

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
01/26/21**

A regular meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on January 26, 2021. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Operations Manager Jeff Funk

Correspondence or Communications from Board and Staff

a) Resignation of Tyler Moore- resignation received and effective January 15, 2021.

President Hietpas announced the village is without a Village Manager. Everything concerning this matter is confidential. Board members will be monitoring progress on important matters, providing direction and helping to set priorities until that vacancy is filled.

Trustee Bartlein asked the Sheriff's department to look into why a farmer was stopped for using an ATV on the roads. Agricultural use of ATVs is allowed.

Options to Fill Village Office Vacancy in Accordance with Wisconsin Statute §17.24

Trustee Van Hefty nominated Kirk Pontow, seconded by Trustee Handschke. Motion carried 6-0.

Public Comments

Gary Nickel spoke to the board about their recent decisions and actions.

Shaun Forslund and Staci Wanberg, representing the Fox Cities Festival of Lights, asked the board who the contact person is moving forward.

Kimberly Tenerelli, candidate for the new judge position, introduced herself to the board and audience.

Reports

Reports from Harrison Fire Rescue, Calumet County Sheriff's Dept, Planning and Zoning, and Treasurer are on file with the clerk.

Unfinished Business from Previous Meetings for Consideration or Action

8a) Review/Amend Stormwater Ordinance

This item was postponed to a future meeting.

8b) Minutes from 12/08/2020

*Moved by Trustee Handschke, seconded by Trustee Miller to approve with changes.
Motion carried 6-0.*

8c) Rules & Procedures for Village Board Meetings

Moved by Trustee Handschke, seconded by Trustee Miller that board and staff are not allowed to discuss minutes until they are approved. Motion carried 5-1 with Trustee Bartlein opposed.

New Business for Consideration or Action

9(a) Payment of Bills and Claims from 12/25/20-01/21/21

Moved by Trustee Handschke, seconded by Trustee Van Hefty to approve. Motion carried 6-0.

9(b) Minutes from 01/12/21

*Moved by Trustee Stier, seconded by Trustee Handschke to approve with changes.
Motion carried 6-0.*

9(c) Replacement Purchase of SCBA Compressor at Station 60

Moved by Trustee Bartlein, seconded by Trustee Van Hefty to approve with cost not to exceed \$24,000. Motion carried 6-0.

9(d) Recruitment Services for Village Manager

*Moved by Trustee Handschke, seconded by Trustee Miller to approve GovHR USA.
Motion carried 6-0.*

9(e) Resolution V2021-03 Amending Res. V2018-13 Designating Public Depository

Moved by Trustee Stier, seconded by Trustee Van Hefty to approve. Motion carried 6-0.
Accounts have been updated to have Village President Kevin Hietpas and Clerk Jennifer Weyenberg on the accounts.

9(f) Ordinance V21-03 Amending Discharge of Firearms

Motion by Trustee Stier, seconded by Trustee Miller to approve. Motion carried 6-0.
Amendment allows Village Clerk to sign waivers rather than needing full board approval.

9(g) Ordinance V21-04 Comprehensive Plan Amendment- Lexington Homes (Novella)- Midway Road

Motion by Trustee Van Hefty, seconded by Trustee Stier to approve. Motion carried 6-0.
Land on the SW corner of Plank Rd and Lake Park Road is amended from Single-Family Residential to Multi-Family Residential.

9(h) Ordinance V21-05 Zoning Map Amendment- Lexington Homes (Novella & Jewel Box Estates)- Midway Road

Moved by Trustee Stier, seconded by Trustee Van Hefty to approve. Motion carried 5-1 with Trustee Bartlein opposed.
Land on SW corner of Plank Rd and Lake Park Road is amended from General Agricultural [AG] to Single-Family Residential (Traditional) [RS-2] and Multiple-Family Residential [RM].

9(i) Conditional Use Permit- Lexington Homes (Novella)- Midway Road

Moved by Trustee Van Hefty, seconded by Trustee Miller to approve. Motion carried 6-0.
Zoning ordinance requires a Conditional Use Permit for any multiple-family development greater than 3-buildings or greater than 24 units. The applicant has proposed a 21-building development with 168-units total.

9(j) Land Division Variance- Lexington Homes (Jewel Box Estates)- Midway Road

Moved by Trustee Handschke, seconded by Trustee Stier to approve. Motion carried 6-0.
The length of the proposed cul-de-sac is 1,150 feet and the current land division ordinance states the length shall not exceed 1,000 feet.

9(k) Kimberly Heights Development Agreement Addendum #3

Moved by Trustee Van Hefty, seconded by Trustee Stier to approve. Motion carried 6-0.
The addendum delays the subdivider's responsibility to construct the trail or pay the fee until it is known if Calumet County completes the project in 2022.

9(l) Award Bid for Ryford St. and Highland Ct. Culvert and Roadway Construction

Moved by Trustee Handschke, seconded by Trustee Miller to approve Vinton Construction with a base bid of \$289,182.40. Motion carried 6-0.

9(m) 2021 Road Projects Engineering

Moved by Trustee Handschke, seconded by Trustee Stier to approve Service Order 003 with Graef. Motion carried 6-0.

9(n) Consider Selling Village-owned land on County N

No action was taken.

Future Agenda Items

City of Appleton Coop Road Agreement; Appointment to Neenah-Menasha Sewerage Commission; using Granicus for minutes; Carlson Dettmann update.

Closed Session

Roll Call vote to enter closed session:

Miller- aye

Van Hefty- aye

Bartlein- aye

Hietpas- aye

Handschke- aye

Stier- aye

Pursuant to Wis. Stats. §19.85(1)(e), the Board met to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following development agreements: Bayland Buildings (former Darboy Club Site)

Pursuant to Wis. Stats. §19.85(1)(c), the Board also met to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss Staff Issues;

and, 19.85(1)(g) to confer with legal counsel about strategy regarding current or likely litigation.

Approved February 9, 2021