



### NOTICE OF PUBLIC MEETING

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, on Tuesday, September 26, 2017 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for September 26, 2017
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Public Comments  
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
  - a) Minutes from 08/29/17, 09/12/17
  - b) Payment of Bills and Claims
  - c) Applications for Operator Licenses (expiring June 30, 2018)
7. Items removed from Consent Agenda (if any)
8. Appointments
  - a) None
9. Unfinished Business from Previous Meetings for Consideration or Action
  - a) Development Agreement for Kimberly Heights
10. New Business for Consideration or Action
  - a) Traffic concerns – Cedar Ridge II.
  - b) Preliminary Plat for Kimberly Heights 2
  - c) Conditional Use Permit for Swinkles Trucking & Excavating on Schmidt Road
  - d) Request for street light at corner of CTH KK and Handel Dr.
  - e) Certified Survey Map for Jason Jahnke at N8744 Zirbel Drive
  - f) Affidavit of Correction for Lot 1 Hialeah Beach at W5691 Firelane 12
  - g) Maintenance Agreement for Lot 1 Hialeah Beach at W5691 Firelane 12
  - h) Request to eliminate silt fence requirement for Kambura Acres II
  - i) Request for Temporary Limited Easements and a Permanent Limited Easement – CTH LP Project.
11. Reports of Ad Hoc Committees and Departments
12. Closed Session- the Village Board will meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to 1) a development project with Toonen Companies and 2) possible purchase of property for regional stormwater pond. The Village Board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.
13. Adjournment

Agenda is posted at Harrison Municipal Building and [www.harrison-wi.org](http://www.harrison-wi.org). Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk  
Posted September 22, 2017



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Jennifer Weyenberg, WCMC

**Date:**

September 19, 2017

**Title:**

Consent Agenda- Minutes, Summary of Bills and Claims, New Operator Licenses

**Issue:**

n/a

**Background and Additional Information:**

\* New Operator Licenses- The background check on the bartender application for Jeselle Dubey was processed. The applicant has completed the required Responsible Serving class or currently holds a valid license and paid the required fees. She previously held a license in Harrison during the 2016-2017 cycle. Staff recommends approval.

**Budget/Financial Impact:**

n/a

**Recommended Action:**

Staff recommends approval of all items on the consent agenda.

**Attachments:**

- Minutes from 08/29/17, 09/12/17
- Summary of Bills and Claims
- Bartender application

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
08/29/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, August 29, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay and Tyler Moore  
Board excused: Trustee Tammy Nelson  
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Correspondence from Joe Schreiber, Manitowoc Rd: The property owner objected to the adoption of Ordinance V17-13.

Public Comments

Lou Miller and Don Mielke asked about the status of sewer and water. Staff will schedule a meeting with ECWRPC and to discuss the service boundaries.

Dennis Berger, N9151 Kernan Ave, reported that there are still issues with the drainage project. The shoulder keeps washing away into his ditch line. This has been an on-going problem.

Frank Cummings, W6301 Kimberly Trail, thanked the staff for their cooperation on work he's doing in an easement.

Consent Agenda

Minutes from 08/08/17, Payment of Bills and Claims, Applications for Operator Licenses (expiring June 30, 2018), Application for Discharge of Firearms- Don Mielke and David & Joan McCormick, Certificate of Payment #2 to Scott Construction

Discussion: None

Motion: Trustee La Shay with second by Trustee Moore to approve the consent agenda.

Vote: Motion carried 6-0.

Appointments

Plan Commission: Motion by Trustee Moore with second by Trustee La Shay to approve Kevin Hietpas (exp. 04/16/18)

Jim Fochs (exp. 04/30/18)

Jim Lincoln (exp. 04/30/19)

Dennis Reed (exp. 04/30/19)

Jerry Bartlein (exp. 04/30/20)

Discussion: None

Vote: Motion carried 4-2 with Trustees Lisowe and Hietpas abstaining.

**Unfinished Business from Previous Meeting for Consideration or Action**

**a) Fence in Drainage Easement- W6437 Cherrybark Circle**

**Discussion:** The village board had previously postponed action. The property owner requested to place a fence within a drainage easement along the rear property line. There is a 30-ft storm sewer, utility and drainage easement that captures runoff from the subdivision. Staff recommends denial as it is a major drainage swale.

**Motion:** Trustee La Shay with second by Trustee Moore to approve the request to place a fence in the easement provided they sign the “Permission to Occupy Drainage Easement Agreement” and record it with the Register of Deeds.

**Vote:** Motion carried 6-0.

**New Business for Consideration or Action**

**a) Ord V17-15 Creating a Standing Joint Review Board**

**Discussion:** Under State Statutes, municipalities with TIF districts must have a JRB.

**Motion:** Trustee Moore with second by Trustee La Shay to approve the Ord V17-15.

**Vote:** Motion carried 6-0.

**b) Ord V17-16 Adopting the Wisconsin Commercial Building Code**

**Discussion:** The Village must adopt the Wisconsin Commercial Building Codes in order to provide building inspection services. This does not change our current procedures, but reinforces the Village’s rights to perform such services.

**Motion:** Trustee Lisowe with second by Trustee La Shay to approve Ord V17-16.

**Vote:** Motion carried 6-0.

**c) Deny Application for Bartender License**

**Discussion:** The applicant, B. Gullickson, has 3 charges within the past five years.

Additionally, one of the charges was for resisting and obstructing an officer which is grounds for immediate denial.

**Motion:** Trustee Lisowe with second by Trustee La Shay to deny the application based on the background report.

**Vote:** Motion carried 6-0.

**d) Res. No. V2017-05 Creating the Harrison Water Utility and Harrison Sewer Utility and Memorializing the Transfer of the Waverly Sanitary District’s Assets and Liabilities to the Village of Harrison.**

**Discussion:** Following the annexation of the entire town sanitary district, the district is dissolved and property of the district passes to the village. The two utilities will be accounted for as enterprise funds under the Village’s accounting system.

**Motion:** Trustee La Shay with second by Trustee Hietpas to approve.

**Vote:** Motion carried 6-0.

**e) Res. No. V2017-06 Memorializing the Transfer of All Assets and Liabilities from the Town of Harrison to the Village of Harrison.**

**Discussion:** Due to the recent annexation of the remaining Town, the Town is required to transfer all assets and liabilities to the Village in proportion to the assessed valuation.

**Motion:** Trustee La Shay with second by Trustee Lisowe to approve.

**Vote:** Motion carried 6-0.

Reports of Ad Hoc Committees and Departments

The Village Clerk reported that the total cost for the amended tax bills was \$20,317.63.

Closed Session

**Motion:** Trustee Lisowe with second by Trustee Moore to meet in closed session pursuant to Wis. State Stats §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to the extension of Blackoak St. and a land agreement for properties on Dogwood Ln.

**Discussion:** None

**Motion:** Trustee Lisowe and second by Trustee Moore to enter closed session.

**Vote:** Roll Call vote carried with Sprangers, Lisowe, Salm, Hietpas, La Shay and Moore voting “aye”.

Motion to adjourn occurred in closed session.

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Jennifer Weyenberg, Village Clerk

Dated August 29, 2017

Approved September 26, 2017

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
09/12/2017**

A regular meeting of the Village of Harrison was called to order on Tuesday, September 12, 2017 at 7:00pm in the Harrison Municipal Building. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Kevin Hietpas, Dave La Shay and Tammy Nelson  
Board excused: Trustee Tyler Moore  
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Trustee La Shay reported on the County's proposal for a sales tax.

Public Comments

Marvin Pohl, Hickory Drive, asked for confirmation that the urbanization of Hickory Dr be part of the 2018 budget discussion.

Judy Hebbe asked that the board consider creating a dog park on the village-owned land on Manitowoc Rd.

Olivia and Michelle Warner, Lilac Rd, asked the board to consider putting a path or sidewalk on Manitowoc Rd. They also reported that the drainage swale near Woodland Rd hasn't been cleared and is overgrown with cattails. There is leftover debris along Woodland from the chip seal project.

Consent Agenda

Applications for Operator Licenses (expiring June 30, 2018), Certificate of Payment #3 – 2017 Chip Seal

Discussion: Trustee Nelson removed the Certificate of Payment for further discussion.

Motion: Trustee Nelson with second by Trustee Lisowe to approve the remaining items on the consent agenda.

Vote: Motion carried 6-0.

Discussion on Removed Item: Trustee Nelson opposed the approval of payment.

Motion: Trustee Sprangers and second by Trustee La Shay to approve the Certificate of Payment #3.

Vote: Motion carried 5-1 with Trustee Nelson opposed.

Appointments

a) Joint Review Board

Discussion: President Salm noted that the president has typically held that position.

Motion: Trustee Lisowe and second by Trustee Hietpas to approve the nomination of Jim Salm.

**Vote: Motion carried 6-0.**

**Unfinished Business from Previous Meeting for Consideration or Action**

**a) Approve agreement with A2Z Design**

**Discussion:** The village board had previously authorized staff to get quotes from marketing firms to create a brand/logo for the village. Staff recommends working with A2Z. The final product will include stationary suite products, logo, and options for vehicle graphics and park signage.

**Motion:** Trustee Lisowe with second by Trustee Sprangers to approve the agreement with A2Z for a cost not to exceed \$12,500.

**Vote: Motion carried 6-0.**

**New Business for Consideration or Action**

**a) Permission to Occupy Drainage Easement at N9454 Evan St**

**Discussion:** The applicant is asking for permission to place a fence 15-feet into the easement, approximately 35-feet from the property line. This easement (ditch) has the potential to carry a significant amount of water and there are two 48" culverts under Payten St. Staff recommends denial of the request.

**Motion:** Trustee Nelson with second by Trustee Hietpas to approve the request to place the fence in the easement provided the standard "Permission to Occupy Drainage Easement Agreement" is signed and recorded with the Register of Deeds.

**Vote: Motion carried 4-2 with Trustees Sprangers and Lisowe opposed.**

**b) Development Agreement for Kimberly Heights**

**Discussion:** An agreement is required as part of our subdivision plat approval process. It calls for the developer to install an asphalt binder on the roadway and then the village will assess each lot for concrete street and sidewalk at a later date. Trustee Sprangers requested that language be added to address who is responsible for the costs at the intersection of Schmidt and N. This item was referred back to staff and will be brought back to a future meeting.

**Motion: None.**

**Vote: None.**

**c) Contract with Omni Associates for Illicit Discharge and Detection Elimination Program**

**Discussion:** The Village is required by the WI DNR to have a MS4 Permit and as part of the permit, the Village is required to monitor for illicit discharge into streams, rivers, ponds and lakes. Omni has provided these services since 2010.

**Motion:** Trustee Sprangers with second by Trustee Lisowe to approve a one-year contract at \$4278.

**Vote: Motion carried 6-0.**

**d) Contract Proposal from Accurate Appraisal for Assessor Services**

**Discussion:** The village's current contract with Accurate will expire and they are recommending a 4-year agreement in which a market revaluation will occur in 2019. No action was taken. The Village Manager was authorized to work with Accurate on a new contract and bring it back for approval.

**Motion: None.**

**Vote: None.**

**Closed Session**

**Motion: Trustee Lisowe with second by Trustee Moore to meet in closed session pursuant to Wis. State Stats §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to a land agreement for properties on Dogwood Ln.**

**Discussion: None**

**Motion: Trustee Lisowe with second by Trustee Sprangers to enter closed session.**

**Vote: Roll Call vote carried with Sprangers, Lisowe, Salm, Hietpas, La Shay and Nelson voting "aye".**

**Motion to adjourn occurred in closed session.**

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**Jennifer Weyenberg, Village Clerk  
Dated September 12, 2017  
Approved September 26, 2017**





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ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
5551	9/07/2017	AMERICAN MESSAGING INVOICE U1860083RI	
100-09-53311-900-000		Hwy Dept - Road Maintenance INVOICE U1860083RI	6.50
		Total	6.50
5552	9/07/2017	BOBCAT PLUS FILTERS FROM 04/26/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FILTERS FROM 04/26/17 IG30147	351.32
		Total	351.32
5553	9/07/2017	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 2017 fourth quarter	
100-00-52100-000-000		Law Enforcement - Contract 2017 fourth quarter 9905076	26,985.79
		Total	26,985.79
5554	9/07/2017	CINDERSHOTS PHOTOGRAPHY DOUBLE SIDED BADGES	
100-08-52300-000-000		1st Responders - Operating Exp DOUBLE SIDED BADGES 16041	210.50
		Total	210.50
5555	9/07/2017	CK AUTOMOTIVE LLC 2017 FORD F350 COMMERCIAL LINER	
100-09-57324-000-000		Capital Outlay - Hwy. Equip 2017 FORD F350 COMMERCIAL LINER 4266	650.00
		Total	650.00
5556	9/07/2017	ENDURACLEAN, INC. KITCHEN TOWEL ROLLS	
100-09-53311-400-000		Hwy Dept - Supplies KITCHEN TOWEL ROLLS 10515	258.00
		Total	258.00
5557	9/07/2017	FERGUSON WATERWORKS #1476 SONNY DRIVE	
100-09-57330-000-000		Capital Outlay - Road Projects SONNY DRIVE 0230553	720.96

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 720.96
5558	9/07/2017	GAT SUPPLY, INC SAFETY GLASSES FROM 08/18/17	
100-09-53311-400-000		Hwy Dept - Supplies SAFETY GLASSES FROM 08/18/17	217.68
		319655-1	
			Total 217.68
5559	9/07/2017	GRUETT'S FROM 08/21/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/21/17	86.80
		26423P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/23/17	64.60
		26539P	
			Total 151.40
5560	9/07/2017	J & E CONSTRUCTION 08/24/17 HAULED FILL IN	
100-09-53311-900-000		Hwy Dept - Road Maintenance 08/24/17 HAULED FILL IN	100.00
		2017-2408	
100-09-53311-901-000		Hwy Dept - Ditching/Grading 08/28/17 3" CLEAR	87.84
		2017-2430	
100-09-53311-900-000		Hwy Dept - Road Maintenance 08/23/17 3/4" CRUSHED STONE	2,333.24
		2017-2393	
			Total 2,521.08
5561	9/07/2017	JASON KOSSEL BOOT REIMBURSEMENT	
100-08-52300-000-000		1st Responders - Operating Exp BOOT REIMBURSEMENT	179.99
100-08-52300-000-000		1st Responders - Operating Exp SPHYGMOMANOMETER	35.12
100-08-52300-000-000		1st Responders - Operating Exp CLASSES	200.00
100-08-52300-000-000		1st Responders - Operating Exp APPLICATION TO REGISTRY	80.00
100-08-52300-000-000		1st Responders - Operating Exp MILEAGE REIMBURSEMENT	319.93
			Total 815.04

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Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
5562	9/07/2017	KAATS WATER CONDITIONING INC. CHARGES THROUGH 08/22/17	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 08/22/17	46.83
		Total	46.83
5563	9/07/2017	KIMBALL MIDWEST BLADES AND CLEANER FORM 08/15/17	
100-09-53311-400-000		Hwy Dept - Supplies BLADES AND CLEANER FORM 08/15/17	220.08
		5791614	
		Total	220.08
5564	9/07/2017	KIWANIS CLUB OF DARBOY, INC. ICE CREAM SOCIAL	
100-00-55200-120-000		Parks - Recreation Programs ICE CREAM SOCIAL	1,000.00
		Total	1,000.00
5565	9/07/2017	LAKESHORE SEPTIC SERVICE 4 PORT-A-POTTIES FOR FLIGHT NIGHT	
100-00-55200-000-000		Parks - Maint. and Utilities 4 PORT-A-POTTIES FOR FLIGHT NIGHT	260.00
		NONE	
		Total	260.00
5566	9/07/2017	LANGE ENTERPRISES, INC STOP SIGNS AND SPEED LIMIT SIGNS	
100-09-53315-902-000		Hwy Dept - Signs STOP SIGNS AND SPEED LIMIT SIGNS	1,233.74
		32907	
100-09-53315-902-000		Hwy Dept - Signs STATE PARK AND BLAZING STAR SIGNS	239.26
		63058	
		Total	1,473.00
5567	9/07/2017	LISOWE OIL FROM 08/11/17	
100-09-53311-600-030		Hwy Dept - Fuel FROM 08/11/17	1,327.28
		20639	
		Total	1,327.28
5568	9/07/2017	MCPMAHON AMY AVE AND LAKEVIEW POND	

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Dated From: 9/07/2017 From Account:  
Thru: 9/07/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53441-100-000		Pond Maint. and Illicit Disch. AMY AVE AND LAKEVIEW POND 0907226	106.50
Total			106.50
5569 9/07/2017 MENARDS-APPLETON EAST SUPPLIES FROM 08/10/17			
100-09-53311-400-000		Hwy Dept - Supplies SUPPLIES FROM 08/10/17 20987	181.21
100-09-53311-400-000		Hwy Dept - Supplies FLEXZILLAS CORDS FROM 09/05/17 22470	117.45
Total			298.66
5570 9/07/2017 OFFICE DEPOT CREDIT PLAN BALANCE THROUGH 08/10/17			
100-02-51400-400-000		Gen. Admin - Supplies BALANCE THROUGH 08/10/17	294.51
Total			294.51
5571 9/07/2017 OSHKOSH FIRE & POLICE EQUIPMENT FILTERS FROM 08/30/17			
100-06-52200-700-000		Fire Dept - Equip Maintenance FILTERS FROM 08/30/17 170525	257.15
Total			257.15
5572 9/07/2017 PRAXAIR DISTRIBUTION, INC FROM 08/18/17			
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/18/17 78560361	112.45
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/22/17 78640158	28.77
Total			141.22
5573 9/07/2017 R.T. DITTER'S TIRE & REPAIR LLC TIGER MOWER WORK FROM 07/11/17			
100-09-53311-700-000		Hwy Dept - Equip Maintenance TIGER MOWER WORK FROM 07/11/17 45193	302.53
Total			302.53
5574 9/07/2017 SCOTT CONSTRUCTION CERTIFICATE OF PAYMENT #2 CHIP SEAL 2017			

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Dated From: 9/07/2017 From Account:  
Thru: 9/07/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-57330-000-000		Capital Outlay - Road Projects	163,373.23
		CERTIFICATE OF PAYMENT #2 CHIP SEAL 2017	
		Total	163,373.23
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5575	9/07/2017	SCOTT LAMERS CONSTRUCTION, LLC	
		SERVICE FROM 07/17-08/03	
100-00-53441-000-000		Storm Sewer Maintenance	16,702.39
		SERVICE FROM 07/17-08/03	
		3497	
		Total	16,702.39
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5576	9/07/2017	SERWE IMPLEMENT MUNICIPAL SALES CO, LLC	
		PP SEAL FROM 08/14/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	24.99
		PP SEAL FROM 08/14/17	
		4406	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	176.55
		FLAIL KNIFE FROM 08/15/17	
		4412	
		Total	201.54
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5577	9/07/2017	SHORT ELLIOT HENDRICKSON, INC	
		lot grade checks thru July 31, 2017	
100-00-52400-200-000		Inspections - Grade Checks	2,253.00
		lot grade checks thru July 31, 2017	
		337081	
100-00-52400-200-000		Inspections - Grade Checks	1,431.75
		Kambura Acres inspections thru July 31	
		337082	
100-00-53441-100-000		Pond Maint. and Illicit Disch.	830.40
		MS4 COMPLIANCE	
		337080	
		Total	4,515.15
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5578	9/07/2017	SI METALS AND SUPPLY	
		DATED 08/24/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	260.00
		DATED 08/24/17	
		111584	
		Total	260.00
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5579	9/07/2017	SMT MANUFACTURING & SUPPLY LLC	
		FROM 08/17/17 CUSTOMER NO. 0001130	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	51.56
		FROM 08/17/17 CUSTOMER NO. 0001130	
		0047611-IN	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	10.30
		METRIC SEAL TIGER MOWER	
		0047923-IN	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance	31.50
		BELT FOR TIGER MOWER 0047712-IN	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	227.19
		BEARING FOR TIGER MOWER 0047655-IN	
		Total	320.55
5580	9/07/2017	SPECTRUM- 4901	
		Service period 08/24-09/23	
100-02-51400-400-006		Gen. Admin - Service Contracts	148.09
		Service period 08/24-09/23	
		Total	148.09
5581	9/07/2017	SPECTRUM- 6401	
		Acc 606836401 service period 09/08-10/07	
100-02-51400-400-006		Gen. Admin - Service Contracts	499.39
		Acc 606836401 service period 09/08-10/07	
		Total	499.39
5582	9/07/2017	STUMPF CREATIVE LANDSCAPE	
		11 X 4' BLUE SPRUCE FOR VERONA'S	
100-09-57330-000-000		Capital Outlay - Road Projects	1,375.00
		11 X 4' BLUE SPRUCE FOR VERONA'S 9474	
		Total	1,375.00
5583	9/07/2017	STUMPF EXCAVATING & TRUCKING	
		pump holding tanks 08/31/17	
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		pump holding tanks 08/31/17 7242	
		Total	240.00
5584	9/07/2017	TOTAL FLOOR COVERING, INC.	
		50% DEPOSIT TO PLACE ORDER	
100-00-57190-000-000		Capital Outlay - General Gvmnt	7,076.10
		50% DEPOSIT TO PLACE ORDER	
		Total	7,076.10
5585	9/07/2017	WALLY KUSSMANN	
		MAILBOX - PLOW DAMAGE	
100-09-53311-900-000		Hwy Dept - Road Maintenance	51.18
		MAILBOX - PLOW DAMAGE	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>51.18</b>
5586	9/07/2017	WAVERLY SANITARY DISTRICT Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer Account 000-2781-00	26.75
<b>Total</b>			<b>26.75</b>
5587	9/07/2017	WELLS FARGO FINANCIAL LEASING COVERAGE PERIOD 08/17-09/16/17	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 08/17-09/16/17 5004183545	575.69
<b>Total</b>			<b>575.69</b>
5588	9/07/2017	WEYERS EQUIPMENT FROM 08/29/17	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/29/17 01-102831	182.24
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 08/30/17 01-102862	189.00
<b>Total</b>			<b>371.24</b>
5589	9/07/2017	WIL-KIL PEST CONTROL Village Hall	
100-02-51400-400-006		Gen. Admin - Service Contracts Village Hall 3203567	77.75
100-02-51400-400-006		Gen. Admin - Service Contracts Fire Station 60 3204139	40.00
100-02-51400-400-006		Gen. Admin - Service Contracts Fire Station 70 3204140	40.00
100-02-51400-400-006		Gen. Admin - Service Contracts Express EVO Ext Bait Station #60 0	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts Exterior Traps Station 70 0	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts Power Spray- Village Hall 0	0.00
<b>Total</b>			<b>157.75</b>
<b>Grand Total</b>			<b>234,510.08</b>



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ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

From Account:

Thru: 9/07/2017

Thru Account:

Amount

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Total Expenditure from Fund # 100 - GENERAL FUND

234,510.08

Total Expenditure from all Funds

234,510.08

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ACCT

Posting Date: 9/07/2017

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/07/2017

Thru: 9/07/2017

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	General Checking - Payroll		234,510.08
	Total Expenditure - Fund # 100	234,510.08	
	Total	234,510.08	234,510.08

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017 From Account:  
Thru: 9/18/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
5590	9/18/2017	A2Z DESIGN, LLC Deposit of 50% on contract for branding	
100-02-51400-400-006		Gen. Admin - Service Contracts Deposit of 50% on contract for branding 2375	4,000.00
			Total 4,000.00
5591	9/18/2017	ADVANCED DISPOSAL COMMERICAL TRASH DUMPSTER FOR AUG	
100-00-53620-000-000		Refuse and Garbage Collection COMMERICAL TRASH DUMPSTER FOR AUG	79.00
100-00-53635-000-000		Recycling Collection COMMERICAL RECYCLING DUMPSTER for AUG	54.00
100-00-53620-000-000		Refuse and Garbage Collection FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Collection RES TRASH 90 GALLON CARTS for AUG	28,716.86
100-00-53635-000-000		Recycling Collection LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Collection RES RECYCLING SINGLE STREAM AUG	13,961.50
100-00-53620-000-000		Refuse and Garbage Collection REPLACEMENT CART(S)	0.00
100-00-53620-000-000		Refuse and Garbage Collection SPRING PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Collection BULKY ITEM PICKUP	50.00
100-00-53620-000-000		Refuse and Garbage Collection RESID RECYCLE	0.00
			Total 42,861.36
5592	9/18/2017	AYRES ASSOCIATES MANITOWOC RD PARK PLAN	
100-00-57220-000-000		Capital Outlay - Parks MANITOWOC RD PARK PLAN 170534	2,946.74
			Total 2,946.74
5593	9/18/2017	BATTERIES PLUS BULBS #508 FIRE DEPT BATTERIES	

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ACCT

THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017 From Account:  
Thru: 9/18/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000	9/18/2017	Fire Dept - Supplies	123.75
		FIRE DEPT BATTERIES	
		508-276323	
		Total	123.75
5594	9/18/2017	BAY COMMUNICATIONS, INC	
		fire department supplies	
100-06-52200-400-000	9/18/2017	Fire Dept - Supplies	1,849.00
		fire department supplies	
		Total	1,849.00
5595	9/18/2017	BOBCAT PLUS	
		FROM 08/29/17	
100-09-53311-700-000	9/18/2017	Hwy Dept - Equip Maintenance	291.55
		FROM 08/29/17	
		RG13505	
		Total	291.55
5596	9/18/2017	CARDMEMBER SERVICE	
		ACCT 4798 5100 5742 3846	
100-00-55200-000-000	9/18/2017	Parks - Maint. and Utilities	217.98
		ACCT 4798 5100 5742 3846	
100-00-11020-000-000	9/18/2017	Petty Cash - Clerk	28.32
		ACCT 4798 5100 5742 3846	
		Total	246.30
5597	9/18/2017	CORPORATE NETWORK SOLUTIONS, INC	
		GO DADDY RENEWAL - 7 YR	
100-02-51400-400-000	9/18/2017	Gen. Admin - Supplies	250.00
		GO DADDY RENEWAL - 7 YR	
		53615	
		Total	250.00
5598	9/18/2017	FERGUSON WATERWORKS #1476	
		FROM 09/07/17	
100-09-53311-901-000	9/18/2017	Hwy Dept - Ditching/Grading	440.00
		FROM 09/07/17	
		0231338	
		Total	440.00
5599	9/18/2017	FIRE APPARATUS & EQUIPMENT	
		FROM 08/14/17	
100-06-52200-600-000	9/18/2017	Fire Dept - Vehicle Maint.	1,477.74
		FROM 08/14/17	
		17199	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017 From Account:  
Thru: 9/18/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>1,477.74</b>
5600	9/18/2017	HEARTLAND BUSINESS SYSTEMS WEB AND DNS HOSTING	
100-02-51400-400-006		Gen. Admin - Service Contracts WEB AND DNS HOSTING 237441-H	270.00
<b>Total</b>			<b>270.00</b>
5601	9/18/2017	J & E CONSTRUCTION 09/06/17 HAULED FILL IN	
100-09-53311-900-000		Hwy Dept - Road Maintenance 09/06/17 HAULED FILL IN 2017-2521	100.00
100-09-53311-901-000		Hwy Dept - Ditching/Grading 09/05/17 FILL DUMPED IN 2017-2499	150.00
<b>Total</b>			<b>250.00</b>
5602	9/18/2017	LISOWE OIL FROM 08/28/17	
100-09-53311-600-030		Hwy Dept - Fuel FROM 08/28/17 20721	1,392.98
100-09-53311-600-030		Hwy Dept - Fuel FROM 08/28/17 20722	536.20
100-09-53311-600-030		Hwy Dept - Fuel FROM 08/15/17 01491	1,044.75
<b>Total</b>			<b>2,973.93</b>
5603	9/18/2017	MCMAHON 2017 ECOLOGICAL SERVICES	
100-00-53441-000-000		Storm Sewer Maintenance 2017 ECOLOGICAL SERVICES 0907294	5,395.35
<b>Total</b>			<b>5,395.35</b>
5604	9/18/2017	MENARDS-APPLETON EAST FROM 08/28/17	
100-09-53311-400-000		Hwy Dept - Supplies FROM 08/28/17 21980	207.80
<b>Total</b>			<b>207.80</b>
5605	9/18/2017	MID-AMERICAN RESEARCH CHEMICAL GARBAGE BAGS FROM 08/31/17	

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017 From Account:  
Thru: 9/18/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000	9/18/2017	Hwy Dept - Supplies GARBAGE BAGS FROM 08/31/17	246.80
		0615995-IN	
		Total	246.80
5606	9/18/2017	NOTT COMPANY FROM 09/06/17	
100-09-53311-700-000	9/18/2017	Hwy Dept - Equip Maintenance FROM 09/06/17	99.34
		2935721-00	
		Total	99.34
5607	9/18/2017	PIONEER PRODUCTS, INC. WASH AND WAX FROM 08/15	
100-06-52200-400-000	9/18/2017	Fire Dept - Supplies WASH AND WAX FROM 08/15	208.84
		SI-91849	
		Total	208.84
5608	9/18/2017	RENNERTS HALOGEN BULBS FROM 09/07	
100-06-52200-600-000	9/18/2017	Fire Dept - Vehicle Maint. HALOGEN BULBS FROM 09/07	99.72
		37679	
		Total	99.72
5609	9/18/2017	SCOTT CONSTRUCTION CERTIFICATE OF PAYMENT #3 CHIP SEAL 2017	
100-09-57330-000-000	9/18/2017	Capital Outlay - Road Projects CERTIFICATE OF PAYMENT #3 CHIP SEAL 2017	23,559.80
		Total	23,559.80
5610	9/18/2017	SHERWOOD ELEVATOR FROM 08/23	
100-09-53311-901-000	9/18/2017	Hwy Dept - Ditching/Grading FROM 08/23	45.00
		00075503	
100-09-53311-901-000	9/18/2017	Hwy Dept - Ditching/Grading FROM 08/25	356.75
		00075591	
		Total	401.75
5611	9/18/2017	SPECTRUM- 5101 Service period 08/23-09/22	
100-02-51400-400-006	9/18/2017	Gen. Admin - Service Contracts Service period 08/23-09/22	102.56

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017

From Account:

Thru: 9/18/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 102.56
5612	9/18/2017	THE UNIFORM SHOP WOMEN'S EMS PANTS	
100-08-52300-000-000		1st Responders - Operating Exp WOMEN'S EMS PANTS 268983	54.95
			Total 54.95
5613	9/18/2017	THEDACARE AT WORK TOWN OF HARRISON FIRE	
100-06-52200-401-000		Fire Dept - Physicals TOWN OF HARRISON FIRE 230623	441.00
100-09-53311-306-000		Hwy Dept - CDL/Testing DOT TESTS- ROAD CREW 230550	165.00
			Total 606.00
5614	9/18/2017	ULTIMATE CLEANING LIMITED OCTOBER 2017 SERVICES	
100-02-51400-400-006		Gen. Admin - Service Contracts OCTOBER 2017 SERVICES 1704	245.21
			Total 245.21
5615	9/18/2017	WISCONSIN MEDIA billing period 07/28-08/24	
100-02-51400-800-000		Gen. Admin - Publications billing period 07/28-08/24 15556	49.49
			Total 49.49
Grand Total			89,257.98

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THE BUSINESS BANK-GENRL CHCKNG

Dated From: 9/18/2017 From Account:  
Thru: 9/18/2017 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	89,257.98
Total Expenditure from all Funds	89,257.98





# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Dubey First Name: Jeselle Middle I: A  
 Street Address: 25 Oldie Pulley Ln Apt M City: Menasha Zip: 54952  
 Day Phone: 262 903 8723 Evening Phone: Same  
 Date of Birth: \_\_\_\_\_ Where will you be working?: Countryside  
 Driver's License Number: \_\_\_\_\_

Do you currently hold or have held an operator's license within the last 2 years? **YES** / NO

If yes, please list the municipality which issued your license: Harrison & Appleton

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

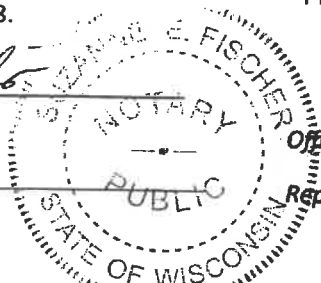
WITNESS SIGNATURE:

Subscribed and sworn to before me this 15 day of Sept. 2017/18.

X Jeselle Dubey 09-15-17  
Applicant Signature Date

Sydney Chalko  
Witness Signature

Witness Address: \_\_\_\_\_  
exp. 6/14/2020



Office Use Only: \$25.00   
Reported to the Board:

Background Check   
Course Completion



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
Mark J. Mommaerts, AICP, Planner

**Meeting Date:**  
September 26, 2017

**Title:**  
Kimberly Heights Development Agreement

**Issue:**  
Should the Village Board approve the development agreement for Kimberly Heights?

**Background and Additional Information:**

As a part of the subdivision plat approval process, the Village requires a Development Agreement in order to assure all the public improvements are installed in the subdivision if the final plat is to be approved prior to all the improvements being completed. The standard agreements in the past have included language for street construction; sewer, water and storm sewer installation; terrace landscaping; and letter of credit in the amount to cover the cost of the improvements in case the developer did not.

Attached is a draft development agreement for Kimberly Heights. There are several provisions that must be completed prior to the Village accepting the roadway in a graveled state, including but not limited to, all utilities being installed and all terraces and drainage swales and ditches being graded, seeded, and mulched/matted and inspected. This agreement calls for the developer to install an asphalt binder on the roadway and then the Village will assess for concrete streets and sidewalks at a later date.

Amendments to the previous draft are identified in the agreement.

**Budget/Financial Impact:**  
None

**Recommended Action:**  
Staff recommends approval of the amended development agreement for Kimberly Heights.

**Attachments:**

- Development Agreement

**SUBDIVISION DEVELOPMENT AGREEMENT  
KIMBERLY HEIGHTS**

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2017, between Dercks DeWitt LLC, hereinafter called “Subdivider”, and the Village of Harrison, a municipal corporation of the State of Wisconsin, located in Calumet and Outagamie counties, hereinafter called “Village”.

WHEREAS, Subdivider is the owner of approximately 45.2-acres of land in the Village, said land being referred to as “Kimberly Heights” described as:

*Lot 1 of Certified Survey Map #3631, being all of the SW1/4 of the SW1/4 and part of the SE1/4 of the SW1/4 of Sec. 02, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin*

WHEREAS, Subdivider desires to subdivide and develop said lands;

WHEREAS, said lands are presently zoned or planned to be zoned as **RS-1 | Single-Family Residential (Suburban)** which permits the above development; and

WHEREAS, the Plan Commission has recommended to the Village Board that the proposed subdivision of the above described lands be given final approval when the final plat thereof has been presented to the Village Board on the condition that the Subdivider enter into an agreement with the Village relative to the manner and method by which said lands are to be developed; and

WHEREAS, the Subdivider agrees to develop said land as herein described in accordance with this Agreement and in accordance with all of the ordinances and regulations of the Village of Harrison; and

WHEREAS, the developer/subdivider assures the Village and shall on the plat acknowledge:  
“The owner/subdivider has no notice or knowledge of any environmental problems (the existence of hazardous or toxic substances) of any sort on the property being transferred. The owner/subdivider understands that it will pay for any costs to remediate any environmental problems encountered during construction of any of the public improvements required by the Village on the plat in the Developer’s Agreement. The owner/subdivider understand that they shall be individually responsible for any environmental problems found on the land, transferred to the Village on the Plat of Survey or Certified Survey Map during the construction of roads or other dedications and agree to hold the Village harmless until construction, installation or grading is complete.”; and

WHEREAS, the Village and Subdivider agree that the required dedications for surface water drainage and detention shall be dedicated with the plat acceptance, but shall be constructed by the developer as specified. Security for performance of the construction shall be secured by letter of credit or escrow. Security for performance shall not be released in full or in part, at the discretion of the Village, until performance is complete and sufficient development of the subdivision has occurred to satisfy the Village that further development related impairment or damage of surface water structures will not occur.

NOW, THEREFORE, in consideration of the granting of approval of a final plat for **Kimberly Heights** and the development thereof by the Village Board, the Subdivider does hereby agree to subdivide and develop said lands as follows:

## SECTION 1 – IMPROVEMENTS

All public improvements shall be in accordance with the Village of Harrison standards and specifications as established in the *Standard Specifications Manual*, the Land Division Ordinance, and all other ordinances for the Village of Harrison. All plans and specifications for the public improvements shall require approval from the Village Engineer and Public Works Director prior to proceeding with construction.

*This Section shall apply to all improvements in the Kimberly Heights subdivision as well as to the extension of Hoelzel Way from Kimberly Heights to current terminus of Dusty Drive.*

### A. ROADS AND STREETS The Subdivider and Village hereby agrees:

To furnish, construct, grade and surface all roads and streets in the subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village.

The Village has given consideration to the installation required and completion dates shall hereinafter be established and specified below. The completion dates are based upon the developer's installation in accordance with the land division ordinance and the **FINAL** plan specifications and drawings approved by the Village.

*All street construction, including but not limited to, sanitary sewer, watermain, storm sewer and associated laterals, subgrade, gravel base, and 1½ "asphalt binder shall be inspected by the Village, or their designee, in accordance with Section I, below.*

*Once the Village of Harrison standards have been met, the Village Board will take action respectively, to accept the listed roads. Acceptance of a gravel road may only occur after the subgrade, gravel, and 1½ "asphalt binder has been installed and inspected by the Village, all utilities (sanitary sewer, water, storm sewer, gas, electric, cable/phone, etc.) have been installed, and all terraces and primary drainage swales and ditches have been graded, seeded, and mulched and inspected by the Village. Once approved, the roads will sit for a period not more than three (3) years after acceptance by the Village Board.*

*During the specified time period, the curb and gutter shall be installed, the concrete paving completed, and sidewalks and/or trails installed. The Village shall be responsible for the construction of the curb and gutter, concrete paving, and sidewalk and/or trail construction.*

*All costs for construction of the curb and gutter, the concrete paving, and sidewalks and/or trails shall be equally assessed to all lots within the subdivision. The Subdivider, prior to approval of the final plat, shall agree to a waiver of special assessment over all the lots. Payment of the special assessment for curb and gutter, the concrete paving, and sidewalks and/or trails shall be paid in accordance with the Village of Harrison assessment policy, or as approved by the Village Board.*

Any variation to the proposed schedule of the improvements as set forth in the contract below may be extended where requests are made by the Subdivider for construction during periods within the determination of the Public Works Director and the Village's Engineer, require extension of time periods to assure the Village that the improvements will not suffer from premature degeneration as a result of said construction.

For new utility or street construction between November 15th and May 1st, there will be an additional warranty period of three years from the layer of 1½ "asphalt binder paving. Such

warranty shall apply to all improvements in case of failure. Such warranty shall be in the form of a Performance Bond, Letter of Credit or Cash Escrow in an amount sufficient, as approved by the Public Works Department and/or Village engineer, to repair defects in the roadway. Repair of such defects shall be determined by the Public Works Department.

*The Subdivider hereby agrees to reimburse the Village for all costs associated with the installation and construction of the intersection of Hoelzel Way and County N.*

The schedule for construction shall be as follows:

Timeframe Record	
Subdivision	Kimberly Heights
Final Subdivision Approval	October 2017
Sanitary, Water, and Storm Sewers	October 2017
Utilities (Gas, Electric, Phone, Cable, etc.)	October 2017
Grade & Gravel	October 2017
Terraces	October 2017
1½" Asphalt Binder	June 2018
2½" Asphalt Trail within County N ROW	June 2020
Concrete Integral Curb & Gutter	Summer/Fall 2020 <del>21</del>
7" Concrete Pavement	Summer/Fall 2020 <del>21</del>
Sidewalks/Trails	Summer/Fall 2020 <del>21</del>

If 80% of the property owners of the subdivision request an alternate timeframe for curb & gutter, concrete pavement, and sidewalks/trails to be installed, the Village Board may approve such request.

**B. CURB AND GUTTER The Village hereby agrees:**

- To furnish, construct and install curb and gutter in accordance with the plat, plans, specifications and drawings attached hereto as Exhibit "A" and to complete said installation as set forth in the schedule above.

**C. SIDEWALKS AND TRAILS The Village hereby agrees:**

- To furnish, construct and install concrete sidewalks in accordance with the plat, plans, specifications and drawings and to complete said installation as set forth in the schedule above. Sidewalks are to be constructed on both sides of the street.

**D. SANITARY SEWER The Subdivider hereby agrees:**

- To furnish, construct, install and provide a complete sewerage systems throughout the entire subdivision, all in accordance with the plat plans, specifications and drawings *as per the requirements of the Darboy Sanitary District* and the Standards Specifications Manual for the Village of Harrison.
- To install separate sanitary sewer laterals six (6') feet into each lot within the subdivision in accordance with the Standards Specifications Manual for the Village of Harrison.

3. The sanitary sewer system will not be accepted until the sanitary sewers have been installed and tested in accordance with the *Darboy Sanitary District's* specifications on file with the Department of Natural Resources and the Subdivider's plan specifications as approved by the *Darboy Sanitary District* and the Village's engineer.

**E. WATER** The Subdivider hereby agrees:

1. To furnish, construct, install and provide a complete water distribution system throughout the entire subdivision, all in accordance with the plat, plans, specifications and drawings *as per the requirements of the Darboy Sanitary District* and the Standards Specifications Manual for the Village of Harrison.
2. To install separate water laterals six (6') feet into each lot within the subdivision in accordance with the Standards Specifications Manual for the Village of Harrison.
3. The water distribution system will not be accepted until the water distribution system has been installed and tested in accordance with *Darboy Sanitary District's* specifications on file with the Department of Natural Resources and Public Service Commission and the Subdivider's plans and specifications approved by the *Darboy Sanitary District* and the Village's engineer.

**F. SURFACE WATER DRAINAGE** The Subdivider hereby agrees:

1. To furnish, construct, install and provide adequate facilities for storm and surface water drainage throughout the entire subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village and, where applicable, the Garners Creek Storm Water Utility and the Village of Harrison Storm Water regulations.
2. All stormwater management facility construction, including but not limited to, retention/detention ponds, primary drainage swales, and associated piping systems shall be inspected by an on-site inspector designated by the Village, before acceptance by the Village.
3. To install separate storm sewer laterals six (6') feet into each lot within the subdivision in accordance with the Standards Specifications Manual for the Village of Harrison.
4. The Village Board will not accept the storm and surface water drainage improvements until the same have been installed and tested in accordance with the Village's specifications and the Subdivider's plans and specifications approved by the Village. The storm water and surface water drainage improvements shall be completed before a release of the performance guarantee specified by this contract.

**G. EROSION CONTROL** The Subdivider hereby agrees:

1. To install silt fence at the right-of-way line along all streets in the **FINAL** plat prior to acceptance of the street(s) in a graveled state. Silt fence to be installed in accordance with the Wisconsin Department of Natural Resources (WDNR) Technical Standards.

2. Maintain silt fence along the right-of-way line until all land disturbances have been stabilized in accordance with WDNR Technical Standards.
3. Maintain all other erosion control practices for stormwater management facilities, environmental protections, etc., in accordance with WDNR Technical Standards.

**H. GRADING** The **Subdivider** hereby agrees:

1. To complete rough grading and finish grading along all primary drainage swales and ditches in the subdivision all in accordance with **FINAL** plat, plans specifications and drawings approved by the Village.
2. To complete rough grading along all property lines to the design grade.
3. To seed and establish a vegetative cover over all disturbed areas.

**I. LANDSCAPING RESTORATION** The **Subdivider** hereby agrees:

1. To preserve to the maximum extent possible existing trees, shrubbery, vines and grasses not actually lying within public roadways, drainageways, building foundations sites, private driveways, solid absorption waste disposal areas, paths and trails by use of sound conservation practices.
2. To remove and lawfully dispose of all destroyed trees, brush, tree trunks, shrubs and other natural growth and all rubbish.
3. To provide topsoil, seed, fertilizer and mulch for primary drainage swales and ditches and seed fertilizer and mulch for terrace areas in order to provide permanent growth of grass prior to acceptance of the street(s) in a graveled state.
4. To provide a growth of grass and warranty for washouts or other destruction of the drainage plan structures.

**J. INSPECTIONS** The **Subdivider** hereby agrees:

1. To allow for the Village to select a third party inspector for the purposes of inspecting the improvements to ensure compliance with the Standard Specifications Manual for the Village of Harrison.
2. To pay for all costs associated with the inspection of improvements within the subdivision development.

**K. PAYMENT IN LIEU OF TRAIL AND PARKLAND** The **Subdivider** hereby agrees:

1. To pay the Village a fee in lieu of parkland dedication in an amount equal to **\$19,162**. Fee in lieu of parkland is based on the following assumptions in the park impact fee and public needs assessment document: \$25,000 per acre of parkland, 6.65-acres of parkland per 1,000 residents, and 2.88 persons per household. There are 40-lots in Kimberly Heights.

2. To furnish, construct and install a 10-foot wide, 2-1/2-inch asphalt trail within the right-of-way of County N from Schmidt Road to the northern limits of the subdivision in accordance with Village specifications; and to complete said installation by **June 2020**. Alternatively, to pay the Village a fee in lieu of trail construction in an amount equal to **\$69,764** to be used by the Village to construct a trail.

**L. STREET LIGHTS** The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide street lights at the intersections of County N/Hoelzel Way and Schmidt Road/Touchdown Drive. Such streets lights are to be LED lights mounted on a black, smooth fiberglass pole approved by the Village. If conditions warrant, installation on an existing pole may be approved by the Village.

**SECTION II – MISCELLANEOUS REQUIREMENTS**

- A. Survey Monuments. The Subdivider hereby agrees to properly place and install all survey or other monuments required by statute and ordinance.
- B. Grade. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner, the final signed plan set showing the finished grade at each lot corner.
- C. Plans. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner all plans and specifications identified in the Land Division Ordinance of the Village of Harrison.
- D. Compliance with Ordinances and Statutes. The Subdivider hereby agrees to comply with the requirements and provisions of all Village ordinances and state statutes.
- E. Record Drawings. The Subdivider agrees to provide the Village with grade sheets, asphalt mix records, and record drawings of the sanitary sewer, water main, storm sewer improvements, and streets showing location of all the appurtenances and features of the systems as required by the standard specifications.
- F. Locations for Laterals or Other Improvements. If locates are necessary for any reason prior to final acceptance, the developer shall either provide adequate record drawings to the Village or the developer shall provide the field locates of utilities (such as laterals).

**SECTION III – PUBLIC IMPROVEMENT GUARANTEE**

- A. The Village will not approve a final plat until such improvement is guaranteed as listed in A(1).
  1. The Subdivider shall provide an irrevocable letter of credit, or cash escrow, together referred to as Financial Guarantee, of which the Village can draw from, for an amount equal to one hundred twenty percent (120%) of the cost of furnishing, constructing, installing, staking, inspecting and testing the improvement as required by this contract. The amount shall include construction engineering costs, inspection, and shall be subject to final approval by the Village. (Improvements are described in this contract in Section 1 – Part, A, B,



C, D, E, F , G , H, I, J, K, & L hereof) The improvements shall be guaranteed prior to the Village approving the final plat.

The Subdivider shall notify the Village a minimum of ninety (90) days prior to the expiration of the Financial Guarantee. The Subdivider shall cause the Financial Guarantee to automatically renew year after year until released fully by the Village. Failure to notify the Village in writing that the Financial Guarantee will expire will be deemed a violation of this Agreement and the Village Board shall have the authority to draw upon the Financial Guarantee at any time.

That amount of the public improvements, **as provided by the developer's engineer**, and verified by the Village engineer is \$ \_\_\_\_\_.

A detail of the estimated cost shall be attached as Exhibit "B".

- B. The Subdivider shall furnish, construct, install, stake, inspect and test the improvement. The improvement shall be dedicated to and accepted by the Village prior to the Village approving any release of a public improvement guarantee.
- C. The Subdivider hereby agrees to guarantee the improvements described in Section I hereof against defects due to faulty materials or workmanship which appear within a period of two (2) years [or three (3) years if winter construction is utilized] from the date the final course of asphalt has been laid and shall pay for any damages resulting therefrom to Village property. The warranty shall be in the form of a , letter of credit, or cash escrow in an amount sufficient, as approved by the Public Works Department and/or Village engineer, to repair such defect. Repair of such defect shall be determined by the Public Works Department. The amount of the warranty is \$ \_\_\_\_\_.
- D. As improvements required by this Agreement are completed, approved and accepted by the Village, the Subdivider may request a reduction of the public improvement guarantee based upon a demonstration that there exists no necessity for a guarantee in the full amount as originally required. Reductions in the amount of the public improvement guarantee shall be solely within the discretion of the Village Board and shall be made only upon recommendation by the Public Works Director and Village Engineer.
- E. That the public improvement guarantee provided hereunder shall in all respects require compliance with the land division ordinance and particularly the performance guarantee as required by Article IV entitled "Development Agreements".

#### **SECTION IV – BUILDING PERMITS**

- A. The Village will not allow building permits to be issued to any person in the said subdivision until all improvements required herein have been dedicated to and accepted by the Village. *Issuance of permits may commence upon the dedication and acceptance of the roadways, including Hoelzel Way from Kimberly Heights to current terminus of Dusty Drive.* The Village will perform no repair, maintenance or snow plowing upon said improvements until full acceptance of the roadways by the Village.

- B. Building permits may be issued by the Village upon all outstanding inspection and plan review fees or charges being paid and dedication acceptance and verification by the Village that the provisions of this Agreement have been complied with.
- C. The Village shall also require verification that all public improvements have been paid for in the form of Lien Waivers from all persons providing materials or performing work on the Public Improvements for which certification is sought, and upon recording of the final plat, provided that the Subdivider has filed a sufficient Financial Guarantee with the Village to cover the cost of remaining items. Should the Subdivider fail to complete any items pursuant to the terms of the contract by the date set forth herein, the Village shall have the right through the Financial Guarantee provided by the Subdivider to complete the said improvement and the Village shall have unrestricted access to the Subdivider's land for said purpose.
- D. Further, in the event that during the construction of the improvements specified herein, it is determined by the Public Works Department, or Village's Engineer, that the Subdivider and/or its subcontractors installing said improvements have created a situation that is hazardous to the public and requires guarding improvement or repair, the Village may access the Subdivider's property for the purpose of making said repairs and any costs associated with the maintenance of roadways, filling of holes, removal of obstructions or other necessary work may be charged against the cash escrow or irrevocable letter of credit. The Public Works Department shall make an effort to notify the Subdivider of the situation. The Public Works Department and the Engineer in their judgment may determine the necessity of the repairs are urgent in nature and complete those repairs without notice to the Subdivider.

## **SECTION V – AMENDMENTS**

The Village Board and Subdivider by mutual consent may amend this Agreement at any regularly scheduled meeting of the Village Board of the Village of Harrison. The Village Board shall not, however, consent to an amendment until after having first received a recommendation from the Public Works Director and/or the Village's Engineer.

The rest of this page is left blank intentionally.



**EXHIBIT A**

*Final Plat, Plans, and Drawings as approved by the Village.*

**EXHIBIT B**

*Engineer’s Cost Estimate for Improvements.*

EXHIBIT C

*Financial Guarantee.*

*EXHIBIT D*

*Waiver of Special Assessment.*



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** September 26th, 2017

---

**Title:**  
Traffic concerns – Cedar Ridge II.

---

**Issue:**  
What are the options for trying to reduce the amount of traffic through Cedar Ridge II during the reconstruction of CTH LP?

---

**Background and Additional Information:**  
The Village was contacted by a resident concerning traffic flow in the Cedar Ridge II subdivision. The concern is that residents in neighboring subdivision are using the roads in Cedar Ridge II as a bypass to get to CTH LP. This increased traffic has lead to “near misses” with regards to pedestrians and traffic.

The resident is also concerned that with the reconstruction of CTH LP, this will become a bigger problem. He is asking the Village Board what options are available to curb the potential increased traffic.

---

**Budget/Financial Impact:**  
Unknown.

---

**Recommended Motion:**  
Refer to the public works committee for review.

---

**Attachments:**  
Email  
Map



## Travis Parish

---

**From:** Matthew Barnes <mattjbarnes@hotmail.com>  
**Sent:** Wednesday, September 13, 2017 1:21 PM  
**To:** Travis Parish  
**Subject:** Harrison Neighborhood Traffic  
**Attachments:** Cedar Ridge Estates II Traffic Flow.docx

Travis,

Congratulations on the recent reunification of Harrison. We were happy to see other Township neighborhoods follow our lead and circulate petitions to join the Village.

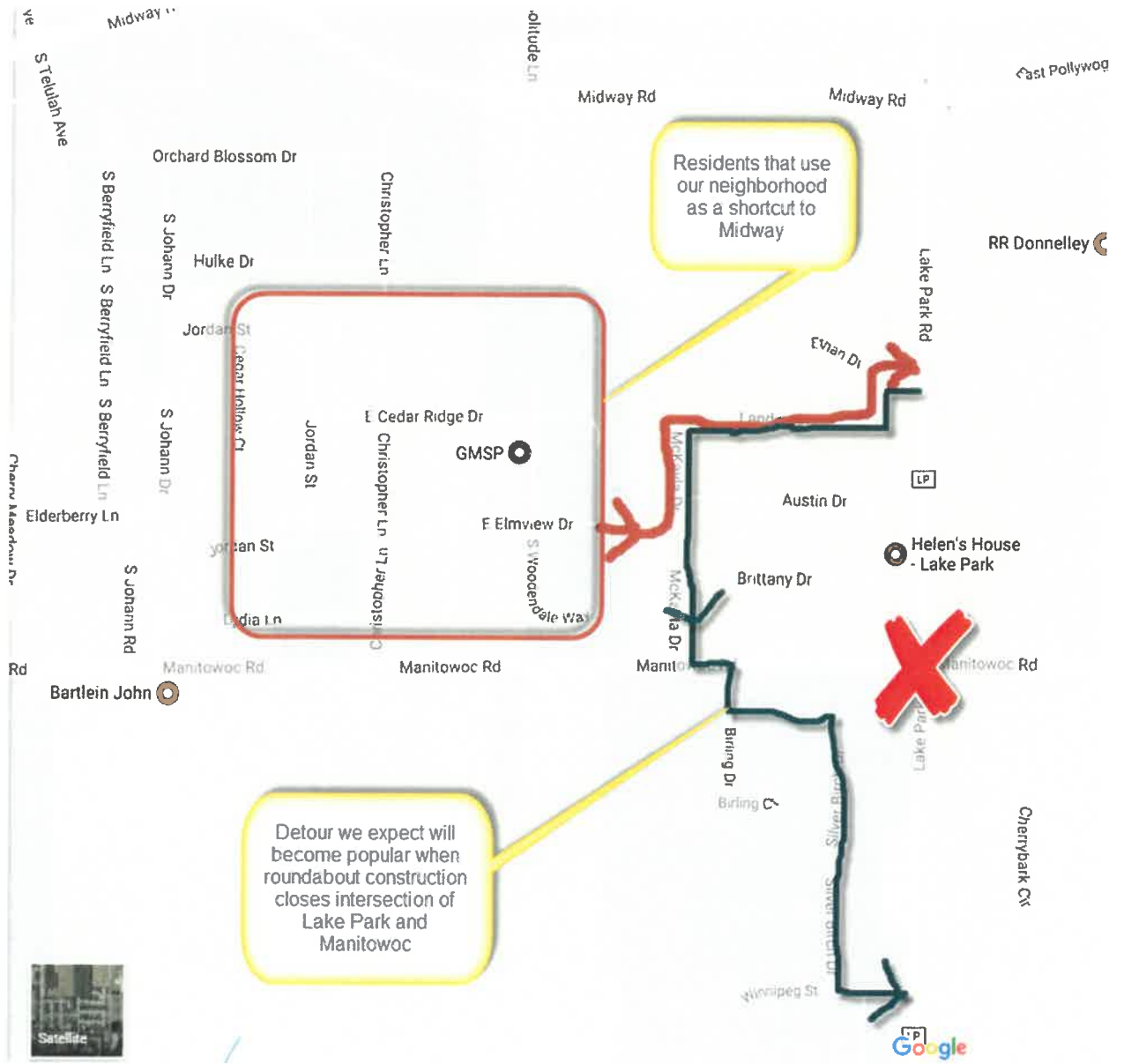
I'd like your help in addressing a problem in our neighborhood. There is a picture in the attached document that depicts the problem more clearly, but to put it in words, we have a lot of traffic in our neighborhood and nothing to regulate the speeds the less considerate motorists choose to travel at. Right now our neighborhood is a shortcut for neighbors to our West who don't have many alternatives to get out to Midway Road. With the upcoming project on Lake Park Road, we expect the volume will increase significantly during construction of the roundabout at Lake Park Road and Manitowoc Road.

We've always assumed development North of us would relieve some of the traffic volume as new access points on Midway are constructed, but the upcoming project, number of small children in our neighborhood, and some "near misses" have us interested in a more immediate solution.

Please let us know how we might go about addressing our problem and what types of alternatives the Village would suggest to do so (e.g. stop signs, speed bumps, etc...)

Thanks in advance for your help.

-Matt Barnes  
W6579 Austin Dr.





**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
Mark J. Mommaerts, AICP, Planner

**Meeting Date:**  
September 26, 2017

**Title:**  
Preliminary Plat for Kimberly Heights 2

**Issue:**  
Should the Village Board approve the preliminary plat for Kimberly Heights 2?

**Background and Additional Information:**

The developer, Derck DeWitt, LLC, has submitted a preliminary plat for Kimberly Heights 2. The property is located on the east side of Kimberly Heights. The extension of Hoelzel Way to Dusty Drive is included in this plat. The plat includes 16-lots with 2 street connections to the south, Dusty Drive and Schrieber Lane (new).

As of the date of this memo, street plans have not been submitted yet. Written permission from the land owner should be submitted agreeing to the plat submission. The concept plan reviewed previously indicated a park at lots 104 & 105. Due to wetlands and woodlands, Lot 104 is not an ideal location for the park. Lot 105 should be dedicated as parkland. However, there is an easement for the high voltage line through the parkland area so maybe the park site is located to a different location. The property must be rezoned to a residential zoning district. Village engineer review comments and recommendations will be submitted once the complete plan set is reviewed.

Overall, the roadway and lot layout follows the concept plan.

**Budget/Financial Impact:**  
None

**Recommended Action:**

The Plan Commission recommended conditional approval with the condition that all preliminary engineering plans and documents be submitted to the Village.

**Attachments:**

- Plan Commission Decision Letter
- Preliminary Plat
- Aerial Map

VILLAGE OF HARRISON



TOWN OF HARRISON

September 20, 2017

Tom Dercks  
Dercks DeWitt LLC  
W857 County Road ZZ  
Kaukauna, WI 54130

RE: Plan Commission Advisory Recommendation Letter – Preliminary Plat of Kimberly Heights 2

Dear Mr. Dercks:

This letter is to inform you that on September 19, 2017 the Plan Commission recommended conditional approval of your Preliminary Plat for Kimberly Heights 2 to the Village Board with the following conditions:

1. All preliminary engineering plans and documents shall be submitted to the Village.

The Village Board will review the Preliminary Plat at their meeting on September 26, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

Sincerely,

Mark J. Mommaerts, AICP  
Planner

cc: John Davel, Davel Engineering (via email)  
Scott DeWitt (via email)

# Calumet County, WI

## Legend

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- Railroad

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  - Green: Band\_2
  - Blue: Band\_3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

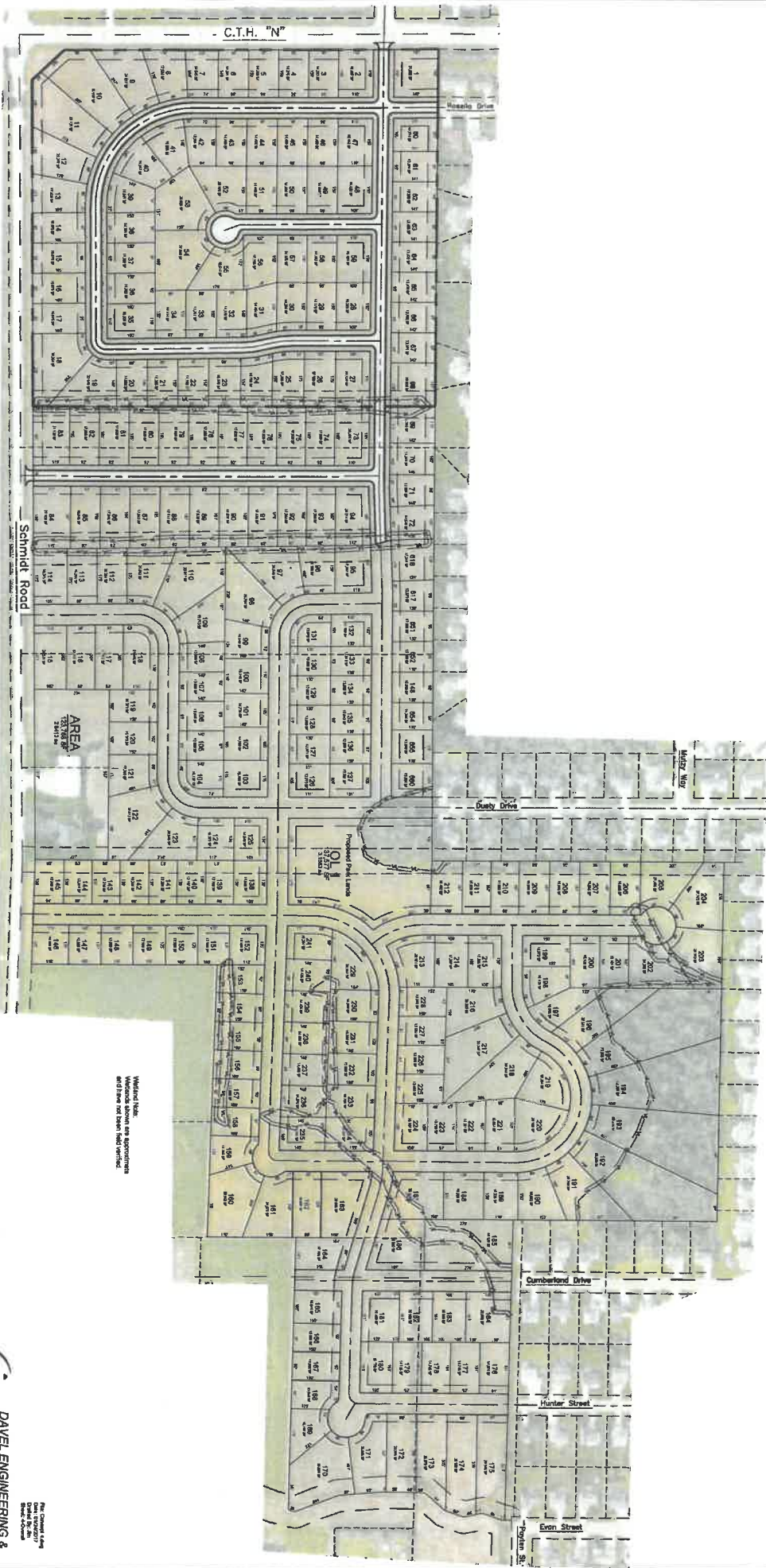
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Date Printed:	
Source:	





# Concept for Kimberly Heights

Section 2, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin



Without title, this is a conceptual site plan and does not represent any specific lot or parcel.

1724 2017 218 PM SITE PLAN FOR SECTION 2, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



THE COMPANY'S NAME  
DATE: 10/20/17  
DRAWN: [Name]  
CHECKED: [Name]





**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
Mark J. Mommaerts, AICP, Planner

**Meeting Date:**  
September 26, 2017

**Title:**  
Conditional Use Permit – Swinkles Trucking

**Issue:**  
Should the Village Board approve a Conditional Use Permit to Swinkles Trucking to operate a resource extraction site as part of the Kimberly Heights subdivision construction?

**Background and Additional Information:**

Swinkles Trucking & Excavating (Swinkles) is requesting a conditional use permit (CUP) for a resource extraction site for the Kimberly Heights subdivision property. Currently, there is a stockpile of topsoil and fill due to the construction of utilities and roads for the subdivision. Stockpiling is allowable in all areas as part of the construction process.

Swinkles wishes to refine the topsoil and shred it for use at off-site locations. The shredding, along with reuse off-site, is considered a refining process which is classified as a resource extraction under the zoning ordinance. Resource extraction is allowable in agricultural and industrial areas as a temporary use. The property being considered is near a residential area. There are concerns for dust and noise. The Developer of the subdivision stated that the shredding will only occur this fall and that the material will be hauled to their shop this winter.

A couple of adjacent property owners have commented on the CUP. One property owner is “in favor of issuing the permit.” The other property owner is “not in favor” due to noise and dust concerns.

After the Plan Commission meeting, staff had further discussion with the developer of the subdivision regarding the refining process and received additional information. The pulverizing/shredding of topsoil will only occur through the rest of the growing season this fall. Come winter, Swinkles will be hauling the remaining topsoil to their facility outside of Harrison. Staff believes with some conditions that the pulverizing/shredding may be acceptable at this location. It should be noted that much of the dust and noise is from construction traffic working on the subdivision and not from the refining of the topsoil.

**Budget/Financial Impact:**  
None



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**Recommended Action:**

The Plan Commission recommended denial of the Conditional Use Permit due to the location of the site being in a residential area and the resource extraction provisions only allow it in agricultural or industrial areas.

The area could be considered non-residential since it has not been developed and the refining location is approximately ¼-mile from the residential subdivision.

If the Village Board considers approval, staff recommends the following conditions be placed on the Conditional Use Permit as a temporary activity:

1. This Conditional Use Permit shall expire on November 20, 2017. All refining (pulverizing, shredding, etc.) shall cease on or before November 20, 2017. Any refining after November 20<sup>th</sup> will be a violation of the zoning ordinance subject to penalties found therein.
2. No refining (pulverizing, shredding, etc.) shall occur on Saturdays or Sundays. The only activity to occur on Saturdays is for material to be hauled off the site.
3. All remaining material shall be hauled off-site over the winter months. Such activity shall be permitted under the erosion control permit for the Kimberly Heights subdivision.

---

**Attachments:**

- Plan Commission Decision Letter
- Aerial Map
- Information from Swinkles Trucking & Excavating
- Subdivision Erosion Control Plan

VILLAGE OF HARRISON



TOWN OF HARRISON

September 20, 2017

Jim Swinkles  
Swinkles Trucking & Excavating  
N4291 Vine Road  
Freedom, WI 54130

RE: Plan Commission Advisory Recommendation Letter – Conditional Use Permit – Schmidt Rd

Dear Mr. Swinkles:

This letter is to inform you that on September 19, 2017 the Plan Commission recommended denial of your Conditional Use Permit (CUP) to the Village Board. The reason for denial is due to the location of the site in a residential area which does not meet zoning ordinance requirements for a resource extraction site.

The Village Board will review the CUP at their meeting on September 26, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

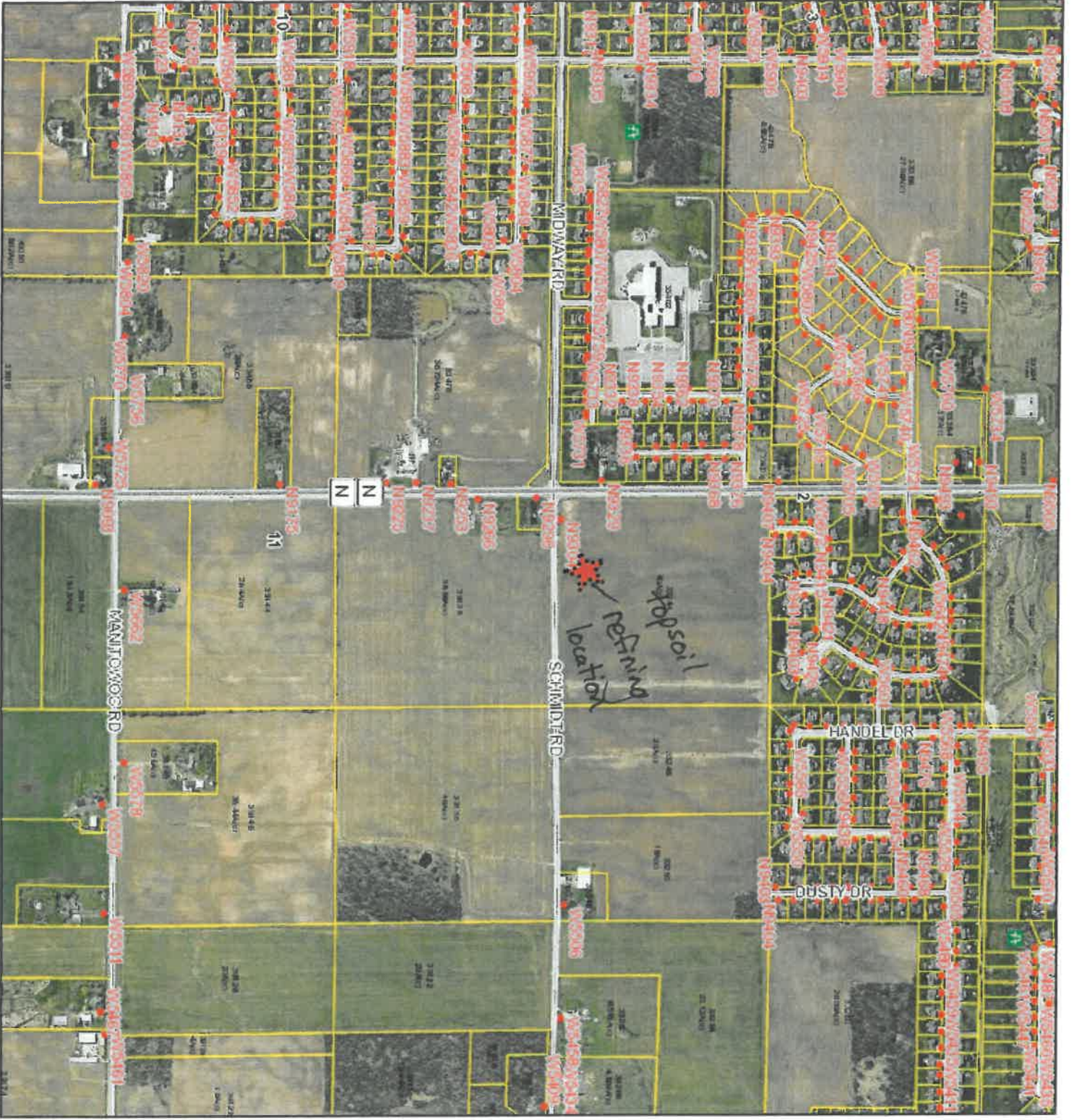
Sincerely,

A handwritten signature in black ink, appearing to read 'M. Mommaerts', with a long horizontal flourish extending to the right.

Mark J. Mommaerts, AICP  
Planner

cc: Tom Dercks, Dercks DeWitt LLC

# Calumet County, WI



## Legend

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  - Blue: Band 3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
Date Printed:	08/14/17 1:57 PM
Sources:	

(920) 788-6248

Fax (920) 788-1739

# **SWINKLES TRUCKING & EXCAVATING CORP.**

*Basements, Ponds, Demolition, Sand, Gravel, Decorative Stone & Pulverized Topsoil*

N4291 Vine Rd.

Freedom, WI 54130

[www.swinklestrucking.com](http://www.swinklestrucking.com)

August 28, 2017

Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

Site Name: Kimberly Heights  
Location: Schmidt Road

Hours of Operation: 7 AM - 7 PM

Dust Control: \* Will not shred topsoil when too windy  
\* Conduct operations near tracking pad to reduce vehicle dust







**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** September 26th, 2017

**Title:**

Request for street light at the corner of CTH KK and Handel Dr.

---

**Issue:**

Should the Village of Harrison install a streetlight at the corner of CTH KK and Handel Dr.?

---

**Background and Additional Information:**

The Village was contacted by a resident concerning the lack of a streetlight on the corner of CTH KK and Handel Dr. He stated that residents are missing the turn on to Handel Dr. from CTH KK because they are unable to see the intersection.

He is requesting that the Village install a streetlight at the corner of CTH KK and Handel Dr.

---

**Budget/Financial Impact:**

Estimated \$2500 - \$4000.

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**Recommended Motion:**

Motion to direct staff to contact WE Energies to see the feasibility and cost to install a streetlight at the corner of CTH KK and Handel Dr.

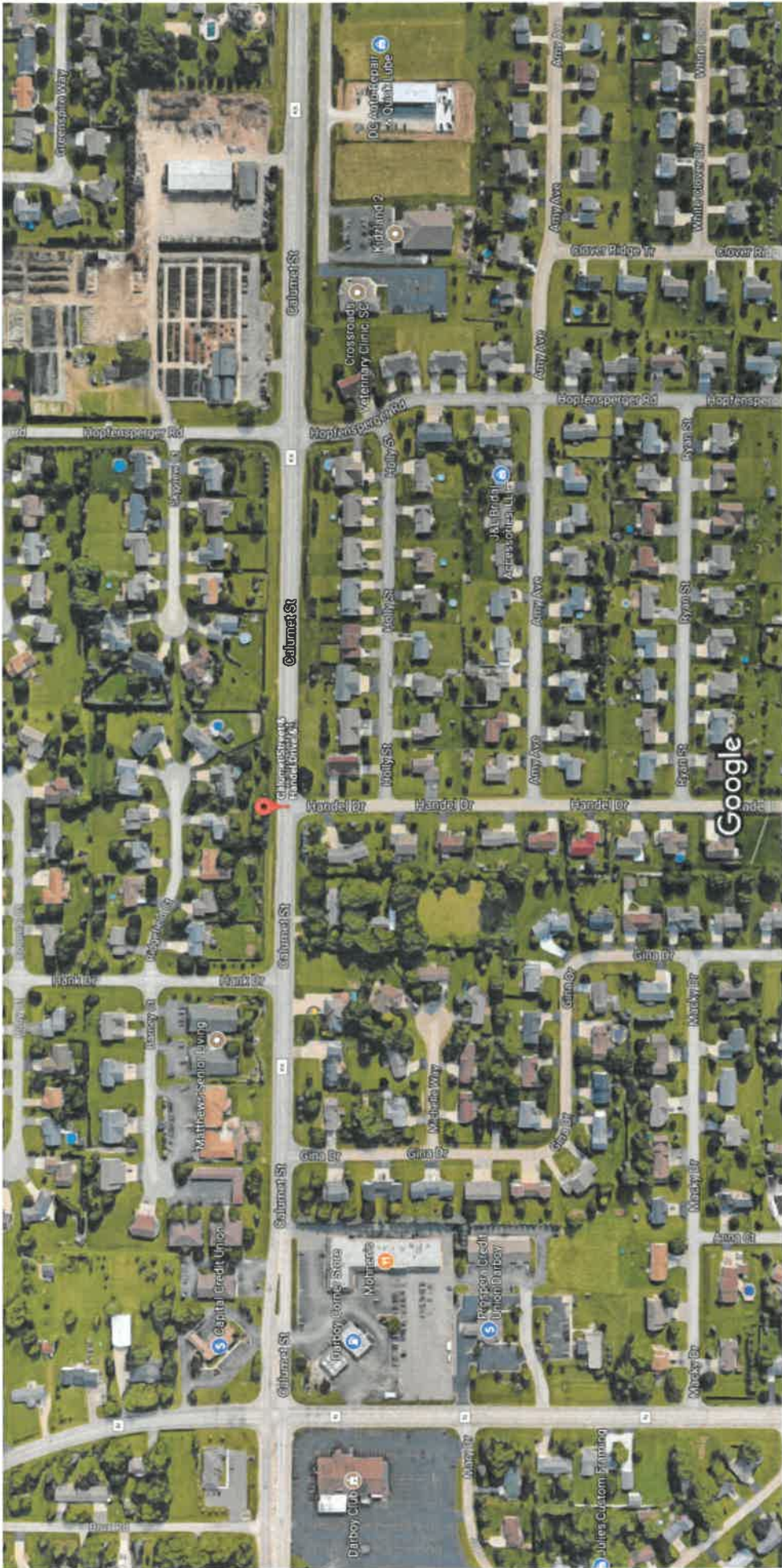
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**Attachments:**

Map



# Google Maps Calumet St & Handel Dr & County Rd KK



Imagery ©2017 Google, Map data ©2017 Google United States 200 ft



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
Mark J. Mommaerts, AICP, Planner

**Meeting Date:**  
September 26, 2017

**Title:**  
Certified Survey Map - Jahnke

**Issue:**  
Should the Village Board approve a 2-lot Certified Survey Map at N8744 Zirbel Drive?

**Background and Additional Information:**

The property owner is proposing a 2-lot Certified Survey Map (CSM) to split the property at N8744 Zirbel Drive. The purpose of the CSM is to create a buildable lot for sale in the future. Each lot is over 1.5-acres in size and has frontage along Zirbel Drive. Currently the area is developed with private sanitary and water systems. The Village is proposing to extend public sewer and water to this area within the next 1-2 years. Part of the sewer and water system is designed to extend along the southern edge of the property. A revised CSM was submitted on September 19<sup>th</sup> that includes a 20-foot sanitary sewer and watermain easement along the south side of proposed Lot 2.

**Budget/Financial Impact:**

None

**Recommended Action:**

The Plan Commission recommends approval of the revised Certified Survey Map indicating a 20-foot sanitary sewer and watermain easement.

**Attachments:**

- Plan Commission decision letter
- Revised CSM (received September 19<sup>th</sup>)
- Aerial Map



VILLAGE OF HARRISON



TOWN OF HARRISON

Sept 20, 2017  
~~10/10/17~~

Jason Jahnke  
N8744 Zirbel Drive  
Harrison, WI 54952

RE: Plan Commission Advisory Recommendation Letter – CSM

Dear Mr. Jahnke:

This letter is to inform you that on September 19, 2017 the Plan Commission recommended approval to the Village Board your revised Certified Survey Map (CSM) received September 19, 2017. The Village Board will review the CSM at their meeting on September 26, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

Sincerely,

Mark J. Mommaerts, AICP  
Planner

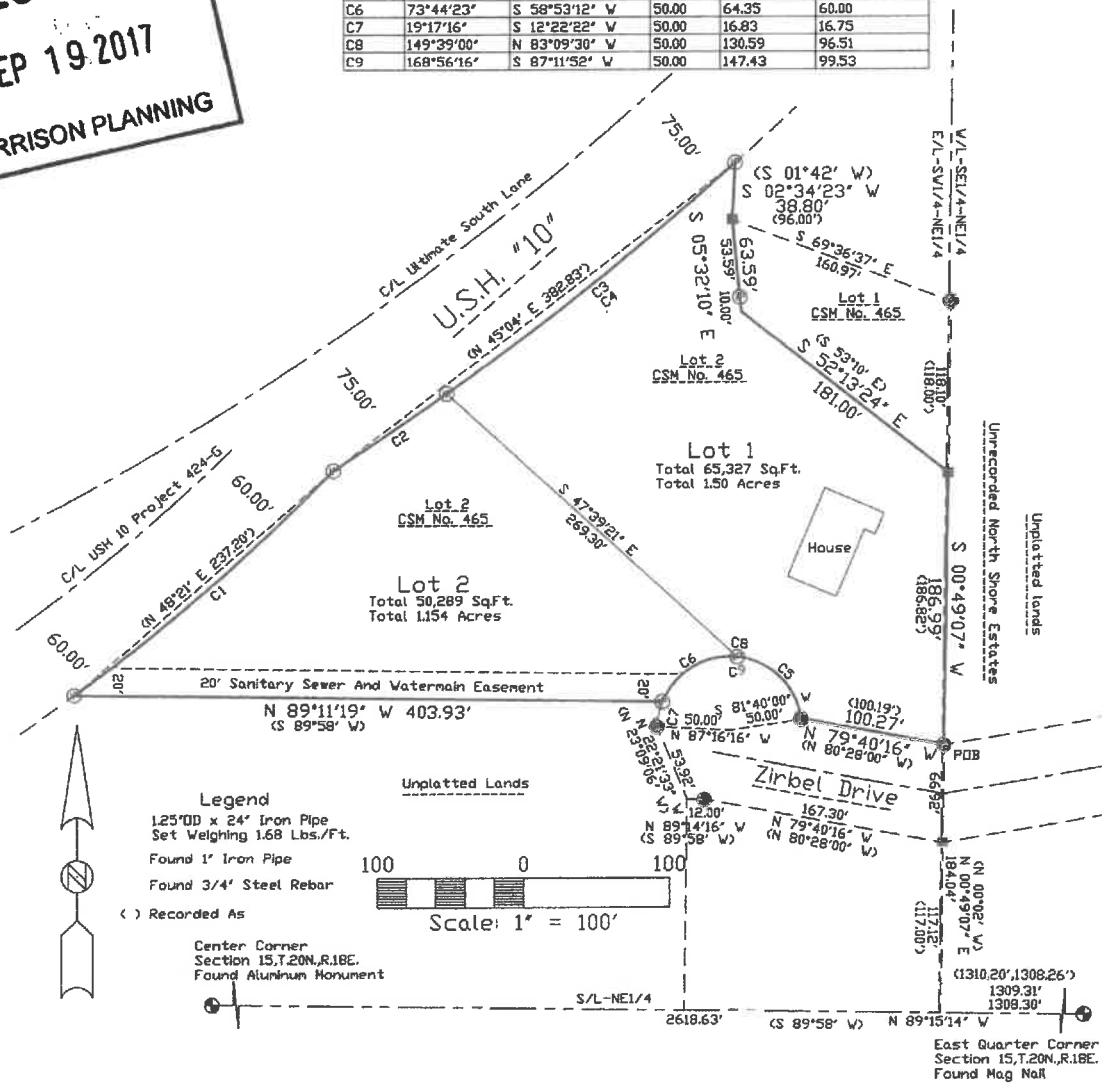
cc: Jim Mayer, Mayer Land Surveying (via email)

ALL OF LOT 2, CERTIFIED SURVEY MAP NO. 465 VOLUME 2 PAGE 166 OF CERTIFIED SURVEY MAPS, BEING PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, (FORMERLY TOWN OF HARRISON), CALUMET COUNTY, WISCONSIN.

**RECEIVED**  
 SEP 19 2017  
 HARRISON PLANNING

Curve Table

NUMBER	DELTA ANGLE	CHORD DIRECTION	RADIUS	ARC LENGTH	CHORD LENGTH
C1	09°46'03"	N 49°10'50" E	1392.21	235.64	235.35
C2	02°30'12"	N 55°55'28" E	2158.48	94.31	94.30
C3	06°42'54"	N 51°18'55" E	2158.48	252.97	252.83
C4	09°13'06"	N 52°34'01" E	2158.48	347.28	346.90
C5	75°54'37"	N 46°17'18" W	50.00	66.24	61.50
C6	73°44'23"	S 58°53'12" W	50.00	64.35	60.00
C7	19°17'16"	S 12°22'22" W	50.00	16.83	16.75
C8	149°39'00"	N 83°09'30" W	50.00	130.59	96.51
C9	168°56'16"	S 87°11'52" W	50.00	147.43	99.53



C:\Projcets\JahnkeJason17\csn.dwg  
 BEARINGS REFERENCED TO COUNTY  
 DATUM SOUTH LINE OF THE NORTHEAST  
 QUARTER BEARS NORTH 89°15'14" WEST.  
 THIS INSTRUMENT DRAFTED BY J.G. MAYER"  
 NOTEBOOK NO. 44 PAGE 78.

MAYER LAND SURVEYING  
 N 5698 LAKE SHORE DRIVE  
 HILBERT, WI. 920-439-1761

SURVEYED FOR  
 JANSON A. JAHNKE  
 N8744 ZIRBEL DRIVE  
 MENASHA, WI



**VILLAGE BOARD CERTIFICATE**

Resolved that the above certified survey map in the Village of Harrison was approved by the Village Board on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

**VILLAGE TREASURER'S CERTIFICATE**

I being the duly elected qualified and acting village treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of \_\_\_\_\_, 2017 on any of the lands included in this Certified Survey Map.

\_\_\_\_\_  
Village Treasurer

\_\_\_\_\_  
Date

**COUNTY TREASURER'S CERTIFICATE**

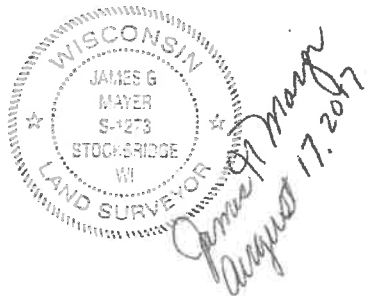
I being the duly elected qualified and acting treasurer of the County of Calumet, do hereby certify the records in my office show unredeemed tax sales and no unpaid taxes or special assessments as of \_\_\_\_\_, 2017 affecting the lands included in this Certified Survey Map.

\_\_\_\_\_  
County Treasurer

\_\_\_\_\_  
Date

**Notes:**

This CSM is all of tax parcel no. 39454. This CSM is contained wholly within the property described in the following recorded instrument: Doc. No. 505317. The property owner of record is Jason A. Jahnke and Jenny Ann Naranja Jahnke, N8744 Zirbel Drive, Menasha WI 54952.









**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

September 26, 2017

**Title:**

Affidavit of Correction for Lot 1 of Hialeah Beach

**Issue:**

Should the Village Board approve an affidavit of correction for Lot 1 of Hialeah Beach plat to reduce the navigable water setback from 86-feet to the current Village standards?

**Background and Additional Information:**

The owner of Lot 1 of Hialeah Beach (W5691 Firelane 12) tore down the existing structure on the property and wishes to construct a new home. Due to a navigable stream along the west side of the property and the topography of the property, there is a small buildable area on the property. The subdivision was platted in 1940 and includes an approximate 86-foot building setback line from Lake Winnebago. The original house on the property did not meet the setback requirements. The property owner is requesting that the setback line be removed from the plat and that the Village's zoning setbacks from navigable waters apply instead. The Village currently has a 50-foot setback from navigable waters.

**Budget/Financial Impact:**

None

**Recommended Action:**

The Plan Commission recommends approval of the Affidavit of Correction.

**Attachments:**

- Aerial Map
- Hialeah Beach plat
- Affidavit of Correction

VILLAGE OF HARRISON



TOWN OF HARRISON

September 20, 2017

Dave Schmalz  
McMahon Associates  
(Via Email)

RE: Plan Commission Advisory Recommendation Letter – Affidavit of Correction for Lot 1 of  
Hiialeah Beach

Dear Mr. Schmalz:

This letter is to inform you that on September 19, 2017 the Plan Commission recommended approval of your Affidavit of Correction for Lot 1 of Hiialeah Beach to the Village Board. The Village Board will review the Affidavit at their meeting on September 26, 2017 at 7:00pm at the Harrison Municipal Building. If you have any questions, please contact me at 920.989.1062 or email me at [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

Sincerely,

Mark J. Mommaerts, AICP  
Planner

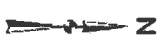


# Calumet County, WI


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- Color 2014
- Band\_1
  - Band\_2
  - Band\_3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

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Document No.

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### AFFIDAVIT OF CORRECTION

State Of Wisconsin )  
 )ss  
County Of Winnebago )

I, DAVID M. SCHMALZ, Wisconsin Professional Land Surveyor No. S-1284, employed by McMahon Associates, Inc. hereby certify that the Plat of Hialeah Beach recorded May 21, 1940 in Volume 5 of plats on Page 2 as Document No. 50636, now filed in Cabinet B, Slide 91 in the office of the Register of Deeds of Calumet County, Wisconsin shows a 66 foot front building setback from the 20 foot meander line of Lake Winnebago on Lot 1. This set back is to be released by this document. The Lake Winnebago setback from the Current Village of Harrison Zoning Code shall be enforced.

Return To:  
McMahon  
c/o David M. Schmalz, P.L.S.  
1445 McMahon Drive - Neenah, WI 54956  
P.O. Box 1025 - Neenah, WI 54957-1025

Parcel Identification No. (PIN)

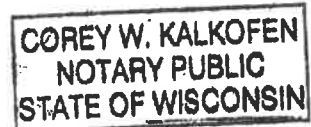
David M. Schmalz  
David M. Schmalz  
P.L.S. #S-1284

Sept. 6, 2017  
Date

State Of Wisconsin )  
 )ss  
County Of Winnebago )

Personally came before me this 6<sup>th</sup> day of September, 2017, the above named David M. Schmalz to me know to be the person who executed the aforesaid affidavit and acknowledged the same.

Corey W. Kalkofen  
Notary Public  
Winnebago  
County, Wisconsin



November 30<sup>th</sup> 2018  
My Commission Expires:

[Stamp / Seal]



**VILLAGE OF HARRISON BOARD APPROVAL:**

We hereby certify that this Affidavit of Correction for Hialeah Beach, Village of Harrison, Calumet County, Wisconsin, was approved and accepted by the Village of Harrison Board on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Village President, Jim Salm

\_\_\_\_\_  
Date

State Of Wisconsin )  
                                  )ss  
County Of Calumet )

I, \_\_\_\_\_, being duly elected, qualified and acting Clerk of the Village of Harrison, Calumet County, Wisconsin, do hereby certify that the Village Board of the Village of Harrison, passed by voice vote, authorizing me to issue a Certificate Of Approval of this Affidavit of Correction for Hialeah Beach. I do also hereby certify that this APPROVAL WAS GRANTED and EFFECTIVE on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Village Clerk, Jennifer Weyenberg

\_\_\_\_\_  
Date

This instrument drafted by David M. Schmalz, P.L.S.





VILLAGE OF HARRISON, WISCONSIN

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

September 26, 2017

**Title:**

Maintenance Agreement for Lot 1 of Hialeah Beach

**Issue:**

Should the Village Board approve a maintenance agreement for a driveway over Village ROW on Firelane 12?

**Background and Additional Information:**

The owner of Lot 1 of Hialeah Beach (W5691 Firelane 12) tore down the existing structure on the property and wishes to construct a new home. Due to a navigable stream along the west side of the property and the topography of the property, there is a small buildable area on the property. The subdivision was platted in 1940 and includes an area designated as public roadway to Lake Winnebago. This property is accessed over the area designated as public roadway. The property owner has asked the Village to improve the area designated as public roadway by raising the grade with additional stone/gravel and by clearing the dead trees and one live tree in order to create a better access to the property for a new home.

The draft agreement will allow driveway access over the area designated as public roadway with conditions that it remains open and free and clear of all vehicles and snow. The maintenance responsibility will be that of the property owner. In exchange the Village will improve the access with stone/gravel and clear some of the trees. The Village Attorney has reviewed and amended the draft maintenance agreement.

**Budget/Financial Impact:**

Stone/gravel will be needed to raise the grade within the ROW.

**Recommended Action:**

Staff recommends that if the agreement is approved that the Public Works Department complete the work to ensure that it gets completed properly.

**Attachments:**

- Draft Maintenance Agreement
- Hialeah Beach Plat
- Grading Plan
- Aerial Map

---

VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Maintenance Agreement**

---

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Brian & Sara Peters, hereinafter referred to as "Owner", owners of Property described as Lot 1 of Hialeah Beach, being a part the Fractional Government Lot 1 of the East ½ of Section 22, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, also known as W5691 Firelane 12.

WHEREAS, the Hialeah Beach plat identifies public roadway adjacent to the Property; and

WHEREAS, the area designated as a public roadway is maintained by the Village only as lake access and does not meet Village roadway specifications; and

WHEREAS, the Owner wishes to construct a home on the Property with access from the area designated as a public roadway; and

WHEREAS, the Village and Owner desire to enter into an agreement for use of the area designated as a public roadway as a driveway for the Property.

NOW, THEREFORE, in exchange for a perpetual access easement over the area designated as a public roadway, the Owner agrees to the following:

1. The Owner agrees that access to the lake over the area designated as a public roadway will be kept open at all times.
2. The Owner agrees that the Village will not snow plow the area designated as a public roadway and that the Owner will clear snow from the area designated as a public roadway for access to the Property. No snow piles shall be allowed to block access to the lake.
3. The Owner agrees to keep clear the area designated as a public roadway; said duty shall include but not be limited to, not allowing the parking of vehicles, recreational vehicles, or trailers within the area designated as a public roadway.
4. The Owner agrees that any improvement to the access within the area designated as a public roadway, including but not limited to, asphalt paving, concrete paving, grading, shall be approved in writing by the Village before said improvements are made. The Owner agrees that any damage to any improvement caused by public use of the area designated as a public roadway is the Owner's responsibility to repair.

In exchange for these considerations, the Village agrees to the following:

1. The Village agrees to clear trees within the area designated as a public roadway as periodically mutually agreed to by the Village and the Owner affecting access to the Property.
2. The Village agrees to raise the grade of the area designated as a public roadway by providing the appropriate gravel base in accordance with the Village Engineer's plan.

The undersigned state that they have carefully read Maintenance Agreement and agree to all terms and conditions as set forth herein.

---

Return to:  
Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

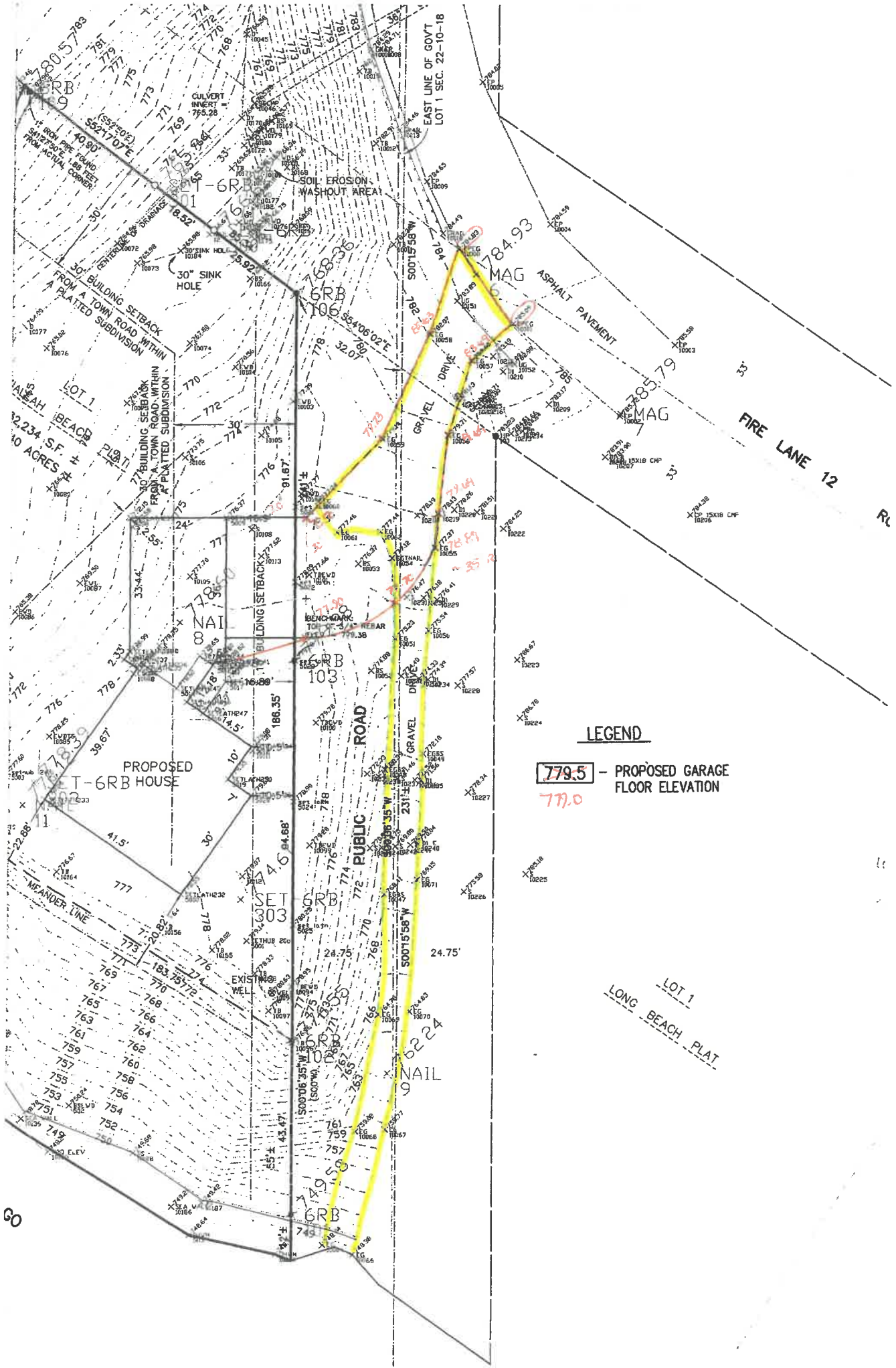
---

Parcel No.(s): 131-0125-000010A-  
000-0-201822-05-0100









**LEGEND**

**779.5** - PROPOSED GARAGE FLOOR ELEVATION

777.0

GO

LOT 1  
LONG BEACH PLAT

EAST LINE OF GOV'T  
LOT 1 SEC. 22-10-18

FIRE LANE 12

PUBLIC ROAD

PROPOSED T-6RB HOUSE

779.5

777.0

LOT 1  
LONG BEACH PLAT

EAST LINE OF GOV'T  
LOT 1 SEC. 22-10-18

FIRE LANE 12

PUBLIC ROAD

PROPOSED T-6RB HOUSE

779.5

777.0

LOT 1  
LONG BEACH PLAT

EAST LINE OF GOV'T  
LOT 1 SEC. 22-10-18

FIRE LANE 12

PUBLIC ROAD

PROPOSED T-6RB HOUSE

779.5

777.0

LOT 1  
LONG BEACH PLAT







**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

September 26, 2017

**Title:**

Request to eliminate silt fence requirement for Kambura Acres II

**Issue:**

Should the Village Board eliminate the requirement for silt fencing along the Right-of-Way line in the Kambura Acres II subdivision?

**Background and Additional Information:**

The Developer of the Kambura Acres II subdivision is requesting that he not be required to install silt fence along the Right-of-Way line of the new street. Several years ago, the Village starting requiring developers to install silt fence along the ROW line to help reduce the amount of mud/dirt being tracked onto the gravel road. This was to take the place of the builders installing their own erosion control measures, which typically consists of a silt sock being laid on the ground. The silt sock is low profile so contractors run over them at any point of the lot and track mud onto the road. The silt fence is taller so it can be seen easier, and if installed correctly, is trenched into the ground so it cannot be as easily moved as the silt sock.

The Developer has graded and seeded the terrace areas and the grass is growing. The Developer is requesting that the Village eliminate the condition of approval that silt fence be installed due to the vegetation growth. The Developer feels that the grass on the terraces will reduce soil erosion. Each builder will be responsible for erosion control measures for the lot.

**Budget/Financial Impact:**

None.

**Recommended Action:**

Staff recommends that the silt fence installation be required, either by the Developer, or by the Village with the Village charging back the cost as part of the building permit.

**Attachments:**

None



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**VILLAGE BOARD MEETING****VILLAGE OF HARRISON**

---

**Date:** September 26th, 2017

**Title:**

Request for Temporary Limited Easements and Permanent Limited Easement – CTH LP Project.

---

**Issue:**

Should the Village of Harrison provide a temporary limited easement and permanent limited easement for the CTH LP project?

---

**Background and Additional Information:**

Omni Associates has been hired by Calumet County to acquire right of way and easements for the CTH LP urbanization project. According to the plans received to date, it appears that the county plans on utilizing the Lakeview Pond to meet their stormwater requirements for the urbanization of the road.

In order to access the pond, the county is proposing a permanent easement to run east and west from CTH LP to the Lakeview Pond along the Waverly Sanitary District property line. This easement would be for the stormwater pipe to connect to the Lakeview Pond.

It is unknown at this time how much water will be diverted to this pond from CTH LP and how this will impact future projects.

---

**Budget/Financial Impact:**

None.

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**Recommended Motion:**

Staff recommends holding off on signing the easements until more information is received concerning the amount of water being diverted to the Lakeview Pond and how this would impact the Blackoak St. stormwater project.

---

**Attachments:**

Email

Map

Agreements

## Travis Parish

---

**From:** Robillard, Troy <robillardt@AyresAssociates.com>  
**Sent:** Tuesday, January 24, 2017 8:12 AM  
**To:** Lee Reibold  
**Cc:** Travis Parish; Verville, Phillip  
**Subject:** RE: Harrison-CTH LP storm water  
**Attachments:** Drainage Basins Map-Model.pdf

Lee,  
Attached is the watershed map.

Troy

**Troy Robillard, PE**  
Manager

Office: 920.498.1200 • Direct: 920.327.7827 • Mobile: 920.366.7041  
[RobillardT@AyresAssociates.com](mailto:RobillardT@AyresAssociates.com)  
[www.AyresAssociates.com](http://www.AyresAssociates.com)

**From:** Lee Reibold [mailto:LReibold@mcmgrp.com]  
**Sent:** Monday, January 23, 2017 1:05 PM  
**To:** Robillard, Troy <robillardt@AyresAssociates.com>  
**Cc:** Travis Parish (TParish@harrison-wi.org) <TParish@harrison-wi.org>; Verville, Phillip <vervillep@AyresAssociates.com>  
**Subject:** RE: Harrison-CTH LP storm water

Troy,  
Do you have a watershed map showing drainage areas?

Thank you,

**Lee R. Reibold, P.E.**

Associate / Project Engineer



The McMAHON Way...*Values. Culture. Relationships.*

1445 McMAHON DRIVE NEENAH, WI 54956  
920.751.4200 EXT 223 MCMGRP.COM  
920.427.6020 CELL





**From:** Robillard, Troy [<mailto:robillardt@AyresAssociates.com>]  
**Sent:** Monday, January 23, 2017 11:57 AM  
**To:** Lee Reibold  
**Cc:** Travis Parish ([TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)); Verville, Phillip  
**Subject:** RE: Harrison-CTH LP storm water

Lee,  
We have some modifications that we are making to the preliminary storm sewer plan. As soon as we have updated preliminary storm sewer plan sheets we will send them your way.

**Troy Robillard, PE**  
Manager

Office: 920.498.1200 • Direct: 920.327.7827 • Mobile: 920.366.7041  
[RobillardT@AyresAssociates.com](mailto:RobillardT@AyresAssociates.com)  
[www.AyresAssociates.com](http://www.AyresAssociates.com)

**From:** Lee Reibold [<mailto:LReibold@mcmgrp.com>]  
**Sent:** Monday, January 23, 2017 11:09 AM  
**To:** Robillard, Troy <[robillardt@AyresAssociates.com](mailto:robillardt@AyresAssociates.com)>  
**Cc:** Travis Parish ([TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)) <[TParish@harrison-wi.org](mailto:TParish@harrison-wi.org)>  
**Subject:** Harrison-CTH LP storm water

Morning Troy,  
Travis Parish provided me with a little information on the storm sewer from CTH LP that could potentially discharge into the Harrison Lakeview Pond. Unfortunately, the information provided isn't enough to answer the Village's question as to how much available capacity would be removed from the Lakeview Pond by diverting the CTH LP storm water to the pond. Could you provide a preliminary plan with storm sewer design? If you have a watershed map for the storm sewer, that would also be helpful.

Please feel free to contact our office with any questions or comments.

Thank you,

**Lee R. Reibold, P.E.**  
Associate / Project Engineer



The McMAHON Way...*Values. Culture. Relationships.*

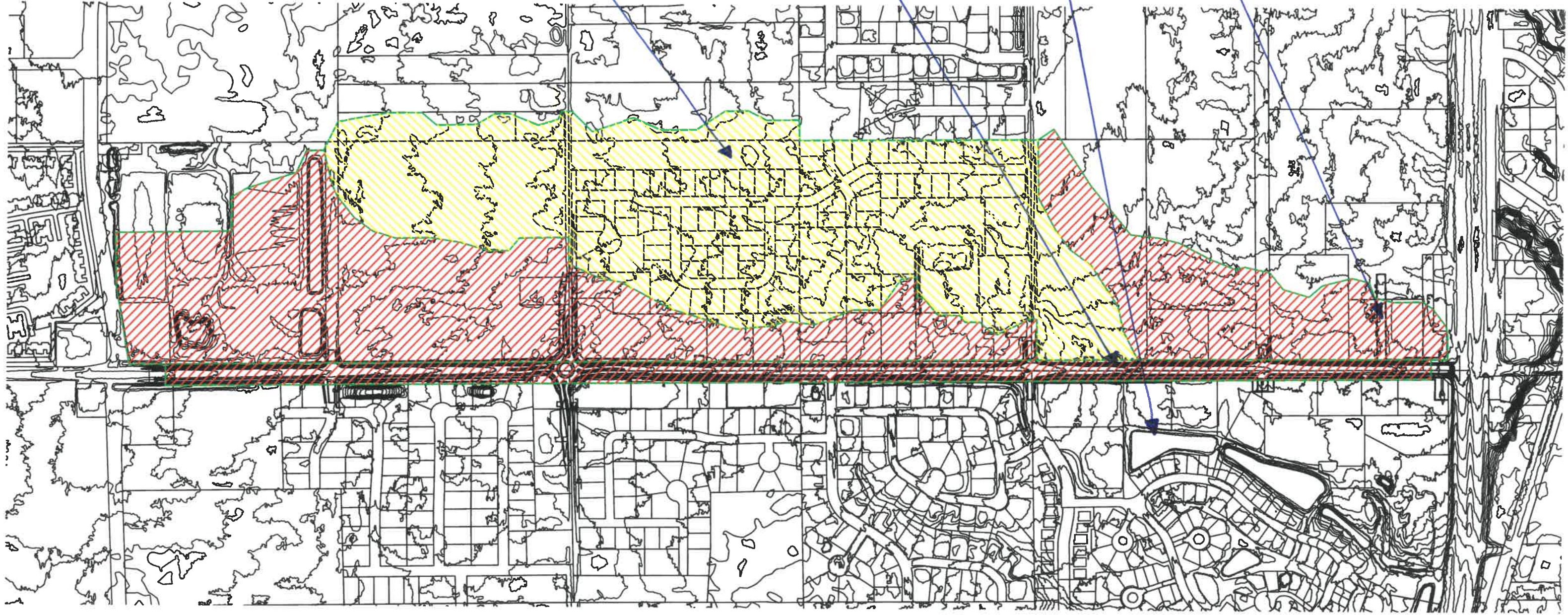
1445 McMAHON DRIVE NEENAH, WI 54956  
920.751.4200 EXT 223 MCMGRP.COM  
920.427.6020 CELL



**Confidentiality Statement**

THE INFORMATION CONTAINED IN THIS E-MAIL IS INTENDED FOR PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE. This message may be a client communication, and as such is privileged and confidential. If the reader(s) of this message is not the intended





90 ACRES - 14.47 CFS (TO MENASHA POND)  
PASSES THROUGH CROSS - CULVERT

86 TOTAL ACRES

MAWHOLE DIVERTS HALF THE FLOW BETWEEN  
THE MENASHA AND HARRISON PONDS

43 ACRES - 12.88 CFS (TO MENASHA POND)

43 ACRES - 12.88 CFS (TO HARRISON POND)

EXISTING FLOW TO MENASHA - 28.84 CFS  
PROPOSED FLOW TO MENASHA - 27.35 CFS

76 TOTAL ACRES - 23.5 CFS  
(TO HARRISON POND)





September 13, 2017

Certified Mail

**Town of Harrison  
W5298 Highway 114  
Menasha, WI 54952**

**SUBJECT:** Real Estate Acquisition  
Project 4992-00-56  
CTH LP • Calumet County  
E2287A17

**RE:** Parcel #3

Calumet County will convert CTH LP from a rural typical section to an urban typical section. This urban typical section consists of two 12-foot travel lanes, a 14-foot center turn lane, 6-foot bike lanes on both sides of the road, and curb and gutter. A 5-foot wide sidewalk will be added to the east side of the road with a 10-foot asphaltic pavement multiuse trail added to the west side. A roundabout is proposed at the CTH LP/Manitowoc Road intersection.

As part of this project, Calumet County is required to acquire right of way (FEE), Permanent Limited Easements (PLEs), and Temporary Limited Easements (TLEs). Calumet County has hired OMNNI Associates, Inc. to handle the acquisition process. In the near future, OMNNI Associates will be in contact with you to discuss the improvement and what effect it will have on your property.

A search of the public records indicates that the title to your property is held by **Town of Harrison**. If this information is incorrect, please contact me as soon as possible.

Enclosed please find the brochure *Rights of Landowners Under Wisconsin Eminent Domain Law*. This brochure will acquaint you with the process OMNNI Associates will use to acquire property and other interests necessary for the improvement project. Also, enclosed is a preliminary Right-of-Way Plat sheet showing how the improvement will affect your property, and a list of the names of other property owners along the project.

OMNNI Associates is asking your cooperation in completing the enclosed Ownership Information Sheet. The information we gather on this questionnaire will help inform us about your property so that we can better serve you. Upon completion, we ask you to return the questionnaire in the postage prepaid envelope provided for your convenience as soon as possible.

A survey crew will be staking the existing right-of-way, proposed right-of-way, and new construction easements mid-September 2017. It is essential that the stakes stay in-place until October 1, 2017 to give our staff time to properly assess the impacts of the project on your property.

If you have any questions about the project or the acquisition process, please call me at 1-800-571-6677 ext. 6398 or email me at [kim.lesperance@omnни.com](mailto:kim.lesperance@omnни.com) (in the subject line: CTH LP - Parcel #3).

Sincerely,

A handwritten signature in blue ink that reads "Kim Lesperance".

Kim Lesperance  
Real Estate Assistant

Enclosures

Cc: Brian Glaeser, Calumet County Highway Dept. (via email)



# SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNERS NAMES ARE SHOWN FOR REFERENCE  
PURPOSED ONLY AND ARE SUBJECT TO CHANGE  
PRIOR TO THE TRANSFER OF LAND INTERESTS  
TO THE COUNTY.

PARCEL NUMBER	SHEET NUMBER	OWNER (S)	INTEREST REQUIRED		R/W ACRES		PARCEL NUMBER	SHEET NUMBER	OWNER (S)	INTEREST REQUIRED		R/W ACRES	
			NEW	EXIST	TOT	PLE ACRES				TLE ACRES	NEW	EXIST	TOT
1	4.05	COMMUNITY FIRST CREDIT UNION					41						
2	4.05 & 4.06	THE REDEVELOPMENT AUTHORITY	TLE			0.313	42						
3	4.05	TOWN OF HARRISON	TLE			0.487	43						
4	4.05	WAVERLY GANAPATI DISTRICT	TLE			0.083	44						
5	4.05	A WISCONSIN MUNICIPAL CORPORATION	PLE & TLE			0.444	45						
6	4.05	VILLAGE OF HARRISON	PLE			0.077	46	ERIC J. SCHILLER					
7	4.05	LAKE PARK SPORTS DEVELOPMENT GROUP LLC	PLE & TLE			0.156	47	VENDOR: NICHOLAS J. PIRNER					
8	4.06	ALCHEMY FOX CITIES LLC	PLE & TLE			0.060	48	VENDOR: MARK J. & BARBARA E. PIRNER					
9	4.06	THE THOMAS G. SHAWKE FAMILY TRUST DATED APRIL 30, 2013	TLE			0.215	49	SCHILLER JOINT REVOCABLE TRUST DATED JANUARY 3, 2005					
10	4.06	GORDON A. & VERONIA M. VAN DE HEY LIVING TRUST	FEE & TLE			0.192	50	GLENN J. & MARIE J. WHITCOMB					
11	4.06	CHESTER VAN DE HEY	FEE & TLE			0.044	51	WILLIAM D. & JULIE K. PETERSON					
12	4.07	JUSTIN & KELLY ANTHONY	TLE			0.060	52	CALUMET COUNTY					
13	4.07	RICK A. FINNEL	FEE & TLE			0.020	53	JOHN M. & DEBORAH D. HENSCHEL					
14	4.07	JEFFERY G. & WENDY K. THOMPSON	FEE & TLE			0.037	54	K & B DEVELOPMENTS INC					
15	4.07	TERRANCE & JILL TETZLAFF	TLE			0.039	55	VC HOLDINGS LLC					
16	4.07	US BANK NATIONAL ASSOCIATION	TLE			0.028	56	BRIAN D. & JULIETTE A. LEITZINGER					
17	4.07	ERIC J. & AMY L. STREBE	TLE			0.028	57	JEFF & SARAH NEUBAUER					
18	4.07	ROGER S. CAMBELL	TLE			0.028	58	BEV A. VANDER WIELEN					
19	4.07	JOHN D. & TRISHA R. PRAST	TLE			0.028	59	JEROME R. & LYNN C. UTEBROEK					
20	4.07	THEODORE A. & SUSAN L. DUFOUR	TLE			0.028	60	GABRIEL H. & NICOLE L. BRICKLER					
21	4.07	KENNETH J. ALPORT	TLE			0.028	61	MARVIN L. & LINDA K. THIEL					
22	4.07	MARK E. & CYNTHIA K. HALLE	TLE			0.028	62	RICHARD S. KASTER & JAMES B. MAHN					
23	4.07	MICHAEL J. & KARLA PFAHLER	TLE			0.028	63	TWO ONE INVESTMENT PROPERTIES LLC					
24	4.07	NICHOLAS R. & KIMBERLY A. WALKER	TLE			0.034	64	VHE I-S LLC					
25	4.07	KOLOSSO PROPERTIES LLC	TLE			0.095	65	US OIL COMPANY, INC					
26	4.07	GREGORY R. & ANTONIA G. LAUER	FEE & TLE			0.077	66						
27	4.07	ADAM G. GRIESBACH	FEE & TLE			0.488	67						
28	4.07	THOMAS J. & YVONNE P. HOOYMAN	FEE & TLE			0.027	68						
29	4.07	ROBERT W. & MARY SUE STRECK	FEE & TLE			0.150	69						
30	4.08	GREGORY T. & LOIS SEREMETA	FEE & TLE			0.173	70						
31	4.08	DAVID H. & PATRICIA D. SMARZINSKI	TLE			0.189	71						
32	4.08	DAMONE & TEDORA PARRISH	TLE			0.074	72						
33	4.08	CARLOS G. & NEUZA C. HILGENBERG	TLE			0.078	73						
34	4.08	GEORGE E. & SANDRA J. HANSEL	TLE			0.107	74						
35	4.08		TLE			0.048	75						
36	4.08		TLE			0.049	76						
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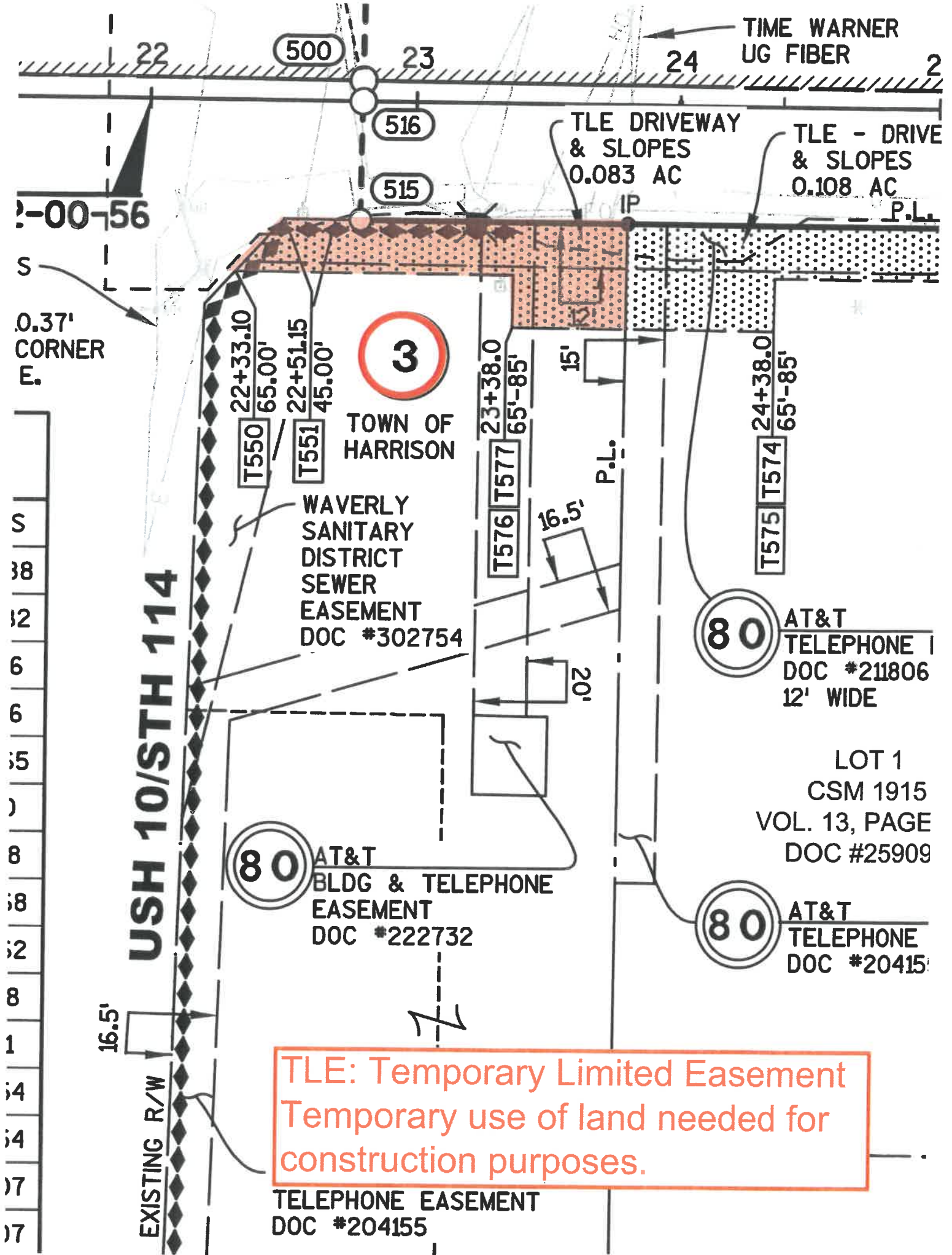
REVISION DATE	DATE 07/14/2017	SCALE, FEET	NO SCALE	HWY: CTH LP	STATE R/W PROJECT NUMBER 4992-00-56	PLAT SHEET	4.02
	GRID FACTOR N/A			COUNTY: CALUMET	CONSTRUCTION PROJECT NUMBER 4992-00-57	PS&E SHEET	E

FILE NAME : 45040100-RWP-4.02.DWG

PLOT DATE : 7/14/2017 9:27 AM

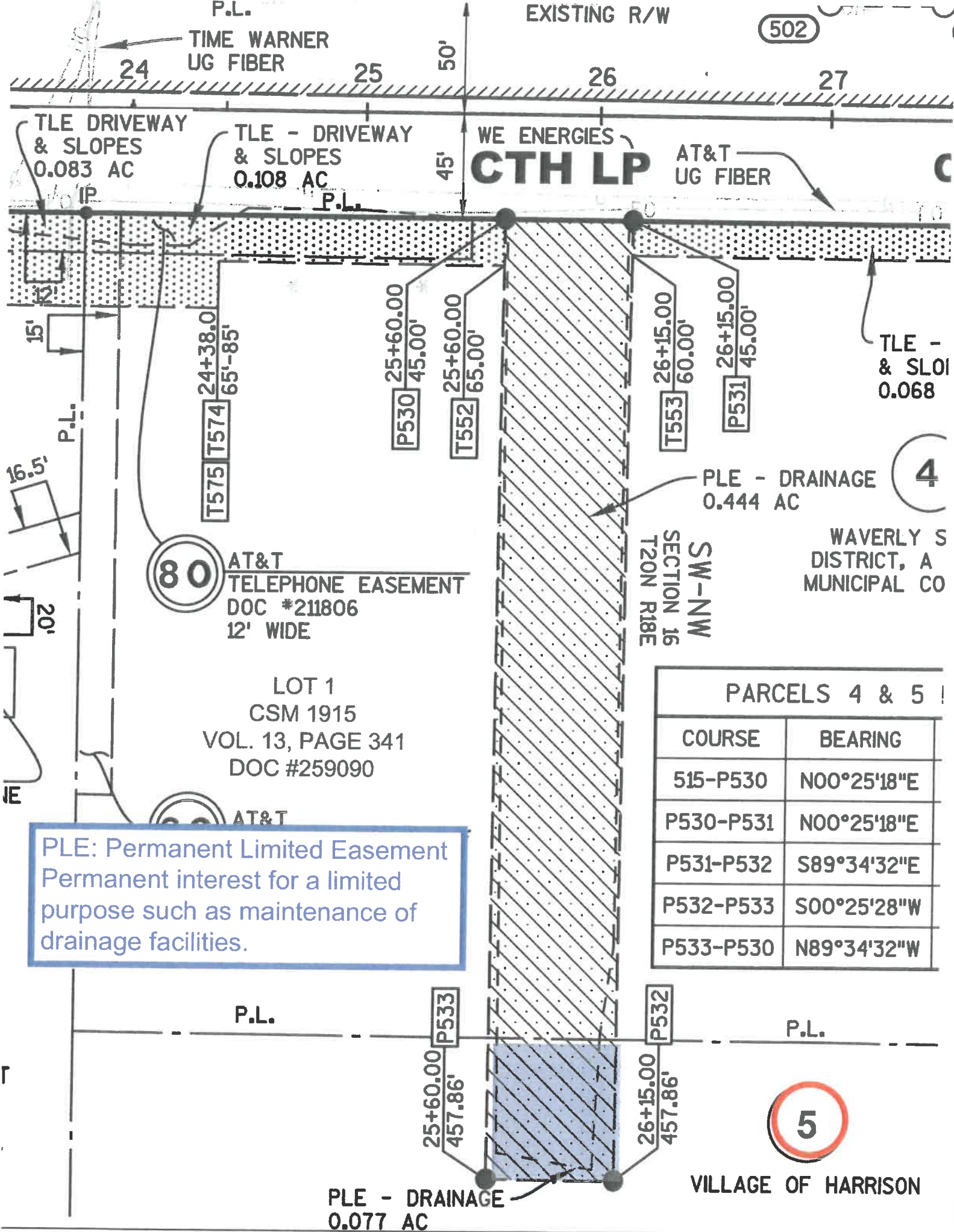
PLOT BY : CAPREART, JAMES

PLOT NAME : WISDOT/CADD SHEET 75



TLE: Temporary Limited Easement  
 Temporary use of land needed for  
 construction purposes.

TELEPHONE EASEMENT  
 DOC #204155



80

AT&T TELEPHONE EASEMENT  
DOC #211806  
12' WIDE

LOT 1  
CSM 1915  
VOL. 13, PAGE 341  
DOC #259090

PARCELS 4 & 5

COURSE	BEARING
515-P530	N00°25'18"E
P530-P531	N00°25'18"E
P531-P532	S89°34'32"E
P532-P533	S00°25'28"W
P533-P530	N89°34'32"W

5

VILLAGE OF HARRISON





# Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



## ACTIVITY REPORT FOR AUGUST 2017

1. 6 Fire & Rescue calls during August  
Includes one mutual aid fire response to Stockbridge
2. 30 First Responder calls in August.
3. 234 Total calls through August 2017
4. On August 7, we had our meeting night. Three new members were introduced; Ryan Ninedorf, who had previously served as a firefighter with Harrison Fire Rescue, Chad Korth, a firefighter student at Fox Valley Technical College, and Craig Majewski, a Harrison resident with no previous firefighting experience. Firefighter Majewski has already begun his formal firefighter training. A fourth new member has been approved, Cory Woldt, but did not complete his physical until later in August. D.C. Brantmeier has met with FF Woldt to get him his gear. FF Cory Woldt is the husband of one of Harrison Fire Rescue's first responders, Katie Woldt. FF Woldt will need to register for a future training; he joins us with no experience.

A discussion was held regarding the Sherwood Summerfest HFR corn roast fundraiser. A signup was made and roles assigned.

For September, both the monthly meeting and training are cancelled due to hose testing.

5. On August 14, the First Responders held their monthly meeting. The group went over all calls from the past 30 days. Training was on the advance skills for the newest members. All members are approved by our medical control and Gold Cross Ambulance to perform all advance skills. An update was given from Lieutenant Steve Little regarding long board use and trends in EMS. All members did a review on heat related emergencies including proper treatments.
6. On Sunday, August 20, Harrison Fire Rescue participated in the Sherwood Summerfest by having a corn roast fundraiser. With no previous experience in doing corn roasts, HFR members took a guess and purchased 600 ears of corn. With some discounting at the end of the event, HFR did sell out of corn. All in all, sales and donations totaled \$1,184 dollars. The cost of the corn was donated by Hearthstone. There was some propane costs and HFR purchased soda and water to sell. HFR raised more than \$1000 in just a few hours of sales. HFR hopes to make this an annual event.
7. Monday, August 21 was our training night. The August drill focused on driving and placing apparatus and pumping water both from a draft and off hydrant supplies. Training was done at Christ the Rock Church in their east parking lot. The training was given by our Pump Operator team.

# HARRISON AUGUST 2017

	821	825	826	827	828	829	830	832	833	834	835	836	838	839	840	TOTAL	AUGUST	COMPLAINTS:
HARRISON																		
HOURS WORKED	13.4	8.7	3.2	17.6	7.5	12.7	3	23.3	7.2	14.4	15.7	10.5	22.1	21.4	4	184.7	HOURS WORKED	911 HANG UP
DAILY MILES	198	118	52	276	92	166	28	387	121	98	185	138	212	306	55	2432	DAILY MILES	ANIMAL
COMPLAINT HRS	0.8			0.6	0.3	0.4	0.3	2.4	0.4	2.6	0.8	1	0.6	2.3		12.5	COMPLAINT HRS	SUSPICIOUS SITUATION
FOLLOW UP HRS																0.7	FOLLOW UP HRS	WELFARE
ACCIDENT INV HRS				1.1												1.5	ACCIDENT INV HRS	SUSPICIOUS VEHICLE
ACC FOLLOW UP HRS																0	ACC FOLLOW UP HRS	ORDINANCE
AGENCY ASSIST HRS				0.2												0.2	AGENCY ASSIST HRS	RECKLESS DRIVING
SHERIFF COMPL. INV.	2			2	1	1	1	6	2	1	2	2	3	4		27	SHERIFF COMPL. INV.	HAZARD
SHERIFF FOLLOW UP																2	SHERIFF FOLLOW UP	THEFT
SHERIFF ASSIST											2	1	1			5	SHERIFF ASSIST	DISTURBANCE
REPORT ACCIDENT	1			1												3	REPORT ACCIDENT	JUVENILE
NONREPORTABLE																1	NONREPORTABLE	
ACCIDENT FOLLOW UP																0	ACCIDENT FOLLOW UP	ARRESTS:
ACCIDENT ASSIST																0	ACCIDENT ASSIST	WARRANT
AGENCY ASSIST																1	AGENCY ASSIST	DC/BATTERY
CITIZEN ASSIST																2	CITIZEN ASSIST	OPERATE W/ CONTROLLED SUBSTANCE
MOTORIST ASSIST																5	MOTORIST ASSIST	JUVENILE REFERRAL FOR BATTERY/DC
PROPERTY CHECKS																17	PROPERTY CHECKS	
ARRESTS	1															5	ARRESTS	CITATIONS:
WARRANT ATTEMPT																0	WARRANT ATTEMPT	SPEED
TRAFFIC CITS.	3			1												19	TRAFFIC CITS.	OPERATE W/O PROOF OF INSURANCE
ORD. CITS.																0	ORD. CITS.	OWI
JUV ALCOHOL CITS.																0	JUV ALCOHOL CITS.	OAR
O. W. I. ARRESTS																1	O. W. I. ARRESTS	FOLLOW TOO CLOSELY
WRITTEN WARNINGS	3			6												49	WRITTEN WARNINGS	FAIL TO STOP AT STOP SIGN
15 DAYS																11	15 DAYS	SEATBELT
PARKING CITS.	2															0	PARKING CITS.	OPERATE AFTER SUSPENSION
HOUSE ALARM																1	HOUSE ALARM	OPERATE W/O INSURANCE
BUSINESS ALARM				1												0	BUSINESS ALARM	OPERATE UNDER CONTROLLED SUBSTANCE
ALARM ASSIST																0	ALARM ASSIST	
AMB. ASSIST												1				5	AMB. ASSIST	AGENCY ASSISTS:
FIRE ASSIST																0	FIRE ASSIST	OUTAGAMIE COUNTY