



VILLAGE OF HARRISON

HARRISON

TOWN OF HARRISON

NOTICE OF PUBLIC MEETING

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, Menasha on Tuesday, September 13, 2016 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for September 13, 2016
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
 - a) Operator License applications- Rodney Borsche for Bobbers
7. Items removed from Consent Agenda (if any)
8. Appointments
 - a) none
9. Unfinished Business from Previous Meetings for Consideration or Action
 - a) none
10. New Business for Consideration or Action
 - a) County LP Project
 - b) Sunrise Meadows Drainage Ditch and Road Repair
 - c) Population Signs for Harrison
 - d) Budget meeting update
11. Reports of Ad Hoc Committees and Departments
12. Future Agenda Items
13. Adjournment

Agenda is posted at Harrison Municipal Building and www.harrison-wi.org. Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting. As such, a quorum of the Town Board, Plan Commission, or ZBA may be in attendance. However, the only business to be conducted is for the Village Board. It is possible that a quorum of the Town Board will be in attendance; however, no Town Board action will be taken.

Jennifer Weyenberg, WCMC
Posted September 8, 2016



**APPLICATION FOR LICENSE TO SERVE
FERMENTED MALT BEVERAGES AND
INTOXICATING LIQUORS**

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Borsche First Name: Rocney Middle I: L
 Street Address: 1409 W. Curtin Ave City: Kimberly Zip: 54136
 Day Phone: 920-810-3537 Evening Phone: _____
 Date of Birth: 29 March 64 Where will you be working?: Bubbers
 Driver's License Number: B620-7326-4104-05

Do you currently hold or have held an operator's license within the last 2 years? YES / NO

If yes, please list the municipality which issued your license: menasha

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 31st day of August 2016/17.

Constance

Witness Signature

Witness Address: Village Hall

X [Signature] 8/31/16
 Applicant Signature Date

Office Use Only: \$25.00

Background Check

Course Completion



VILLAGE OF HARRISON

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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 13th, 2016

Title:

Discuss CTH LP Project.

Issue:

Concern residents would like to discuss the CTH LP project with the Village Board.

Background and Additional Information:

Calumet County plans on upgrading and urbanizing CTH LP before turning it over to the Town and Village of Harrison and the City of Menasha. Some concerned residents that live along this corridor has asked to address the Village Board to discuss the proposal and offer some insights into their concerns.

Budget/Financial Impact:

None.

Recommended Action:

No action needed.

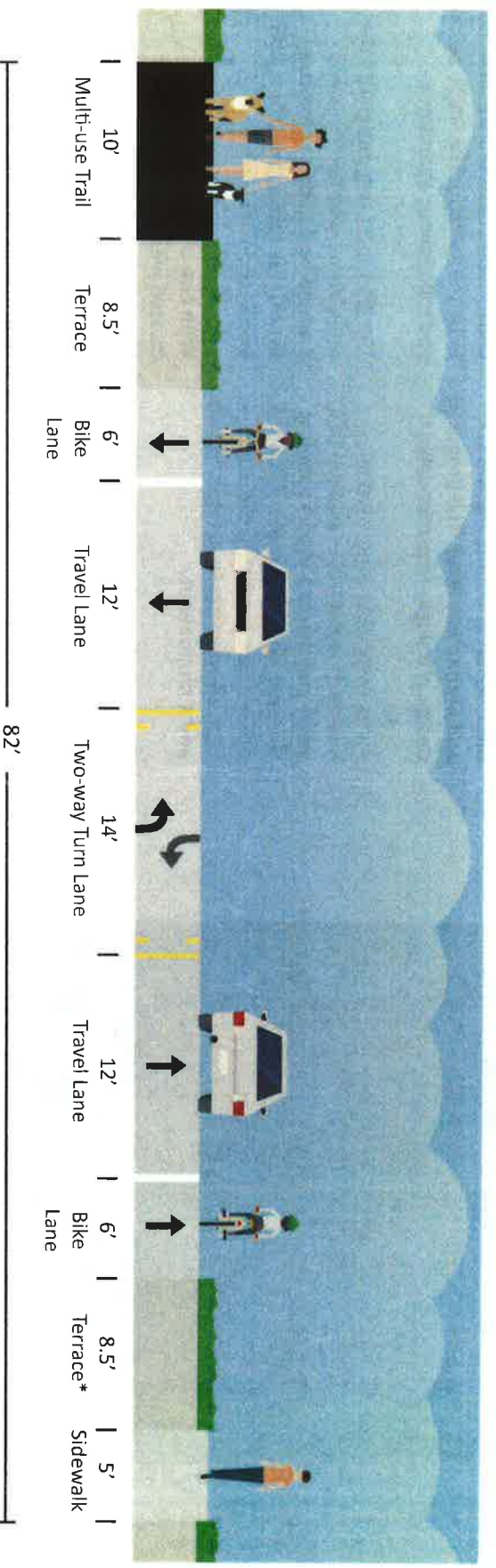
Attachments:

Copy of newsletter that was mailed out to residents.

September 8, 2016

Highway LP News

New street taking shape



* A section of the east-side terrace from Woodland Road to 1,600 feet north of Woodland Road will be 5.5 feet.

Middle turn lane, trail among coming features

The vision for improvements to Highway LP in Calumet County is coming into focus.

Drivers along this stretch of road from US Highway 10/State Highway 114 to County Highway AP know the pavement is in poor condition and has reached the end of its service life. Traffic along this corridor has been increasing with development of the surrounding area, resulting in driving and traffic safety concerns. In addition, this corridor needs to accommodate bicyclists and pedestrians.

The proposed street – designed by engineering firm Ayres Associates in conjunction with the

Calumet County Highway Department – will consist of a two-lane highway with the following features:

- Two-way left-turn lane down the middle of the road.
- Curb and gutter throughout the project.
- Proposed roundabout at Manitowoc Road.
- New storm sewer throughout project.
- A 10-foot asphalt recreational trail along the west side.
- A 5-foot sidewalk along the east side.

Through traffic will be detoured during project construction. The construction area will remain open for access to local residents, businesses, and emergency vehicles only.

Right-of-way will need to be acquired in some areas of the proposed road reconstruction. In addition, temporary limited easements may be acquired for matching sloped areas and/or driveways to properties.

The extent of what will be needed for right-of-way will be shown at the second public information meeting this fall.

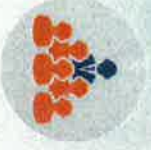
Schedule of Events

FALL 2016
2nd Public Information Meeting

FALL 2017
Purchase Right-of-Way

May 2018
Design Plans Complete

SUMMER-FALL 2019
Construction



For More Info

Give us a call or send us an email:

Troy Robillard, PE
Ayres Associates

3376 Packerland Drive
Ashwaubenon, WI 54115
Phone: (920) 498-1200

Email: RobillardT@AyresAssociates.com

Brian Glaeser, Commissioner
Calumet County Highway Department

241 East Chestnut Street
Chilton, WI 53014
Phone: (920) 849-1434
Email: Glaeser.Brian@co.calumet.wi.us





Roundabout proposed for Manitowoc Road

Alternatives were reviewed for the intersection of County Highway LP and Manitowoc Road. The proposed design is a single-lane roundabout.

Ayres Associates conducted an intersection control evaluation (ICE) study and issued a report detailing the pros, cons, and costs of control options: the current partial stop sign, all-way stop sign, traffic signals, and a roundabout.

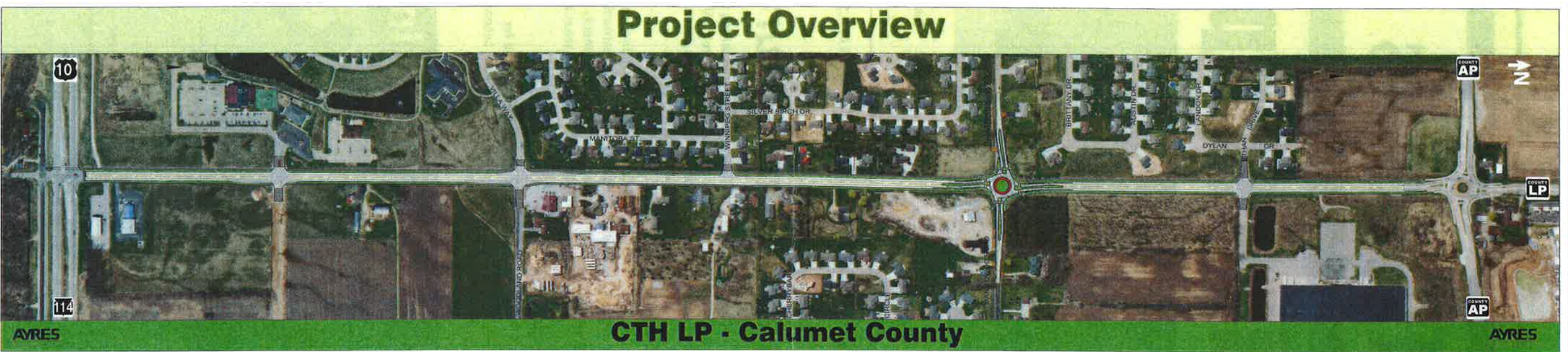
The ICE report recommended the roundabout alternative, saying it would best address concerns over traffic safety, operation, and intersection backups.

The study looked at 2015 traffic counts as well as projected traffic volumes in the year 2039.

The study determined using partial or all-way stop sign controls would lead to excessive backups and not improve traffic safety at

the intersection in future years. Construction costs were estimated to be the same for the traffic signal and roundabout alternatives.

With two other roundabouts located within a mile north of Manitowoc Road, the roundabout option will meet driver expectations and can be designed to allow for expansion to include a southbound right-turn lane if traffic volumes increase due to new traffic generated by development in the area.



3376 Packerland Drive
Ashwaubenon, WI 54115





VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 13th, 2016

Title:

Sunrise Meadows Drainage Ditch and Road Repair.

Issue:

Homeowners are having problems maintaining the Sunrise Meadows drainage ditch that runs between their homes.

Background and Additional Information:

Village Trustee Nelson asked the Public Works committee to review the Sunrise Meadows drainage ditch and also the culvert located under Bloomingrose Dr. to determine if something could be done to alleviate the flooding and drainage problem in that area. The Public Works committee conducted a site visit to the area and recommended that staff contact the engineer to determine if a large stormwater pipe could be added to prevent the problems that are occurring.

Attached is the recommendation from the Village engineer.

The public works department has cut down the tall weeds in the drainage ditch and do plan on removing the cattails on the north side of Jochmann Dr. to allow for better drainage out of the area.

The culvert will need to be re-set and the road patched in the near future.

Budget/Financial Impact:

None.

Recommended Motion:

No action needed.

Attachments:

Email and map.

MEMORANDUM

DATE: August 20, 2016

TO: Bob Kesler, Road Superintendent
Village/Town of Harrison

FROM: Lee R. Reibold, P.E.

RE: Sunrise Meadows
Drainage Ditch Enclosure

Bob,

I have reviewed the concept of installing a storm sewer and filling the existing drainage ditch, located in the Sunrise Meadows Development, and have the following comments (Refer to the attached map):

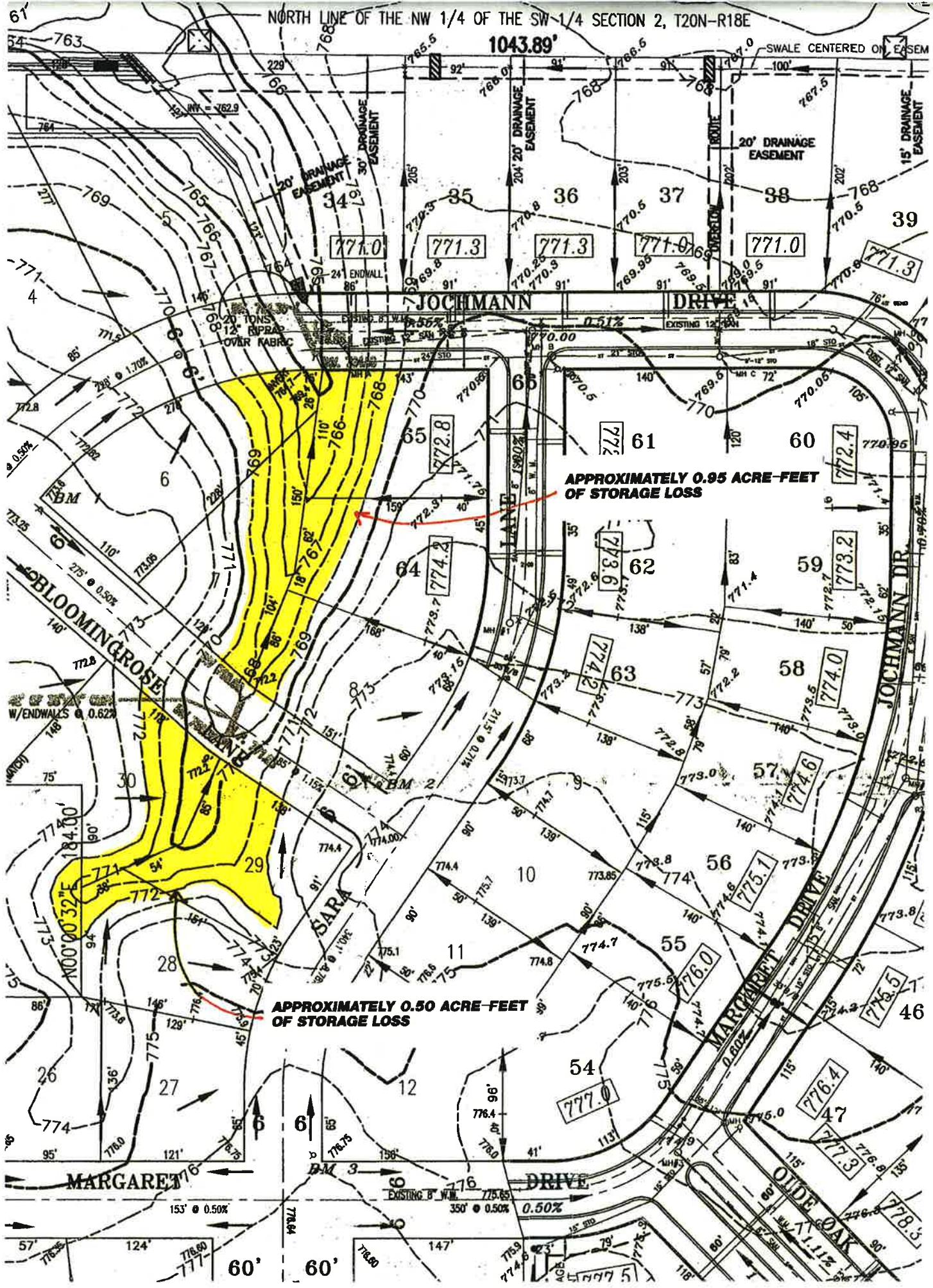
- **Loss of storm water storage during large storm events. Although the existing drainage way is not designated as a storage area on the drainage plan nor the subdivision plat, there is storm water storage that occurs in this area. Based upon information taken from the drainage plan, nearly 1.5 acre-feet of storage would be lost if the drainage ditch was eliminated.**
- **Sizing of storm sewer: A minimum 30-inch diameter storm sewer would be needed based upon a 10-year storm event. With the installation of a 30-inch storm sewer in the drainage ditch, a swale of some sort would still be required to convey the larger storm events downstream. Using a 30-inch storm sewer with a minimum of 12-inches of cover, there would not be sufficient elevation to maintain an overland drainage swale.**
- **The existing rear yards of the surrounding homes would require extensive filling. N9462 Blooming Rose Lane has rear window exposure to the drainage swale. Installing a storm sewer and filling the drainage way will result in drainage or flooding problems for this property.**

Based upon these above concerns, our recommendation would be to maintain the existing drainage ditch and not install the storm sewer. The drainage ditch located between Jochmann Drive and Blooming Rose Lane could be re-graded to allow for additional cover over the cross-culvert located at Blooming Rose Lane. However, this would require grading of the side slopes of the drainage ditch.

NORTH LINE OF THE NW 1/4 OF THE SW 1/4 SECTION 2, T20N-R18E

1043.89'

SWALE CENTERED ON EASEMENT



APPROXIMATELY 0.95 ACRE- FEET OF STORAGE LOSS

APPROXIMATELY 0.50 ACRE- FEET OF STORAGE LOSS



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 13th, 2016

Title:

Population signs for Harrison.

Issue:

Should the Village purchase population signage to be placed at the entrances to Harrison?

Background and Additional Information:

At the last Village Board meeting, Village Trustees discussed the possibility of purchasing signs to be placed on certain roads to notify people when they are entering the Village of Harrison. The board requested that staff get some cost estimates for this type of signage.

It would be recommended that signs be placed on major roadways entering the Village of Harrison.

Budget/Financial Impact:

The cost for signage is \$29.75 each. The Village would require approximately 10 signs to cover the major roadways.

This item was not budgeted for.

Recommended Motion:

Motion to approve the purchase of population signs to be placed on major roadways entering the Village of Harrison.

Attachments:

Email and cost estimate.

Travis Parish

From: Bob Kesler
Sent: Wednesday, July 20, 2016 3:26 PM
To: Travis Parish
Cc: Jennifer Weyenberg; Carie Krause; Mark Mommaerts
Subject: FW:
Attachments: WI-HARRISON-3618.pdf

This looks much better not as crowded bob.

From: Lisa Butschke [<mailto:Lisa@LangeEnterprises.com>]
Sent: Wednesday, July 20, 2016 9:34 AM
To: Bob Kesler
Subject:

Good morning Bob,

Here is the new layout for your review.

Qty 24 – 36x18 custom, white on green, .080 alum, 3M HIP \$29.75 each

Please let me know what you decide.

Thanks,
Lisa

DESIGNER: TL
SAVED AS: WI-HARRISON-3618
COLOR: WHITE ON GREEN

DATE: 7-19-16
SIZE: 36X18
SHEETING: HIP
SALES REP: LANGE

CUSTOMER APPROVAL _____

