



NOTICE OF PUBLIC MEETING

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, on Tuesday, December 19, 2017 at 6:30pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for December 19, 2017
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
 - a) Letter received from City of Menasha Attorney Pam Captain
5. Public Informational Meeting on Lift Station #6 presented by Martenson & Eisele
6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Consent Agenda
 - a) Appoint Election Inspectors to 2018-19 term
8. Items removed from Consent Agenda (if any)
9. Appointments
 - a) None
10. Unfinished Business from Previous Meetings for Consideration or Action
 - a) None
11. New Business for Consideration or Action
 - a) Resolution V2017-10 Waiver of Special Assessment Notice and Hearing (Dogwood Ln Connection)
 - b) Select Name for Manitowoc Road Park Site
 - c) Select Color for New Logo
 - d) Resolution V2017-11 Regarding Calumet County Cost Sharing of Joint Projects with Municipalities.
 - e) Approve Harrison Utilities work for CTH LP project to be included in road contract.
 - f) Approve 2018 Harrison Utilities Budget
12. Reports of Ad Hoc Committees and Departments
13. Closed Session- the Village Board will meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to Manitowoc Rd Park land acquisition. The Village Board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.
14. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.



November 22, 2017

Village of Harrison
Municipal Clerk
W5298 HWY 114
Menasha, WI 54952

Re: Intermunicipal Agreement dated October 28, 1999

Dear Clerk:

Pursuant to Paragraphs 16(a) & (d), of the Intermunicipal Agreement Between the City of Menasha, Town of Harrison, and the Waverly Sanitary District, dated October 28, 1999, the City of Menasha seeks the cooperation of the Village of Harrison, successor to the Town of Harrison, in the interest of good faith and fair dealings, in jointly pursuing the procedures to change boundaries pursuant to an approved cooperative plan (formerly §66.023, Wis. Stats.).

The City of Menasha is prepared to proceed as soon as possible; please contact our office to move forward.

Thank you for your attention to this matter.

Sincerely,

Pamela A. Captain
City Attorney



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jennifer Weyenberg, WCMC

Date:

December 15, 2017

Title:

Consent Agenda- Appoint Election Inspectors

Issue:

n/a

Background and Additional Information:

State Law requires that election inspectors be appointed to two-year terms every odd numbered year. The board must approve the appointments at the December meeting. Our municipality did not receive any nominations of election inspectors from either political party by November 30th; therefore, we are allowed to use our own list of inspectors. The Clerk is responsible for training all inspectors and tracking those hours of training throughout the two-year term. The following names are submitted for approval:

Aldi, Vicki
Batten, Janie
Bauman, Randall
Bauman, Shirley
Cowles, Karna
Cowles, Richard
Cummings, Rosemary
DeBoth, Deborah
DeBruin, Mary
Del Ponte, Ann
Gebhart, Arlene
Gospodarek, Christine
Gospodarek, David
Hildeman, Judy
Hildeman, Rachel
Holzschuh, Linda
Houk, Dorrie
Houk, Tiffany
Hubert, Patricia
Jansen, Melissa
Jones, Mary Lou
Jones, Robert
Jung, John

Larson, Mary
Lee, Mary
Lopas, Jerome
Lopas, Julie
Martin, Ann
Meyer, Susan
Miller, Barbara
Murphy, Mary
Norum, Judy
Ott, Catherine
Poppy, Hiep
Roovers, Kathryn
Rusch, Sue
Schmitt, Barbara
Schreider, Christine
Schreiter, Charles
Schreiter, Patricia
Sutter, Karen
Sutter, Norman
Thiede, Marie
Tomasik, Carrie
Vandenberg, Luanne
Waldhart, Kim
Waldhart, Laramie
Wallace, Karla
Wallace, Peter

Budget/Financial Impact:

n/a

Recommended Action:

Staff recommends approval of all items on the consent agenda.

Attachments:

- None



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

December 19, 2017

Title:

Resolution V2017-10 – Waiver of Special Assessment Notice and Hearing (Dogwood Lane Connection)

Issue:

Should the Village Board approve Resolution V2017-10 waiving the special assessment notice and hearing to allow the Village to assess for the construction of curb & gutter, streets, and sidewalks along the Dogwood Lane connection?

Background and Additional Information:

The land conveyance agreement between Harrison and Lamers Realty whereby the Village will be deeded .849-acres for a future park in return for the Village constructing Dogwood Lane includes provisions for the Village to assess costs of curb & gutter, street pavement, and sidewalks to the adjacent properties. The Resolution will allow the Village to levy assessments on the benefitted properties without the statutory hearings and notices. The Owner agreed to sign the waiver as part of the land conveyance agreement.

Budget/Financial Impact:

None

Recommended Action:

Staff recommends approval of Resolution V2017-10

Attachments:

- Resolution V2017-10

**RESOLUTION V2017-10
VILLAGE OF HARRISON
CALUMET & OUTAGAMIE COUNTIES**

**A RESOLUTION FOR WAIVER OF SPECIAL ASSESSMENT NOTICE AND HEARING
FOR CONSTRUCTION OF CONCRETE CURB & GUTTER, STREETS, AND SIDEWALKS
AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTIES
(Dogwood Lane Connection)**

WHEREAS, the Developer of the property described as follows benefit from the proposed public improvement to construct concrete curb and gutter, asphalt paving, and concrete sidewalks along a portion of Dogwood Lane:

Calumet County Tax ID Numbers: 33460, 44490, 44492, and 44494. Tax Parcel Numbers: 131-0000-0000000-000-0-201809-00-340A, 131-0000-0000000-000-0-201809-00-340C, 131-0000-0000000-000-0-201809-00-340D, and 131-0000-0000000-000-0-201809-00-340E being described as:

All of Certified Survey Map No. 3681 being a part of Lot 1 of Certified Survey Map No. 1875 as recorded in Volume 13 of Certified Survey Maps on Page 210 as Document No. 255350, located in the SE ¼ of the SW ¼ of Section 9, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

WHEREAS, the owner of the property described above have requested future special assessments for the construction of concrete curb and gutter, concrete paving, and concrete sidewalks, hereinafter referred to as public improvement, along a portion of Dogwood Lane.

NOW, THEREFORE, for valuable consideration acknowledged by all parties, it is agreed as follows:

1. In consideration of the construction of the following described public improvement, we the undersigned, hereby admit that this improvement will benefit our above described property in the Village of Harrison and consent to the levying of special assessments against our premises under §66.0703, Wisconsin Statutes, for the cost of operation, maintenance, replacement, or other cost of such improvement.

Public improvement is described as construction of concrete curb & gutter, asphalt paving and 5-foot wide concrete sidewalks.

In accordance with §66.0703 Wisconsin Statutes, we hereby waive all special assessment notices and hearings required by §66.0703, Wisconsin Statutes, and we further agree and admit to the benefit to our properties from the construction of this improvement as described above.

2. That payment for the public improvement be made by assessing the cost to the property benefited as indicated above with the assessment being placed on the tax bill. Such costs shall be equally assessed on a front footage basis.

3. That the assessments represent an exercise of the police power, have been determined on a reasonable basis and are hereby confirmed and have been agreed to by the parties receiving said assessments who have signed this Resolution as a waiver of notice and hearing as to said special assessments.

DATED THIS 14 DAY OF December, 2017 ACCEPTED BY ALL OWNERS OF PROPERTY DESCRIBED ABOVE;

LAMERS REALTY, INC.

<i>Alan J. Lamers</i>	<i>president</i>
(Owner - Print Name)	(Title)
ALAN J. LAMERS	
(Owner - Signature)	(Date)

NOW THEREFORE, BE IT RESOLVED, by the Village Board that the Village of Harrison intends to assess for the construction of concrete curb and gutter, concrete paving, and concrete sidewalks along a portion of Dogwood Lane.

Adopted by the Village Board of the Village of Harrison this ____ day of _____, 20__.

By: _____
James Salm, Village President

Attest: _____
Jennifer Weyenberg, Village Clerk



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: December 19th, 2017

Title:

Select Name for Manitowoc Rd. Park

Issue:

What should the Village name the Manitowoc Rd. Park?

Background and Additional Information:

The Village of Harrison purchased 18 acres of land on Manitowoc Rd. for a new park. The park design was approved at a previous Village Board meeting. Currently, the consultant is putting together signage for the park and has inquired as to what the name of the new park should be.

The Park Committee did discuss this item at their last meeting. The suggestion that came out of the meeting is that the park should be named "Farmers Field" in honor of area farmers. At this point, no other name has been suggested.

Staff is requesting that the Village Board approve a formal name for the park.

Budget/Financial Impact:

No cost.

Recommendation:

To approve "Farmers Field" as the official name of the park located on Manitowoc Rd.

Attachments:

None.



VILLAGE OF HARRISON

TOWN OF HARRISON

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jennifer Weyenberg, WCMC

Date:

December 15, 2017

Title:

Select Colors for Logo

Issue:

Final two color combinations have been selected. Staff is asking the village board to vote on their preference.

Background and Additional Information:

The village board approved a contract with A2Z Design to create a new logo at their September 12, 2017 meeting. Since that meeting, village staff has met several times with the design team to create a logo that will help us create an identify for the village, allow us to market our growth areas to developers, and establish a consistent template to be used for signage, office supplies, equipment, etc. Staff is very pleased with the final product and unanimously agreed on the logo being presented to the board.

There are two color combinations to select from. The first is a combination of blue and green; these are the most commonly used colors for municipal logos. Blue and green are very popular in this area given the proximity to Lake Winnebago. The second is a combination of dark orange and olive. This combination is the preferred choice of A2Z because of its pop of color and uniqueness.

It is important to understand that the color version of the logo will be used mostly on printed materials such as brochures, stationary, business cards, and envelopes. It can also be used on signage if the background has a neutral color. In other cases such as equipment or surfaces with a dark background color, the logo will be used in either white or grayscale.

Budget/Financial Impact:

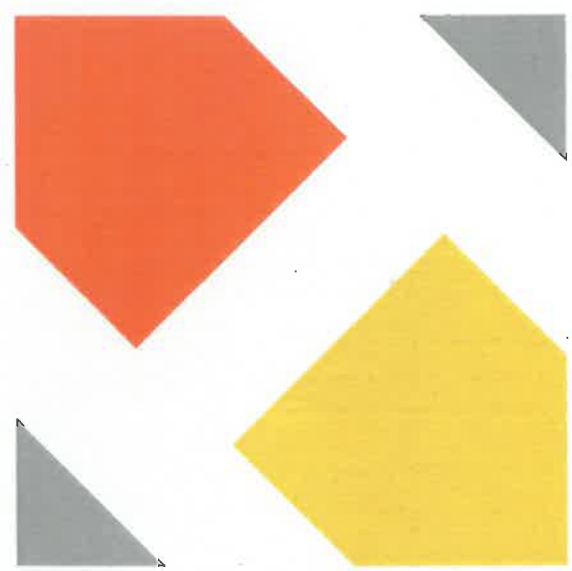
None.

Recommended Action:

The design team recommends the selection of the dark orange and olive combination. The village board is asked to make a motion specific to the color combinations- not the logo itself.

Attachments:

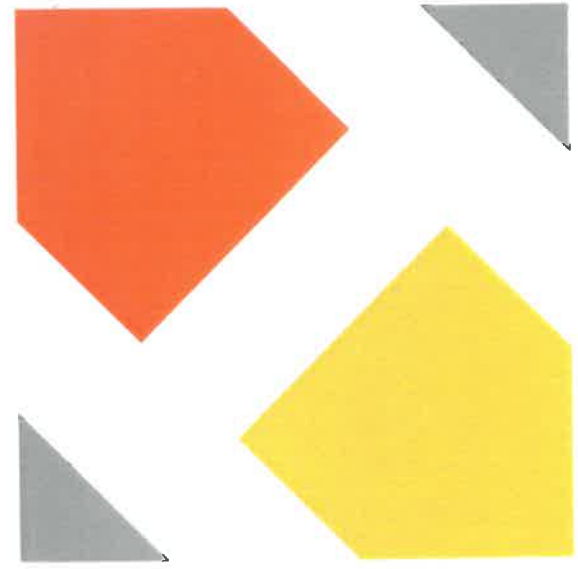
Printed options (*these were printed from our office machines*.)
Boarded prints created by the design firm will be brought to the meeting.



Village of

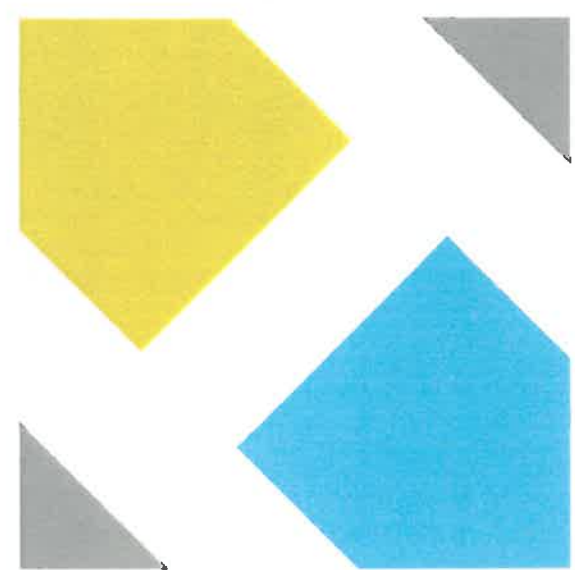
HARRISON

WHERE OPPORTUNITY LIVES



Village of

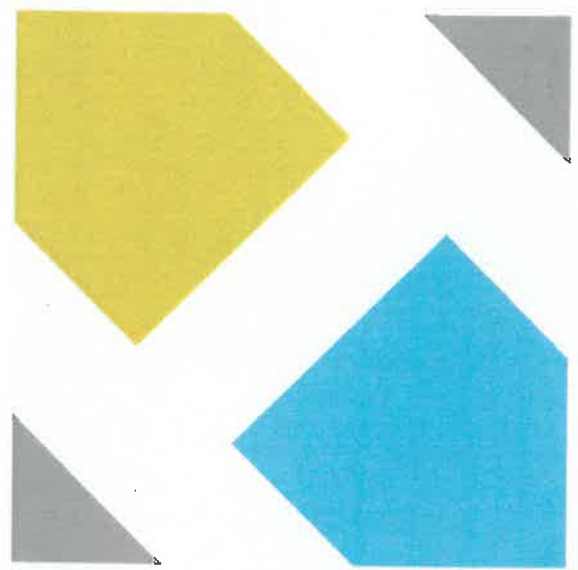
HARRISON



Village of

HARRISON

WHERE OPPORTUNITY LIVES



Village of

HARRISON



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: December 19th, 2017

Title:

Approve Resolution V2017-11 Regarding Calumet County Cost Sharing of Joint Projects with Municipalities.

Issue:

Should the Village approve resolution V2017-11 with regards to Calumet County's cost sharing of joint projects with municipalities?

Background and Additional Information:

A majority of the municipalities located in Calumet County have been concerned with Calumet County's cost share policy with regards to county trunk highways. The current policy requires municipalities to cost share in reconstruction projects on county trunk highways. This policy was passed by the Calumet County Highway Committee with no input from the local municipalities.

Recently, Calumet County passed a county sales tax that was supposed to be used for road improvements throughout the county. Many municipalities feel that it is unreasonable to pass a sales tax for road projects and still require a cost share from the local municipalities for those projects. It should be noted that Calumet County originally proposed to split the sales tax revenue with the local municipalities but has since decided not to split the revenue.

As a result of these conversations and actions, the City of Chilton has led an effort to get Calumet County to change their cost sharing policy. As part of this effort, the City is requesting that all municipalities pass the attached resolution so that it may be presented to the Calumet County Board at a future meeting.

Budget/Financial Impact:

No cost.

Recommendation:

To approve resolution V2017-11 Regarding the Calumet County Cost Share Policy.

Attachments:

Calumet County Cost Share Policy
Resolution V2017-11.

RESOLUTION NO. V2017-11
VILLAGE OF HARRISON
Calumet and Outagamie County, Wisconsin

**RESOLUTION WITH REGARDS TO CALUMET COUNTY COST SHARING OF JOINT
PROJECTS WITH MUNICIPALITIES**

WHEREAS, the Cities and Villages in Calumet County already pay a disproportionately higher level of the total Calumet County property tax levy, this being especially so in regards to the Calumet County Highway Department budget; and

WHEREAS, Calumet County recently passed a sales tax with the initial premise that the new revenue would be used for roads; and

WHEREAS, the cities and villages are also burdened by the Wisconsin State Legislature's levy limits; and

WHEREAS, municipal streets which are also within the County are not subject to a Municipal Cost Sharing Policy; and

WHEREAS, Wisconsin law obligates Calumet County to maintain the county trunk highway system; and

WHEREAS, the State of Wisconsin Attorney General opined back in 1955 (44 OAG 97) that a county has a duty to maintain a county trunk highway in a city or village to its full width as long as such width is no greater than that of right-of-way of county trunk highways outside the city or village limits, pursuant to section 83.025 (2) of the Wisconsin State Statutes; and

WHEREAS, legal opinions from both the League of Wisconsin Municipalities and the Wisconsin Counties Association cite and support the 1955 attorney general's opinion; and

WHEREAS, section 83.035 of the Wisconsin State Statutes does allow a county to enter into cost-sharing contracts with cities, villages and towns for construction of streets and highways in a municipality; however, these contracts should be fair, equitable, and consistently applied for the benefit of taxpayers in all municipalities as these taxpayers are also county taxpayers;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Harrison urges the Calumet County Board and its Highway Committee to abolish its existing Cost Sharing Policy Regarding Joint Projects with Municipalities and establish a new policy by:

1. Taking responsibility for all of the costs associated with County Trunk reconstruction projects; and
2. Coordinating with the municipalities within its jurisdiction on joint projects to satisfy the needs of all its citizens.

3. Treating all county taxpayers in a fair and equitable, and consistent manner, regardless of which unit of government is involved.

This Resolution was adopted by the Village of Harrison Board of Trustees on the 19th day of December, 2017.

Dated _____

Signed _____
James Salm, Village President

Signed _____
Joe Sprangers, Village Trustee

Signed _____
Buddy Lisowe, Village Trustee

Signed _____
Tyler Moore, Village Trustee

Signed _____
Kevin Hietpas, Village Trustee

Signed _____
Dave LaShay, Village Trustee

Signed _____
Tamra Nelson, Village Trustee

Published _____

Attest _____
Jennifer Weyenberg, Village Clerk

COST SHARING OF JOINT PROJECTS WITH MUNICIPALITIES

Subject: Cost Sharing Of Joint Projects with Municipalities
Effective Date: May 11, 2016
Replaces: Urban County Trunk Highway Improvement Projects Local Cost Sharing Policy
Adopted: April 14, 2010

The following is Calumet County's general policy for joint improvement projects on County Trunk Highways. It should be noted there will be no joint projects without prior County approval and funds budgeted by both units. Approval must be obtained for design and again for construction since separate budgets are involved. As part of the project review process, the County requests a copy of the municipality's up-to-date land use and transportation plans (if available).

Engineering

The County will share one-half (1/2) the engineering costs, design and construction, in which the County participates; except with the maximum percentage for design and construction engineering costs as a percentage of actual total construction costs shall be 25% for road projects, 30% for bridge projects, and 35% for intersection/signal projects. Plans shall be approved by the County prior to letting and to any agreement for construction being signed.

Right-of-Way

The County shall obtain, gain ownership, and assume all costs associated with roadway right-of-way only for projects where multi-jurisdictional control of adjoining property exists. Any further right-of-way required for municipal amenities such as turn lanes into commercial areas or side roads, sidewalks, bicycle paths, additional lanes, or frontage roads shall be acquired by the municipality. The municipality shall acquire the needed right-of-way for the project if the municipality intends, through agreement with the County, to assume maintenance control of the County trunk after the improvement is completed.

Sidewalk

The County will not share in the costs of sidewalks/trails.

Curb & Gutter

The County will not share in the cost of curb and gutter construction. County may share in one-half (1/2) cost of curb and gutter construction when there is a jurisdictional transfer or federal funds have been awarded.

Driveway Aprons & Bicycle Paths

The County will not share in the costs of driveway aprons and bicycle paths.

Storm Sewers

The County will share in one-half (1/2) the costs of installation and repair of all storm water facilities necessary to drain the roadway. The municipality may choose to relocate or enlarge the sewer system at the time the project is undertaken. The Counties share would be limited to one-half (1/2) share of the existing facilities.

Sanitary Sewers and Water Mains

The County will not share in the costs of adjusting, relocating, repairing, placing or replacing any sanitary sewer or water main, or appurtenances within or adjacent to the improvement project.

Bridges

The County will pay one-half (1/2) of the local share of a bridge aid project.

Traffic Signals and Signing

The County will assume the costs of all enforceable signing, with the exception of parking, restrictive parking, and school signs, for which the County will not share costs. The County will assume one-half (1/2) of all costs involved in traffic signal installations, and will enter into contracts for their maintenance as long as signals are warranted per accepted engineering standards.

Roadway Pavement, Grading and Base

The County will share in one-half (1/2) the costs associated with the pavement, grading and base.

Landscaping

The County will share in one-half (1/2) the costs of general landscaping (seeding and sodding) within the right-of-way. Sodding costs assumed by the County will be limited to areas where it is intended to control erosion, or it is the only viable alternative for right-of-way restoration (areas where seed mulch won't suffice). Major plantings as requested by the municipality shall be at their expense.

Pavement Marking

The County will share in one-half (1/2) the costs of all center line or lane markings. The municipality shall be responsible for the costs of maintenance and repair of the pedestrian markings.

Jurisdictional Transfers

The County shall consider a jurisdictional transfer where a roadway segment is improved to urban standards entirely within one municipality or where multi-jurisdictions can agree to maintain the segment. The County may determine not to participate in the project if a jurisdictional transfer cannot be achieved.

Prior to actual commencement or construction and after the project funds have been appropriated, formal contracts will be entered into by the County and municipalities, which will note all cost sharing items and the financial commitments of all parties for the joint improvement projects.

This revised policy will replace the April 14, 2010 Urban County Trunk Highway Improvement Projects Local Cost Sharing Policy. Revised and Adopted May 11, 2016

Travis Parish

From: Stanley C Martenson <stanm@martenson-eisele.com>
Sent: Monday, December 11, 2017 11:20 AM
To: Travis Parish
Cc: Tom VanZeeland; Cathy (cathyg@waverlysanitarydistrict.com); Michael S Siewert
Subject: CTH LP ID 4992-00-56
Attachments: CTH LP Harrison Utilities Adjustments 12.11.17.pdf

Travis

Attached is the report on sanitary & water adjustments that will be needed to accommodate the LP project in 2019. Staff is proposing that all manhole adjustments, lateral abandonments, water valve adjustments, and water conflicts with new storm sewer be included in work by the road contractor.

Utility staff will install hydrant extensions and have the hydrant at 47+00 moved off the proposed trail.

Please have the Utility Committee review and approve this approach.

Stanley C. Martenson, PE
Martenson & Eisele, Inc.
1377 Midway Road
Menasha, WI 54952
920-731-0381
stanm@martenson-eisele.com
www.martenson-eisele.com

Harrison Utilities
CTH LP Project Manhole Adjustments
ID 4992-00-56

Revised December 7, 2017

<u>MH #</u>	<u>Vertical (14"/8")</u>	<u>Recommended Adjustments</u>
1071	None	None
1057 (26+51R) -1.94' (23.3")		V = Flat Top (37") H = Spin East Remove Casting, Rings, Manhole Cone; Install Manhole Flat Top with Hole to East, 19" Rings & New Casting
1058 (30+52R) -2.69' (32.3")		V = Flat Top (33") H = OK Remove Casting, Rings, Manhole Cone; Install Manhole Flat Top with Hole to South, 1" Ring & New Casting
1353 (33+30R) -2.31' (27.7")		V = Flat Top (39") H = OK Remove Casting, Rings, Manhole Cone; Install Manhole Flat Top with Hole to South, 10" Rings & New Casting
1059 (34+52R) -1.49' (18")		V = OK (26") H = OK Remove Casting, Rings; Install 13" Rings & New Casting
1060 (38+52R) -0.24' (4")		V = OK (14") H = Spin East Remove Casting, Rings, Manhole Cone; Spin Cone to East Install 16" Rings & New Casting
1061 (42+52R) -0.97' (11.6")		V = OK (14") H = OK Remove Casting, Rings; Install 7" Rings & New Casting
1008 (46+10R) -0.82' (9.8")		V = OK (13") H = OK Remove Casting, Rings; Install 2" Rings & New Casting
1062 (46+10L) -0.82' (9.7")		V = Flat Top (29") H = OK Remove Casting, Rings, Manhole Cone; Install Manhole Flat Top with Hole to South, 18" Rings & New Casting

1063 (48+86L) +0.28' (3.36")	V = 12" Barrel (16") H = Spin W Remove Casting, Rings, Manhole Cone; Install 12" Manhole Barrel Section, Replace Cone with Hole to West, Install 9" Rings & New Casting
1064 (52+86L) +4.21' (50.5")	V = 48" Barrel (20") H = OK Remove Casting, Rings, Manhole Cone; Install 48" Manhole Barrel Section, Replace Cone, Install 11" Rings & New Casting
1065 (56+86L) +0.03' (3/8")	V = OK (11") H = OK Remove Casting, Rings; Install 2" Rings & New Casting
1066 (60+86L) -0.29' (3.5")	V = OK (32") H = OK Remove Casting, Rings; Install 19" Rings & New Casting
1067 (64+88L) +1.21' (14.5")	V = OK (23.5") H = OK Remove Casting, Rings; Install 5" Rings & New Casting
1068 (64+88R) +0.03' (0.36")	V = OK (7") H = Spin West Remove Casting, Rings, Manhole Cone; Spin Cone to West, Install 6" Rings & New Casting
1069 (68+87R) +1.14' (13.68")	V = 24" Barrel (8") H = Spin East Remove Casting, Rings, Manhole Cone; Install 24" Manhole Barrel Section, Replace Cone with Hole to East, Install 6" Rings & New Casting
1070 (1+62RAB) -0.42' (5")	V = OK (11") H = Spin East Remove Casting, Rings, Manhole Cone; Spin Cone to East Install 5" Rings & New Casting
1072 (76+91R) -2.83' (34")	V = Pull 48" Barrel H = Spin East Remove Casting, Rings, Manhole Cone, 48" Manhole Barrel Section, Install 12" Manhole Barrel Section, Replace Cone with Hole to East; Install 6" Rings & New Casting

1073 (80+04R) -2.37' (28.44")

V = Flat Top (29") H = OK

Remove Casting, Rings, Manhole Cone; Install Manhole Flat Top with Hole to South, 5" Ring & New Casting

1074 (83+12R) -3.66' (43.92")

V = Pull 48" Barrel H = OK

Remove Casting, Rings, Manhole Cone, 48" Manhole Barrel Section, Install 12" Manhole Barrel Section, Replace Cone with Hole to East; Install 6" Rings & New Casting

1075 (86+35R) -1.87' (22.44")

V = OK (25") H = OK

Remove Casting, Rings; Install 1" Ring & New Casting

Harrison Utilities
CTH LP Project Fire Hydrant Adjustments
ID 4992-00-56

Revised December 8, 2017

<u>Hydrant Station</u>	<u>Recommended Adjustments</u>
23+50	Adjust Valves
28+20	Adjust Valves
32+50	Adjust Valves
37+50	6" Extension; Adjust Valves
42+50	2' Extension; Add Screw Sections to Valve Boxes
47+00	Move Hydrant off trail; 6" Extension; Adjust Valves
52+50	6" Extension; Adjust Valves
Winnipeg Street	Adjust Valves
63+00	Adjust Valves
68+50	Adjust Valves
Manitowoc Road	Adjust Valves
77+50	Adjust Valves
82+50	Adjust Valves
Ethan Drive	Adjust Valves

Work by Harrison Utilities In 2018

Harrison Utilities will do Hydrant extensions 37+50, 42+50, 47+00, and 52+50

Harrison Utilities will move Hydrant at 47+00 off Proposed trail

Work by ID 4992-00-56 Road Contractor in 2019

Road Contractor shall adjust all Valve Boxes and add screw section where necessary

Harrison Utilities

CTH LP Project Water Conflicts with Storm Sewer

ID 4992-00-56

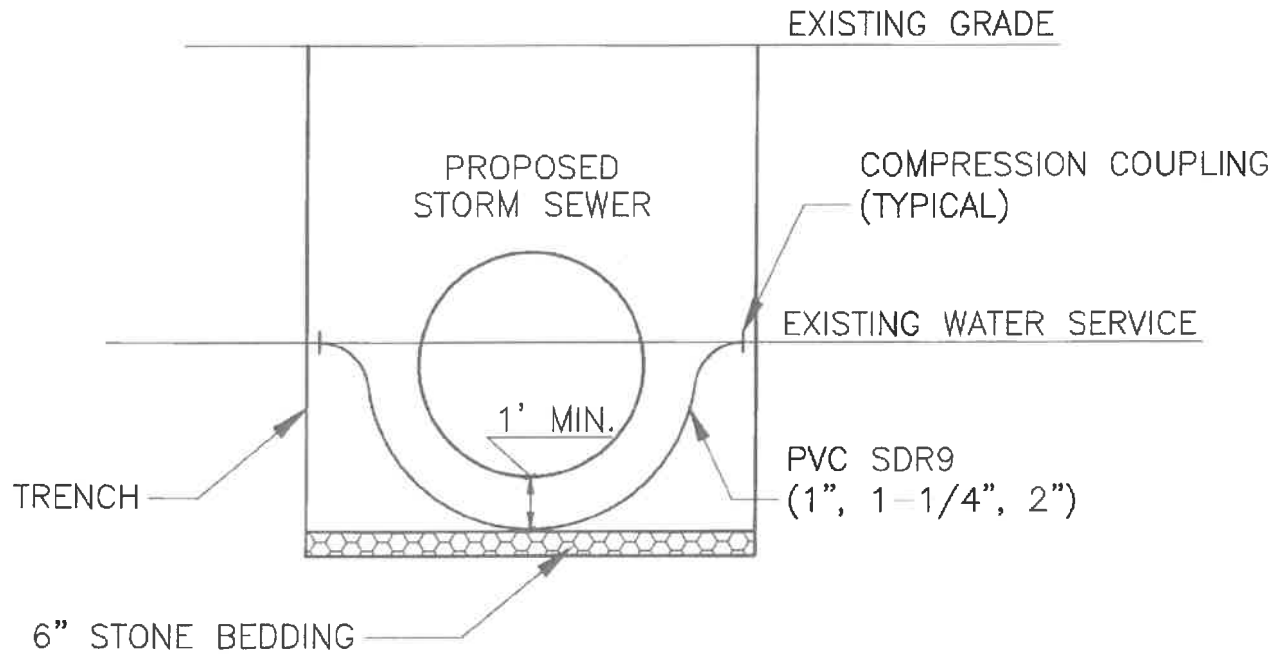
December 8, 2017

Estimated All work by Road Contractor to Attached Typicals

Station Grade Conflict with Storm Sewer

23+90	2" Water Service
28+25	10" Water Service (Abandon at Main??)
32+60	10" Main (Sonny Drive)
36+85	1 ¼" Service
46+05	10" Main (Woodland Road)
48+50	6" Hydrant Lead
49+00	1 ¼" Service
51+20	1 ¼" Service
54+80	1 ¼" Service
56+80	1 ¼" Service
58+85	1 ¼" Service
61+30	1 ¼" Service
63+80	1 ¼" Service
72+40	8" Main (Manitowoc Road)
499+00	Turn off Corporation at Main – Manitowoc Road
86+00	8" Main (Ethan Drive)
<u>Station</u>	<u>Abandon Sewer Service</u>
73+70	Abandon 4" Lateral at Sanitary Main (Calumet County)

C.T.H. LP ID-4992-00-56
HARRISON UTILITIES - WATER SERVICE CONFLICTS



M&E# 1-0038-023

Martenson & Eisele, Inc.



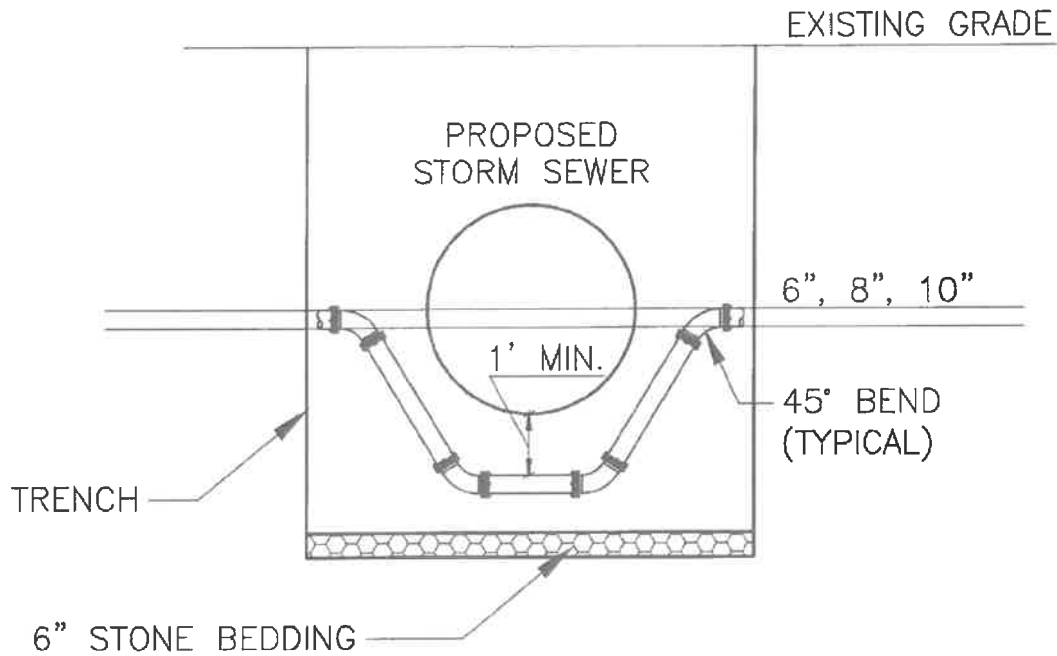
1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

WATER SERVICES
1", 1-1/4", 2" TYPICAL

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Water Services.dwg						

C.T.H. LP ID-4992-00-56
 HARRISON UTILITIES - WATER MAIN CONFLICTS



M&E# 1-0038-023

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Planning
 Environmental
 Surveying
 Engineering
 Architecture

**MAINS & HYDRANT LEADS
 6", 8", 10"**

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Water Main & Hydrant Lead Detailing						

HARRISON UTILITIES

2018 SPECIAL PROVISIONS – Approved Materials SANITARY SEWER & WATER MAIN CONSTRUCTION

SANITARY SEWER:

- PVC Sewer Laterals 4”– 6” SDR-40 ASTM D 2665 or smaller
- PVC – ASTM D-3034 8”–15” SDR-35 or larger
- PVC – ASTM F-789/PS46 4”-15” and F-769 or F-794 for 18”-48”
- Manholes – Precast Concrete – ASTM C-478; Integral base with precast inverts; rubber gasket joint ASTM C-443 or Kent-Seal
- Castings – Neenah Foundry R-1550 with self-sealing type “B” lid
- Grade Rings – Grade rings shall be 2”, 4”, or 6” as necessary for needed casting adjust; **stacking of 2” grade rings shall not be allowed**
- Rubber Adjustment Riser – A 1” thick round rubber adjustment riser shall be installed under all manhole castings
- Manhole Chimney Seal – Cretex internal manhole chimney seals required in all new sanitary manholes or equal approved by the Harrison Utilities. Chimney seals shall be installed from manhole cone to manhole casting and shall have sufficient adjustment to extend from stone grade to finished pavement grade.

WATER MAIN:

- PVC – AWWA C900, DR 18 6”-10”; Rubber gaskets ASTM D-1869
- Fittings – Ductile or Cast Iron – ANSI A21.10 and AWWA C-153 Cement lined
 - ANSI A21.11 and AWWA C-111
- All mechanical joints shall have #S31600 stainless steel bolts
- All reducers shall be concentric
- Valves – AWWA C509-80 Clow with #S31600 stainless steel bolts
- Resilient-seated gate valves – 200 psi
- Screw type valve box, 5-1/4” length to suit depth, and mounted on a gate valve adaptor as manufactured by Adaptor Inc. or equal; gate valve adaptor shall be ¼” steel with a UV Polyurethane protective coating and a ¾” rubber gasket attached to the gate valve adaptor
- Service Pipe – 1 ¼” 200 psi PVC SDR9 – ASTM D-2737
- Corporation – A.Y. McDonald A4701B – 22 (ball valve type)
- Curb Stop – A.Y. McDonald 6100 – 22 (ball valve type)
- Curb Box – A.Y. McDonald 5607 for 6’- 6” bury and 48” stainless steel rod
- Tapping Saddles – Romac Industries 306 service saddles double bolt stainless steel
- Fire Hydrants – Waterous Pacer WB-67 with traffic flange and #S31600 stainless steel bolts; fire hydrants shall be painted red with white hose connection caps; flexi-flags shall be installed on all hydrants, Ultimate Junior Hydrant Marker LRJH-5001 by Vait Products
- All water main fittings throughout the project shall be installed by the Contractor to include Megalugs (minimum 1-per MJ joint)
- All fittings, valves, valve boxes, curb boxes wrapped with poly wrap

TRACER WIRE

The contractor shall install a plastic coated #10 AWG copper wire with all PVC water pipe, water services, and sewer laterals. Water tracer wire shall be blue, storm shall be brown, and sanitary shall be green. The wire shall be securely attached to the pipe a minimum of three times for each pipe length. The wire shall be grounded to all valves, fittings, and hydrants. Water and sewer service tracer wires shall terminate at the water service curb box or in a tracer wire access box. Prior to final acceptance, the Contractor shall field verify actual installation by tracing for the Harrison Utilities.

2018 SPECIAL PROVISIONS

Approved Materials

INCLEMENT WEATHER CONSTRUCTION RESTRICTION

If in the opinion of the Sanitary District Superintendent or District Engineer inclement weather may result in potential installation issues, the Superintendent/Engineer has authority to stop construction until the inclement weather subsides.

Examples of inclement weather conditions include but are not limited to:

- Extreme cold (below +15 degrees F)
- Wind Chill (below 0 degrees F)
- Blowing snow entering trench
- Heavy rain
- Heavy snow fall

WATER MAIN FILLING AND FLUSHING

The Harrison Utilities is supplied with water by the City of Appleton. Due to the way the supply is provided and the volume of water required for filling and flushing, it is imperative the Contractor coordinate main filling/flushing activities with the Harrison Utilities.

PRESSURE TESTING

All water/sanitary mains and laterals are to be pressure tested.

SEWER CLEANING AND TELEVISIONING

Upon completion of sanitary sewer installations, all new mains shall be jet cleaned by a Contractor approved by the Harrison Utilities. Water used for cleaning and debris cleaned from pipes shall not be permitted to flow downstream into the system. An inspector shall be present during the cleaning.

After cleaning, all sanitary sewer installations shall be televised by a Contractor approved by the Harrison Utilities. Mains shall be free from water during televising (unless in use) and any remaining debris shall be cleaned from the mains. A complete written report and color videotape (VHS) shall be submitted to the Harrison Utilities prior to project acceptance.

NEW CONSTRUCTION METER INSTALLATION REQUIREMENT

Effective January 2010, the Harrison Utilities requires the meter be installed by the contractor's plumber when the water is turned on by the Sanitary District's personnel.

Contact with the Harrison Utilities is required to schedule a meter delivery that will coincide with the time the plumber is scheduled to install the valve. A meter will be delivered by the Sanitary District personnel when the plumber is on site to allow for meter installation by the plumber at the same time the valve is installed. The Harrison Utilities personnel will turn the water on when the meter is delivered/installed.

If, for some reason, water is not required when the meter is delivered/installed, Harrison Utilities can be contacted to turn the water on at a later date.

Construction billing will begin on the date the water is turned on by the Utility.



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



ACTIVITY REPORT FOR NOVEMBER 2017

1. 9 Fire & Rescue calls during November, including 1 call for mutual or automatic aid.
2. 15 First Responder calls in November.
3. 346 Total calls through November 2017
4. On Monday, November 6th, Members had their monthly business meeting. Chief Mikkelson discussed the promotion process for 2017. Members who's three year terms are up this year include the following: Deputy Chief of EMS Don Jungen; Treasurer Jarred Gerl; Assistant Chief of Training at 60 Mark Gackenheimer; Captain of Safety at Station 60 Tom Hopfensberger; Captain at Station 70 Pat Klein; Lieutenant at 60 Leon Probst; Lieutenant at 70 Kyle Shinkle; and vacant Lieutenant position at 70 that has two years remaining. Chief Mikkelson accepted notifications of interested members until the end of November. There are two candidates for the Captain of Safety position at Station 60 and one candidate for each of the Lieutenant's openings at Station 70. Interviews are scheduled for December 14, 2017.
5. On November 8th, The Harrison Fire Rescue Truck & Equipment Committee visited Pierce Manufacturing in Fox Crossing. The committee is currently developing a list of items that the truck that will replace Engine 65 will need. The current E65 is a Pierce and the committee thought it would be valuable to see what has changed since the last visit and compare what a new version of Engine 65 might look like if it were kept pretty much the same. A committee visit to Seagrave Fire Apparatus, LLC in Clintonville, WI was also scheduled for December 6th to compare trucks. The committee is hoping to complete its SPEC in spring to submit for bids. Ideally, the timetable would be to accept a bid in June of 2018. The current time for construction of a truck is 9 to 10 months from most local manufacturers. This would allow HFR to get the replacement for Engine 65 in spring of 2019, allowing the summer months to get members trained, the truck equipped, and put into service.
6. On November 13th, the First Responders held their monthly meeting. The group went over all calls that occurred since the previous meeting. The group did their annual CPR recertification.
7. On Monday, November 20th, the members met at Station 70 to train on our meters, radios, thermal imaging cameras, and other electronic tools used by member at emergency scenes. Six scenarios were put in place to develop a mastery use of the tools and devices.

Village of Harrison

Village Clerk's Report 12/19/17

Election Equipment & News

Equipment: Machines were picked up on December 1st and training will be held later in January. Because space is limited for training classes, only the clerk and deputy clerk will be in attendance and then we will meet with our Chief Inspectors at a later time to show them the equipment. The Calumet County Clerk will not be attending the training.

Clerk Certification: As required by Statute, I have completed necessary trainings to be certified by the State of Wisconsin for the 2018-19 cycle.

Tax Bills

The Calumet County Treasurer's mailed out tax bills the week of December 11th. There have been reports of incorrect names being listed as the property owners and the County was notified. Many of the residents formerly in the Town and in the Appleton Area School District have called to ask why there was an increase in their bills. This is due to a reduction in the school credit- over the past 3 years those residents saw unusually high credits which reduced their amount due.

Payroll Changes

Board members will be paid bi-weekly beginning in 2018 rather than monthly. Anyone wishing to change their deductions should contact our office and update their withholding forms.

Submitted by Jennifer Weyenberg, Village Clerk