

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
02/09/21**

A regular meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on February 9, 2021. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Darlene Bartlein, Scott Handschke, Pete Stier and Kirk Pontow  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg

**Correspondence or Communications from Board and Staff**

a) Update on Village Manager Recruitment- President Hietpas reminded the board to reply back to GovHR if they wanted to participate.

b) Board Room Audio System- R & R Technologies adjusted the sound and added a microphone in the ceiling of the board room.

Trustee Scott Handschke stated he received an email from a resident who was confused about the Noe Road urbanization and he cleared it up. He also read a letter he received in the mail which highlighted concerns about current and former staff, former board members, newspaper reporter, and previous decisions.

**Public Comments**

None

**Presentation- Carlson Dettmann Staffing Study**

The board will look at a step-based wage scale and Carlson Dettmann will bring additional information back to a future meeting.

**Appointments**

a) Village President Kevin Hietpas to Neenah-Menasha Sewerage Commission  
*Moved by Trustee Handschke, seconded by Trustee Miller to approve appointment.  
Motion carried 7-0.*

**Unfinished Business from Previous Meetings for Consideration or Action**

8(a) Review/Amend Stormwater Ordinance  
*President Hietpas and Planner M. Mommaerts will bring item back to a future meeting.*

8(b) Rules & Procedures for Village Board Meetings  
*No action taken.*

### **New Business for Consideration or Action**

9(a) Open Records Request Policies and Procedures

*No action taken.*

9(b) Minutes from 01/26/21

*Moved by Trustee Stier, seconded by Trustee Bartlein to approve. Motion carried 7-0.*

9(c) Railroad Quiet Zones

*No action taken.*

9(d) Purchase Microsoft Surface Pro for Code Enforcement Officer

*Moved by Trustee Handschke, seconded by Trustee Stier to approve. Motion carried 7-0.*

9(e) Lease of Village-owned Land on CTH N

*No action taken.*

President Hietpas will contact Mr. Mader and bring back to a future meeting.

9(f) Intergovernmental Cooperation Agreement Between City of Appleton and Village of Harrison Coop Road

*Motion by Trustee Handschke, seconded by Trustee Stier to approve. Motion carried 7-0.*

Item #5 was added to read: "The posted speed limit for the shared portion of Coop Road shall be mutually agreed upon by the City and Village."

9(g) Planner Request to Attend IEDC Economic Development Courses

*Motion by Stier, seconded by Trustee Bartlein to approve. Motion carried 7-0.*

9(h) Request to Transfer Stormwater Pond

*Moved by Trustee Stier, seconded by Trustee Bartlein to approve. Motion carried 7-0.*

Property is described as Outlot 4 of Cobble Creek Subdivision.

### **Future Agenda Items**

Staff concerns/Board direction; Dave Maccoux 2019 Audit; money approved for parks

### **Closed Session**

Roll Call vote to enter closed session:

Miller- aye

Van Hefty- aye

Bartlein- aye

Hietpas- aye

Handschke- aye

Stier- aye

Pontow- aye

Pursuant to Wis. Stats. §19.85(1)(e), the Board met to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following: Bayland Buildings (former Darboy Club Site); KCC land purchase; and proposal to purchase Village-owned land on County N;

and, 19.85(1)(g) to confer with legal counsel about strategy regarding current or likely litigation.

Approved February 23, 2021