

**NOTICE OF PUBLIC MEETING**

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, Menasha on Tuesday, March 28, 2017 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for March 28, 2017
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
  - a) City of Appleton letter regarding membership on the Fox Cities Transit Commission
5. Public Comments
 

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
  - a) Minutes 02/28/17
  - b) Payment of Bills and Claims
  - c) Bartender Licenses- Erin Kaye (Waverly Beach), Katherine Eagle (Countryside), Laura Engel (Waverly Beach), Taylor Collar (Countryside)
  - d) Agreement to Place Fence in Drainage Easement- Lisa Heraly- W5536 Colin St
  - e) Discharge of Firearms Application- Cathy Ott- N8222 State Park Road
7. Items removed from Consent Agenda (if any)
8. Appointments
  - a) None
9. Unfinished Business from Previous Meetings for Consideration or Action
  - a) Certified Survey Map- Ralph Hopfensperger- Schmidt Road
  - b) Update on Lee Fredericks request- Sherwood Sewer and Water Connection
10. New Business for Consideration or Action
  - a) Ordinance V17-04 Amending Official Zoning Map (Wilz Ct/S Coop Rd)
  - b) Ordinance V17-05 Annexation of Territory (Mahn)
  - c) Certified Survey Map- Al Lamers Realty, Inc.- Wilz Ct/S Coop Rd
  - d) Agreement to Place Fence in Drainage Easement- Brandon Riley- N9094 Papermaker Pass
  - e) Calumet Co. Agreement to Reissue Corrected Tax Bills for Amount Not to Exceed \$25,000
  - f) Resolution V2017-02 Submittal of Urban Non-Point Source and Storm Water Planning Grant
  - g) Resolution V2017-03 Authorizing Village Manager to Act on Behalf of Village for Management of Storm Water Planning Grant
  - h) Review MS4 Permit Report
11. Reports of Ad Hoc Committees and Departments
  - a) Village Manager's Report
  - b) Village Clerk's Report
  - c) Public Works Director's Report
  - d) Planner's Report
  - e) Fire Chief's Report
  - f) Sheriff Department's Monthly Log
12. Future Agenda Items
13. Closed Session- the Village Board will meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to property on Manitowoc Road. The Village Board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.
14. Adjournment

Agenda is posted at Harrison Municipal Building and [www.harrison-wi.org](http://www.harrison-wi.org). Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk  
Posted March 24, 2017



“...meeting community needs...enhancing quality of life.”

**OFFICE OF THE MAYOR**  
Timothy M. Hanna  
100 North Appleton Street  
Appleton, Wisconsin 54911-4799  
(920) 832-6400 FAX (920) 832-5962  
Email: [mayor@appleton.org](mailto:mayor@appleton.org)

March 20, 2017

Village Manager Travis Parish  
Village of Harrison  
W5298 Highway 114  
Menasha, WI 54952

Re: Fox Cities Transit Commission

Dear Mr. Parish,

Thank you for your service to and representation on the Fox Cities Transit Commission. The Town and Village of Harrison have been important partners with the City of Appleton-Valley Transit for the provision of public transportation throughout the Fox Cities.

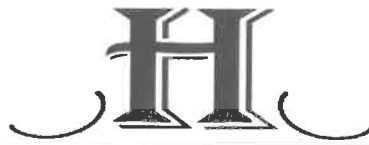
The Municipal Code for the City of Appleton mandates that the Fox Cities Transit Commission shall be made up of representatives of municipalities that provide local funding for Valley Transit. Appleton Municipal Code Sec. 2-169(a)(2). In May 2016, the Village of Harrison and the City of Appleton-Valley Transit ended our contract for the Call-A-Ride service. The Village of Harrison does continue to receive service from Valley Transit II, but local funding for that service is provided by the County. Consequently, representation of the Village of Harrison on the Fox Cities Transit Commission ended simultaneously with the Call-A-Ride service contract.

Because the Village of Harrison no longer meets the requirements for having a representative on the Fox Cities Transit Commission, the City of Appleton is respectfully requesting you step down from the Commission. City of Appleton-Valley Transit is hopeful service can be provided in the Village of Harrison in the future and representation on the Fox Cities Transit Commission can be reinstated.

Again, thank you for your service and representation on the Fox Cities Transit Commission. Please contact Valley Transit at 920-832-5800 if any assistance can be provided.

Sincerely,

TIMOTHY M. HANNA  
Mayor of Appleton



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Jennifer Weyenberg, WCMC

**Date:**

March 24, 2017

**Title:**

Consent Agenda- Minutes from 02/28/17, Payment of Bills and Claims, Operator Licenses, Fence in Drainage Easement, Discharge of Firearms

**Issue:**

n/a

**Background and Additional Information:**

\*Operator Licenses- The background checks on the bartender applications for Erin Kaye, Katherine Eagle, Laura Engel, and Taylor Collar came back clear. All have completed the required Responsible Serving class or currently hold a valid license and paid the required fees. Staff recommends approval.

\*Fence Permit- The applicant has received permission from WE Energies and there is currently a fence in the same easement 3 homes to the west. Staff recommends approval.

\*Discharge of Firearms- The property owner has been approved a permit on an annual basis for many years. Staff recommends approval.

**Budget/Financial Impact:**

None

**Recommended Action:**

Staff recommends approval of all items on the consent agenda.

**Attachments:**

- Minutes from 01/31/17
- Payment of Bills and Claims Voucher with Workhorse reports
- Operator License applications
- Fence Permit
- Discharge of Firearms application

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
02/28/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, February 28, 2017 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge of Allegiance was recited, the Clerk called the roll.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Tammy Nelson

Staff present: Public Works Director Bob Kesler, Clerk Jennifer Weyenberg, Village Manager Travis Parish, Treasurer JoAnn Ashauer, Fire Chief Amos Mikkelson

Other present: Brett Bowe, Calumet Co. Sheriff Dept

Correspondence or Communications from Board and Staff

Trustee Hietpas received a letter from a resident who would like to see improvements in the Darboy Community Park.

Public Comments

Jay Bowers, Steve Ebben, Gino Giordana, and Brian Lotzer all spoke in favor of the proposed baseball complex and hoped the Village would partner with Kaukauna Youth Baseball to support the project.

Charles Gehl requested that the board allow ATV use on High Cliff Road,

Recommendation from Ad Hoc Park Committee with regards to Kaukauna Youth Baseball site (Item 10f moved up in the agenda)

Motion: Trustee Nelson and second by Trustee Lisowe to approve the recommendation from the Ad Hoc Park Committee that the project be funded through a 10-year loan in the amount of \$450,000 and raising park impact fees to \$1,054.00/single family and \$977/multi-family and using those impact fees to make the yearly payments on the loan.

Vote: Motion to approve the recommendation carried 7-0.

Consent Agenda

a) Minutes 01/31/17

b) Payment of Bills and Claims

c) Bartender Licenses- Paul LeClair (Darboy Club), Tracy Miller (Countryside), Ashley Rohrer (Lake Park Sportzone), Jennifer Heid

Motion: Trustee Nelson and second by Trustee La Shay to approve the consent agenda.

Discussion: Trustee Nelson questioned if any of the licenses should be held for discussion until after the Policy Guidelines are approved.

Vote: Motion to approve carried 7-0.

## Appointments

None

## Unfinished Business from Previous Meetings for Consideration or Action

### a) Creation of ATV routes

Brett Bowe of the Calumet Co. Sheriff's Dept. spoke against designating ATV routes. Vehicles used for farming have long been exempt and they can continue to use the road as long as they have the appropriate Ag stickers. It would be dangerous to allow recreational vehicles on Old Hwy Rd, Hwy 55, Firelane 10, etc. No action was taken at this meeting; the request was previously denied.

### b) Approve Amendments to Standard Specifications Manual

Motion: Trustee Nelson and second by Trustee Lisowe to approve the recommendation that the Standard Specifications Manual be amended to include provisions and typical cross-sections for concrete streets.

Discussion: none

Vote: Motion to approve carried 7-0.

## New Business for Consideration or Action

### a) Request for Sewer Service- Lee Fredericks- Stommel Road

Motion: Trustee Hietpas and second by Trustee Moore that the Village Board work with the Village of Sherwood to extend sewer and water service outside the Village of Sherwood.

Discussion: The land owner is requesting a detachment because his property has not been able to pass for a private on-site sanitary system other than a holding tank which is prohibited; Sherwood has sewer and water lines to the property but they have a policy that doesn't allow them to service properties outside of their village limits. Mr. Fredericks stated that he had already paid for the assessments and it was noted that, under state law, service must be provided if the assessment has been paid. It is Harrison's understanding that the Village of Sherwood must provide service, regardless of whether or not it is in the Village of Harrison. Detachment is not necessary.

Vote: Motion carried 7-0.

### b) Ordinance V17-03 Adopting Comprehensive Plan Amendment

Motion: Trustee Nelson and second by Trustee Lisowe to adopt Ordinance V17-03.

Amendment: Trustee La Shay and second by Trustee Lisowe to amend motion to include that both conceptual plans be included. Motion to amend carried 7-0.

Discussion: The original comp plan was approved in 2004 and updated in 2009. With the incorporation and development occurring, it was decided that a major update would be completed by 2017.

Vote: Motion to approve carried 7-0.

### c) Approve Kambura Acres II Development Agreement

Motion: Trustee La Shay and second by Trustee Moore to approve the development agreement for Kambura Acres II as recommended provided we get a guaranteed letter of credit or cash escrow.

**Discussion:** The agreement is similar to the one for Phase I, but several provisions must be completed including, but not limited to, all utilities being installed and all terraces, drainage swales, and ditches being graded, seeded, and mulched/matted and inspected. Under the terms of the agreement, no permits will be issued until the roads are accepted in a graveled state.

**Vote:** Motion carried 7-0.

**d) Approve Land Dedication Agreement for Lift Station**

**Motion:** Trustee Lisowe and second by Trustee Nelson to approve the land dedication agreement.

**Discussion:** The village has been working with Waverly Sanitary District to construct a lift station and has identified the property that it will be built upon. The property owner, who is the developer of Kambura Acres, has offered to deed his property to the Village in exchange for Harrison not enforcing its parkland dedication requirement or any upcoming fee in lieu of parkland dedication; and, Harrison installs risers on sewer mains for future lots in the Kambura Acres subdivision.

**Vote:** Motion carried 7-0.

**e) Certified Survey Map- Ralph Hopfensperger- Schmidt Rd**

**Motion:** None

**Discussion:** The Plan Commission recommended approval of the CSM with the following 4 conditions:

1. A note on the face of the CSM shall read, "Only Lot 2 & Lot 3 will receive building permits or zoning permits until a public road is constructed from Schmidt Road to the south line of Lot 3."
2. Schmidt Road shall be dedicated with 40-feet of width.
3. A note on the face of the CSM shall read, "All lots will have future assessments for sanitary sewer and water when available. There may be future assessments for storm sewer and roads."
4. A note on the face of the CSM shall read, "The Village of Harrison may officially map a future roadway on Lot 2 & Lot 3."

The board had questions about the 66' reservation for future roadway.

**Vote:** No action was taken; the Planner was asked to work with Ralph Hopfensperger and bring the CSM back at a future meeting.

**g) Policy Guidelines for Operator Licenses**

**Motion:** Trustee Lisowe and second by Trustee Nelson to adopt the policy and attach it to each application.

**Discussion:** A policy has been created to set standards for the denial of an operator's license and ensures that denials are consistent with the criteria outlined in it.

**Motion:** Motion carried 7-0.

**Reports of Ad Hoc Committees and Departments**

Ad Hoc Park Committee minutes and recommendations

Village Manager's Report

Village Clerk's Report

Public Works Report

Sheriff Department Monthly Log

Future Agenda Items

Trustee Moore reported that someone from DuTriRun may attend a future meeting to provide an update on future events; Trustee Hietpas requested that the board discuss the chip seal program.

Closed Session

**Motion:** Trustee La Shay and second by Trustee Nelson to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to property on Manitowoc Road and an agreement with Kaukauna Youth Baseball.

**Discussion:** None

**Vote:** Roll Call vote carried with Sprangers, Lisowe, Moore, Salm, Hietpas, Nelson and La Shay voting “aye”.

The Village Board did not reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session. The board adjourned in closed session.

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Jennifer Weyenberg, Village Clerk  
Dated March 1, 2017  
Approved March 28, 2017





Bees Paid 2/28/17

3/01/2017 2:40 PM

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ALL Checks

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ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5063	2/28/2017	ANDERS AUTO PARTS, INC FILTERS ON 02/10/17	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FILTERS ON 02/10/17 001013567	73.61
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 02/21/17 001014142	202.42
		Total	276.03
5064	2/28/2017	AUTOMOTIVE SUPPLY CO FROM 01/25/17	
100-09-53311-400-000		Hwy Dept - Supplies FROM 01/25/17 060755935	46.69
100-09-53311-400-000		Hwy Dept - Supplies FROM 01/25/17 060755936	17.58
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 01/19/17 060755402	6.00
		Total	70.27
5065	2/28/2017	BAY COMMUNICATIONS, INC SRVCE000000006518 FROM 02/09/17	
100-06-52200-400-000		Fire Dept - Supplies SRVCE000000006518 FROM 02/09/17	55.00
100-06-52200-400-000		Fire Dept - Supplies SRVCE000000006519 FROM 02/20/17	55.00
		Total	110.00
5066	2/28/2017	BEAR GRAPHICS LASER CHECKS	
100-02-51400-400-000		Gen. Admin - Supplies LASER CHECKS 0764131	147.46
		Total	147.46
5067	2/28/2017	BENEFIT ADVANTAGE JAN AND FEB BILLINGS	
100-02-51400-200-000		Gen. Admin - Benefits JAN AND FEB BILLINGS 401722	74.50
		Total	74.50
5068	2/28/2017	BLUE PRINT SERVICE COMPANY NEW WARD MAPS	

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Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-400-000		Elections - Supplies	144.80
NEW WARD MAPS		100533	
		Total	144.80
5069	2/28/2017	CALUMET COUNTY TREASURER	
JAMES BOUCHER TAX ID 40428 ERROR/CORRECT			
100-00-24010-000-000		Due to County - Tax Apprtnmnt	3,698.31
JAMES BOUCHER TAX ID 40428 ERROR/CORRECT			
		Total	3,698.31
5070	2/28/2017	CARDMEMBER SERVICE	
ACCT 4798 5100 5742 3846			
100-09-53311-400-000		Hwy Dept - Supplies	207.19
ACCT 4798 5100 5742 3846			
		Total	207.19
5071	2/28/2017	CARSTENS ACE HARDWARE	
FROM 02/02/17			
100-09-53311-400-000		Hwy Dept - Supplies	1.12
FROM 02/02/17		143831	
100-09-53311-400-000		Hwy Dept - Supplies	10.79
FROM 02/16/17		144454	
		Total	11.91
5072	2/28/2017	CENTER FOR LAND USE EDUCATION	
100-01-51101-305-000		Planning - Training/Mile/Exp.	150.00
ZB WORKSHOP MARCH 6 2017 AND SUPPLIES		624	
		Total	150.00
5073	2/28/2017	COMPASS MINERALS	
SALT SHIPPED 01/23/17			
100-09-53311-903-000		Hwy Dept - Salt & Sand	5,695.40
SALT SHIPPED 01/23/17		71595583	
100-09-53311-903-000		Hwy Dept - Salt & Sand	10,701.90
SALT SHIPPED 01/20/17		71594251	
100-09-53311-903-000		Hwy Dept - Salt & Sand	9,229.51
SALT SHIPPED 01/17/17		71590778	
100-09-53311-903-000		Hwy Dept - Salt & Sand	1,449.80
SALT SHIPPED 02/06/17		71603909	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 27,076.61
5074	2/28/2017	CORPORATE NETWORK SOLUTIONS, INC MICROSOFT 365 LICENSE	
100-02-51400-400-006		Gen. Admin - Service Contracts MICROSOFT 365 LICENSE 51909	74.00
			Total 74.00
5075	2/28/2017	Department of Administration JAMES MAHN	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant JAMES MAHN	1,150.00
			Total 1,150.00
5076	2/28/2017	DNR ACCOUNTS RECEIVABLE DRIP TORCH W/ FREIGHT	
100-06-52200-400-000		Fire Dept - Supplies DRIP TORCH W/ FREIGHT	177.96
			Total 177.96
5077	2/28/2017	EMERGENCY SERVICES MARKETING CORP, INC. ONE YEAR PHONE CALL COSTS	
100-06-52200-400-000		Fire Dept - Supplies ONE YEAR PHONE CALL COSTS 12227	10.00
			Total 10.00
5078	2/28/2017	FRANKS RADIO SERVICE INC TRUCK 23	
100-09-57324-000-000		Hwy Equip. - Capital Outlay TRUCK 23 106648	485.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance IGNITION SWITCH 106688	328.58
100-09-53311-700-000		Hwy Dept - Equip Maintenance ANTENNAS 106689	268.10
			Total 1,081.68
5079	2/28/2017	GENE FREDERICKSON TRUCKING & EXC., INC. SALT DATED 01/27/17	
100-09-53311-903-000		Hwy Dept - Salt & Sand SALT DATED 01/27/17 22707	7,103.16

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Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 7,103.16
5080	2/28/2017	GRAY'S INC	
FROM 01/23/17			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,360.00
FROM 01/23/17			33792
			Total 1,360.00
5081	2/28/2017	GRUETT'S	
STEEL			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	36.00
STEEL			20112P
			Total 36.00
5082	2/28/2017	INTERSTATE BATTERY OF GREEN BAY	
FROM 02/08/17			
100-09-53311-400-000		Hwy Dept - Supplies	55.75
FROM 02/08/17			90114855
100-09-53311-400-000		Hwy Dept - Supplies	35.88
FROM 02/09/17			90114882
			Total 91.63
5083	2/28/2017	J.D. OGDEN PLUMBING & HEATING INC	
BACK FLOW PREVENTER ANNUAL TEST 02/14/17			
100-09-53311-505-000		Hwy Dept - Building Maint	95.00
BACK FLOW PREVENTER ANNUAL TEST 02/14/17			80048
			Total 95.00
5084	2/28/2017	JANETTE TRUCKING AND EXCAVATING	
SALT AND SAND FROM 01/19/17			
100-09-53311-903-000		Hwy Dept - Salt & Sand	950.00
SALT AND SAND FROM 01/19/17			16049
			Total 950.00
5085	2/28/2017	JFTCO, Inc.	
service invoice 6 from 12/30/16			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	747.33
service invoice 6 from 12/30/16			91292
			Total 747.33

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Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5086	2/28/2017	KAATS WATER CONDITIONING INC. CHARGES THROUGH 02/21/17	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 02/21/17	60.21
			Total 60.21
5087	2/28/2017	KITZ & PFEIL HARDWARE CUSTOMER # 812330 PURCHASE ON 02/14/17	
100-09-53311-400-000		Hwy Dept - Supplies CUSTOMER # 812330 PURCHASE ON 02/14/17 815	7.26
			Total 7.26
5088	2/28/2017	KYLE KATCH IMPACT WRENCH	
100-09-53311-700-000		Hwy Dept - Equip Maintenance IMPACT WRENCH 27855	841.93
			Total 841.93
5089	2/28/2017	L & S TRUCK CENTER FILTERS	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FILTERS 243935	96.24
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance DATED 02/15/17 266282	2,869.45
			Total 2,965.69
5090	2/28/2017	LAKE SHORE CLEANERS, INC. LAKEVIEW POND	
			Previous Year Expense
100-00-56700-000-000		Economic Development TID #1 LAKEVIEW POND 34066	395.00
100-00-56700-000-000		Economic Development TID #1 LAKEVIEW POND 34125	395.00
100-00-56700-000-000		Economic Development TID #1 LAKEVIEW POND 34126	150.00
100-00-56700-000-000		Economic Development TID #1 LAKEVIEW POND 34254	395.00
			Total 1,335.00
5091	2/28/2017	LANGE ENTERPRISES, INC NO PARKING ANYTIME	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53315-902-000		Hwy Dept - Signs	286.14
		NO PARKING ANYTIME 60780	
100-09-53315-902-000		Hwy Dept - Signs	1,251.52
		POST REFLECTOR SIGNS 60997	
Total			1,537.66
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5092	2/28/2017	LISOWE OIL	
FROM 02/08/17			
100-09-53311-600-030		Hwy Dept - Fuel	1,454.78
		FROM 02/08/17 19362	
Total			1,454.78
<hr/>			
5093	2/28/2017	MCPMAHON	
CRACK SEAL		Previous Year Expense	
100-09-57330-000-000		Hwy Projects - Capital Outlay	757.00
		CRACK SEAL 0904992	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	649.38
		GENERAL ENGINEERING 0904990	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	444.50
		COUNTY LP TO LAKEVIEW POND 0904991	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,139.50
		ANNEXATION MAP 0905019	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	4,244.50
		CORPORATE BOUNDARIES 090518	
Total			7,234.88
<hr/>			
5094	2/28/2017	MCPMAHON	
LAKE VIEW POND			
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	451.50
		LAKE VIEW POND 0905126	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	626.00
		STAND SPECS UPDATE 0905126	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	387.00
		DOGWOOD LANE EXTENSION 0905126	
100-09-57330-000-000		Hwy Projects - Capital Outlay	4,062.10
		CRACK AND CHIP SEAL 0905118	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,935.10
		CORPORATE BOUNDARY WITH ANNEXATIONS 0905189	

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Dated From: 2/28/2017 From Account:  
Thru: 2/28/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,904.60
		ANNEXATION MAP 0905190	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,600.50
		CONCEPT PLAN 0905191	
Total			10,966.80

5095 2/28/2017 MENARDS-APPLETON EAST  
DATED 01/20/17

100-09-53311-400-000		Hwy Dept - Supplies	17.94
		DATED 01/20/17 8996	
100-09-53311-400-000		Hwy Dept - Supplies	14.23
		FROM 02/13/17 10339	
100-09-53311-400-000		Hwy Dept - Supplies	106.70
		FROM 02/23/17 10915	
100-09-53311-400-000		Hwy Dept - Supplies	171.65
		FROM 02/07/17 10007	
Total			310.52

5096 2/28/2017 MGD INDUSTRIAL CORPORATION  
SCOTCH RUBBER SPLICING TAPE

100-09-53311-400-000		Hwy Dept - Supplies	221.08
		SCOTCH RUBBER SPLICING TAPE 151642	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	658.37
		SUPPLIES FROM 01/26/17 151675	
Total			879.45

5097 2/28/2017 MID-AMERICAN RESEARCH CHEMICAL  
CITRIC ALUMINUM CLEANER

100-09-53311-700-000		Hwy Dept - Equip Maintenance	125.57
		CITRIC ALUMINUM CLEANER 125.57	
Total			125.57

5098 2/28/2017 MIKE'S ELECTRIC  
FEB 8TH NEW FURNACE

100-09-53311-505-000		Hwy Dept - Building Maint	490.76
		FEB 8TH NEW FURNACE 09926	
Total			490.76

5099 2/28/2017 MONROE TRUCK EQUIPMENT, INC  
TRUCK 14

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Check Nbr	Check Date	Payee	Amount
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,702.75
		TRUCK 14 41488	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	477.02
		TRUCK 14 768268	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	14.68
		FROM 02/20/17 769737	
		Total	2,194.45
<hr/>			
5100	2/28/2017	OFFICE DEPOT CREDIT PLAN	
		BALANCE THROUGH 02/03/17	
100-02-51400-400-000		Gen. Admin - Supplies	505.08
		BALANCE THROUGH 02/03/17	
		Total	505.08
<hr/>			
5101	2/28/2017	OUTAGAMIE COUNTY	
		CUSTOMER 1080241 SALT BRINE	
100-09-53311-903-000		Hwy Dept - Salt & Sand	560.41
		CUSTOMER 1080241 SALT BRINE 1016205	
		Total	560.41
<hr/>			
5102	2/28/2017	PACKER CITY INTERNATIONAL TRUCKS	
		FLUID SHIPPED 01/27/17	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	119.40
		FLUID SHIPPED 01/27/17 X103039786:01	
		Total	119.40
<hr/>			
5103	2/28/2017	PATRICK KLEIN	
		APRIL FOOLS REGISTRATION REIMBURSEMENT	
100-06-52200-305-000		Fire Dept - Training/Mem	200.00
		APRIL FOOLS REGISTRATION REIMBURSEMENT	
		Total	200.00
<hr/>			
5104	2/28/2017	RENNERTS	
		halogen twist lock lamp 02/16/17	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	143.77
		halogen twist lock lamp 02/16/17 36554	
		Total	143.77
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5105	2/28/2017	SHERWIN INDUSTRIES, INC	
		TINGLEY PHASE III JACKETS	



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Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	465.76
		TINGLEY PHASE III JACKETS	
		SS068765	
100-09-53311-900-000		Hwy Dept - Road Maintenance	500.00
		POLY PATCHER MACHINE	
		SS068868	
		Total	965.76
5106	2/28/2017	SHIELD SOLUTIONS, LLC	
		PAIL WASH 02/14/17	
100-06-52200-400-000		Fire Dept - Supplies	318.00
		PAIL WASH 02/14/17	
		11657	
		Total	318.00
5107	2/28/2017	SHORT ELLIOT HENDRICKSON, INC	
		KAMBURA ACRES, MILIS ENTERPRISES	
100-00-44902-000-000		Site Plan Review Fee	829.50
		KAMBURA ACRES, MILIS ENTERPRISES	
		328587	
		Total	829.50
5108	2/28/2017	SPECTRUM- 4901	
		Service period 02/24-03/23	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.71
		Service period 02/24-03/23	
		Total	145.71
5109	2/28/2017	SPECTRUM- 5101	
		Service period 02/23-03/22	
100-02-51400-400-006		Gen. Admin - Service Contracts	101.60
		Service period 02/23-03/22	
		Total	101.60
5110	2/28/2017	SPECTRUM- 6401	
		Acc 606836401 service period 02/08-03/07	
100-02-51400-400-006		Gen. Admin - Service Contracts	498.93
		Acc 606836401 service period 02/08-03/07	
		Total	498.93
5111	2/28/2017	SUPERIOR VISION INSURANCE	
		OFFICE VISION INSURANCE for MARCH	
100-02-51400-200-000		Gen. Admin - Benefits	81.90
		OFFICE VISION INSURANCE for MARCH	
		IA599942	

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Dated From: 2/28/2017 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-09-53311-200-000		Hwy Dept - Benefits	112.80
		SHOP- VISION INSURANCE for MARCH IA599942	
		Total	194.70
5112	2/28/2017	TRI CITY GLASS, INC FROM 02/19/17 STATION 60+ 70	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	161.25
		FROM 02/19/17 STATION 60+ 70 I03053669	
		Total	161.25
5113	2/28/2017	ULTIMATE CLEANING LIMITED MARCH 2017 SERVICES	
100-02-51400-400-006		Gen. Admin - Service Contracts	245.21
		MARCH 2017 SERVICES 1615	
		Total	245.21
5114	2/28/2017	VIERBICHER ASSOCIATES, INC. PROJECT 150343 HARRISON COMP PLAN INV 10	
100-01-51101-304-000		Planning - Consultants	5,775.00
		PROJECT 150343 HARRISON COMP PLAN INV 10	
		Total	5,775.00
5115	2/28/2017	WHITE BEAR RESCUE TRAINING CENTER ICE RESCUE TRAINER ADVANCED	
100-06-52200-305-000		Fire Dept - Training/Mem	1,400.00
		ICE RESCUE TRAINER ADVANCED W12778	
100-06-52200-305-000		Fire Dept - Training/Mem	202.50
		MANUAL, PATCH, AND CERTIFICATE W12827	
		Total	1,602.50
5116	2/28/2017	WI DEPT OF REVENUE 2016 FEE FOR ASSESSMENT ON MANUFACTURING	
100-00-24020-000-000		Due to State - Tax Apprtnment	1,284.68
		2016 FEE FOR ASSESSMENT ON MANUFACTURING	
		Total	1,284.68
5117	2/28/2017	WIL-KIL PEST CONTROL Fire Station 70	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 70 3077574	

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Dated From: 2/28/2017 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	77.75
		Village Hall 3077147	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 60 3077573	
		Total	157.75
<hr/>			
5118	2/28/2017	WISCONSIN MEDIA	
		billing period 01/01-01/31	
100-02-51400-800-000		Gen. Admin - Publications	98.98
		billing period 01/01-01/31 0000279174	
		Total	98.98
		Grand Total	89,157.03

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	89,157.03
Total Expenditure from all Funds	89,157.03

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Dated From: 2/28/2017  
Thru: 2/28/2017

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		89,157.03
	Total Expenditure - Fund # 100	89,157.03	
	Total	89,157.03	89,157.03

Bills Paid 3/15/17

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Dated From: 3/15/2017 From Account:

Thru: 3/15/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5119	3/15/2017	ADVANCED DISPOSAL COMMERICAL TRASH DUMPSTER FOR FEB	
100-00-53620-000-000		Refuse and Garbage Collection COMMERICAL TRASH DUMPSTER FOR FEB	79.00
100-00-53635-000-000		Recycling Collection COMMERICAL RECYCLING DUMPSTER for FEB	54.00
100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection RES TRASH 90 GALLON CARTS for FEB	28,472.40
100-00-53635-000-000		Recycling Collection LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Collection RES RECYCLING SINGLE STREAM FEB	13,842.50
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S)	0.00
100-00-53620-000-000		Refuse and Garbage Collection FALL PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Collection BULKY ITEM PICKUP	0.00
100-00-53620-000-000		Refuse and Garbage Collection RESID RECYCLE	0.00
		<b>Total</b>	<b>42,447.90</b>
5120	3/15/2017	AMERICAN MESSAGING INV U1860083RC FROM 03/01	
100-09-53311-900-000		Hwy Dept - Road Maintenance INV U1860083RC FROM 03/01	5.75
		<b>Total</b>	<b>5.75</b>
5121	3/15/2017	AYRES ASSOCIATES MANITOWOC RD PARK PLAN	
100-01-51101-304-000		Planning - Consultants MANITOWOC RD PARK PLAN	1,256.75
		167837	
		<b>Total</b>	<b>1,256.75</b>
5122	3/15/2017	BENEFIT ADVANTAGE MARCH BILLING	

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Dated From: 3/15/2017 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-02-51400-200-000		Gen. Admin - Benefits	35.00
		MARCH BILLING	
		402029	
		Total	35.00
	5123 3/15/2017	BIRSCHBACH INSPECTION SERVICE, LLC	
		Building Inspections FEBRUARY 2017	
100-00-52400-000-000		Building Inspector - Contract	3,106.00
		Building Inspections FEBRUARY 2017	
		Total	3,106.00
	5124 3/15/2017	BLUE PRINT SERVICE COMPANY	
		Maps for Fire Dept	
100-06-52200-400-000		Fire Dept - Supplies	121.49
		Maps for Fire Dept	
		101308	
		Total	121.49
	5125 3/15/2017	CALUMET COUNTY TREASURER	
		TAX SOFTWARE BILLING	
100-04-51500-400-000		Treasurer - Supplies	585.00
		TAX SOFTWARE BILLING	
		Total	585.00
	5126 3/15/2017	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA	
		2017 first quarter	
100-00-52100-000-000		Law Enforcement - Contract	26,985.79
		2017 first quarter	
		9904707	
100-00-52100-000-000		Law Enforcement - Contract	26,985.79
		2017 second quarter	
		9904708	
		Total	53,971.58
	5127 3/15/2017	CORPORATE NETWORK SOLUTIONS, INC	
		additional monitor- Clerk	
100-02-51400-400-000		Gen. Admin - Supplies	115.00
		additional monitor- Clerk	
		51922	
		Total	115.00
	5128 3/15/2017	DAVID KIM	
		MAILBOX REIMBURSEMENT 02/24/17	
100-09-53311-900-000		Hwy Dept - Road Maintenance	60.00
		MAILBOX REIMBURSEMENT 02/24/17	

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Dated From: 3/15/2017 From Account:  
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Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>60.00</b>
5129	3/15/2017	DEREK KUMROW Reimburse Firefighter for manuals	
100-06-52200-305-000		Fire Dept - Training/Mem Reimburse Firefighter for manuals	95.85
<b>Total</b>			<b>95.85</b>
5130	3/15/2017	DUAINE STILLMAN Reimburse Firefighter for USB	
100-06-52200-400-000		Fire Dept - Supplies Reimburse Firefighter for USB	35.00
<b>Total</b>			<b>35.00</b>
5131	3/15/2017	ENDURACLEAN, INC. First payment not received. Check cancel	
100-09-53311-400-000		Hwy Dept - Supplies First payment not received. Check cancel 9826	258.00
100-09-53311-400-000		Hwy Dept - Supplies KITCHEN TOWEL ROLLS 10034	172.00
<b>Total</b>			<b>430.00</b>
5132	3/15/2017	GENE FREDERICKSON TRUCKING & EXC., INC. SALT DATED 03/06/17	
100-09-53311-903-000		Hwy Dept - Salt & Sand SALT DATED 03/06/17 22784	14,940.27
<b>Total</b>			<b>14,940.27</b>
5133	3/15/2017	HARRISON PRINTING AND PROMOTIONS LLC 2 PART ON SCENE EMS REPORTS	
100-06-52200-400-000		Fire Dept - Supplies 2 PART ON SCENE EMS REPORTS 21174	195.00
<b>Total</b>			<b>195.00</b>
5134	3/15/2017	Hydroclean Equipment, Inc from 03/03/17	
100-09-53311-505-000		Hwy Dept - Building Maint from 03/03/17 IN00011972	514.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance 5 GALLON BRITE PLUS IN00012037	52.00



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Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 566.00
5135	3/15/2017	JASON KOSSEL	
Reimburse KwikTrip Gas-denied petty cash			
100-06-52200-400-000		Fire Dept - Supplies	80.26
Reimburse KwikTrip Gas-denied petty cash			
			<b>Total</b> 80.26
5136	3/15/2017	KIMBALL MIDWEST	
CLEANER FROM 03/02/17			
100-09-53311-400-000		Hwy Dept - Supplies	205.97
CLEANER FROM 03/02/17			
		5460951	
			<b>Total</b> 205.97
5137	3/15/2017	LISOWE OIL	
FROM 02/27/17			
100-09-53311-600-030		Hwy Dept - Fuel	1,397.74
FROM 02/27/17			
		19454	
100-09-53311-600-030		Hwy Dept - Fuel	1,365.75
from 03/03/17			
		19489	
			<b>Total</b> 2,763.49
5138	3/15/2017	MENARDS-APPLETON EAST	
FROM 03/08/17			
100-09-53311-505-000		Hwy Dept - Building Maint	344.09
FROM 03/08/17			
		11581	
100-09-53311-505-000		Hwy Dept - Building Maint	355.20
FROM 03/09/17			
		11626	
100-09-53311-505-000		Hwy Dept - Building Maint	8.79
FROM 03/09/17			
		11627	
			<b>Total</b> 708.08
5139	3/15/2017	MID-AMERICAN RESEARCH CHEMICAL	
PARK GARBAGE BAGS			
100-00-55200-000-000		Parks - Maint. and Utilities	180.86
PARK GARBAGE BAGS			
		0602301-IN	
			<b>Total</b> 180.86
5140	3/15/2017	MIKE'S ELECTRIC	
fix light			

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Check Nbr	Check Date	Payee	Amount
100-09-53311-505-000		Hwy Dept - Building Maint	375.32
		fix light 09951	
		Total	375.32
5141	3/15/2017	MONROE TRUCK EQUIPMENT, INC	
		TRUCK #14	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,081.87
		TRUCK #14 41562	
		Total	1,081.87
5142	3/15/2017	NSAH, INC	
		90% TIF payback per agreement	
100-00-56700-000-000		Economic Development TID #1	62,938.48
		90% TIF payback per agreement	
		Total	62,938.48
5143	3/15/2017	OUTAGAMIE COUNTY	
		CUSTOMER 1080241 SALT BRINE	
100-09-53311-903-000		Hwy Dept - Salt & Sand	1,660.85
		CUSTOMER 1080241 SALT BRINE 1016256	
		Total	1,660.85
5144	3/15/2017	PACKER CITY INTERNATIONAL TRUCKS	
		FILTERS SHIPPED 03/03/17	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	727.45
		FILTERS SHIPPED 03/03/17 X103041383:01	
		Total	727.45
5145	3/15/2017	POSTMASTER	
		2017 March newsletter	
100-02-51400-800-005		Gen. Admin - Newsltr & Postage	830.32
		2017 March newsletter	
		Total	830.32
5146	3/15/2017	PRAXAIR DISTRIBUTION, INC	
		02/21/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	27.62
		02/21/17 76309612	
		Total	27.62

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5147	3/15/2017	PREMIER PROMOTIONS FIRE CHIEF CLOTHING ALLOWANCE	
100-06-52200-400-000		Fire Dept - Supplies FIRE CHIEF CLOTHING ALLOWANCE 27075	213.00
		Total	213.00
5148	3/15/2017	SPECTRUM- 6401 Acc 606836401 service period 03/08-04/07	
100-02-51400-400-006		Gen. Admin - Service Contracts Acc 606836401 service period 03/08-04/07	506.47
		Total	506.47
5149	3/15/2017	STUMPF EXCAVATING & TRUCKING PUMP HOLDING TANK 03/03/17	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANK 03/03/17 7030	240.00
100-09-53311-505-000		Hwy Dept - Building Maint pump holding tank 02/15/17 7004	240.00
100-09-53311-505-000		Hwy Dept - Building Maint pump holding tanks 03/15/17 7041	240.00
		Total	720.00
5150	3/15/2017	SUPERIOR VISION INSURANCE OFFICE VISION INSURANCE for APRIL	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE for APRIL IA607188	81.90
100-09-53311-200-000		Hwy Dept - Benefits SHOP- VISION INSURANCE for APRIL IA607188	112.80
		Total	194.70
5151	3/15/2017	THE UNIFORM SHOP FIRE CHIEF CLOTHING ALLOWANCE	
100-06-52200-400-000		Fire Dept - Supplies FIRE CHIEF CLOTHING ALLOWANCE 264024	173.80
		Total	173.80
5152	3/15/2017	ULTIMATE CLEANING LIMITED APRIL 2017 SERVICES	
100-02-51400-400-006		Gen. Admin - Service Contracts APRIL 2017 SERVICES 1629	245.21

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Dated From: 3/15/2017 From Account:  
Thru: 3/15/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 245.21
5153	3/15/2017	UW-EXTENSION NE WISCONSIN RECYCLING GUIDE	
100-00-53635-000-000		Recycling Collection NE WISCONSIN RECYCLING GUIDE	432.02
		1654	
			<b>Total</b> 432.02
5154	3/15/2017	VIERBICHER ASSOCIATES, INC. PROJECT 150343 HARRISON COMP PLAN INV 11	
100-01-51101-304-000		Planning - Consultants PROJECT 150343 HARRISON COMP PLAN INV 11	6,250.00
			<b>Total</b> 6,250.00
5155	3/15/2017	W.S. DARLEY & CO FROM 12/05/16	
		Previous Year Expense	
100-06-52200-400-000		Fire Dept - Supplies FROM 12/05/16	155.95
		17266531	
100-06-52200-400-000		Fire Dept - Supplies FROM 12/06/16	245.00
		17266681	
100-06-52200-400-000		Fire Dept - Supplies FROM 02/01/17	6.79
		17273311	
100-06-52200-400-000		Fire Dept - Supplies USE UNAPPLIED CASH	-111.33
		41789	
			<b>Total</b> 296.41
5156	3/15/2017	W.S. DARLEY & CO LEATHER BOOTS PLUS FREIGHT	
100-06-52200-400-000		Fire Dept - Supplies LEATHER BOOTS PLUS FREIGHT	312.09
		17277869	
			<b>Total</b> 312.09
5157	3/15/2017	WAVERLY SANITARY DISTRICT Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer Account 000-2781-00	27.47
			<b>Total</b> 27.47
5158	3/15/2017	WESLEY POMPA Reimburse for 1 night @at Grand Hotel	

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Dated From: 3/15/2017 From Account:  
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Check Nbr	Check Date	Payee	Amount
100-06-52200-305-000		Fire Dept - Training/Mem	130.00
		Reimburse for 1 night @at Grand Hotel	
		Total	130.00
<hr/>			
	5159 3/15/2017	WISCONSIN MEDIA	
	billing period 02/01-02/28		
100-02-51400-800-000		Gen. Admin - Publications	205.25
		billing period 02/01-02/28	
		0000288060	
		Total	205.25
		Grand Total	199,253.58

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Dated From: 3/15/2017 From Account:  
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Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	199,253.58
Total Expenditure from all Funds	199,253.58

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Dated From: 3/15/2017  
Thru: 3/15/2017

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		199,253.58
	Total Expenditure - Fund # 100	199,253.58	
	Total	199,253.58	199,253.58

Bills Paid 3/23/17

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017

From Account:

Thru: 3/23/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
5160	3/23/2017	ANDERS AUTO PARTS, INC	
	03/10/17		
100-09-53311-700-000		Hwy Dept - Equip Maintenance	72.68
	03/10/17	001015238	
100-09-53311-400-000		Hwy Dept - Supplies	49.90
	03/10/17	001015199	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	108.89
	03/16/17	001015546	
		Total	231.47
5161	3/23/2017	ATLAS OUTFITTERS	
	FROM 01/04/2017		
100-06-57220-000-000		Fire Dept - Capital Outlay	1,131.50
	FROM 01/04/2017	12663	
100-06-57220-000-000		Fire Dept - Capital Outlay	4,600.00
	INFLATABLE BOAT	12659	
		Total	5,731.50
5162	3/23/2017	BATTERIES PLUS LLC	
	LIGHTED SIGN AT STATION 70		
100-09-53311-505-000		Hwy Dept - Building Maint	131.88
	LIGHTED SIGN AT STATION 70	502-426206	
		Total	131.88
5163	3/23/2017	BRAD WELHOUSE	
	Steel toe boot reimbursement		
100-09-53311-400-000		Hwy Dept - Supplies	157.49
	Steel toe boot reimbursement		
		Total	157.49
5164	3/23/2017	BRENT PETERSON	
	OVERPAYMENT OF TAXES- ASSESSOR ERROR		
100-00-21070-000-000		Overpayments Payable	1,127.15
	OVERPAYMENT OF TAXES- ASSESSOR ERROR		
		Total	1,127.15
5165	3/23/2017	DARYL SMITH	
	OVERPAYMENT ON TAXES		
100-00-21070-000-000		Overpayments Payable	14.38
	OVERPAYMENT ON TAXES		



3/23/2017 10:35 AM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017

From Account:

Thru: 3/23/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b>
			<b>14.38</b>
5166	3/23/2017	DERCKS DEWITT LLC OVERPAYMENT ON TAXES	
100-00-21070-000-000		Overpayments Payable OVERPAYMENT ON TAXES	823.22
			<b>Total</b>
			<b>823.22</b>
5167	3/23/2017	EZ GLIDE GARAGE DOORS & OPENERS FIRE STATION 60	
100-09-53311-505-000		Hwy Dept - Building Maint FIRE STATION 60	245.50
		0150294-IN	
			<b>Total</b>
			<b>245.50</b>
5168	3/23/2017	FABICK RENTS REPLACE BULBS IN SHOP- LIFT RENTAL	
100-09-53311-505-000		Hwy Dept - Building Maint REPLACE BULBS IN SHOP- LIFT RENTAL	171.50
		456239	
			<b>Total</b>
			<b>171.50</b>
5169	3/23/2017	GREGORY GARVENS OVERPAYMENT ON TAXES	
100-00-21070-000-000		Overpayments Payable OVERPAYMENT ON TAXES	188.32
			<b>Total</b>
			<b>188.32</b>
5170	3/23/2017	HARRISON PRINTING AND PROMOTIONS LLC CARBON MONOXIDE FORMS	
100-06-52200-400-000		Fire Dept - Supplies CARBON MONOXIDE FORMS	47.25
		21191	
			<b>Total</b>
			<b>47.25</b>
5171	3/23/2017	J & E CONSTRUCTION 03/16/2017	
100-09-53311-901-000		Hwy Dept - Ditching/Grading 03/16/2017	271.18
		2017-2085	
			<b>Total</b>
			<b>271.18</b>
5172	3/23/2017	JENNIFER WEYENBERG TRAINING SUPPLIES	

3/23/2017 10:35 AM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017

From Account:

Thru: 3/23/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-400-000		Elections - Supplies	15.20
		TRAINING SUPPLIES	
		Total	15.20
5173	3/23/2017	KYLER POPE	
		OVERPAYMENT ON TAXES	
100-00-21070-000-000		Overpayments Payable	31.94
		OVERPAYMENT ON TAXES	
		Total	31.94
5174	3/23/2017	MCPAHON	
		CRACK & CHIP SEAL PROGRAM	
100-09-57330-000-000		Hwy Projects - Capital Outlay	1,677.00
		CRACK & CHIP SEAL PROGRAM 0905484	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	497.00
		STANDARD SPECS MANUAL 0905479	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	925.95
		HOELZEL WAY AND SUNRISE MEADOWS 0905480	
		Total	3,099.95
5175	3/23/2017	MID-AMERICAN RESEARCH CHEMICAL	
		CITRONELLA, SOLVENT, TRIGGER SPRAYER	
100-09-53311-400-000		Hwy Dept - Supplies	220.89
		CITRONELLA, SOLVENT, TRIGGER SPRAYER 0602685-IN	
		Total	220.89
5176	3/23/2017	OUTAGAMIE COUNTY	
		FROM 02/07/2017	
100-09-53311-903-000		Hwy Dept - Salt & Sand	520.60
		FROM 02/07/2017 1016294	
		Total	520.60
5177	3/23/2017	R.T. DITTER'S TIRE & REPAIR LLC	
		LUBE FILTER 03/07/2017	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	8.81
		LUBE FILTER 03/07/2017 44670	
		Total	8.81
5178	3/23/2017	SCHAEFFERS MFG CO	
		FROM 03/14/2017	

3/23/2017 10:35 AM

Check Register - Full Report - ALL  
ALL Checks

Page: 4  
ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017 From Account:  
Thru: 3/23/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-600-600	3/23/2017	Hwy Dept - Vehicle Maintenance	1,994.30
	FROM 03/14/2017	701392-INV1	
		Total	1,994.30
5179	3/23/2017	WASTE OIL DOCTOR, LLC	
91010	ING TRANS 03/14/17		
100-09-53311-505-000	3/23/2017	Hwy Dept - Building Maint	139.00
	91010	ING TRANS 03/14/17 3333	
		Total	139.00
5180	3/23/2017	WIL-KIL PEST CONTROL	
		Fire Station 70	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 70 3092723	
100-02-51400-400-006		Gen. Admin - Service Contracts	77.75
		Village Hall 3092258	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 60 3092722	
		Total	157.75
		Grand Total	15,329.28

3/23/2017 10:35 AM

Check Register - Full Report - ALL  
ALL Checks

Page: 5  
ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017 From Account:  
Thru: 3/23/2017 Thru Account:

Amount

---

Total Expenditure from Fund # 100 - GENERAL FUND	15,329.28
Total Expenditure from all Funds	15,329.28

3/23/2017 10:36 AM

Check Posting Control Report  
ALL Checks  
Posting Date: 3/23/2017

Page: 1  
ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 3/23/2017  
Thru: 3/23/2017

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		15,329.28
	Total Expenditure - Fund # 100	15,329.28	
	Total	15,329.28	15,329.28

March 23, 2017

Check #

5160

Invoice # 001015199

49.90

Invoice # 001015238

72.68

Invoice # 001015546

108.89

Check Total:

231.47

Payee: ANDERS AUTO PARTS, INC

Memo: 03/10/17

THIS CHECK IS PROTECTED BY A VOID, PANTOGRAPH, MICROPRINT SIGNATURE LINE AND A HEAT SENSITIVE PADLOCK ICON. ADDITIONAL SECURITY FEATURES ARE LISTED ON BACK.

VILLAGE OF HARRISON

W5298 HWY. 114  
MENASHA, WI 54952



INVESTORS  
COMMUNITY BANK  
79-1286/759

005160

5160

VOID AFTER 90 DAYS

3/23/2017

\$231.47

DATE

AMOUNT

Two Hundred Thirty One and 47/100 \*\*\*\*\*

PAY TO THE

ORDER OF:

ANDERS AUTO PARTS, INC

16 WEST SIBLEY

FOND DU LAC WI 54935

*Jennifer Anderson*  
CLERK

AUTHORIZED SIGNATURE

TREASURER



⑈005160⑈ ⑆075912864⑆ 252⑈603⑈00⑈

VILLAGE OF HARRISON

005160

March 23, 2017

Check #

5160

100-09-53311-700-000 03/10/17

72.68

Hwy Dept - Equip Maintenance

001015238

100-09-53311-400-000 03/10/17

49.90

Hwy Dept - Supplies

001015199

100-09-53311-700-000 03/16/17

108.89

Hwy Dept - Equip Maintenance

001015546

Check Total:

231.47

Payee: ANDERS AUTO PARTS, INC

Memo: 03/10/17



# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Collar First Name: Taylor Middle I: W  
Street Address: 56 Ramon Ct City: Appleton Zip: 54915  
Day Phone: (920) 944-7837 Evening Phone: same  
Date of Birth: 03/20/1 Where will you be working?: Countryside  
Driver's License Number: \_\_\_\_\_

Do you currently hold or have held an operator's license within the last 2 years? YES / **(NO)**

If yes, please list the municipality which issued your license: \_\_\_\_\_

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 20<sup>th</sup> day  
of March 2016/17

X [Signature]  
Applicant Signature

03/20/17  
Date

[Signature]  
Witness Signature

Witness Address: Willasa Hill

Office Use Only: \$25.00

Background Check

Course Completion

+ \$10  
Provisional



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

---

Request Date: 3/20/2017

Report Date: 3/20/2017

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **COLLAR, TAYLOR W**

Date of Birth: 3/20/19

Alias Names:

---

#### NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling (608) 266-7314. A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

#### NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

1. Identification of criminal history records for multiple persons as potential matches for the identifying data submitted, or
2. Identification of an arrest history record belonging to a person whose identifying information is similar in some way to the identifying data that was submitted to be searched, but is not the same person whose identifying data was submitted for searching. The Crime Information Bureau





# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Engel First Name: Laura Middle I: E  
Street Address: 19 Greves Ct City: Appleton Zip: 54914  
Day Phone: 920-205-3320 Evening Phone: 920-205-3320  
Date of Birth: 04/17/1981 Where will you be working?: Waverly Beach  
Driver's License Number: \_\_\_\_\_

Do you currently hold or have held an operator's license within the last 2 years? YES /  NO

If yes, please list the municipality which issued your license: \_\_\_\_\_

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 26 day of February 2016/17.

X Laura Engel 2/26/17  
Applicant Signature Date

Debra J. Harrison  
Witness Signature

Witness Address: 127 S. Schaefer St.  
Appleton, WI 54915

Office Use Only: \$25.00  Background Check   
Course Completion



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

---

Request Date: 3/3/2017

Report Date: 3/3/2017

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: ENGEL, LAURA E

Date of Birth: 4/17/1

Alias Names:

---

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

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**APPLICATION FOR LICENSE TO SERVE  
FERMENTED MALT BEVERAGES AND  
INTOXICATING LIQUORS**

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

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I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Eagle First Name: Katherine Middle I: G  
Street Address: 919 Irish Rd Apt 4 City: Neenah Zip: 54956  
Day Phone: 715-252-4501 Evening Phone: 715-252-4501  
Date of Birth: 06/23/ Where will you be working?: Countryside Bar & Grill  
Driver's License Number: E240-5079-3723-04

Do you currently hold or have held an operator's license within the last 2 years? YES / **(NO)**

If yes, please list the municipality which issued your license: \_\_\_\_\_

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 28<sup>th</sup> day of Feb 2016/16

X Kath Eagle Applicant Signature Date 02/23/2017

Cameo K...  
Witness Signature

Witness Address: Village Hall

Office Use Only: \$25.00

Background Check

Course Completion

+ provisional  
paid \$35 cash



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

---

Request Date: 2/28/2017

Report Date: 2/28/2017

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **EAGLE, KATHERINE G**

Date of Birth: 6/23/!

Alias Names:

---

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# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Kaye First Name: Erin Middle I: E  
 Street Address: 745 8th St City: Menasha Zip: 54952  
 Day Phone: 248.924.7864 Evening Phone: Same  
 Date of Birth: 01.21. Where will you be working?: Waverly Beach  
 Driver's License Number. Michigan  
 Do you currently hold or have held an operator's license within the last 2 years? YES /  NO  
 If yes, please list the municipality which issued your license: \_\_\_\_\_

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 14 day of March 2016/17.

Debra J Harrison  
Witness Signature

Witness Address: 127 S Schaefer St.  
Appleton, WI 54915

X [Signature] 03.14.17  
 Applicant Signature Date

Office Use Only: \$25.00

Background Check

Course Completion

#44182



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

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Request Date: 3/20/2017

Report Date: 3/20/2017

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **KAYE, ERIN E**

Date of Birth: 1/21/1

Alias Names:

---

NOTICE TO EMPLOYERS

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VILLAGE OF HARRISON

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

March 28, 2017

**Title:**

Agreement to Place Fence in Drainage Easement – Lisa Heraly – W5536 Colin St

**Issue:**

Should the Village Board approve the placement of a fence in a drainage easement?

**Background and Additional Information:**

The property owner at W5536 Colin Street is requesting permission to place fence within a drainage easement along the rear (north side) of the property. The property is Lot 73 of Red Maple Meadows, First Addition. There is a 20-foot drainage and utility easement along the north side of the property, 10-feet on each side of the property line. The property owner wishes to install a 5-foot high chain link fence along the property line.

The zoning ordinance requires approval from the easement holder prior to issuance of a zoning permit for the fence. In this case, WE Energies will have to grant approval for the utility easement and the Village Board must decide if a fence is allowed in the easement as it is also a drainage easement. The applicant has received permission from WE Energies to place a fence in the easement. There is currently a fence along the property line three houses to the west.

The applicant has been made aware of, and will be sent a copy of, the Permission to Occupy Drainage Easement Agreement.

**Budget/Financial Impact:**

None

**Recommended Action:**

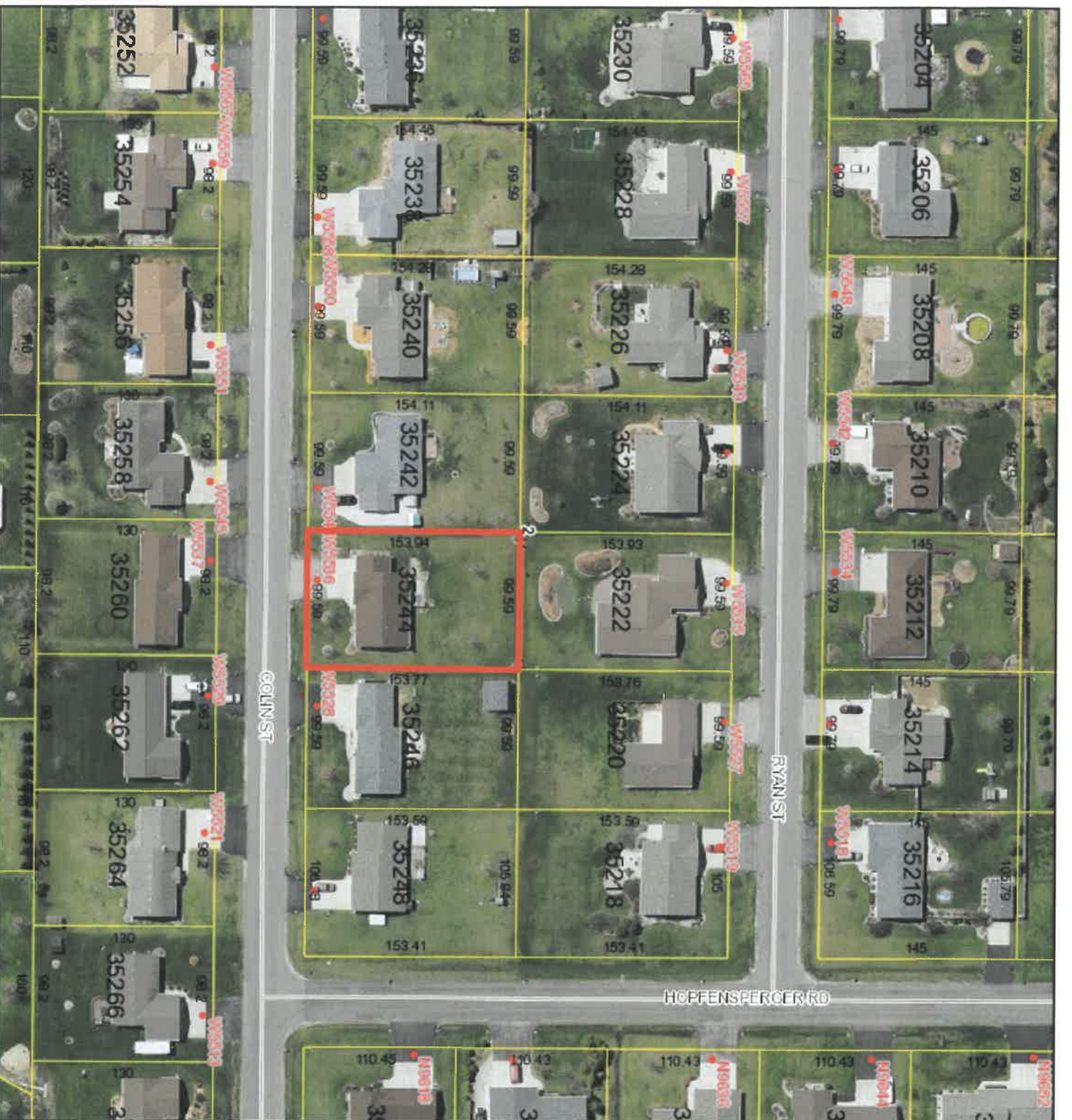
Staff recommends the Village Board approve the Permission to Occupy Drainage Easement Agreement for Lisa Heraly at W5536 Colin Street.

**Attachments:**

- Draft Permission to Occupy Drainage Easement Agreement
- Aerial Map
- Subdivision Plat
- Applicant's Site Plan and WE Energies approval



# Calumet County, WI



## Legend

- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2014
- Reband\_1
- GreenBand\_2
- BlueBand\_3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author: Date Printed: 002917 9:44 AM Sources:	
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# FIRST ADDITION TO RED MAPLE MEADOW

A PART OF THE NORTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 2, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN

### DRAINAGE EASEMENT RESTRICTIONS:

- Maintenance of all drainageways and associated structures within the subdivision or serving the subdivision is the sole responsibility of the property owners of the subdivision.
- Upon failure of the property owners to perform maintenance of the drainage-way and associated structures, the county and/or township retains the right to perform maintenance and/or repairs. The payments of said maintenance and/or repairs may be equally assessed among the property owners of the subdivision with a drainage covenant.
- A Drainage Plan has been filed with the Department of Planning, Zoning & Sanitation Office which states the required levels of maintenance for all the identified stormwater management systems.

### APPROVAL AGENCIES:

CALUMET COUNTY PLANNING AND ZONING COMMITTEE  
TOWN OF HARRISON  
VILLAGE OF COMBINED LOCKS  
AGENCIES HAVING AUTHORITY TO OBJECT:  
DEPARTMENT OF ADMINISTRATION

### NOTES:

All streets within the plot of the First Addition to Red Maple Meadow, total 5,798 sqm and are dedicated to the public. Frontyard building setbacks are to be 30 feet unless otherwise noted.  
PUBLIC SEWER & WATER FROM DARBOW SANITARY DISTRICT Lots 43-44 & 91-94 are zoned for Two Family Residential Lots 36-42 & 45-50 are zoned for Single Family Residential Lots may have future Assessments for Storm Water Detention and Sidewalk by the Town of Harrison.

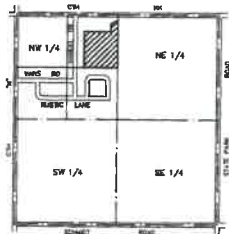
### UTILITY EASEMENT PROVISIONS

An easement for electrical and communication service is hereby granted by David N. Van Handel, a/k/a/ David Van Handel and Judith F. Van Handel ("Vendor") and Bowers-Natrop Development, Inc. ("Purchaser") Grant to AMERTECH, WISCONSIN ELECTRIC POWER COMPANY and TIME WARNER CABLE, Grantees, to their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy for such purposes as the same is now or may hereafter be used and for sound and signals, all in, over, under, across, along and upon the property shown within these plans on the plot designated as "Utility Easement Area" and the property designated on the plot for street and driveway, whether public or private. Together with the rights to install service connections upon, across within and beneath the surface of each lot to serve improvements thereon, or on adjacent lots, also the right to trim or pull down trees, brush and rocks as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the conditions existing prior to such entry by the Grantee or their agents. This restriction, however, does not apply to the initial installation of said underground and/or above ground electric facilities or communications facilities or to and trees, brush or rocks which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over granted facilities or in, upon or over the property within the lines marked "Utility Easement Area" without the prior written consent of the Vendor. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without the written consent of Grantee. The Grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.  
NO UTILITY TRANSFORMERS OR PENETALS ARE TO BE SET WITHIN 2 FEET OF A PROPERTY CORNER MEASUREMENT.  
NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MEASUREMENT.



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stat.  
Certified October 7th, 1998  
*Deanna A. Star*  
Department of Administration

- ### LEGEND
- - 1 1/4" x 20" ROUND STEEL REBAR W/SPACING 4.30 DIA./FEET R. SET
  - ✕ - 1 1/4" ROUND STEEL REBAR FOUND
  - ⊙ - 3/4" ROUND STEEL REBAR FOUND
  - ◆ - CERTIFIED LAND CORNER CALUMET COUNTY
  - ( ) - RECORDED BEARING AND/OR DISTANCE
  - S.F. - SQUARE FEET
  - ALL OTHER LOT CORNERS STAKED WITH 3/4" x 24" ROUND STEEL REBAR, W/SPACING 1.50 LBS./L.F. FT.
  - UTILITY EASEMENT (10' UNLESS NOTED)



LOCATION SKETCH 1" = 1320'  
SHOWING SECTION 2, T20N, R18E, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN.  
NORTH IS REFERENCED TO THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 2, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN, WHICH IS ASSUMED TO BEAR S89°50'34"W  
SCALE - FEET  
100 50 0 50 100  
1429 9827.10



CURVE DATA:	CURVE RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT BEARINGS
1	67.00	32°57'28"	N18°58'11"W	36.01	36.54	S37°25'04"E S0027°30"E
2	133.00	32°57'28"	S18°58'21"E	72.02	73.08	S37°25'04"E S0027°30"E

**McMAHON ASSOCIATES, INC.**  
ENGINEERS ARCHITECTS SURVEYORS SCIENTISTS  
1448 McMahon Drive Neenah, WI 54956  
Mailing Address: P.O. Box 1033 Neenah, WI 54957-1025  
TEL: 414-781-4200 FAX: 414-781-4264

# PROPOSAL



229 Sunset Drive Menasha, WI 54952

(920) 858-2919

PROPOSED START DATE

lheraly 64@gmail.com

ESTIMATE SUBMITTED TO

LISA HERALY  
STREET

W 5536 Coon St.  
CITY, STATE AND ZIP CODE

Appleton, WI 54915  
HOME PHONE WORK PHONE

(920) 358-4578  
DATE 3/9/17

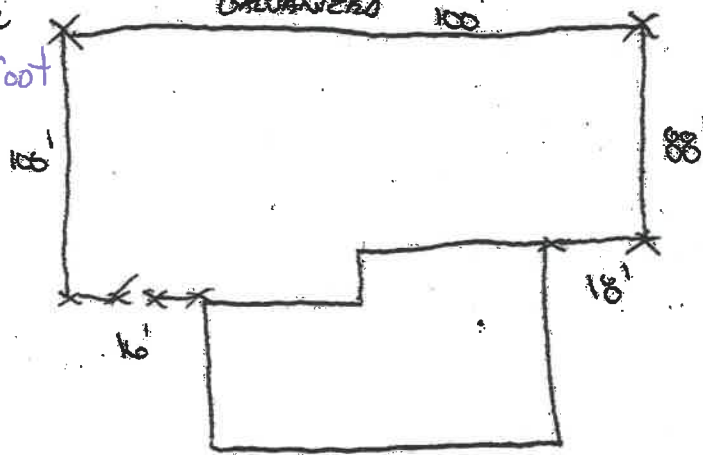
WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

HEIGHT	LINEAR FOOTAGE	CUSTOM WOOD	CHAIN LINK	VINYL	OTHER
5'	322'		9x11x GALVANIZED		100'

SPECIFICATIONS

How far are  
Post driven. 4 foot

- All Posts Are Driven.
- 2 1/2" Terminations / 1 5/8" Lines / 1 3/8" Top Rail + Gate Frame.
- 1 5' Walk Gate.



WE PROPOSE TO HEREBY FURNISH MATERIAL AND LABOR IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

3000.00 / 2825.00

PAYMENT TO BE MADE AS FOLLOWS:

DOWN PAYMENT: 40% OF TOTAL

BALANCE DUE 10 DAYS AFTER COMPLETION

ALL MATERIAL IS OBLIGATED TO BE SPECIFIC. ALL WORK IS TO BE COMPLETED ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIANCE FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE INCURRED ONLY UPON WRITTEN ORDERS AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATED PRICE. OTHER TO COVER FIRE, TORNADO AND OTHER ACCIDENTAL INSURANCE. OUR EMPLOYEES ARE FULLY COVERED BY WORKMENS COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE

*[Handwritten Signature]*

ACCEPTANCE OF PROPOSAL - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. PAYMENT WILL BE MADE AS OUTLINED.

SIGNATURE

Lisa A. Heraly

SIGNATURE

DATE OF ACCEPTANCE:



**We Energies**  
 231 W. Michigan St.  
 Milwaukee, WI 53203  
 www.we-energies.com

March 15, 2017

**COPY**

Ms. Lisa Heraly  
 W5536 Colin St  
 Appleton WI 54915

**SUBJECT: ENCROACHMENT OF EASEMENT WITH FENCE  
 LOT 73, RED MAPLE MEADOW 1<sup>ST</sup> ADDITION SUBDIVISION  
 WEPCO FILE 170000-014**

Dear Ms. Heraly:

Your request to construct a fence on your property located at the above address located in the City of Appleton, Calumet County, Wisconsin has been reviewed.

Wisconsin Electric Power Company, a Wisconsin corporation, doing business as We Energies, has no objection to the construction of the fence as long as the following conditions are met:

1. Digger's Hotline must be called a minimum of 3 working days prior to the onset of any digging. They will mark cables in the area of the construction. Their number is 1-800-242-8511 or you may dial 811.
2. Fence posts must be a **MINIMUM** of 24 inches from any marked underground cables on or abutting your property. For safety reasons we recommend staying 36 inches from any marked cables. **More clearance may be needed when using power equipment.**
3. The fence must be 3 feet away from any pedestal whether it is on your property or on an adjoining property (pedestals are smaller and rectangular in shape).
4. The fence must be 10 feet away from the **door** side of any pad-mounted transformer and 3 feet away from the other sides whether the pad-mounted transformer is on your property or on an adjoining property (transformers are larger and square in shape, the door is the side with the padlock on it).
5. If a pole is enclosed on your property, maintain a 4 foot clear area around it, so that a utility worker would be able to climb the pole.

Finally, please be aware that Wisconsin Electric Power Company must have access to its facilities for routine and emergency maintenance, repairs and replacement. Should the fence be constructed in such a way to make access difficult or impossible, a portion of the fence may be removed to provide adequate access to our facilities. It is suggested that you put in a gate or removable section of the fence. Wisconsin Electric Power Company will not be liable for the reconstruction of the fence or any damages to the fence.

In the event you sell your property at W5536 Colin Street, this permission terminates.

**Please acknowledge above terms by signing both letters, keep one for your records and return one copy to me in the enclosed business reply envelope.**

Lisa Heraly  
 (print name)

3/20/17  
 (sign & date)

Please call me at 414-221-4114 if you have any further questions or concerns.

Sincerely,

Mary Brooks  
 OAIll

---

VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Permission to Occupy Drainage Easement Agreement**

---

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Lisa Heraly, hereinafter referred to as "Owner", owners of property described as Lot 73 of Red Maple Meadows 1<sup>st</sup> Addition, being part of the Northeast ¼ of the Fractional Northwest ¼ of Section 2, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, also known as W5536 Colin Street.

This agreement authorizes the Owner to place a 5-foot tall, chainlink fence, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

---

Return to:  
Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

---

Parcel No.(s): 131-0465-000730A-000-0-201802-00-2100

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

*The rest of this page left blank intentionally.*





## Discharge of Firearms Application

Owner mailing address: N8324 Firelane 13, Menasha

I, Cathy Ott own 45 + contiguous acres of land  
(name) (# of acres)

within the Town of Harrison or Village of Harrison, located at:

N8222 State Park Rd, Menasha  
(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

Cathy M Ott  
Authorized Signature (Land Owner)

3/23/17  
Date






BOARD ACTION:  Approve  Deny \_\_\_\_\_ date of meeting

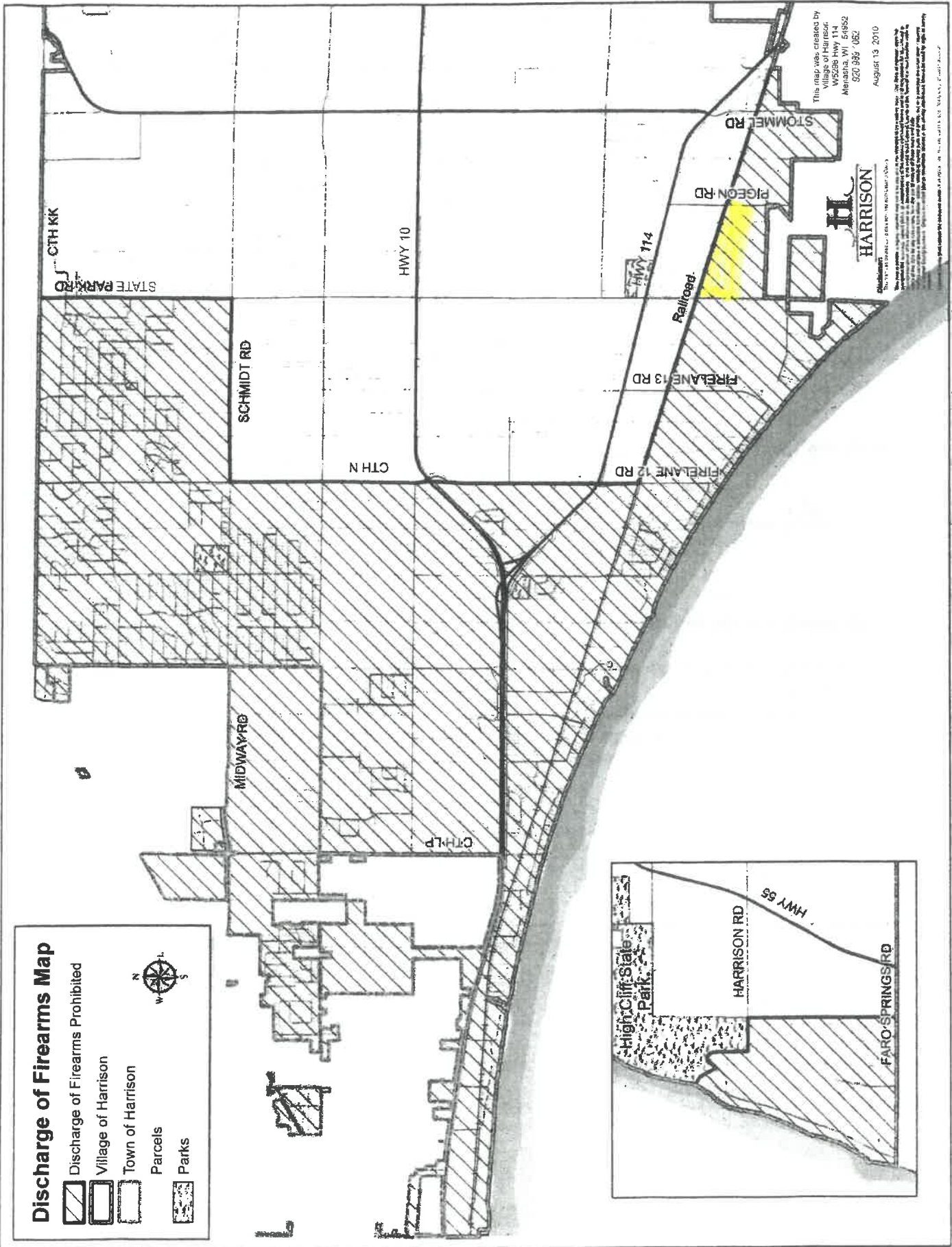
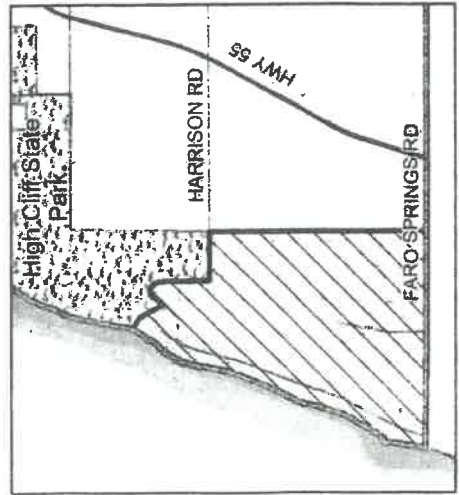
Copy to:

Land owner  Calumet County Sheriff's Department  Municipal Copy



# Discharge of Firearms Map

-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Town of Harrison
-  Parcels
-  Parks



This map was created by  
 Village of Harrison  
 1000 Highway 65  
 Menasha, WI 54952  
 920.989.082  
 August 13, 2010



This map is for informational purposes only and does not constitute a legal opinion. The map is based on the most current information available to the Village of Harrison. The Village of Harrison is not responsible for any errors or omissions on this map. The map is subject to change without notice. The map is not to be used for any other purpose. The map is the property of the Village of Harrison and is not to be reproduced without the written consent of the Village of Harrison.



## Discharge of Firearms Application

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I, Cathy Ott own 45 + contiguous acres of land  
(name) (# of acres)

within the Town of Harrison or Village of Harrison, located at:

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(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

Cathy M Ott  
Authorized Signature (Land Owner)

3/23/17  
Date

BOARD ACTION:     Approve     Deny    \_\_\_\_\_ date of meeting

Copy to:

Land owner     Calumet County Sheriff's Department     Municipal Copy    \_\_\_\_\_



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

February 28, 2017

**Title:**

Certified Survey Map - Hopfensperger

**Issue:**

Should the Village Board approve a Certified Survey Map for Ralph Hopfensperger on Schmidt Road?

**Background and Additional Information:**

The applicant is proposing a 4-lot Certified Survey Map (CSM) for the property located along Schmidt Road between State Park Road and Hwy 55 (Tax ID 39196). The property is currently zoned General Agricultural [AG]. There is an officially mapped roadway along the western portion of the property. The purpose of the CSM is to create two lots for new home development. The Plan Commission reviewed a concept last summer and commented that the future roadway could be relocated on the property. The Plan Commission reviewed a CSM dated January 23, 2017 at their January meeting and recommended approval to the Village Board with several conditions:

1. A note on the face of the CSM shall read, "Only Lot 2 & Lot 3 will receive building permits or zoning permits until a public road is constructed from Schmidt Road to the south line of Lot 3."
2. Schmidt Road shall be dedicated with 40-feet of width.
3. A note on the face of the CSM shall read, "All lots will have future assessments for sanitary sewer and water when available. There may be future assessments for storm sewer and roads."
4. A note on the face of the CSM shall read, "The Village of Harrison may officially map a future roadway on Lot 2 & Lot 3."

Prior to the CSM going to the Village Board for approval in January, the applicant withdrew the CSM because they wanted to revise it. The Plan Commission reviewed the revised CSM at their meeting on Monday, February 27<sup>th</sup>. **The Plan Commission recommended denial of the February 9, 2017 CSM due to lack of future roadway considerations. The Plan Commission also confirmed their previous conditional approval of the January 23, 2017 CSM. The applicant is requesting approval of the CSM dated January 23, 2017. The Public Work Committee reviewed the CSM and did not propose any changes to the January 23, 2017 version.**

**Recommended Action:**

**The Plan Commission recommends approval of the Certified Survey Map dated January 23, 2017 with the four conditions listed above.**

---

**Attachments:**

- Aerial Map
- Certified Survey Map – Revised dated February 9th
- Certified Survey Map – Previous Plan Commission approval dated January 23rd



VILLAGE OF HARRISON

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** March 28<sup>th</sup>, 2017

**Title:**

Update on Lee Fredericks request - Sherwood Sewer and Water Connection

**Issue:**

Update only.

**Background and Additional Information:**

Lee Fredericks asked the Village Board at their last meeting about the possibility of receiving sewer and water from the Village of Sherwood. The Village Board requested Manager Parish set up a meeting with Sherwood to discuss the possibility of Lee Fredericks' parcel receiving sewer and water.

After an exchange of documents and emails with Mr. Fredericks, it was determined that the Village of Sherwood had placed an assessment on this parcel for sewer and water. Mr. Fredericks then requested that I not talk with Sherwood as he was going to discuss this matter with an attorney and file a notice of claim on the Village of Sherwood.

Per the request of the property owner, I have not had any discussions with the Village of Sherwood concerning this matter.

**Budget/Financial Impact:**

None.

**Recommended Motion:**

None needed.

**Attachments:**

None.



VILLAGE OF HARRISON

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

March 28, 2017

**Title:**

Ordinance V17-04 – Amending the Official Zoning Map (Wilz Ct./S. Coop Rd)

**Issue:**

Should the Village Board adopt Ordinance V17-04 amending the zoning map from AG to RS-1 for a parcel at Wilz Ct./S. Coop Rd.?

**Background and Additional Information:**

The applicant is proposing a zoning map amendment (rezoning) from General Agricultural [AG] to Single-Family Residential (Suburban) [RS-1] for the property located at the curve intersection of Wilz Court and S. Coop Road, Tax ID 33622. The property is approximately 8.7 acres and is currently used as farmland with the northern portion being woods. The applicant plans to split the property into four-lots for future single-family homes (CSM to be reviewed separately). The Comprehensive Plan identifies this area as future single-family residential (sewered). Sewer and water utilities are available along Wilz Court and S. Coop Road.

**Budget/Financial Impact:**

None

**Recommended Action:**

The Plan Commission recommends approval of the zoning map amendment from AG to RS-1.

**Attachments:**

- Ordinance V17-04

March 22, 2017

Al Lamers  
Lamers Realty, Inc  
P.O. Box 26  
Kimberly, WI 54136

RE: Plan Commission Advisory Recommendation Letter – Rezoning & CSM – Wilz Ct/S Coop Rd

Dear Mr. Lamers:

This letter is to inform you that on March 21, 2017 the Plan Commission recommended approval of your Zoning Map Amendment (Rezoning) request from General Agricultural [AG] to Single Family Residential (Suburban) [RS-1] to the Village Board for the property described in the Public Hearing Notice. The basis for approval of the Map Amendment (Rezoning) request is that it is consistent with Harrison's Comprehensive Plan future land use map designation of single-family residential (sewered).

The Plan Commission also recommended approval of your revised Certified Survey Map, received by the Village on March 17, 2017, to the Village Board with the following conditions:

- A note shall be added to the CSM that there will be future assessments for sidewalks and roadway urbanization.

The Village Board will review the Zoning Map Amendment and CSM at their meeting on March 28, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

Sincerely,



Mark J. Mommaerts, AICP  
Planner

cc: Dave Schmalz, McMahan Associates (via email)

**ORDINANCE V17-04**

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON  
OFFICIAL ZONING MAP.**

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on March 21, 2017; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from General Agricultural [AG] to Single-Family Residential (Suburban) [RS-1]:

A part of the Southeast 1/4 of the Northeast 1/4 of Section 16, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 382,140 square feet (8.773 acres) of land being more fully described as follows: Commencing at the East 1/4 corner of said Section 16; Thence N00°45'08"E (recorded as N00°15'38"W), 596.84 feet along the East line of said Northeast 1/4 to the Point of Beginning; Thence N89°15'32"W (recorded as S89°43'42"W), 11.56 feet to the Westerly right-of-way line of Wilz Court; Thence S13°09'14"W (recorded as S12°08'28"W), 89.60 feet along said Westerly right-of-way line; Thence S63°44'55"W (recorded as S62°44'09"W), 465.50 feet along the Northerly right-of-way line of said Wilz Court; Thence S85°33'00"W (recorded as S84°32'14"W), 117.47 feet along said Northerly line; Thence N89°45'55"W (recorded as S89°13'19"W), 4.27 feet along said Northerly right-of-way line to the East line of Certified Survey Map No. 882 as recorded in Volume 6 of Maps on Page 207; Thence N00°41'59"E (recorded as N00°43'33"E & N00°18'45"W), 854.09 feet along said East line of said Certified Survey Map No. 882 to the South line of the North Five Acres of the Southeast 1/4 of the Northeast 1/4 of said Section 16 as described in Jacket 2693 Image 5; Thence S89°42'37"E (recorded as N89°16'38"E), 353.11 feet along said South line to the Northwest corner of lands described in Jacket 2566 Image 30; Thence S00°45'08"W (recorded as S00°15'38"E & South), 214.50 feet along the West line of said described lands and the West line of lands described in Document No.s: 436084 & 507699 to the Southwest corner thereof; Thence S89°42'37"E (recorded as N89°16'38"E & East), 214.50 feet along the South line of Said Document No.s 436084 & 507699 to the East line of said Northeast 1/4; Thence S00°45'08"W (recorded as S00°15'38"E), 334.61 feet along said East line to the Point of Beginning.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 28<sup>th</sup> day of March, 2017.

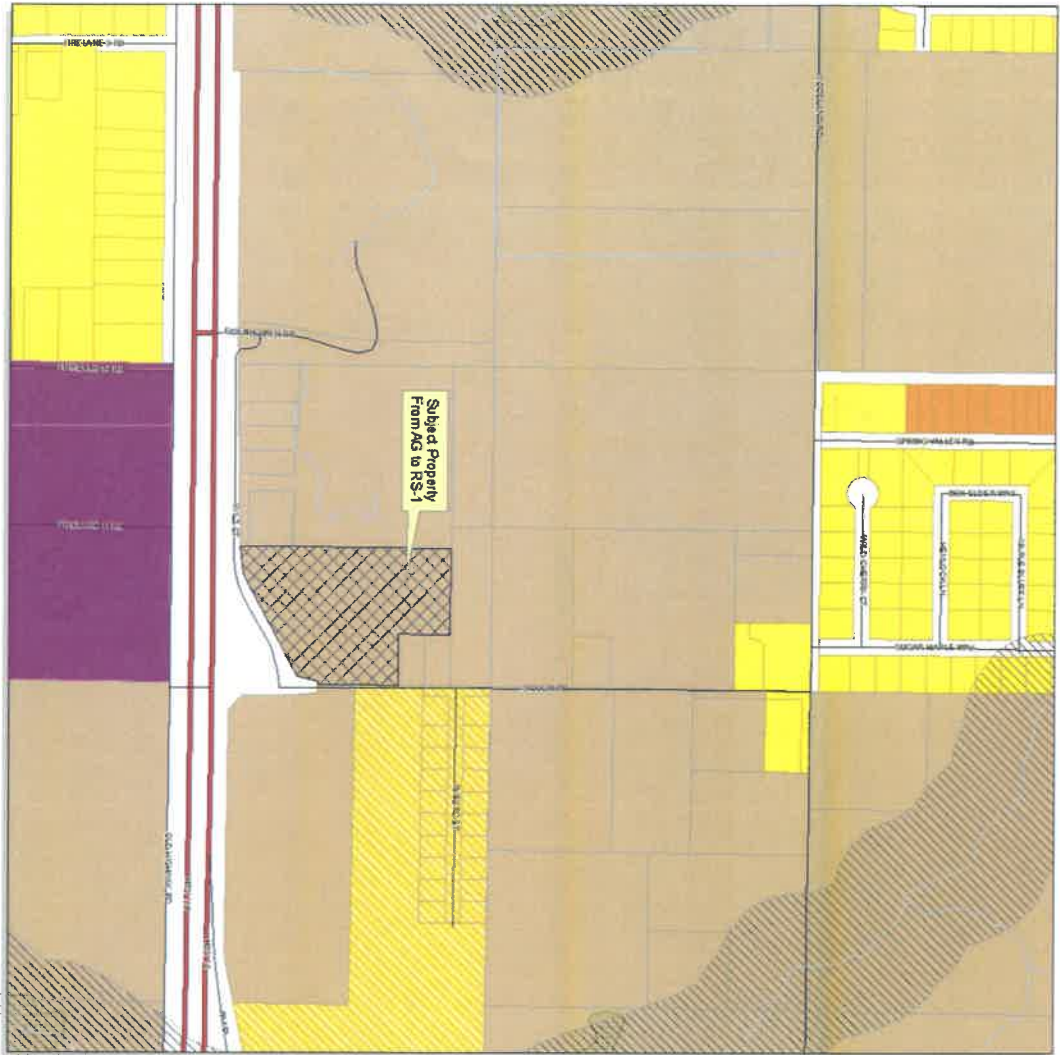
---

James Salm, Village President

---

Attest: Jennifer Weyenberg, Clerk

Exhibit A – Zoning Map



# Zoning Map

Village of Harrison Town of Harrison  
 Calumet & Outagamie Counties Calumet County  
 Wisconsin Wisconsin

## Legend

- Subject Property
- Zoning Districts**
- AG1 General Agriculture
- RS-1 Single-Family Residential (Suburban)
- RS-2 Single-Family Residential (Traditional)
- RT1 Two-Family Residential
- RM1 Multiple-Family Residential
- CM1 Neighborhood Commercial
- CDR1 Office & Retail Commercial
- CC1 Community Commercial
- BP1 Business Park
- IM1 Industrial & Manufacturing
- NCI Natural & Conservancy
- MHO1 Mobile Home Overlay
- PDD1 Planned Development Overlay
- SHO1 Shoreland Overlay\*
- SWO1 Shoreland Wetland Overlay\*
- Village of Harrison
- Town of Harrison
- Railroads
- Streams
- Road/Centerline**
- Local Roads
- County/Highway
- State Highway
- US Highway
- Parcels

\*Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways.



This map was created by:  
 Village of Harrison  
 W2228 Hwy 718  
 Neenah, WI 54956  
 920.980.1052

Adopted: July 27, 2010  
 Effective: November 1, 2010  
 Current: as of December 23, 2016

This map is intended as a guide and is not intended to be used as a legal document. The Town of Harrison does not guarantee the accuracy, completeness, or timeliness of the information contained herein and is not responsible for any reliance on the information contained herein. The user of this map is advised that the information contained herein is for informational purposes only and is not intended to be used as a legal document. The user of this map is advised that the information contained herein is for informational purposes only and is not intended to be used as a legal document. The user of this map is advised that the information contained herein is for informational purposes only and is not intended to be used as a legal document.



VILLAGE OF HARRISON

**HARRISON**

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

March 28, 2017

**Title:**

Ordinance V17-05 - Mahn Annexation

**Issue:**

Should the Board adopt Ordinance V17-05 annexing properties to the Village?

**Background and Additional Information:**

A couple of property owners submitted a petition for unanimous direct annexation from the Town of Harrison to the Village of Harrison. The petition is for approximately 12.69-acres of property on the southwest corner of the intersection of County LP and Midway Road. The properties are contiguous to the Village.

The WI Dept. of Administration (DOA) Municipal Boundary Review is reviewing the proposed annexation and will issue their findings either the 27<sup>th</sup> or 28<sup>th</sup>.. The DOA findings are advisory under §66.0217(6). An annexation ordinance must be approved by 2/3rds vote of the Board.

**Budget/Financial Impact:**

None

**Recommended Action:**

Staff recommends adoption of Ordinance V17-05.

**Attachments:**

- Draft Ordinance V17-05



**ORDINANCE V17-05**

**AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF HARRISON, WISCONSIN. (Mahn Annexation)**

WHEREAS, a petition for direct annexation has been filed with the Clerk of the Village of Harrison requesting the annexation of the hereinafter described territory from the Town of Harrison, Calumet County, Wisconsin to the Village of Harrison, Calumet & Outagamie Counties, Wisconsin; and

WHEREAS, the petition was initiated and signed by all the electors residing in the territory and the owners of all of the real property in the territory proposed for annexation; and

WHEREAS, the annexation boundary follows established property lines and road right-of-way lines and does not create a town island; and

WHEREAS, the property is being annexed for purposes of providing the property owners municipal services for fire protection, road maintenance, and land use planning/zoning; and

WHEREAS, the Village Board of the Village of Harrison has determined that the annexation is suitable and necessary for the proper growth and development of the Village; and

WHEREAS, there has been due compliance with all requirements of Section 66.0217, Wis. Stats.; and

WHEREAS, the Wisconsin Department of Administration Municipal Boundary Review has reviewed the annexation petition (MBR No. 14005) and found it to be in the public interest.

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, do ordain as follows:

SECTION 1. Territory Annexed. In accordance with Sec. §66.0217 of the Wisconsin Statutes and the unanimous petition for direct annexation filed with the Village Clerk on the 20th day of February, 2017, signed by all electors residing in the territory and the owners of all of the real property in the territory, the following described territory in the Town of Harrison, Calumet County, Wisconsin, is annexed to the Village of Harrison, Wisconsin:

A parcel of land being a part of Lots 1 and 2 of Calumet County Certified Survey Map No. 2524, and being part of the East ½ of the Northeast ¼ of the Northeast ¼ of Section 8, Town 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin, containing 12.69 acres of land and described as:

Commencing at the Northeast Corner of said Section 8; Thence West 659.79 feet along the North line of said Northeast ¼ to the Northwest corner of said Lot 2; Thence south 70.11 feet along the West line of said Lot 2 to the Point of Beginning on the Southerly Right-of-Way line of Midway Road(CTH "AP"); Thence continue South 914.72 feet along said West line to the Southwest corner of said Lot 2; Thence East 614.18 feet along the South line of said lot 2 to the

West Right-of-Way line of Lake Park Road (CTH "LP"); Thence North 746.58 feet along said West Right-of-Way line; Thence Northwesterly and Westerly 715.95 feet along the Southerly Right-of-Way line of Midway Road(CTH "AP") to the Point of Beginning.

The current population of the territory is zero (0).

A scale map of the territory is attached as Exhibit A.

SECTION 2. Effect of Annexation. From and after the date of this ordinance the territory described in Section 1 shall be a part of the Village of Harrison for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the Village of Harrison.

SECTION 3. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of Ward V-18 of the Village of Harrison, subject to the ordinances, rules and regulations of the Village of Harrison governing wards.

SECTION 4. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provision or application of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 5. Payment to Town. Pursuant to Sec. §66.0217(14)(a)2., Wis. Stats., no payments to the Town must be made since the Village and the Town have entered into a boundary agreement under Sec. §66.0301, Wis. Stats.

SECTION 6. Effective Date. This ordinance shall be in force and effect upon passage as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28<sup>th</sup> day of March, 2017.

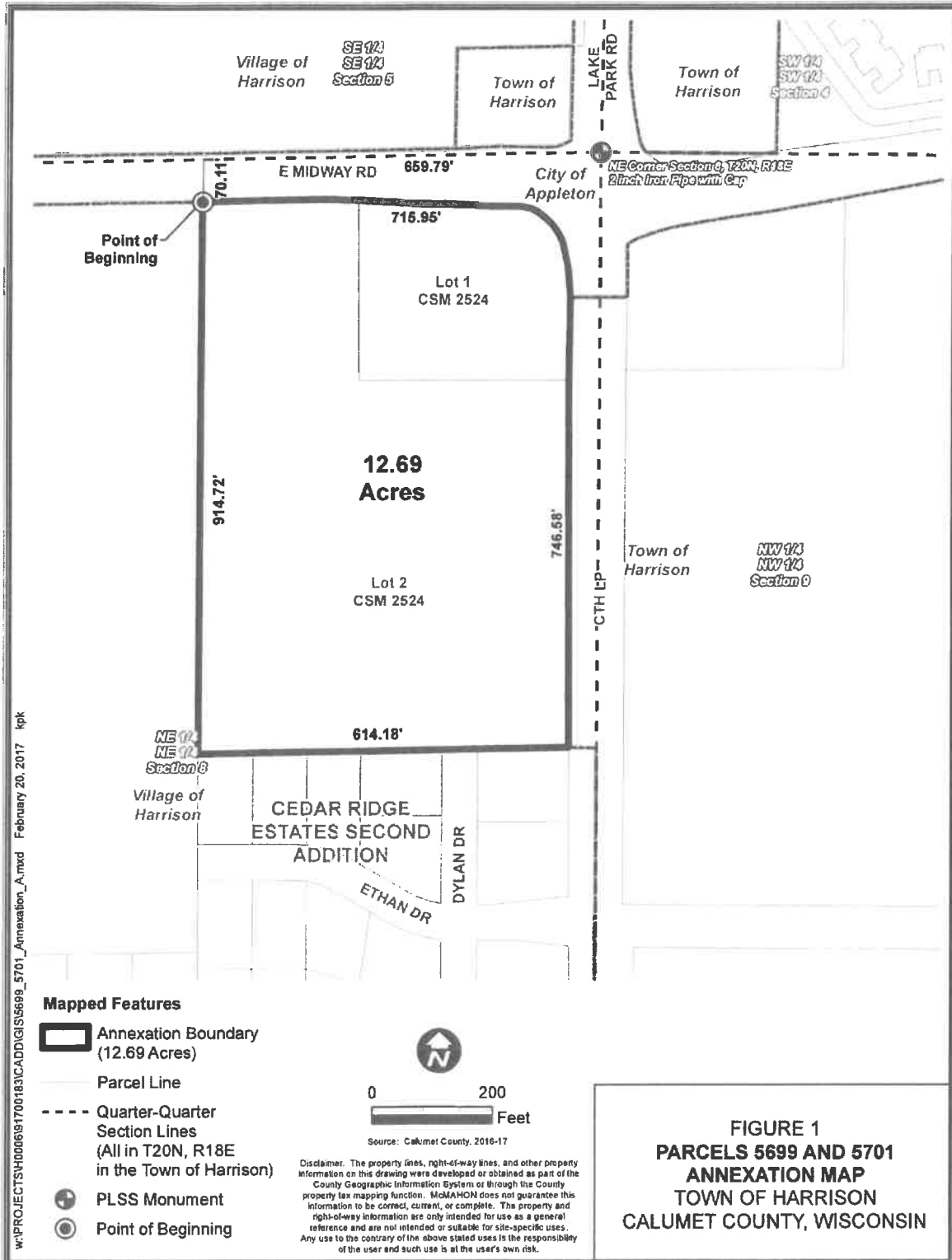
---

James Salm, Village President

---

Attest: Jennifer Weyenberg, Village Clerk

# Exhibit A: Scale Maps



**FIGURE 1  
 PARCELS 5699 AND 5701  
 ANNEXATION MAP  
 TOWN OF HARRISON  
 CALUMET COUNTY, WISCONSIN**

w:\PROJECTS\H006619\700183\CADD\GIS\5699\_5701\_Annexation\_A.mxd February 20, 2017 kpk



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

March 28, 2017

**Title:**

Certified Survey Map - Lamers

**Issue:**

Should the Village Board approve a Certified Survey Map to create 4-lots?

**Background and Additional Information:**

The applicant is proposing a four-lot certified survey map (CSM) for the property located at the curve intersection of Wilz Court and S. Coop Road, Tax ID 33622. The property is approximately 8.7 acres and is currently used as farmland with the northern portion being woods. The applicant plans to split the property into four-lots for future single-family homes (rezoning to be reviewed separately). The lots are proposed to be 1.5-acres or larger. Lot 1 will be a flag lot with 33-feet of frontage along Wilz Court on the west side of the property. There are several wetland areas on the property but there will be sufficient buildable areas on each lot. Sewer and water is available along Wilz Court and S. Coop Road.

**Budget/Financial Impact:**

None

**Recommended Action:**

The Plan Commission recommends approval of the revised Certified Survey Map, received by the Village on March 17, 2017, with the following conditions:

1. A note shall be added to the CSM that there will be future assessments for sidewalks and roadway urbanization.

**Attachments:**

- Aerial Map
- Certified Survey Map
- Drainage & Erosion Control Plans



VILLAGE OF HARRISON

TOWN OF HARRISON

March 22, 2017

Al Lamers  
Lamers Realty, Inc  
P.O. Box 26  
Kimberly, WI 54136

RE: Plan Commission Advisory Recommendation Letter – Rezoning & CSM – Wilz Ct/S Coop Rd

Dear Mr. Lamers:

This letter is to inform you that on March 21, 2017 the Plan Commission recommended approval of your Zoning Map Amendment (Rezoning) request from General Agricultural [AG] to Single Family Residential (Suburban) [RS-1] to the Village Board for the property described in the Public Hearing Notice. The basis for approval of the Map Amendment (Rezoning) request is that it is consistent with Harrison's Comprehensive Plan future land use map designation of single-family residential (sewered).

The Plan Commission also recommended approval of your revised Certified Survey Map, received by the Village on March 17, 2017, to the Village Board with the following conditions:

- A note shall be added to the CSM that there will be future assessments for sidewalks and roadway urbanization.

The Village Board will review the Zoning Map Amendment and CSM at their meeting on March 28, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

Sincerely,

Mark J. Mommaerts, AICP  
Planner

cc: Dave Schmalz, McMahon Associates (via email)

# Calumet County, WI

## Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2014
- RedBand\_1
- Green Band 2
- BlueBand\_3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



APR 2014

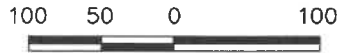
DATE PRINTED: 03/20/17 8:39 AM

SOURCE: ESRI



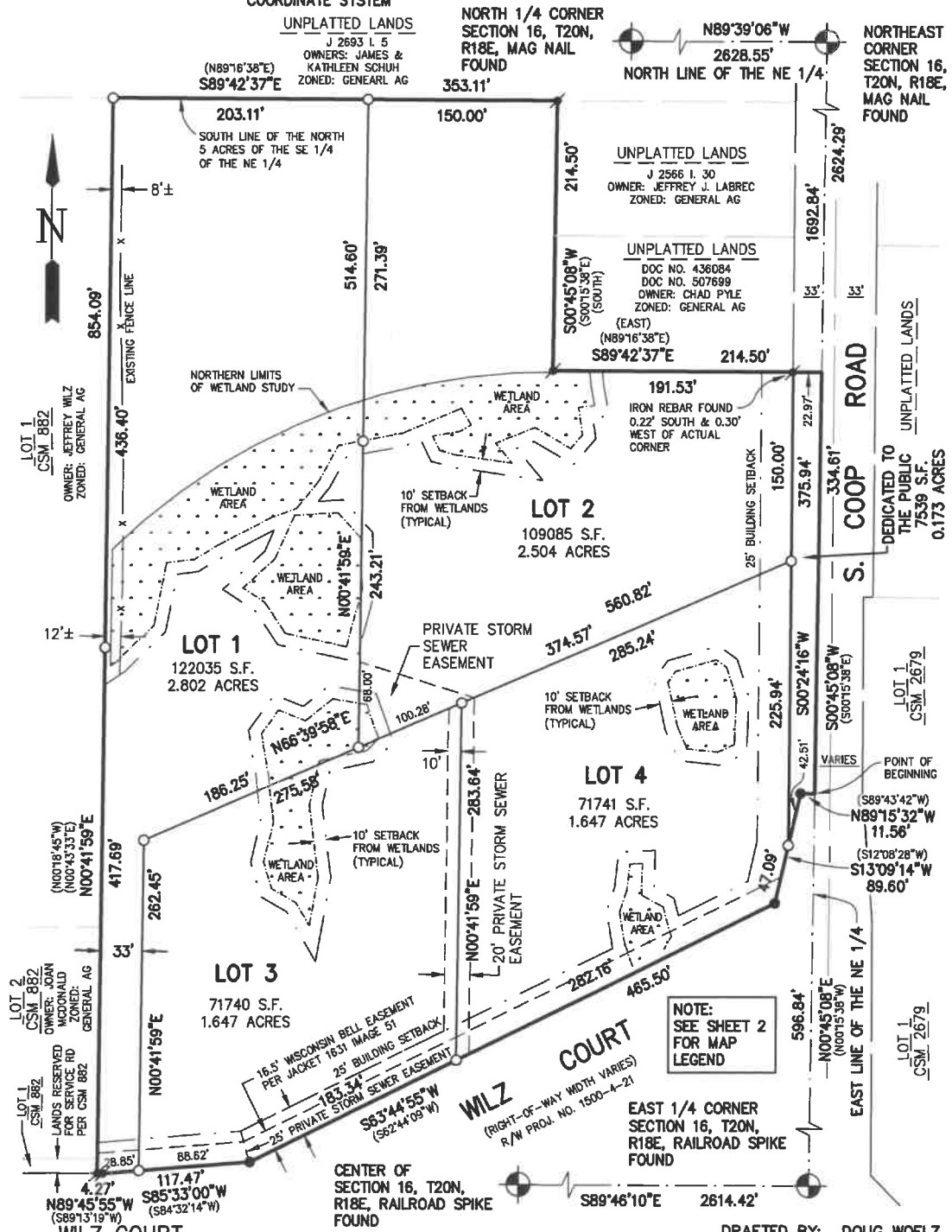
**RECEIVED**  
**MAR 17 2017**  
**HARRISON PLANNING**

CERTIFIED SURVEY MAP NO. \_\_\_\_\_ SHEET 1 OF 4  
 PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF  
 SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,  
 VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.



SCALE - FEET

BEARINGS ARE REFERENCED TO THE EAST  
 LINE OF THE NORTHEAST 1/4 OF SECTION  
 16, T20N, R18E, WHICH BEARS N00°45'08"E  
 PER THE PUBLISHED CALUMET COUNTY  
 COORDINATE SYSTEM



DRAFTED BY: **DOUG WOELZ**

PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE**

I, David M. Schmalz, Wisconsin Professional Land Surveyor S-1284, certify that I have surveyed, divided and mapped a part of the Southeast 1/4 of the Northeast 1/4 of Section 16, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 382,140 square feet (8.773 acres) of land being more fully described as follows:

Commencing at the East 1/4 corner of said Section 16; Thence N00°45'08"E (recorded as N00°15'38"W), 596.84 feet along the East line of said Northeast 1/4 to the Point of Beginning; Thence N89°15'32"W (recorded as S89°43'42"W), 11.56 feet to the Westerly right-of-way line of Wilz Court; Thence S13°09'14"W (recorded as S12°08'28"W), 89.60 feet along said Westerly right-of-way line; Thence S63°44'55"W (recorded as S62°44'09"W), 465.50 feet along the Northerly right-of-way line of said Wilz Court; Thence S85°33'00"W (recorded as S84°32'14"W), 117.47 feet along said Northerly line; Thence N89°45'55"W (recorded as S89°13'19"W), 4.27 feet along said Northerly right-of-way line to the East line of Certified Survey Map No. 882 as recorded in Volume 6 of Maps on Page 207; Thence N00°41'59"E (recorded as N00°43'33"E & N00°18'45"W), 854.09 feet along said East line of said Certified Survey Map No. 882 to the South line of the North Five Acres of the Southeast 1/4 of the Northeast 1/4 of said Section 16 as described in Jacket 2693 Image 5; Thence S89°42'37"E (recorded as N89°16'38"E), 353.11 feet along said South line to the Northwest corner of lands described in Jacket 2566 Image 30; Thence S00°45'08"W (recorded as S00°15'38"E & South), 214.50 feet along the West line of said described lands and the West line of lands described in Document No.s: 436084 & 507699 to the Southwest corner thereof; Thence S89°42'37"E (recorded as N89°16'38"E & East), 214.50 feet along the South line of Said Document No.s 436084 & 507699 to the East line of said Northeast 1/4; Thence S00°45'08"W (recorded as S00°15'38"E), 334.61 feet along said East line to the Point of Beginning.

That I have prepared this survey under the direction of the Owners of said lands.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes and the Village of Harrison Subdivision Ordinance section 115-13 in surveying, dividing and mapping the same.


Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

David M. Schmalz, WI Professional Land Surveyor S-1284

**NOTES:**

- THIS CERTIFIED SURVEY MAP IS ALL OF TAX ID No. 33622
- THE PROPERTY OWNERS OF RECORD ARE: LAMERS REALTY, INC.
- THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN PROPERTY DESCRIBED IN: JACKET 3370 IMAGE 23

**LEGEND**

- - 3/4" x 24" ROUND IRON REBAR WEIGHING 1.5 lbs./lineal ft. SET
- ⚡ - 3/4" ROUND STEEL REBAR FOUND
- - 1" IRON PIPE FOUND (1.315" O.D.)
- ⊕ - CERTIFIED LAND CORNER CALUMET COUNTY
- ( ) - RECORDED BEARING AND/OR DISTANCE
- S.F. - SQUARE FEET
-  - WETLAND AREAS DELINEATED BY NES ECOLOGICAL SERVICES DATED JANUARY 11, 2017

FOR: -LAMERS REALTY, INC.  
 -C/O AL LAMERS  
 -122 W. KIMBERLY AVENUE  
 -KIMBERLY, WISCONSIN 54136  
 -920-788-9804

**McMAHON**  
 ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956  
 Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025  
 Tel: (920) 751-4200 Fax: (920) 751-4284  
 www.mcmgrp.com



PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

Lamers Realty, Inc., as Owners, We hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated together with the granting of a Private Storm Sewer Easements for the benefit of Lots 1 thru 4 as represented on this Certified Survey Map. We also hereby certify that this CSM is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection:

Village of Harrison

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Al Lamers, Title  
Lamers Realty Inc.

State of Wisconsin)  
)ss  
\_\_\_\_\_ County)

Personally appeared before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, the above named person(s) to me known to be the person(s) who executed the foregoing instrument, and acknowledged the same.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, \_\_\_\_\_

My commission expires \_\_\_\_\_

CERTIFICATE OF TREASURERS

I, being the duly elected, qualified and acting Treasurer, do hereby certify that in accordance with the records in my office there are no un-paid taxes or un-paid special assessments on any of the lands included in this Certified Survey Map as of:

\_\_\_\_\_  
Village Treasurer Date County Treasurer Date  
Carie Krause Michael V. Schlaak

CERTIFICATE OF VILLAGE BOARD

We hereby certify that the Village of Harrison Board of Trustees has approved this Certified Survey Map at their regular meeting of \_\_\_\_\_, with/without conditions as stated in the minutes. I hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Village President Date  
Jim Salm

\_\_\_\_\_  
Village Clerk Date  
Jennifer Weyenberg

**McMAHON**  
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PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

STORM WATER RESTRICTIONS AND PRIVATE STORM SEWER EASEMENTS:

1. THIS 4-LOT RESIDENTIAL DEVELOPMENT IS EXEMPT FROM NUMERICAL PERFORMANCE STANDARDS FOR PEAK FLOW CONTROL AND TOTAL SUSPENDED SOLIDS WITH THE FOLLOWING CONDITIONS:

A) ALL RESIDENTIAL ROOFTOPS ARE ASSUMED TO BE DISCONNECTED. ROOF DOWNSPOUTS ARE REQUIRED TO DISCHARGE TO A PERVIOUS AREA IN GOOD CONDITION FOR A DISTANCE OF 20- FEET OR GREATER.

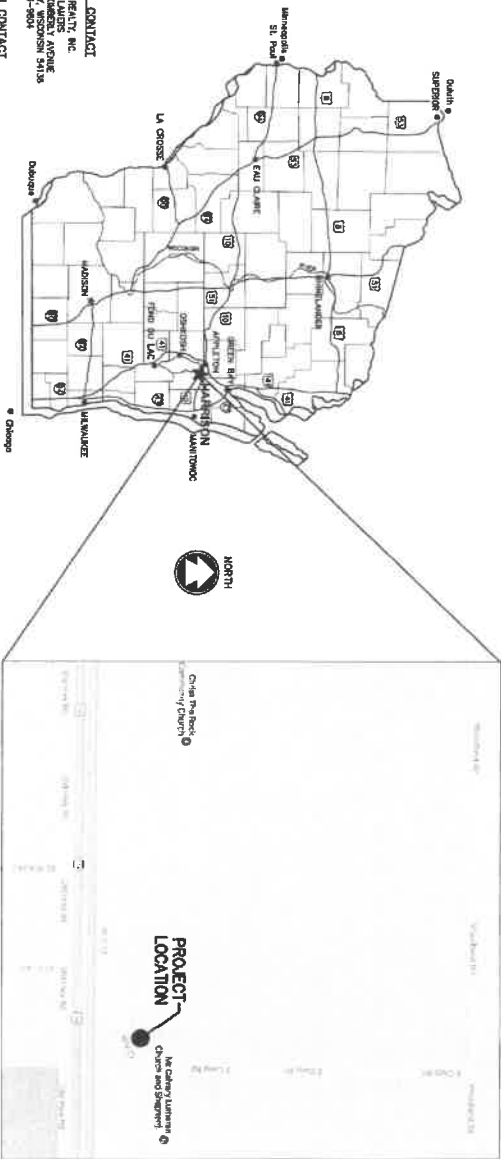
B) ALL OTHER IMPERVIOUS SURFACES RELATED TO THE 4-LOT DEVELOPMENT, I.E. DRIVEWAYS, PATIOS, ARE ASSUMED TO BE DISCONNECTED. " THESE IMPERVIOUS SURFACES ARE TO DISCHARGE TO A PERVIOUS AREA IN GOOD CONDITION FOR A DISTANCE EQUAL TO OR GREATER THAN THE CONTRIBUTING SURFACE LENGTH WITH A MINIMUM DISTANCE OF 20- FEET. AN EXAMPLE IS A 24- FOOT WIDE DRIVEWAY IS REQUIRED TO SHEET FLOW DRAIN TO A PERVIOUS SURFACE WITH A MINIMUM LENGTH OF 24- FEET. THE SLOPE OF THE PERVIOUS AREA IS NOT TO EXCEED 8 PERCENT.

THESE DESIGN CONDITIONS SHOULD BE CLOSELY MONITORED DURING THE INITIAL RESIDENTIAL CONSTRUCTION AND ANY TIME A BUILDING PERMIT IS APPLIED FOR THE 4- LOTS WITHIN THE DEVELOPMENT.

2. THE STORM SEWER MAIN INSTALLED WITHIN THE PRIVATE STORM SEWER EASEMENTS AS PART OF THIS RESIDENTIAL DEVELOPMENT IS A PRIVATE SYSTEM EXCLUSIVELY FOR THE PURPOSES OF SUMP PUMP CONNECTIONS TO BE OWNED AND MAINTAINED BY THE OWNERS OF THE 4 LOTS WITHIN THIS CERTIFIED SURVEY MAP. NO ROOF DRAINS ARE TO BE CONNECTED TO THE STORM SEWER LATERAL OR MAIN. THE STORM SEWER MAIN IS A PRIVATE SYSTEM THAT IS OWNED AND OPERATED BY THE 4- LOT OWNERS. THERE IS AN EASEMENT DEDICATED OVER THE STORM SEWER MAIN FOR FUTURE MAINTENANCE. THERE ARE NO EASEMENTS FOR THE INDIVIDUAL STORM SEWER SUMP PUMP LATERALS FROM THE MAIN LINE STORM SEWER TO THE HOMES.

# MEEHL PROPERTY 4 LOT C.S.M. VILLAGE OF HARRISON CALUMET COUNTY, WISCONSIN MCM # L0037 9-16-00948

**RECEIVED**  
MAR 17 2017  
HARRISON PLANNING



## CONTACT INFORMATION

**LANDING**  
**MC GEORGE**  
 1000 WEST WASHINGTON STREET FLOOR 4  
 R.F. BOX 1699  
 APPLETON, WI 54912  
 (800) 300-3449 (toll free)  
 (920) 838-4444 (local)  
 harrish@mc-george.com  
 harrish.com (website)  
 harrish.com (email)

**THE WINGER CABLE**  
 223 WEST WASHINGTON STREET FLOOR 4  
 APPLETON, WI 54912  
 (920) 838-4444  
 g17@wincable.com

**WISCONSIN SURVEYING DISTRICT**  
 1000 WEST WASHINGTON STREET FLOOR 4  
 R.F. BOX 1699  
 APPLETON, WI 54912  
 (920) 838-4444  
 harrish.com (website)  
 harrish.com (email)

**WISCONSIN SURVEYING DISTRICT**  
 1000 WEST WASHINGTON STREET FLOOR 4  
 R.F. BOX 1699  
 APPLETON, WI 54912  
 (920) 838-4444  
 harrish.com (website)  
 harrish.com (email)

**OWNER CONTACT**  
**LAUREN REALTY, INC.**  
 122 W. KENNEDY AVENUE  
 MILWAUKEE, WISCONSIN 53133  
 92-782-8034

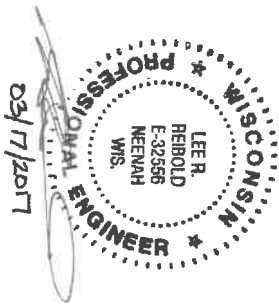
**DESIGN CONTACT**  
**MCMAHON**  
 1400 KALAMAZOO DRIVE  
 MILWAUKEE, WI 53214  
 (414) 751-4300  
 info@mcmahon.com

**DIGGERS HOTLINE**  
 Dial 811 or (800) 242-8511  
 www.DiggersHotline.com

**MCMAHON**  
 HARRISON PLANNING  
 1400 KALAMAZOO DRIVE  
 MILWAUKEE, WI 53214  
 (414) 751-4300 Fax (414) 751-4304  
 www.mcmahon.com

## SHEET INDEX

- 01 - ABBREVIATIONS SYMBOLS AND NOTES
- 02 - MEEHL SURVEY CONTROL
- 03 - SITE PLAN
- 04 - MISCELLANEOUS DETAILS



STANDARD ABBREVIATIONS

A1	AGE STATE	LT	LEFT
A2	ASPHALT PAVEMENT	MAIT	MATERIAL
A3	BACK TO BACK	MAH	MANHOLE
B1	BENCH MARK	MAI	MANHOLE INLET
B2	BENCH MARK	MAJ	MANHOLE JUNCTION
B3	BENCH MARK	MAK	MANHOLE KIOSK
B4	BENCH MARK	MAI	MANHOLE INLET
B5	BENCH MARK	MAJ	MANHOLE JUNCTION
B6	BENCH MARK	MAK	MANHOLE KIOSK
B7	BENCH MARK	MAI	MANHOLE INLET
B8	BENCH MARK	MAJ	MANHOLE JUNCTION
B9	BENCH MARK	MAK	MANHOLE KIOSK
B10	BENCH MARK	MAI	MANHOLE INLET
B11	BENCH MARK	MAJ	MANHOLE JUNCTION
B12	BENCH MARK	MAK	MANHOLE KIOSK
B13	BENCH MARK	MAI	MANHOLE INLET
B14	BENCH MARK	MAJ	MANHOLE JUNCTION
B15	BENCH MARK	MAK	MANHOLE KIOSK
B16	BENCH MARK	MAI	MANHOLE INLET
B17	BENCH MARK	MAJ	MANHOLE JUNCTION
B18	BENCH MARK	MAK	MANHOLE KIOSK
B19	BENCH MARK	MAI	MANHOLE INLET
B20	BENCH MARK	MAJ	MANHOLE JUNCTION

GENERAL NOTES

- THE UTILITIES SHOWN IN THIS PLAN ARE SHOWN IN ACCORDANCE WITH ALL APPLICABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND DEPTHS OF ALL UTILITIES INCLUDING ANY PRIVATE UTILITIES FROM THE OWNERS OF THE PROPERTY SERVING THE UTILITIES. THE UTILITIES SHALL BE NOTIFIED 72 HRS FROM THE COMMENCEMENT OF CONSTRUCTION.
- BEFORE CONSTRUCTION, THE CONTRACTOR SHALL VERIFY PROPOSED THE GRADES BY FIELD CHECKS OF EXISTING GRADES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND DEPTHS OF ALL UTILITIES INCLUDING ANY PRIVATE UTILITIES FROM THE OWNERS OF THE PROPERTY SERVING THE UTILITIES. THE UTILITIES SHALL BE NOTIFIED 72 HRS FROM THE COMMENCEMENT OF CONSTRUCTION.
- EXISTING STREET RIGHT-OF-WAY AND INTERSECTING PROPERTY LINES ARE ESTABLISHED FROM FIELD LOCATED SURVEY MONUMENTATION, PREVIOUS SURVEYS, PLANS AND CORNER PROPERTY CORNERS.
- NO TREES OR SHRUBS ARE TO BE REMOVED WITHOUT PRIOR APPROVAL FROM THE OWNER.
- A SHAVED JAW IS REQUIRED WHERE NEW MAIN PAVEMENT MATCHES EXISTING ASPHALTIC CONCRETE PAVEMENT.
- ALL CURB SHOWN ON THE PLAN SHEETS ARE TO BE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.
- DIMENSIONS ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.

AA	1/4" RIB REBAR FROUND
AB	3/4" RIB REBAR FROUND
AC	1" RIB REBAR FROUND
AD	1.5" RIB REBAR FROUND
AE	2" RIB REBAR FROUND
AF	2.5" RIB REBAR FROUND
AG	3" RIB REBAR FROUND
AH	3.5" RIB REBAR FROUND
AI	4" RIB REBAR FROUND
AJ	4.5" RIB REBAR FROUND
AK	5" RIB REBAR FROUND
AL	5.5" RIB REBAR FROUND
AM	6" RIB REBAR FROUND
AN	6.5" RIB REBAR FROUND
AO	7" RIB REBAR FROUND
AP	7.5" RIB REBAR FROUND
AQ	8" RIB REBAR FROUND
AR	8.5" RIB REBAR FROUND
AS	9" RIB REBAR FROUND
AT	9.5" RIB REBAR FROUND
AU	10" RIB REBAR FROUND
AV	10.5" RIB REBAR FROUND
AW	11" RIB REBAR FROUND
AX	11.5" RIB REBAR FROUND
AY	12" RIB REBAR FROUND
AZ	12.5" RIB REBAR FROUND
BA	13" RIB REBAR FROUND
BB	13.5" RIB REBAR FROUND
BC	14" RIB REBAR FROUND
BD	14.5" RIB REBAR FROUND
BE	15" RIB REBAR FROUND
BF	15.5" RIB REBAR FROUND
BG	16" RIB REBAR FROUND
BH	16.5" RIB REBAR FROUND
BI	17" RIB REBAR FROUND
BJ	17.5" RIB REBAR FROUND
BK	18" RIB REBAR FROUND
BL	18.5" RIB REBAR FROUND
BM	19" RIB REBAR FROUND
BN	19.5" RIB REBAR FROUND
BO	20" RIB REBAR FROUND
BP	20.5" RIB REBAR FROUND
BQ	21" RIB REBAR FROUND
BR	21.5" RIB REBAR FROUND
BS	22" RIB REBAR FROUND
BT	22.5" RIB REBAR FROUND
BV	23" RIB REBAR FROUND
BW	23.5" RIB REBAR FROUND
BX	24" RIB REBAR FROUND
BY	24.5" RIB REBAR FROUND
BZ	25" RIB REBAR FROUND

STANDARD SYMBOLS

A collection of diagrammatic symbols used in construction plans. Symbols include: a solid line with a small circle for telephone cable; dashed lines for utility lines; circles with 'M' for manholes; circles with 'CB' for catch basins; rectangles with diagonal lines for storm drains; various pipe and culvert symbols; and symbols for structures like bridges and culverts. Each symbol is accompanied by a small alphanumeric code.

EROSION & SEDIMENT CONTROL PLAN

BEST MANAGEMENT PRACTICES:

- THE CONTRACTOR IS RESPONSIBLE FOR PREPARING, INSTALLING, MAINTAINING AND REMOVING BEST MANAGEMENT PRACTICES WITH WORKMAN DEPARTMENT OF PUBLIC RESOURCES (DNR) TECHNICAL STANDARDS. BEST MANAGEMENT PRACTICES SHALL BE FIELD CHECKED BY THE ENGINEER AT THE END OF EACH WEEK OF CONSTRUCTION. THE CONTRACTOR SHALL MAINTAIN RECORDS OF BEST MANAGEMENT PRACTICES AND WHEN THEY ARE COMPLETED BY THE END OF THE PROJECT. BEST MANAGEMENT PRACTICES SPECIFIED FOR THIS PROJECT ARE AS FOLLOWS:
- [ ] LAND APPLICATION OF POLYMERLAND (1059)
  - [ ] DE-VEGETATION (1061)
  - [ ] STORM CHECK (1062)
  - [ ] NON-CORRODED EXPOSURE MAT (1063)
  - [ ] SEDIMENT TRAP (1064)
  - [ ] CHANNEL EROSION MAT (1065)
  - [ ] SEDIMENT BASKET (1066)
  - [ ] VEGETATIVE BARRIER (1067)
  - [ ] SP-106 (1068)
  - [ ] CONSTRUCTION DIVERSION (1069)
  - [ ] SEDIMENT BALE BARRIERS (1069)
  - [ ] BRUSH PRACTICES (1067)
  - [ ] SILT TRAP (1068)
  - [ ] SILT CHECK (1067)
  - [ ] TACKLE PAD & THE WASHING (1067)
  - [ ] MUDLOG (1069)
  - [ ] DIRT CONTROL (1066)
  - [ ] TORBERY BARRIERS (1068)
  - [ ] SEDIMENT (1069)
  - [ ] SILT CURTAIN (1070)
  - [ ] MANUFACTURED PRODUCT PRODUCTS (1073)
  - [X] STORM DRAIN INLET PROTECTION (1060)

THE CONTRACTOR SHALL COMPLY WITH THE FOLLOWING:

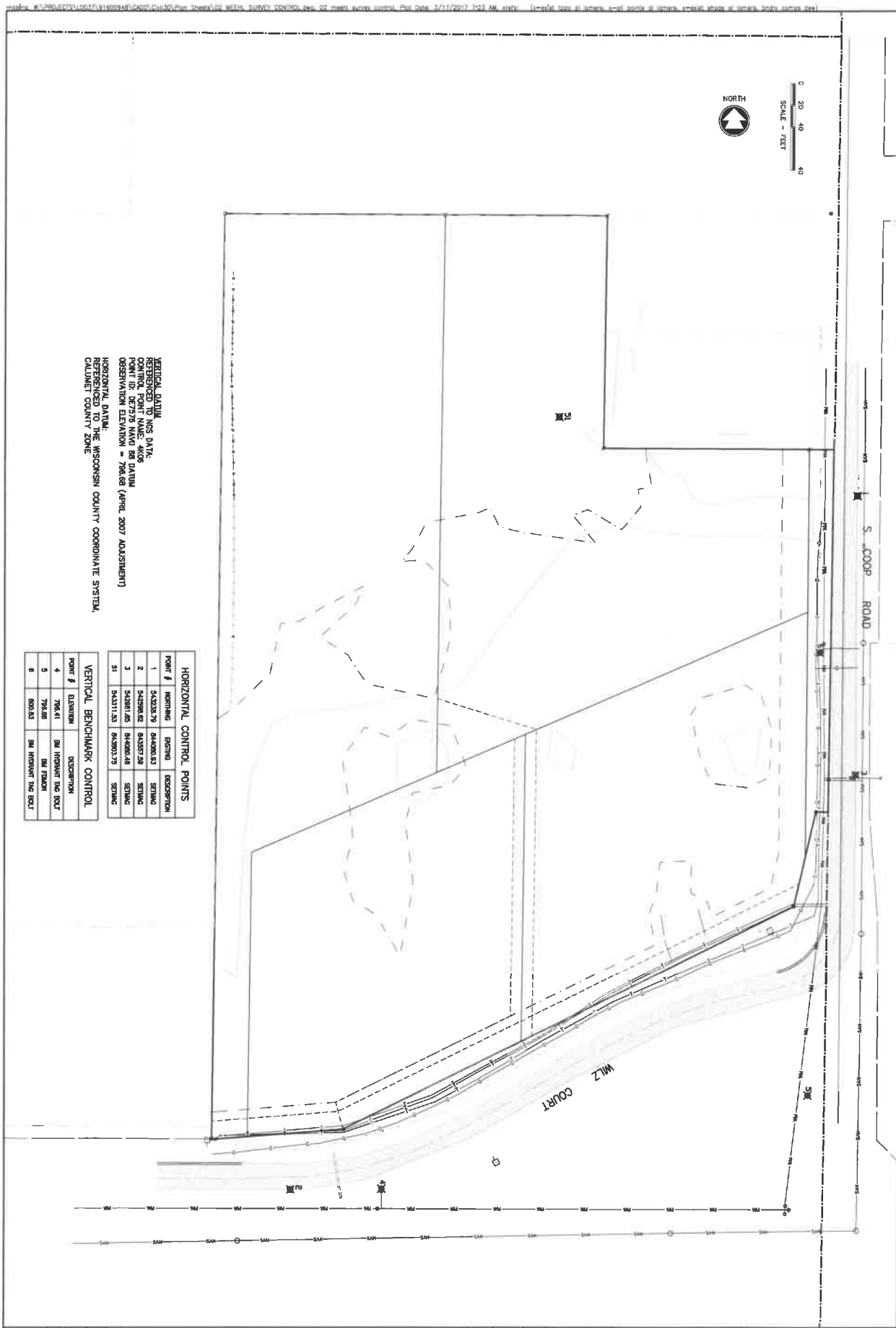
- A. PREPARE AND MAINTAIN ALL STORM WATER INLETS.
- B. DISCHARGE OF SEDIMENT AND ADJACENT STREAMS, RIVERS, LAKES AND WETLANDS.
- C. DISCHARGE OF SEDIMENT FROM DITCHES AND STORM SEWERS THAT FLOW OFFSITE.
- D. DISCHARGE OF SEDIMENT FROM DITCHES AND STORM SEWERS THAT FLOW OFFSITE.
- E. DISCHARGE OF SEDIMENT FROM DITCHES AND STORM SEWERS THAT FLOW OFFSITE.
- F. DISCHARGE OF SEDIMENT FROM SOIL STOCKPILES DURING FOR 7 DAYS OR MORE.
- G. DISCHARGE OF SEDIMENT FROM BRIDGE OUTLET FLOWS.
- H. TRANSPORT OF CHEMICALS, OILS AND BUILDING MATERIALS BY RAINFALL.
- I. TRANSPORT OF LIME/SLURRY, SOLIDS AND WHEELS WITH RAINFALL.
- J. TRANSPORT OF LIME/SLURRY, SOLIDS AND WHEELS WITH RAINFALL.

INVESTIGATION & MAINTENANCE:

THE CONTRACTOR IS RESPONSIBLE FOR THE INVESTIGATION AND MAINTENANCE OF ALL BEST MANAGEMENT PRACTICES. THE CONTRACTOR SHALL MAINTAIN RECORDS OF ALL BEST MANAGEMENT PRACTICES AND WHEN THEY ARE COMPLETED BY THE END OF THE PROJECT. BEST MANAGEMENT PRACTICES SPECIFIED FOR THIS PROJECT ARE AS FOLLOWS:

MEEHL PROPERTY VILLAGE OF HARRISON, CALUMET COUNTY, WI ABBREVIATIONS, SYMBOLS & NOTES	
DATE	07/2017
DRAWN	[Signature]
CHECKED	[Signature]
DESIGNED	[Signature]
PROJECT NO.	10417-S-14-0048
SHEET NO.	01





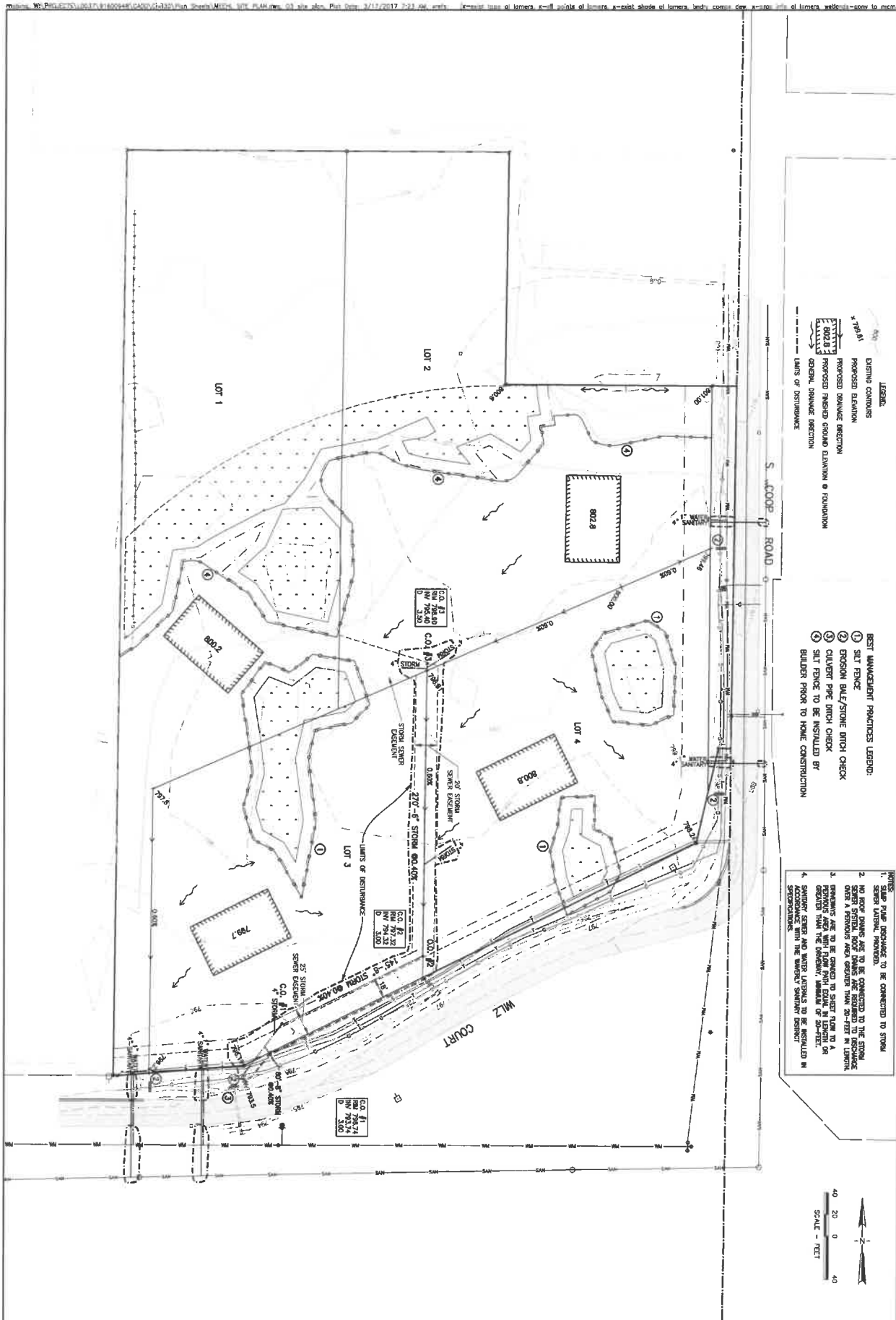
VERTICAL DATUM: NAD 83  
 POINT NAME: 4606  
 POINT ID: DE7578 NAD 83 DATUM  
 OBSERVATION ELEVATION = 786.68 (APRIL 2007 ADJUSTMENT)  
 HORIZONTAL DATUM: REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, CALUMET COUNTY ZONE

HORIZONTAL CONTROL POINTS		
POINT #	BENCHMARK	DESCRIPTION
1	54323.79	BM 4606 (A)
2	54329.62	BM 4607 (A)
3	54331.65	BM 4608 (A)
51	54331.53	BM 4609 (A)

VERTICAL BENCHMARK CONTROL		
POINT #	ELEVATION	DESCRIPTION
4	786.61	BM 4606 (A) T.M. BOLT
5	786.63	BM 4607 (A) T.M. BOLT
6	800.83	BM 4608 (A) T.M. BOLT

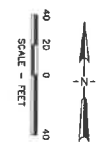
<p style="text-align: center;"><b>MEEHL PROPERTY</b> <b>VILLAGE OF HARRISON, CALUMET COUNTY, WI</b> <b>MEEHL SURVEY CONTROL</b></p>	<table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>REVISION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DATE	REVISION										<p><small>McMahon provides this report and data, including all rights including copyright are retained by McMahon. The client and/or recipient agrees to the fullest extent permitted by law to indemnify and hold McMahon harmless for any errors or omissions in this report, the use of which may result in the client's or other third party's written consent by McMahon.</small></p> <p><b>McMAHON</b>      1445 MCGRAHAM DRIVE NEEDHAM, WI 54956      MADISON, WISCONSIN 53705      TEL: (608) 751-4200 FAX: (608) 751-4264      www.mcmgrps.com</p>
NO.	DATE	REVISION												
<p>DATE: 07/2017          SHEET NO: 02</p>														



- LEGEND**
- EXISTING CONTOURS
  - - - PROPOSED CONTOURS
  - ▭ PROPOSED FINISHED GRADE ELEVATION & FOUNDATION
  - GENERAL DRAINAGE DIRECTION
  - LIMITS OF DISTURBANCE

- BEST MANAGEMENT PRACTICES LEGEND:**
- ① SILT FENCE
  - ② EROSION SHALE/STONE DITCH CHECK
  - ③ CULVERT PIPE DITCH CHECK
  - ④ SILT FENCE TO BE INSTALLED BY BUILDER PRIOR TO HOME CONSTRUCTION

- NOTES:**
1. SUMP PUMP DISCHARGE TO BE CONNECTED TO STORM SEWER DRAINAGE SYSTEM.
  2. NO ROOF DRAINAGE ARE TO BE CONNECTED TO THE STORM SEWER SYSTEM UNLESS THE DRAINAGE AREA OVER A FRESHWATER AREA EXCEEDS 20 FEET IN LENGTH.
  3. REMOVING ARE TO BE CONFORM TO SUMP PUMP TO A DRAINAGE AREA WITH FLOW PATH EQUAL IN LENGTH OR GREATER THAN THE DRAINAGE AREA OF 20 FEET.
  4. SANITARY SEWER AND WATER LINES ARE TO BE INSTALLED IN SEPARATE TRENCHES.



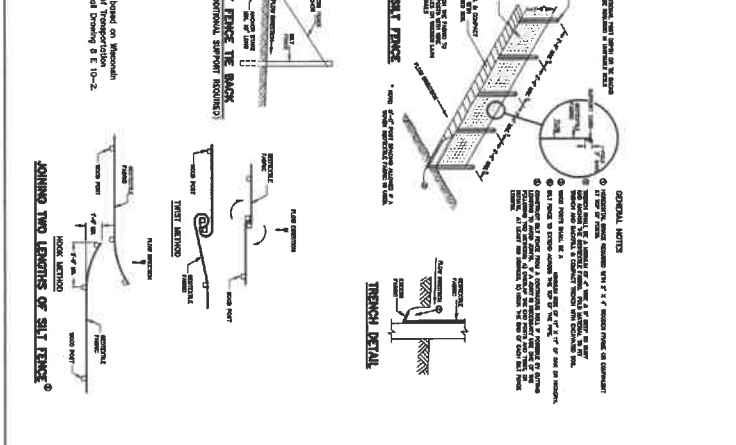
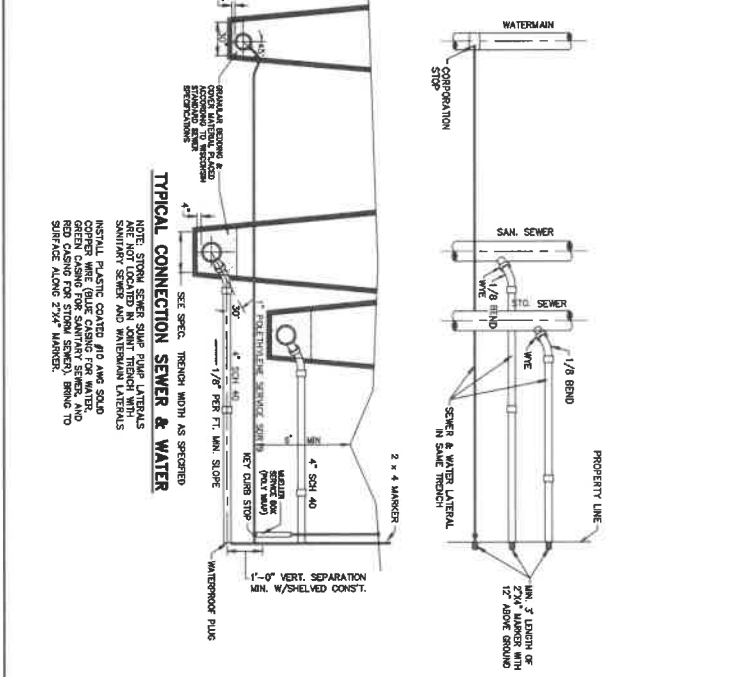
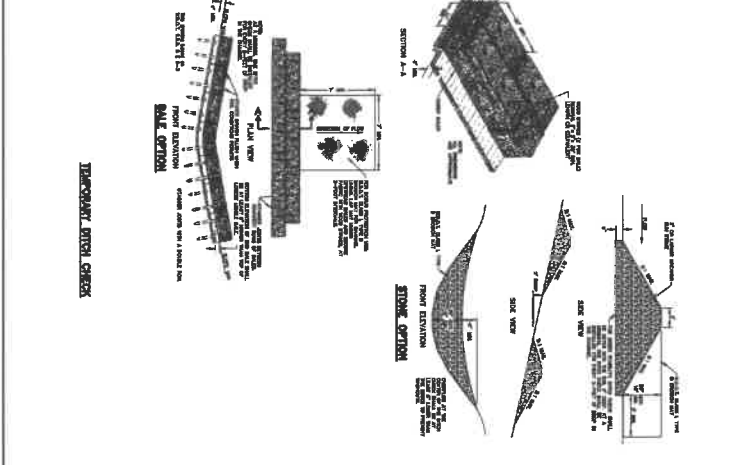
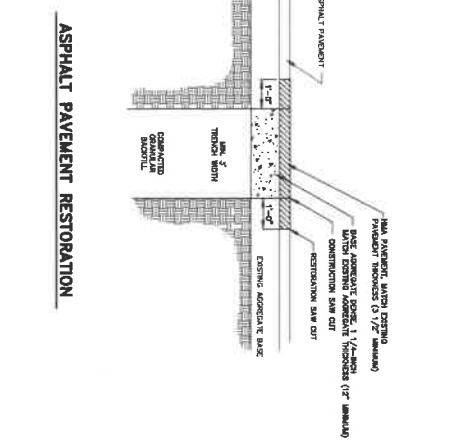
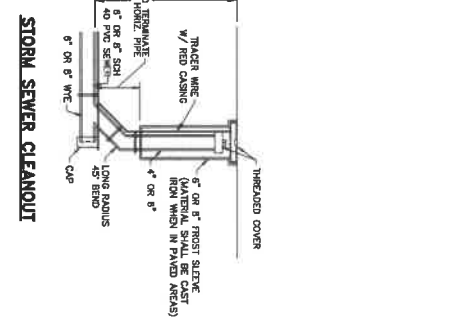
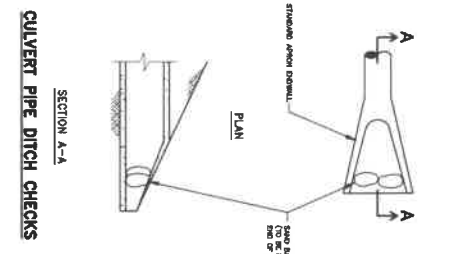
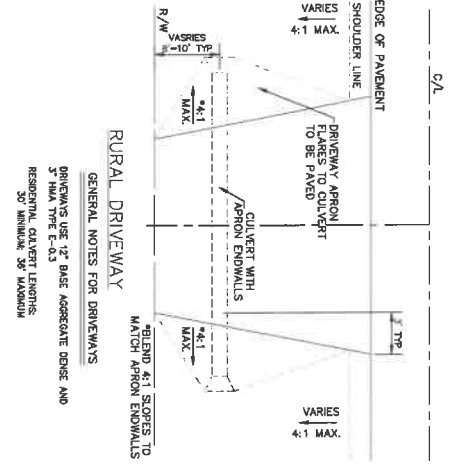
**MEEHL PROPERTY  
VILLAGE OF HARRISON, CALUMET COUNTY, WI  
SITE PLAN**

DESIGNED BY	LIBR
CHECKED BY	MAA
PROJECT NO.	LOA17-14-0048
DATE	01/20/17
SHEET NO.	03

NO.	DATE	REVISION

McMahon Engineering, Inc. is a professional engineering firm. It is not responsible for the design or construction of any structure or facility. The client and/or contractor shall be responsible for the design and construction of any structure or facility. McMahon Engineering, Inc. is not responsible for the design or construction of any structure or facility. The client and/or contractor shall be responsible for the design and construction of any structure or facility.

**McMAHON**  
1411 BROADWAY DRIVE, HARRISON, WI 53033  
PHONE: 262.336.6200 FAX: 262.336.6201  
WWW.MCMHON.COM





VILLAGE OF HARRISON

TOWN OF HARRISON

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Date:**

March 28, 2017

**Title:**

Agreement to Place Fence in Drainage Easement – Brandon Riley – N9094 Papermaker Pass

**Issue:**

Should the Village Board approve the placement of a fence in a drainage easement?

**Background and Additional Information:**

The property owner at N9094 Papermaker Pass is requesting permission to place fence within a drainage easement along the rear (east side) of the property. The property is Lot 1 of Papermaker Ridge. There is a 30-foot drainage and 12-foot utility easement along the east side of the property. The property owner wishes to install a 6-foot high, solid fence crossing the easement.

The zoning ordinance requires approval from the easement holder prior to issuance of a zoning permit for the fence. In this case, WE Energies will have to grant approval for the utility easement and the Village Board must decide if a fence is allowed in the easement as it is also a drainage easement. There is currently an approved fence in the drainage easement along the eastern property line, this fence runs parallel to the drainageway. The property owner is proposing to connect a fence across/perpendicular to the drainageway. The drainageway carries runoff from the north side of Manitowoc Road around the Papermaker Ridge subdivision.

The property owner wrote in an email that they “could cut out a section at the bottom of the fence large enough to allow plenty of water flow, or place a chain link or decorative type fence in that section to allow water flow. I also planned on having double wide gates installed on the south side of the fence and the section at the front of the garage to allow equipment access into our yard if needed. This would hopefully alleviate the need to remove sections of the fence except in extreme situations.”

The applicant has been made aware of, and will be sent a copy of, the Permission to Occupy Drainage Easement Agreement.

**Budget/Financial Impact:**

None



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**Recommended Action:**

Staff recommends the Village Board deny the fence request for N9094 Papermaker Pass. The reason for denial is to protect the drainageway from potential backup. Runoff backup may adversely affect the culvert under Manitowoc Road.

---

**Attachments:**

- Draft Permission to Occupy Drainage Easement Agreement
- Aerial Map
- Subdivision Plat
- Applicant's Site Plan





# Calumet County, WI

## Legend

- Address Point
- ▣ County Boundary
- ▣ Wisconsin Water
- ▣ Other Counties
- Unincorporated Community
- ▣ Town Boundary
- ▣ Point of Interest
- ▣ Parcel Boundary
- ▣ Property Hook
- ▣ PLSS Section
- ▣ State Parks
- ▣ County Parks
- ▣ Lake
- ▣ River and Stream
- ▣ Major Roads
- ▣ Local Roads
- ▣ Local Roads
- ▣ Municipal Streets
- ▣ Trail
- ▣ Railroad
- Color 2014
  - RedBand\_1
  - GreenBand\_2
  - BlueBand\_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Data Provided: 03/23/17 11:24 AM SOURCE:



Spec

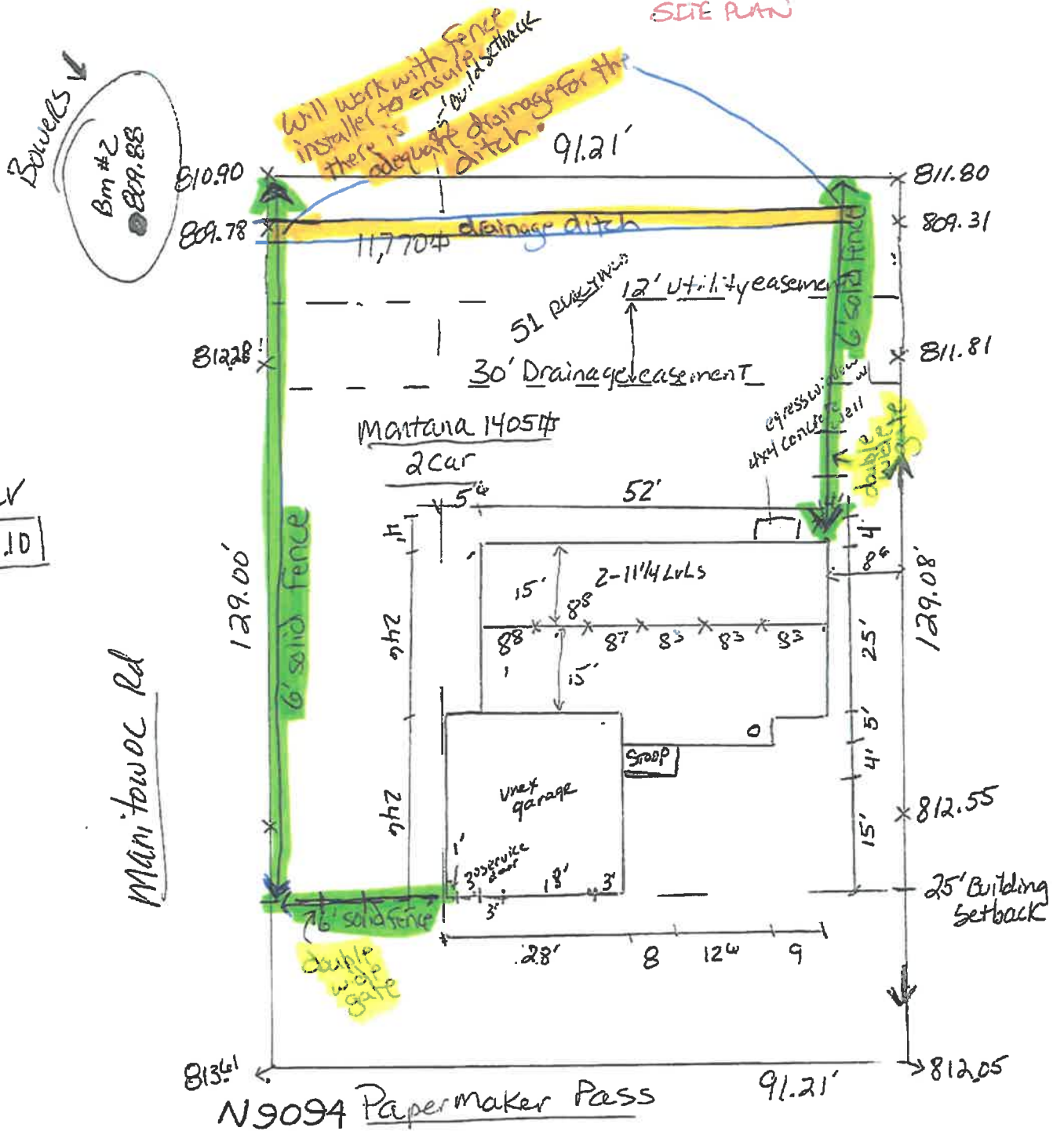
# Van's REALTY & CONSTRUCTION

1"=20'



Lot #1 Papermaker Ridge  
Village of Harrison  
Calumet County

SITE PLAN



Elev  
814.10

LJH 3/10/16

---

VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Permission to Occupy Drainage Easement Agreement**

---

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Brandon and Jennifer Riley, hereinafter referred to as "Owner", owners of property described as Lot 1 of Papermaker Ridge, being part of the Northwest ¼ of the Southeast ¼ and part of the Northeast ¼ of the Southwest 1/4 of Section 9, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, also known as N9094 Papermaker Pass.

This agreement authorizes the Owner to place a 6-foot tall, solid fence, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

---

Return to:  
Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

---

Parcel No.(s): 131-0675-000010A-000-  
0-201809-00-4200

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

*The rest of this page left blank intentionally.*







**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**Date:** March 28<sup>th</sup>, 2017

**Title:**

Request to approve Calumet County agreement to reissue corrected tax bills for an amount not to exceed \$25,000.00.

**Issue:**

Should the Village enter into an agreement with Calumet County to reissue corrected tax bills?

**Background and Additional Information:**

When the tax bills were issued this year, \$265,337.22 due to the tax incremental finance district was omitted from the tax rolls. This means that the Village would have to use reserve funds to pay for loan obligations incurred by the TID. Another option would be to have Calumet County reissue the corrected tax bills to be paid by July 31, 2017.

At the January 13, 2017 Village Board meeting, the Village Board voted to have Calumet County reissue corrected tax bills to residents.

In order to accomplish this, Calumet County is asking the Village of Harrison to enter into a service agreement to reissue corrected tax bills.

**Budget/Financial Impact:**

Dependent upon billing cost. This item has not been budgeted for and would require the use of reserve funds.

**Recommended Motion:**

Motion to approve the agreement between Calumet County and the Village of Harrison for the reissuance of corrected tax bills.

**Attachments:**

Agreement

## **Contract for Services**

Whereas, the Calumet County Treasurer is responsible for creating and distributing tax bills to all Calumet County residents each year except the portions of the City of Menasha and City of Appleton lying within Calumet County, including the Village of Harrison residents; and

Whereas, the Treasurer created on 12/4/16 and distributed the 2016 tax bills for the Village of Harrison on 12/8/16 based on the financial information provided by the Village of Harrison; and

Whereas, the Wisconsin Department of Revenue recommended that corrected tax bills be reissued due to a palpable error which resulted in \$265,337.22 not be placed on the tax bill; and

Whereas, the Village Board of the Village of Harrison voted at their January 13<sup>th</sup>, 2017 meeting to request that the Calumet County Treasurer reissue corrected tax bills on behalf of the Village of Harrison;

NOW THEREFORE BE IT RESOLVED, that it is agreed the Calumet County Treasurer will reissue corrected tax bills to Village of Harrison residents to include an amount of \$265,337.22 on the tax rolls not originally billed.

For good and valuable consideration, the receipt of which is acknowledged, the Parties hereto agree as follows:

1. Parties, Contract and Administrators:
  - a. This Contract is between the Village of Harrison, hereinafter referred to as "Village" and Calumet County, whose seat of government and business address is 206 Court Street, Chilton, WI, hereinafter referred to as "County".
  - b. This Contract is effective from the date of signature.
  - c. Contract Administrators.
    1. The Village employee responsible for the day-to-day administration of this Contract shall be Travis Parish, W5298 Hwy 114 Menasha, WI 54952, 920-989-1062.
    2. The County employee responsible for the day-to-day administration of this Contract shall be Todd Romenesko, County Administrator, 206 Court St. Chilton, WI 53014; 920-849-1448.
2. The County shall perform the following services:
  - a. Test, before and after, the programming function of the software utilized to determine the accuracy of the calculations of the additional taxes.
  - b. Calculate the Village of Harrison residents' additional taxes based on the TIF documentation obtained from the Village.
  - c. Print bills for each tax payer, which will include the original amount billed, the new amount billed, and the difference between the two amounts.



- d. Perforate, fold, stuff, apply postage, and mail, newly created bills to each tax payer.
  - e. Collect taxes, including newly assessed taxes by July 31, 2017.
3. Payment for services: The billing rate for services is not to exceed \$25,000. An itemized bill will be sent to the Village the first of the month after the mailing of the amended tax bills.. Payment shall be received no later than 30 days of the billing.
4. Pursuant to Calumet County Code of Ordinances Section 2-103, the County can write off any unpaid taxes in the amount of \$5.00 or less. Any taxes less than \$5.00 based on this newly calculated tax bill which is not paid by the taxpayer shall be the responsibility of the Village of Harrison after the final 2016 Tax Roll Settlement (August 20<sup>th</sup>, 2017). The Village will be billed the first of the month after the Final Tax Roll Settlement. Payment shall be received no later than 30 days of the billing.
5. Indemnity and Insurance:
- a. County agrees that it will, at all times during the existence of this Contract, indemnify the Village against any and all loss, damages, and costs or expenses, which County may sustain, incur, or be required to pay, by reason of any person suffering personal injury, death, or property loss, resulting from actions of the County or its employees, or agents. However, provisions of this paragraph may not apply to liabilities, losses, charges, costs or expenses caused by the Village.
  - b. County agrees, in order to protect itself, as well as the Village, under the indemnity provision set forth in the above paragraph, County will at all times during the term of this Contract, keep in force a liability policy of insurance issued by a company authorized to do business in the State of Wisconsin and licensed by the Wisconsin Office of the Commissioner of Insurance, a minimum of \$2,000,000 general aggregate.
  - c. County agrees to provide the Village with written verification of the existence of workers compensation insurance, if requested.
  - d. Nothing herein may be interpreted to constitute a waiver of any immunity, limitations on damages, notice requirements, or statutes of limitations afforded the County.
6. Re-negotiation:
- a. Re-negotiation of this Contract, or any part thereof, may occur after a thirty (30) day written notice in case of:
    - 1. Change in volume of service;
    - 2. Change in Federal or State laws or regulation or court actions;
7. Contracts, Revisions, and/or Terminations:
- a. Failure to comply with any part of this Contract may be cause for revision, suspension or termination.

- b. Village and County agree that failure to perform the duties as prescribed in this agreement will cause a financial hardship to the Village of Harrison. As such, both parties agree that failure to perform the duties as required by this agreement shall result in a breach of contract and either party may pursue damages to the fullest extent of the law.
  - c. Village and County must agree on revisions of this Contract by any addendum signed by the authorized representatives of both parties.
  - d. County shall notify Village whenever it is unable to provide the required quality or quantity of services. Upon such notification, Village and County shall determine whether such inability will require a revision or cancellation of the Contract.
  - e. This Contract may not be terminated unless agreed upon, in writing, by both parties to the agreement.
8. The parties agree to comply with all applicable Federal, State and local codes, regulations, standards, ordinances, and other laws.
9. Governing Law: The laws of the State of Wisconsin govern this Contract and venue shall lie in the Circuit Court for Calumet County, Wisconsin.
10. This contract represents the entire and integrated contract between the parties. This contract supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this contract.
11. This contract is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel, and shall not be construed against either party.

By signing below the signors affirm and acknowledge that they have read and understand this contract; they have authority to enter into the is contract on behalf of the County and Village they are signing for; they are knowingly, freely, and voluntarily entering into this contract, and that they accept and agree to be bound by the terms and conditions of this contract.

BY: CALUMET COUNTY

BY: VILLAGE OF HARRISON

\_\_\_\_\_  
Todd M Romenesko  
County Administrator

\_\_\_\_\_  
Travis Parish  
Village Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**VILLAGE BOARD MEETING****VILLAGE OF HARRISON**

---

**Date:** March 28<sup>th</sup>, 2017

**Title:**

Request to approve Resolution V2017-02 submittal of an urban non-point source and storm water planning grant.

---

**Issue:**

Should the Village authorize McMahan Associates to submit a grant on the Village's behalf for stormwater management planning activities in conjunction with the Town of Buchanan?

---

**Background and Additional Information:**

Both Kankapot Creek and Lake Winnebago have been identified as impaired water bodies by the State of Wisconsin. This means that any municipality that has a MS4 storm water permit must work to reduce the amount of phosphorus and sediment that flow into these waters.

Currently, the Village has an MS4 permit and makes an annual report to show the reduction in sediment in all the watersheds within the Village boundaries. This planning grant will help the Village create a storm water plan for the Lake Winnebago and Kankapot Creek watersheds to improve water quality. The grant will also help the Village identify new dedicated revenue sources for the implementation of storm water project.

---

**Budget/Financial Impact:**

Undetermined.

---

**Recommended Motion:**

Motion to approve resolution V2017-02 to submit and apply for an urban non-point source and storm water planning grant.

---

**Attachments:**

Resolution V2017-02

**RESOLUTION V2017-02**  
**VILLAGE OF HARRISON**  
**Calumet and Outagamie Counties, WI**

**WHEREAS**, the Village of Harrison (herein "Village") recognizes that urban non-point source pollution has the potential to degrade surface water quality and impact designated uses for Kankapot Creek and Lake Winnebago; and

**WHEREAS**, Kankapot Creek is a 303(d) listed water body within the Lower Fox River (LFR) Basin where a Total Maximum Daily Load (TMDL) for sediment and phosphorus pollutants has been developed and approved; and

**WHEREAS**, Lake Winnebago is a 303(d) listed water body within the Upper Fox River (UFR) Basin where a Total Maximum Daily Load (TMDL) for sediment and phosphorus pollutants is being developed; and

**WHEREAS**, the Village desires to conduct the following planning activities in order to reduce urban non-point source pollution, improve stormwater quality, assist with NR 216 Municipal Separate Storm Sewer System (MS4) Permit compliance, and assist with satisfying the LFR Basin and UFR Basin TMDL pollutant load allocations; and

**WHEREAS**, the Village desires to develop new dedicated revenue sources, such as a stormwater utility; and

**WHEREAS**, the Village desires to update its stormwater management plan for the entire developed urban area located in the Kankapot Creek and Lake Winnebago Watersheds in accordance with NR 151.13; and

**WHEREAS**, the Village desires to develop a stormwater management plan for a new development area located in a portion of the Lake Winnebago Watershed in accordance with NR 151.12; and

**WHEREAS**, the local-share funds for the project are already included specifically in the Village's adopted budget; and

**NOW THEREFORE BE IT RESOLVED**, that the Village hereby supports submittal of an Urban Non-Point Source & Storm Water (UNPS&SW) Planning Grant Application to the Wisconsin Department of Natural Resources (DNR) for these planning activities.

Adopted on this 28<sup>th</sup> day of March, 2017.

I hereby certify that the foregoing resolution was duly adopted by the Village of Harrison at a legal meeting on 28<sup>th</sup> day of March, 2017.

Signature: \_\_\_\_\_

James Salm, Village President

Attest: \_\_\_\_\_

Jennifer Weyenberg, Village Clerk



VILLAGE OF HARRISON

TOWN OF HARRISON

---

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** March 28<sup>th</sup>, 2017

**Title:**

Request to approve Resolution V2017-03 authorizing the Village Manager to act on behalf of the Village of Harrison for the management of a storm water planning grant.

---

**Issue:**

Should the Village authorize the Village Manager to act on behalf of the Village of Harrison for the management of a storm water planning grant?

---

**Background and Additional Information:**

This authorization will allow the Village Manager to sign and submit forms to the WDNR for a possible planning grant.

This planning grant will assist the Village in the process of preparing a plan for the Kankapot Creek and Lake Winnebago watersheds.

---

**Budget/Financial Impact:**

None.

---

**Recommended Motion:**

Motion to approve resolution V2017-03 authorizing the Village Manager to act on behalf of the Village of Harrison for the management of a storm water planning grant.

---

**Attachments:**

Resolution V2017-03

**RESOLUTION V2017-03  
VILLAGE OF HARRISON  
Calumet and Outagamie Counties**

**WHEREAS**, the Village of Harrison is interested in acquiring a Grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of implementing measures to control urban storm water runoff pollution sources (as described in the application & pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153, and 155); and

**WHEREAS**, a cost-sharing grant is required to carry out the project:

**THEREFORE, BE IT RESOVLED**, that the Village of Harrison

**HEREBY AUTHORIZES** the Village Manager to act on behalf of the Village of Harrison to:

- Sign and submit an application to the WDNR for any financial aid that may be available;
- Sign a grant agreement between the Village of Harrison and the WDNR;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit and Environmental Hazards Form, if required; and
- Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOVED** that the Village of Harrison shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this 28<sup>th</sup> day of March, 2017.

I hereby certify that the foregoing resolution was duly adopted by the Village of Harrison at a legal meeting on 28<sup>th</sup> day of March, 2017.

Signature: \_\_\_\_\_  
James Salm, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk



VILLAGE OF HARRISON

TOWN OF HARRISON

---

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** March 28<sup>th</sup>, 2017

---

**Title:**

Review MS4 Permit Report

---

**Issue:**

Review Only.

---

**Background and Additional Information:**

About 245 municipalities in Wisconsin are currently required to have a Municipal Separate Storm Sewer System (MS4) permit under NR 216, Wis. Adm. Code. A MS4 permit is required for a municipality that meets one of the following criteria:

1. It is located within a federally-designated Urbanized Area.
2. Its population equals 10,000 or more based on the latest decennial census; or
3. When the Department of Natural Resources designates the municipality for permit coverage in accordance with s. NR 216.025.

The MS4 permits are effective for a period of up to five years, at which point the permits are updated and re-issued.

Each community with a MS4 permit is required to report annually to the WDNR how they are fulfilling their permit requirements.

The Village of Harrison has employed Nick Vande Hey with McMahon Associates to prepare our annual report.

---

**Budget/Financial Impact:**

Budgeted.

---

**Recommended Motion:**

None needed.

---

**Attachments:**

Nick will be in attendance to report.

## Village of Harrison

### Village Clerk's Report 03-28-17

#### Spring Election

In-person voting began March 20<sup>th</sup> and ends at 5:00pm on March 31<sup>st</sup>. Election Day is set for April 4<sup>th</sup> and all voters will come here to the Municipal Building. There will be no additional polling locations.

#### Audit

The audit has been scheduled for April 24-27<sup>th</sup>.

#### Election Equipment

As I have reported to the board in the past, our election equipment needs to be updated. Our unreliable and outdated equipment is frustrating for not only me, but for our election inspectors as well. We've had the equipment completely crash on previous election days, had one machine erase its memory card during the Presidential in 2012, and currently have two machines that will not even read a ballot. No matter how prepared we are, no matter how many hours of training we've conducted, there is always the question hanging over our heads each election day of "Will the equipment work today?"

Aging election equipment is a statewide problem and some counties have partnered with municipalities to fund new equipment through cost-sharing contracts. Unfortunately, Calumet County has not been one of those counties. Therefore, I requested that we be considered when Outagamie County purchases their new equipment in 2017/18 (the village has two reporting units in Outagamie County). There is a chance that we will be allowed to piggyback on the procurement of new machines if ordering a higher amount results in a cost break. I will continue to explore the options available – it will be a priority as we prepare for the gubernatorial race in 2018.



**MARCH 28, 2017**  
**PUBLIC WORKS REPORT**

- Clover Ridge detention pond outlet structures were dug out and repaired then rip rap was placed around them in hopes to protect against scouring with spring rains.
- All budgeted equipment has been ordered and should be here by early summer.
- We have been working on fixing broken sign posts and replacement sign work.
- Service work on fire trucks and fire equipment.
- Maintenance work on our trucks and equipment.
- Weight limits are still on, also working on summer project list in case summer gets here.

Thanks,  
Bob



# Harrison Fire Rescue

*Fire Station 60 • Fire Station 70 • EMS*



## ACTIVITY REPORT FOR FEBRUARY THROUGH MARCH 22, 2017

1. 11 Fire calls in February
  - a. Includes a fatal auto accident on Hwy 10
2. 9 Fire calls March 1 – 22
  - a. Includes an Ice Rescue on Lake Winnebago, see enclosure
3. 23 First Responder calls in February
4. 16 First Responder calls March 1 - 22
5. 80 Total calls through March 22, 2017
6. On February 20, we did a meet and greet with the new Fire Chief.
7. On March 6, we had our meeting night. We used monies raised from our fund raisers to purchase 14 personal Carbon Monoxide alarms. These will serve as early detection devices to protect our first responders when they enter a home of someone that may not have a Carbon Monoxide alarm, and call 911 because they feel ill. We also reviewed the incidents from the previous month.
8. On March 13, the First Responders held their monthly meeting. The group went over all calls from February. Training was on Epinephrine administration.
9. On March 20, the Firefighters had their training night. Appleton Fire Department brought over their Hazardous Materials response units. Three members of Appleton Fire Department trained our members on how Appleton Fire Department would assist Harrison Fire Rescue resolve a Hazardous Material Incident in our jurisdiction and what our members role would be. Following the training, Chief Mikkelson did an incident review of the Ice Rescue from March 12.
10. Chief Mikkelson will be at the National Fire Academy from April 1 through April 15.



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# AFTER ACTION REPORT

**Incident Type: Ice Rescue**

**Incident Date: 03/12/2017**

**Report Date: 03/22/2017**

**Report Author: Chief Amos Mikkelson**

## Summary:

On Sunday, March 12, 2017, Harrison Fire Rescue was dispatched to High Cliff State Park for three people stranded on a large floating sheet of ice. Based on the information received by Calumet County Dispatch, the Calumet County Dive Team was also dispatched to High Cliff State Park. Harrison Fire Rescue responded with Rescue 63, Engine 65, Brush 62, Ranger 61, Engine 71, and Dive Bus 72. There were several other Fire Departments from throughout Calumet County that responded to provide assistance to the Calumet County Dive Team. Calumet County Dispatchers also contacted Neenah-Menasha Fire Rescue to request Boat 32 to respond.

The information received by Calumet County Dispatch was that four people were walking along the shoreline of High Cliff State Park on the Ice. When the four felt the Ice break away, one was able to make a jump from the Ice sheet to the shore. The remaining three were trapped, but they did have a cellular phone with them. They dialed 911 to report their condition and the Dispatch center was able to obtain GPS coordinates of the victims. Their GPS coordinates were relayed to Neenah-Menasha Fire Rescue.

As crews and members of Harrison Fire Rescue began to arrive at High Cliff State Park, Deputy Chief Pompa deployed Ranger 61 down the Lime Kiln Trail located in High Cliff State Park. This trail travels down the eastern shore of High Cliff State Park, which is the area where the victims had been walking prior to the events leading up to the need to rescue them. Deputy Chief Pompa was able to identify the victim's location, using binoculars, from the farthest south section of the trail that Ranger 61 could access.

Neenah-Menasha Fire Rescue Boat 32 was deployed at the boat landing at High Cliff State Park with the assistance of Harrison Fire Rescue and other Calumet County fire departments already on scene. Prior to deployment, Neenah-Menasha Fire Rescue personnel entered the GPS coordinates provided by Calumet County Dispatchers into their GPS device. Neenah – Menasha Fire Rescue does not have a radio that can communicate with Calumet County Dispatch or fire departments that operate in Calumet County. A portable radio that works in Calumet County was given to the Neenah-Menasha Captain on Boat 32. After leaving the landing area, the Harrison Fire Rescue Incident Commander, Deputy Chief Mike Brantmeier, noticed that Boat 32 was not headed toward the visually identified location of the victims. It



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was quickly determined that the format of the GPS coordinates given to Neenah-Menasha Fire Rescue was incorrect with format being used, and therefor was pointing Boat 32 in the wrong direction.

From this point forward, Deputy Chief Wes Pompa guided Boat 32 to the victims by communicating via portable radio. The weather conditions caused the water conditions on Lake Winnebago to be challenging to operate Boat 32. Also, Neenah-Menasha Fire Rescue indicated that the fan powered boat makes communication challenging. Boat 32 is equipped with a headset system that is connected to a radio that communicates using the Winnebago County radio system. Communication via a portable radio is very difficult to hear. This was also a large factor in how much time it took to reach the victims.

Once Boat 32 was able to locate the victims, the boat traveled up onto the sheet of ice and loaded the victims into Boat 32. At this point, Neenah-Menasha Fire Rescue discovered that the victims were not dressed for the weather, wearing only sweatshirts and jeans. Up to this point, Neenah-Menasha Fire Rescue was led to believe these were ice fishermen and had gear that could keep them warm in cold weather. Boat 32 returned the victims the High Cliff State Park boat landing where they were handed off to Gold Cross Ambulance to evaluate their medical status.

## Identified Issues:

At 8:00 pm on March 20, 2017, Harrison Fire Rescue met to perform an internal Incident Review at fire station 70. The review lasted for about 90 minutes and discussed the following concerns and lessons from the March 12, 2017 Ice Rescue.

### Communications

Calumet County uses an analog radio system and Winnebago County uses a digital 800Mhz system with no common channels. Giving Boat 32 a portable from a Calumet County fire department ultimately allowed for communication, but it was less than ideal. A simple possible solution could be that Neenah-Menasha Fire Rescue provide an incident commander a portable radio for an incident in Calumet County. The downside to this is, in this particular situation, would have been that the person with a visual of the victims, in this case Deputy Chief Wes Pompa, would not have had direct communication with Boat 32, resulting in potential delays or incorrect information. A better long term solution would be the ability to connect Harrison Fire Rescue with direct communication to Neenah-Menasha Fire Rescue.

### Lime Kiln Trail Access

While Ranger 61 was able to get far enough south to make a visual identification of the victims in this incident, small changes might have prevented that from occurring. There are



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several areas of the trail that were difficult to navigate Ranger 61 through and ultimately, the trail did go farther south where Ranger 61 could not travel. A solution to this access problem would be to widen the trail to be accessible to Ranger 61. Fire Chief Amos Mikkelson will make contact with High Cliff State Park rangers to see if this is a possibility and how Harrison Fire Rescue can assist.

## **Calumet County Dispatch**

There were several concerns with Calumet County Dispatch. First, when Harrison Fire Rescue was dispatched, so was the Calumet County Dive Team. This resulted in a very large number of resources, firefighters, Divers, and fire apparatus being sent to High Cliff State Park. All of these resources were now the responsibility of Harrison Fire Rescue's Incident Commander, which he did not request. The identified solution to this concern was for the Incident Commander to stage these resources a short distance away from the scene and call them to the scene as necessary.

Next was the problem with the GPS format. Modern fire services are enhanced by technology. With that enhancement comes some level of dependence. When the information is wrong, it can result in challenges to the response. This was the case in Calumet County Dispatch and Neenah-Menasha Fire Rescue using different GPS formats. The solution is for the agency receiving the information to verify the format before entering into their GPS device. This one step could have made a difference if time were more of a factor.

Finally, the lack of information about the condition of these victims is also a problem. At the time of this report, it is not known if Calumet County Dispatch was aware of the lack of protective clothing that the victims had, but relaying that information would be important, if they had it.

## **Firefighter Injuries**

Two Harrison Fire Rescue firefighters were injured on the call. Both were injured as a result of slips on the ice. One of the two filled out an injury report, the other took a wait and see stance. Neither of the two sought out medical treatment and both are fully recovered.

## **Other Considerations:**

### **Ice Rescue Boat in Calumet County**

One possible solution to several of the concerns presented in this report would be for an Ice Rescue Boat to be available to responders in Calumet County. In speaking to Calumet County Sheriff Mark Ott, he was in favor of a joint effort to achieve this. This would require some research and discussion with the Sheriff's office, Calumet County Dive Team, and Harrison Fire Rescue.





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## **Night Vision Binoculars**

Another consideration to assist in this type of call in the future would be the addition of Night Vision Binoculars to the rescue equipment at Harrison Fire Rescue. Chief Mikkelson will research the costs, find what neighboring fire department use, and possibly add these as a future budget item.

## **Conclusion:**

Harrison Fire Rescue successfully rescued three people from a floating ice sheet on Lake Winnebago in the dark and under challenging weather conditions. Harrison Fire Rescue is thankful for the assistance of the many organizations involved with this rescue. Special thanks needs to be extended to Neenah-Menasha Fire Rescue for supplying Boat 32 and highly qualified personnel to make the rescue possible. High Cliff State Park and Lake Winnebago are valuable assets to our community, but they increase the demands for service that Harrison Fire Rescue provides. The overall success of the operation is attributed to the commitment of the firefighters, first responders, Dive Team members, Calumet County Sheriff's officers, dispatchers, Gold Cross Ambulance paramedics, and the families of those responders who live with those who put themselves at risk for other's lives each day.

# HARRISON FEBRUARY 2017

HARRISON	821	824	825	826	820	829	832	833	834	835	836	838	839	840	TOTAL	FEBRUARY	COMPLAINTS:	CITATIONS:		
HOURS WORKED	22.4	13.5	18.6	13.9	3	5.7	6.8	10.6	18.8	32.8	2.9	18.3	12.6	12	191.9	HOURS WORKED	SUSPICIOUS VEHICLE	2	POSSESSION OF PARAPHERNALIA	1
DAILY MILES	271	240	156	113	36	95	115	205	189	442	52	222	246	216	2598	DAILY MILES	NOISE	2	NO PROOF OF INSURANCE	8
COMPLAINT HRS	1.7	1.3	1.5	5.1		0.3		0.4	1.8	0.9		0.9	1.2	2.5	47.6	COMPLAINT HRS	DISTURBANCE	3	OPERATE W/O LICENSE	1
FOLLOW UP HRS						0.1							0.1		0.2	FOLLOW UP HRS	WELFARE	3	OPERATE WHILE SUSPENDED	2
ACCIDENT INV HRS	6	0.8	0.7						5	0.9					13.4	ACCIDENT INV HRS	FRAUD	1	SPEED	12
ACC FOLLOW UP HRS								0.7							0	ACC FOLLOW UP HRS	THEFT	2	FPR MAKING LEFT TURN	1
AGENCY ASSIST HRS	1	0.4										1.1			3.2	AGENCY ASSIST HRS	SUSPICIOUS PERSON	1	DWI	2
SHERIFF COMPL. INV.	3	2		1		2		1	2	3	2	2	2	4	25	SHERIFF COMPL. INV.	RECKLESS DRIVER	3	NON REGISTRATION	2
SHERIFF FOLLOW UP						1							1		2	SHERIFF FOLLOW UP	ROAD HAZARD	1	HIT AND RUN	2
SHERIFF ASSIST										1					5	SHERIFF ASSIST	SUSPICIOUS SITUATION	1	OPERATE W/NO INSURANCE	1
REPORT ACCIDENT	2	1	1						1						3	REPORT ACCIDENT	911 HANG UP	2		
NONREPORTABLE	1	1								1					0	NONREPORTABLE	ANIMAL	1		
ACCIDENT FOLLOW UP										1					0	ACCIDENT FOLLOW UP	COMPUTER CRIME	1		
ACCIDENT ASSIST															7	ACCIDENT ASSIST	DAMAGE	1		
AGENCY ASSISTS	2	1						2				2			7	AGENCY ASSISTS	CIVIL	1		
CITIZEN ASSIST								1		1					3	CITIZEN ASSIST				
MOTORIST ASSIST						1			1	1					5	MOTORIST ASSIST	ARRESTS:	1		
PROPERTY CHECKS	1	1			1	1			1	1		5			9	PROPERTY CHECKS	WARRANT	1		
ARRESTS	1	1							1	1					4	ARRESTS	OWI	1		
WARRANT ATTEMPT															1	WARRANT ATTEMPT	HIT AND RUN	2		
TRAFFIC CITS.	6	2	4			2	1		1	5	1	2	7		31	TRAFFIC CITS.				
ORD. CITS.															1	ORD. CITS.	HIT AND RUN	2		
JUV ALCOHOL CITS.															0	JUV ALCOHOL CITS.				
O. W. I. ARRESTS	1														2	O. W. I. ARRESTS				
WRITTEN WARNINGS	6	2	4	1		1	4	2		9	1		5		35	WRITTEN WARNINGS	AGENCY ASSIST			
15 DAYS										6			1		12	15 DAYS	OUTAGAME COUNTY SHERIFF	2		
PARKING CITS.	2					2							1		3	PARKING CITS.	WINNEBAGO COUNTY SHERIFF	1		
HOUSE ALARM															0	HOUSE ALARM	APPLETON POLICE DEPT.	4		
BUSINESS ALARM															0	BUSINESS ALARM				
ALARM ASSIST															4	ALARM ASSIST				
AMB. ASSIST	1		1					1						1	4	AMB. ASSIST				
FIRE ASSIST									1						2	FIRE ASSIST				