



VILLAGE OF HARRISON

TOWN OF HARRISON

NOTICE OF PUBLIC MEETING

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, Menasha on Tuesday, June 27, 2017 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for June 27, 2017
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
 - a) Minutes from 05/30/17, 06/13/17
 - b) Payment of Bills and Claims
 - c) Renewal Operator Licenses for July 1, 2017-June 30, 2018
 - d) New Operator Licenses for July 1, 2017-June 30, 2018
7. Items removed from Consent Agenda (if any)
8. Appointments
 - a) None
9. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Preliminary Plat- Kimberly Heights- Dercks DeWitt LLC
10. New Business for Consideration or Action
 - a) Approve purchase and installation of LED lighting at Jochmann Dr and CTH N
11. Reports of Ad Hoc Committees and Departments
12. Future Agenda Items
13. Adjournment

Agenda is posted at Harrison Municipal Building and www.harrison-wi.org. Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk
Posted June 23, 2017

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
05/30/2017**

The Board of Review was called to order on Tuesday, May 30, 2017 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. Due to the fact that the assessment roll was not completed, the board of review was adjourned to July 18, 2017.

BOR present: President Jim Salm, Trustees Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Clerk Jennifer Weyenberg

BOR absent: Trustees Joe Sprangers and Tamra Nelson

Motion by Trustee La Shay and second by Trustee Moore to adjourn. Motion carried.

A regular meeting of the Village of Harrison was called to order following the adjournment of the Board of Review. After the Pledge of Allegiance was recited, the President called the roll.

Board present: President Jim Salm, Trustees Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Tamra Nelson

Board absent: Trustee Joe Sprangers

Staff present: Village Manager Travis Parish, Public Works Director Bob Kesler, Planner Mark Mommaerts, Fire Chief Amos Mikkelson, Treasurer JoAnn Ashauer, Clerk Jennifer Weyenberg.

Correspondence or Communications from Board and Staff
None

Public Comments
None

Consent Agenda

- a) Minutes from 05/09/17
- b) Payment of Bills and Claims
- c) Discharge of Firearms Application- Jim Bodway, W6673 Manitowoc Rd
- d) Annual contracts with McMahon for maintenance of Amy Ave & Lakeview Ponds

Discussion: None

Motion: Trustee La Shay with second by Trustee Nelson to approve the consent agenda.

Vote: Motion carried 6-0.

Appointments

- a) None

Unfinished Business from Previous Meetings for Consideration or Action

- a) Preliminary Plat- Kimberly Heights- Dercks DeWitt LLC: Staff still did not meet with the Calumet County Highway Commissioner regarding a trail along County as the meeting keeps getting rescheduled. No action taken.
- b) Request to have Committee meet with Village of Sherwood (requested by Trustee Hietpas): Board members had different opinions on what topics should be discussed. No action taken.

New Business for Consideration or Action

- a) Fence in Drainage Easement – W6437 Cherrybark Circle
Discussion: The property owner wants to place a fence in a 30-ft storm sewer, utility & drainage easement. Staff recommended denial of the request because the easement is a major drainage swale that conveys runoff from the subdivision.
Motion: Trustee Moore with second by Trustee La Shay to reconsider the request no sooner than August 28, 2017.
Vote: Motion carried 6-0.
- b) Ordinance V17-07 Comprehensive Plan Amendment- BelGioioso Cheese, Inc.
Discussion: Applicant is looking to purchase an additional 9.8 acres of land for future expansion and requests that the land be rezoned from Ag to Industrial.
Motion: Trustee La Shay with second by Trustee Moore to approve Ord V17-07.
Vote: Motion carried 6-0.
- c) Ordinance V17-08 Zoning Map Amendment- BelGioioso Cheese, Inc.
Discussion: None
Motion: Trustee Nelson with second by Trustee Lisowe to approve the ordinance.
Vote: Motion carried 6-0.
- d) Village Signage off Hwy 441
Discussion: The WI DOT says there is room on the Hwy 441 Northbound side between Oneida and KK; however, there is not room on the Southbound side because of the College Ave ramp. Estimated costs are \$5,000-\$10,000.
Motion: Trustee Nelson with second by Trustee Lisowe to move forward with the signage with costs not to exceed \$10,000.
Vote: Motion carried 6-0.

Reports of Ad Hoc Committees and Departments

- a) Fire Chief Amos Mikkelson shared a report on the structure fire that occurred on 05/22/17.

Future Agenda Items

Trustee Moore suggested that the board start choosing dates for the budget workshops.

Closed Session

Motion: Trustee La Shay with second by Trustee Lisowe to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties,

the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to (a) a request from a local business for a loan from the Village; and (b) purchasing land on Manitowoc Rd.

Discussion: None

Vote: Roll Call vote carried with Lisowe, Moore, Salm, Hietpas, Nelson and La Shay voting “aye”.

Motion to adjourn occurred in closed session.

Jennifer Weyenberg, Village Clerk

Dated May 30, 2017

Approved June 27, 2017

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
06/13/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, June 13, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay, and Tamra Nelson

Staff present: Village Manager Travis Parish, Public Works Director Bob Kesler, Clerk Jennifer Weyenberg

Correspondence or Communications from Board and Staff

- Residents Jeff & Amy DeBroux discussed a proposal they submitted for bike/pedestrian paths at County N and County KK.
- T. Parish shared an email from Randy Friday regarding possible meeting times and topics to discuss

Public Comments

- Marv Pohl, W5557 Hickory Dr, asked for an update on plans to fix drainage issues in his area.
- Dorrie Houk, W7251 FL 2, spoke in favor the board approving the purchase of new election equipment. She has served as a Chief Inspector for many years.

Consent Agenda

- a) Renewal Operator Licenses for July 1, 2017-June 30, 2018
- b) New Operator Licenses for July 1, 2017-June 30, 2018
- c) Renewal Class A and Class B Combination Licenses for July 1, 2017-June 30, 2018
- d) Renewal Tobacco Licenses for July 1, 2017-June 30, 2018

Discussion: None

Motion: Trustee Lisowe with second by Trustee Nelson to approve the consent agenda.

Vote: Motion carried 7-0.

Appointments

- a) None

Unfinished Business from Previous Meetings for Consideration or Action

- a) Preliminary Plat- Kimberly Heights- Dercks DeWitt LLC: No action taken. It will be held over until the next meeting.

New Business for Consideration or Action

- a) Request to purchase new election equipment
Discussion: The Village Clerk received approval from Outagamie County to piggy-back on that county's purchase of election equipment. Costs could be

approximately \$25,000. Staff recommends the purchase of the machines in order to be compliant with new election laws, to minimize errors created by jammed ballots, and to eliminate the need for separate TSX units.

Motion: Trustee Moore with second by Trustee Hietpas to purchase two election machines as recommended.

Vote: Motion carried 7-0.

b) Deny Application for Operator's License

Discussion: Applicant has felony charges of manufacturing/delivering THC and felony charges of bail jumping. Applicant does not meet the criteria set forth by the board to hold an operator's license.

Motion: Trustee La Shay with second by Trustee Lisowe to deny the application.

Vote: Motion carried 7-0.

c) Approve Purchase of 4 Culverts for Kesler Road

Discussion: The current culverts are corroded and need to be replaced. Estimated costs are \$16,667.20.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the ordinance.

Vote: Motion carried 7-0.

Reports of Ad Hoc Committees and Departments

a) Trustee Moore reminded all of the Ice Cream Social at Darboy Community Park on 06/14/17.

b) Public Works Director Bob Kesler noted that several signs have been stolen. A population sign, stop signs, and a Darboy Community Park directional sign have all been taken from their posts. The value is worth over \$1,000.

Future Agenda Items

Trustee Hietpas requested that the board discuss the concrete road ordinance.

Closed Session

Motion: Trustee Lisowe with second by Trustee Nelson to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to (a) a development project with Toonon Companies.

Discussion: None

Vote: Roll Call vote carried with Sprangers, Lisowe, Moore, Salm, Hietpas, Nelson and La Shay voting "aye".

Motion to adjourn occurred in closed session.

Jennifer Weyenberg, Village Clerk

Dated June 14, 2017

Approved June 27, 2017

Summary of Payments Approved By:

 President James Salm

 Trustee Tamra Nelson

 Trustee Dave La Shay

 Trustee Kevin Hietpas

 Trustee Tyler Moore

 Trustee Buddy Lisowe

 Trustee Joe Sprangers

BILLS & CLAIMS FOR JUNE			
BILLS PAID 06/01/17	Ch 5330-5340	38,491.11	
BILLS PAID 06/19/17	Ch 5341-5394	189,247.97	
TRACTOR SUPPLY	EFT ON JUNE 13	19.98	
WISCONSIN RETIREMENT	EFT ON MAY 31	6,514.24	
DELTA DENTAL	EFT ON JUNE 01	794.30	
UNITED HEALTHCARE	EFT ON JUNE 10	8,610.84	
UNUM DISABILITY	EFT ON JUNE 21	265.11	
VERIZON WIRELESS	EFT ON JUNE 21	571.32	
WE ENERGIES	NOT YET PULLED	0.00	
	TOTAL	244,514.87	

Presented by: Jennifer Weyenberg, Village Clerk
 Approved June 27, 2017

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/01/2017 From Account:

Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
5330	6/01/2017	GAT SUPPLY, INC bracket for apache storm	
100-09-53311-700-000		Hwy Dept - Equip Maintenance bracket for apache storm	86.99
		314623-1	
		Total	86.99
5331	6/01/2017	J & E CONSTRUCTION from 05/11/17	
100-09-57330-000-000		Capital Outlay - Road Projects from 05/11/17	7,222.20
		2017-1461	
		Total	7,222.20
5332	6/01/2017	L & S TRUCK CENTER replace license plate bulb	
100-09-53311-700-000		Hwy Dept - Equip Maintenance replace license plate bulb	40.20
		266779	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance dot inspection	96.17
		266778	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance dot inspection	50.00
		266780	
		Total	186.37
5333	6/01/2017	MENARDS-APPLETON EAST from 03/30/2017	
100-09-53311-400-000		Hwy Dept - Supplies from 03/30/2017	39.20
		12789	
100-09-53311-400-000		Hwy Dept - Supplies from 03/30/17	11.67
		12799	
100-09-53311-400-000		Hwy Dept - Supplies from 04/11/17	33.71
		13469	
100-09-53311-400-000		Hwy Dept - Supplies from 05/18/17	211.06
		15692	
		Total	295.64
5334	6/01/2017	OFFICE DEPOT CREDIT PLAN BALANCE THROUGH 05/16	
100-02-51400-400-000		Gen. Admin - Supplies BALANCE THROUGH 05/16	786.06
		Total	786.06

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Dated From: 6/01/2017 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
5335	6/01/2017	PARSONS BROS. CONSTRUCTION CO., INC. 8" masonry block wall	
100-09-53311-505-000		Hwy Dept - Building Maint 8" masonry block wall 2126	9,015.00
100-00-57220-000-000		Capital Outlay - Parks dumpster at Darboy Community Park 2125	7,130.00
Total			16,145.00

5336	6/01/2017	SHORT ELLIOT HENDRICKSON, INC Kambura Acres II review plans, pre-con	
100-00-56600-000-000		Subdivision - Erosion Control Kambura Acres II review plans, pre-con 332293	7,464.25
100-00-56600-000-000		Subdivision - Erosion Control MS4 Compliance Check 332970	1,361.50
100-00-52400-200-000		Inspections - Grade Checks lot grade checks 332278	3,552.00
Total			12,377.75

5337	6/01/2017	STUMPF EXCAVATING & TRUCKING pump holding tanks 05/15/17	
100-09-53311-505-000		Hwy Dept - Building Maint pump holding tanks 05/15/17 7111	240.00
Total			240.00

5338	6/01/2017	SUPERIOR CHEMICAL CORPORATION waterless skin cleaner	
100-09-53311-400-000		Hwy Dept - Supplies waterless skin cleaner 158893	92.91
Total			92.91

5339	6/01/2017	WELLS FARGO FINANCIAL LEASING COVERAGE PERIOD 05/17-06/16	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 05/17-06/16 5003965810	575.69
Total			575.69

5340	6/01/2017	WIL-KIL PEST CONTROL Fire Station 70 Exterior Insect	
100-02-51400-400-006		Gen. Admin - Service Contracts Fire Station 70 Exterior Insect 3131316	100.00

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Dated From: 6/01/2017

From Account:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	77.75
		Village Hall 3130636	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 60 3131313	
100-02-51400-400-006		Gen. Admin - Service Contracts	85.00
		Fire Station 60 Exterior Insect 3131314	
100-02-51400-400-006		Gen. Admin - Service Contracts	139.75
		Power Spray 3130637	
100-02-51400-400-006		Gen. Admin - Service Contracts	40.00
		Fire Station 70 3131315	
		Total	482.50
		Grand Total	38,491.11

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Dated From: 6/01/2017
Thru:

From Account:
Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND 38,491.11

Total Expenditure from all Funds 38,491.11

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Posting Date: 6/01/2017

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Dated From: 6/01/2017
Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		38,491.11
	Total Expenditure - Fund # 100	38,491.11	
	Total	38,491.11	38,491.11

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5341	6/19/2017	ACCURATE APPRAISAL, LLC 2017 set-up personal property	
100-05-51500-000-000		Assessor - Contract 2017 set-up personal property	3,000.00
		ACCAPP2017-3	
		Total	3,000.00
5342	6/19/2017	ADVANCED DISPOSAL COMMERICAL TRASH DUMPSTER FOR MAY	
100-00-53620-000-000		Refuse and Garbage Collection COMMERICAL TRASH DUMPSTER FOR MAY	79.00
100-00-53635-000-000		Recycling Collection COMMERICAL RECYCLING DUMPSTER for MAY	54.00
100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection RES TRASH 90 GALLON CARTS for MAY	28,594.63
100-00-53635-000-000		Recycling Collection LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Collection RES RECYCLING SINGLE STREAM MAY	13,902.00
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S)	0.00
100-00-53620-000-000		Refuse and Garbage Collection SPRING PICK UP	3,562.11
100-00-53620-000-000		Refuse and Garbage Collection BULKY ITEM PICKUP	150.00
100-00-53620-000-000		Refuse and Garbage Collection RESID RECYCLE	0.00
		Total	46,341.74
5343	6/19/2017	AYRES ASSOCIATES MANITOWOC RD PARK PLAN	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant MANITOWOC RD PARK PLAN	4,505.72
		169170	
		Total	4,505.72
5344	6/19/2017	BENEFIT ADVANTAGE APRIL BILLING	

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Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-200-000		Gen. Admin - Benefits	35.00
		APRIL BILLING	402747
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		MAY BILLING	403056
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		JUNE BILLING	403735
Total			105.00

5345 6/19/2017 BIRSCHBACH INSPECTION SERVICE, LLC
Building Inspections May 2017

100-00-52400-000-000		Building Inspector - Contract	4,499.00
		Building Inspections May 2017	
Total			4,499.00

5346 6/19/2017 BUTCH'S CURB & LANDSCAPING LLC
CATCH BASINS ON SONNY DR

401-00-57200-000-000		Street Improvements	537.00
		CATCH BASINS ON SONNY DR	990
Total			537.00

5347 6/19/2017 CALUMET COUNTY TREASURER
BALLOTS FOR APRIL 2017

100-00-51440-400-000		Elections - Supplies	1,434.56
		BALLOTS FOR APRIL 2017	
100-09-53315-902-000		Hwy Dept - Signs	838.28
		INV 049005 FOR POPULATION SIGN INSTALL	
Total			2,272.84

5348 6/19/2017 CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA
2017 third quarter

100-00-52100-000-000		Law Enforcement - Contract	26,985.79
		2017 third quarter	9904888
Total			26,985.79

5349 6/19/2017 CARSTENS ACE HARDWARE
O-RINGS

100-09-53311-700-000		Hwy Dept - Equip Maintenance	1.06
		O-RINGS	149802
100-06-52200-400-000		Fire Dept - Supplies	58.49
		FROM 04/25/17 TORCH KIT	147660

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Dated From: 6/19/2017 From Account:
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Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	7.91
		SHOP FROM 04/28/17	147836
100-06-52200-400-000		Fire Dept - Supplies	26.99
		FIRE DEPT CHARGER	148936
		Total	94.45
5350	6/19/2017	DELTA PUBLICATIONS 1-YR SUBSCRIPTION TRI-COUNTY NEWS	
100-02-51400-400-000		Gen. Admin - Supplies	35.00
		1-YR SUBSCRIPTION TRI-COUNTY NEWS	
		Total	35.00
5351	6/19/2017	DERCKS DEWITT LLC INV 501- TRAIL & SIDEWALKS PARKER FARMS	
100-00-57220-000-000		Capital Outlay - Parks	15,490.97
		INV 501- TRAIL & SIDEWALKS PARKER FARMS	
		Total	15,490.97
5352	6/19/2017	DTAK, LLC 140 yards of chips	
100-00-55200-000-000		Parks - Maint. and Utilities	2,800.00
		140 yards of chips	23765
		Total	2,800.00
5353	6/19/2017	FABICK RENTS excavator Sonny Dr	
401-00-57200-000-000		Street Improvements	951.50
		excavator Sonny Dr	461508
		Total	951.50
5354	6/19/2017	FERGUSON WATERWORKS #1476 DITCH GRATE	
401-00-57200-000-000		Street Improvements	830.10
		DITCH GRATE	0222283
100-09-57330-000-000		Capital Outlay - Road Projects	198.00
		SEALANT AND RING	0223065
401-00-57200-000-000		Street Improvements	1,533.00
		SONNY DRIVE PIPE	0221607
		Total	2,561.10

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5355	6/19/2017	GAT SUPPLY, INC SAFETY VESTS	
100-09-53311-400-000		Hwy Dept - Supplies SAFETY VESTS	100.20
		316038-1	
		Total	100.20
5356	6/19/2017	GRUETT'S RANGER FROM 05/15/17	
100-06-52200-600-000		Fire Dept - Vehicle Maint. RANGER FROM 05/15/17	5,290.18
		13277P	
		Total	5,290.18
5357	6/19/2017	HERRLING CLARK LAW FIRM LTD services through 06/19/17- VILLAGE ONLY	
100-00-51300-000-000		Legal services through 06/19/17- VILLAGE ONLY	3,500.95
		14283.03M	
		Total	3,500.95
5358	6/19/2017	INTERSTATE BATTERY OF GREEN BAY FROM 05/17/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 05/17/17	69.90
		90116735	
		Total	69.90
5359	6/19/2017	J & E CONSTRUCTION FROM 06/06/17 CLAY HAULED TO SHERWOOD	
100-09-57330-000-000		Capital Outlay - Road Projects FROM 06/06/17 CLAY HAULED TO SHERWOOD	375.00
		2017-1737	
100-09-57330-000-000		Capital Outlay - Road Projects FROM 06/12/17 CRUSHED STONE	274.62
		2017-1779	
401-00-57200-000-000		Street Improvements CRUSHED STONE SONNY DR	4,750.87
		2017-1551	
401-00-57200-000-000		Street Improvements CRUSHED STONE SONNY DRIVE	1,513.63
		2017-1565	
401-00-57200-000-000		Street Improvements CRUSHED STONE SONNY DR	5,999.45
		2017-1689	
		Total	12,913.57
5360	6/19/2017	JEFF WISNET CDL renewal	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-306-000		Hwy Dept - CDL/Testing CDL renewal	77.29
		Total	77.29
5361	6/19/2017	JOE'S POWER CENTER chain loop from 06/20/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance chain loop from 06/20/17 5599	117.96
		Total	117.96
5362	6/19/2017	KAATS WATER CONDITIONING INC. CHARGES THROUGH 05/30/17	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 05/30/17	60.21
		Total	60.21
5363	6/19/2017	KARLS MECHANICAL CONTRACTORS, INC. FROM 05/03/17 FURNACE PROBLEM	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 05/03/17 FURNACE PROBLEM K18581	452.20
		Total	452.20
5364	6/19/2017	L & S TRUCK CENTER dot inspection truck #17	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance dot inspection truck #17 266961	3,523.27
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance SHORT \$50.00 FROM PREV INVOICES 266779 266778	100.00
		Total	3,623.27
5365	6/19/2017	LANGE ENTERPRISES, INC ROAD NAME SIGN PLATES	
100-09-53315-902-000		Hwy Dept - Signs ROAD NAME SIGN PLATES 62157	3,805.66
100-09-53315-902-000		Hwy Dept - Signs REPLACE DARBOY COMM PARK SIGN 62206	57.86
		Total	3,863.52
5366	6/19/2017	LISOWE OIL FROM 06/08/17	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,217.48
	FROM 06/08/17	20185	
100-09-53311-600-030		Hwy Dept - Fuel	426.73
	FROM 06/18/17	20187	
100-09-53311-600-030		Hwy Dept - Fuel	1,379.98
	FROM 05/24/17	20100	
100-09-53311-600-030		Hwy Dept - Fuel	381.33
	FROM 05/24/17	20101	
100-09-53311-600-030		Hwy Dept - Fuel	1,443.87
	FROM 05/16/17	20044	
100-09-53311-600-030		Hwy Dept - Fuel	61.00
	FROM 05/17/17	01416	
100-09-53311-600-030		Hwy Dept - Fuel	1,444.26
	FROM 06/15/17	20235	
		Total	6,354.65

5367 6/19/2017 LOCAL GOVERNMENT CENTER
BOARD OF REVIEW ORDER FORM 2017

100-00-51100-115-000		Village Board-Training/Mileage	75.00
		BOARD OF REVIEW ORDER FORM 2017	
		Total	75.00

5368 6/19/2017 MARK MOMMAERTS
REIMBURSEMENT FOR CONFERENCE MEALS

100-01-51101-305-000		Planning - Training/Mile/Exp.	15.00
		REIMBURSEMENT FOR CONFERENCE MEALS	
		Total	15.00

5369 6/19/2017 MCMAHON
Blackoak St (Sonny to Woodland)

100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,191.00
		Blackoak St (Sonny to Woodland) 0906367	
100-09-57330-000-000		Capital Outlay - Road Projects	1,034.60
		& Sand Chip Seal / Asphalt Resurfacing 0906368	
100-09-57330-000-000		Capital Outlay - Road Projects	709.50
		Hoelzel Way and County Rd N 0906366	
401-00-57200-000-000		Street Improvements	2,742.25
		Sonny Dr 0906366	

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Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	3,147.97
		NorthShore Woods Mini Storm Sewer 0906366	
100-09-57330-000-000		Capital Outlay - Road Projects	8,458.64
		CRACK AND CHIP SEAL 0906156	
100-00-53441-100-000		Pond Maint. and Illicit Disch.	2,057.70
		STORM MAPPING 0906098	
		Total	19,341.66

5370 6/19/2017 MENARDS-APPLETON EAST
from 06/06/17

100-09-53311-400-000		Hwy Dept - Supplies	18.25
		from 06/06/17 16964	
100-09-53311-400-000		Hwy Dept - Supplies	3.73
		from 06/14/17 17452	
		Total	21.98

5371 6/19/2017 MID-AMERICAN RESEARCH CHEMICAL
GARBAGE BAGS

100-00-55200-000-000		Parks - Maint. and Utilities	313.70
		GARBAGE BAGS 0609928-IN	
		Total	313.70

5372 6/19/2017 MIKE'S ELECTRIC
darboy community park

100-09-53311-505-000		Hwy Dept - Building Maint	1,558.26
		darboy community park 10092	
		Total	1,558.26

5373 6/19/2017 MONROE TRUCK EQUIPMENT, INC
TRUCKLITE

100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	51.82
		TRUCKLITE 774258	
		Total	51.82

5374 6/19/2017 PRAXAIR DISTRIBUTION, INC
FROM 05/22/17

100-09-53311-400-000		Hwy Dept - Supplies	27.05
		FROM 05/22/17 77472377	
		Total	27.05

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5375	6/19/2017	QUALITY TRUCK CARE CENTER	
	05/26/17		
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	925.12
	05/26/17	DP55926	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	200.30
	05/30/17	DP55931	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	11.26
	05/31/17	DP55958	
Total			1,136.68
5376	6/19/2017	RENNERTS	
		COMPLIANT TEST	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	616.00
		COMPLIANT TEST 37206	
Total			616.00
5377	6/19/2017	RIESTERER & SCHNELL, INC Chilton	
		from 06/16/2017	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	467.96
		from 06/16/2017 1201298	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	309.83
		WET CHARGED BATTERY 05/30/17 1189195	
Total			777.79
5378	6/19/2017	SCHWAAB, INC.	
		REFERENCE B023106	
100-02-51400-400-000		Gen. Admin - Supplies	50.65
		REFERENCE B023106	
Total			50.65
5379	6/19/2017	SCOTT SASS	
		OVERPAYMENT ON PROPERTY TAXES- 2ND CHECK	
100-00-21070-000-000		Overpayments Payable	56.11
		OVERPAYMENT ON PROPERTY TAXES- 2ND CHECK	
Total			56.11
5380	6/19/2017	SHERWOOD ELEVATOR	
		FROM 05/13/17	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	91.98
		FROM 05/13/17 00071886	

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Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-901-000		Hwy Dept - Ditching/Grading	131.46
	FROM 05/31/17	00072597	
		Total	223.44
<hr/>			
5381	6/19/2017	SPECTRUM- 6401	
Acc 606836401 service period 06/08-07/07			
100-02-51400-400-006		Gen. Admin - Service Contracts	499.76
Acc 606836401 service period 06/08-07/07			
		Total	499.76
<hr/>			
5382	6/19/2017	STUMPF EXCAVATING & TRUCKING	
pump holding tanks 06/13/17			
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		pump holding tanks 06/13/17 7150	
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		pump holding tanks 06/01/17 7134	
		Total	480.00
<hr/>			
5383	6/19/2017	SUBURBAN WILDLIFE SOLUTIONS LLC	
TRAP MUSKRATS ON PONDS THRU 05/26			
100-00-53441-100-000		Pond Maint. and Illicit Disch.	1,880.00
		TRAP MUSKRATS ON PONDS THRU 05/26 3336	
		Total	1,880.00
<hr/>			
5384	6/19/2017	TECC Security Systems, Inc.	
REPLACE BATTERIES IN SYSTEM			
100-09-53311-505-000		Hwy Dept - Building Maint	117.00
		REPLACE BATTERIES IN SYSTEM 42062	
		Total	117.00
<hr/>			
5385	6/19/2017	THE ELITE GROUP	
2017 summer clothes			
100-02-51400-400-000		Gen. Admin - Supplies	820.10
		2017 summer clothes 278244	
		Total	820.10
<hr/>			
5386	6/19/2017	ULTIMATE CLEANING LIMITED	
JULY 2017 SERVICES			
100-02-51400-400-006		Gen. Admin - Service Contracts	245.21
		JULY 2017 SERVICES 1664	

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Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 245.21
5387	6/19/2017	VALLEY LAWN CARE, LLC	
ACCOUNT 29020 service on 06/07/17			
100-00-55200-000-000		Parks - Maint. and Utilities	1,000.00
ACCOUNT 29020 service on 06/07/17 57240051710			
			Total 1,000.00
5388	6/19/2017	WAVERLY SANITARY DISTRICT	
Account 000-2781-00			
100-07-52200-500-023		Fire Station 70 - Water/Sewer	34.42
Account 000-2781-00			
			Total 34.42
5389	6/19/2017	WEYERS EQUIPMENT	
FROM 06/08/17 SUPPLIES			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	105.52
FROM 06/08/17 SUPPLIES 01-98536			
			Total 105.52
5390	6/19/2017	WI DEPT OF JUSTICE	
Account # G2028			
100-02-51400-400-000		Gen. Admin - Supplies	301.00
Account # G2028			
			Total 301.00
5391	6/19/2017	WISCONSIN DNR- ENVIRONMENTAL FEES	
STORMWATER FEES			
100-00-53441-000-000		Storm Sewer Maintenance	1,000.00
STORMWATER FEES 408014310-2017-1			
			Total 1,000.00
5392	6/19/2017	WISCONSIN EMS ASSOCIATION	
Service membership 2017			
100-06-52200-305-000		Fire Dept - Training/Mem	308.00
Service membership 2017			
			Total 308.00
5393	6/19/2017	WISCONSIN MEDIA	
billing period 05/01-05/31 don't split			

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017 From Account:
Thru: 6/19/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-800-000	6/19/2017	Gen. Admin - Publications	2,246.20
		billing period 05/01-05/31 don't split 0000550360	
100-02-51400-800-000	6/19/2017	Gen. Admin - Publications	481.01
		billing period 05/01-05/31 town and vill 0000550360	
		Total	2,727.21
<hr/>			
	5394 6/19/2017	WOLFINGER WATER & BACKHOE	
		REPAIR WELL ON 06/17/17	
100-09-53311-505-000	6/19/2017	Hwy Dept - Building Maint	8,860.60
		REPAIR WELL ON 06/17/17 12526	
		Total	8,860.60
		Grand Total	189,247.97

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017

From Account:

Thru: 6/19/2017

Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	170,390.17
Total Expenditure from Fund # 401 - TAX INCREMENTAL DISTRICT #1	18,857.80
Total Expenditure from all Funds	189,247.97

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Posting Date: 6/19/2017

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 6/19/2017

Thru: 6/19/2017

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		170,390.17
	Total Expenditure - Fund # 100	170,390.17	
401-00-11100-000-000	General Checking Investor Bank		18,857.80
	Total Expenditure - Fund # 401	18,857.80	
	Total	189,247.97	189,247.97



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Jennifer Weyenberg, WCMC

Date:
June 21, 2017

Title:
Consent Agenda- Renewal Operator Licenses

Issue:
None. These are the renewal license applications; the current licenses expire June 30, 2017.

Background and Additional Information:

The following applications have been filed with the Village Clerk and the necessary fees have been paid. All have met the requirements to hold an operator's license.

- | | |
|-------------------|------------------|
| Rodney Berglund | Barbara Schaffer |
| Megan Bergel | Corey Bringman |
| David Ley | Michael Jernegan |
| Brittany Schaffer | Sheila Butler |

Budget/Financial Impact:
None

Recommended Action:
Staff recommends approval of the licenses.

Attachments:
• None



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jennifer Weyenberg, WCMC

Date:

June 21, 2017

Title:

Consent Agenda- New Operator Licenses

Issue:

None. These are the all NEW license applications and the background checks were conducted.

Background and Additional Information:

The following applications have been filed with the Village Clerk and the necessary fees have been paid. All have met the requirements to hold an operator's license.

- Haley Davidson
- Ian Rasmussen
- Andrew Handrich
- Gina Hartzheim
- Lauren Kelly
- Brianna Schnese
- Tayah Cunningham
- Meagan Weber
- Delaney Wiese

Budget/Financial Impact:

None

Recommended Action:

Staff recommends approval of the licenses.

Attachments:

None

VILLAGE BOARD MEETING**VILLAGE OF HARRISON**

Date: June 27th, 2017

Title:

Approve purchase and installation of LED lighting at Jochmann Dr. and CTH N.

Issue:

Should the Village purchase and install a light pole with LED lighting at the corner of Jochmann Dr. and CTH N.

Background and Additional Information:

At the April 28th, 2015 Village Board meeting, the Village Board authorized the installation of services for a future light pole at the corner of Jochmann Dr. and CTH N in the new Parker Farm subdivision. At that time, the Village Board decided to wait to install the light pole until pricing came in for LED lighting.

Staff has received cost estimates for the installation of a light pole and LED lighting at the corner of Jochmann Dr. and CTH N. The estimated cost is \$2,680.94 for a non-standard wood pole with LED lighting or \$3,535.30 for a non-standard fiberglass pole with LED lighting.

Budget/Financial Impact:

The estimated cost (\$2,680.94 - \$3,535.30) for installation would come out of the road maintenance budget. The future cost for the light would then be budgeted for in the general fund.

Recommended Motion:

Staff recommends a motion to approve the purchase of a non-standard fiberglass pole with LED lighting to be installed at the SW corner of Jochmann Dr. and CTH N.

Attachments:

Cost list for LED lighting.
Meeting minutes 4-28-2015

Type of Pole		RATE	Type of Fixture	Estimated Upfront Installation Cost*	Facilities Charges Years 0-7	Facilities Charges Years 8-20	Energy Charges+	Total Facility and Energy Charges for 20 years
NON STANDARD	WOOD POLE	MS-4	250W HPS FCO COBRA HEAD	\$ 2,401.88	\$12.01	\$12.01	\$12.25	\$5,822.40
		MS-4	250W HPS SHOEXBOX	\$ 2,498.60	\$12.49	\$12.49	\$12.25	\$5,937.60
		LE-6	LED RECTANGULAR FIX 85W	\$ 2,680.64	\$8.72	\$6.14	\$4.49	\$2,767.92
NON STANDARD	FIBERGLASS	MS-4	250W HPS FCO COBRA HEAD	\$ 3,256.54	\$16.28	\$16.28	\$12.25	\$6,847.20
		MS-4	250W HPS SHOEXBOX	\$ 3,353.26	\$16.77	\$16.77	\$12.25	\$6,964.80
		LE-6	LED RECTANGULAR FIX 85W	\$ 3,535.30	\$8.72	\$6.14	\$4.49	\$2,767.92

Type of Pole		RATE	Type of Fixture	Estimated Upfront Installation Cost*	Facilities Charges Years 0-7	Facilities Charges Years 8-20	Energy Charges+	Total Facility and Energy Charges for 20 years
STANDARD	WOOD DISTRIBUTION POLE ASSUMES SECONDARY ON POLE SAME CHARGES APPLY TO CONVERSION OF EXISTING LIGHTS UNDER RATE MS-3	MS-3	100W HPS COBRAHEAD	\$ -	-	-	\$13.52	\$3,244.80
		MS-3	150W HPS COBRAHEAD	\$ -	-	-	\$15.75	\$3,780.00
		LE-5	LED OVAL FIX [C] 64W	\$ 150.00	\$12.15	\$4.87	\$2.90	\$2,476.32
		LE-5	LED RECTANGULAR [D] 56W	\$ 175.00	\$13.70	\$5.52	\$3.22	\$2,784.72
		MS-3	250W HPS COBRAHEAD	\$ -	-	-	\$20.83	\$4,999.20
		LE-5	LED OVAL FIX [D] 92W	\$ 175.00	\$13.70	\$5.52	\$4.49	\$1,077.60
STANDARD		LE-5	LED RECTANGULAR [E] 85W	\$ 200.00	\$15.26	\$6.17	\$4.49	\$3,321.96

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
04/28/15**

1. Call to Order – Meeting was called to order in the Harrison Municipal Building, W5298 Hwy 114, Menasha at 7:00pm by President Jim Salm.
2. Pledge of Allegiance- recited.
3. Roll Call- Village President Jim Salm and Trustees Pete Stier, Dave La Shay, Kevin Hietpas, Tyler Moore, Lou Miller and Joe Sprangers were present. Staff included Planner Mark Mommaerts, Treasurer JoAnn Ashauer, Public Works Director Bob Kesler, Village Manager Travis Parish and Clerk Jennifer Weyenberg.
4. Correspondence or Communications from Board and Staff- Email with photos received from Brian Brzezinski, N9034 Spring Valley Road, were distributed to the board. Mr. Brzezinski spoke to the board regarding the drainage issues near Woodland School.
5. Public Comments- Larry Schmitz, N8387 Royce Ct, asked about the status of the road improvement project in his area. The board asked T.Parish to send a letter to the contractor notifying him that the final deadline to complete the work is May 31st.
6. Consent Agenda
 - a) Municipal Payments from 03/31/15 through 04/24/15
 - b) Village board minutes from 04/14/15
 - c) Operator License- Joel Morgan, Victoria Dillon
 - d) Discharge of Firearms Application- Cathy Ott, N8324 Firelane 13
 - e) Amy Avenue Pond Maintenance Agreement
Request by Sprangers to remove the Operator Licenses from the consent agenda.
Motion (Stier¹/La Shay²) to approve the remaining items. Motion carried unanimously.
7. Items removed from Consent Agenda- Motion (Moore¹/Sprangers²) to approve the license for Joel Morgan. Motion carried unanimously. Motion (Moore¹/Miller²) to deny the license for Victoria Dillon. Motion carried unanimously.
8. Appointments
 - a) Jack Ophoven and Scott Chicoine to Zoning Board of Appeals- Motion (La Shay¹/Stier²) to approve appointments. Motion carried unanimously.
 - b) Commissioner and President to Garners Creek Stormwater Utility- Motion (Stier¹/Moore²) to approve Joe Sprangers as Commissioner and Dave La Shay as President to Garners Creek. Motion carried unanimously.
9. Unfinished Business from Previous Meeting
 - a) No items tabled from last meeting
10. New Business for Consideration or Action
 - a) Friendship Trail Funding- Motion (Stier¹/Moore²) to move forward with the Friendship Trail construction and to pay for any cost overruns as agreed to by the current agreement. Motion carried unanimously.
 - b) Agreement with McMahan Associates to Investigate Development of Water and Sewer System for Harrison Road area- Motion (La Shay¹/Sprangers²) to table. Motion carried unanimously.
 - c) Quotes for Projector/Monitor System in Board Room- Motion (La Shay¹/Moore²) to refer the item back to the committee of the whole. Motion carried unanimously.

- d) Quotes for New Excavator- Motion (Moore¹/Miller²) to approve the bid from Brooks Tractor Incorporated for \$129,900. Motion carried unanimously.
 - e) Development Agreement for Parker Farms Subdivision- Motion (Sprangers¹/Stier²) to approve the development agreement including language that we (Village) pay the cost difference between an asphalt trail and concrete sidewalk on the North side of Jochmann Drive; and to revise language in Section C (2.) so that the subdivider agrees to furnish, construct and install a 2-1/2 inch, 10-foot wide asphalt multi-use trail; and that copies of paid bills for the work that has been completed be submitted prior to the Village President signing off. Motion carried unanimously.
 - f) Final Plat for Parker Farms Subdivision- Motion (La Shay¹/Moore²) to approve the final plat. Motion carried unanimously.
 - g) Accept Gravel Roads in Parker Farms Subdivision- Motion (Stier¹/Miller²) to accept gravel roads with exception of last 300' of Parker Way. Motion carried unanimously.
 - h) Street Light Installation at Jochmann Drive and County N- Motion (La Shay¹/Moore²) to install services at Jochmann and County N. Motion carried unanimously. The board will discuss the type of lighting later in the fall.
 - i) Remove Drainage Easement in North Shore Woods Subdivision- Motion #1 (Moore¹/Hietpas²) to proceed with the process of reducing the 25-foot drainage easement to 15-feet. Concerns were raised that 15-feet wouldn't allow for enough room to maintain the easement if needed. Motion failed 7-0. Motion #2 (Moore¹/La Shay²) to eliminate the drainage easement from Lots 8-14. Motion clarified to include that the resurveying and recording costs are to be paid for by the property owners. Motion carried unanimously.
 - j) Certified Survey Map for Dale Marx, W4535 Manitowoc Road- Motion (Sprangers¹/La Shay²) to approve the CSM. Motion carried unanimously. Lot 1 will be a 5-acre parcel and Lots 2 & 3 will remain agricultural lands.
 - k) Resolution V2015-05 Outdoor Recreation Aids- Motion (Moore¹/Stier²) to approve V2015-05. Motion carried unanimously.
 - l) Resolution V2015-06 Opposing Elimination of Personal Property Taxes and Computer Aids- Motion (Stier¹/La Shay²) to approve V2015-06. Motion carried unanimously.
 - m) Resolution V2015-07 Requesting Waverly Sanitary District construct a Lift Station to Service a Portion of the Village- Motion (La Shay¹/Moore²) to approve V2015-07. Motion carried unanimously.
 - n) Ordinance V15-07 Adopting Amendments to the Harrison Comp Plan (Woodland Road between Coop Road and County N)- Motion (La Shay¹/Hietpas²) to waive the reading of the ordinance. Motion carried unanimously. Motion (Moore¹/Hietpas²) to approve V15-07. Motion carried unanimously.
11. Future Agenda Items- Request by Trustee La Shay to discuss the process for RFPs and Trustee Moore to discuss race routes through our parks. These will be placed on the May committee of the whole agenda.
12. Adjourn- Motion (Stier¹/La Shay²) to adjourn. Motion carried unanimously.

Jennifer Weyenberg, Village Clerk
 Dated April 29, 2015
 Approved May 26, 2015