

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, August 30, 2022
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, August 30, 2022, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Village Board**
4. **Correspondence or Communications from Board and Staff**
5. **Corrections and Approval of the Previous Meetings Minutes**
 - a) August 16, 2022

6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

7. **Reports**

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
 - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

8. Approval of Bills and Claims for July 2022

9. Unfinished Business for Discussion, Consideration, and/or Action

- a) 5-Year Road Plan

10. New Business for Discussion, Consideration, and/or Action

- a) Resolution 2022-12; Establishing an Advisory Referendum on the November 8, 2022 ballot regarding an ATV/UTV ordinance
- b) KASA agreement and Opening of Farmer's Field Park
- c) Consider donation of a "Little Library" at Darboy Community Park.
- d) Ordinance V22-11 - Comprehensive Plan Amendment – Atlas Developments – Vans Road and County N
- e) Ordinance V22-12 - Zoning Map Amendment – Atlas Developments – Vans Road and County N
- f) Certified Survey Map – Atlas Developments - Vans Road and County N
- g) Ordinance V22-13 - Zoning Map Amendment - DeWitt Development, LLC – Harrison Heights - Woodland Road and Kasten Road
- h) Preliminary Plat - DeWitt Development, LLC - Harrison Heights - Woodland Road and Kasten Road
- i) Certified Survey Map – Kimberly Clark - W6149 Old Highway Road
- j) Preliminary Plat – Northshore Ridge Subdivision – FORE Development - W6149 Old Highway Road
- k) Certified Survey Map – Van Roy – W5840 Manitowoc Road
- l) Certified Survey Map – Wisconsin Wealth Management – N9695 County N
- m) Sunrise Meadows and Hoelzel Haven 2022 Street Projects & Assessments
- n) Evaluation of current plan to complete the Ryford Hydrology study with Graef
- o) Granicus Timeline/Update
- p) Red Ribbon Week Proclamation
- q) 2023 Budget Timeline
- r) Discussion of frequency of meetings and necessity

11. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)
- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Special Event Permits – Types and Authority to Approve
- e) Presentation of Sewer Connection Fee Report and Recommendation of New Fees after the Village Attorney reviews them. (*Tabled June 14, 2022 – Baldwin / Handschke*)
- f) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site) (tabled June 14, 2022 – Handschke/Brantmeier) (October meeting)
- g) ARPA Fund Disbursement Plan

12. Closed Session

Pursuant to Wis. Stats. §19.85(1), the Board will convene in closed session under the following exemptions and purposes. There will be no action taken in closed session.

- a) Pursuant to Wis. Stats. §19.85(1)(e), the Board will meet to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business in which competitive or bargaining reasons require a closed session. Specifically, the Board will discuss the potential land purchase for future location of Village facilities. Present will be the Board, the Village Manager, the Village Assistant Manager / Planner, and the Clerk.

The Board may reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on August 24, 2022 at www.harrison-wi.org and the Municipal Building lobby.
Vicki Tessen, Clerk



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - August 2022 (Updated: 8/10/2022)

1. Emergency Response

Harrison Fire Rescue has been dispatched to 40 emergency calls from July 20th – August 9th.

- As of August 9th, the Department has responded to a total of 393 incidents
- See attached Incident Report summary

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- August 1st National Night Out
 - Calumet County Courthouse
 - Water Rescue 73 Demonstrations

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- July 20th Calumet County Dive Team
 - Swiftwater rescue
 - July 25th Fire/EMS Drill
 - Appleton Hazmat
 - Calumet County Sheriff's Presentation
 - Drone Capabilities/Demonstration
 - K9 & Handler Capabilities/Demonstration
 - Narcotics familiarization/education
 - August 1st Chief's Meeting
 - August 1st Fire & EMS Staff Meeting/Training
 - iPad software
 - August 8th EMS Officers Meeting
 - August 8th EMS Staff Meeting/Training
 - MCI (Mass Casualty Incidents)
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



4. Chief Meetings/Item of Note

- July 26th Village Board Meeting
- August 2nd Contractor Meeting
- August 9th Contractor Meeting

- Piloted ArcGIS Survey123 software platform with the State/County to document storm damage

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Menasha, WI

This report was generated on 8/10/2022 9:32:26 PM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 07/20/2022 | End Date: 08/09/2022

Incident Date	Address	Incident Type
07/20/2022	Creekside DR, Sherwood, WI 54169	Smoke detector activation, no fire - unintentional
07/20/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
07/20/2022	Ravine CT, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/20/2022	Highway 10, Harrison, WI 54952	Motor vehicle accident with injuries
07/21/2022	Sonny DR, Harrison, WI 54952	Cooking fire, confined to container
07/21/2022	Firelane 8 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/22/2022	Schmidt RD, Harrison, WI 54130	Motor vehicle/pedestrian accident (MV Ped)
07/23/2022	Sweet Clover DR, Harrison, WI 54915	Smoke detector activation, no fire - unintentional
07/23/2022	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/23/2022	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
07/23/2022	Faro Springs RD, Harrison, WI 54129	Power line down
07/23/2022	Cumberland DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/23/2022	Otte CT, Harrison, WI 54915	Power line down
07/24/2022	Harrison RD, Harrison, WI 54129	Power line down
07/24/2022	County Highway N, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/25/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
07/27/2022	Garnet DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/27/2022	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
07/28/2022	Colin ST, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/28/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
07/29/2022	Military RD, Sherwood, WI 54169	Brush or brush-and-grass mixture fire
07/29/2022	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
07/30/2022	Firelane 9 RD, Harrison, WI 54952	Smoke detector activation, no fire - unintentional
07/30/2022	Amy AVE, Harrison, WI 54130	Dispatched & cancelled en route
07/31/2022	Linden Hill DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/01/2022	County Trunk KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/03/2022	State Park RD, Sherwood, WI 54169	Smoke detector activation, no fire - unintentional
08/03/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
08/03/2022	Highway 10, Harrison, WI 54952	Motor vehicle accident with injuries
08/03/2022	Highway 55, Harrison, WI 54952	Gas leak (natural gas or LPG)
08/03/2022	Spring Hill DR, Sherwood, WI 54169	Smoke detector activation, no fire - unintentional
08/03/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/04/2022	Spring Valley RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/04/2022	Blue Heron CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/04/2022	Otte CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/05/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/07/2022	Stommel RD, Sherwood, WI 54169	Smoke detector activation due to malfunction
08/08/2022	Military RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
08/09/2022	Dogwood LN, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/09/2022	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury

Total incidents: 40

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com
Doc Id: 1513
Page # 1 of 1

VILLAGE OF HARRISON (JULY- 2022)

OVERALL INCIDENT SUMMARY

911 HANG UP	25	THEFT	8
ACCIDENT	6	TRAFFIC HAZARD	9
ACCIDENT WITH INJURY	2	TRAFFIC STOP	169
ALARM	4	TRESPASSING	0
ANIMAL	7	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	7	WEAPON	0
ASSIST CITIZEN	12	WELFARE CHECK	7
BATTERY	1		
CIVIL MATTER	0		
CIVIL PROCESS	0		
CRIME PREVENTION	1		
DAMAGE TO PROPERTY	5		
DISTURBANCE	5		
DOMESTIC DISTURBANCE	2		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	1		
FIRE CALL	6		
FRAUD	3		
HARASSMENT	1		
JAIL	0		
JUVENILE COMPLAINTS	3		
LOST / FOUND	0		
MEDICAL	39		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	22		
NOISE COMPLAINT	26		
ORDINANCE	0		
PARKING COMPLAINT	4		
RECKLESS DRIVING	19		
RUNAWAY	0		
SUSPICIOUS PERSON	5		
SUSPICIOUS SITUATION	6		
SUSPICIOUS VEHICLE	9		

OVERALL

TOTAL INCIDENTS	415
CITATIONS	48
ORDINANCE	6
WARNINGS	126

ARRESTS

TOTAL ARRESTS	17
<i>07/01/22-Domestic Disorderly Conduct</i>	
<i>07/02/22-Probation Violation</i>	
<i>07/02/22-Probation Violation</i>	
<i>07/03/22-Operating while under the Influence</i>	
<i>07/05/22-Possession Drug Paraphernalia/THC</i>	
<i>07/09/22-Felony Bail Jumping, Misd Bail Jumping, Possession THC</i>	
<i>Possesion of Amphetamine/LSD/Psilocin, Possession of Narcotics</i>	
<i>07/10/22-Operating While Under the Influence</i>	
<i>07/11/22-Burglary, Take and Drive Vehicle Without Consent</i>	
<i>07/11/22-Violate Court Order, Felony Bail Jumping</i>	
<i>07/17/22-Operate While Under the Influence</i>	
<i>07/18/22-Possession with Intent THC</i>	
<i>07/19/22-Operating While Under the Influence</i>	
<i>7/22/2022-Operating While Under the Influence</i>	
<i>07/26/22-Operating While Under the Influence</i>	
<i>07/27/22-Felony Bail Jumping</i>	
<i>07/27/22-Domestic Disorderly Conduct</i>	
<i>07/27/22-Domestic Disorderly Conduct</i>	



VILLAGE OF HARRISON (JULY - 2022)

CONTRACT SUMMARY

911 HANG UP	3	THEFT	7
ACCIDENT	5	TRAFFIC HAZARD	4
ACCIDENT WITH INJURY	1	TRAFFIC STOP	71
ALARM	2	TRESPASSING	0
ANIMAL	5	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	4	WEAPON	0
ASSIST CITIZEN	7	WELFARE CHECK	5
BATTERY	1		
CIVIL MATTER	0		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	5		
DISTURBANCE	2		
DOMESTIC DISTURBANCE	0		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	2		
FRAUD	1		
HARASSMENT	1		
JAIL	0		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	24		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	9		
NOISE COMPLAINT	16		
ORDINANCE	0		
PARKING COMPLAINT	3		
RECKLESS DRIVING	6		
RUNAWAY	0		
SUSPICIOUS PERSON	3		
SUSPICIOUS SITUATION	3		
SUSPICIOUS VEHICLE	5		

CONTRACT	
<i>TOTAL</i>	196
<i>ARRESTS</i>	8
<i>CITATIONS</i>	29
<i>ORDINANCE</i>	3
<i>WARNINGS</i>	50

ACTIVITY DETAIL SUMMARY REPORT

07/01/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
07/01/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/01/22	Warning	SPEEDING ON CITY HIGHWAY (11-15 MPH)
07/02/22	Ordinance	DISORDERLY CONDUCT 947.01
07/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/03/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
07/03/22	Citation	OPERATING WHILE REVOKED (FORFEITURE)
07/03/22	Warning	NON-REGISTRATION OF AUTO, ETC
07/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
07/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/06/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/06/22	Warning	OBSTRUCTED LICENSE PLATES
07/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/06/22	Warning	NON-REGISTRATION OF AUTO, ETC
07/06/22	Warning	DISPLAY UNAUTH. VEH. REGISTRATION PLATE
07/07/22	Citation	RECKLESS DRIVING-ENDANGER SAFETY
07/08/22	Citation	OPERATING WHILE SUSPENDED
07/08/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
07/08/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
07/08/22	Warning	SPEEDING IN 55 MPH ZONE (20-24 MPH)
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/08/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
07/09/22	Citation	OPERATING WHILE SUSPENDED
07/09/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/09/22	Citation	FAIL/OBEY TRAFFIC SIGN/SIGNAL

07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/10/22	Warning	FAIL/OBEY TRAFFIC OFFICER SIGNAL/ORDER-WORK AREA
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/10/22	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/10/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/11/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/11/22	Warning	FOURTH FALSE ALARM W/IN CALENDAR YEAR 2003-5
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/11/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
07/12/22	Citation	OPERATING W/PAC (2ND)
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/12/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
07/12/22	Warning	FAIL/OBEY TRAFFIC OFFICER SIGNAL/ORDER-WORK AREA
07/12/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/13/22	Citation	OPERATING W/PAC (1ST)
07/13/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
07/14/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/14/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/14/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/15/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/15/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
07/15/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT

07/15/22	Warning	EQUIP NONPOLICE VEH. W/ BLUE LIGHTS
07/16/22	Citation	VEHICLE OPERATOR FAIL/WEAR SEAT BELT
07/16/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/17/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
07/17/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
07/17/22	Warning	FAIL TO WEAR REQUIRED PERSONAL FLOTATION DEVICE WHILE ON A PERSONAL WATERCRAFT
07/17/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/17/22	Warning	FAIL/STOP AT STOP SIGN
07/17/22	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
07/18/22	Citation	OPERATING WHILE SUSPENDED
07/18/22	Ordinance	POSSESS MARIJUANA/THC (UNDER 25g) 1ST 2003-5
07/18/22	Ordinance	POSSESS DRUG PARAPHERNALIA 2003-5
07/18/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/18/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
07/19/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
07/19/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
07/20/22	Ordinance	POSSESS MARIJUANA/THC (UNDER 25g) 1ST 2003-5
07/20/22	Ordinance	DISORDERLY CONDUCT 2003-5
07/20/22	Warning	AUTOMOBILE FOLLOWING TOO CLOSELY
07/20/22	Warning	AUTOMOBILE FOLLOWING TOO CLOSELY
07/20/22	Warning	RECKLESS DRIVING-ENDANGER SAFETY
07/20/22	Warning	NON-REGISTRATION OF AUTO, ETC
07/20/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/20/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/20/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/21/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
07/21/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
07/21/22	Ordinance	POSSESS MARIJUANA/THC (UNDER 25g) 1ST 2003-5
07/21/22	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
07/21/22	Warning	NON-REGISTRATION OF AUTO, ETC
07/21/22	Warning	PASSING IN NO-PASSING ZONE
07/21/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
07/22/22	Citation	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/22/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/23/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
07/23/22	Warning	UNREASONABLE AND IMPRUDENT SPEED
07/24/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/24/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE

07/25/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/25/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/25/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/25/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
07/25/22	Warning	FAIL/STOP AT STOP SIGN
07/26/22	Citation	SPEEDING IN 55 MPH ZONE (1-10 MPH)
07/26/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
07/26/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
07/26/22	Warning	VENT/SIDE WINDOW EXCESSIVE TINTING
07/26/22	Warning	REAR SIDE WINDOW EXCESSIVE TINTING
07/26/22	Warning	REAR WINDOW EXCESSIVE TINTING
07/26/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
07/26/22	Warning	FAIL/STOP AT STOP SIGN
07/26/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/27/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/27/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
07/27/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
07/27/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
07/28/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
07/28/22	Warning	NON-REGISTRATION OF AUTO, ETC
07/30/22	Citation	SPEEDING IN 55 MPH ZONE (1-10 MPH)
07/30/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
07/31/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

August 30, 2022

Title:

Village Manager Report

Issue:

None

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

- The primary election took place on August 9. It was the first election where poll workers used the new electronic pollbooks "Badger Books". The election went very well.
- Staff are working on the Granicus installation. Staff and Granicus representatives started defining the building permit application process for it to be automated. Staff, a Granicus rep, and Pres. Blackmer will meet next week to define time-lines and milestones.
- Work continues on the 2021 audit. The target is to be complete in early September. That will give Baird time to work with Moody's for a rating so that the Village can borrow money this fall for street projects in 2023.
- Work has begun on the 2023 budget. The administrative staff and department heads are reviewing their needs for next year including proposals for capital items.
- New server installation. The new server is installed and running. The computers in the municipal building are now pointed to the new server. The computers in the utilities building now connect to that server. The information stored on the server in the utilities building has been migrated to the new server and is now backed up on the cloud (vs the tape back-up that was occurring where a staff member had to keep a version off-site). For the first time ever the Village and HU are on the same network. There are still a couple of processes running on the old utilities server that need to be duplicated on the new one and then that server can be eliminated. Staff and CNS are attending issues as they arise (e.g. remote connection of computers, printers/copiers, etc). The next workstations to be connected are the two fire stations.

- New Telephone System. The vendor will finish building the server next week. After the server is finished the vendor will install it at the Municipal Building and set up some test telephones. After confirmation that the system works the vendor will schedule porting all the numbers from Spectrum to Voxtel. The carriers typically schedule porting numbers 7 to 10 in advance of the switchover. The day the numbers get ported the vendor will be on site installing the new phones.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination.

Fund: 100 - GENERAL FUND

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	164,797.80	0.00	164,797.80	0.00
REVENUES		0.00	164,797.80	0.00	164,797.80	0.00
100-00-41110-000-000	General Property Taxes	925,523.03	923,608.28	2,906,793.00	-1,983,184.72	31.77
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	30.24	30.00	0.24	100.80
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,264.00	60,000.00	-57,736.00	3.77
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	-2,771.09	0.00	-2,771.09	0.00
TAXES		925,523.03	923,131.43	2,966,823.00	-2,043,691.57	31.12
100-00-42000-000-000	Special Assessments	0.00	1,260.97	0.00	1,260.97	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	115,359.47	0.00	115,359.47	0.00
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	32,122.65	61,569.00	-29,446.35	52.17
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	54,506.89	49,900.00	4,606.89	109.23
100-00-43420-000-000	State Fire Dues - Shwd/Wood	1,340.40	1,340.40	14,858.00	-13,517.60	9.02
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	42,400.00	33.66	100.08
100-00-43530-000-000	State Transportation Aids	0.00	287,729.22	384,704.00	-96,974.78	74.79
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	18,117.10	21,300.00	-3,182.90	85.06
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		1,340.40	442,146.85	574,791.00	-132,644.15	76.92
100-00-44105-000-000	Liquor & Beverage Licenses	10,450.77	15,617.43	5,000.00	10,617.43	312.35
100-00-44110-000-000	Operators Licenses	35.00	4,155.00	4,900.00	-745.00	84.80
100-00-44115-000-000	Cigarette Licenses	96.15	421.15	200.00	221.15	210.58
100-00-44120-000-000	Cable Television Franchise Fee	21,643.40	70,539.56	111,703.00	-41,163.44	63.15
100-00-44205-000-000	Dog Licenses Fees	50.00	11,918.09	8,500.00	3,418.09	140.21
100-00-44305-000-000	Building Permit Fee	3,056.00	59,390.18	50,000.00	9,390.18	118.78
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	40.00	0.00	40.00	0.00
100-00-44306-000-000	HVAC Permit	460.00	34,199.12	6,500.00	27,699.12	526.14
100-00-44307-000-000	Plumbing Permit	330.00	28,078.02	9,000.00	19,078.02	311.98
100-00-44308-000-000	Electrical Permit	810.00	40,001.61	12,250.00	27,751.61	326.54
100-00-44309-000-000	Siding/Windows/Roof Permit	120.00	2,260.00	750.00	1,510.00	301.33
100-00-44310-000-000	Pool Permit	120.00	1,000.00	1,000.00	0.00	100.00
100-00-44311-000-000	Lot Grade Fee	1,720.00	32,680.00	47,500.00	-14,820.00	68.80
100-00-44312-000-000	Driveway Grade Fee	370.00	7,030.00	10,000.00	-2,970.00	70.30
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	50.00	50.00	0.00	100.00
100-00-44330-000-000	Utility Permit Fee	445.70	33,279.10	2,500.00	30,779.10	1,331.16
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	2,025.00	30,825.00	20,000.00	10,825.00	154.13
100-00-44401-000-000	Erosion Permit	200.00	6,314.21	6,500.00	-185.79	97.14
100-00-44410-000-000	Plat and CSM Review Fee	550.00	2,950.00	1,500.00	1,450.00	196.67
100-00-44415-000-000	Site Plan Review Fee	0.00	600.00	5,500.00	-4,900.00	10.91
100-00-44900-000-000	Other License/Permit Fee	0.00	460.00	0.00	460.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		42,482.02	381,808.47	303,653.00	78,155.47	125.74
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	934.58	9,870.78	6,000.00	3,870.78	164.51
FINES, FORFEITS AND PENALTIES		934.58	9,870.78	6,500.00	3,370.78	151.86
100-00-46100-000-000	Administrative Fee	1,024.00	48,880.27	18,500.00	30,380.27	264.22
100-00-46105-000-000	Publication Fee - Liquor	27.29	-61.63	0.00	-61.63	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	1,290.00	8,430.00	8,000.00	430.00	105.38
100-00-46111-000-000	Photocopy Fee	0.00	5.00	0.00	5.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	955.22	700.00	255.22	136.46
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	421,805.00	-421,805.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	546,108.00	-546,108.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	990.00	2,000.00	-1,010.00	49.50
100-00-46321-000-000	Street Lights Fee	0.00	2,480.77	1,100.00	1,380.77	225.52
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	73,721.79	0.00	73,721.79	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	225.00	5,296.00	396,052.00	-390,756.00	1.34
100-00-46435-000-000	Recycling Collection Fee (33%)	150.00	3,554.00	189,451.00	-185,897.00	1.88
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	840.00	34,100.00	14,000.00	20,100.00	243.57
100-00-46722-000-000	Park Shelter Rental Fee	284.36	2,132.70	0.00	2,132.70	0.00
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	1,990.59	0.00	1,990.59	0.00
PUBLIC CHARGES FOR SERVICES		3,840.65	182,474.71	1,597,716.00	-1,415,241.29	11.42
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	150,188.43	157,712.00	-7,523.57	95.23
FORFEITED DISCOUNTS		0.00	150,188.43	157,712.00	-7,523.57	95.23
100-00-48110-000-000	Banking - Earned Interest	0.00	8,441.66	20,000.00	-11,558.34	42.21
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	9.79	100.00	-90.21	9.79
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	23,000.00	0.00	23,000.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	4,762.00	5,000.00	-238.00	95.24
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	Misc. Revenues	60.00	25,840.29	500.00	25,340.29	5,168.06
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	15,890.00	81,000.00	-65,110.00	19.62

Fund: 100 - GENERAL FUND

Account Number	2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
MISCELLANEOUS REVENUES	60.00	77,943.74	106,600.00	-28,656.26	73.12
100-00-49000-000-000 Transfer from Debt Srvc Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000 Proceeds from G.O. Bonds	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
100-00-49140-000-000 State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000 Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
Total Revenues	974,180.68	2,447,721.68	7,213,795.00	-4,766,073.32	33.93

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 August	Actual 08/24/2022			
100-00-51100-100-000	Village Board - Wages	2,584.64	21,194.06	33,600.00	12,405.94	63.08
100-00-51100-105-000	Village Board - FICA	197.74	1,621.50	2,570.00	948.50	63.09
100-00-51100-115-000	Village Board-Training/Mileage	0.00	40.00	800.00	760.00	5.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,488.37	6,000.00	-488.37	108.14
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	7,316.06	47,332.02	156,000.00	108,667.98	30.34
100-01-51101-105-000	Planning - FICA	533.60	3,627.24	11,934.00	8,306.76	30.39
100-01-51101-200-000	Planning - Benefits	39.05	11,090.56	53,193.00	42,102.44	20.85
100-01-51101-205-000	Planning - Retirement	475.54	3,076.52	10,608.00	7,531.48	29.00
100-01-51101-300-000	Planning - Per Diem	0.00	2,340.00	4,000.00	1,660.00	58.50
100-01-51101-301-000	Planning - Dues	0.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	40.00	0.00	-40.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	1,928.80	3,500.00	1,571.20	55.11
100-01-51101-400-000	Planning - Supplies	0.00	688.91	500.00	-188.91	137.78
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	1,852.97	0.00	-1,852.97	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	17,996.50	10,000.00	-7,996.50	179.97
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	15,000.00	15,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	23,651.91	202,305.12	315,035.00	112,729.88	64.22
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	1,700.64	14,640.52	24,100.00	9,459.48	60.75
100-02-51400-200-000	Gen. Admin - Benefits	495.67	81,055.49	93,269.00	12,213.51	86.91
100-02-51400-205-000	Gen. Admin - Retirement	1,537.35	13,114.95	21,400.00	8,285.05	61.28
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	1,723.99	2,500.00	776.01	68.96
100-02-51400-310-000	Gen. Admin - Dues	0.00	289.95	3,200.00	2,910.05	9.06
100-02-51400-400-000	Gen. Admin - Supplies	1,095.24	10,239.81	20,000.00	9,760.19	51.20
100-02-51400-400-005	Gen. Admin - Postage	0.00	3,007.38	3,000.00	-7.38	100.25
100-02-51400-400-006	Gen. Admin - Service Contracts	8,114.79	45,577.75	70,000.00	24,422.25	65.11
100-02-51400-800-000	Gen. Admin - Publications	25.27	161.99	3,000.00	2,838.01	5.40
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	1,935.20	4,000.00	2,064.80	48.38
100-00-51440-000-000	Elections - Wages	20.00	8,655.00	14,000.00	5,345.00	61.82
100-00-51440-100-000	Elections-FICA	0.00	13.96	1,071.00	1,057.04	1.30
100-00-51440-200-000	Elections - Expenses/Training	0.00	0.00	500.00	500.00	0.00
100-00-51440-300-000	Elections - Service Contracts	772.63	2,195.41	4,000.00	1,804.59	54.89
100-00-51440-400-000	Elections - Supplies	1,696.37	2,206.37	3,000.00	793.63	73.55
100-00-51440-500-000	Elections - Postage	0.00	1,000.00	0.00	-1,000.00	0.00
100-00-51440-600-000	Elections - Publications	94.51	295.68	1,000.00	704.32	29.57
100-05-51500-000-000	Assessor - Contract	26,585.00	34,765.00	34,800.00	35.00	99.90
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	204.75	0.00	-204.75	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	844.36	0.00	-844.36	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	9,799.65	17,500.00	7,700.35	56.00
100-04-51500-400-000	Treasurer - Supplies	0.00	1,466.82	2,500.00	1,033.18	58.67
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	4,971.68	0.00	-4,971.68	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	232.85	7,500.00	7,267.15	3.10
100-00-51600-500-020	Municipal Bldg - Electric	0.00	3,054.35	5,500.00	2,445.65	55.53
100-00-51600-500-021	Municipal Bldg - Heat	0.00	5,145.99	4,750.00	-395.99	108.34

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 August	Actual 08/24/2022			
100-00-51600-500-022	Municipal Bldg - Telephone	203.49	1,023.49	1,750.00	726.51	58.49
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,377.00	18,900.00	3,523.00	81.36
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,744.00	33,311.00	4,567.00	86.29
100-00-51938-000-000	Insurance - General and Auto	0.00	19,082.00	23,625.00	4,543.00	80.77
100-00-51980-000-000	Memorial Expenses	0.00	100.00	500.00	400.00	20.00
GENERAL GOVERNMENT		77,139.50	633,064.96	1,042,916.00	409,851.04	60.70
100-00-52100-000-000	Law Enforcement - Contract	137,267.11	254,835.17	629,059.00	374,223.83	40.51
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,738.57	2,500.00	761.43	69.54
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	30,843.03	123,381.55	215,000.00	91,618.45	57.39
100-06-52200-105-000	Fire Dept - FICA	2,356.19	9,807.28	16,447.50	6,640.22	59.63
100-06-52200-210-000	Fire Dept - Retirement	849.16	7,217.86	40,575.00	33,357.14	17.79
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	0.00	1,961.83	5,500.00	3,538.17	35.67
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	490.52	21,032.38	41,000.00	19,967.62	51.30
100-06-52200-401-000	Fire Dept - Physicals	0.00	914.00	5,000.00	4,086.00	18.28
100-06-52200-500-020	Fire Station 60 - Electric	0.00	1,043.68	2,500.00	1,456.32	41.75
100-07-52200-500-020	Fire Station 70 - Electric	0.00	1,126.31	3,000.00	1,873.69	37.54
100-06-52200-500-021	Fire Station 60 - Heat	0.00	2,036.89	3,000.00	963.11	67.90
100-07-52200-500-021	Fire Station 70 - Heat	0.00	1,586.87	2,000.00	413.13	79.34
100-06-52200-500-022	Fire Station 60 - Telephone	0.00	222.68	950.00	727.32	23.44
100-07-52200-500-022	Fire Station 70 - Telephone	25.11	469.38	1,900.00	1,430.62	24.70
100-06-52200-500-023	Fire Station 60 - Water/Sewer	0.00	2,212.02	3,500.00	1,287.98	63.20
100-07-52200-500-023	Fire Station 70 - Water/Sewer	76.11	375.23	550.00	174.77	68.22
100-06-52200-600-000	Fire Dept - Vehicle Maint.	0.00	5,972.97	13,000.00	7,027.03	45.95
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	466.06	4,000.00	3,533.94	11.65
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	0.00	7,755.52	13,500.00	5,744.48	57.45
100-08-52300-100-000	1st Responders - Wages	8,182.25	27,097.14	0.00	-27,097.14	0.00
100-08-52300-105-000	1st Responders - FICA	625.92	2,072.93	0.00	-2,072.93	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	9,648.00	108,186.12	50,000.00	-58,186.12	216.37
100-00-52400-200-000	Inspections - Grade Checks	0.00	14,688.95	38,000.00	23,311.05	38.66
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	-8,978.87	0.00	8,978.87	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		190,363.40	587,222.52	1,096,981.50	509,758.98	53.53
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	6,622.64	40,000.00	33,377.36	16.56
100-09-53311-100-000	Hwy Dept - Wages	33,790.20	297,974.14	467,010.00	169,035.86	63.80
100-09-53311-100-901	Hwy Dept - Part Time Wages	7,316.25	24,973.22	22,500.00	-2,473.22	110.99
100-09-53311-103-000	Hwy Dept - Overtime Wages	1,371.80	14,163.14	38,000.00	23,836.86	37.27
100-09-53311-105-000	Hwy Dept - FICA	2,563.15	23,320.39	35,726.26	12,405.87	65.28
100-09-53311-105-901	Hwy Dept - Part Time FICA	559.70	1,907.44	1,721.25	-186.19	110.82
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	668.05	79,909.04	139,033.00	59,123.96	57.47
100-09-53311-205-000	Hwy Dept - Retirement	2,285.53	20,681.50	31,756.68	11,075.18	65.12
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	0.00	1,500.00	1,500.00	0.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	866.69	13,429.67	25,000.00	11,570.33	53.72
100-09-53311-500-020	Hwy Dept - Electric	0.00	4,581.52	7,500.00	2,918.48	61.09
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	232.56	1,852.56	3,000.00	1,147.44	61.75
100-09-53311-505-000	Hwy Dept - Building Maint	520.00	20,258.43	35,000.00	14,741.57	57.88
100-09-53311-600-030	Hwy Dept - Fuel	3,829.60	46,234.41	50,000.00	3,765.59	92.47
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	0.00	7,589.79	40,000.00	32,410.21	18.97
100-09-53311-700-000	Hwy Dept - Equip Maintenance	16,040.08	39,968.08	40,000.00	31.92	99.92
100-09-53311-900-000	Hwy Dept - Road Maintenance	2,473.14	53,309.60	327,500.00	274,190.40	16.28
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	935.83	14,590.23	50,000.00	35,409.77	29.18
100-09-53311-903-000	Hwy Dept - Salt & Sand	0.00	78,714.11	108,000.00	29,285.89	72.88
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	6,343.85	10,000.00	3,656.15	63.44
100-00-53420-000-000	Street Lighting - General	0.00	-5,161.31	3,000.00	8,161.31	-172.04
100-00-53420-001-000	Street Lighting - North Shore	0.00	82.59	170.00	87.41	48.58
100-00-53420-004-000	Street Lighting - HAA	0.00	4,786.24	11,000.00	6,213.76	43.51
100-00-53420-006-000	Street Lighting - NS Woods	0.00	542.88	1,100.00	557.12	49.35
100-00-53441-000-000	Storm Sewer Maint./Ponds	8,540.00	25,421.13	40,000.00	14,578.87	63.55
100-00-53441-100-000	Illicit Discharge Program	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	34,464.08	226,119.26	378,000.00	151,880.74	59.82
100-00-53635-000-000	Recycling Services	20,798.00	145,586.00	252,000.00	106,414.00	57.77
100-00-53635-100-000	Compost Site	0.00	2,402.83	16,000.00	13,597.17	15.02
100-00-53640-000-000	Weed and Nuisance Control	-260.00	-260.00	14,000.00	14,260.00	-1.86
100-00-53650-000-000	Harr Stormwater Util Drainage	918.00	6,951.10	0.00	-6,951.10	0.00
PUBLIC WORKS		137,912.66	1,162,894.48	2,199,017.19	1,036,122.71	52.88
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	2,895.16	26,263.73	35,000.00	8,736.27	75.04
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	1,600.00	4,600.00	10,000.00	5,400.00	46.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		4,495.16	30,863.73	45,000.00	14,136.27	68.59
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
100-00-57220-000-000	Capital Outlay - Parks	0.00	10,122.98	132,500.00	122,377.02	7.64
100-06-57220-000-000	Fire Dept - Capital Outlay	0.00	23,367.86	132,248.00	108,880.14	17.67
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	150,000.00	150,000.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	328,206.00	328,206.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	404,666.99	395,966.00	-8,700.99	102.20
100-09-57330-000-000	Capital Outlay - Road Projects	0.00	595,735.61	1,400,000.00	804,264.39	42.55
CAPITAL OUTLAY		0.00	1,033,893.44	2,538,920.00	1,505,026.56	40.72
Total Expenses		409,910.72	3,450,939.13	6,929,034.69	3,478,095.56	49.80
Net Totals		564,269.96	-1,003,217.45	284,760.31	1,287,977.76	-352.30

Fund: 610 - WATER UTILITY

Account Number		2022	2022	2022	Budget Status	% of Budget
		August	Actual 08/24/2022	Budget		
610-00-46101-000-000	Residential Metered Sales	0.00	566,672.29	865,281.00	-298,608.71	65.49
610-00-46102-000-000	Commercial Metered Sales	0.00	64,007.47	84,250.00	-20,242.53	75.97
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,505.00	-1,505.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	17,989.98	18,563.00	-573.02	96.91
610-00-46105-000-000	Multifamily Metered Sales	0.00	49,014.71	28,626.00	20,388.71	171.22
610-00-46106-000-000	Irrigation Metered Sales	0.00	9,401.01	395.00	9,006.01	2,380.00
610-00-46300-000-000	Public Fire Protection Service	0.00	118,992.41	214,655.00	-95,662.59	55.43
PUBLIC CHARGES FOR SERVICES		0.00	826,077.87	1,213,275.00	-387,197.13	68.09
610-00-47000-000-000	Forfeited Discounts	-0.24	1,639.45	4,200.00	-2,560.55	39.03
610-00-47400-000-000	Other Water Revenue	237.50	3,087.96	12,225.00	-9,137.04	25.26
FORFEITED DISCOUNTS		237.26	4,727.41	16,425.00	-11,697.59	28.78
Total Revenues		237.26	830,805.28	1,229,700.00	-398,894.72	67.56

Fund: 610 - WATER UTILITY

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
610-00-57601-000-000	Purchased Water - COA	0.00	219,139.97	649,848.00	430,708.03	33.72
610-00-57602-000-000	Fire Protection - COA	0.00	12,496.17	38,048.00	25,551.83	32.84
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	8,938.05	58,731.30	93,050.00	34,318.70	63.12
610-00-57641-000-000	Operation Supplies & Expenses	1,769.93	11,560.60	16,780.00	5,219.40	68.90
610-00-57651-000-000	Maintenance of Mains	3,641.06	7,459.21	15,000.00	7,540.79	49.73
610-00-57652-000-000	Maintenance of Services	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57653-000-000	Maintenance of Meters	0.00	0.00	5,000.00	5,000.00	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	1,920.00	20,713.24	47,900.00	27,186.76	43.24
610-00-57920-000-000	Admin & General Salaries	1,924.76	15,328.78	41,657.00	26,328.22	36.80
610-00-57921-000-000	Office Supplies & Expenses	367.72	14,005.80	17,345.00	3,339.20	80.75
610-00-57923-000-000	Outside Services Employed	2,937.47	24,816.47	19,895.00	-4,921.47	124.74
610-00-57924-000-000	Insurance Expense	0.00	2,250.00	7,084.00	4,834.00	31.76
610-00-57925-000-000	Payroll Tax - FICA	912.36	6,724.81	13,969.00	7,244.19	48.14
610-00-57926-000-000	Employee Pensions & Benefits	754.05	11,624.28	81,654.00	70,029.72	14.24
610-00-57928-000-000	Regulatory Commission Expenses	0.00	6,026.46	1,225.00	-4,801.46	491.96
610-00-57930-000-000	Miscellaneous General Expense	175.53	262.66	22,500.00	22,237.34	1.17
610-00-57933-000-000	Transportation Expense	0.00	3,243.70	4,185.00	941.30	77.51
610-00-57935-000-000	Maintenance of General Plant	164.01	910.51	2,500.00	1,589.49	36.42
CAPITAL OUTLAY		23,504.94	415,293.96	1,092,640.00	677,346.04	38.01
Total Expenses		23,504.94	415,293.96	1,092,640.00	677,346.04	38.01
Net Totals		-23,267.68	415,511.32	137,060.00	-278,451.32	303.16

Fund: 620 - SEWER UTILITY

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	0.00	509,268.92	834,464.00	-325,195.08	61.03
620-00-46222-000-000	Commercial Measured Service	0.00	62,314.18	89,519.00	-27,204.82	69.61
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,514.00	-3,514.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	32,931.11	36,537.00	-3,605.89	90.13
620-00-46225-000-000	Multifamily Measured Service	0.00	56,781.41	61,700.00	-4,918.59	92.03
PUBLIC CHARGES FOR SERVICES		0.00	661,295.62	1,025,734.00	-364,438.38	64.47
620-00-47631-000-000	Forfeited Discounts	-0.20	1,308.58	3,385.00	-2,076.42	38.66
620-00-47635-000-000	Other Sewer Revenue	30,437.50	250,679.49	5,205.00	245,474.49	4,816.13
FORFEITED DISCOUNTS		30,437.30	251,988.07	8,590.00	243,398.07	2,933.50
Total Revenues		30,437.30	913,283.69	1,034,324.00	-121,040.31	88.30

Fund: 620 - SEWER UTILITY

Account Number		2022 August	2022 Actual 08/24/2022	2022 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	8,205.95	63,725.36	140,950.00	77,224.64	45.21
620-00-57821-000-000	Fuel/Power Purchase - Pumping	1,272.84	12,001.40	17,000.00	4,998.60	70.60
620-00-57827-000-000	Operation Supplies & Expenses	1,042.01	9,023.11	10,125.00	1,101.89	89.12
620-00-57828-000-000	Transportation Expense	0.00	3,243.75	4,185.00	941.25	77.51
620-00-57829-000-000	Sewerage Treatment Charges	0.00	108,498.20	217,210.00	108,711.80	49.95
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	7,249.31	30,000.00	22,750.69	24.16
620-00-57832-000-000	Maint Collection Syst Pumping	324.00	43,503.80	16,050.00	-27,453.80	271.05
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	164.01	910.51	2,500.00	1,589.49	36.42
620-00-57840-000-000	Accounting & Collecting Labor	1,920.20	20,715.87	47,900.00	27,184.13	43.25
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	1,924.76	15,328.78	70,565.00	55,236.22	21.72
620-00-57851-000-000	Office Supplies & Expenses	383.38	14,056.23	19,510.00	5,453.77	72.05
620-00-57852-000-000	Outside Services Employed	2,879.98	-17,965.37	19,895.00	37,860.37	-90.30
620-00-57853-000-000	Insurance Expense	0.00	2,250.00	6,878.00	4,628.00	32.71
620-00-57854-000-000	Employee Pensions & Benefits	706.45	13,308.39	53,975.00	40,666.61	24.66
620-00-57855-000-000	Payroll Tax - FICA	865.37	8,040.87	16,181.00	8,140.13	49.69
620-00-57856-000-000	Miscellaneous General Expense	0.00	42.13	650.00	607.87	6.48
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	10,365.00	16,250.00	5,885.00	63.78
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	32,631.00	41,215.00	8,584.00	79.17
CAPITAL OUTLAY		19,688.95	346,928.34	731,039.00	384,110.66	47.46
Total Expenses		19,688.95	346,928.34	731,039.00	384,110.66	47.46
Net Totals		10,748.35	566,355.35	303,285.00	-263,070.35	186.74

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 August 30, 2022 meeting
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	2020	Collected in 2021	Spent in 2021	Balance 12/31/21
Park Impact Fee	\$922,876.00	\$223,340.00	\$238,790.00	\$907,426.00
Police Impact Fee	\$28,903.00	\$31,687.39	\$0.00	\$60,590.39
Fire Impact Fee	\$245,052.00	\$269,305.75	\$0.00	\$514,357.75

	1/1/2022	Collected in 2022	Spent in 2022	Current Balance
Park Impact Fee	\$907,426.00	\$122,092.00	\$0.00	\$1,029,518.00
Police Impact Fee	\$60,590.39	\$16,108.00	\$0.00	\$76,698.39
Fire Impact Fee	\$514,357.75	\$136,549.44	\$0.00	\$650,907.19

2021 Park Impact Fee Expenditures:

Playground equip. Darboy Community Park	\$139,979.00
Playground equip. Dogwood Park	\$98,811.00
	<u>\$238,790.00</u>

Note on 2021 Park Impact Fee Expenditures:

Village labor and supplies were expended to construct the base of the Pickleball and tennis courts. Staff will confirm with the auditor if those expenses can be a budgeted expense or if they must be charged to impact fees. (6/28 & 7/26 meetings) \$28,395.00

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2021 audit is in progress.

	2021 balance	Expected in 2022
Storm Water Fee	\$262,346	\$360,840
Transportation Fee	\$531,875	\$546,108

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Planning & Zoning Monthly Report

Report:

1. Staff has been working on various Plan Commission agenda applications for the August meeting. August was another busy meeting, including a preliminary plat for a subdivision along Woodland Road, a preliminary plat for a subdivision on a portion of the Kimberly Clark property, certified survey maps, and possible amendments for a small single-family development on Vans Road/CTH N.
 2. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.
 3. Staff continuously meets with commercial and residential developers to address preliminary questions for new business and subdivision developments. Staff met with a manufacturing business owner looking to relocate possibly into Harrison.
 4. Staff continues to work on various long range planning projects, including the area along the extension of Prosperity Drive and the Hwy 114/Pigeon Road area.
-

Attachments:

- Zoning Permit Report

Village of Harrison
July-22 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	2	32	\$ 821,000	\$ 12,685,150	3	74	\$ 1,315,000	\$ 32,053,450
Two Family (units)	0 (0)	2	\$ 0	\$ 1,200,000	0 (0)	1	\$ 0	\$ 600,000
Multi Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	1	\$ 0	\$ 14,000,000
Additions	0	6	\$ 0	\$ 259,000	2	9	\$ 71,000	\$ 634,115
Acc. Structures	2	12	\$ 125,000	\$ 370,341	1	17	\$ 90,000	\$ 349,495
Miscellaneous	14	71	\$ 143,525	\$ 725,182	12	77	\$ 68,663	\$ 631,400
Total Residential	18	123	\$ 1,089,525	\$ 15,239,673	18	179	\$ 1,544,663	\$ 48,268,460
Com./Ind.								
New	1	2	\$ 650,000	\$ 1,450,000	0	1	\$ 0	\$ 550,000
Additions	0	1	\$ 0	\$ 5,000,000	0	1	\$ 0	\$ 1,825,000
Acc. Structures	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Miscellaneous	2	11	\$ 40,000	\$ 590,285	0	5	\$ 0	\$ 83,500
Total Com./Ind.	3	14	\$ 690,000	\$ 7,040,285	0	7	\$ 0	\$ 2,458,500
Combined Total	21	137	\$ 1,779,525	\$ 22,279,958	18	186	\$ 1,544,663	\$ 50,726,960

Number of Vacant
Lots Remaining 141

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Parks & Trails Monthly Report

Report:

1. Pickleball and tennis courts – Subcontractors are anticipated to start fencing and net placement in early September. Staff has reached out to the general contractor trying to get more specific timeline and completion date.
2. The Comprehensive Outdoor Recreation Plan (CORP) update was approved. Final documents are available on the Village website.
3. Staff has been working with East Central Wisconsin Regional Planning Commission (East Central) and their consultant HKGI on a Master Plan for the Friendship Trail connecting the Fox Cities to High Cliff State Park. The consultant presented at the August 16th meeting. The consultant will be presenting the Plan to other municipalities and stakeholders prior to completion of the project and finalization of the plan.
4. The Midway Road Trail project is nearly complete. Restoration work is underway the week of August 22nd. It is anticipated that all seeding and restoration will be completed by the end of the month. Staff did a walkthrough of the project on August 23rd and will follow up with any issues with the general contractor. It is anticipated to start the parking approximately 25-feet from the intersection of Noe Road. Staff will also be raising the stop sign so that it will be more visible over parked vehicles. Staff will also be installing a stop sign on the south side of Midway Road for westbound traffic so that the vehicles can clearly see the stop sign.
5. The pavilion at Darboy Community Park was pressure washed. There was also an issue with the auto-lock of the mens restroom in the pavilion not locking. That issue was addressed and the door should be locked overnight.

Attachments:

- None

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON

Meeting Date:

August 30, 2022

Title:

Public Works Monthly Report

Report:

1. The department will be losing a couple of the summer/seasonal laborers due to college starting up in September. A couple of the full-time laborers will have to help with the mowing program until the mowing season ends.
2. Staff has been working with the contractors on the various projects occurring...
 - a. Street resurfacing program – staff is inspecting contractor work and addressing issues as they arise.
 - Paving of Firelane 8, Lakeview Court, and Ravine Court is complete. A final walkthrough needs to be completed yet. Staff will follow up with the general contractor on any issues after the walkthrough.
 - Paving in the Hoelzel Haven subdivision is complete. Village staff completed the shouldering work as well. A final walkthrough was completed on August 23rd. Staff noted many issues with ditch grading (missing topsoil, ditch side slopes being too steep, low/high spots in flowline, rock/gravel in ditch slopes, uneven gradient of slopes) and restoration. Staff will follow up with the general contractor on any issues.
 - Work started in the Sunrise Meadows subdivision (east of CTH N, Jochmann Drive, Margaret Drive, Sara Lane area). This is a repave project with some intermittent curb and gutter replacement. Some storm sewer was installed along portions of Rosella and Margaret streets. The existing asphalt will be pulverized August 22nd & 23rd. Curb & gutter replacement is scheduled for the week starting August 29th. Paving to occur in mid-September.
 - b. Midway Road trail program – Restoration work is underway the week of August 22nd. It is anticipated that all seeding and restoration will be completed by the end of the month. Staff did a walkthrough of the project on August 23rd and will follow up with any issues with the general contractor. It is anticipated to start the parking approximately 25-feet from the intersection of Noe Road. Staff will also be raising the stop sign so that it will be more visible over parked vehicles. Staff will also be installing a stop sign on the south side of Midway Road for westbound traffic so that the vehicles can clearly see the stop sign.

- c. Crack fill program – the Contractor completed the project on August 15th.
 - d. Darboy Park improvements – The Board approved the change order to get work completed on the pickleball/tennis courts and basketball courts. The paving contractor paved the basketball courts the week of July 25th. DPW installed the new posts and hoops. Subcontractors are anticipated to start pickleball/tennis court fencing and net placement in early September. Staff has reached out to the general contractor trying to get more specific timeline and completion date.
 - e. Project Notices: It seems like there is a desire to provide ample notice to residents of up coming projects. Staff would like to have an understanding of what types of projects and when notices should be sent. Staff is anticipating mailing letters to properties adjacent to future road projects and other major public works projects in the fall (after road plan is approved) and spring (after bids are awarded and timeline for construction is known) letting the property owner know about the project. Additional mailings will be sent depending on the complexity of the project or other statutory requirements. Does the Board wish to have other mailings sent?
3. Staff continues the summer mowing program, including all parks, ponds, and roadside ditches.
 4. Staff has been inspecting ditches and culverts where necessary. Ditching projects include the drainageway adjacent to Jessica Lane, north side of Schaefer Road east of Hwy 55, and cross culvert replacement on State Park Road south of Hwy 114 (shared with Sherwood).
 5. The contractors for the new salt shed will start work mid-September. Staff has been prepping the area for construction.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 23, 2022

Title:

Harrison Utilities Monthly Report

Report:

1. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project. This is consuming a lot of staff time due to the number of properties involved.
2. Staff has been working with Harrison Utilities engineer (Martenson & Eisele) on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Martenson & Eisele has provided a draft copy to staff to review. Staff has been reviewing the document as time allows, it may be several more months before a full review is complete. A final version will be presented to the Board.
3. Staff continues to implement the water meter replacement program. There are only a few remaining meters to be replaced of the 140 water meters that need to be replaced.
4. Staff has completed the hydrant painting program. Staff usually tries to paint 50-60 hydrants each year. It is part of the hydrant maintenance program to remove rust and paint in order to better protect hydrants.
5. Staff continues to inspect the wells as part of the well inspection program. There are approximately 34 wells that are part of the program.

Attachments:

- Harrison Utilities Permit Tracker

Harrison Utilities
Total Permit Tracker

Category	2020					2021												2022						
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	FEB	APR	MAY	JUN	JUL
Village of Harrison - Residential (Single Family & Duplexes)	7	1	2	2	2	1	3	4	6	8	23	1	4	3	4	3	1	0	2	10	4	6	1	4
Village of Harrison - Multi-Family Residential (Units)	0	0	0	0	180	144	0	0	0	0	0	0	134	0	0	0	0	92	0	0	0	0	0	0
Village of Harrison - Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harrison Total (Month)	7	1	2	2	182	145	3	4	6	8	23	1	138	3	4	3	92	2	10	4	6	1	4	
Harrison Total (YTD)	3	3	3	3	3	145	148	152	158	166	189	190	328	331	335	338	339	92	94	104	108	114	115	119
City of Menasha - Residential (Single Family & Duplexes)	1	2	0	1	0	0	5	2	1	0	3	4	1	0	2	1	0	0	3	8	3	2	3	2
City of Menasha - Multi-Family Residential (Units)	0	0	0	64	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Menasha - Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0
Menasha Total (Month)	1	2	0	65	0	0	5	2	1	0	3	4	1	1	2	1	0	0	3	8	3	3	3	2
Menasha Total (YTD)	10	12	12	77	77	0	5	7	8	8	11	15	16	17	19	20	20	0	3	11	14	17	20	22
Total Residential (Month)	8	3	2	3	2	1	8	6	7	8	26	5	5	3	6	4	1	0	5	18	7	8	4	6
Total Multi-Family Residential (Month)	0	0	0	64	180	144	0	0	0	0	0	0	134	0	0	0	0	92	0	0	0	0	0	0
Total Commercial (Month)	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0
Grand Total (Month)	8	3	2	67	182	145	8	6	7	8	26	5	139	4	6	4	92	5	18	7	9	4	6	
Grand Total (YTD)	44	47	49	116	298	145	153	159	166	174	200	205	344	348	354	358	359	92	97	115	122	131	135	141
Versus Prior Year (YTD)	25	28	27	93	274	138	142	148	155	159	174	169	300	301	305	242	61	(53)	(56)	(44)	(44)	(43)	(65)	(64)
Total Residential (YTD)	44	47	49	52	54	1	9	15	22	30	56	61	66	69	75	79	80	0	5	23	30	38	42	48
Total Residential Versus Prior Year (YTD)	26	29	28	30	31	(6)	(2)	4	11	15	30	25	22	22	26	27	26	(1)	(4)	8	8	8	(14)	(13)
Total Multi-Family (YTD)	0	0	0	64	244	144	144	144	144	144	144	144	278	278	278	278	278	92	92	92	92	92	92	92
Total Multi-Family Versus Prior Year (YTD)	0	0	0	64	244	144	144	144	144	144	144	144	278	278	278	214	34	(52)	(52)	(52)	(52)	(52)	(52)	(52)
Total Commercial (YTD)	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0	0	1	1	1
Total Commercial Versus Prior Year (YTD)	(1)	(1)	(1)	(1)	(1)	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0	0	1	1	1

Note:
Residential = Single Family or Duplexes (Counted as Two Permits)
Multi-Family = Residential Building of Three or More Units (Counted in Total Units)

Summary of Payments Issued	May-22	June-22	July-22
Village Check Register (General)	12507 -12629	12630 - 12750	12751-12852
General Spending Check Total	180,194.84	469,730.52	908341.91
Voided Checks		12688- 12693	
Village ACH withdrawals	(Nicolet)	(Nicolet)	
COMMERCIAL TERM LOAN			
DELTA DENTAL	1,556.32	1,634.42	1595.37
GREAT-WEST TRUST - INS	2,580.00		
MERCHANT SERVICE FEE	67.12	139.15	16-Jan-01
RELIANCE INSURANCE	1,234.01	603.65	
RETURNED DEPOSIT ITEMS			
TASC FUNDING	1,730.30		
THE MCCLONE AGENCY			
TRACTOR SUPPLY			
UNITED HEALTH CARE	25,178.07	24,124.36	23,053.70
VERIZON	47.91	790.75	28-Jan-00
VLG OF HARRISON POSTAGE ACCT			
WE ENERGIES		2,618.29	3,082.30
WI DOR - ANNUAL TID MAINT.			
WI DOR - QTRLY SALES TAX			76.02
WI DOR - SELLER'S PERMIT 3 YR			
WI DEFERRED COMP		2,580.00	2,580.00
WRS - RETIREMENT	12,980.52		13,233.96
Village Check Register (Tax Account)	none	none	none
Checks Total	0	0	0
HU Check Register (Nicolet)	22374 - 22399	22400-22406	
Checks Total	109,561.22	190,843.61	0
voided checks			
HU Check Register (CFCU)		10000 - 10016	10017-10028
Checks Total		72,288.79	59,954.40
voided checks			
HU ACH withdrawals	(Nicolet)	(Nicolet & CFCU)	(Nicolet & CFCU)
ADVANCE AUTO		54.27	
ATT	202.73	202.81	213.3
BANK - RETURN CHECKS & FEES		168.75	168.75
FLEETCOR FUNDING	505.57	2230.48	922.43
HOME DEPOT		39.17	115.56
LEASE DIRECT WEB PAY (Copier)	227.63		
MENASHA UTILITIES	1,267.48		1248.19
OFFICE DEPOT		70.63	89.98
PITNEY BOWES LEASE		143.55	102.28
PITNEY BOWES SUPPLIES			0
PSN*PAYMENT SERV INVOICE	49.95		
RELIANCE INSURANCE	268.18	134.09	134.09
SERVICE CHARGE			
SPECTRUM	219.96	219.96	219.96
VERIZON	292.66		
WE ENERGIES AUTOPAY	1,670.54	1353.94	1431.85
Payroll			
Net Pay Roll - General Fund	49,833.59	50225.19	49860.25
Net Pay Roll - Water Utility	11,307.46	11655.73	12653.33
Net Pay Roll - Sewer Utility	12,147.35	11849.2	12296.23
Payroll Taxes			
Federal	39,510.55	22,430.42	22,233.71
State	3,769.46	3,780.11	3,703.63
	May-22	June-22	July-22
Presented by:	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.
Meeting date:	6/28/2022	7/26/2022	
Motion to Approve made by:	M. Lancaster		
Seconded by:	D. Bartlein		
Vote Count:	7-0	7-0	
President's Signature:			

2022	May	June	July
------	-----	------	------

Nicolet Checking General	0.05%	0.06%	APY 0.15%
Beginning Balance	\$ 1,172,261.76	\$ 988,231.46	\$ 1,161,547.98
Credits	139928.68	\$ 777,702.15	\$ 531,533.79
Interest	48.00	\$ 45.64	129.75
Debits	323958.98	\$ 604,431.27	\$ 1,064,379.91
Ending Balance	\$ 988,231.46	\$ 1,161,547.98	\$ 628,701.86

Nicolet Checking Taxes 1'	0.05%	0.06%	APY 0.15%
Beginning Balance	\$ 7,172,673.60	\$ 6,894,294.77	\$ 6,894,565.44
Credits	\$ 321.38	\$ 85.90	\$ 1,274.16
Interest	\$ 311.15	\$ 321.10	\$ 821.68
Debits	\$ 279,011.36	\$ 136.33	\$ 175.72
Ending Balance	\$ 6,894,294.77	\$ 6,894,565.44	\$ 6,895,663.88

Comm First Vlg Mmbrship 7000 APY .20% Min bal \$5 (10/29/21 & 5/16/22 deposited Chilton CD's)

Beginning Balance	\$ 392,720.73	\$ 707,542.13	\$ 707,813.85
Credits	\$ 314,821.40		
Interest		\$ 271.72	
Debits			
Ending Balance	\$ 707,542.13	\$ 707,813.85	\$ 707,813.85

Nicolet Money Mrkt Genei	APY .05%	APY .06%	APY 0.15%
Beginning Balance	\$ 5,030,189.06	\$ 5,030,409.56	\$ 5,030,643.85
Credits			
Debits			
Interest	\$ 220.50	\$ 234.29	\$ 599.54
Ending Balance	\$ 5,030,409.56	\$ 5,030,643.85	\$ 5,031,243.39

Nicolet Money Mrkt Tax	0.05%	0.06%	APY 0.15%
Beginning Balance	\$ 471,158.60	\$ 471,179.25	\$ 471,201.20
Credits			
Debits			
Interest	\$ 20.65	\$ 21.95	\$ 56.16
Ending Balance	\$ 471,179.25	\$ 471,201.20	\$ 471,257.36

East WI Money Mrkt 4895 APY .30%

Beginning Balance	\$ 290,389.41	\$ 290,463.40	\$ 290,535.02
Credits			
Debits			
Interest	\$ 73.99	\$ 71.62	\$ 74.03
Ending Balance	\$ 290,463.40	\$ 290,535.02	\$ 290,609.05

Local Gov't Investment Pool 131 APY 0.05%

Beginning Balance	\$ 249,121.94	\$ 249,252.62	\$ 249,452.93
Credits			
Debits			
Interest	\$ 130.68	\$ 200.31	\$ 327.89
Ending Balance	\$ 249,252.62	\$ 249,452.93	\$ 249,780.82

Comm First VLG 1 year CD 70008 .75% Matures 2/6/2023

Beginning Balance	\$ 328,028.12	\$ 328,237.07	\$ 328,439.41
Interest	\$ 208.95	\$ 202.34	\$ 209.21
Ending Balance	\$ 328,237.07	\$ 328,439.41	\$ 328,648.62

2022	May	June	July
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East WI Savings CD 7150 1.06%

Beginning Balance	\$ 260,233.76	\$ 260,233.76	\$ 260,233.76
Interest			
Ending Balance	\$ 260,233.76	\$ 260,233.76	\$ 260,233.76

Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)

Beginning Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35
Credits			
Debits			
Ending Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35

Com First Jewel Box Escrow CD acct 6791 (Matures 5/19/23) APY 1.004%

Beginning Balance	\$ 419,209.59	\$ 419,565.63	\$ 419,910.48
Interest	\$ 356.04	\$ 344.85	\$ 356.64
Ending Balance	\$ 419,565.63	\$ 419,910.48	\$ 420,267.12

Nicolet - Stargazer Escrow MM acct 999 APY 0.06 APY 0.15%

Beginning Balance	\$ 368,792.24	\$ 368,808.41	\$ 368,825.59
Interest	\$ 16.17	\$ 17.18	\$ 43.96
Ending Balance	\$ 368,808.41	\$ 368,825.59	\$ 368,869.55

CLOSED 1/1/2022 Nicolet Checking FIRE DEPT 1189 - moved to Fire Dept Fund Balance at Nicolet

Beginning Balance	
Credits	
Debits	
Ending Balance	

CLOSED 4/20/2022 State Bank of Chilton CD 1028 .4% semiannual - Moved to CFCU Vlg Membership 7000 on 5/18/22

Beginning Balance	\$ 314,800.71
Interest	\$ 20.69
Debits	\$ 314,821.40
Ending Balance	\$ -

2022 HARRISON UTILITIES Account Monthly Summary for Board July

2022	May	June	July
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Nicolet Money Mrkt Utility 0380 wa 0.10% 0.10%

Beginning Balance	\$ 54,084.49	\$ 54,085.91	\$ 54,087.45
Credits			
Debits			
Interest	\$ 1.42	\$ 1.54	\$ 4.30
Ending Balance	\$ 54,085.91	\$ 54,087.45	\$ 54,091.75

Nicolet Checking Utilities 1937 APY 0.15% 0.15%

Beginning Balance	\$ 93,725.19	\$ 177,507.32	\$ 424,241.33
Credits	\$ 157,526.27	\$ 490,645.26	
Debits	\$ 73,747.61	\$ 243,911.25	\$ 182.16
interest	\$ 3.47	\$ 22.08	\$ 50.55
Ending Balance	\$ 177,507.32	\$ 424,241.33	\$ 424,059.17

Nicolet National Bank Savings 4978 EQUITY CD MATURING TO UTILITY GF

Beginning Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03

Nicolet CD Assessment Fund 9742 maturity 6/13/23

Beginning Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75
Interest	\$ -	\$ -	
Ending Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75

CFCU - HU Expense account 6443 Min 150K Open 2/4/ 0.20% 0.20%

Beginning Balance	\$ 5,000.16	\$ 504,778.70	\$ 483,367.84
Credits	\$ 500,010.00	\$ 0.27	\$ 20,460.79
Debits	\$ 253.75	\$ 21,493.02	\$ 64,558.36
interest	\$ 22.29	\$ 81.89	\$ 75.79
Ending Balance	\$ 504,778.70	\$ 483,367.84	\$ 439,270.27

CFCU Utility MM 6435 (customer pa APY .648% 0.995%

Beginning Balance	\$ 2,994,409.23	\$ 995,916.57	\$ 1,094,730.16
Credits		\$ 98,103.61	\$ 226,927.46
Debits	\$ 2,000,000.00	\$ -	\$ 511.94
Interest	\$ 1,507.34	\$ 709.98	\$ 1,027.75
Ending Balance	\$ 995,916.57	\$ 1,094,730.16	\$ 1,322,173.43

CFCU Utility MM 8359 (Reserve Acct) APY .648% Min 1! 0.995%

Beginning Balance	\$ -	\$ 1,500,245.59	\$ 1,501,278.83
Credits	\$ 1,500,000.00		
Debits			
Interest	\$ 245.59	\$ 1,033.24	\$ 1,268.68
Ending Balance	\$ 1,500,245.59	\$ 1,501,278.83	\$ 1,502,547.51

CFCU CD 3008 Utility Bldg Proceeds - Renewed to 19 mo Special 2.22%

Beginning Balance	\$ 59,778.15	\$ 59,816.23	\$ 59,863.86
Interest	\$ 38.08	\$ 47.63	\$ 110.74
Ending Balance	\$ 59,816.23	\$ 59,863.86	\$ 59,974.60

2022 HARRISON UTILITIES Account Monthly Summary for Board July

2022	May	June	July
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CFCU CD 3009 Utility Bldg Proceeds		APY 0.75%	APY 0.75%
Beginning Balance	\$ 27,371.10	\$ 27,388.54	\$ 27,405.42
Interest	\$ 17.44	\$ 16.88	\$ 17.46
Ending Balance	\$ 27,388.54	\$ 27,405.42	\$ 27,422.88

Comm First HU Savings Master 6427 -- no funds

***Associated Bank Utility Checking 0567 (customer payments) 0%**

Beginning Balance	\$ 873,597.90	\$ 1,074,220.86	\$ 1,189,782.64
Credits	\$ 201,050.87	\$ 115,977.66	\$ -
Debits (service fees)	\$ 427.91	\$ 415.88	\$ -
Interest			
Ending Balance	\$ 1,074,220.86	\$ 1,189,782.64	\$ 1,189,782.64

***Associated Bank Utility Checking 538 Bank Checking CLOSED 6/01/22**

Beginning Balance	\$ 444,593.00	\$ 444,593.00	\$ -
Credits			
Debits		\$ 444,593.00	
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 444,593.00	\$ -	\$ -

RESTRICTED Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds) APY .01%

Beginning Balance	\$ 122,249.47	\$ 122,250.51	\$ 122,251.57
Credits			
Debits			
Interest	\$ 1.04	\$ 1.06	\$ 1.06
Ending Balance	\$ 122,250.51	\$ 122,251.57	\$ 122,252.63

***Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%**

Beginning Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70
Credits			
Debits		\$ -	\$ -
Interest		\$ -	\$ -
Ending Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70

Assoc. Bank Water Operations 648

Beginning Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54
Credits			
Debits			
Interest			
Ending Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54

Assoc. Bank Sewer Operations 656

Beginning Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66
Credits			
Debits			
Interest			
Ending Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66

Wisconsin Department of Revenue - State and Local Finance Division
 American Rescue Plan Act - Local Fiscal Recovery Funds
 Allocation to Non-Entitlement Unit (typically municipalities with a population less than 50,000)
 June 3, 2021

Co-Muni Code	08131
County	CALUMET
Municipality	VILLAGE OF HARRISON
2019 Census Pop.	12,358
Total ARPA Allocation	\$1,293,494.00
2021 ARPA Allocation	\$646,747.00
2022 ARPA Allocation	\$646,747.00

REVENUE ACCT: Nicolet 0300
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & expense description

Project #	Comment / Description	Board Approved	ALOTTED	Available Balance	Actual Spent to Date	Fund Balance	ARPA Initial Report Date	ARPA Status	Completion Date
	ARPA Funds Rec'd 6/25/21- acct 300		\$ 646,747	\$ 646,747		\$ 646,747			
6.1.001	Rooftop HVAC Units		\$ 59,500	\$ 587,247	\$ 59,500	\$ 587,247	4/30/2022	Completed	
6.1.002	Front Office Laptop		\$ 1,720	\$ 585,527	\$ 1,720	\$ 585,527	4/30/2022	Completed	
6.1.003	Office Renovation	3/8/2022	\$ 12,000	\$ 573,527	\$ 11,528	\$ 573,999	4/30/2022	In process	
6.1.004	Badger Books	1/25/2022	\$ 30,000	\$ 543,527	\$ 26,513	\$ 547,486	4/30/2022	In process	
6.1.005	Covid PTO Backpay & Sick Bank	2/8/2022	\$ 60,000	\$ 483,527		\$ 547,486	4/30/2022	In process	
6.1.006	Meeting Agenda, Packet, & Minutes Software	5/31/2022	\$ 250,000	\$ 233,527	\$ 2,573,925	\$ (2,026,439)			
6.1.007	Village Phone System	5/31/2022	\$ 11,000	\$ 222,527		\$ (2,026,439)			
6.1.008	Network Server		\$ 15,000	\$ 207,527	\$ 3,525	\$ (2,029,964)			
	ARPA Funds Rec'd 6/21/2022 - acct 300		\$ (646,747)	\$ 854,274	\$ (646,747)	\$ (1,383,217)			
6.1.009	Washer Extractors for Fire Dept	6/28/2022	\$ 26,100	\$ 828,174		\$ (1,383,217)			
6.1.010	Polaris Ranger Skid Unit for Fire Dept	6/28/2022	\$ 24,000	\$ 804,174		\$ (1,383,217)			
6.1.011	Computer For Clerk	7/12/2022	\$ 1,095	\$ 803,079	\$ 1,075	\$ (1,384,292)			
6.1.012	Park Recreation Improvement	7/12/2022	\$ 81,916	\$ 721,163					
6.1.013	Safety Program	7/26/2022	\$ 5,000	\$ 716,163					
6.1.014				\$ 716,163					
				\$ 716,163					
				\$ 716,163					
				\$ 716,163					
				\$ 716,163					

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12754	7/06/2022	ADVANCE CONSTRUCTION INC 2021-2500.08	
		Previous Year Expense	
100-09-57330-000-000		Capital Outlay - Road Projects 2021 COOP RD CULVERT FINAL PAYMNT	150,190.00
		Total	150,190.00
12755	7/06/2022	CAPITAL ONE TRADE CREDIT FROM 6/30/22 SUPPLIES	
100-09-53311-400-000		Hwy Dept - Supplies FROM 6/30/22 SUPPLIES	410.35
		128800	
		Total	410.35
12756	7/06/2022	CHARTER COMMUNICATIONS- 15410 0015410062322	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 6/23/22-7/22/22	144.72
		Total	144.72
12757	7/06/2022	CHARTER COMMUNICATIONS- 33313 0033313062422	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 6/24-7/23	213.23
		Total	213.23
12758	7/06/2022	DARBOY SANITARY DISTRICT BILLING PERIOD 04/01/22-06/30/22	
100-00-55200-000-000		Parks - Maint. and Utilities BILLING PERIOD 04/01/22-06/30/22	145.10
		Total	145.10
12759	7/06/2022	Department of Natural Resources SNOWMOBILE REG NO: SN 1964 AW	
100-06-52200-400-000		Fire Dept - Supplies/Services SNOWMOBILE REG NO: SN 1964 AW	5.00
		Total	5.00
12760	7/06/2022	GENE FREDERICKSON TRUCKING & EXC., INC. 30290	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 6/27/22 SHREDDED TOPSOIL	61.50
		30290	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 7/01/2022 From Account:
 Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			61.50
12761	7/06/2022	GREEN BAY HIGHWAY PRODUCTS 41198, 41199	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 6/17/22 18" DIMPLE BAND 41198	243.60
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 6/20/22 21"X15" & 21"X15" ENDWALL 41199	1,187.94
Total			1,431.54
12762	7/06/2022	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	75.82
Total			75.82
12763	7/06/2022	J.F. AHERN CO 510510	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 06/13/22 RECHARGE FIRE EXT ST#70 510510	772.91
Total			772.91
12764	7/06/2022	KAATS WATER CONDITIONING INC. D-36875	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 6/07/22	29.97
Total			29.97
12765	7/06/2022	KIWANIS CLUB OF DARBOY, INC. 2122-302	
100-00-55200-120-000		Parks - Recreation Programs TOUCH A TRUCK JUNE 22 2022	1,000.00
Total			1,000.00
12766	7/06/2022	LAKESHORE SEPTIC SERVICE 4 PORT-A-POTTY DAR COMM PRK TOUCH A TRK	
100-00-55200-000-000		Parks - Maint. and Utilities 4 PORT-A-POTTY DAR COMM PRK TOUCH A TRK 06/22/2022	360.00
Total			360.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12767 205973	7/06/2022	MGD INDUSTRIAL CORPORATION	
100-09-53311-400-000		Hwy Dept - Supplies	100.88
		FROM 6/33/22 SUPPLIES 205973	
		Total	100.88
12768 402727	7/06/2022	MIDWEST WORKWEAR	
100-09-53311-400-000		Hwy Dept - Supplies	109.44
		FROM 6/27/22 CLOTHING B WELHOUSE 402727	
		Total	109.44
12769 22341	7/06/2022	NORTHWOODS FIRE PROTECTION	
100-06-52200-400-000		Fire Dept - Supplies/Services	242.35
		FROM 6/27/22 ANNL MAIN FIRE EXTINGUISHER 22341	
		Total	242.35
12770 0106	7/06/2022	S & A SEPTIC SERVICES	
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
		PUMP HOLDING TANKS 6/27/22 0106	
		Total	130.00
12771 40303	7/06/2022	SERVICEMASTER BUILDING MAINTENANCE	
100-02-51400-400-006		Gen. Admin - Service Contracts	955.00
		FROM 7/1/22 JANITORIAL JUNE 40303	
		Total	955.00
12772 SS094092	7/06/2022	SHERWIN INDUSTRIES, INC	
100-09-53311-900-000		Hwy Dept - Road Maintenance	873.00
		FROM 06/27/22 SUPPLIES SS094092	
		Total	873.00
12773 4667366	7/06/2022	WISCONSIN MEDIA	
100-01-51101-800-000		Planning - Publications	203.71
		BILL PERIOD 5/1-5/31 NOTICE PUBLIC LEGAL 4667366	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
 Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-800-000		Planning - Publications	272.49
		BILL PERIOD 5/1-5/31 VILLAGE 4667366	
100-00-46105-000-000		Publication Fee - Liquor	53.18
		BILL PERIOD 5/1-5/31 VILLAGE OF HARRISON 4667366	
100-02-51400-800-000		Gen. Admin - Publications	39.42
		BILL PERIOD 5/1-5/31 NOTICE OF MEETING 4667366	
Total			568.80
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12774	7/13/2022	BIRSCHBACH INSPECTION SERVICE INC	
		BUILDING INSPECTIONS FOR JUNE 2022	
100-00-52400-000-000		Building Inspector - Contract	11,625.14
		BUILDING INSPECTIONS FOR JUNE 2022	
Total			11,625.14
<hr/>			
12775	7/13/2022	BROOKS TRACTOR INC - SUN PRAIRIE	
		385329, 385329	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	439.20
		FROM 6/30/22 OIL COOLER LEAKING 385329	
Total			439.20
<hr/>			
12776	7/13/2022	ESO SOLUTIONS INC	
		ESO-84476	
100-06-52200-400-000		Fire Dept - Supplies/Services	2,203.40
		FROM 7/2/22 ER FIRE, ER IST PCR UPGRADE ESO-84476	
Total			2,203.40
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12777	7/13/2022	GENE FREDERICKSON TRUCKING & EXC., INC.	
		30329	
100-09-53311-900-000		Hwy Dept - Road Maintenance	102.50
		FROM 7/01/22 SHREDDED TOPSOIL 30329	
Total			102.50
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12778	7/13/2022	GFL ENVIRONMENTAL	
		U30000068847, U30000068562	
100-00-53620-000-000		Refuse and Garbage Services	31,110.00
		RES TRASH FOR JUNE U30000068847	
100-00-53635-000-000		Recycling Services	20,740.00
		RES RECYCLING FOR JUNE U30000068847	
100-00-53620-000-000		Refuse and Garbage Services	85.00
		COMMERCIAL TRASH DUMPSTER FOR JUNE U30000068847	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53635-000-000		Recycling Services	58.00
		COMMERCIAL RECYCLING DUMPSTER FOR JUNE U30000068847	
100-00-53620-000-000		Refuse and Garbage Services	75.00
		BULKY ITEM PICKUP-N6725 HARRISON RD U30000068847	
100-00-53620-000-000		Refuse and Garbage Services	519.25
		ENERGY CHARGE RESIDENT PICKUP U30000068847	
100-00-53620-000-000		Refuse and Garbage Services	1.43
		ENERGY CHARGE VILLAGE HALL PICKUP U30000068847	
100-00-53620-000-000		Refuse and Garbage Services	70.00
		COMMUNITY PARK TRASH PICKUP JUNE U30000068562	
Total			52,658.68
<hr/>			
12779	7/13/2022	GRAEF	
0121662			
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	3,072.39
		COMPREHENSIVE REC PLAN UPDATES 0121662	
Total			3,072.39
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12780	7/13/2022	GRUETT'S	
78666P			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	115.44
		FROM 6/6/22 FILTER 78666P	
Total			115.44
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12781	7/13/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
75688			
100-09-53311-600-030		Hwy Dept - Fuel	5,203.19
		FROM 6/29/2022 75688	
Total			5,203.19
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12782	7/13/2022	MENARDS-APPLETON EAST	
22588			
100-09-53315-902-000		Hwy Dept - Signs	167.43
		FROM 7/11/22 SUPPLIES 22588	
Total			167.43
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12783	7/13/2022	RIESTERER & SCHNELL INC NEENAH	
2240363			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	240.68
		FROM 7/11/22 VBELT, PIN, CAP SCREW IDLER 2240363	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			240.68
12784	7/13/2022	S & A SEPTIC SERVICES 0119	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 7/05/22 0119	260.00
Total			260.00
12785	7/13/2022	SHERWOOD ELEVATOR 123809	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 6/18/22 LAWN SEED 123809	327.98
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 6/30 AQUATIC ROUNDUP 124289	345.97
Total			673.95
12786	7/13/2022	SHERWOOD WATER & SEWER ACCOUNT NUMBER 000-3055-00 STATION 60	
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3055-00 STATION 60	570.10
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3050-00 TOWN	144.43
Total			714.53
12787	7/13/2022	SMT MANUFACTURING & SUPPLY LLC 0073706-IN	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/11/22 LAWMOWER DECK BELT 0073706-IN	83.98
Total			83.98
12788	7/13/2022	STAMPS.COM S1092622071	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 7/1-7/31 S1092622071	39.99
Total			39.99
12789	7/13/2022	TRUGREEN LIMITED PARTNERSHIP 161193205, 161193216	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 6/14 COMM PARK LAWN SERVICE 161193205	1,050.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-55200-000-000		Parks - Maint. and Utilities	1,050.00
		FROM 6/15 CLOVER RIDGE PARK LAWN SERVICE 161193216	
		Total	2,100.00
12790	7/13/2022	WI DEPT OF JUSTICE	
		ACCOUNT # G2028 6/1-6/30	
100-02-51400-400-000		Gen. Admin - Supplies	385.00
		ACCOUNT # G2028 6/1-6/30	
		Total	385.00
12793	7/20/2022	CALUMET COUNTY TREASURER	
		PAYMENT FOR MANAGED FOREST LAW	
100-00-24015-000-000		Due to County - Forest Croplnd	6.05
		PAYMENT FOR MANAGED FOREST LAW	
		Total	6.05
12794	7/20/2022	CARSTENS ACE HARDWARE	
		234193	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	32.16
		FROM 7/12/22 SUPPLIES 234193	
		Total	32.16
12795	7/20/2022	CHARTER COMMUNICATIONS- 31663	
		0031663070822	
100-02-51400-400-006		Gen. Admin - Service Contracts	429.91
		ACC 8348104270031663 SERVICE 7/8-8/7 0031663070822	
		Total	429.91
12796	7/20/2022	CONVERGENT SOLUTIONS, INC	
		53953	
100-02-51400-400-006		Gen. Admin - Service Contracts	168.90
		FROM 6/28/22 LABOR SERV, SECURED CLOUD 53953	
		Total	168.90
12797	7/20/2022	CORPORATE NETWORK SOLUTIONS, INC	
		70674	
100-02-51400-400-000		Gen. Admin - Supplies	10.00
		FROM 6/30/22 LONER LATOP FOR MEGHAN 70674	
		Total	10.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12798 2463002	7/20/2022	EMERGENCY MEDICAL PRODUCTS, INC.	
100-08-52300-000-000		1st Responders - Operating Exp	354.98
		FROM 7/11/22 SUPPLIES 2463002	
Total			354.98
12799 121068	7/20/2022	FRANKS RADIO SERVICE INC	
100-06-52200-400-000		Fire Dept - Supplies/Services	188.68
		FROM 7/19/22 SERIES VHF PORTABLE ANTENNA 121068	
Total			188.68
12800	7/20/2022	GRAEF KIMBERLY HEIGHTS PH 1-3 CONSTRUCTION SRV	
100-09-57330-000-000		Capital Outlay - Road Projects	435.00
		KIMBERLY HEIGHTS PH 1-3 CONSTRUCTION SRV 0121627	
100-09-57330-000-000		Capital Outlay - Road Projects	362.50
		HIDDEN PINES CONSTRUCTION SERVICES 0121628	
100-09-57330-000-000		Capital Outlay - Road Projects	290.00
		KAMBURA ACRES PH 3&4 CONSTRUCTION SERV 0121629	
100-09-57330-000-000		Capital Outlay - Road Projects	181.25
		NOE ROAD, MIDWAY TO MANITOWOC 0121626	
100-00-53650-000-000		Harr Stormwater Util Drainage	1,833.00
		N. COOP RD BOX CULVERT 0121648	
Total			3,101.75
12801	7/20/2022	HEAVER, KRISTEN GRADING ESCROW RETURN N9349 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9349 DUSTY DR	
Total			1,500.00
12802	7/20/2022	HERRLING CLARK LAW FIRM LTD FOR SERVICES THROUGH 06/15/2022	
100-00-51300-000-000		Legal	6,607.50
		FOR SERVICES THROUGH 06/15/2022	
Total			6,607.50
12803 9106861930	7/20/2022	J J KELLER & ASSOCIATES INC	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
 Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	799.95
	FROM 3/28/122	OSHA COMPL 9106861930	
Total			799.95

12804	7/20/2022	JENNY GITTER	
GRADING ESCROW RETURN N8726 CONNOR CIR			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N8726 CONNOR CIR	
Total			1,500.00

12805	7/20/2022	LEXINGTON HOMES INC	
GRADING/P RETURN W6584,W6616,W6634,W6622			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W6622 ETHAN DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W6634 ETHAN DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W6616 ETHAN DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W6584 ETHAN DR	
Total			6,000.00

12806	7/20/2022	MCMAHON	
HOELZEL HAVEN SUBDIVISION URBANIZATION			
100-09-57330-000-000		Capital Outlay - Road Projects	784.70
		HOELZEL HAVEN SUBDIVISION URBANIZATION 0926814	
100-09-57330-000-000		Capital Outlay - Road Projects	4,463.48
		MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 0926816	
100-09-57330-000-000		Capital Outlay - Road Projects	7,211.12
		2022 ASPHALT RESURFACING PROGRAM 0926815	
100-00-52400-200-000		Inspections - Grade Checks	2,107.80
		2022 LOT GRADE REVIEW & CHECK 0926821	
100-09-53311-900-000		Hwy Dept - Road Maintenance	139.86
		2022 CRACK SEAL PROGRAM 0926817	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,326.00
		2022 GENERAL ENGINEERING 0926818	
100-00-53650-000-000		Harr Stormwater Util Drainage	1,308.00
		2022 STREET, STORM, SEWER & SWMP REVIEW 0926819	
Total			17,340.96

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12807	7/20/2022	MCMAHON HOELZEL HAVEN SUBDIVISION URBANIZATION	
100-09-57330-000-000		Capital Outlay - Road Projects HOELZEL HAVEN SUBDIVISION URBANIZATION 0927247	234.00
100-09-57330-000-000		Capital Outlay - Road Projects MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 0927249	12,604.87
100-09-57330-000-000		Capital Outlay - Road Projects 2022 ASPHALT RESURFACING PROGRAM 0927248	10,876.25
100-09-53311-900-000		Hwy Dept - Road Maintenance 2022 CRACK SEAL PROGRAM 0927250	63.48
100-09-53311-000-000		Hwy Dept - Engineer/Consultant 2022 GENERAL ENGINEERING 0927252	468.00
100-00-57220-000-000		Capital Outlay - Parks DARBOY COMMUNITY PARK 2022 IMPROVEMENTS 0927251	156.00
Total			24,402.60
12808	7/20/2022	MENARDS-APPLETON EAST 23030	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 7/18/22 SUPPLIES 23030	277.57
Total			277.57
12809	7/20/2022	MIKE'S ELECTRIC 2689	
100-00-53635-100-000		Compost Site FROM 7/15/22 PUT SERV OW YARD WASTE 2689	1,225.63
Total			1,225.63
12810	7/20/2022	NORTHEAST ASPHALT INC CERT PAYMENT 1 H0006-09-22-00223	
100-09-57330-000-000		Capital Outlay - Road Projects CERT PAYMENT 1 H0006-09-22-00223 H0006-09-22-00223	339,017.44
Total			339,017.44
12811	7/20/2022	PATRICK ARENT GRADING ESCROW RETURN N9366 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9366 DUSTY DR	1,500.00
Total			1,500.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12812 NT-2417	7/20/2022	QUALITY TRUCK CARE CENTER INC	
100-09-57324-000-000		Capital Outlay - Hwy. Equip FROM 7/7/22 23 WESTERN STAR VIN PNM1597 NT-2417	221,312.00
		Total	221,312.00
12813 0129	7/20/2022	S & A SEPTIC SERVICES	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 7/12/22 0129	130.00
		Total	130.00
12814	7/20/2022	SCHMIDT BROS CUSTOM HOMES INC GRADING ESCROW RETURN N9361 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9361 DUSTY DR	1,500.00
		Total	1,500.00
12815 SS094377,SS094357	7/20/2022	SHERWIN INDUSTRIES, INC	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 07/13/22 SUPPLIES SS094377	1,335.30
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 7/12/22 SUPPLIES SS094357	4,738.50
		Total	6,073.80
12816 FROM 5/26/22-6/22/22 HWY DEPT	7/20/2022	T-MOBILE	
100-09-53311-500-022		Hwy Dept - Telephone FROM 5/26/22-6/22/22 HWY DEPT	270.00
100-00-51600-500-022		Municipal Bldg - Telephone FROM 5/26/22-6/22/22 OFFICE	180.00
100-07-52200-500-022		Fire Station 70 - Telephone FROM 5/26/22-6/22/22 FIRE	21.59
		Total	471.59
12817 56958	7/20/2022	TECC SECURITY SYSTEMS INC	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 7/18/22 HELP PULL FOOTAGE RECORDING 56958	147.50

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			147.50
12818	7/20/2022	TOWN OF BUCHANAN 1493	
100-00-52102-000-000		School Crossing Guard & Lights 1/2 WAGES CROSSING GUARDS 8/1/21-7/31/22 1493	1,738.57
Total			1,738.57
12819	7/20/2022	WI STATE LAB OF HYGIENE 712529	
100-09-53311-505-000		Hwy Dept - Building Maint WELL TEST FROM 5/31/22 712529	30.00
Total			30.00
12820	7/20/2022	WIL-KIL PEST CONTROL 4450589,4449233,4450590	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4450589	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4450590	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 4449233	91.66
Total			197.06
12821	7/20/2022	WISCONSIN MEDIA 4742495	
100-01-51101-800-000		Planning - Publications BILL PERIOD 6/1-6/30 NOTICE PUBLIC HEARI 4742495	69.77
100-01-51101-800-000		Planning - Publications BILL PERIOD 6/1-6/30 NOTICE PUBLIC HEAR 4742495	71.58
100-00-46105-000-000		Publication Fee - Liquor BILL PERIOD 6/1-6/30 LIQUOR LICENSE 4742495	222.74
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD 6/1-6/30 NOTICE OF PUBLIC 4742495	48.52

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-800-000		Planning - Publications	64.35
		BILLING PERIOD 6/1-6/30 NOTICE OF PUBLIC 4742495	
100-01-51101-800-000		Planning - Publications	60.73
		BILLING PERIOD 6/1-6/30 NOTICE OF PUBLIC 4742495	
		Total	537.69
12822	7/27/2022	AUGUST WINTER & SONS INC 41830	
100-06-57220-000-000		Fire Dept - Capital Outlay	329.50
		FROM 7/22/22 AC REPAIR 41830	
		Total	329.50
12823	7/27/2022	BATTERIES PLUS BULBS #508 P53537980	
100-06-52200-400-000		Fire Dept - Supplies/Services	102.60
		BATTERIES FROM 7/26/22 P53537980	
		Total	102.60
12824	7/27/2022	BOBCAT PLUS IG47951	
100-09-53311-505-000		Hwy Dept - Building Maint	11.82
		FROM 4/18/22 BOBCAT PART DIESEL CAP IG47951	
		Total	11.82
12825	7/27/2022	BRUSH BOY CUSTOMS 1467	
100-09-53315-902-000		Hwy Dept - Signs	50.00
		FROM 7/18/22 INV #1467 FIRE NUMBER W6439	
		Total	50.00
12826	7/27/2022	CALUMET COUNTY FIRE CHIEFS ASSOCIATION 100	
100-06-52200-400-000		Fire Dept - Supplies/Services	20.00
		FROM 7/5/22 INV#100 MEMBERSHIP 2021&2022	
		Total	20.00
12827	7/27/2022	CARDMEMBER SERVICE FROM 6/14 NOT JUSTA BAR & CAFE LUNCH	
100-06-52200-400-000		Fire Dept - Supplies/Services	41.29
		FROM 6/14 NOT JUSTA BAR & CAFE LUNCH	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/14 KWIK TRIP FUEL	125.00
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/14 KWIK TRIP FUEL	119.42
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/24 KWIK TRIP FUEL	67.68
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/6 FIRE SMART PROMATIONS BADGES	216.00
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/7 OFFICE DEPOT PRINTER	749.00
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 6/27 WI DEPT TRANS TITLE FEE	30.60
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/1 OFFICE DEPOT LTR WALL FILE	11.99
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/10 AMAZON ULTIMATE CAR WASH	45.35
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/10 AMAZON HAND SANITIZER HOLDER	16.87
100-02-51400-400-000		Gen. Admin - Supplies FROM 6/24 ADOBE ACROBAT PRO	15.74
100-00-51440-400-000		Elections - Supplies FROM 7/4 FESTIVAL FOODS SODA	12.66
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 6/8 THE ABBEY RESORT & AVANI SPA	156.71
100-02-51400-400-000		Gen. Admin - Supplies FROM 6/30 INDEED AMIN ASST	249.28
100-00-51980-000-000		Memorial Expenses FROM 7/7 SCHMALZ GARDEN GIFT CARD	50.00
			Total 1,907.59

12828 7/27/2022 CONWAY SHIELD
492919

100-06-57220-000-000		Fire Dept - Capital Outlay GLOBE GXTREME JACKET, PANTS, LETTERS 492919	11,936.00
			Total 11,936.00

12829 7/27/2022 DAVE BRECKHEIMER
REIMBURSE PIZZA FOR DRILL

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE PIZZA FOR DRILL	280.00
		Total	280.00
12830	7/27/2022	EMERGENCY MEDICAL PRODUCTS, INC. 2464453	
100-08-52300-000-000		1st Responders - Operating Exp FROM 7/15/22 STEHOSCOPE INFANT 2464453	102.49
		Total	102.49
12831	7/27/2022	FERGUSON WATERWORKS #1476 364563	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 7/12/22 SUPPLIES 364563	1,505.00
		Total	1,505.00
12832	7/27/2022	GOLD CROSS AMBULANCE SERVICE 7407	
100-08-52300-000-000		1st Responders - Operating Exp FROM 7/26/22 MEDICAL SUPPLIES 7407	2,897.20
		Total	2,897.20
12833	7/27/2022	GREEN BAY HIGHWAY PRODUCTS 41363	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/13/22 SUPPLIES 41363	1,018.66
		Total	1,018.66
12834	7/27/2022	GRUETT'S 80079P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/21/22 SPRING 80079P	64.63
		Total	64.63
12835	7/27/2022	HIGHWAY LANDSCAPERS INC FROM 7/22/22 16FT MAXI ROLL E MAT	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/22/22 16FT MAXI ROLL E MAT 9516-2513	420.00
		Total	420.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 7/01/2022 From Account:
 Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
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12836	7/27/2022	JOE'S POWER CENTER	
122187			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	243.52
		FROM 7/19/22 2 TIRE 16 X 6.5-8	122187
Total			243.52

12837	7/27/2022	KIWANIS CLUB OF DARBOY, INC.	
2122-303			
100-00-55200-120-000		Parks - Recreation Programs	1,000.00
		SPORTS AND GAMES JULY 20TH 2022	
Total			1,000.00

12838	7/27/2022	KREPLINE TRUCKING & EXCAVATING INC	
6890			
100-09-53311-901-000		Hwy Dept - Ditching/Grading	129.12
		FROM 7/2/22 3/4 DENSE BASE	6890
Total			129.12

12839	7/27/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
27839			
100-09-53311-600-030		Hwy Dept - Fuel	3,188.98
		FROM 7/13/2022	27839
Total			3,188.98

12840	7/27/2022	MATHEW HEISER	
		REISSUED CELL PHONE STIPEND NOV,FEB, MAR	
100-00-51600-500-022		Municipal Bldg - Telephone	120.00
		REISSUED CELL PHONE STIPEND NOV,FEB, APR	
Total			120.00

12841	7/27/2022	MCMAHON	
927253			
100-00-52400-200-000		Inspections - Grade Checks	2,735.05
		2022 LOT GRADE REVIEW & CHECK	927253
Total			2,735.05

12842	7/27/2022	MENARDS-APPLETON EAST	
22693			
100-09-53311-400-000		Hwy Dept - Supplies	67.16
		FROM 7/13/22 SUPPLIES	22693

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
 Thru: 7/31/2022 Thru Account:

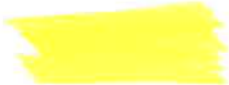
Check Nbr	Check Date	Payee	Amount
100-00-55200-000-000		Parks - Maint. and Utilities	83.40
	7/19/22	FROM 7/19/22 SUPPLIES 23069	
Total			150.56
12843	7/27/2022	MI T FENCE LLC	
3259			
100-09-53311-901-000		Hwy Dept - Ditching/Grading	1,475.00
	6/09	FROM 6/09 INSTALL 5'HIGH CHAINLINK FENCE 3259	
Total			1,475.00
12844	7/27/2022	NORDON INC	
46136			
240-00-51400-000-000		ARPA Expenses	11,527.90
		ARPA OFFICE REMODLE PROJECT # 6.1.003 46136	
Total			11,527.90
12845	7/27/2022	OFFICE DEPOT BUSINESS CREDIT - VOH	
		THROUGH 7/16/22 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies	652.82
		THROUGH 7/16/22 OFFICE SUPPLIES	
Total			652.82
12846	7/27/2022	PITNEY BOWES BANK INC RESERVE ACCOUNT	
		ADDING MONEY POSTAGE ACCOUNT 15025158	
100-02-51400-400-005		Gen. Admin - Postage	2,000.00
		ADDING MONEY POSTAGE ACCOUNT 15025158	
Total			2,000.00
12847	7/27/2022	PRINTING EXPRESS	
60644			
100-08-52300-000-000		1st Responders - Operating Exp	277.47
	6/30/22	FROM 6/30/22 EMS PATIENT REPORT FORMS 60644	
Total			277.47
12848	7/27/2022	S & A SEPTIC SERVICES	
146			
100-09-53311-505-000		Hwy Dept - Building Maint	260.00
	7/19/22	PUMP HOLDING TANKS 7/19/22 146	
Total			260.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12849 652340	7/27/2022	SUPERIOR VISION INSURANCE	
100-02-51400-200-000		Gen. Admin - Benefits	139.20
		OFFICE VISION INSURANCE FOR AUG 22 652340	
100-09-53311-200-000		Hwy Dept - Benefits	98.58
		SHOP VISION INSURANCE FOR AUG 22 6523340	
100-01-51101-200-000		Planning - Benefits	0.00
		PLANNER VISION INSURANCE FOR AUG 22 652340	
100-00-14500-000-000		Due from Special Purpose Dist.	88.03
		UTILITIES VISION INSURANCE AUG 22 652340	
Total			325.81
12850 IN2439853	7/27/2022	TASC	
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		JULY 2022 BILLING IN2439853	
Total			35.00
12851 5020692029	7/27/2022	WELLS FARGO FINANCIAL LEASING INC	
100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
		COVERAGE PERIOD 6/17-7/16/22 5020692029	
Total			575.69
12852	7/27/2022	WEST BEND MUTUAL	
		VILLAGE MANAGER Bond for Notary	
100-02-51400-400-000		Gen. Admin - Supplies	20.00
		VILLAGE MANAGER Bond for Notary 011338955800	
Total			20.00
Grand Total			919,869.81



NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	908,341.91
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	11,527.90
Total Expenditure from all Funds	919,869.81

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10017	7/06/2022	BRANDON BARLOW 2022 Q1&Q2 Mileage Reimbursement	
610-00-57921-000-000		Office Supplies & Expenses 2022 Q1&Q2 Mileage Reimbursement	50.19
620-00-57851-000-000		Office Supplies & Expenses 2022 Q1&Q2 Mileage Reimbursement	50.20
Total			100.39
10018	7/06/2022	DIGGERS HOTLINE INC 6/30/22 Account Balance	
610-00-57641-000-000		Operation Supplies & Expenses 6/30/22 Account Balance	28.45
		220 6 34101	
620-00-57827-000-000		Operation Supplies & Expenses 6/30/22 Account Balance	28.45
		220 6 34101	
Total			56.90
10019	7/06/2022	FERGUSON WATERWORKS #1476 Prorated Transmitters (9ct)	
610-00-18346-000-000		Meters Prorated Transmitters (9ct)	1,054.57
		0354584	
Total			1,054.57
10020	7/06/2022	FOX CROSSING UTILITIES 3/18/22-6/14/22 Water Base Charge	
610-00-57601-000-000		Purchased Water - COA 3/18/22-6/14/22 Water Base Charge	660.00
Total			660.00
10021	7/06/2022	PCI DATA SYSTEMS INC June Remote Maintenance	
610-00-57921-000-000		Office Supplies & Expenses June Remote Maintenance	42.00
		23226	
620-00-57851-000-000		Office Supplies & Expenses June Remote Maintenance	42.00
		23226	
Total			84.00
10022	7/06/2022	WISCONSIN MEDIA 4667366	
610-00-57928-000-000		Regulatory Commission Expenses BILL PERIOD 5/1-5/31 PUBLIC NOTICE	126.38
		4667366	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			126.38
10023 45991	7/13/2022	APPLETON HYDRAULIC COMPONENTS, LLC	
610-00-57641-000-000		Operation Supplies & Expenses	82.60
		FROM 7/5/22 REPLC HOSE ON TRUCK 45991	
Total			82.60
10024 6/28/22	7/13/2022	COMMUNITY FIRST CU - VISA CFCU Credit Card Statement	
620-00-57832-000-000		Maint Collection Syst Pumping	12.14
		6/8/22 Johnstone Supply	
Total			12.14
10025 14719	7/13/2022	ENDURACLEAN, INC.	
610-00-57641-000-000		Operation Supplies & Expenses	318.69
		FROM 7/7/22 GRADE MARKING PAINT 14719	
620-00-57827-000-000		Operation Supplies & Expenses	318.69
		FROM 7/7/22 GRADE MARKING PAINT 14719	
Total			637.38
10026 320127939	7/13/2022	POMP'S TIRE SERVICE INC.	
610-00-57933-000-000		Transportation Expense	462.77
		FROM 6/21/22 MAINT F-350 TRUCK 320127939	
620-00-57828-000-000		Transportation Expense	462.78
		FROM 6/21/22 MAINT F-350 TRUCK 320127939	
Total			925.55
10027 895115	7/20/2022	AXLEY BRYNELSON LLP	
620-00-57852-000-000		Outside Services Employed	72.00
		LEGAL SERV SEWER SERV DISPUTE-MENASHA 895115	
Total			72.00
10028 4742495	7/20/2022	WISCONSIN MEDIA	
610-00-57928-000-000		Regulatory Commission Expenses	728.80
		BILL PERIOD 6/1-6/30 HU CONSUMER REPORT 4742495	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			728.80
10029 7/27/2022 CARDMEMBER SERVICE			
FROM 6/30 INDEED UTILITY POSITION			
610-00-57921-000-000		Office Supplies & Expenses	124.63
FROM 6/30 INDEED UTILITY POSITION			
620-00-57851-000-000		Office Supplies & Expenses	124.64
FROM 6/30 INDEED UTILITY POSITION			
Total			249.27
10030 7/27/2022 CLEAN WATER TESTING LLC			
07/20/22 Monthly Water Sample Tests			
610-00-57641-000-000		Operation Supplies & Expenses	96.00
07/20/22 Monthly Water Sample Tests			9006312264
Total			96.00
10031 7/27/2022 MARCO TECHNOLOGIES LLC - UTILITIES			
WS177 Usage Overage Through 3/31/22			
610-00-57921-000-000		Office Supplies & Expenses	42.69
WS177 Usage Overage Through 3/31/22			INV9882596
620-00-57851-000-000		Office Supplies & Expenses	42.69
WS177 Usage Overage Through 3/31/22			INV9882596
Total			85.38
10032 7/27/2022 MARTENSON & EISELE INC			
1st Add to LP Heights - Through 6/30/22			
610-00-57923-000-000		Outside Services Employed	6,525.35
1st Add to LP Heights - Through 6/30/22			61984
620-00-57852-000-000		Outside Services Employed	6,525.35
1st Add to LP Heights - Through 6/30/22			61984
610-00-57923-000-000		Outside Services Employed	290.00
Woodland Hills - Through 6/30/22			62033
620-00-57852-000-000		Outside Services Employed	290.00
Woodland Hills - Through 6/30/22			62033
620-00-57852-000-000		Outside Services Employed	760.00
Sewer Connection Fee - Through 6/30/22			61987
610-00-57923-000-000		Outside Services Employed	710.62
General Eng. Serv. - Through 6/30/22			61983
620-00-57852-000-000		Outside Services Employed	710.63
General Eng. Serv. - Through 6/30/22			61983

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			15,811.95
<hr/>			
10033	7/27/2022	NEENAH-MENASHA SEWERAGE COMMISSION	
AUG Bill Based on MAY Measures			
620-00-57829-000-000		Sewerage Treatment Charges	17,459.22
		AUG Bill Based on MAY Measures	2022-109
620-00-57870-000-000		Interest Expense - CWF Loan	1,423.00
		CWF Interest	2022-114
620-00-57875-000-000		Amortization Expense-CWF Loan	4,599.00
		CWF Debt	2022-114
Total			23,481.22
<hr/>			
10034	7/27/2022	SUPERIOR CHEMICAL CORPORATION	
5/GL. Aero Knock Out-PA			
610-00-57641-000-000		Operation Supplies & Expenses	136.03
		5/GL. Aero Knock Out-PA	339405
620-00-57827-000-000		Operation Supplies & Expenses	136.03
		5/GL. Aero Knock Out-PA	339405
Total			272.06
<hr/>			
10035	7/27/2022	ULTIMATE CLEANING, LIMITED	
AUG 2022 Cleaning Service			
610-00-57935-000-000		Maintenance of General Plant	94.50
		AUG 2022 Cleaning Service	2115
620-00-57834-000-000		Maintenance of General Plant	94.50
		AUG 2022 Cleaning Service	2115
Total			189.00
Grand Total			44,725.59



UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 7/01/2022 From Account:
Thru: 7/31/2022 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	11,574.27
Total Expenditure from Fund # 620 - SEWER UTILITY	33,151.32
Total Expenditure from all Funds	44,725.59

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

5-Year Road Improvement Plan

Issue:

Which roads should the Village Board add to the 2023-2027 5-Year Road Improvement Plan?

Background and Additional Information:

As the Village considers the next 5-year road plan, staff is seeking feedback from the Board on which roads should be included on the 5-Year Road Plan. Roads listed in the previous plan were left in place for the most part and additional roads were added to fill in the gaps. There is a column for “Later” which lists projects that sought grant funding and other projects that could get moved forward. Unfortunately, none of the projects were selected for the latest grant cycle.

Since the last version was provided on August 16th, the following changes were made based on discussion at previous meeting as well as trying to provide additional information/projects. The draft plan also tries to keep the projects amount around \$2,000,000. Increased or decreased funding will either move project up or delay projects. The major changes from the last draft plan:

- Added a definitions section
 - Moved Schmidt Road (State Park Rd to Harwood Rd) from 2024 to 2023
 - Added cross culvert costs to crack fill & chip seal projects (Manitowoc Road, Schmidt Road, and Harrison Road)
 - Add a proposed maintenance plan (staff has not had time to drive all roadways to determine which roads need cross culvert work, staff asks that this be left open so that in the spring of each year staff can determine which culverts to replace/repair based on the freeze/thaw stress to the road)
-

Budget Impacts:

Estimated, as listed in attached spreadsheet.

Recommended Action:

Staff recommends the Village Board approve the proposed 5-Year Road Plan, as submitted or with amendments.

Attachments:

- 2023-2027 5-Year Proposed Road Plan (revised)
- 2023-2027 5-Year Proposed Maintenance Plan

**5-Year Proposed Road Plan
2023-2027**

Item	Description	Year						Est. Cost (Local Share)
		2023	2024	2025	2026	2027	Later	
Creekside Estates**	Urban Construction & Assess roads in accordance with development agreement. Village will be able to recoup costs.	\$ 1,122,379						\$ -
Cottonwood Creek III Subdivision (Willowglen Way, Alder Way, Basswood Ln, Cherrymeadow Rd, Mountain Ash Ln)	Rural Resurfacing and Ditching.	\$ 1,374,800						\$ 1,374,800
Manitowoc Road (CTH N to Harwood Rd)	Crack fill & Chip Seal and Cross Culvert.	\$ 248,280						\$ 248,280
Quella Drive	Pulverize & Reshape	\$ 42,096						\$ 42,096
Schmidt Road (State Park Rd to Harwood Rd)	Crack fill & Chip Seal and Cross Culvert.	\$ 198,840						\$ 198,840
State Park Road (USH 10 to Schmidt Road)	Rural Resurfacing - Widen to add bike lanes. Purchase additional ROW (80').		\$ 1,693,492					\$ 1,693,492
Woodland Trails Subdivision (Spring Valley Rd, Shagbark Hickory Ln, Sugar Maple Way, Maple Bluff Ln, Hemlock Ln, Wild Cherry Ct, Box Elder Way)	Urban Resurfacing. No Sidewalks are proposed.			\$ 972,000				\$ 972,000
Cedar Ridge Estates & Ashland Hollows 1st Add. (Christopher Ln, Elmview Dr, Oak Lawn Dr, Cedar Ridge Dr)	Rural Resurfacing and Ditching.			\$ 1,013,813				\$ 1,013,813
Old Highway Road(Firelane 8 to Hwy 114)	Rural Reconstruction.				\$ 1,550,000			\$ 1,550,000
Blazing Meadow Subdivision (Cornflower Dr, Dahlia Dr, Hedgerow Dr north of Sweet William Dr, Zinnia Dr)	Urban Resurfacing. No Sidewalks are proposed.				\$ 459,084			\$ 459,084
N Coop Road (Manitowoc Rd to Midway Road) (TID FUNDS)	Rural Resurfacing - Widen to add bike lanes. Cost could be split 50/50 with TID #2.					\$ 388,322		\$ 388,322
	Rural Resurfacing - Widen to add bike lanes & 10' trail. Cost could be split 50/50 with TID #2.					\$ 967,197		\$ 483,599
Firelane 12	Rural Resurfacing.					\$ 637,830		\$ 637,830
Peaceful Valley Subdivision (Daisy Ct, Peaceful Ln, Rosebud Ln, Tranquil Ln, Valley Ln)	Urban Resurfacing. No Sidewalks are proposed.						\$ 580,000	\$ 580,000
Harrison Road (Harwood Road to top of hill)	Crack fill & Chip Seal and Cross Culvert.						\$ 202,880	\$ 202,880
Midway Road (Noe Rd to N Coop Road)	Rural Resurfacing - Widen to add bike lanes.						\$ 740,000	\$ 740,000
State Park Road(County KK to Schmidt Rd)	Rural Resurfacing and widen to add bike lanes. Local share assumes 80% grant.						\$ 1,700,000	\$ 340,000
State Park Road(Schmidt Road to Hwy 114)	Rural Resurfacing and widen to add bike lanes. Local share assumes 80% grant.						\$ 3,186,983	\$ 637,397
Manitowoc Road (Lake Park Rd to CTH N)	Urbanize roadway, add storm sewer, add ped. trail, add sidewalk, add bike lane. Local share assumes 80% grant.						\$ 7,347,993	\$ 1,469,599
Engineering, Stormwater, & Property Acquisition	Design & construct stormwater facilities for Manitowoc Road project.						\$ 573,480	\$ 573,480
Midway Road(N Coop Road to County N)	Urbanize roadway, add storm sewer, add ped. Trail, add bike lane. Local share assumes 80% grant.						\$ 2,589,782	\$ 517,956
Engineering & Stormwater	Design & construct stormwater facilities for Midway Road project.						\$ 225,898	\$ 225,898
Eisenhower Drive (Hwy 10/114 to Midway Road) (TID FUNDS)	New road construction. Cost could be split 50/50 with TID #2.						\$ 8,000,000	\$ 4,000,000
Totals (2022 costs)		\$ 2,986,395	\$ 1,693,492	\$ 1,985,813	\$ 2,009,084	\$ 1,993,349	\$25,147,016	\$ 18,349,365
Totals (inflationary costs)		\$ 3,135,715	\$ 1,820,504	\$ 2,184,394	\$ 2,260,220	\$ 2,292,351	\$28,919,068	

S:\DOCS NEW\Public Works\Budget & CIP [CIP (Road Plan) 2023-2027.xlsx]2023-2027 (2)

Date: August 23, 2022

** Village to assess 100% of cost back to the property owners of Creekside Estates

The criteria used to determine the streets in the 5-year road plan are as follows:

PASER Rating. The lower the PASER Rating the worse condition the road pavement. Generally, the roads listed in the 5-year road plan have PASER Ratings in the 4-6 range.

Traffic Counts. The amount of traffic on a road may warrant a higher priority over other roads of similar rating.

Trends of PASER Rating. The history of PASER Ratings may indicate that a road is deteriorating faster or holding steady for pavement condition.

Geography within Village. A balance of urban and rural roadway work is optimum. However, conditions of roads and other factors may cause for a perceived imbalance at times.

Subdivisions. Roads within a subdivision, constructed at the same time, should be grouped together to avoid disruption to the subdivision over multiple years and increased mobilization costs.

Unique Features. Some roads may have unique features (steep slope, bridge, etc.) that may increase the priority over other roads of similar ratings.

Availability of Grant Funds. The availability of state/federal grant funds may increase the priority over other roads of similar ratings.

Developing a 5-year road plan is not an exact science. While criteria is used to choose which roads are listed in the plan, the criteria cannot be utilized without using human judgement to determine the best cost/benefit for the Village. Please note that the plan can get amended each year and that some roads may move from year to year or be added in accordance with the criteria and as PASER Ratings change.

Definitions. For the purpose of this document, the following terms are defined as follows:

Crack Fill & Chip Seal. The filling of major roadway cracks and adding material as a treatment to the existing roadway surface.

Rural Reconstruction. The complete reconstruction of the roadway. Typically includes culvert replacement, ditching, and pavement replacement.

Rural Resurfacing. The replacement of roadway material (typically asphalt) with like material. Typically includes intermittent work to roadway base and cross culvert work as needed.

Urban Reconstruction. The complete reconstruction of the roadway. Typically includes curb & gutter, storm sewer, and pavement replacement.

Urban Resurfacing. The replacement of roadway material (typically asphalt) with like material. Typically includes intermittent work to roadway base and curb & gutter replacement as needed.

Assess/Assessments. The cost of the improvements will be levied/billed to the benefiting property owners.

Bike lanes. The dedication of pavement surface for bicycle traffic. Typically a painted line on the roadway surface separates vehicles and bicycles.

Cross culvert. Resetting and/or replacing a culvert that cross a roadway.

Culvert replacement. Resetting and/or replacing driveway culverts. Typically includes replacing all or a portion of the driveway surface of the apron.

Ditching. The cleaning out, digging, and/or restoration of the ditch from one culvert to the next. This may also include some intermittent culvert replacement or resetting in order to get water to flow through the ditch.

Sidewalks. The addition or replacement of 5-foot wide concrete sidewalks.

Trails. The addition or replacement of 10-foot wide asphalt multi-use trail, typically separated from the roadway.



5-Year Proposed Road Maintenance

2023-2027

Item	Cross Culvert replacement	Crack Filling	Storm Inlet Repair	Ditching	Sidewalk / Trail Repairs	
Description	Repair/Replace roadway culverts to fix bumps/dips in roadway and ensure drainage.	Crack fill streets to extend life of roadway.	Storm inlet repairs and replacement to extend life of roadway.	Reditch in order to reestablish flow line.	Repair/Replace heaving or cracked sidewalks to ensure public safety.	
Year	2023	Midway Road (N Coop Rd to Noe Rd) Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Haen Heights (Lydia Lane, Jordan Street)	Cedar Ridge Estates subd. Ashland Hollows subd.
	2024	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Darbroek Acres & Darbroek Acres 1st Add. (Darboy Dr, Cyrstal Dr, Sapphire Ct, Silver Ct, Shepherd Ln)	Cedar Ridge Estates subd. Ashland Hollows subd.
	2025	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Staker Plat (Harmon, Shea, Vernon)	Papermaker Ridge subd.
	2026	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Cyrstal Valley (Jade, Onyx, Opal)	Trails
	2027	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Ridgepoint Plat (Camron, Paige, Jessica, Greystone)	Lake Park Road
	Later	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Wittmann Family plats (Gina, Michelle)	Parker Farms subd.
Est. Cost per year	\$ 40,000	\$ 200,000	\$ 12,000	\$ 30,000	\$ 5,000	\$ 287,000

VILLAGE BOARD MEETING**From:**

Vicki Tessen, Clerk-Treasurer

VILLAGE OF HARRISON**Meeting Date:**

08/30/2022

Title:

Resolution 2022-12 Establishing an Advisory Referendum on the November 8, 2022 ballot regarding an ATV/UTV ordinance.

Issue:

Would the Village like to pass Resolution 2022-12 establishing an advisory referendum question(s) on the November 8, 2022 ballot?

Background and Additional Information:

The Board has been discussing the creation of a village ordinance allowing for the use of ATV/UTV within the village limits or at least in areas within the village limits.

During those discussions, the importance of obtaining public input has been mentioned numerous times. One option to obtain public input is to create an advisory referendum for the November ballot.

To have a referendum on the November 8, 2022 ballot, the Board must pass a resolution on or before August 30, 2022 that details the specific question(s) that will be printed on the ballot. The deadline for the Clerk to submit the resolution and specific question(s) to the County and enter the information into the state software program is August 31, 2022.

Budget Impacts:

None

Recommended Action:

Staff recommends the Board act tonight by either:

- approving the proposed resolution attached
- amending the resolution and approving the amended resolution (with permission for the Village President to sign the updated document after the meeting).

Attachments:

- Referendum Information from the WEC
- Resolution 2022-12

RESOLUTION V2022-12
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION ESTABLISHING AN ADVISORY REFERENDUM
FOR THE NOVEMBER 8, 2022 ELECTION REGARDING
A VILLAGE ORDINANCE FOR ATV/UTV USE**

WHEREAS, the Village does not currently have ordinances allowing for ATV and/or UTV use in the Village; and

WHEREAS, some residents have requested trustees consider the allowance of ATV and/or UTV use; and

WHEREAS, the Village Board realizes the importance of such an ordinance on its residents: and

WHEREAS, the Village Board is requesting the input of village residents regarding this topic,

WHEREAS, advisory referendum are non-binding questions that poll the electorate to elicit their views on a question, and

WHEREAS, advisory referendum do not have any legal effect on the governance of the Village or its Board.

NOW, THEREFORE, BE IT RESOLVED that the Village of Harrison hereby will establish an Advisory Referendum to be included on the ballot for the November 8, 2022 as described below:

Question Number 1: Should the Village of Harrison Board create an ordinance that would allow for the use of ATV or UTV or Golf Cart travel within the entirety of the Village of Harrison, subject to State laws?

YES // NO

Question Number 2: Should the Village of Harrison Board create an ordinance that would allow for the use of ATV or UTV or Golf Cart travel within the rural areas of the Village of Harrison, subject to State laws?

YES // NO

Date adopted: _____

Signed: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

Referendum Elections

A Guide to Understanding

- Referenda
- Ballot Questions &
- Direct Legislation (Voter Initiatives)



November 2019

INTRODUCTION – WHAT IS A REFERENDUM?

Wis. Stat. § 5.02(16s) defines “referendum” as an election at which an advisory, validating or ratifying question is submitted to the electorate.” Broadly speaking, “referendum” or “referenda” are general terms that refer to a question appearing on the ballot to be voted on by voters. A referendum can arrive on the ballot through a number of means, for example, by action of a governing body explicitly placing a question on the ballot, some indirect action of a governing body which triggers a referendum, or through circulation of a petition by a voter (direct legislation) in a city or village. Except for most types of advisory (non-binding) referenda, the placement of referenda on a ballot in Wisconsin is governed by specific statutes. The statutory references to particular referenda are numerous in Wisconsin law and mostly outside of the WEC’s jurisdiction, therefore this guide will not cover every referendum permitted by statutes. While this guide provides general information regarding referenda, legal counsel specializing in the subject matter that permits or requires a referendum to be held in certain circumstances should be consulted to ensure that compliance with all requirements are met.

HOW DOES A REFERENDUM GET ON THE BALLOT?

The most common types of referenda are advisory referendum, direct legislation, petition referendum and binding referendum. The governing body is responsible for approving the form of the question on the referendum. The process for placing these types of referendum on a ballot are discussed below.

- **Advisory Referendum:** These are non-binding questions which poll or survey the electorate to elicit their views on a question, but do not have the force of law. Advisory referenda are placed on the ballot by action of the governing body at a public meeting, generally by introduction and passage of a resolution to include a specific question on the ballot. Some municipalities may have local ordinances that allow for voters to petition for placement of an advisory referendum on the ballot, but in almost all cases there is no state law mandating that a governing body consider or act on a request for an advisory referendum, either on its own motion or in response to a petition. One exception is an advisory referendum that is required after a valid petition is filed regarding the dissolution of a school district. *Wis. Stat. § 117.10(3)*. Recent common examples of advisory referenda include:

- Prohibiting ATVs on municipal roads,
- Legalizing marijuana
- Campaign Finance/Political Speech
- “Dark store” loophole

Wisconsin Statutes also give no legal effect to the results of an advisory referendum, other than the weight that the governing body voluntarily assigns to the results. If held, a governing body may give the results of an advisory referendum any amount of weight, or no weight at all, in determining a policy decision.

More detailed guidance regarding advisory referendum procedures previously issued by the Wisconsin Elections Commission is included as Appendix A.

- **Direct Legislation:** The direct legislation process is governed by Wis. Stat. § 9.20. In a village or city, electors can initiate the direct legislation process of circulating a petition and collecting the required number of signatures insisting on the passage of an ordinance or resolution. If the governing body fails to pass the ordinance attached to the valid petition containing the required number of signatures within 30 days of its certification by the clerk, then the question of passage is put to the voters via referendum at a Spring or General Election. A direct legislation referendum is always binding, and an ordinance or resolution adopted by a direct legislation referendum cannot be repealed or amended by the governing body for two years. Town boards, school boards and county boards are not subject to direct legislation petitions.

- **Petition Referendum:** In contrast to direct legislation which does not permit repeal of an existing ordinance, in some very narrow specific cases, electors can reverse, via referendum, an action taken by a governing body. Other than specific statutes authorizing it, repeal of an existing law is not permitted by referendum. Examples of statutes authorizing repeal of a governing body action include:
 - Abolishment/Creation of the office of county executive. Wis. Stat. § 59.17.
 - Approval/Rejection of a charter ordinance adopted by a city council or village board. Wis. Stat. § 66.0101(5).
 - Approval/Disapproval of adoption of a cooperative plan regarding municipal boundaries. Wis. Stat. § 66.0307(4)(e)(2).

- **Binding Referendum:** Finally, binding referenda are submitted to the voters for approval or rejection of a specific course of action. For example:
 - Amendments to the Wisconsin Constitution require a statewide referendum after approval by two consecutive sessions of the legislature. Wis. Constitution Art. XII, Sec. 1.
 - School referendum to exceed spending caps or to authorize borrowing. Wis. Stat. § 121.91.
 - Municipal referendum to authorize borrowing. Wis. Stat. § 67.05.
 - Changing the process of selecting a town officer from election to appointment. Wis. Stat. § 60.30.

Appendix B to this manual contains a list of Wisconsin statutes concerning different areas of law mentioning referenda that may be useful as starting point of research if the question of whether a referendum is required or allowed arises.

TIMING

The timing of a referendum – when the decision is made to put it on the ballot and at what election it is to be placed on the ballot – varies greatly and may be specified by the statute authorizing the referendum. However, when a more specific statute does not specify, there is a general rule that applies to referenda timing. Generally, a question to be placed on the ballot must be delivered to the clerk responsible for preparing the ballot at least 70 days prior to the election at which the measure will appear on the ballot. Wis. Stat. § 8.37. Typically, this means that municipal or school referendum

questions to be included on a regularly scheduled election ballot must be filed with the county clerk at least 70 days before the election or with the municipal clerk in the event of a special municipal election. The Wisconsin Elections Commission has advised that the clerk responsible for preparing the ballot has discretion to include the question on the ballot if it is filed later than 70 days prior to the election, if doing so will not delay the preparation and delivery of ballots to absentee voters.

NOTICE AND PROCEDURAL REQUIREMENTS

A referendum election, whether binding or advisory, is a public election subject to all the procedural requirements as other elections, including the posting and publication of election notices; responsibilities of clerks, special voting deputies and election inspectors; absentee ballot procedures; use of electronic voting equipment; and canvassing of election results. Specifically, Wis. Stat. § 5.64(2) governs the form of the referendum ballot. Also, in the case of a referendum that is not scheduled on the date of a regular election, Wis. Stat. § 8.55 governs election notice requirements for a special referendum. Here is a general overview of the types of notices:

- **Type A: Notice of Election** – This is an announcement that an election will occur in the near future. For a special municipal or school district referendum, publication is on the 4th Tuesday preceding the primary or election where the referendum would appear.
- **Type B: Sample Ballot and Voting Instructions** – This notice contains voting instructions and a copy of each type of ballot to be voted on. The Type B Notice is published on the Monday before a regularly scheduled election or on the day before a special election.
- **Type C: Notice of Referendum** – This notice informs voters that a referendum will appear on the ballot and includes an explanation of the effect of a “Yes” or “No” vote on the question. The Type C Notice is published on the Monday before a regularly scheduled election or on the day before a special election.
- **Type D: Hours and Location of Polling Places** - The Type D Notice listing polling place hours and locations is published on the Monday before a regularly scheduled election or on the day before a special election.

See *Wis. Stat. §§ 8.55, 10.01 and 10.06.*

WORDING AND FORMATTING THE QUESTION AND ANSWER

Regarding the wording of referenda, Wis. Stat. § 5.64 provides that “The ballot shall give a concise statement of each question in accordance with the act or resolution directing submission in the same form as prescribed by the commission under s. 7.08(1)(a). The question may not be worded in such a manner as to require a negative vote to approve a proposition or an affirmative vote to disapprove of a proposition.”

The Elections Commission recommends that referendum questions typically should not be structured as multi-part questions that, for instance, only permit voters to answer a second question if they have voted yes to the first question.

Multiple-choice questions are not permitted, except with respect to advisory referenda that are not otherwise required to conform to a specific format. The Wisconsin Elections Commission has advised that an advisory referendum question could comply with the statutory requirements by properly framing a multiple-choice question. The opinion concluded that the key is to ensure that all voters are provided the opportunity to vote upon all questions by carefully drafting the question and the options listed. The possible responses should be distinct and cover all options in order to provide effective and accurate feedback to policymakers. It is often a best practice to include a catch-all response such as “None of the above” to ensure that the positions of all voters are accurately captured by the results of a multiple-choice question.

Most advisory referendum questions are not specifically addressed in the Statutes except as a type of referendum defined in Wis. Stat. § 5.02(16s). Due to the lack of specific statutory restrictions and because their results are non-binding, the opinion of WEC staff is that local governing bodies are afforded some latitude in framing advisory referendum questions depending upon the specifics of the issue and the public feedback which is sought. Municipal clerks may wish to consult with their voting equipment vendors to ensure that the structure and length of the referendum question can be accommodated by the equipment and programming that is used.

Please note that, whether a referendum is posed as a multiple-choice question or not, there are practical considerations related to the length of the question and possible responses. Questions that exceed 5,000 characters and answers that exceed 100 characters will create administrative issues in both the WisVote system and on the MyVote Wisconsin website where the text fields for contests are limited. WEC staff recommends limiting the question field to no more than 5,000 characters (including any introductory language) and the response fields to no more than 100 characters. If questions that exceed these limits are being considered or are approved, please contact WEC staff to discuss wording of the question on the ballot and in WisVote.

WEC JURISDICTION AND OTHER RESOURCES

The Wisconsin Elections Commission (WEC) has jurisdiction regarding the administration of elections, including the conduct of referendum elections. The direct legislation petition process and consideration by the common council or village board is governed by Wis. Stat. § 9.20 and is therefore under the jurisdiction of the WEC.

However, there are some aspects of direct legislation and other referendum processes that are not under the sole jurisdiction of the WEC. For example, the case notes following Wis. Stat. § 9.20 in the Wisconsin Statutes describe several exceptions to the electorate’s right to petition for direct legislation. The WEC has concluded that it does not have the authority to resolve any dispute regarding whether the subject matter of a direct legislation petition is proper. Any such dispute does not fall under the WEC’s complaint process pursuant to Wis. Stat. § 5.06 and any complainant challenging whether the subject matter of a petition is proper may proceed directly to circuit court without first filing a complaint with the WEC.

In addition, there are many statutes authorizing or requiring a referendum election in specific circumstances, as illustrated by the Appendix to this Manual. While the WEC may have jurisdiction to provide guidance and resolve issues related to the conduct and administration of such referendum elections once an election is ordered, it is not the sole authority regarding other aspects of the process for particular referendum questions, such as determining when a referendum is required or permitted, the process for initiating a referendum, and whether the wording of a referendum is proper. Finally, the WEC typically does not have jurisdiction to resolve any questions regarding the effect of the passage of a referendum question.

Other sources of information regarding these issues include the municipal or school district attorney or county corporation counsel, as well as the statewide associations of municipalities, towns, counties, and school districts. Other state agencies may also play a role, such as the Department of Revenue or Department of Public Instruction when specific referendum questions relate to municipal borrowing or school district organization and structure, for instance.

FREQUENTLY ASKED QUESTIONS

Q: If a referendum is advisory/non-binding, does it need to be distinguished in that way on the ballot?

A: The referendum may be labeled as advisory if the governing body specifically included that it be labeled as an advisory referendum in its resolution.

Q: What additional tasks must be completed in WisVote when a referendum is going to be on the ballot?

A: The referendum will need to be added as a “contest” in WisVote under the appropriate election. Election officials needing assistance may contact the WEC WisVote team.

Q: When a referendum is brought to the ballot via the direct legislation process, must the entire wording of the proposed ordinance or resolution appear on the ballot?

A: It is not necessary that the full wording of the proposed ordinance or resolution appear. A concise statement of the nature of the proposal may be used if the full ordinance or resolution cannot appear and must permit the voter to clearly indicate approval or rejection by a “yes” or “no” vote. The entire resolution appears on the Type C Notice. See Wis. Stat. §§ 9.20(6) and 10.01(2)(c).

Q: The Type C Notice is required to be posted wherever voting is taking place. Can material relating to a referendum be posted at a location where voting is taking place?

A: Electioneering material intended to influence voting at an election is not permitted. Wis. Stat. § 12.03. Additionally, no person may post or distribute “election-related material” during polling hours at a polling place on Election Day or within 100 feet of an entrance to a polling place. Election-related material describes, or purports to describe, the rights or responsibilities of individuals voting or registering to vote at a polling place or voting an absentee ballot. Wis. Stat. § 12.035.

Q: Who is responsible for costs related to a referendum?

A: For a referendum held in conjunction with a regularly scheduled election, the jurisdiction conducting the referendum is responsible for certain pro-rated election costs. For special elections, the jurisdiction conducting the referendum is responsible for all election-related costs. Wis. Stat. § 5.68. For more information, please refer to the *Cost of Elections* chart, page 129 in the Election Administration Manual:

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

August 30, 2022

Title:

Proposed Agreement with KASA for use of a Village Park

Issue:

Should the Village enter into a written agreement with KASA for their use of a Village park?

Background and Additional Information:

The Village has a history of working with the Kimberly Area Soccer Association (i.e. KASA). The past few years the Village allowed KASA to use green space for its spring and autumn soccer activities in Darboy Community Park.

In an effort to find a more appropriate space for soccer the Village and KASA have been working on a transition to Farmers Field Park. Farmers Field Park is not developed yet with a partial gravel path, a partial baseball diamond, a gravel driveway/parking lot, and a sledding hill. It was closed to the public recently due to vandalism of the hill.

The Village is also looking forward to working with other groups who may wish to utilize Village facilities. In order to treat all groups fairly and/or equally, be good stewards of public resources and be transparent to the taxpayers on the use of those resources the Board wished to pursue written agreements with the user groups.

The Village attorney recommended an end date in case terms needed to be revised. Thus, as a start, staff recommends 1 year.

Budget Impacts:

\$70 per month for a porta pottie.

Recommended Action:

1. To approve the attached agreement.
2. To approve public use of Farmers Field Park. This would operate a little differently than the other Village parks. The other parks in the Village have open times (6 am – 11 pm per ordinance) but are not physically secured. Staff proposes the gates be open to Farmers Field park Monday through Friday and shut in the evening. KASA can lock the gates when they leave. The Deputy Sheriff on duty would check on them and lock them

the nights KASA did not use them. Farmers Field Park is not developed yet but people could walk through it, play a “pick-up” sport or fly a kite.

3. Pursue a similar document with Harrison Athletic Association (HAA) and Festival of Lights.

Attachments:

- Agreement with KASA to use Farmers Field.

AGREEMENT
Between
THE VILLAGE OF HARRISON
And
THE KIMBERLY AREA SOCCER ASSOCIATION (KASA)

PURPOSE:

The Village of Harrison recognizes that community organizations contribute to the vitality of their municipality. These community organizations can vary in role and purpose; from youth sports leagues to local Kiwanis chapters and Scouting organizations. The Village values their presence in the community and wishes to partner with them to support their missions. The Village must also balance this offer of resources, however, to be equal and fair among the different organizations and still preserve use of Village facilities for the general public. In order to accomplish this the Village desires a written agreement with its partner organizations. The goal of this agreement is to clarify and document expectations of both parties and provide transparency in the use of publicly funded Village resources.

This agreement contains the terms applicable to all organizations:

- i. All organizations who use Village facilities must be insured and the Village must be named on that insurance policy.
- ii. All organizations who use Village facilities will repair any damage they cause to the facility.
- iii. All organizations must receive approval from the Village Board before any permanent change is made to the facility (such as the construction/donation of a structure).

This agreement also contains terms specific to the organization and use of the Village facility: The Village agrees to allow KASA to utilize Farmer's Field Park for soccer games and practices with the following terms:

KASA agrees to:

1. Set up soccer fields for different age groups on the athletic fields (the area behind the sledding hill and baseball diamond). Field configuration may change from year to year but must stay on the athletic fields.
2. To furnish and supply all equipment needed to host soccer games and practices including but not limited to benches, goals, nets and striping the fields.

3. Plan to use the fields in the spring (mid-April to mid-July) and autumn (late August to mid-October). KASA must provide dates to Village staff by April 1 and August 1 each year.
4. To work with the Village in the event other athletic groups wish to use the fields.
5. To donate a set of goal frames to the Village for public use in Darboy park and a smaller pair of frames for public use in Clover Ridge Park. If the Village wishes to have soccer fields at Darboy Community and Clover Ridge parks the Village will have to stripe/maintain them.
6. To close and lock the gates when it is done with their activity.
7. Work with the Village to store the goals over the winter.

The Village of Harrison agrees to:

1. Mow the grass on the athletic fields (as well as the rest of the park).
2. Provide a porta potty April 1 through November 30 each year.
3. Open the gates each morning by 8 AM Monday through Friday (open for public use).
4. Maintain the driveway/parking lot.
5. Allow the goals to remain on the soccer fields April 1 through October 31.

The Village is in the midst of long range planning for its park facilities (aka the Comprehensive Outdoor Recreational Plan). In the future, if the Village pursues the plan and adds features to Farmer's Field Park, the Village will notify KASA and keep them informed of planned changes.

Term: This agreement shall be in effect from the date of approval by the Village Board for one (1) year.

Date of Village Board approval: _____

Signatures:

KASA

The Village of Harrison

KASA Pres. Matt Walters

Village Pres. Allison Blackmer

KASA Officer xxxx

Village Clerk Vicki Tessen

VILLAGE BOARD MEETING**From:**

Vicki Tessen, Clerk-Treasurer

VILLAGE OF HARRISON**Meeting Date:**

08/30/2022

Title:

Donation of a Little Free Library for Darboy Community Park

Issue:

Would the Village like to accept a Little Free Library for Darboy Community Park?

Background and Additional Information:

One of the Kiwanis Club of Darboy members, Patti Rodencal, has purchased supplies to build a Little Free Library and one of the fathers from the Kiwanis Club of Darboy sponsored Scout Troop 135 has volunteered to build a Little Free Library. They would like to donate said library to the Village with a suggested location in Darboy Community Park.

Budget Impacts:

None

Recommended Action:

Staff recommends the Board accept the donation of the Little Free Library to be placed somewhere within the Darboy Community Park.

Attachments:

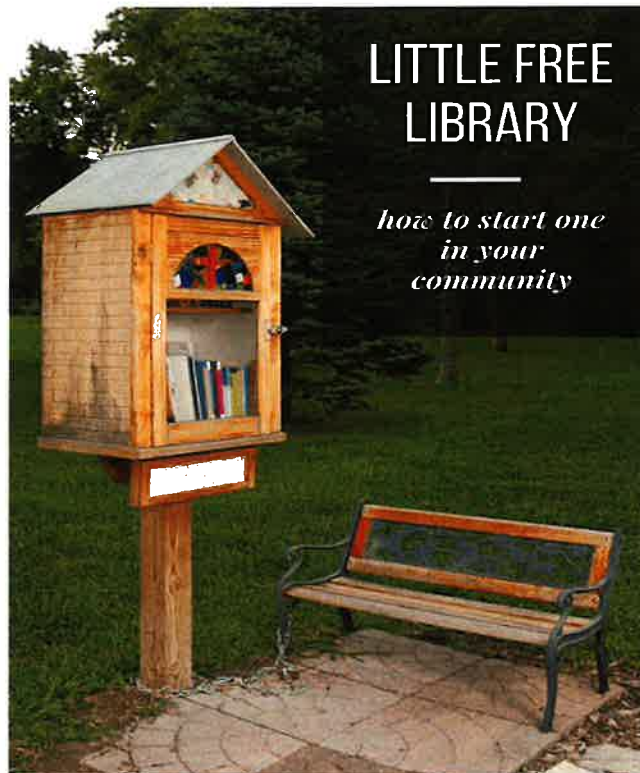
- Proposal

Little Free Library Proposal for Darboy Community Park

- Darboy Kiwanis, partnering with Boy Scout Troop 135, would like to install a Little Free Library at Darboy Community Park. The main goal of the Kiwanis organization is to help make kids lives better. We believe this is a great way for the Darboy Kiwanis to directly help children in our community! We are asking the Village of Harrison for approval to install the library.
- Patti Rodencal, former owner of Darboy Corner Store, and member of the Darboy Kiwanis, and her daughter Sarah Resch, will be donating the materials to build the library and books to fill it. This is one way that Patti has envisioned helping our community and giving back. One of the parents of Boy Scout Troop 135 has volunteered to build the library.
- We would be able to install the library before the end of Fall, 2022.
- We would like to install the Library near the play area at Darboy Community Park, where it would be most visible. Two options are shown below.



- To install the library, we would need to dig a small hole for the post, pour concrete and attach the library to the top of the post. Below is an example of a Little Free Library. This is not the exact library that will be built, but the plans are similar to this picture.



- For future maintenance of the library, several members of the Kiwanis have volunteered to check the library periodically to watch for vandalism and to check the inventory of the books. If books are needed to add to the library, we could turn to the Boy Scouts to do a book drive or ask members of the Kiwanis to donate used books.
- Reading is very important for children and adults. Reading exercises the brain, improves literacy, increases general knowledge, and helps children succeed in school. Not all children have access to books or the ability to get to the library. Having this Little Free Library will bring the books right to the place where children go to play; therefore, making it easier for children and adults alike to access books right in their own neighborhood.
- Thank you for your time and we hope you will approve of the building of the Little Free Library and installation at Darboy Community Park.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Ord V22-11 Comprehensive Plan Amendment – Atlas Developments

Issue:

Should the Village Board approve a Comprehensive Plan Amendment from Commercial to Single Family Residential (sewered) for a parcel on the southeast corner of CTH N & Vans Rd?

Background and Additional Information:

The applicant is proposing a 4-lot Certified Survey Map (CSM) on the southeast corner of County N and Vans Road. The purpose of the CSM is to create 4 new single-family lots. The property is 2.927 acres and abuts the Vans Regional Stormwater Pond to the south. The parcel is identified as Commercial in the Comprehensive Plan and currently zoned Neighborhood Commercial [CN]. A Comprehensive Plan Amendment, a Zoning Map Amendment (Rezoning), and CSM are proposed in order to develop the single-family lots.

The land has been for sale as a commercial site for a long time with no buyers. The applicant wishes to amend the Comprehensive Plan to Single Family Residential and rezone the parcel to Single-Family Residential (Suburban) [RS-1] to match that of the zoning in the surrounding area. The property is within the Darboy Sanitary District sewer service area. Sewer and water is available on Vans Road.

Comprehensive Plan Amendment:

The applicant is proposing to amend the future land use map in the Comprehensive Plan to change the land use designation from Commercial to Single-Family Residential (sewered).

The Plan Commission held a public hearing on August 23rd. There were a couple of residents that had concerns about a buried silo and drainage concerns.

Budget Impacts:

- None

Recommended Action:

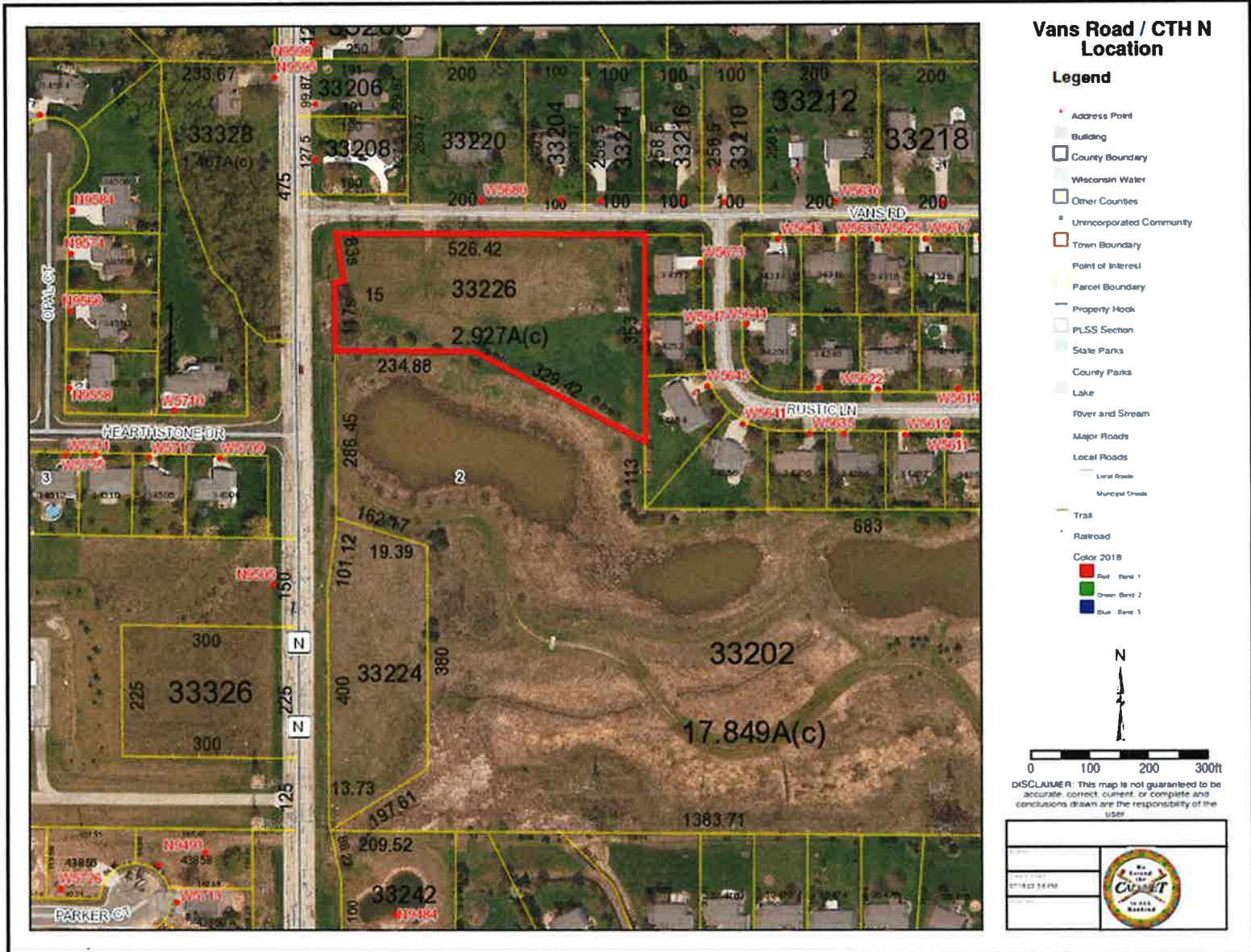
The Plan Commission recommends approval of the Comprehensive Plan Amendment changing the future land use from Commercial to Single Family Residential (sewered).

A motion to approve Ordinance V22-11 is appropriate.

Attachments:

- Aerial Map
- Future Land Use Map
- Plan Commission Resolution PC2022-005
- Ordinance V22-11

Aerial Map



Future Land Use Map



Harrison Future Land Use Map 2004-2023

Legend

	Subject Property	Future Land Use
	Parcels	Single Family Residential (sewered)
	County Boundary	Single-Family Residential (sewered)
	RailRoads	Single-Family Residential (transitional)
	Road Centerline	Single-Family Residential (unsewered)
	Local	Two-Family Residential
	Federal	Multi-Family Residential
	State	Mobile Home Park
	County	Farmstead Homes
	Private	Commercial
		Mixed Use
		Parks and Recreation
		Industrial
		Public/Institutional
		Ag, Vacant, Undeveloped
		Special Ag/Nurseries
	Woodlands	
	Utilities/Quarries	
	Wetlands	



Disclaimer:
 This map was prepared by the Village of Harrison for informational purposes only. It is not intended to be used as a legal document. The Village of Harrison is not responsible for any errors or omissions on this map. The Village of Harrison is not responsible for any actions taken based on this map. The Village of Harrison is not responsible for any damages or losses resulting from the use of this map. The Village of Harrison is not responsible for any actions taken based on this map. The Village of Harrison is not responsible for any damages or losses resulting from the use of this map.



PLAN COMMISSION RESOLUTION 2022-005

**TO RECOMMEND TO THE VILLAGE BOARD AN AMENDMENT TO THE HARRISON
COMPREHENSIVE PLAN (Vans Road/CTH N)**

WHEREAS, the Harrison Plan Commission received an application from Precision Cut Construction to amend the Comprehensive Plan Future Land Use Map from Commercial to Single Family Residential (sewered); and

WHEREAS, a map of the proposed amendment is attached to the Resolution as "Exhibit A"; and

WHEREAS, the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on these amendments on August 23, 2022, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

NOW, THEREFORE BE IT RESOLVED, the Harrison Plan Commission recommends to the Village Board the adoption of the amendment from Commercial to Single Family Residential (sewered) for the property described as:

The land is described as follows: All of Lot 3, Certified Survey Map, 2281, being part of the Southwest ¼ of the Northwest ¼ of Section 02, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 127,431 Square Feet (2.9254 Acres) of land subject to all easements, and restrictions of record.

Approved this 23rd day of August 2022.

Motion for adoption by: Mark VanHetty

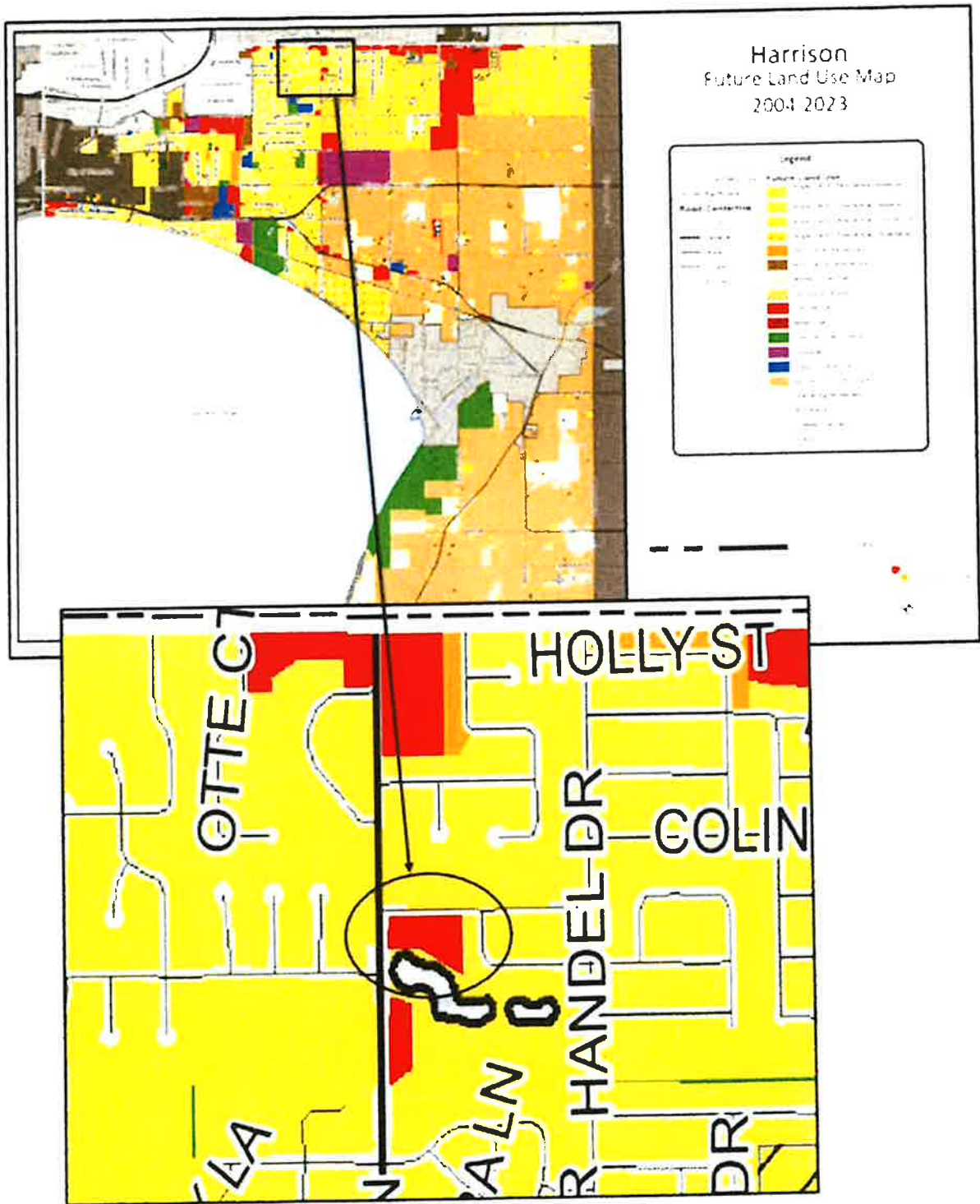
Seconded by: Darlene Baylein

Vote Aye: 6 Nay: 0

Allison Blackmer
Allison Blackmer, Plan Commission Chair

Mark J. Mommaerts
Attest: Mark J. Mommaerts, AICP, Harrison Assistant Village Manager

Exhibit A



Commercial to Single Family Residential (sewered)

ORDINANCE V22-11

AN ORDINANCE ADOPTING AMENDMENTS TO THE COMPREHENSIVE PLAN FOR THE VILLAGE OF HARRISON, WISCONSIN. (Vans Road & County N)

WHEREAS, the Harrison Plan Commission received an application from the property owners to amend the Comprehensive Plan Future Land Use Map land use designations from Commercial to Single Family Residential (sewered) for the following described property:

Lot 2 Certified Survey Map 2281, located in the Southwest 1/4 of the Northwest 1/4 of Section 2, Township 20 North, Range 18 East Village of Harrison, Calumet County, Wisconsin.

WHEREAS, the proposed amendment is attached as “Exhibit A”; and

WHEREAS, the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on this amendment on August 23, 2022, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

WHEREAS, the Plan Commission recommended approval of the amendment by adoption of Plan Commission Resolution PC2022-005.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet & Outagamie Counties, Wisconsin, that Section 109-2 of the Code of Ordinances is amended to add the following:

- 15) The Village Board of the Village of Harrison, Wisconsin, does, by enactment of this ordinance, formally adopt amendments to the Harrison Comprehensive Plan, pursuant to section 66.1001(4)(c) of the Wisconsin Statutes as recommended by Plan Commission Resolution PC2022-05.

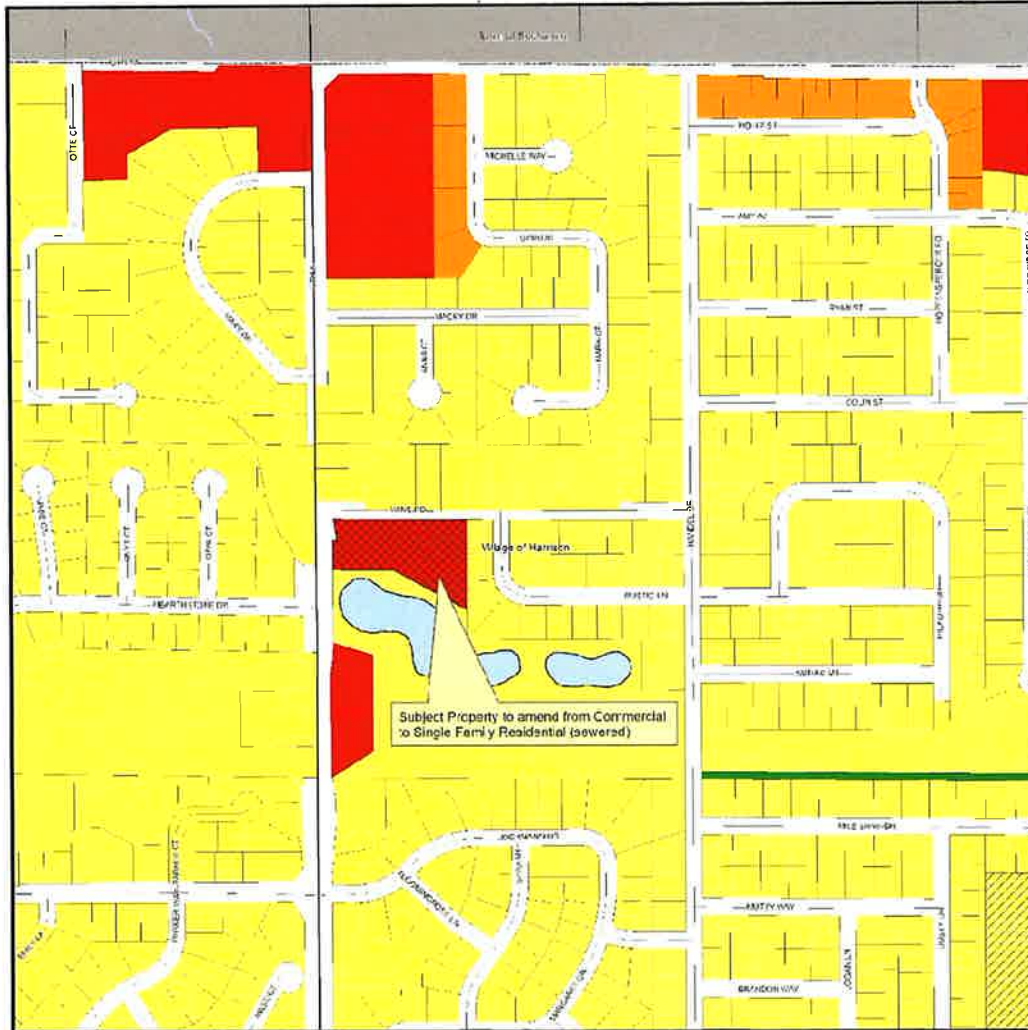
EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 30th day of August, 2022.

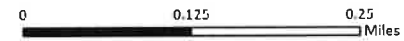
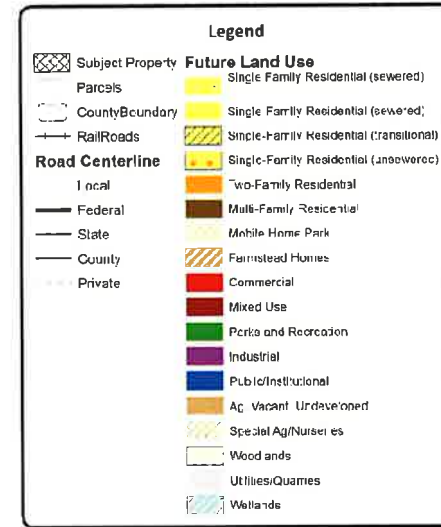
Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk

Exhibit A



Harrison Future Land Use Map 2004-2023



Notes:
 1. This map is a planning tool and does not constitute a legal document. It is intended to provide a general overview of the future land use plan for the City of Harrison. It is not intended to be used as a legal document.
 2. The map is based on the most current information available at the time of printing. It is subject to change without notice.
 3. The map is not intended to be used as a legal document. It is intended to provide a general overview of the future land use plan for the City of Harrison.
 4. The map is not intended to be used as a legal document. It is intended to provide a general overview of the future land use plan for the City of Harrison.



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Ord V22-12 Zoning Map Amendment – Atlas Developments

Issue:

Should the Village Board approve a Zoning Map Amendment (rezoning) from Neighborhood Commercial [CN] to Single Family Residential (Suburban) [RS-1] for a parcel on the southeast corner of CTH N & Vans Rd?

Background and Additional Information:

The applicant is proposing a 4-lot Certified Survey Map (CSM) on the southeast corner of County N and Vans Road. The purpose of the CSM is to create 4 new single-family lots. The property is 2.927 acres and abuts the Vans Regional Stormwater Pond to the south. The parcel is identified as Commercial in the Comprehensive Plan and currently zoned Neighborhood Commercial [CN]. A Comprehensive Plan Amendment, a Zoning Map Amendment (Rezoning), and CSM are proposed in order to develop the single-family lots.

The land has been for sale as a commercial site for a long time with no buyers. The applicant wishes to amend the Comprehensive Plan to Single Family Residential and rezone the parcel to Single-Family Residential (Suburban) [RS-1] to match that of the zoning in the surrounding area. The property is within the Darboy Sanitary District sewer service area. Sewer and water is available on Vans Road.

Zoning Map Amendment:

The applicant is proposing to rezone from Neighborhood Commercial [CN] to Single Family Residential (Sewered) [RS-1].

The Plan Commission held a public hearing on August 23rd. There were a couple of residents that had concerns about a buried silo and drainage concerns.

Budget Impacts:

- None

Recommended Action:

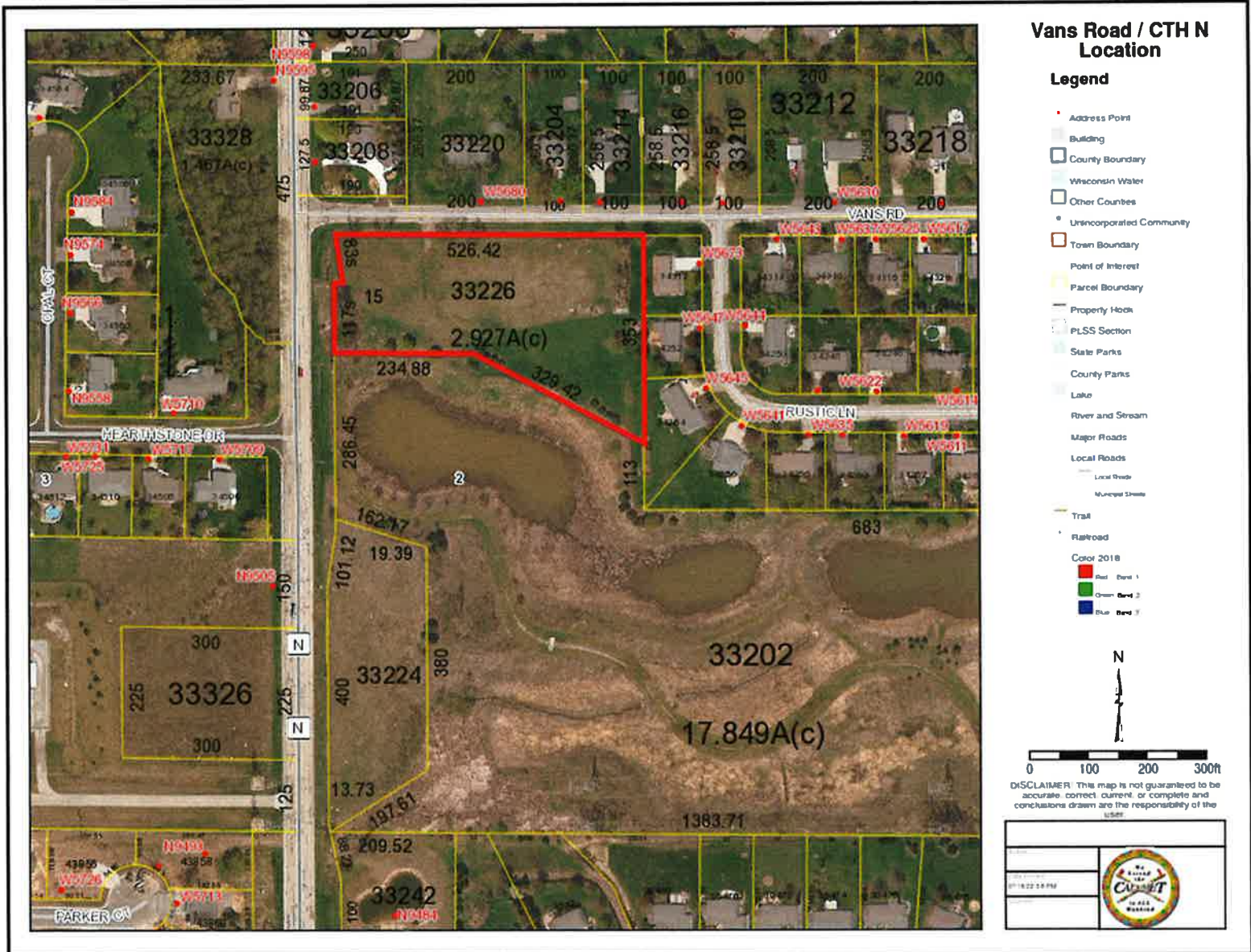
The Plan Commission recommends approval of the Zoning Map Amendment changing the zoning from Neighborhood Commercial [CN] to Single Family Residential (Suburban) [RS-1].

A motion to approve Ordinance V22-12 is appropriate.

Attachments:

- Aerial Map
- Zoning Map
- Ordinance V22-12

Aerial Map





Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

Zoning Districts

- AG | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CN | Neighborhood Commercial
- COR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- MHO | Mobile Home Overlay

RoadCenterline

- Local Roads
- County Highway
- State Highway
- US Highway
- RailRoads
- Streams
- Town of Harrison
- Parcels
- Parcels selection

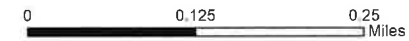
* Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways.



This map was created by
Village of Harrison
W5298 Hwy 114
Harrison, WI 54952
920-989-1062



Adopted: July 27, 2010
Effective: November 1, 2010
Current as of: June 20, 2022



Disclaimer:

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ORDINANCE V22-12

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON
OFFICIAL ZONING MAP. (Vans Road & County N)**

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on August 23, 2022; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Neighborhood Commercial [CN] to Single Family Residential (Suburban) [RS-1]:

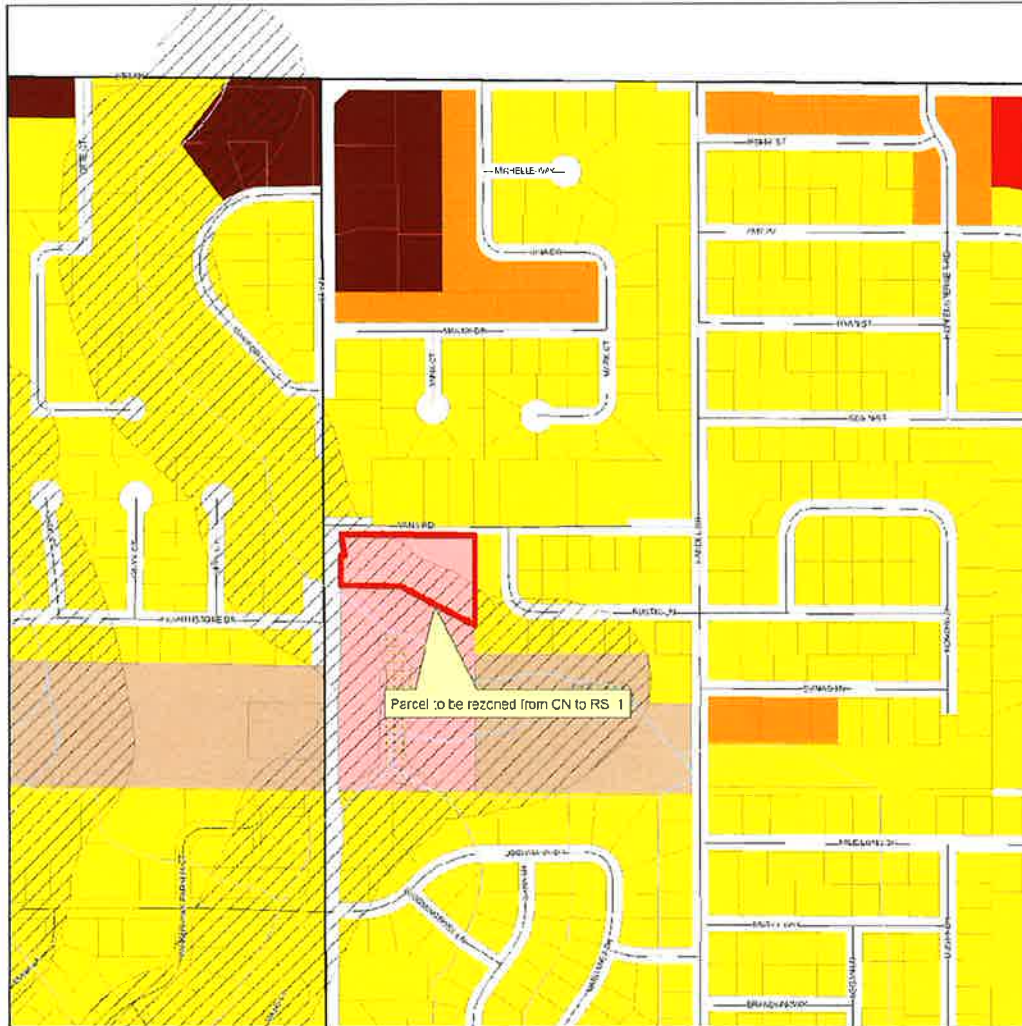
Lot 2 Certified Survey Map 2281, located in the Southwest 1/4 of the Northwest 1/4 of Section 2, Township 20 North, Range 18 East Village of Harrison, Calumet County, Wisconsin.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 30th day of August 2022.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk



Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

Zoning Districts

- AC | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CN | Neighborhood Commercial
- CCR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- NHO | Mobile Home Overlay

Road Centerline

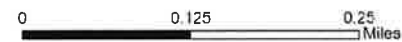
- Local Roads
- County Highway
- State Highway
- US Highway
- Railroads
- Streams
- Town of Harrison
- Parcels
- Parcel selection

* Please note that the SHC & S/WD boundaries are subject to change based on determinations of navigable waterways.



This map was created by
 Village of Harrison
 W5298 Hwy 14
 Harrison, WI 54952
 920-889-1062

Adopted: July 27, 2010
 Effective: November 1, 2010
 Current as of: June 28, 2022



Disclaimer:
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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Certified Survey Map – Atlas Developments

Issue:

Should the Village Board approve a 4-lot Certified Survey Map for a parcel on the southeast corner of CTH N & Vans Rd?

Background and Additional Information:

The applicant is proposing a 4-lot Certified Survey Map (CSM) on the southeast corner of County N and Vans Road. The purpose of the CSM is to create 4 new single-family lots. The property is 2.927 acres and abuts the Vans Regional Stormwater Pond to the south. The parcel is identified as Commercial in the Comprehensive Plan and currently zoned Neighborhood Commercial [CN]. A Comprehensive Plan Amendment, a Zoning Map Amendment (Rezoning), and CSM are proposed in order to develop the single-family lots.

The land has been for sale as a commercial site for a long time with no buyers. The applicant wishes to amend the Comprehensive Plan to Single Family Residential and rezone the parcel to Single-Family Residential (Suburban) [RS-1] to match that of the zoning in the surrounding area. The property is within the Darboy Sanitary District sewer service area. Sewer and water is available on Vans Road.

Certified Survey Map:

The applicant is proposing a 4-lot CSM for the property in order to create new single family lots. The Plan Commission discussed this item on August 23rd. There were a couple of residents that had concerns about a buried silo and drainage concerns. The Plan Commission recommends that a drainage plan be developed for the new lots.

Budget Impacts:

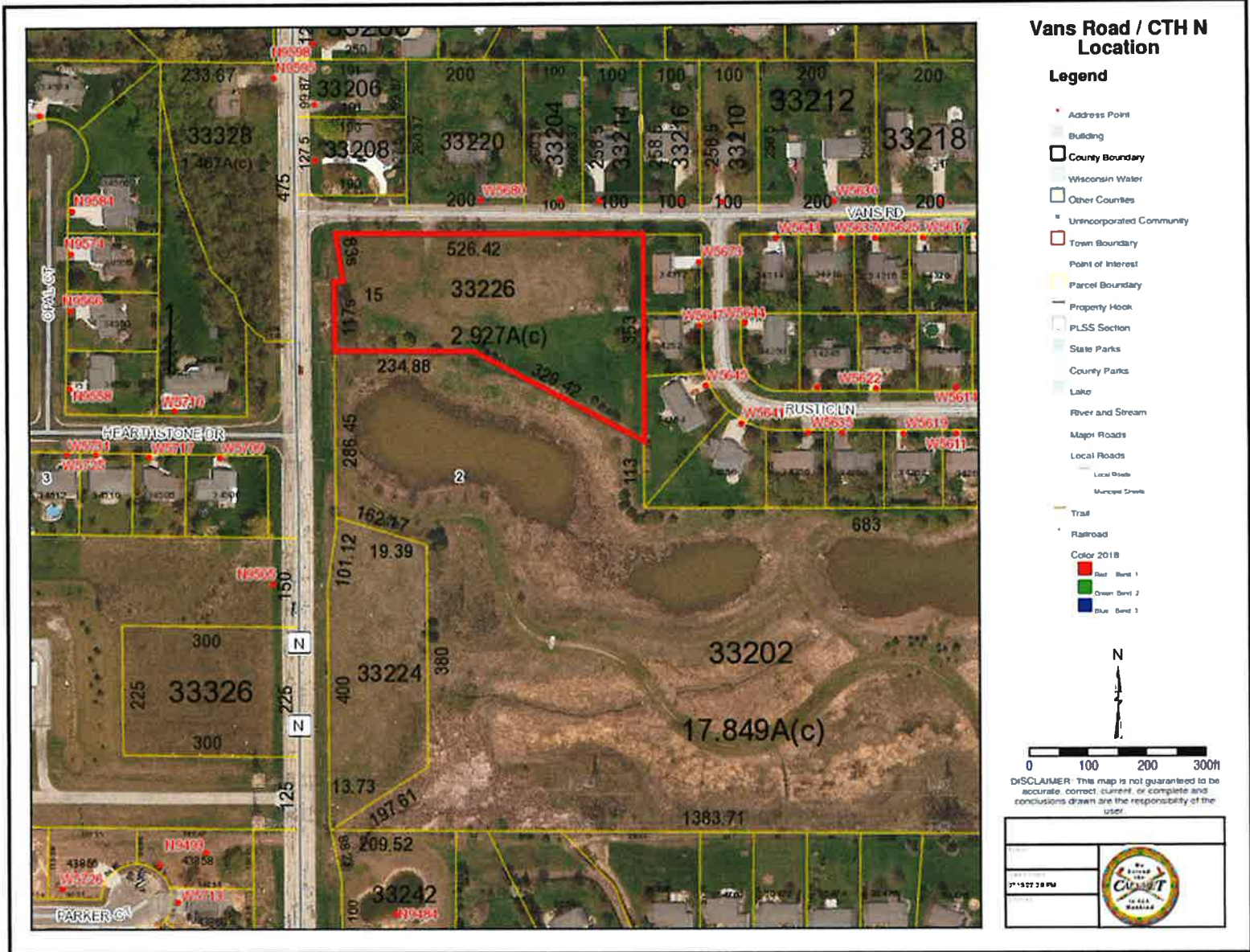
- None

Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map with the condition that a grading/drainage plan be developed for the new lots.

Attachments:

- Aerial Map
- CSM



Certified Survey Map No. _____

All of Lot 3, Certified Survey Map, 2281, being part of the Southwest 1/4 of the Northwest 1/4 of Section 02, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Harrison, Calumet County, Atlas Development & Construction, LLC, the property owner, is hereby approved by the Village Board of the Village of Harrison.

Allison Blackmer, Village President Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison.

Vicki Tessen, Village Clerk Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

The property owners of record:	Recording Information:	Parcel Number(s):
Atlas Development & Construction, LLC	Doc No 571735	33226

James R. Sehloff Professional Land Surveyor No. S-2692 Date

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Ord V22-13 Zoning Map Amendment (Rezoning) – Harrison Heights

Issue:

Should the Village Board approve a Zoning Map Amendment (rezoning) from General Agricultural [AG] to Single Family Residential (Suburban) [RS-1] for a new subdivision?

Background and Additional Information:

The applicant is proposing a new 110-lot subdivision called Harrison Heights on the southeast corner of Woodland Road & Kasten Road. The area is 61.178-acres. The land is currently zoned General Agricultural [AG]. The developer is requesting a zoning change to Single Family Residential (Suburban) [RS-1], which is the standard residential zoning district and matches the zoning of the subdivision to the west.

Generally, the lot sizes are 14,000-16,000-square feet with a typical lot dimension of 95' x 150'. The preliminary plat identifies 2-new roadway connections to Woodland Road and proposes 4 lots with access to Woodland Road. There are 2 roadway connections to the subdivision to the west, Creekside Estates. The developer intends to vacate Kasten Road, which is a substandard Village roadway. There is an existing home on Kasten Road that will have access to a new road as part of the subdivision. There are 2-outlots for stormwater management. The property is within the Harrison Utilities sanitary sewer service area. Sewer and water services can be extended from the Creekside Estates subdivision.

There is an existing residence off Kasten Road which is not part of the rezoning request. The existing residence is under separate ownership from the subdivision until such time as the existing owner moves from the residence, then the subdivision developer can plat and rezone that property.

Budget Impacts:

- None.

Recommended Action:

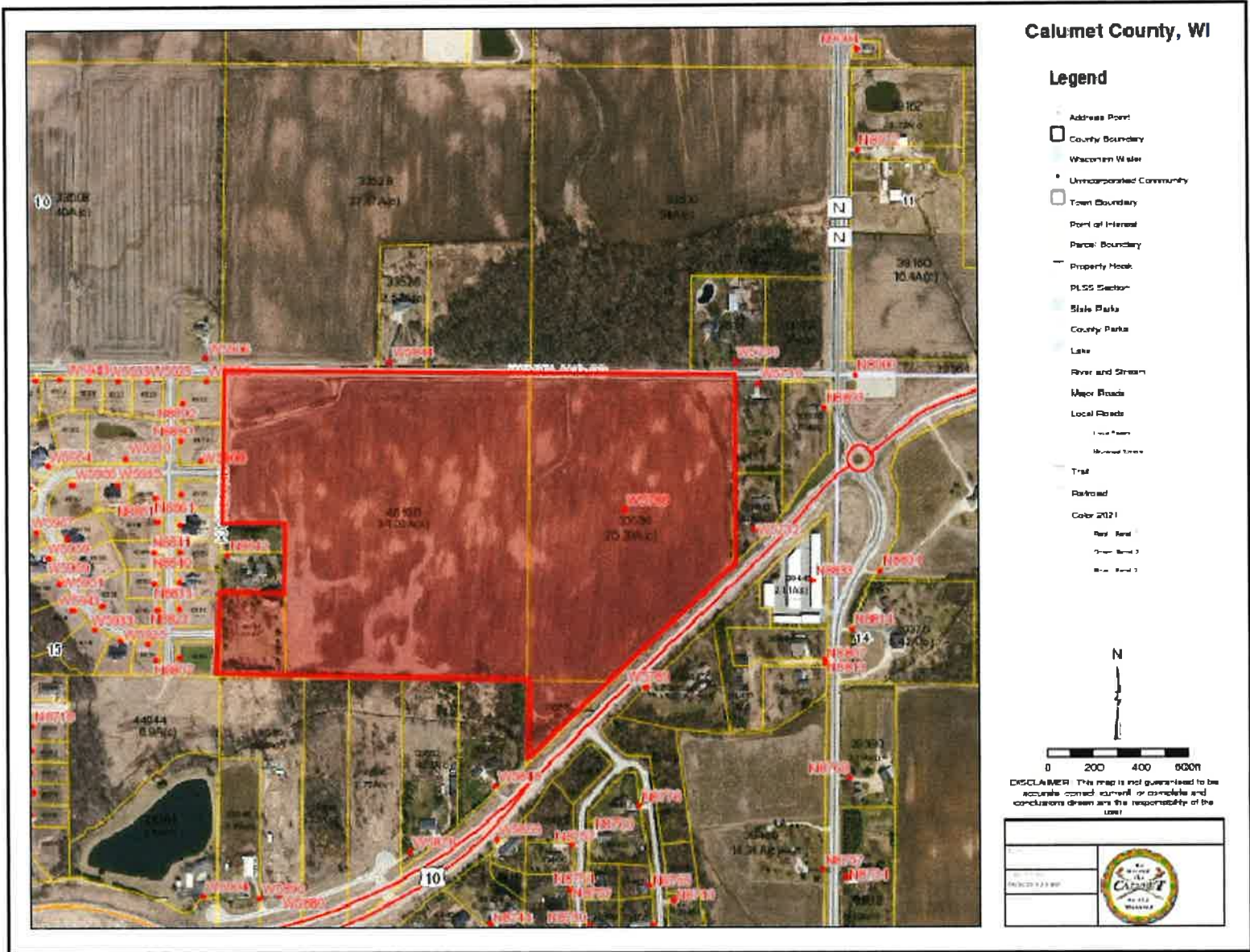
The Plan Commission recommends approval of the Zoning Map Amendment from General Agricultural [AG] to Single Family Residential (Suburban) [RS-1].

A motion to approve Ordinance V22-13 is appropriate.

Attachments:

- Aerial Map
- Ord V22-13 Zoning Map Amendment (Harrison Heights)

Aerial Map



ORDINANCE V22-13

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON
OFFICIAL ZONING MAP. (Harrison Heights)**

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on August 23, 2022; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from General Agricultural [AG] to Single Family Residential (Suburban) [RS-1]:

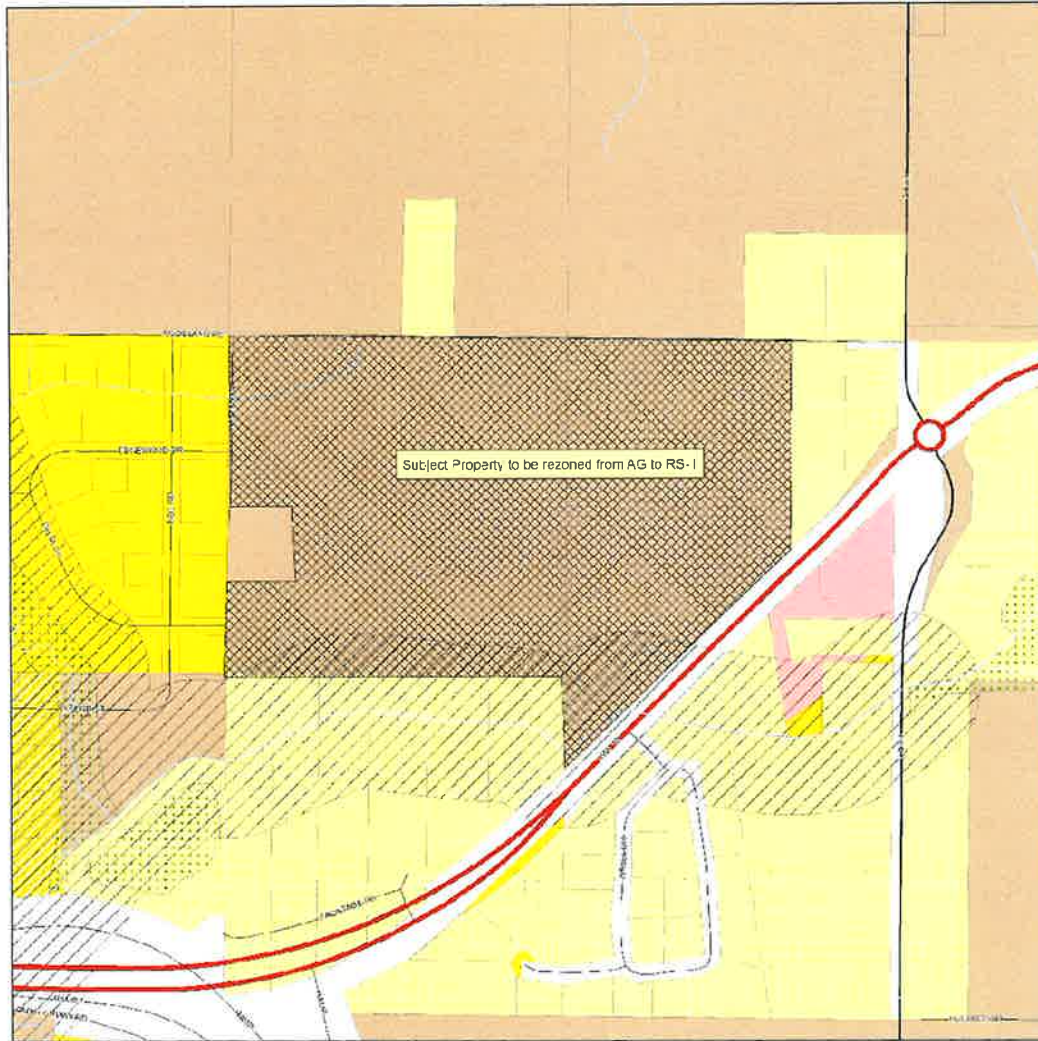
All of Lot 1 and Lot 4 of Certified Survey Map 3976 and proposed vacated right of way of Kasten Road, being part of the Northwest 1/4 of Northeast 1/4 and unplatted lands being part of the Northeast 1/4 of the Northeast 1/4 and unplatted lands located in the Southeast 1/4 of the Northeast 1/4 all in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 30th day of August 2022.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk



Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

- | Zoning Districts | Road Centerline |
|--|------------------|
| AG General Agriculture | Local Roads |
| RR Rural Residential | County Highway |
| RS-1 Single-Family Residential (Suburban) | State Highway |
| RS-2 Single-Family Residential (Traditional) | US Highway |
| PT Two-Family Residential | Railroads |
| RM Multi-Family Residential | Creeks |
| CN Neighborhood Commercial | Town of Harrison |
| OOR Office & Retail Commercial | Parcels |
| CC Community Commercial | |
| EP Business Park | |
| IM Industrial & Manufacturing | |
| NC Nature & Conservancy | |
| MHC Mobile Home Overlay | |
- * Please note that the SHO & SWD boundaries are subject to change based on determinations of navigable waterways.

The map was created by
 Village of Harrison
 45298 Hwy 114
 Harrison, WI 54652
 923-369-1022

Adopted: July 27, 2010
 Effective: November 1, 2010
 Current as of: June 28, 2022

0 0.125 0.25 Miles

Village of HARRISON
 WHERE OPPORTUNITY LIVES

Disclaimer
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This map is neither a legally recorded map nor a survey and is not intended to be used as such. The Town of Harrison does not warrant the accuracy, current status, or completeness of the data. All information presented on this map is for informational purposes only and is not intended to be used as a basis for any legal action. The Town of Harrison is not responsible for any errors or omissions in this information or its use. The Town of Harrison is not responsible for any errors or omissions in this information or its use. The Town of Harrison is not responsible for any errors or omissions in this information or its use. The Town of Harrison is not responsible for any errors or omissions in this information or its use.

The data presented on this map is compiled from official records, including survey plat and records, but only contains the information required for Calumet County business. Original recorded state documents located in the county courthouse should be used for other purposes.

Calumet County retains all intellectual property rights in the information and data presented on this map.

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Preliminary Plat – Harrison Heights

Issue:

Should the Village Board approve a Preliminary Plat for a new subdivision call Harrison Heights?

Background and Additional Information:

The applicant is proposing a new 110-lot subdivision called Harrison Heights on the southeast corner of Woodland Road & Kasten Road. The area is 61.178-acres. The land is currently zoned General Agricultural [AG]. The developer is requesting a zoning change to Single Family Residential (Suburban) [RS-1], which is the standard residential zoning district and matches the zoning of the subdivision to the west.

Generally, the lot sizes are 14,000-16,000-square feet with a typical lot dimension of 95' x 150'. The preliminary plat identifies 2-new roadway connections to Woodland Road and proposes 4 lots with access to Woodland Road. There are 2 roadway connections to the subdivision to the west, Creekside Estates. The developer intends to vacate Kasten Road, which is a substandard Village roadway. There is an existing home on Kasten Road that will have access to a new road as part of the subdivision. There are 2-outlots for stormwater management. The property is within the Harrison Utilities sanitary sewer service area. Sewer and water services can be extended from the Creekside Estates subdivision.

There is an existing residence off Kasten Road which is not part of the rezoning request. The existing residence is under separate ownership from the subdivision until such time as the existing owner moves from the residence, then the subdivision developer can plat and rezone that property.

Budget Impacts:

- None.
-

Recommended Action:

The Plan Commission recommends approval of the Preliminary Plat for Harrison Heights with the following conditions:

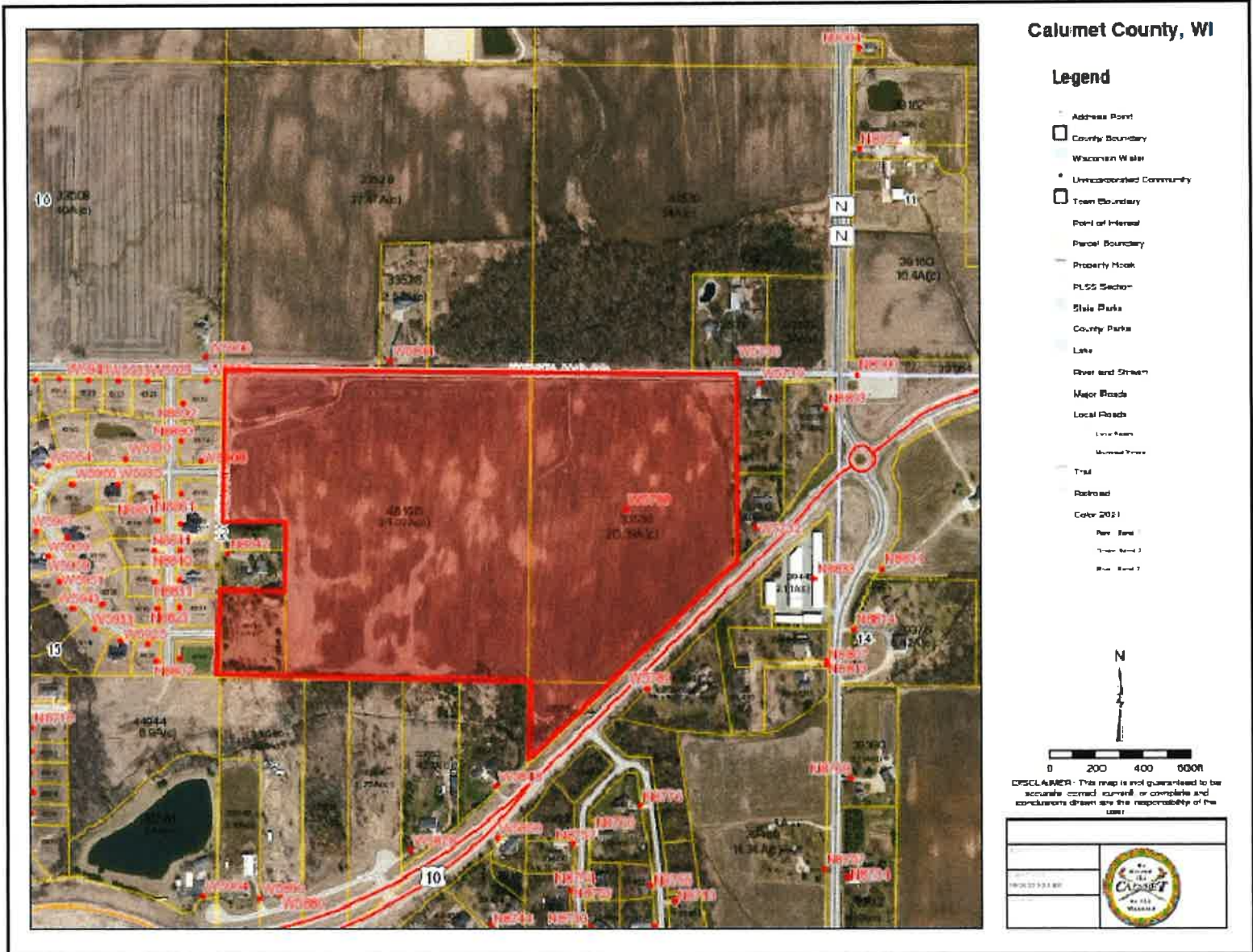
1. Consider installing a berm with plantings along Woodland Road and Hwy 10.
2. Consider adding the cell tower site as a separate outlot or to OL 2. Review WisDOT requirements for access to cell tower site.

3. Removal of Lots 14-17 from the preliminary plat, as they do not match the concept plan reviewed by the Plan Commission in January. Woodland Road is an access restricted roadway.
4. To provide a fee in lieu of parkland dedication, an amount should be determined as part of the development agreement.
5. A note shall be added to the plat indicating access control/no access to Woodland Road.
6. Wetland permits shall be obtained from the WI Dept of Natural Resources and submitted to the Village.
7. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
8. All lots shall have a storm sewer lateral provided for sump pump discharge.
9. All storm sewer easements shall be 30-feet in width.
10. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
11. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to approval of the Final Plat and prior to utility and street construction.
12. Grading/Drainage Plan shall identify elevations of ground at the foundation.
13. There shall be notes to be added to the face of the final plat in accordance with Section 115-12(d)(1)(f).
14. The final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.
15. Plans shall be sent to the appropriate utility entities for review (ie phone, cable, gas/electric, sewer/water).
16. All easements shall be labeled with correct ownership and shall provide all benefits needed to the easement holder, including but not limited to access, maintenance, or other authority.

Attachments:

- Aerial Map
- Preliminary Plat for Harrison Heights)

Aerial Map



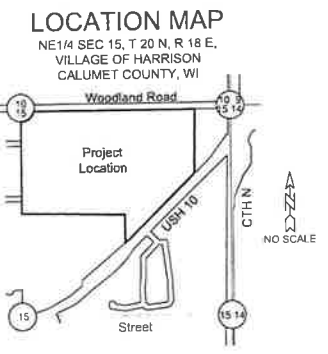
Preliminary Plat of Harrison Heights

All of Lot 1 and Lot 4 of Certified Survey Map 3976 and proposed vacated right of way of Kasten Road, being part of the Northwest 1/4 of the Northeast 1/4 and unplatted lands being part of the Northeast 1/4 of the Northeast 1/4 of Section 15, Township 20 North, Range 18 East, Village of Harrison, Crawford County, Wisconsin.



Preliminary Plat of Harrison Heights

All of Lot 1 and Lot 4 of Certified Survey Map 3976 and proposed vacated right of way of Kasten Road, being part of the Northwest 1/4 of Northeast 1/4 and unplatted lands being part of the Northeast 1/4 of the Northeast 1/4 and unplatted lands located in the Southeast 1/4 of the Northeast 1/4 all in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin



Bearings are referenced to the North line of the Northeast 1/4, Section 15, T20N, R18E, assumed to bear N89°14'49"W, based on the Calumet County Coordinate System.

SUPPLEMENTARY DATA
 Total Area = 2,664,982 SF 61.1780 acres
 R/W Area = 506,425 SF 11.6259 acres
 Net Area = 2,158,557 SF 49.5537 acres
 Number of Lots = 110
 Average lot size = 14,250 SF
 Typical lot dimension = 95' x 150'
 Lineal feet of street = 7,490 LF
 Existing zoning = AG
 Proposed zoning = R/S-2
 Approving Authorities
 Village of Harrison
 Objecting Authorities
 Department of Administration
 NOTES
 Utility and Drainage Easements
 will be shown on Final Plat

LINE TABLE		
Line	Bearing	Length
L1	N 00°43'10" E	40.00'
L2	S 00°45'53" W	40.00'

SURVEYOR'S CERTIFICATE
 I, James R. Sehlloff, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Harrison.

James R. Sehlloff, P.L.S. No. S-2692 Date _____

LEGEND	
— CATV —	Underground Cable TV
— FO —	Overhead Fiber Optic
— OH —	Overhead Electric Lines
— UG —	Utility Guy Wire
— SS —	Sanitary Sewer
— ST —	Storm Sewer
— E —	Underground Electric
— G —	Underground Gas Line
— T —	Underground Telephone
— W —	Water Main
— TR —	Treeline
— 50C —	Index Contour
— 750 —	Intermediate Contour
— DW —	Deeded Well Ponds
○	Sanitary MH / Tank / Base
○	Clean Out / Curb Stop / Pulp Box
○	Storm Manhole
○	Catch Basin / Yard Drain
○	Water MH / Well
○	Hydrant
○	Utility Valve
○	Utility Meter
○	Utility Pole
○	Guy Wire
○	Electric Pedestal
○	Electric Transformer
○	Telephone Pedestal
○	Telephone Manhole
□	CATV Pedestal
□	Gas Regulator
□	Sign
□	Post / Guard Post
△	1" Rebar Found
△	1/2" Rebar Found
△	1.5" O.D. Iron Pipe Found
□	Government Corner
□	Recorded As
○	Spot Boring
○	Benchmark
□	Asphalt Pavement
□	Concrete Pavement
□	Gravel

BENCHMARKS (NAVD88)

BM 0	NGS DE7728	NE cor CTH "N" and US-10	Elev 798.07'
BM 1	Fire Hydrant Tag Bolt	±220' E of Delta Dr and Noe Rd Intersection	Elev 796.10'
BM 2	Fire Hydrant Tag Bolt	NW cor. Edgewood Dr and Kasten Rd	Elev 798.16'
BM 3	Fire Hydrant Tag Bolt	SW cor Woodland Rd and Kasten Rd	Elev 797.52'

Sanitary Structures

Structure #	Rim	Inv	Size	Material	Direction
MH 1	795.31	774.90	8"	PVC	N
		774.86	8"	PVC	S
		774.92	8"	PVC	E
		775.46	8"	PVC	W
MH 2	793.23	772.78	8"	PVC	N
		772.70	8"	PVC	S
		772.67	8"	PVC	E
		772.98	8"	PVC	W



VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

August 30, 2022

Title:

Certified Survey Map – Kimberly Clark

Issue:

Should the Village Board approve a 2-lot Certified Survey Map for Kimberly Clark Corp.?

Background and Additional Information:

The property owner owns three parcels (Tax ID's 39566, 39652, & 39654) north of the railroad tracks along Old Highway Road east of Firelane 10. There is an office building to the east that sits on parcel 39566.

The applicant is proposing a 2-lot Certified Survey Map (CSM) for the property located along Old Highway Road and north of the railroad tracks. The property owner intends to keep Lot 1 and the existing building. The proposed Lot 2, is 27.152 acres in area with 485-feet of road frontage between Firelanes 10 & 11, is intended to be developed by a separate developer.

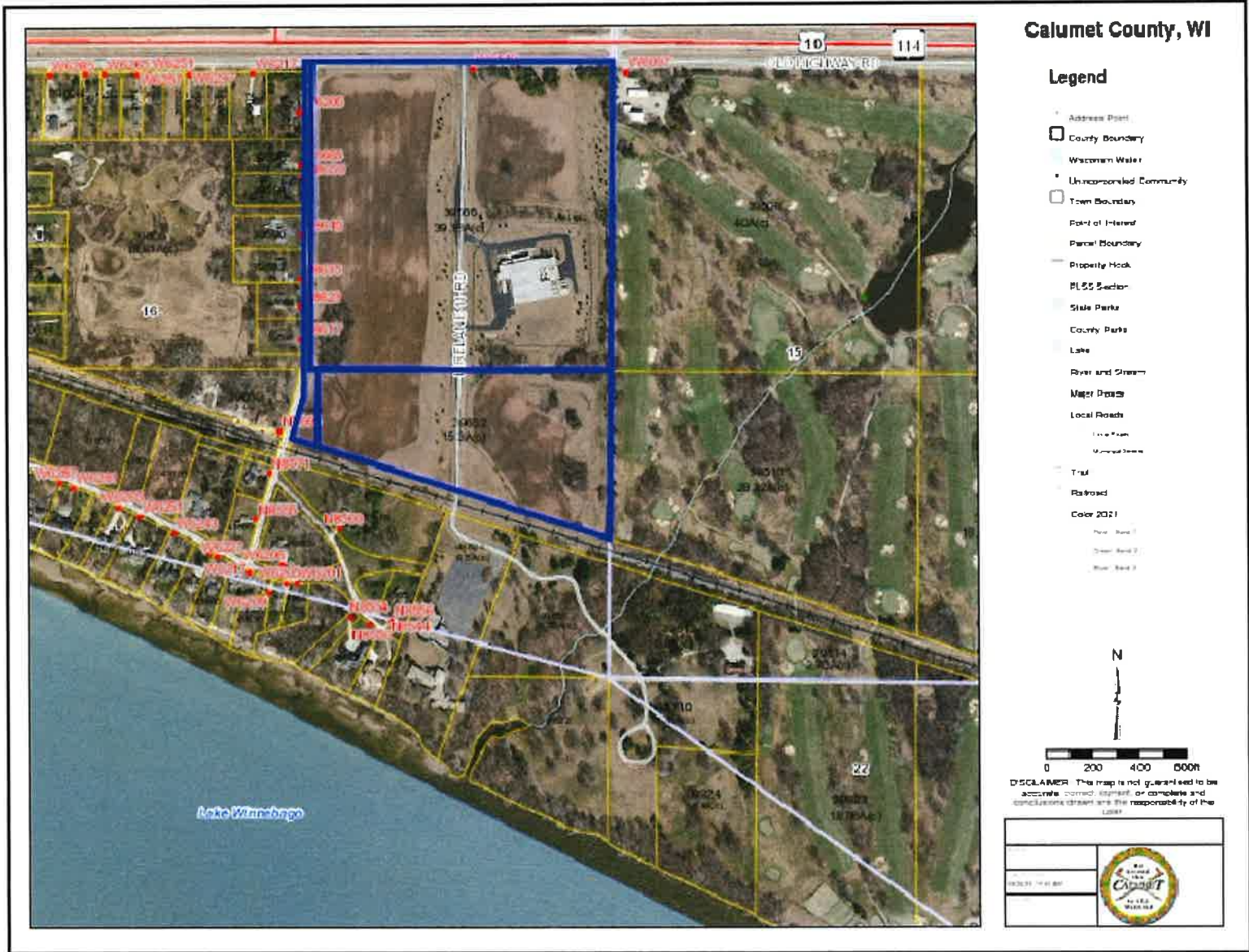
Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM) as revised on August 18th.

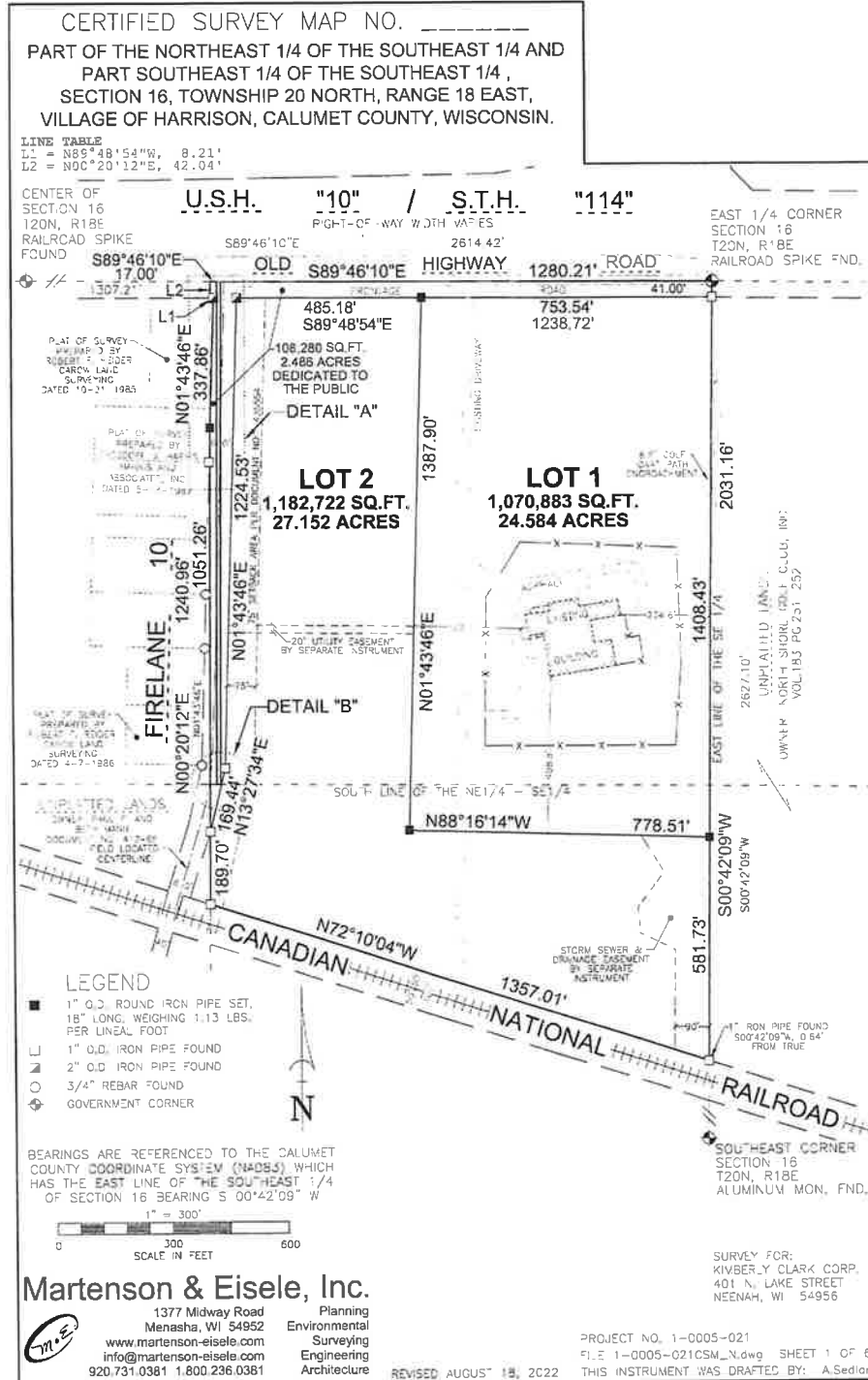
Attachments:

- Aerial Map
- CSM

Aerial Map



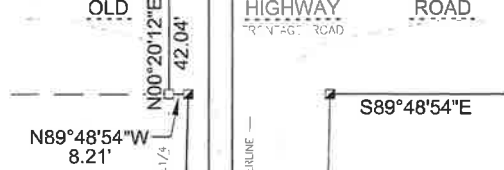
CSM



CERTIFIED SURVEY MAP NO. _____
 PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART SOUTHEAST 1/4 OF
 THE SOUTHWEST 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,
 VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

S89°46'10"E, 17.00'
 NORTH LINE OF THE NE 1/4

S89°46'10"E 1280.21'
 HIGHWAY ROAD
 RIGHT-OF-WAY ROAD



N89°48'54"W
 8.21'

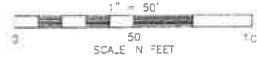
DETAIL "A"

LEGEND

- 1" O.D. ROUND IRON PIPE SET,
18" LONG, WEIGHING 1.13 LBS.
PER LINEAL FOOT
- 2" O.D. IRON PIPE FOUND
- 3/4" REBAR FOUND



BEARINGS ARE REFERENCED TO THE CALUMET
 COUNTY COORDINATE SYSTEM (NAD83) WHICH
 HAS THE EAST LINE OF THE SOUTHEAST 1/4
 OF SECTION 16 BEARING S 00°42'09" W



PLAT G. SUBM. & FILED BY
 ROBERT F. REIDY, CAROL AND SURVEYING
 DATED 10-21-10E,

PLAT G. SUBM. & FILED BY
 FREDERICK J. HARRIS
 HARRIS AND ASSOCIATES, INC.
 DATED 3-18-1967

1240.96'
 N01°43'46"E
 WEST LINE OF THE NE 1/4

N00°20'12"E
 WEST RIGHT-OF-WAY LINE

1051.26'

S00°20'12"W
 EAST LINE OF THE NE 1/4

N00°20'12"E
 EAST LINE OF LANDS DESCRIBED IN J22845 (199)

N01°43'46"E
 WEST LINE OF THE NE 1/4

337.86'
 WEST RIGHT-OF-WAY LINE

1307.59'

CENTERLINE

EDGE OF PAVEMENT

EDGE OF PAVEMENT

N01°43'46"E 1224.53'
 EAST RIGHT-OF-WAY LINE

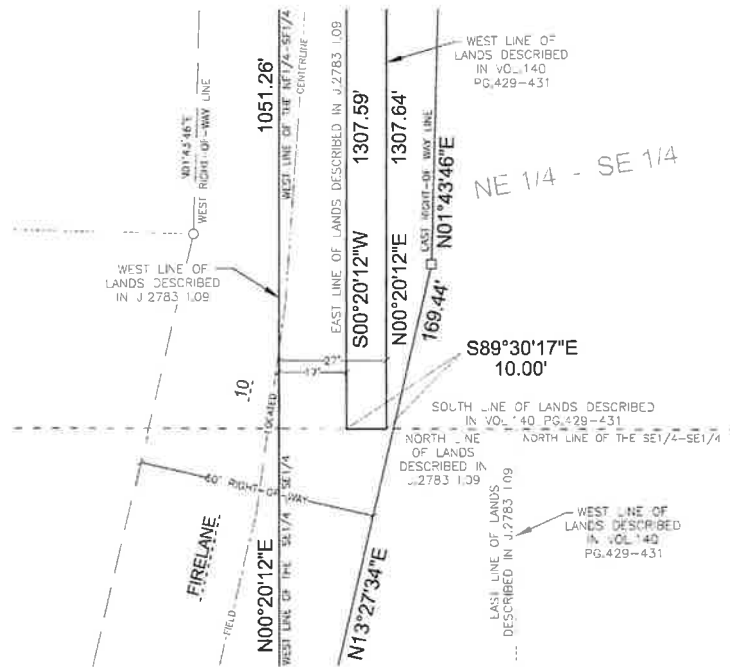
1307.64'

EDGE OF PAVEMENT

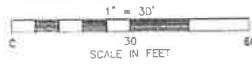
EDGE OF PAVEMENT

CERTIFIED SURVEY MAP NO. _____
 PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART SOUTHEAST 1/4 OF
 THE SOUTHEAST 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,
 VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

DETAIL "B"



BEARINGS ARE REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM (NAD83) WHICH HAS THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 16 BEARING S 00°42'09" W



LEGEND

- 1" O.D. ROUND IRON PIPE SET, 18" LONG, WEIGHING 1.13 LBS. PER LINEAL FOOT
- 1" O.D. IRON PIPE FOUND
- ▣ 2" O.D. IRON PIPE FOUND
- 3/4" REBAR FOUND

CERTIFIED SURVEY MAP NO. _____
 PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART SOUTHEAST 1/4 OF
 THE SOUTHEAST 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,
 VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, GARY A. ZARRINGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED AND DIVIDED AT THE DIRECTION OF KIMBERLY-CLARK CORPORATION, PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE EAST 1/4 CORNER OF SAID SECTION 16; THENCE SOUTH 00 DEGREES 42 MINUTES 09 SECONDS WEST, ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 16, A DISTANCE OF 2031.16 FEET; THENCE NORTH 72 DEGREES 10 MINUTES 04 SECONDS WEST, ALONG THE NORTH RIGHT-OF-WAY OF CANADIAN NATIONAL RAILROAD, A DISTANCE OF 1357.01 FEET; THENCE NORTH 00 DEGREES 20 MINUTES 12 SECONDS EAST, ALONG THE WEST LINE OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SAID SECTION 16, A DISTANCE OF 1240.96 FEET; THENCE NORTH 01 DEGREES 43 MINUTES 46 SECONDS EAST, ALONG THE WEST RIGHT-OF-WAY LINE OF FIRELANE 10, A DISTANCE OF 337.86 FEET; THENCE NORTH 89 DEGREES 48 MINUTES 54 SECONDS WEST, ALONG THE SOUTH RIGHT-OF-WAY LINE OF OLD HIGHWAY ROAD, A DISTANCE OF 8.21 FEET; THENCE NORTH 00 DEGREES 20 MINUTES 12 SECONDS EAST, ALONG THE WEST LINE OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SAID SECTION 16, A DISTANCE OF 42.04 FEET; THENCE SOUTH 89 DEGREES 46 MINUTES 10 SECONDS EAST, ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 16, A DISTANCE OF 17.00 FEET; THENCE SOUTH 00 DEGREES 20 MINUTES 12 SECONDS WEST, ALONG THE EAST LINE OF LANDS DESCRIBED IN JACKET 2783 IMAGE 03, A DISTANCE OF 1307.59 FEET; THENCE SOUTH 89 DEGREES 30 MINUTES 17 SECONDS EAST, ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 10.00 FEET; THENCE NORTH 00 DEGREES 20 MINUTES 12 SECONDS EAST, ALONG THE WEST LINE OF LANDS DESCRIBED IN VOLUME 140 PAGE 429-431, A DISTANCE OF 1307.64 FEET; THENCE SOUTH 89 DEGREES 46 MINUTES 10 SECONDS EAST, ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 16, A DISTANCE OF 1280.21 FEET TO THE POINT OF BEGINNING. CONTAINING 2,361,885 SQUARE FEET [54.222 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE VILLAGE OF HARRISON SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 29TH DAY OF JUNE, 2022.

GARY A. ZARRINGER, PROFESSIONAL LAND SURVEYOR S-2098
 REVISED AUGUST 18, 2022

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNER OF RECORD:	RECORDING INFORMATION:	PARCEL NUMBERS:
KIMBERLY-CLARK CORPORATION	VOL.140 PG.429-431	PART OF 131-39566, 131-39652
	J.2783 T.C9	AND 131-39654
NORTH SHORE RIDGE, LLC	DOCUMENT NO. 572577	PART OF 131-39566, 131-39652
		AND 131-39654

CERTIFICATE OF THE VILLAGE OF HARRISON:

BE IT RESOLVED THAT THIS CERTIFIED SURVEY MAP, IN THE VILLAGE OF HARRISON HAS BEEN APPROVED AND ACCEPTED AS SURVEYED, MAPPED AND DIVIDED BY THE OWNERS SHOWN HEREON,

THIS _____ DAY OF _____, 2022.

 VILLAGE PRESIDENT

 VILLAGE CLERK

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

 VILLAGE TREASURER

 DATE

 COUNTY TREASURER

 DATE

CERTIFIED SURVEY MAP NO. _____
PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND PART SOUTHEAST 1/4 OF
THE SOUTHEAST 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

CORPORATE OWNER'S CERTIFICATE:

NORTH SHORE RIDGE, LLC, A LIMITED LIABILITY COMPANY, DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID NORTH SHORE RIDGE, LLC, CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, MAPPED, DEDICATED AND DIVIDED AS SHOWN AND REPRESENTED ON THIS MAP.

NORTH SHORE RIDGE, LLC, FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:
VILLAGE OF HARRISON

DATED THIS _____ DAY OF _____, 2022.

THOMAS KLISTER, MANAGER

STATE OF WISCONSIN)
) SS
 COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY
OF _____, 2022, THE ABOVE OWNER(S) TO ME
KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING
INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC,

STATE OF _____
MY COMMISSION (IS PERMANENT)
(EXPIRES: _____)

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date:

August 30, 2022

Title:

Preliminary Plat – North Shore Ridge

Issue:

Should the Village Board approve a Preliminary Plat for a new subdivision called North Shore Ridge?

Background and Additional Information:

The property owner owns three parcels (Tax ID's 39566, 39652, & 39654) north of the railroad tracks along Old Highway Road east of Firelane 10. There is an office building to the east that sits on parcel 39566. The property owner is proposing a 2-lot Certified Survey Map (CSM) for the property located along Old Highway Road and north of the railroad tracks. The property owner intends to keep Lot 1 and the existing building. The proposed Lot 2, is 27.152 acres in area with 485-feet of road frontage between Firelanes 10 & 11, is intended to be developed by the applicant.

The applicant is proposing a new 24-lot subdivision called North Shore Ridge on the area just north of the railroad tracks and south to the lake. Generally, the lots will be over 1-acre in size. The Village Board has reviewed concepts of the subdivision previously as the discussion about a variance for private vs public roads was debated. The lots south of the railroad tracks will be developed on private roads. A second emergency vehicle access is proposed to Firelane 10. The public road on the north side of the railroad will have a connection to Firelane 10 as well.

The plat shows steep slopes and wetlands south of the railroad tracks towards Lake Winnebago.

Budget Impacts:

- None.

Recommended Action:

The Plan Commission recommends approval of the Preliminary Plat for North Shore Ridge with the following conditions:

1. Brick Lane deemed as a private road with 60' width should be built to public right of way standards or emergency access.
2. Copies of wetland permits including approvals shall be given to the Village.
3. A submitted plan of how the proposed Firelane 10 will be connected to the existing Firelane 10.

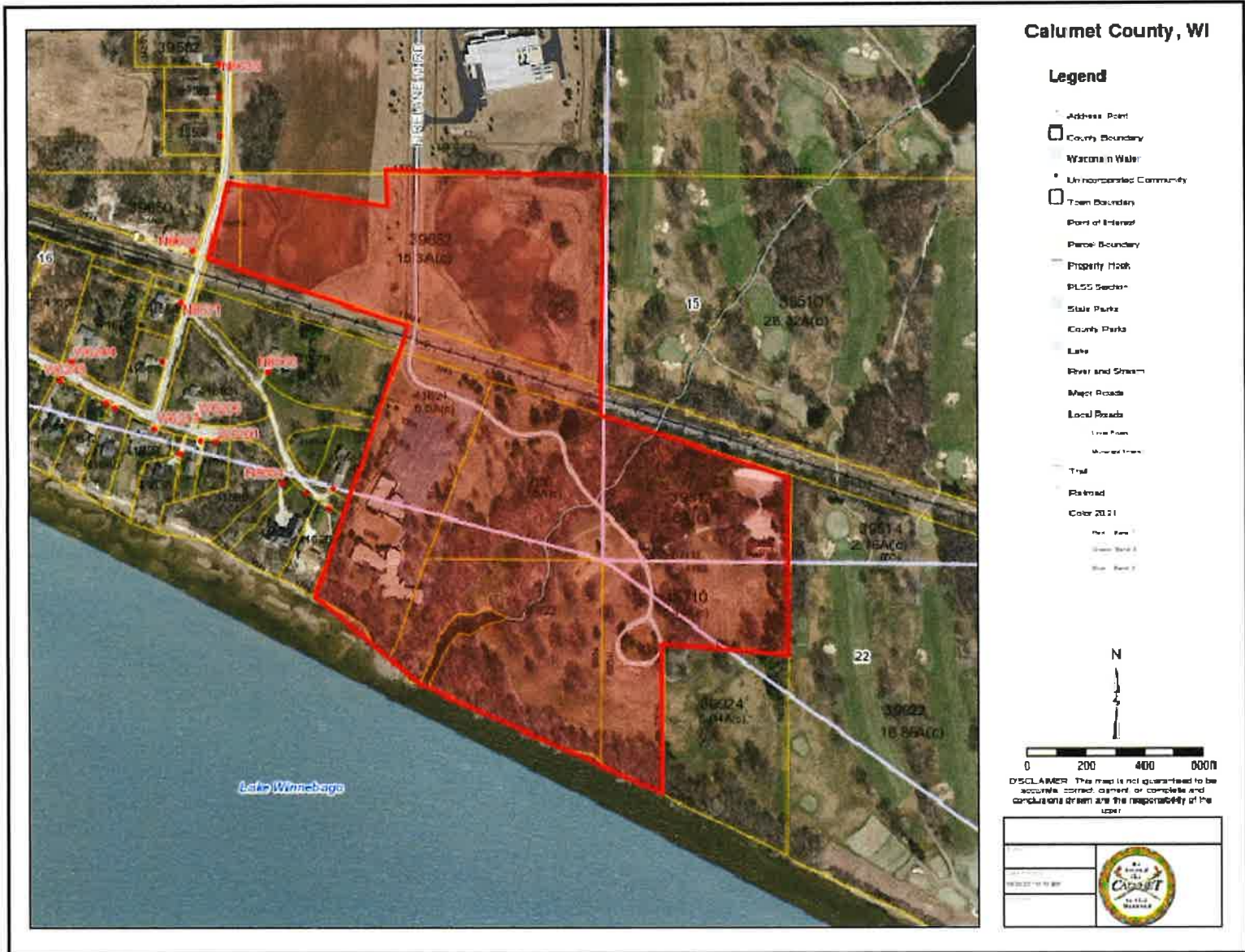
4. All provisions/agreements of the private road variance.

Staff also recommends approval with the following conditions:

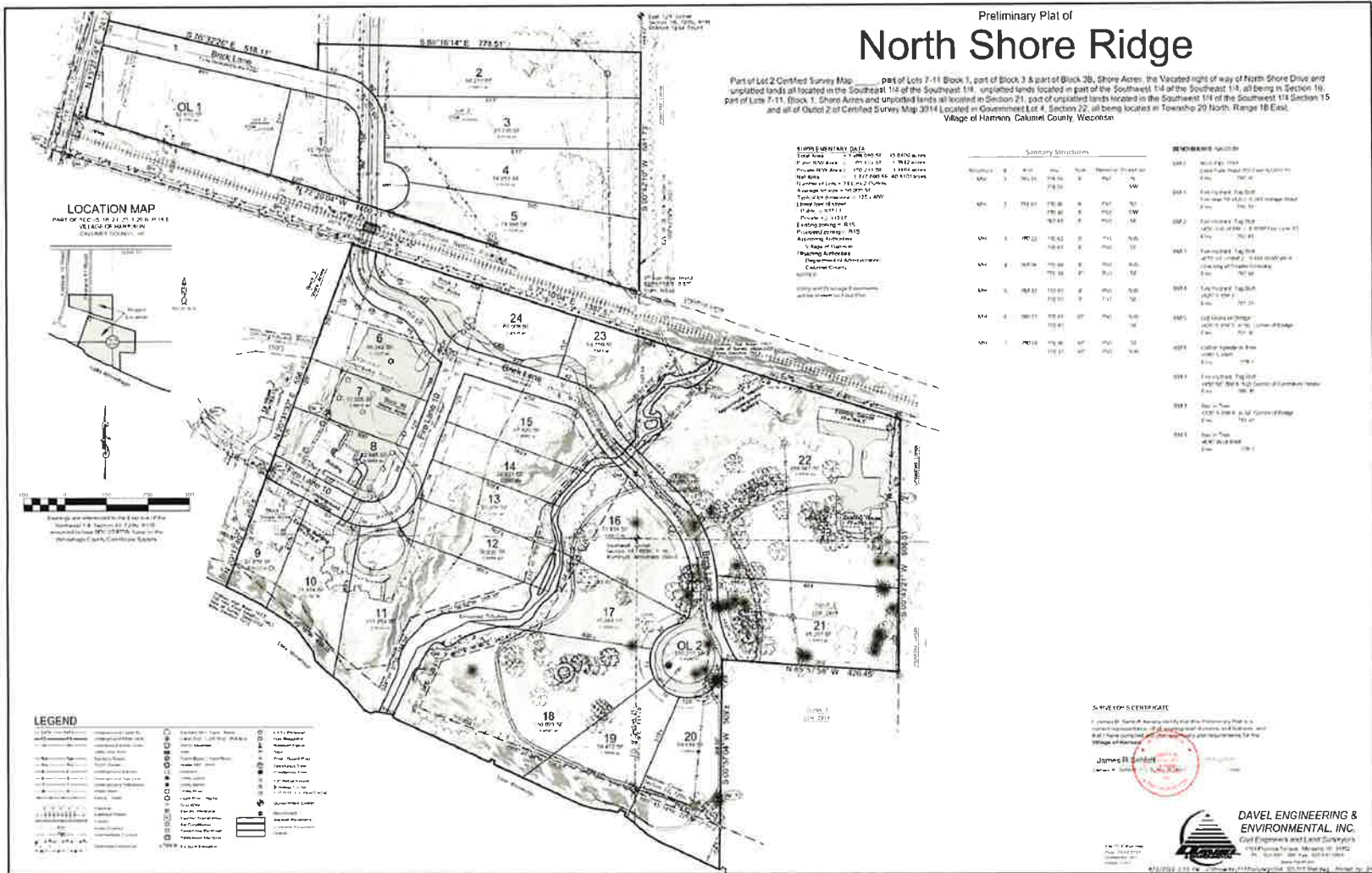
5. All Comprehensive Plan Amendments and Zoning Map Amendments shall be approved prior to Final Plat submittal.
6. To provide a fee in lieu of parkland dedication, an amount should be determined as part of the development agreement.
7. Wetland permits shall be obtained from the WI Dept of Natural Resources and submitted to the Village.
8. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
9. All lots shall have a storm sewer lateral provided for sump pump discharge.
10. Any storm sewer easements shall be 30-feet in width.
11. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
12. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to approval of the Final Plat and prior to utility and street construction.
13. Grading/Drainage Plan shall identify elevations of ground at the foundation.
14. There shall be notes to be added to the face of the final plat in accordance with Section 115-12(d)(1)(f).
15. The final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.
16. Plans shall be sent to the appropriate utility entities for review (ie phone, cable, gas/electric, sewer/water).
17. All easements shall be labeled with correct ownership and shall provide all benefits needed to the easement holder, including but not limited to access, maintenance, or other authority.

Attachments:

- Aerial Map
- Preliminary Plat



Preliminary Plat



VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

August 30, 2022

Title:

Certified Survey Map – Vanroy

Issue:

Should the Village Board approve a 2-lot Certified Survey Map?

Background and Additional Information:

The property owner is proposing a 2-lot Certified Survey Map (CSM) for the property located at W5840 Manitowoc Road. The property is zoned Rural Residential [RR]. The purpose of the CSM is to swap property (lot line adjustment) with the adjacent property owner. Lot 1 is proposed to be 5.477-acres and will contain the existing home and farm buildings. Lot 2 is proposed to be 1.526-acres and is currently zoned rural residential for a possible future build.

The RR zoning district requires a minimum of 1-acre and a primary single-family residence on the lot. In the intent to develop the land for a single-family home, the zoning should remain RR with a house being built. This conforms to the Comprehensive Plan for a Transitional Residential future use.

Budget Impacts:

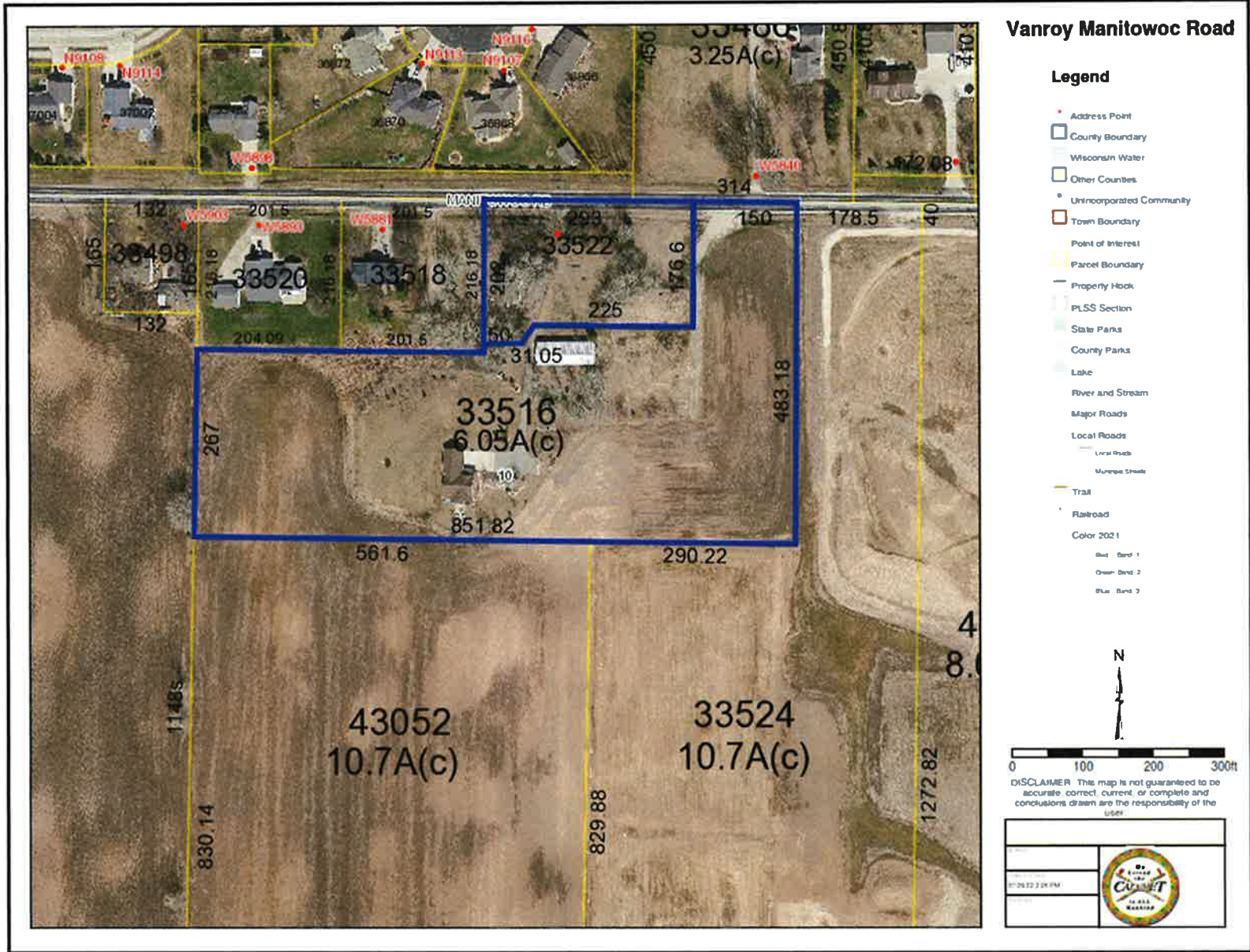
- None

Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM) as submitted.

Attachments:

- Aerial Map
- CSM



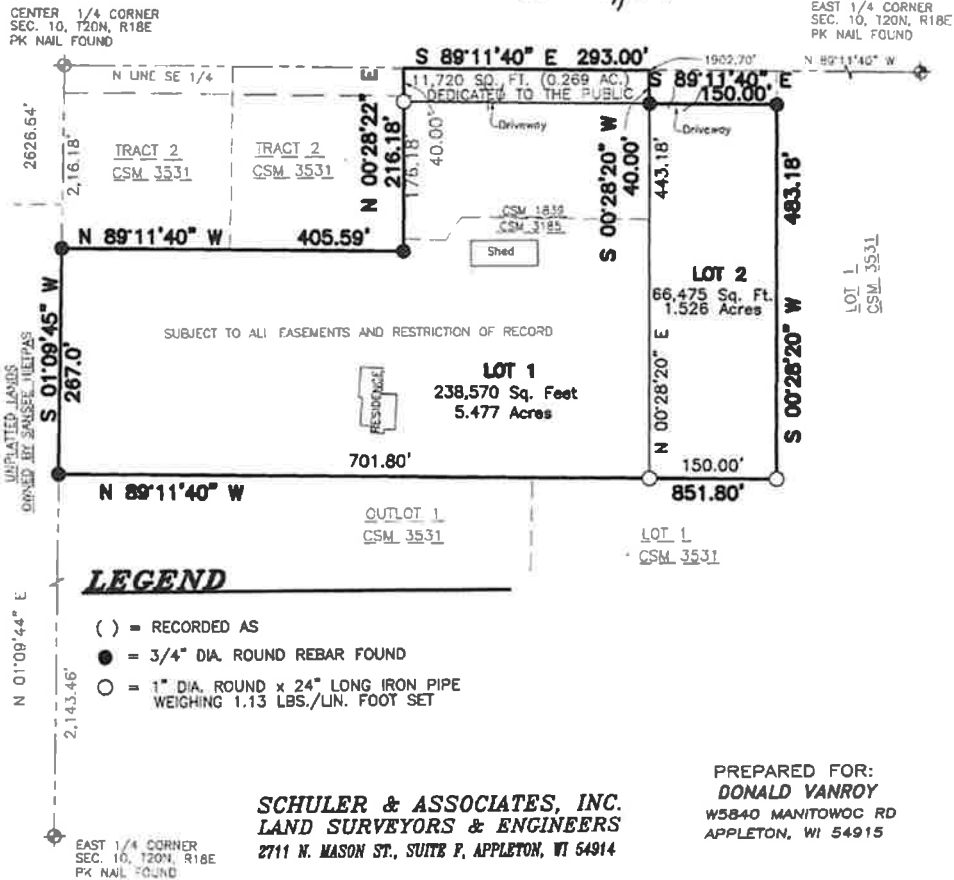
CSM

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3185 AS RECORDED IN DOCUMENT NO. 448361 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP 1839 AS RECORDED IN VOLUME 13 OF CERTIFIED SURVEY MAPS ON PAGE 95 AS DOCUMENT NO. 250519, ALL BING LOCATED IN NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM FOR CALUMET COUNTY NORTH LINE OF SE 1/4 OF SECTION 10, T20N, R18E, BEARS S89°11'40"E



CERTIFIED SURVEY MAP NO. _____

SURVEYOR'S CERTIFICATE:

I, MICHAEL J. FRANK, WISCONSIN PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:
THAT I HAVE SURVEYED, DIVIDED, AND MAPPED UNDER THE DIRECTION OF THE OWNER OF SAID LAND,

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3185 AS RECORDED IN DOCUMENT NO. 448361 AND ALL OF
LOT 1 OF CERTIFIED SURVEY MAP 1839 AS RECORDED IN VOLUME 13 OF CERTIFIED SURVEY MAPS ON
PAGE 95 AS DOCUMENT NO. 250519, ALL BEING LOCATED IN NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF
SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY,
WISCONSIN, CONTAINING 316,765 SQUARE FEET (7.272 ACRES) OF LAND, MORE OR LESS AND SUBJECT TO ALL
EASEMENTS AND RESTRICTIONS OF RECORD.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND
SURVEYED AND THE DIVISION OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND
THE SUBDIVISION REGULATIONS OF THE VILLAGE OF HARRISON SUBDIVISION ORDINANCE IN SURVEYING,
DIVIDING, AND MAPPING THE SAME.

DATED THIS 22nd DAY OF July, 2022
Michael J. Frank

MICHAEL J. FRANK, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2123



CERTIFICATE OF THE VILLAGE OF HARRISON:

RESOLUTION OF THE VILLAGE OF HARRISON:

RESOLVED, THAT THE ABOVE CERTIFIED SURVEY MAP IN THE VILLAGE OF HARRISON WAS APPROVED BY THE
VILLAGE

BOARD ON THIS _____ DAY OF _____, 2022

VILLAGE PRESIDENT DATE

I, HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE VILLAGE BOARD OF THE
VILLAGE OF HARRISON.

VILLAGE CLERK DATE

THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL ID NUMBERS 33522 AND 33516, THE PROPERTY OWNERS OF
RECORD ARE PENNY L. HOELZEL, DONALD R. VANROY AND KRISTINE J. VANROY.

TREASURER'S CERTIFICATE:

WE HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR SPECIAL ASSESSMENTS ON ANY OF THE LANDS
INCLUDED IN THIS CERTIFIED SURVEY MAP.

COUNTY TREASURER DATE

TOWN TREASURER DATE

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3185 AS RECORDED IN DOCUMENT NO. 448361 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP 1839 AS RECORDED IN VOLUME 13 OF CERTIFIED SURVEY MAPS ON PAGE 95 AS DOCUMENT NO. 250519, ALL BEING LOCATED IN NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER, I DO HEREBY CERTIFY THAT I CAUSED THE LANDS ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS MAP. I ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY § 236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF HARRISON.

PENNY L. HOELZEL

STATE OF WISCONSIN)
_____^{ss.}
COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2022, THE ABOVE NAMED, PENNY L. HOELZEL, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, _____ CO., WISCONSIN

MY COMMISSION EXPIRES

OWNER'S CERTIFICATE:

AS OWNERS, WE DO HEREBY CERTIFY THAT WE CAUSED THE LANDS ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS MAP. WE ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY §.236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF HARRISON.

DONALD R. VANROY

KRISTINE J. VANROY

STATE OF WISCONSIN)
_____^{ss.}
COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2022, THE ABOVE NAMED, DONALD R. VANROY AND KRISTINE J. VANROY, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, _____ CO., WISCONSIN

MY COMMISSION EXPIRES



INGRESS AND EGRESS EASEMENT RELEASE:

THE INGRESS AND EGRESS EASEMENT SHOWN ON LOT 1 OF CERTIFIED SURVEY MAP NO. 1839 AS RECORDED IN VOLUME 13 AS DOCUMENT NUMBER 250519 IS HEREBY RELEASED.

DONALD R. VANROY

DATE

KRISTINE J. VANROY

DATE

PENNY L. HOELZEL

DATE

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

August 30, 2022

Title:

Certified Survey Map –Wisconsin Wealth Management. LLC

Issue:

Should the Village Board approve a 1-lot Certified Survey Map?

Background and Additional Information:

The property owner is proposing a 1-lot Certified Survey Map (CSM) for the property located at N9695 County Road N, previously the Darboy Club site. The purpose of this CSM is to combine the three parcels into one parcel. Lot 1 is proposed to be 4.097 acres. It is the intent to develop a new restaurant and tavern as phase 1 of development on the property. The zoning will remain Community Commercial [CC] with the parcel conforming to the Comprehensive Plan for Commercial use.

Budget Impacts:

- None

Recommended Action:

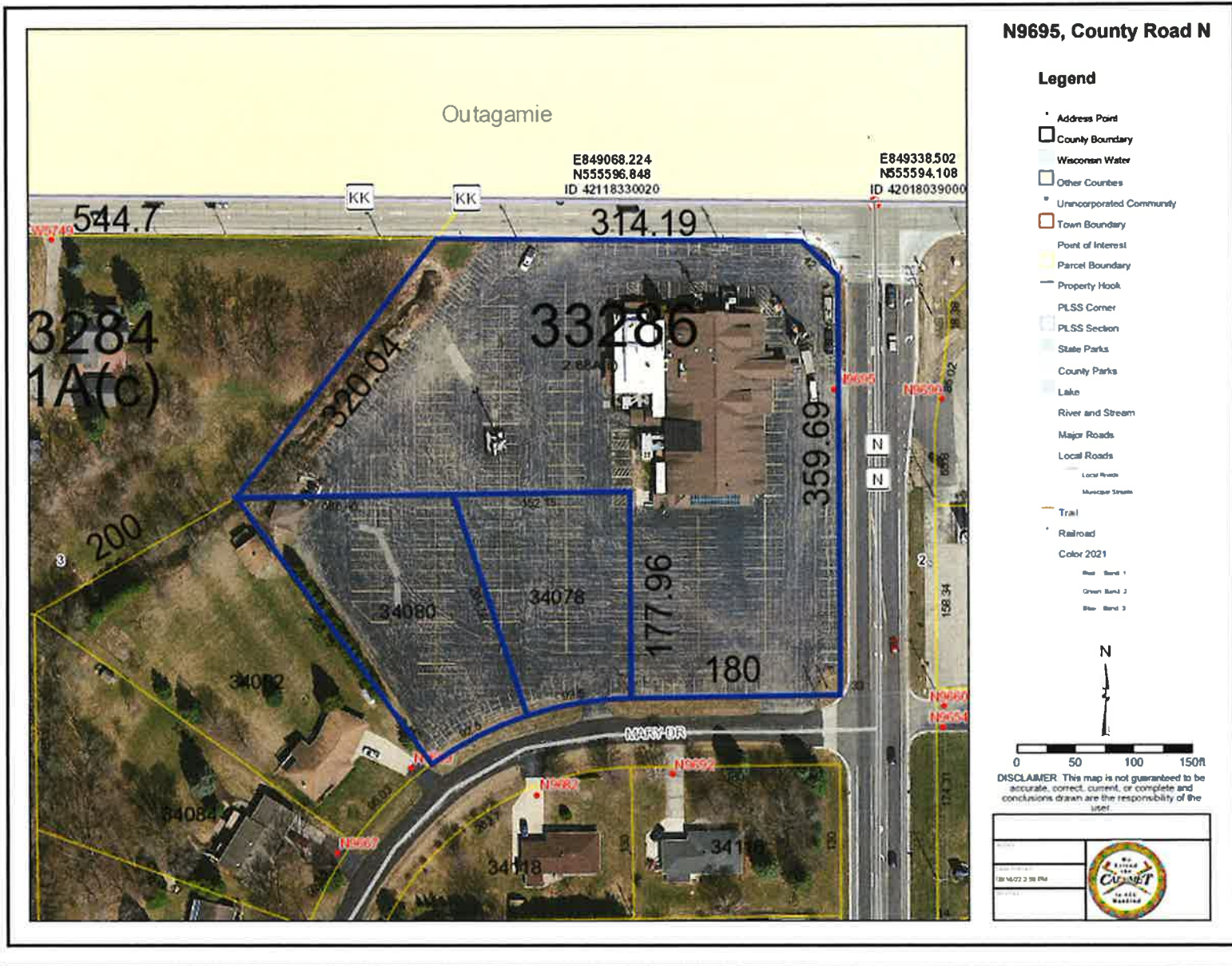
The Plan Commission recommends approval of the Certified Survey Map (CSM) as submitted.

Attachments:

- Aerial Map
- CSM

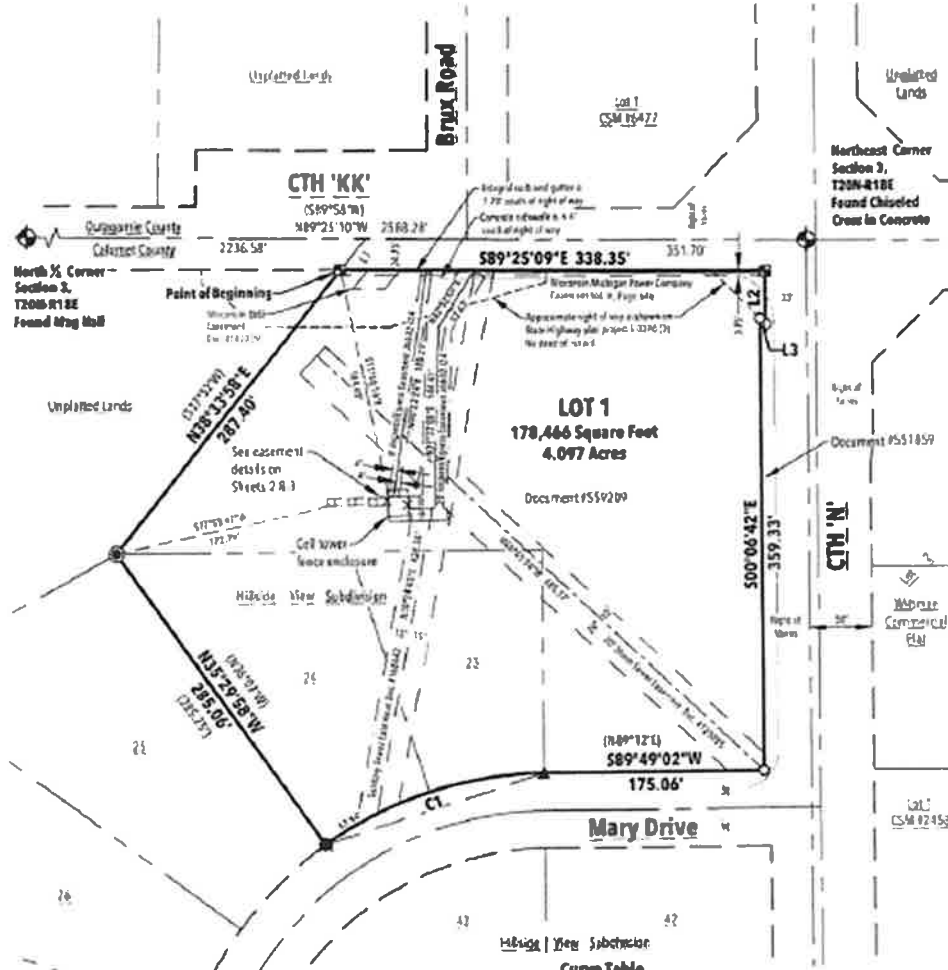
Aerial Map

CSM



CERTIFIED SURVEY MAP

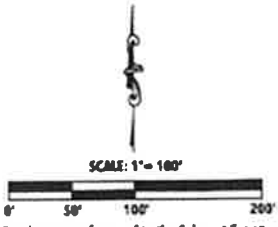
ALL OF LOTS 23 AND 24, HILLSIDE VIEW SUBDIVISION AND PART OF THE
NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 3, TOWNSHIP 20 NORTH, RANGE
18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	36°18'53"	300.00'	104.91'	S72°09'35.5"W	101.99'	S89°49'02"W	S64°30'09"W

LEGEND

- ▲ Existing PK Nail
- ⊙ Existing 2" Iron Pipe
- Existing 1/2" Iron Rod
- ⊕ Set 1" x 18" Iron Pipe in Concrete
- Set 1" x 18" Iron Pipe with cap weighing 1.38 lbs./lin. ft.
- ⬠ Receded County Monument
- (in arc) Receded bearing or distance



Line #	Length	Direction
L1	31.40'	S38°23'56"W
L2	42.24'	S00°10'58"E
L3	4.40'	S64°48'04"W

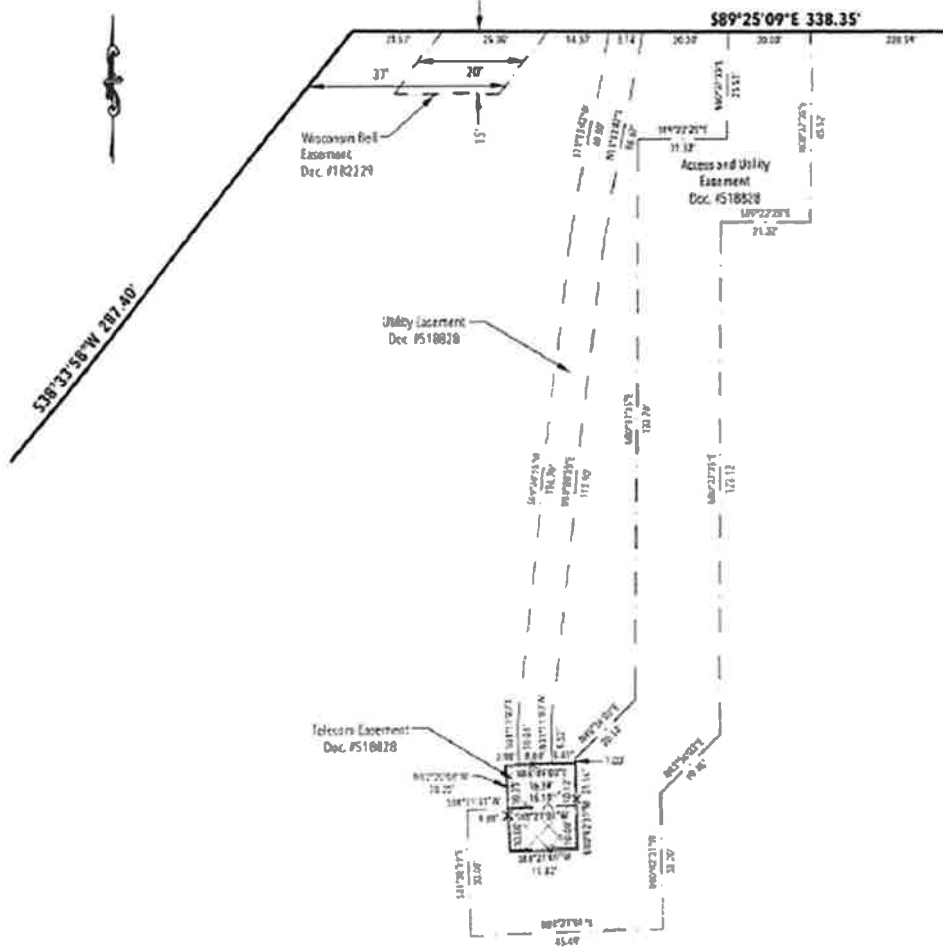
Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1750 CENTERVILLE CENTRE BOULEVARD
HICKORY, NC 28133
PHONE: (704) 462-0441
FAX: (704) 462-0101
INTERNET: www.releeinc.com

CERTIFIED SURVEY MAP

ALL OF LOTS 23 AND 24, HILLSIDE VIEW SUBDIVISION AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 3,
TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

Existing Doc. #102229 & Dec. #518828 Easement Detail

Scale: 1"=30'



CERTIFIED SURVEY MAP

ALL OF LOTS 23 AND 24, HILLSIDE VIEW SUBDIVISION AND PART OF THE NORTHEAST ¼ OF THE NORTHEAST ¼, SECTION 3,
TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

As owner, I do hereby certify that I caused the land described on this Certified Survey Map to be surveyed and mapped as represented on this map. I also do further certify that this Certified Survey Map is required by s-236.34 to be submitted to the following for approval or objection:

VILLAGE OF HARRISON

Wisconsin Wealth Management, LLC Date

Print Name and Title

STATE OF WISCONSIN)
_____) COUNTY) SS

Personally or by others before me this _____ day of _____, 2022, the above named to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

(print name)

My commission expires: _____

VILLAGE BOARD APPROVAL CERTIFICATE:

Approved by the Village of Harrison this _____ day of _____, 2022.

Allison Meckler, Village President Date

Vicki Tesson, Village Clerk Date

VILLAGE OF HARRISON TREASURER'S CERTIFICATE:

I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Vicki Tesson Date
Village Treasurer

CALUMET COUNTY TREASURER'S CERTIFICATE:

As duly elected Calumet County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Bilke Schlaak Date
Calumet County Treasurer

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

August 30, 2022

Title:

2022 Street Projects & Assessments – Sunrise Meadows & Hoelzel Haven subdivisions

Issue:

Discussion on the roadway projects for the Sunrise Meadows and Hoelzel Haven subdivisions?

Background and Additional Information:

The Village Board wishes to discuss the street projects within the Sunrise Meadows subdivision (Jochmann Drive east of CTH N, Rosella Drive north of Hoelze Way, Olde Oak Tree Court, Sara Lane, Sara Court, Bloomingrose Lane, Margaret Dive) and Holzel Haven subdivision (Hoelzel Way west of CTH N to Parker Farms subdivision, Exploration Avenue, Cheyenne Drive, Skipper Lane).

Recommended Action:

Open discussion and action as determined at the meeting.

Attachments:

- Assessment Role – Hoelzel Haven subdivision

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION
 REZONING AND RESURFACING
 PRELIMINARY SCHEDULE OF ASSESSMENTS BASED UPON ACTUAL BID RESULTS
 MCM No. H0006-09-31-0032

Parcel ID	Property Owners Name	Property Owners Address	Parcel Address	Parcel Frontage	Parcel Condition	Culvert Assessment			Driveway Apron		Total Assessment	
						Length	End Section	Assessment	Area	Assessment		
40020	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 225M 352 HOELZEL WAY	06 01	GOOD			562	\$ 2,407.23	\$ 2,407.23	
40020	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-C2CM 352 HOELZEL WAY	06 11	GOOD						
13400	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-C2CM 352 HOELZEL WAY	06 01	GOOD						
33402	NIMBERLY AREA SCHOOL DISTRICT	217 E GAMBRIEL AVE, PO BOX 159	COMBINED LOCAL, WI 54913	N6403 EXPLORATION DRIVE	1,919.16	POOR	1.00	4.5	10,823.14	1,320	\$ 13,404.47	
32282	HOLLY A HOERTH	BRADLEY J HOERTH	W5751 HOELZEL WAY	APPLETON, WI 54915	W5751 HOELZEL WAY	245.02	POOR	30	2.3	4,112.79	629	\$ 2,700.32
32284	ELIZABETH A KIRCHNER	RANDY R KIRCHNER	W5759 HOELZEL WAY	APPLETON, WI 54915	W5759 HOELZEL WAY	97.04	POOR	20	2.5	3,086.33	821	\$ 2,700.00
32285	MICHAEL L HALECKA		W5760 HOELZEL WAY	APPLETON, WI 54915	W5760 HOELZEL WAY	97.04	POOR	20	2.5	4,112.79	629	\$ 2,700.75
32290	CHAD M WISNESKI		W5773 HOELZEL WAY	APPLETON, WI 54915	W5773 HOELZEL WAY	97.04	POOR	24	2.5	2,927.33	403	\$ 1,811.77
32300	GARY A FISCHER		W5751 HOELZEL WAY	APPLETON, WI 54915	W5751 HOELZEL WAY	97.04	POOR	24	2.5	2,927.33	441	\$ 1,803.33
32302	TIMOTHY K MCGRATH	MARGITTA MCGRATH	W5789 HOELZEL WAY	APPLETON, WI 54915	W5789 HOELZEL WAY	97.04	POOR	24	2.5	2,927.55	448	\$ 1,964.53
32304	STEPHANIE M MOWRY	RYAN C MOWRY	W5787 HOELZEL WAY	APPLETON, WI 54915	W5787 HOELZEL WAY	97.04	POOR	20	2.5	2,814.02	408	\$ 2,019.97
32325	JASON D BOLZ	KRISTA L BOLZ	W5750 HOELZEL WAY	APPLETON, WI 54915	W5750 HOELZEL WAY	98.02	POOR	34	2.5	3,836.33	610	\$ 2,907.94
32326	JEFFREY G HORN	BOBI J HORN	W5768 HOELZEL WAY	APPLETON, WI 54915	W5768 HOELZEL WAY	98.02	POOR	34	2.5	3,079.07	614	\$ 2,719.00
32310	SEAN M COLLIGAN	HOLLY L COLLIGAN	W5750 HOELZEL WAY	APPLETON, WI 54915	W5750 HOELZEL WAY	98.02	POOR	34	2.5	3,079.07	614	\$ 2,897.73
32312	ALAN P OSSWALD		W5772 HOELZEL WAY	APPLETON, WI 54915	W5772 HOELZEL WAY	98.02	GOOD				473	\$ 2,000.00
32314	PETERSON LINDA L LIVING TRUST	VEITH TIMOTHY D LIVING TRUST	W5764 HOELZEL WAY	APPLETON, WI 54915	W5764 HOELZEL WAY	98.02	GOOD				322	\$ 1,670.02
32314	PHILIP W VOUGHTS JR	MARY SUE VOUGHTS	W5760 HOELZEL WAY	APPLETON, WI 54915	W5760 HOELZEL WAY	98.02	GOOD				2.5	\$ 2,397.33
32316	JEFFREY JAMES LEACH		W5750 HOELZEL WAY	APPLETON, WI 54915	W5750 HOELZEL WAY	98.02	GOOD				510	\$ 2,702.16
32320	BARBARA A HILDEMAN	JERRY G HILDEMAN	W5742 HOELZEL WAY	APPLETON, WI 54915	W5742 HOELZEL WAY	98.02	POOR	30	2.5	3,006.33	615	\$ 2,737.56
32322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER	W5734 HOELZEL WAY	APPLETON, WI 54915	W5734 HOELZEL WAY	98.02	POOR	34	2.5	3,079.07	604	\$ 2,475.20
32324	REBECCA H DEGRADT	JOSEPH M DEGRADT	W5728 HOELZEL WAY	APPLETON, WI 54915	W5728 HOELZEL WAY	98.02	POOR	34	2.5	3,079.07	517	\$ 2,733.16
32326	DAVID M FULLER	LORI L FULLER	N9370 CHEYENNE DR	APPLETON, WI 54913	N9370 CHEYENNE DRIVE	295.34	GOOD				202	\$ 1,610.00
32328	JERRY L FORTUNE	HENRY E FORTUNE	W5368 CHEYENNE DR	APPLETON, WI 54913	W5368 CHEYENNE DRIVE	105.42	POOR	34	2.5	3,079.07	608	\$ 2,697.73
32330	TINA L PASTORELLI	MICHAEL P PASTORELLI	N9300 CHEYENNE DR	APPLETON, WI 54913	N9300 CHEYENNE DRIVE	104.01	POOR	34	2.5	3,079.07	603	\$ 2,627.00
32332	ROBIN M PATTERSON		N9352 CHEYENNE DR	APPLETON, WI 54913	N9352 CHEYENNE DRIVE	104.01	POOR	30	2.5	3,086.33	523	\$ 2,759.74
32334	JANE BRADSHAW FINCH		N9344 CHEYENNE DR	APPLETON, WI 54915	N9344 CHEYENNE DRIVE	104.01	GOOD				2.5	\$ 2,551.54
32336	ANGELA J STEARNS	DOUGLAS J STEARNS	N9330 CHEYENNE DR	APPLETON, WI 54915	N9330 CHEYENNE DRIVE	104.02	POOR	34	2.5	3,079.07	604	\$ 2,675.26
32338	DANIEL J HAGBARTH		N9337 CHEYENNE DR	APPLETON, WI 54915	N9337 CHEYENNE DRIVE	104.00	POOR	34	2.5	3,079.07	616	\$ 2,726.73
32340	DIANA K PARADISO	EVAN S PARADISO	N9345 CHEYENNE DR	APPLETON, WI 54915	N9345 CHEYENNE DRIVE	104.01	POOR	34	2.5	3,079.07	587	\$ 2,500.27
32342	CHRISTINA L JACOBSON	KENT L JACOBSON	N9333 CHEYENNE DR	APPLETON, WI 54915	N9333 CHEYENNE DRIVE	104.01	POOR	30	2.5	3,240.94	460	\$ 1,771.91
32344	MICHELLE L ZIEGLER	BARBARA MCGILN	N9301 CHEYENNE DR	APPLETON, WI 54913	N9301 CHEYENNE DRIVE	104.01	POOR	30	2.5	3,240.94	462	\$ 2,133.43
32346	CARLEEN BIESTERVELO		N9306 CHEYENNE DR	APPLETON, WI 54913	N9306 CHEYENNE DRIVE	104.01	POOR	30	2.5	3,056.33	612	\$ 2,711.02
32348	THOMAS E THEL		N9377 CHEYENNE DR	APPLETON, WI 54915	N9377 CHEYENNE DRIVE	295.74	GOOD				303	\$ 1,896.00
32350	HOME OPTIONS LTD PARTNERSHIP	CHAD P HOLLOWAY	W7257 WILD TURKEY LN	SHOCONTO, WI 54170-9073	N6078 EXPLORATION AVENUE	295.26	GOOD				515	\$ 2,201.33
32352	SUSAN A HOLLOWAY		N6070 EXPLORATION AVE	APPLETON, WI 54915	N6070 EXPLORATION AVENUE	97.72	GOOD				601	\$ 2,602.29
32354	ANDREA J KRAMBE	PALL A KRAMBE	N6092 EXPLORATION AVE	APPLETON, WI 54913	N6092 EXPLORATION AVENUE	97.72	POOR	32	2.5	3,403.41	578	\$ 2,355.97
32356	MARTHA M ISRAEL	THOMAS E ISRAEL	N6054 EXPLORATION AVE	APPLETON, WI 54913	N6054 EXPLORATION AVENUE	97.72	POOR	30	2.5	3,240.94	405	\$ 1,723.10
32358	KEVIN L GRAFF	KRISTINE M GRAFF	N6040 EXPLORATION AVE	APPLETON, WI 54913	N6040 EXPLORATION AVENUE	97.72	POOR	30	2.5	3,240.94	405	\$ 2,152.73
32360	DIANE L ANDERSON	DEREK J ANDERSON	N6030 EXPLORATION AVE	APPLETON, WI 54913	N6030 EXPLORATION AVENUE	97.72	POOR	34	2.5	3,679.07	602	\$ 2,606.72
32362	JESSE L NELSON	TERESA L NELSON	N6032 EXPLORATION AVE	APPLETON, WI 54915	N6032 EXPLORATION AVENUE	97.72	POOR	30	2.5	3,698.33	630	\$ 2,930.62
32364	WARREN R PEFFER		N6024 EXPLORATION AVE	APPLETON, WI 54915	N6024 EXPLORATION AVENUE	254.17	POOR	34	2.5	3,079.07	604	\$ 2,683.30
32366	SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST	1713 W GREENLAWN LN	APPLETON, WI 54914	W5733 SKIPPERS LANE	114.16	POOR	40	2.5	4,329.20	750	\$ 3,262.19	
32368	JOSEPH H STUMPF		N6205 HEDGEROW DR	APPLETON, WI 04915	W5743 SKIPPERS LANE	67.03	GOOD				408	\$ 1,790.40
32370	TRACY A NIEMUTH		W5741 SKIPPERS LN	APPLETON, WI 54915	W5741 SKIPPERS LANE	48.07	POOR	22	2.5	2,301.09	402	\$ 1,760.77
32372	CORDS PROPERTIES LLC	PO BOX 101172	CORONA, CA 92170	W5723 SKIPPERS LANE	116.20	POOR					599	\$ 3,274.26
32374	JODIE M SCHMIDT	BRUCE G SCHMIDT	1421 E EASTDALE LN	APPLETON, WI 54915	W5761 SKIPPERS LANE	116.20	GOOD				706	\$ 3,401.99
32376	SERGIO J GALINDOOLIVERAS	AMANDA J GALINDO	W5787 SKIPPERS LN	APPLETON, WI 54915	W5787 SKIPPERS LANE	56.23	POOR	16	1.5	1,731.70	281	\$ 1,242.55
32378	GEORGE W SZAFRANSKI		211 ROBIN LN	LUXEMBURG, WI 54217	W5789 SKIPPERS LANE	56.23	POOR	16	1.5	1,731.70	281	\$ 1,242.55
32380	LINDA K WINSCHER	JOSEPH R WINSCHER	W5779 SKIPPERS LN	APPLETON, WI 54915	W5779 SKIPPERS LANE	208.86	POOR	44	2.5	4,702.10	811	\$ 3,901.13
32382	JESSICA A MAAB BOWDEN	RYAN B BOWDEN	W5215 FOREMAN WAY	APPLETON, WI 54915	W5791 SKIPPERS LANE	206.84	POOR	42	2.5	4,545.72	753	\$ 3,335.01
32384	ROBERT H BROCKER	JULIE T BROCKER	W5406 COL LN ST	APPLETON, WI 54915	W5003 SKIPPERS LANE	34.43	POOR	22	1.5	2,301.09	404	\$ 1,774.12
32386	ROBERT H BROCKER	JULIE T BROCKER	W5406 COL LN ST	APPLETON, WI 54913	W5001 SKIPPERS LANE	34.43	POOR	22	1.5	2,301.09	403	\$ 1,774.12
32388	INVESTING NOW LLC		1007 E OLEDALE AVE	APPLETON, WI 54911	W5009 SKIPPERS LANE	51.64	POOR	24	1.5	2,297.55	397	\$ 1,700.02
32390	INVESTING NOW LLC		1007 E OLEDALE AVE	APPLETON, WI 54911	W5007 SKIPPERS LANE	53.22	POOR	24	1.5	2,297.53	397	\$ 1,700.02
32392	BLT BUILDERS INC		N6813 COUNTY N	MENASHA, WI 54952	W5019 SKIPPERS LANE	106.06	POOR	46	4.5	5,190.11	903	\$ 3,557.10
32394	LUKE ANDREW SHYDER		W5027 SKIPPERS LN	APPLETON, WI 54915	W5027 SKIPPERS LANE	104.83	POOR	46	4.5	4,978.05	687	\$ 3,043.29
32396	HOLLEMARK M THEL		N6203 SKIPPERS LN	HARRISBURG, WI 54915	W5035 SKIPPERS LANE	109.41	POOR	46	4.5	4,878.05	705	\$ 3,472.17

Totals # 8,423.09 1,422 100 \$ 131,908.10 32,800 \$ 145,295.27 \$ 289,203.37

Construction Cost (Items 1 Through 3) =	\$ 129,982.36	\$ 125,400.00
Engineering Design and Construction Administration =	\$ 5,943.41	\$ 6,242.22
Construction Contingency =	\$ 17,982.24	\$ 17,540.00
Total Assessment Costs =	\$ 153,908.01	\$ 149,182.22
Assessment Rate =	\$ 108.33 per Lin Ft	\$ 4.43 per Sq Ft

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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

August 30, 2022

Title:

Ryford Street Hydraulic Study

Issue:

Should the Village Board terminate a project with Graef to explore buildable area for the surplus land along Ryford Street?

Background and Additional Information:

From September 28, 2021 meeting:

The Village owns approximately 6.9-acres at the ends of Ryford Street and Noe Road. The Village just recently extended Ryford Street and Noe Road to make a street connection through the Village property. The Public Works Dept. constructed the roadway base and biofilter (stormwater management). The remaining lands are surplus and could be sold for development.

Initially, McMahon put together a lot layout for single-family homes indicating potential for 6-single-family lots (See “before flood study” map). However, after the H&H (hydrologic & hydraulic) study on the north/south stream corridor was completed, it was determined that much of the land is unbuildable unless a more detailed H&H study is completed on the east/west stream corridor (See “after flood study” map). The “after flood study” map indicates one buildable lot on the north side of Ryford Street, a buildable lot on the east side of Ryford Street/Noe Road, and the unbuildable area as Lot 3. The buildable lot north of Ryford Street could be further divided into 2 lots, if the area adjacent to the stream corridor is filled. The H&H study on the east/west corridor may increase the buildable area south of Ryford Street. The biofilter was constructed along the south side of Ryford Street.

August 30, 2022 meeting:

The service order approved in Sept. 2021 was in the amount of \$6,700. At this time, it is unknown how much has been paid for work on this project. Staff has repeatedly emailed trying to get a status update on the project, which as of the time writing this memo there was no update or progress. The engineer working on this project is no longer working at Graef. The Village could continue to work with Graef on the project to determine buildability of the property. Alternatively, the Village could sell the property as is and let the buyer complete the study if additional lots are created.

Given the location of the biofilter (stormwater management facility) along Ryford Street due to the floodway along the N/S stream, it may be difficult to get lots along the south side of the road. Buyers may also pay a premium for a larger tract of land. Without the study, the Village doesn't

really know how many lots could be created or the value the number of lots would be (e.g. 5 lots at \$50,000 = \$250,000 or 3 lots at \$50,000 = \$150,000).

The Village has constructed the extension of Ryford Street to the east and Noe Road to the south through the property in 2021. The roadway is currently gravel.

Budget Impacts:

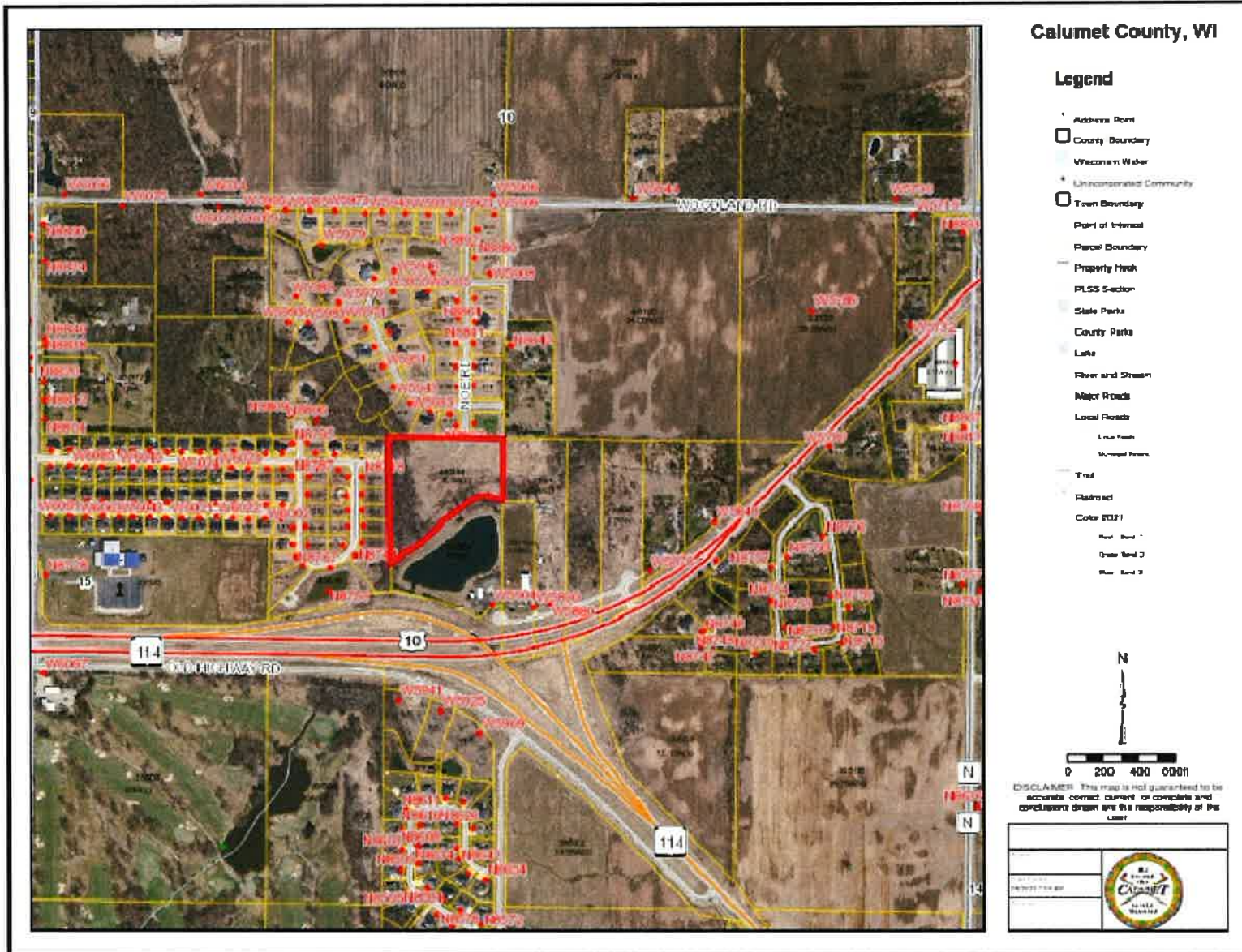
Undetermined.

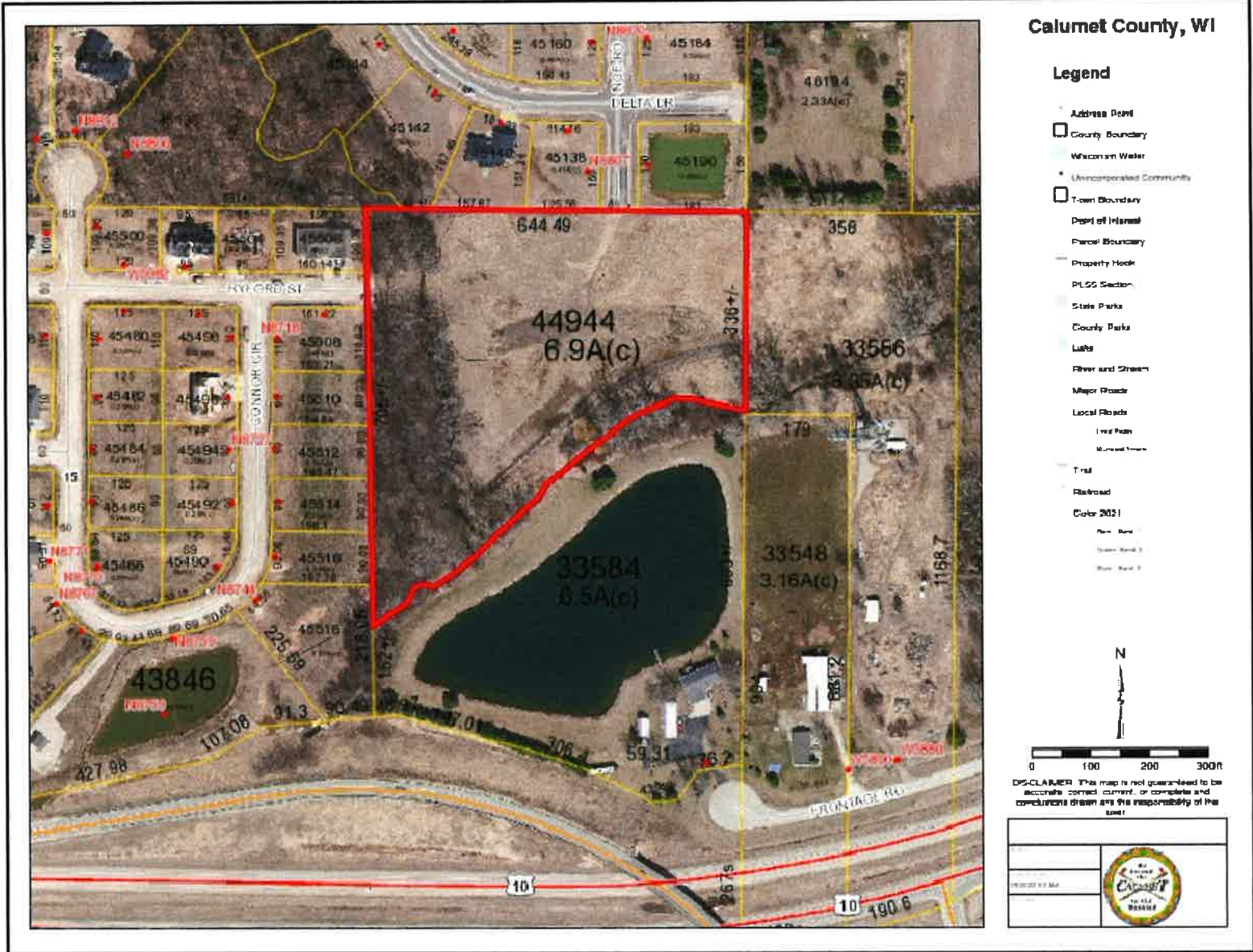
Action Options:

1. Continue with the project.
2. Stop work on the project and consider options for the property
 - a. Sell property as is.
 - b. Divide property into 2-3 lots and sell.
 - c. Sell portion of property and keep portion of property for park/open space or other Village use.
 - d. Other: _____
3. Postpone action for further discussion.

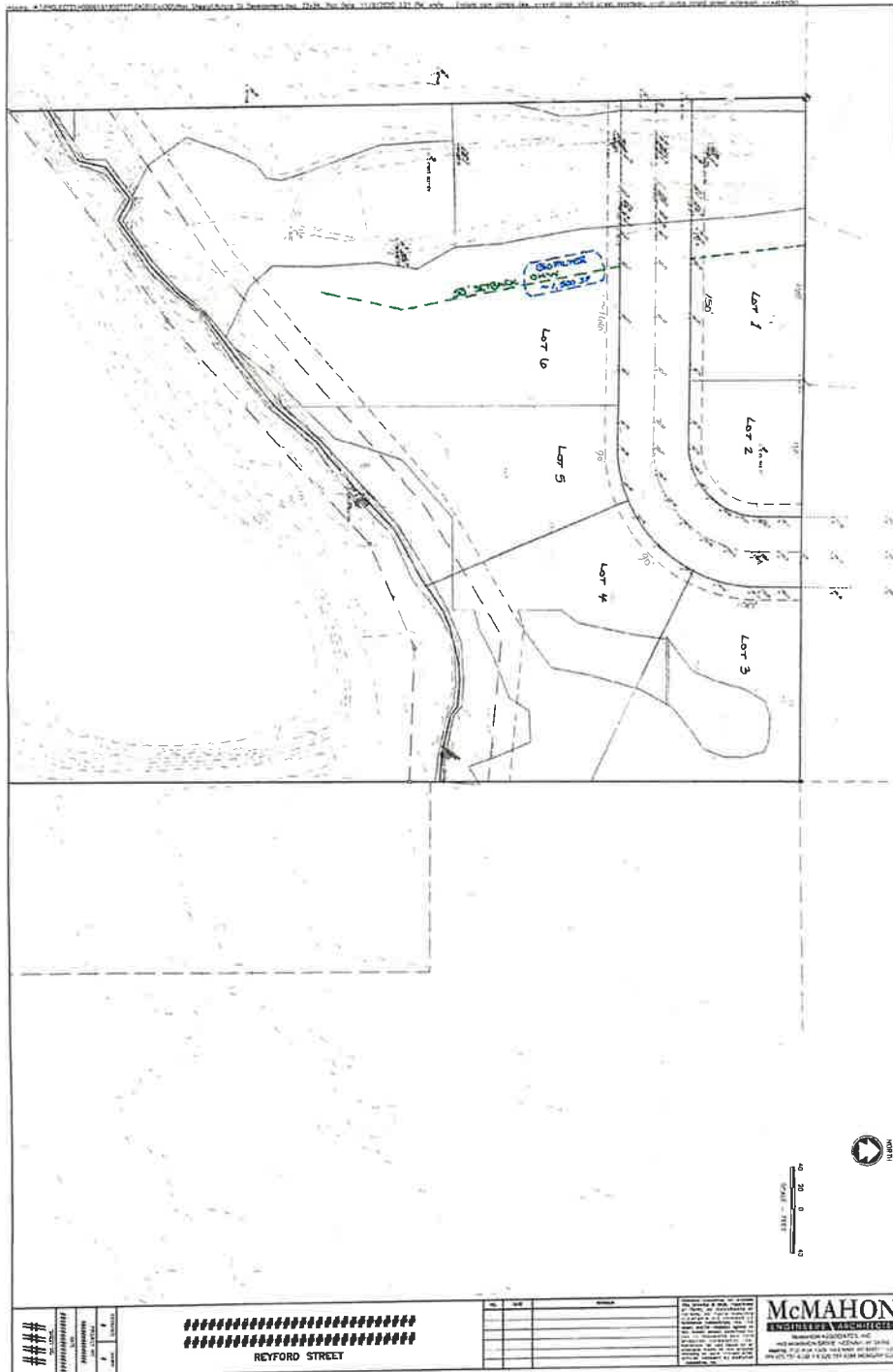
Attachments:

- Aerial Map
- Proposed lot layout (before McMahan flood study) 6-lots
- Proposed lot layout (after McMahan flood study) 2- or 3-lots

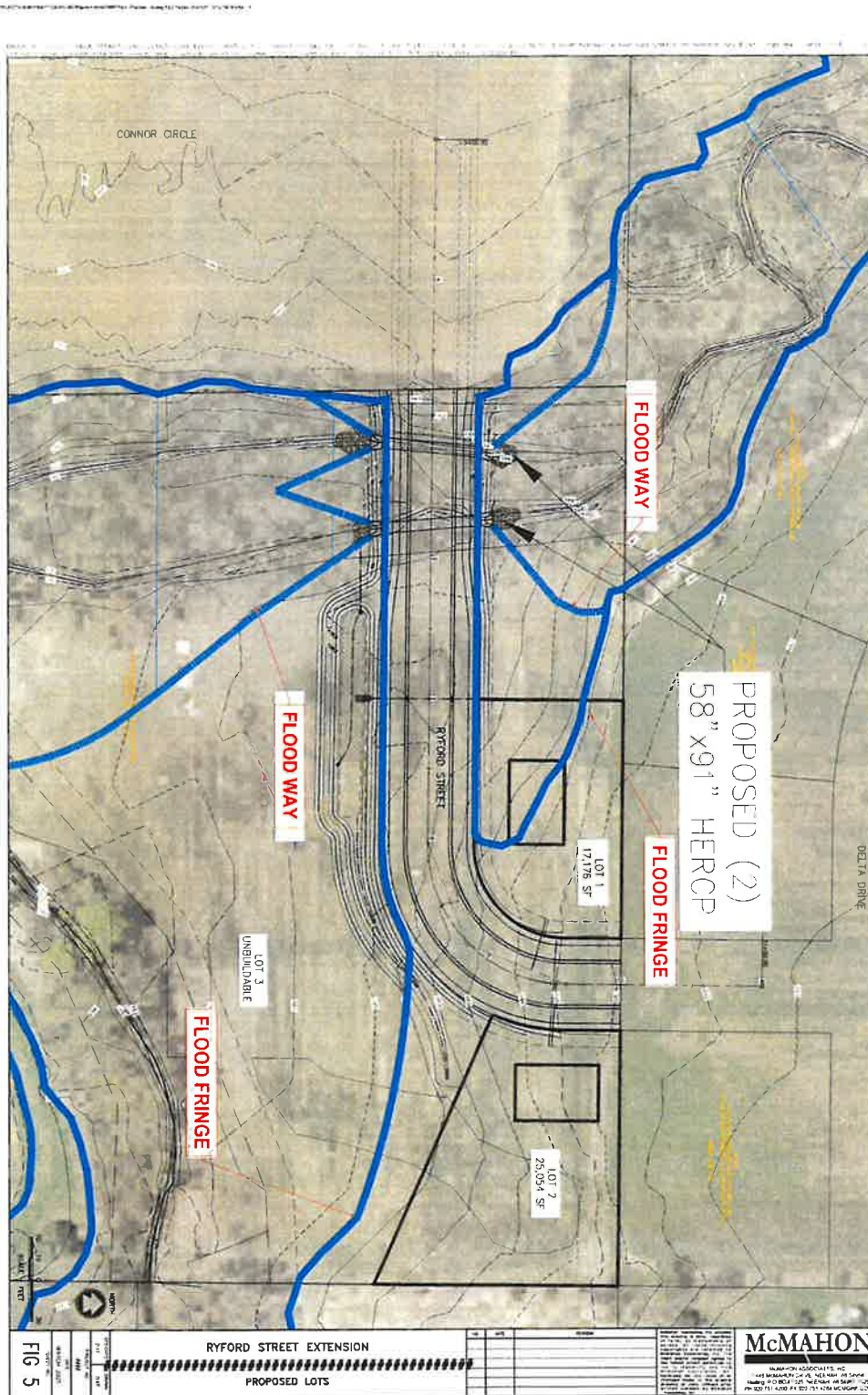




Before flood study (6-lots)



After flood study (2-3 -lots)



VILLAGE BOARD MEETING

From:
Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:
August 30, 2022

Title:
Update on Granicus Software Implementation.

Issue:
Update only

Background and Additional Information:

The Granicus contract has been signed and we had our first prep meeting on August 22nd.

This first meeting was prepping for the creation of building permits. This is our top priority because our building inspector's son is going to assist with the implementation on our end and his availability ends in September.

The official kick-off for all staff involved in implementation was coordinated this week and is scheduled for next week Tuesday (the day of this Board meeting). Staff will be able to provide further updates at the Board meeting.

Attachments:
None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Vicki Tessen, Clerk-Treasurer

Meeting Date:

08/30/2022

Title:

Proclamation is Support of REACH Red Ribbon Week

Issue:

Should the Village proclaim October 23 – 31, 2022 as REACH Red Ribbon Week?

Background and Additional Information:

REACH is requesting the support of the Village of Harrison to pass the Red Ribbon Week Proclamation as a show of support for the citizens of Harrison.

REACH is Calumet County's substance misuse prevention coalition that is dedicated to reducing the use of alcohol, tobacco, and drugs by Calumet County youth.

Red Ribbon Week is the nation's largest drug-abuse prevention campaign. Beginning in 1985, after the death of Drug Enforcement Agent Enrique Camarena, Red Ribbon week has been celebrated the last week of October and draws attention to law enforcement's battle against substance misuse through prevention.

Besides the proclamation, REACH will hang a window cling at the Village Hall, have a display and information at the Halloween in the Park event, and provide other activities at local schools.

Budget Impacts:

None – there is no cost to the Village

Recommended Action:

Staff recommends the Board approve the Proclamation to make the week of October 23 to 31, 2022 as Red Ribbon Week.

Attachments:

- Proclamation

~Proclamation~

- WHEREAS,** substance misuse affects individuals, families, and communities across Calumet County and the nation; and
- WHEREAS,** it is imperative that visible, unified efforts by community members be launched to prevent substance misuse; and
- WHEREAS,** REACH Red Ribbon Week offers citizens the opportunity to demonstrate their commitment to reducing alcohol, tobacco, and substance misuse by youth in Calumet County and to promote a drug-free lifestyle; and
- WHEREAS,** REACH Red Ribbon Week will be celebrated in communities across Calumet County and the nation the week of October 23-31, 2022; and
- WHEREAS,** businesses, government, law enforcement, media, health care providers, religious institutions, schools, and other community-based organizations will demonstrate their commitment to reducing alcohol, tobacco, and substance misuse, by youth in Calumet County and to promote healthy, drug-free lifestyles by displaying REACH Red Ribbon Week window clings and signs and participating in substance misuse prevention activities; and
- WHEREAS,** the Village of Harrison commits its support to ensure the success of REACH Red Ribbon Week; and
- WHEREAS,** the Village of Harrison encourages everyone to participate in substance misuse prevention education activities, not only during REACH Red Ribbon Week, but throughout the year, making a visible statement that we are strongly committed to a drug-free lifestyle.
- THEREFORE,** I, Allison Blackmer, President of the Village of Harrison, do hereby proclaim the week of October 23-31, 2022, as

REACH Red Ribbon Week,

In the Village of Harrison, Calumet County, State of Wisconsin

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the Village of Harrison on this 30th day of August in the year two thousand twenty-two.

Allison Blackmer, President

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

August 30, 2022

Title:

Proposed 2023 Budget Time-line

Issue:

None

Background and Additional Information:

Budget season is upon the Village once again. There are a number of variables to factor into a potential schedule.

- One goal of the 2023 budget would be to improve the process from last year. Staff received the following input from Board members regarding last year's process:
 - There were too many meetings. There were four meetings in 2021 and the public hearing.
 - The meetings were too spread out. The meetings were:
 - September 30
 - October 7
 - October 19
 - November 4
 - November 16 – Public Hearing
 - This schedule also needs to incorporate the needs of a borrowing. Baird will need time to prepare documents on behalf of the Village and Moody's will need time to prepare their rating report. The borrowing needs to be completed in 2022 for the debt payments in 2023 to count in the Village levy limit worksheet.
 - The fall election is November 8th, 2022. This eliminates using that date for a Board meeting.
 - The County will be looking for an approved budget from us in mid-November.
 - The Board has expressed a desire to tailor the budget to a specific mill rate. The mill rate calculation is impacted by the amount of increment generated by the TIF districts

when their value is included in the Village total value (i.e. “TIDs In”). The increment calculation requires the apportioned levy from the other taxing entities. (that piece of their total levy coming from the Village of Harrison). Thus the Village cannot calculate the increment until staff receives the levy information from two school districts, the county and the technical college. The Village has no control over when that data is available. Typically it is available the first or second week in November.

- The Village Board will be discussing limiting their normal meetings to once a month at its August 30, 2022 meeting. This could potentially open up some days for budget deliberations.

Budget Impacts:

None.

Recommended Action:

As an initial proposal staff recommends the following time-line:

October 11: First budget meeting. This would be in lieu of the Village Board meeting that would occur the second Tuesday of the month (if the Board goes to one meeting per month). Justin from Baird would present the Village’s financial situation and seek authorization to borrow via a resolution. Staff would propose any capital expenditures, changes in operational expenses and summary of budget. The Board would provide direction on revisions to the proposals.

October 18, 19 or 20: Second budget meeting. The Plan Commission may meet on October 18 which would move the budget meeting to that Wednesday or Thursday. Staff would present budget line items and the revised summary reacting to Board direction from October 11.

October 25: This would be the regular Board meeting in October. It is possible Baird will have a bond sale prepared for approval.

November 15: The public hearing for the budget and final approval. This is actually the third Tuesday of November. It could be the only meeting of the month if the Board would wish otherwise the last Tuesday of the month is November 29. It would allow the Village to be complete in time to submit the information to the County to print tax bills. However, it would be late enough to capture the information needed to calculate the exact mill rate. If Baird is not ready for the bond sale to be approved on October 25 it would need to be approved on November 15.

This timeline would accomplish fewer meetings over a shorter period of time than last year. It would also only involve one meeting outside the routine of the Board (due to the likely Plan Commission meeting of October 18) and it still has some cushion if additional meetings are needed.

Attachments:

- None.