ordinance was denied 3-4.

Hietpas- aye    Van Hefty- nay  
Miller- aye     Bartlein- nay  
Moore- aye     Handschke- nay  
                      Stier- nay

7(c) Subdivision Development Agreement- Stargazer Estates- Midway Road (Lexington Homes)  
Jeff Marlowe, of Lexington Homes asked to deviate from the Subdivision Improvement Policy. He is asking to do curb and gutter with first lift of binder, and would like to put sidewalks in early, too.

*No action taken.*

7(d) Engineering Services Firm Selection

The top 3 firms- MSA Professional Services, Graef, and Robert E Lee & Associates) were interviewed on December 3<sup>rd</sup>. The selection committee recommends the Village Board approve Graef for village engineering services.

*Moved by Trustee Handschke, seconded by Trustee Miller to select Graef to be the engineering firm that provides the Village of Harrison with engineering services for the fiscal year 2021. Motion carried 7-0.*

7 (e ) Closeout Contract with MCC for Kesler Road Project Contingent on Sherwood's Approval  
It was determined that Harrison's road department will add gravel to Kesler Road to make it driveable through the winter and then next year Harrison and Sherwood will re-evaluate the road to determine if it should be paved or double chip sealed. In order to do this, the contract with MCC must be closed out.

*Moved by Trustee Van Hefty, seconded by Trustee Stier to close out the contract. Motion carried 7-0.*

7(f) Modifications to Schmidt Road Bridge Project

Village Manager asked for direction from the board. In talking to the engineer, there are two options:

- (1) Not do anything with the road and simply replace the culvert- this could save up to \$450,000;
- or,
- (2) Improve road safety also.

*Moved by Trustee Van Hefty, seconded by Trustee Stier to have Graef for the bridge culvert on Schmidt Road moving forward. Motion carried 7-0.*

7(g) Resolution V2020-20 To Pay Off Loan No. 25260301 with Investors Community Bank

*Moved by Trustee Stier, seconded by Trustee Miller to approve. Motion carried 7-0.*

7(h) Business Permit/License

The board agreed to set a fee of \$5.00

Village Manager T. Parish will bring this back to a future meeting for formal approval.

7(i) Lessons Learned on Golden Way

Trustee Handschke led the discussion and distributed a template to the board members. They were asked to fill in the template and return to him.

**Future Agenda Items**

Trustee Miller: Ways for Trustees to virtually attend meetings if they are not able to attend in-person.

Trustee Handschke: Village Center and Future Land Use

Next meetings are set for January 12, 2021 and January 26, 2021.

**Closed Session**

Roll Call vote to enter closed session:

Miller- aye

Van Hefty- aye

Bartlein- aye

Hietpas- aye

Handschke- aye

Stier- aye

Moore- aye

Pursuant to Wis. Stats. §19.85(1)(e), the Board met to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following development agreements: Bayland Buildings (former Darboy Club Site)

Pursuant to Wis. Stats. §19.85(1)(c), the Board also met to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The meeting adjourned in closed session.

Approved January 26, 2021